

**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE TRUSTEES**  
**May 9-10, 2013**

The final minutes can be found on the University of Wyoming Board of Trustees website at <http://www.uwyo.edu/trustees/>

**TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA**  
**May 9-10, 2013**

**WORK SESSIONS**

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- Construction Contract for General Warehouse/Storage Facility
- Construction Manager At-Risk for Arena Auditorium
- Construction Contract for Literacy Center and Clinic
- Construction Contract for American Heritage Center/Centennial Complex Roof Replacement Project

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**Roll Call**

**Approval of Board of Trustees Meeting Minutes**  
March 7-8, 2013

**Approval of Executive Session Meeting Minutes**  
March 7-8, 2013  
May 1, 2013 “Special Meeting”

**Approval of Special Meeting Minutes**  
May 1, 2013 “Special” Meeting

**Election of Officers**  
Committee Appointments

**Reports**  
ASUW  
Staff Senate  
Faculty Senate

**Public Testimony**

**Committee of the Whole**  
REGULAR BUSINESS  
A. Academics and Research, Allen  
B. Fiscal and Legal Affairs, Lowe

- C. Student Affairs/Athletics/Administration/Information Technology, Axelson
- D. Alumni Board, Lauer
- E. Foundation Board, Marsh/Willson
- F. Ruckelshaus Institute of Environment and Natural Resources (RIENR) Board, Davis
- G. Energy Resources Council (ERC), Palmerlee

#### CONSENT AGENDA

1. Approval of Contracts and Grants, Gern
2. ~~Approval of Personnel, Jones~~ (removed from Consent Agenda by Trustee Willson)
3. Approval of Revisions to UW Regulations
  - UW Regulation 3-641, "Patents and Copyrights," Gern/Weidel
4. Master List of Degrees, Allen
5. Approval of Capital Construction, Collins
  - Construction Contract for General Warehouse/Storage Facility
  - Construction Manager At-Risk for Arena Auditorium
  - Construction Contract for Literacy Center and Clinic
  - Construction Contract for American Heritage Center/Centennial Complex Roof Replacement Project
6. Appointments to the University of Wyoming Research Corporation Board of Directors, Gern
7. FY 2013-2014 Operating Budget, Lowe/Williams
8. Resolution Authorizing Adoption of Deferred Compensation Plan (*added following discussion during Executive Session*), Weidel
9. Approval of Property Acquisition 1 (*added following discussion during Executive Session*), Collins
10. Approval of Property Acquisition 2 (*added following discussion during Executive Session*), Collins
11. Approval of Increase of UW Foundation Endowment Management Fee from 1% to 1.25 % (*added by Trustee Marsh following lunch 5-10-13*)

#### **Other Topics Already Approved:**

##### **Building Naming** (approved 5-9-13 at 1:21 p.m.)

A motion was made by Trustee Davis during the work session. Trustee Davis moved that the Trustees waive the provisions of UW Regulation 2-1, to the extent they may be applicable, for the limited purpose of naming the performing arts facility, *Buchanan Center for the Performing Arts*. Trustee Marsh seconded the motion. There was discussion regarding the waiving of the UW Regulation and why it was necessary. The motion passed unanimously. [All Trustees were present for the vote.]

Note the language of UW Regulation 2-1: "Names of buildings shall be selected by the Trustees. No building shall be named after any person actively connected with the University at the time."

**WGEEESIT** (approved 5-10-13 @ 1:52 p.m.)

Trustee Bostrom recommended that the University of Wyoming Board of Trustees accept and endorse the report of the Wyoming Governor's Energy, Engineering, STEM Integration Task Force (WGEESIT) as presented by Associate Provost Andy Hansen. Trustee Marsh moved the recommendation; Trustee Mead seconded. The motion passed unanimously.

**New Business**

**Old Business**

**Date of Next Meeting** – Board of Trustees Retreat, July 17-19, 2013; Sheridan, Wyoming

**Adjournment**

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES  
May 9-10, 2013  
Coe Library, Meeting Room 506**

The Board of Trustees of the University of Wyoming met in Laramie, Wyoming, Thursday, May 9, and Friday, May 10, 2013. On the morning of Thursday, May 9, the Board held committee meetings, met in public session, and then held an Executive Session working lunch. Following lunch, the Board held regular meetings for the remainder of the afternoon.

Friday, May 10, the Board met in public session followed by the groundbreaking ceremony for the Buchanan Center for the Performing Arts. Following the event, the Board returned for brief meetings followed by the Business Meeting.

The Board of Trustees was invited to participate in afternoon commencement-related activities and attend the commencement dinner at the UW Conference Center on Friday evening. Numerous Trustees participated in commencement ceremonies and related activities on Saturday, May 10.

AGENDA ITEM TITLE: **Tenure and Promotion Process Overview**, Ballenger

CHECK THE APPROPRIATE BOX(ES):

- Work Session
  - Education Session
  - Information Item
  - Other            Specify: Committee of the Whole (Consent Agenda)
- 

MINUTES OF THE MEETING:

Associate Provost Nicole Ballenger presented information related to reappointment and the tenure and promotion process. She commented that reappointments of first-year academic personnel, including faculty and academic professionals (APs), were reviewed and approved by the Board at the March meetings. Associate Provost Ballenger then noted that all other reappointment recommendations, including all tenure, extended term and promotion recommendations were to be reviewed and approved by the Board at the May meetings.

**6% Budget Reduction**, Boswell/Lowe

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other           Specify: Committee of the Whole (Consent Agenda)
- 

MINUTES OF THE MEETING:

Interim Vice President for Fiscal Administration Janet Lowe and Vice President for Governmental and Community Affairs Chris Boswell presented information related to budget reduction to the Board of Trustees.

Vice President Chris Boswell discussed the state's economic situation and the plan to request funding to support salary increases. There was discussion by the Board regarding the importance of salary increases, as well as how the University handled the budget cuts without damaging the academic mission. Trustee Warren Lauer commented on the need to continue to improve the University of Wyoming so that it would not become mediocre. He inquired about how that message could be presented around the state. The Board then continued to discuss other means of generating revenue.

AGENDA ITEM TITLE: **FY 2013-2014 Operating Budget**, Lowe/Williams

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other            Specify: Committee of the Whole (Consent Agenda)
- 

**MINUTES OF THE MEETING:**

Interim Vice President for Fiscal Administration Janet Lowe and Associate Vice President for Budget and Institutional Analysis Arley Williams presented the FY 2013-2014 Operating Budget to the Board of Trustees for approval.

Following the presentation, Interim Vice President Lowe stated that the Board was being asked to approve the planned revenues and expenditures contained in the operating budget of the University of Wyoming for the fiscal period beginning July 1, 2012, and concluding June 30, 2014. She mentioned that the Board should specifically review the revisions to the previously approved FY 2013 Operating Budget and look at the approval of the FY 2014 Operating Budget. It was noted that this item was on the Consent Agenda.

**UW Medical Education - Agency 167**

**2013-2014 Biennium - Revision of FY 2013 Budget Authority**

The 2013 Wyoming Legislature reduced the Agency 167 2013-2014 biennial budget. There are two components to these reductions:

- Funding for the Advanced Practice-RN Psychiatry program was eliminated. Previously, in May 2012, the Board of Trustees approved a FY 2013 budget of \$253.8 thousand for this program. \$253.8 thousand represents one-half of the biennium budget. The remaining reduction is reflected in the FY 2014 Operating Budget presented below.
- In Section 329 of House Bill 1 (Chapter 73) the Legislature directed the Wyoming Department of Administration and Information Budget Division to identify and recapture general fund appropriations for employee health insurance premiums considered by the State "to be in excess of projected costs." In accordance with the law, one-half of the reduction, \$91.4 thousand, will be taken from the FY 2013 budget and the remaining reduction is also reflected below in the FY 2014 Operating Budget.

Thus, the Board of Trustees is asked to approve a total reduction of \$345.2 thousand to revise the FY 2013 UW Medical Education budget for these two budget reductions.

**University of Wyoming – Agency 067 and UW Medical Education – Agency 167**

**2013-2014 Biennium - Approval of FY 2014 Budget Authority**

University of Wyoming - Agency 067:

Section I:

- University of Wyoming operating budget and Brucellosis Testing Research



- National Center for Atmospheric Research (NCAR) Memorandum of Understanding
- School of Energy Resources

This section contains the general operating budget of the University supported by appropriated state general funds, federal formula funds for the support of the College of Agriculture, and other University funds (UW Income Fund, Sales and Services Fund, Agricultural Land Income, University Land Income, and Federal Mineral Royalties), and unrestricted income from the University of Wyoming Foundation.

#### Section II:

This section contains the self-sustaining budgets of the University that are supported by sponsored funding for research and other activities (primary source is federal funds), income from University auxiliary operations (e.g., housing, residence halls, student union, parking, duplicating, concessions, etc.), gifts and contributions, student fees, and Federal Mineral Royalties.

#### UW Medical Education - Agency 167:

##### Section I:

This section contains the general operating budget of UW Medical Education programs supported by appropriated state general funds and income from clinic operations.

#### General Overview of Proposed Operating Budget:

The proposed operating budget for FY 2014 has been prepared on the basis of the state general fund appropriations to the University for the 2013-2014 biennium, other state revenue sources such as UW Land Income Funds, and University funds, such as tuition and fees, that comprise the total operating budget to be approved by the Trustees. A summary of the total UW budget is shown below. The proposed FY 2014 Section I and II operating budget amounts displayed in this table present a comprehensive, agency level summary of revenues and expenditures for FY 2014 for University of Wyoming (Agency 067) and UW Medical Education (Agency 167). Revised amounts for FY 2013 due to budget reductions are also displayed in this table. Additional section-by-section details are included in the attached supplementary tables.

AGENDA ITEM TITLE: **Construction Contracts**, Collins

- Construction Contract for General Warehouse/Storage Facility
- Construction-Manager-at-Risk for Arena Auditorium
- Construction Contract for Literacy Center and Clinic
- Construction Contract for American Heritage Center/Centennial Complex Roof Replacement Project

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other            Specify: Committee of the Whole (Consent Agenda)
- 

MINUTES OF THE MEETING:

**Construction Contract for General Warehouse/Storage Facility**

Interim Vice President for Administrative Operations Mark Collins provided background for this project, explaining that the goal of this project was to create an addition to the general storage building that would house the Physical Plant Facilities Services and provide storage for the Department of Auxiliary Services. This space would allow for consolidation of the Physical Plant departments and was needed due to the deconstruction of buildings to accommodate for the Enzi STEM Facility. The addition would provide offices and work spaces for Moving Services and Custodial Services, consolidate work areas for Equipment Services and Sanitation Operations and provide expansion for Recycling Services and Preventive Maintenance.

Interim Vice President Collins discussed the location of the facility and commented that the University's Long Range Development Plan (LRDP) called for this property to be in a service district dedicated to service and maintenance; therefore, this intended use agreed with the LRDP.

Interim Vice President Collins stated that the project had a completion date of November 2013, and the total projected cost for the facility was \$2.2 million. He noted that the contract for construction was publicly advertised with sealed bids received on April 18. A total of five bidders submitted bids for the project, and after reviewing and verifying all of the requisite bid information, Arcon construction company was identified as the successful bidder for the General Storage Building addition at a bid price of \$1,948,000 (construction cost only). Interim Vice President Collins noted that Arcon Construction Company was a Wyoming resident firm headquartered out of Laramie, Wyoming.

At this meeting, the Board was being asked to accept the construction bid from Arcon Construction Company and to proceed with the General Storage Building addition. Interim Vice President Collins noted that this item was on the Consent Agenda.

**Construction Manager At-Risk for Arena Auditorium Renovation**

Interim Vice President for Administrative Operations Mark Collins provided background information for this project, the total projected budget, Phases One and Two and discussed the renovation specifics. Those specifics included the reconfiguration and replacement of the seating

in the lower bowl, the renovation of most of the current locker room level, the addition of a sports medicine suite, the addition of a strength and conditioning center, the renovation of visiting teams' and officials' locker rooms, the installation of a new lighting system and video boards, the addition of LED ribbon boards, updating the sound system in the arena, and the safety and ADA-compliant improvements.

Interim Vice President Collins noted that the Facilities Planning Office advertised for Construction Manager At-Risk qualifications in February 2013. Five responses were received on March 12, 2013. The statements of qualifications were narrowed to four firms by the Arena Auditorium renovation planning team and the Facilities Planning Office. The following short-listed firms were issued Requests for Proposals (RFP) and were interviewed on April 23, 2013:

- AP Wyoming, Cheyenne, Wyoming
- Haselden Construction, Casper, Wyoming
- Sampson Construction, Cheyenne, Wyoming
- Spiegelberg Lumber and Building Company, Laramie Wyoming

Due to some questions posed by the applicants regarding the original RFP, an addendum was issued with a submittal deadline of May 1, 2013.

The ranking of the CMAR teams was based upon the qualifications of the preconstruction and construction personnel, the firm's experience and capabilities with projects similar to the Arena-Auditorium Renovation and the proposals providing the best value to the University. The ranking was as follows:

1. Haselden Construction, Casper, Wyoming
2. Sampson Construction, Cheyenne, Wyoming
3. Spiegelberg Lumber and Building Company, Laramie Wyoming

Interim Vice President Collins noted that the Board was being asked to authorize completions of negotiations and contracts with Haselden Construction of Casper, Wyoming, as recommended by the University Administration for the Arena Auditorium Renovation, Phase One. He noted that this item was on the Consent Agenda.

#### **Approval of the Construction Contract for the Literacy Research Center and Clinic (LRCC)**

Interim Vice President for Administrative Operations Mark Collins provided background for this project and its primary goals. Those goals included improving the quality of literacy learning, instruction, and leadership in the state. He stated that the location of choice for the LRCC was within the Education Annex Building to collocate the education and literacy functions of the College. This facility, located on Lewis Street and 13th Street, had 9,000 gross square feet of existing lower level space to be reconfigured for the LRCC.

The Facilities Planning Office and the LRCC Planning Team approved had prepared construction documents, and The Design Studio, inc. (TDSi) of Cheyenne, Wyoming had provided the general (architectural) and Furnishings, Fixtures & Equipment (FF&E) design and construction documents to achieve the necessary bidding and construction documents.

Vice President Collins then discussed projected cost and funding sources. The goal was to start construction in May 2013. Completion of general construction and FF&E was planned on November 20, 2013, and December 11, 2013, respectively.

Interim Vice President Collins stated that renovation had been publicly advertised starting April 4, 2013. Three bids for general construction were received on April 25, 2013—all from resident contractors. Bids were received with several alternates to align the project with the available funds. The bids were evaluated and the resident contractor, Shepard Construction, Inc. of Rawlins, Wyoming, was recommended. The recommendation followed an intensive review of the bid and the subcontractors proposed for the project. The recommendation was as follows:

General Construction:

Base Bid	\$1,908,000.00
Alternates	\$154,500.00
<hr/>	
Total Construction Award:	\$2,062,500.00

The Board of Trustees was being asked to accept the construction bid from Shepard Construction Inc. and to allow the administration to proceed with the remodeling of the Education Annex for the Literacy Research Center and Clinic. It was noted that this item was on the Consent Agenda.

**Construction Contract for American Heritage Center/Centennial Complex Roofing Project**

Interim Vice President for Administrative Operations Mark Collins provided background for this project, as well as the total projected cost and sources of funding. He noted that the contract for construction was publicly advertised with sealed bids received on April 23, 2013. Separate bids were solicited for the steep slope, or cone portion of the project, and for the low slope, or flat roof portion of the project. A total of five bidders submitted seven bids for the project. After reviewing and verifying all the requisite bid information, D&D Roofing was identified as the successful bidder for the steep slope portion of the project at a bid price of \$2,258,927 (construction cost only), and Big Horn Roofing was identified as the successful bidder for the low slope portion of the project at a bid price of \$148,900 (construction cost only). Big Horn Roofing was a Wyoming resident firm out of Laramie, Wyoming. D&D was a Colorado company that had already completed several construction projects on the UW campus, successfully. Interim Vice President Collins noted that no Wyoming resident contractors submitted bids on the steep slope portion of the project.

Interim Vice President Collins noted that the Board was being asked to accept the construction bids from D&D Roofing and Big Horn Roofing for the American Heritage Center/Centennial Complex Roofing Project and commented that this item was listed on the Consent Agenda.

AGENDA ITEM TITLE: **Research and Economic Development Update**, Gern

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other           Specify: Committee of the Whole (Consent Agenda)

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MINUTES OF THE MEETING:

Vice President for Research and Economic Development Bill Gern discussed the FY12 numbers and reported \$86 million in external awards to faculty, making 2012 another record year. He noted that the National Institutes of Health and the National Science Foundation provided the greatest amount of federal funding to the University supporting research and graduate training. In addition, the office received \$43 million in direct student loan funding and another \$33 million in institutional awards (mostly AML funding). Vice President Gern added that the total funding received by UW in external awards for FY 2012 was \$163 million. Competitive funding from Federal R&D agencies was becoming increasingly difficult to receive so the new record was due to the strength that UW faculty had in national and international arenas.

Vice President Gern stated that economic development activities continued to produce impressive results and that the Business Resource Network entities, Small Business Development Center, Manufacturing-Works, GRO-Biz, Market Research Center, Wyoming SBIR/STTR Initiative, Research Products Center, and Wyoming Technology Business Center each had a very productive year.

**SBDC**

Capital Impact of Client Counseling	\$10,084,634
Jobs Created or Retained	999
Clients Assisted	1,499
Training Events/Attendees	52/932

**Manufacturing-Works**

Capital Impact of Client Counseling	\$4,658,800
Decreased Costs	\$4,246,000
Increased Sales	\$21,295,400
Jobs Created or Retained	322
Clients Assisted	346

**GRO-Biz**

Value of Prime Contracts	\$11,257,951
Total Contracts Awarded	186
Jobs Created or Retained	225

**Market Research Center**

Clients Assisted	451
Projects Completed	756

**Wyoming SBIR/STTR Initiative**

29 Phase 0 Awards	\$145,000
12 Phase I/Phase II Awards Made	\$3,400,000

**Research Products Center**

Provisional Patent Applications	16
Utility Patent Applications	10
Patents Issued	8
IP Agreements	127
Licenses Issued	4
Independent Inventor Consults	96

**Wyoming Technology Business Center**

Resident Client Companies	11
Outreach Client Companies	11
Pre-venture Companies	14
Graduate Companies	4/95 FTE*

*\*Average Salary = \$65,000*

AGENDA ITEM TITLE: **Safety/Security and Clery Report Update**, Collins/Axelson/Samp

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other

Specify:

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MINUTES OF THE MEETING:

UW Chief of Police Mike Samp presented on the Jeanne Clery Act, providing history about the Act and specific information reported by UW (see PowerPoint inserted below).

Vice President for Student Affairs Sara Axelson discussed the importance of participating in the UW Alert system, commenting that the University was doing everything possible to make participation mandatory. There was discussion by the Board regarding cases in off-campus residences and what information was included in the Clery Report, when the UW Police Department was obligated to report information and the daily activity report provided by UWPD which detailed all reported activity from the previous day.

Trustee Fear clarified the process for a student who did not want to come in for a “wellness check”.

Vice President Axelson stated that UW took safety on campus very seriously and that they needed to continue to fine-tune their efforts. She noted that there had been safety incidents that year and the Department of Student Affairs was working to make sure that students and faculty at orientation and throughout the school year were aware of their roles.

Vice President Axelson, Associate Vice President of Administration Mark Collins and Director of Governmental and Community Affairs Mike Massie then gave a presentation on safety at UW.

Trustee Warren Lauer added that Albany County participated in a survey from the Homeland Security Office about six months ago. As a follow-up, UW surveyed women on campus to see if they felt safe. The survey results showed that students said they had felt safe at UW for about the past twelve years. This study showed that UW was in the top percentile in comparison to other institutions across the country.

Trustee Howard Willson discussed the UW Code of Conduct in relation to off-campus activities. Dean of Students Dave Cozzens then mentioned that UW had had 47 student behavioral issues this year. Vice President Axelson commented that out of 11,000 students that was pretty good. She said that the areas of concern this year were related to mental health.

Associate Vice President of Administration Collins stated that safety training was part of the January meeting but that it was also available online. Trustee Willson went back through some of the scenarios discussed in the presentation and commented that the officers in the region had similar training tactics.

Trustee President Bostrom thanked the administrators for their presentation and added that they had been doing a tremendous job. He said that this was an important issue for the Board and UW to keep their eyes on and that it made him feel better about what UW had been doing to protect the people on its campus.



# Safety and Security Update Board of Trustees May 9, 2013

Mike Samp, Chief UWPD

Dave Cozzens, Associate VP and Dean of Students

Mark Collins, Interim VP Administrative Operations

Sara Axelson, VP Student Affairs



UNIVERSITY OF WYOMING

# Introduction

1. **Clery statistics – Mike Samp**
2. **Student Incidents; Communication and Response – Dave Cozzens and Sara Axelson**
3. **Safety Training – Mark Collins**
4. **Questions/Comments**



## Campus Security Act (Clery) Legal Requirements

The Campus Security Act requires colleges and universities to:

- Publish an annual report by October 1 that contains three years of campus crime statistics and specific campus security policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other University officials who have “significant responsibility for student and campus activities;”
- Provide “timely warning” notices of those crimes that have occurred and “pose an ongoing threat to students and employees;” and
- Disclose in a public crime log “any crime that occurred on campus... or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department.”

*Since 2000, Police Chief Samp has been responsible for compiling UW’s information and statistics for compliance with the Campus Security Act.*



# Clery Report Statistics

## 2011

- **Sexual Assaults - 4**  
(4 in Residence Halls)
- **Burglaries - 13**  
(2 in Residence Halls)
- **Weapons - 0**
- **Alcohol - 205**  
(74 in Residence Halls)
- **Drugs - 97**  
(34 in Residence Halls)
- **Hate Crimes - 1**
  - Vandalism containing sexual orientation biased language.

## 2012

- **Sexual Assaults - 5**  
(4 in Residence Halls)
- **Burglaries - 8**  
(1 in Residence Hall)
- **Weapons - 2**
- **Alcohol - 179**  
(107 in Residence Halls, excluding DUI)
- **Drugs - 59**  
(26 in Residence Halls)
- **Hate Crimes - 0**



## Student Incidents, Communication and Response

- Incidents & Daily Activity Report
- Concern Team
- Communication Processes
- Daily Interactions
- Behavioral Health
  - University Counseling Center
  - Psychology Clinic
  - Counselor Ed Training Clinic



# Campus Safety Training

## UW Emergency Response Plan Review

- Hosted 140 participants on January 30, including UW administrators/faculty/staff, Community College representatives and Albany County School District staff members.
- Reviewed UW's Emergency Response Plan, Incident Command System and ongoing UW Safety & Security Initiatives.
- Special presentation on Active Shooter Preparation and Training
- Update on UW's Building Emergency Action Plan Program (BEAP) and UW Alert.



# Additional Safety Training

- The University hosted a successful Civilian Support Team (CST) training the week of March 19<sup>th</sup> on the UW campus.
- UW PD recently sponsored a CLERY Act Training Seminar for UW staff members, including Academic Deans and Directors.
- Gatekeeper Training (suicide awareness) held in March and April. Trainings are open to all interested UW students, faculty and staff.
- UW PD will sponsor an Active Shooter Training Exercise in July involving multiple local law enforcement agencies and campus stakeholders.



# Questions/Comments





AGENDA ITEM TITLE:

**Wyoming Governor's Energy, Engineering, STEM Integration Task Force (WGEESIT) Update**, Hansen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other

Specify: Committee of the Whole (Consent Agenda)

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MINUTES OF THE MEETING:

Associate Provost Andy Hansen provided an update on the activities of the Wyoming Governor's Energy, Engineering, and STEM Integration Taskforce (WGEESIT), referring the Board to the handout he had prepared.

Trustee John MacPherson inquired about the vision for this project and requested that there be a timeline built in so they could measure success as it is achieved. Trustee Bostrom noted that this item had been presented to Governor Mead and was being presented to the Board for endorsement during the Business Meeting.

**Friday, May 10, 2013**

**2:15-2:45 p.m. – Business Meeting**

Coe Library, meeting room 506

Trustee Dave Bostrom called the meeting to order at 1:54 p.m. on Friday, May 10, 2013.

**Roll Call**

Members present: Trustees Dave Bostrom, Dick Davis, Betty Fear, Larry Gubbels (phone), Warren Lauer, John MacPherson, Jeff Marsh, Brad Mead, Dave Palmerlee, Dave True, Wava Tully, and Howard Willson. Ex-officio Trustees UW President Tom Buchanan, ASUW President Brett Kahler, and Wyoming State Superintendent for Public Instruction Cindy Hill were in attendance. Ex-officio Trustee Governor Matt Mead and Interim Director for State Department of Education Jim Rose were not in attendance.

**Approval of Board of Trustees Meeting Minute**

March 7-8, 2013

**Approval of Executive Session Meeting Minutes**

March 7-8, 2013

May 1, 2013 “Special” Meeting

**Approval of “Special” Meeting Minutes**

May 1, 2013 “Special” Meeting

**Election of Officers**

Trustee Dick Davis moved to elect the current officers of the Board to serve another term in their current positions; Trustee Brad Mead seconded the motion, which passed unanimously.

Committee appointments were also distributed and accepted. These positions take effect as of July 2013.

**Reports**

*ASUW*

*Staff Senate*

Staff Senate Representative Ben Marks stated that Staff Senate had been having great participation. He explained that fundraising efforts for Staff Recognition and the Easter Egg Hunt were going well and that they had raised around \$800. He gave the Board updates on the holiday food drive, Box Tops for education and extending the reach of the Step Program. Representative Marks then noted information on the employee handbook and the progress of the academic calendar planning committee. He thanked the Board for inviting the Staff Senate to participate in the Presidential Search Committee.

Trustee Marsh then wished Representative Marks good luck and stated that it had been a pleasure working with him.

### *Faculty Senate*

Faculty Senate Representative Michael Barker talked about general education changes and how they would better prepare freshman for long-term success. He said that the changes maintained a commitment to human culture and STEM, while also introducing more flexibility.

Representative Barker then talked about the veteran graduation ceremony and thanked Vice President Axelson for her assistance. He said that it was a small, but effective organization that provided terrific service to veterans. Representative Barker stated that he would like to see its visibility grow. He also commented on the changes happening in the City of Laramie.

### **Public Testimony**

Trustee Warren Lauer provided a comment as a citizen of the Laramie community. He commented on how important the University was to the community. He then referred the Board to several recent newspapers with positive headlines about the accomplishment in the community. Trustee Lauer also recognized Special Assistant to the President Mike Massie for his work as chair of the committee which worked to pass the bond issue for enhancements to the new high school that was being built.

### **Committee of the Whole - REGULAR BUSINESS**

#### **Board of Trustees Committee Reports**

##### **A. Academics and Research Committee—Allen**

*Trustee Lauer, Committee Chair*

Trustee Lauer discussed community health care centers and faculty salaries. He asked if the facts and figures could be put on the retreat's agenda. He then asked Vice President Bill Gern and Provost Myron Allen to summarize the discussion.

Provost Allen provided a brief update on what had been discussed during the subcommittee meeting. He said that UW would need a multipronged strategy with the help of the legislature, a reallocation of internal dollars and other forms on funding sources. Provost Allen stated that he planned to discuss this topic at the retreat with more specifics.

##### **B. Fiscal and Legal Affairs Committee—Lowe**

*Trustee Davis, Committee Chair*

Trustee Davis stated that there would be items from the discussion in the coming session. He then discussed the internal audit report and stated that the full Board should review it at some point.

##### **C. Student Affairs/Athletics/Administration/Information Technology—Axelson**

*Trustee Willson, Committee Chair*

Trustee Willson discussed Greek life on campus and the transfer initiative. He added that they would announce the transfer advance program with the community colleges at a later date. He then noted that they were working on implementing a new degree audit system, which will help students understand which credits to take.

##### **D. Alumni Board—Lauer**

*Trustee Lauer, Committee Chair*

Trustee Lauer discussed the current membership numbers of the Alumni Association and the goals for the future. He noted that the UW Foundation, UW, and the Alumni Association were all working well together.

**E. Foundation Board—Marsh/Willson**

There was no report presented to the Board.

**F. Haub School of Environment and Natural Resources Board—Davis**

*Trustee Lauer, Committee Chair*

Trustee Davis discussed the most recent meeting they had had. He then discussed the program that had taken place in Lander in the spring. He said that the Haub School had received a gift from the Knobloch Family toward conservation and finance, and he stated that they were working with UW Foundation President Blalock to find additional funds. He ended by noting that Indy Burke was leading the school well.

**G. Energy Resources Council (ERC)—Palmerlee**

There was no report presented to the Board.

CONSENT AGENDA

1. Approval of Contracts and Grants, Gern
2. ~~Approval of Personnel, Jones~~ (removed from Consent Agenda by Trustee Willson)
3. Approval of Revisions to UW Regulations
  - UW Regulation 3-641, "Patents and Copyrights," Gern/Weidel
4. Master List of Degrees, Allen
5. Approval of Capital Construction, Collins
  - Construction Contract for General Warehouse/Storage Facility
  - Construction Manager At-Risk for Arena Auditorium
  - Construction Contract for Literacy Center and Clinic
  - Construction Contract for American Heritage Center/Centennial Complex Roof Replacement Project
6. Appointments to the University of Wyoming Research Corporation Board of Directors, Gern
7. FY 2013-2014 Operating Budget, Lowe/Williams
8. Resolution Authorizing Adoption of Deferred Compensation Plan (*added following discussion during Executive Session*), Weidel
9. Approval of Property Acquisition 1 (*added following discussion during Executive Session*), Collins
10. Approval of Property Acquisition 2 (*added following discussion during Executive Session*), Collins
11. Approval of Increase of UW Foundation Endowment Management Fee from 1% to 1.25 % (*added by Trustee Marsh following lunch 5-10-13*)

Trustee Dave Bostrom asked Vice President of Research and Development Bill Gern to briefly discuss the contracts and grants. Vice President Gern stated that UW had lost about \$16 million over the years. He explained that this was a serious issue that the Board and administrators should

be aware of. Trustee Lauer then commented about the loss of some key faculty and their research areas.

Trustee Bostrom asked for a motion on the Consent Agenda. Trustee Brad Mead moved to approve the Consent Agenda. Trustee Lauer seconded the motion. The Consent Agenda was approved.

***Item #2, "Personnel"***

Trustee Palmerlee moved to approve Item #2 "Personnel". Trustee Marsh seconded. All trustees were in favor; the motion passed unanimously. Before the vote, there was discussion by the Board. Trustee Willson began the discussion about what the Board should do to keep good faculty and how they could reward present faculty in their research.

Provost and Vice President of Academic Affairs Myron Allen stated that there were about 700 faculty members at the University. He said that the University was vulnerable to losing faculty. Provost Allen noted that UW did make counter offers to some faculty, and those dollars came out of the faculty vacancy pool. He mentioned that it did not always happen that way, but in important cases it did. He added that one thing the Board could do to make it clear that they were concerned about the faculty situation was to make sure everyone knew that they were doing the best they could. Provost Allen added that it would help a lot, even though the Board would not be able to make a raise happen in the near future.

Trustee Howard Willson stated that the Board needed to think creatively about how they might increase the funds available for faculty salaries and that they should not sit idly by. He added that they should see if there was a way to use the funds they already have.

Vice President Gern stated that UW's policy was very liberal, and no other university had the same kind of payout. UW had to have an invention that was marketable and people were interested in buying. University Regulation 641 states that 60% of University proceeds go back to the faculty member.

Trustee Mead suggested that each Board member come to the retreat with three to four mechanisms to address this problem, rather than continuing the discussion during this meeting. He said that this would give the Board the opportunity to discuss what made sense and what did not regarding this topic. He then proceeded to give ideas to the Board, which included tuition, intellectual property, the rededication of grants and Section I money and priorities. He added that if every member came to the retreat and spent time discussing these topics, the Board could start moving the conversation and take some leadership.

Trustee Bostrom asked about Trustee Mead's suggestion that time be allocated at the retreat. Representative Berger offered to have a roundtable discussion with the Board and legislative leadership. Trustee Davis agreed that that type of discussion would be beneficial because these issues were critical and needed to be addressed.

Trustee Fear commented that the Board spent a lot of time talking about things without taking much action at the retreat. She suggested that they look at the retreat agenda and spend half a day in session rather than on other tours etc. She also stated that she wanted to have more time to

discuss the issue. Trustee Palmerlee agreed with Trustee Fear. He suggested that the Board add a day to the retreat to deal with all of the prominent issues.

Faculty Senate Representative Michael Barker stated he agreed with Provost Allen. He said that a lot of faculty see opportunity in UW's future. He added that UW President Buchanan and his supporters made faculty salary increase a clear priority. Representative Barker then added that President Sternberg said it was a top priority for him as well. Given this, he said that there was an opportunity to make some headway. He stated that making sure the Board sent the message that it was priority would do a lot for the morale of the faculty. Representative Allen said that it would brighten their sense of the future.

Trustee Palmerlee stated that past UW President Buchanan's comment to him was about the voice of the student. He noted that the meeting with the legislators would be good to have Brett involved in because it would be good to have him on the inside of the effort.

#### **Other Topics Already Approved:**

***Building Naming*** (approved 5-9-13 at 1:21 p.m.)

A motion was made by Trustee Davis during the work session. Trustee Davis moved that the Trustees waive the provisions of UW Regulation 2-1, to the extent they may be applicable, for the limited purpose of naming the performing arts facility, *Buchanan Center for the Performing Arts*. Trustee Marsh seconded the motion. There was discussion regarding the waiving of the UW Regulation and why it was necessary. The motion passed unanimously. [All Trustees were present for the vote.]

Note the language of UW Regulation 2-1: "Names of buildings shall be selected by the Trustees. No building shall be named after any person actively connected with the University at the time."

***WGEESIT*** (approved 5-10-13 @ 1:52 p.m.)

Trustee Bostrom recommended that the University of Wyoming Board of Trustees accept and endorse the report of the Wyoming Governor's Energy, Engineering, STEM Integration Task Force (WGEESIT) as presented by Associate Provost Andy Hansen. Trustee Marsh moved the recommendation; Trustee Mead seconded. The motion passed unanimously.

#### **New Business**

Trustee Willson discussed the plus/minus change and asked the Board to receive a report on how the decision impacted the University. Provost Allen commented that the change was not scheduled to be implemented until the fall of 2014 but that he would be happy to provide some data on the effects.

#### **Old Business**

There was no old business for the Board.

#### **Date of Next Meeting:**

Board of Trustees Retreat – July 17-19, 2013 in Sheridan, Wyoming

**Adjournment**

The Board meeting was adjourned at 2:43 p.m.

Respectfully submitted,



Shannon Sanchez  
Deputy Secretary, Board of Trustees