

**THE UNIVERSITY OF WYOMING  
BOARD OF TRUSTEES' MINUTES**

**January 19-21, 2012**

**The Final Minutes can be found on the University of Wyoming Board of Trustees website  
at <http://uwadmnweb.uwyo.edu/trustees>**

**TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA**  
**January 19-21, 2012**

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November 17-19, 2011

**Approval of Executive Session Meeting Minutes**

November 17-19, 2011

**Approval of Special Meeting Minutes (Conference Call)**

December 13, 2011

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5. Approval of Siting of the Gateway Center, Vinzant	
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**New Business**

**Date of Next Meeting** – March 22-24, 2012; Laramie, Wyoming

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**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE BOARD OF TRUSTEES**  
**January 19-21, 2012**  
**Coe Library, Meeting Room 506**

The Board of Trustees of the University of Wyoming met in Laramie, Wyoming, Thursday, January 19, and Friday, January 20. The meeting began with lunch with ASUW, administrators and other invited guests. The lunch was followed by committee meetings, Executive Session and regular meetings. The evening of Thursday, January 19, the Board attended dinner with administrators at President Buchanan's home.

Friday, January 20, the Board met in public session before attending the Visual Arts Building Dedication Event followed by a reception, tours and lunch with administrators and other invited guests at the Visual Arts Building.

The Business Meeting was held on the afternoon of Friday, January 20, 2012.

**AGENDA ITEM TITLE: Advisory Boards and Councils, Frost**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other           Specify:

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MINUTES OF THE MEETING:

Vice President for Special Projects Carol Frost referred the Board to materials in their folders regarding this topic. She discussed the powerpoint and a handout which listed all UW Boards and Councils with trustee or non-university employee members. She noted that she had been tasked by the President to research this topic.

Vice President Frost explained the function of the Board of Trustees noting that:

*W.S. 21-17-2 creates the board as to establish by-laws and regulations for the governing of the university:*

- *The trustees act as a single entity*
- *The board is committed to the university as a whole rather than to any of its parts*
- *The board avoids micromanagement while*
- *assessing professional performance and institutional effectiveness, and*
- *providing guidance on major directions for the advancement of UW's mission UW.*

She then discussed specific boards, their functions and process for appointing members, including appointments made by the Governor. Vice President Frost then discussed specifically the EORI, noting that the Trustee appointed to the board is a voting member.

Vice President Frost presented two models for the Board to consider.

There was conversation by the Board regarding position on the Foundation and Alumni Boards, inconsistencies of Board service on boards in the colleges, how service of board members can be a conflict of interest, and perception when Board members serve on boards.

**AGENDA ITEM TITLE: Mid-Year Development Update, Blalock**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other           Specify:

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MINUTES OF THE MEETING:

Vice President for Institutional Advancement Ben Blalock provided a mid-year development report to the Board of Trustees which included an update on FY 2012 year-to-date giving totals and investment returns, state matching funds, the Gateway Center project, personnel and current initiatives, including recent meetings with energy companies.

**AGENDA ITEM TITLE: Presidential Evaluation, Neiman/Buchanan**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other           Specify:

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MINUTES OF THE MEETING:

Trustee Neiman led a discussion with the Board regarding the annual presidential evaluation. The conversation included process and whether the Board should obtain input from a larger group, or keep the survey/feedback internal to campus and the Trustees. The Board discussed recommendations by the AGB regarding presidential evaluation processes.

There was support for the Board to continue with the process they have done for the past several years, not distributing the survey statewide. The Board agreed that there is benefit reaching out to the state for input and look forward to receiving feedback from a broader audience in the future.

The Board agreed to set aside time at future Board meetings for conversations regarding "Trustee Self-Evaluation." Trustee Neiman stated that Trustee Lauer would oversee the evaluation process with assistance from Trustee Rochelle.

**AGENDA ITEM TITLE: Tuition & Fees Update, Vinzant**

**CHECK THE APPROPRIATE BOX(ES):**

- Work Session
- Education Session
- Information Item
- Other            Specify:

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**MINUTES OF THE MEETING:**

Vice President for Administration Doug Vinzant distributed a powerpoint handout to the Board and provided an update on tuition and fee planning for the 2013-2014 biennium. He discussed topics including program needs supported by tuition (e.g., portion of salary program not covered by the Governor's budget, library enhancements, etc.), the history of tuition and fee increases at UW, a description of the cost drivers for fees (e.g., health insurance, utilities, salary program for section II employees that mirrors section I salary program, etc.), the range of possible increases, and provided benchmark data for tuition and fees from various comparison groups. Vice President Vinzant noted that UW is the lowest cost institution in the country among 150 doctoral institutions.

Vice President Vinzant stated that he intended to meet with ASUW in the coming weeks to discuss the information.



**AGENDA ITEM TITLE:**

**Proposed Policy and Protocol on Sexual Discrimination, Violence, and Harassment Involving Students**, Axelson

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other            Specify: Committee of the Whole (Consent Agenda)

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MINUTES OF THE MEETING:

Vice President for Student Affairs Sara Axelson introduced Julianne (Jules) Arthur, the coordinator for the STOP Violence program. Vice President Axelson then discussed the UW Regulation regarding sexual violence and sexual harassment and shared the *Policy and Protocol on Sexual Discrimination, Violence, and Harassment Involving Students* which is currently in use at the University of Wyoming to address situations potentially involving sexual harassment or misconduct.

There was discussion by the Board with conversation regarding the Cleary Act and reporting, work done with the UW Police Department and the county attorney's office, and increasing education efforts and awareness of support services available to UW students if a situation were to occur.

Vice President Axelson stated that to formally implement this policy, the Board of Trustees is asked to approve a new UW Regulation 8-256 to provide the framework for issuing and periodically updating a policy on sexual misconduct involving students.

The Board expressed its appreciation to the administration for their work on this topic and for taking this message forward.

**AGENDA ITEM TITLE: Introductions & Recognitions, Allen/Murdock**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other                    Specify: Committee of the Whole (Consent Agenda)

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MINUTES OF THE MEETING:

Vice President for Information Technology Robert Aylward introduced Tim Kuhfuss, new Director for Information Technology Research Support. He provided some background and discussed current initiatives.

Trustee Neiman read a proclamation and gave the Trustee Award of Merit to Director for UW Facilities Planning Roger Baalman and the following facilities employees for recognition of their outstanding work: Keith Seebart, associate director and architect; Chet Lockard Jr., associate director and architect; K. Merl Haworth, associate director and architect; Rock Morgan, manager of capital projects; Jennifer Coast, manager of capital projects, recently promoted to deputy director of facilities engineering in the UW Physical Plant; Michael Ziemann, LEED engineer; James Thomas, architect; Jody Kalinay, executive business manager; Michael Rice, space allocation manager; Zoe Curtright, office associate; Kevin Buck, facilities planning technician; Amanda Hansen, facilities planning technician; and Nathan Bonck, facilities planning technician.

**AGENDA ITEM TITLE: Construction Contracts, Vinzant**

- a. Gateway Center Siting
- b. Energy Performance Contract

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other            Specify: Committee of the Whole (Consent Agenda)

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MINUTES OF THE MEETING:

**a. Gateway Center Siting**

Vice President for Administration Doug Vinzant provided background information and an update regarding siting of the Gateway Center noting that establishing a facility on the corner of 22<sup>nd</sup> and Grand Avenue will provide an entry to the University within the recommendations of the Long Range Development Plan (LRDP). The vision of the Gateway Center is to, “. . . welcome you to campus through a distinctive entry point that surrounds you with the dynamic elements that make Wyoming’s university exceptional.”

The proposed site for the Center is located on the northwest corner of the intersection of 22<sup>nd</sup> Street and Grand Avenue, directly across from the Conference Center. The site presently contains the Ranger Station office facility, a multi-garage facility, small greenhouse, and a storage facility. The 2.4 acre property was deeded to the University in 2005.

Vice President Vinzant noted that the administration requests the Board approve the 2.4 acre site of the former U.S. Forest Service Research Station at 22<sup>nd</sup> Street and Grand Avenue for the proposed Gateway Center.

Vice President Vinzant noted that this item is listed on the Consent Agenda.

**b. Energy Performance Contract**

Vice President for Administration Doug Vinzant provided background regarding this project and noted that administration is requesting authorization to enter into a contract with Long Energy Solutions to implement Energy Conservation Measures in ten designated buildings on the University campus as identified in the ESCo pilot project.

**AGENDA ITEM TITLE: Planning for Next University Strategic Plan, Allen**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other           Specify:

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MINUTES OF THE MEETING:

Provost and Vice President for Academic Affairs Myron Allen referred the Board to the powerpoint and materials in their folders. Provost Allen discussed the structure of the University Plan and commented that administration would like the Board's input moving forward with the future planning. He asked that the Board schedule time at future meetings to discuss this topic.

Trustee Neiman stated that this is an opportunity for the Board to get involved and shape where we need to be and go moving forward.

**AGENDA ITEM TITLE: 2012 Legislative Update, Richards**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other           Specify:

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MINUTES OF THE MEETING:

Don Richards, Director for Governmental and Community Affairs, provided an update on pending and expected legislation, including a discussion of the budget, to the Board of Trustees.

The 2012 Budget Session will convene Monday, February 13, 2012, and is scheduled to conclude on Friday, March 9, 2012.

**Friday, January 22, 2012**

**Business Meeting**, Coe Library, Meeting Room 506

Trustee Neiman called this meeting to order at 3:10 p.m.

**Roll Call**

Deputy Secretary for the Board of Trustees, Shannon Sanchez, took roll.

Members present included: Trustees Dave Bostrom, Dick Davis, Betty Fear, Warren Lauer, John MacPherson, Jeff Marsh, Brad Mead (via conference phone), Jim Neiman, Dave Palmerlee, Ann Rochelle, and Howard Willson. Ex-officio Trustees UW President Tom Buchanan, State Superintendent for Public Instruction Cindy Hill, and ASUW President Megan Degenfelder were in attendance. Ex-officio Trustee Governor Matt Mead was not in attendance; Mary Kay Hill attended on his behalf. Trustee Trosper was not in attendance.

It was noted that the following sets of minutes would be held for a vote at the March 2012 Board of Trustees meeting:

- December 13, 2011, DRAFT "Special" Board of Trustees Conference Call Meeting Minutes
- November 17-19, 2011, DRAFT Board of Trustees Executive Session Meeting Minutes
- November 17-19, 2011, DRAFT Board of Trustees Public Session Meeting Minutes

**Reports**

**ASUW**

ASUW President Megan Degenfelder discussed half acre renovation, student fees planning, the 100<sup>th</sup> year of ASUW, and the Steamboat statue.

**Staff Senate**

Staff Senate President Cheri Frank provided an update on the holiday food drive, discussed the budget memo exercise and how it was productive and a rewarding process, staff recognition day event planning, employee of the year survey, new online evaluation process, and work with Green Team and sustainability on campus.

**Faculty Senate**

Faculty Senate Warrie Means distributed his report which outlined the recent work of the Senate. He then provided an update on current initiatives including the salary issue and how this topic will be addressed.

**Public Testimony**

There was no Public Testimony.

**Committee of the Whole- REGULAR BUSINESS**  
**Board of Trustees Committee Reports**

**A. Academics and Research Committee (Allen)** Trustee Palmerlee, Committee Chair  
Trustee Palmerlee stated that this committee discussed the proposed doctor of nurse practice program and differential tuition for that program. Bryan Shader and Tim Kufuss provided the committee with an update regarding the supercomputing center.

**B. Fiscal and Legal Affairs Committee (Vinzant)** Trustee Davis, Committee Chair  
Trustee Rochelle stated that the committee discussed the internal audit activity report, the external audit committee and review on internal investments.

**C. Student Affairs/Athletics/Administration/Information Technology Committee (Axelson)**  
Trustee Mead, Committee Chair  
Trustee Marsh provided the report noting that the committee reviewed the proposal on sexual violence and protocol, and information regarding the college health improvement policy.

**D. Alumni Board**

Trustee Lauer, Board Liaison  
Trustee Lauer noted that the Alumni Association has reached a milestone in license plate sales and reminded the Board that the proceeds support scholarships for students. The Director for Alumni is discussing plans in the proposed Gateway Center, a website which includes information regarding student scholarships, business contacts, etc. Trustee Lauer suggested this item be brought forward for the Board to review.

**E. Foundation Board**

Trustees Davis and Bostrom, Board Liaisons  
Trustee Davis commented the Vice President for Institutional Advancement Ben Blalock provided the Board with a report on current Foundation activities. The Foundation has recently been involved in conversations regarding the 100<sup>th</sup> anniversary of ASUW and will reporting back regarding the Gateway Center project.

**F. Ruckelshaus Institute of Environment and Natural Resources (RIENR) Board**

Trustee Davis, Board Liaison



Distributed a handout regarding economic contributions on wildlife trust fund and also bark beetle report, and encouraged the Board to review the materials. He also provided information for the Challenge grant.

**G. Energy Resource Council (ERC)**

Trustee Palmerlee, Board Liaison

Trustee Palmerlee noted that there is nothing to report at this time.

Trustee Fear moved that the Board of Trustees approve the recommendations of the honorary degree committee as discussed in Executive Session; second by Trustee Lauer. Motion passed with a unanimous vote.

**Committee of the Whole- Consent Agenda**

1. Approval of Contracts and Grants, Gern
2. Approval of Personnel, Allen
3. Approval of Name Change for School of Energy Resources Baccalaureate Program, Allen
4. Approval of Actions on UW Regulations
  - a. Approval of UW Regulation 8-256, "Sexual Misconduct Involving Students", Axelson
  - b. Elimination of UW Regulation 5-40, "Outreach Pay Regulation", Allen
5. Approval of Siting of the Gateway Center, Vinzant
6. Approval of Energy Performance Contract with Long Energy Solutions, Vinzant

Trustee Palmerlee moved to approve the Consent Agenda; Trustee Bostrom seconded the motion. Motion passed with a unanimous vote.

**New Business**

No new business.

**Date of Next Meeting**

March 22-24, 2012, in Laramie, Wyoming

**Adjournment**

The meeting adjourned at 3:35 p.m.

Respectfully submitted,



Shannon Sanchez  
Deputy Secretary, Board of Trustees