

**THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' REPORT**

Conference Call

August 5, 2015

**The final report can be found on the University of Wyoming Board of Trustees website at
<http://www.uwyo.edu/trustees/>**

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
August 5, 2015

AGENDA ITEMS FOR DISCUSSION

I.	Arena Auditorium Exterior Design, Mai	1
II.	Personnel Items, Jones	1
III.	Presidential Search Update, Palmerlee/Marsh/Miller	2
IV.	Education Initiative Update, Palmerlee	2
V.	State Budget Submission, McKinley/Mai/Miller/Boswell	3

ITEMS FOR APPROVAL

I.	Approval of Arena Auditorium Exterior Design Recommendations, Mai	6
II.	Approval of Minutes	
	• Public Session Minutes	
	○ May 13-15, 2015	
	○ June 15, 2015	
	○ July 14-17, 2015 Retreat	
	○ July 27, 2015	
	• Executive Session Minutes	
	○ May 13-15, 2015	
	○ June 15, 2015	
	○ July 14-17, 2015 Retreat	
III.	Approval of Personnel, Jones	6
IV.	Approval of Budget, Mai	6
V.	Revisions to UW Regulations	7
	• Revisor’s Bill: UW Regulation 7-500, “Regulations of the College of Agriculture and Natural Resources” – Miller	
VI.	Action on Facility Contracts – Miller	15
VII.	Approval of Video Board Consultant for Athletic Facilities – Mai	16

Agenda Items for Discussion

AGENDA ITEM TITLE: **Arena Auditorium Exterior Design**, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Items for Approval

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Vice President of Administration Bill Mai will update the Board on the exterior design of the Area Auditorium.

AGENDA ITEM TITLE: **Personnel Items**, Jones

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Items for Approval

BACKGROUND AND POLICY CONTEXT OF ISSUE:

REAPPOINTMENTS

1. Administrators

It is recommended to the Trustees of the University of Wyoming that the following administrator reappointments be approved as indicated.

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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Dean's Office

Galey, Francis	Dean	\$220,008/FY	07/01/2015
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Dr. Galey has served as Dean of the College of Agriculture and Natural Resources UW since 2001. He came to UW from California Veterinary Diagnostic Laboratory System in Davis, California, where he was an Associate Professor and Head of toxicology. A Wyoming native, Dr. Galey earned the B.S. and D.V.M. at Colorado State University and the Ph.D. at the University of Illinois. His academic field is veterinary toxicology. Dr. Galey continues as Professor with tenure in Veterinary Sciences.

AGENDA ITEM TITLE: **Presidential Search Update**, Palmerlee/Marsh/Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Trustee President Palmerlee, Committee #1 Chair Jeff Marsh, and Vice President and General Counsel Rick Miller will update the Board on the Presidential Search.

AGENDA ITEM TITLE: **Education Initiative Update**, Palmerlee

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Trustee President Palmerlee will update the Board on the College of Education Initiative.

AGENDA ITEM TITLE: **State Budget Submission**, McKinley/Mai/Miller/Boswell

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Items for Approval

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Trustee Committee Chair John McKinley and Vice Presidents Mai, Miller, and Boswell will update the Board on the budget.

**2017-2018 UW Budget Exception Requests
Biennial Amounts**

067 - University of Wyoming		General Fund Only			7/31/2015
Priority #	Description	Recurring	Cap Con	One-Time & Matching	Comments
1	Compensation (salary & benefits)				Request for same treatment as other state agencies. Compensation distribution to be guided for faculty based on comparators developed in response to Management Audit; staff based on comparison with state A&I salary classifications and other comparators. 1% ↑=\$2M/year or \$6M/biennium if compounded. These amounts cover salary increases for 067,070, and 167.
2	Key employee recruitment and retention	2,000,000			Mirror of 2015 recruitment and retention funding.
3	Fiscal system	1,000,000		5,000,000	Recurring operating costs and \$5M set-aside in a holding account as a start towards the cost of the system.
4	Operations & Maintenance and Environmental Health & Safety	2,000,000			\$1.75M for O&M and \$250K for EHS. Details on utility and janitorial costs for new buildings, and rebuilding of maintenance efforts in existing buildings will be provided in the actual budget request.
5	Science initiative	4,000,000			Requirement to permanently implement programmatic funding; concept is to ramp up to full legislative intention of \$10.4M per biennium over a period of years.
6	Athletic competitiveness	10,000,000			Matching funds to sustain the FY16 athletic support effort, due to NCAA rule changes. First appeared as a non-recurring appropriation in 2015 session.
7	Matching funds			23,000,000	Multiple targeted matching opportunities. To be determined with the board of trustees.
8	SER- Carbon Engineering			2,000,000	\$2M one-time to SER for carbon engineering. Similar in concept to the one-time appropriation for unconventional reservoirs in 2012, this will build base capacity so that matching funds can be pursued.
9	Campus science and engineering facilities		78,570,000		\$4.57M for Engineering Building backfill; \$1M for northwest campus power plant Level II study; \$3M for property purchases; \$70M for science initiative facilities (2015 session provided \$3M for Level II planning and \$30M set aside for construction; estimated \$100M total construction cost).
10	Research aircraft			14,923,000	Replace department of atmospheric science aircraft. Critical to Tier 1 mission. Must order new plane in CY 16 to be available for use by 2019-2020. There was footnote language requirement for creating a sinking fund for aircraft replacement. Sinking fund will be funded with proceeds from sale of existing aircraft, flight charges, and research indirect costs. Estimate is \$445,000 annually to the sinking fund plus proceeds from sale of existing aircraft in 2019-2020.
11	Information Technology			2,880,000	\$730K to replace/renew Isilon (essential bulk storage back up system); \$750K to replace/renew unified computing system; \$1.4M to replace primary data storage system.
12	Residence Halls Level II planning funds		3,000,000		Continuation of study, move to Level II.
13	Master's degree program in counselor education, UW-Casper	387,312			New program funded with one-time appropriation in 2015 session. Request is for recurring funding based on 2015 session supplemental request; amount shown from 2015-2016 supplemental request.
14	Statewide BS degree program in nursing at CCs	1,740,000			UW programs provided at community colleges to help meet statewide nursing workforce demands. Re-request of denied 2015 legislative request. CCs support this request.
15	Classroom adaptation/renovation		4,000,000		Funding for next phase; UW received \$4M in 2014 session.
16	Wyoming Public Media infrastructure			1,000,000	FY 2015-2016 request was first part of a five phase strategy for upgrades to tower equipment, this request continues that plan.
17	Wildlife livestock disease partnership	200,000			Continuation of non-recurring component of funding, but convert one-time funding to recurring funding (brucellosis).
18	Rodeo			100,000	Continuation of prior appropriation.
Total		21,327,312	85,570,000	48,903,000	067 - UW Budget Priority Totals

**2017-2018 UW Budget Exception Requests
 Biennial Amounts**

7/31/2015

167 - UW Medical		General Fund Only			Comments
NEW Priority #	Description	Recurring	Cap Con	One-Time & Matching	
1	Compensation (salary & benefits)				Consistent with the UW request for 067 and other state agencies; amount included in the total of priority #1.
2	WWAMI	664,285			\$593K increase in tuition paid to University of Washington; seek extension of 2015 footnote allowing loan repayment diversion from trust to operations.
2	WYDENT	297,000			Tuition increases at University of Nebraska and Creighton dental schools.
3	WWAMI space - Level II planning		300,000		Level II planning funds for on-campus location of additional year of medical education.
4	WWAMI space - Construction Set-Aside		5,000,000		Set aside for 2017 Construction/Space Renovation costs.
5	Cheyenne Family Practice Residencies - Operations			2,284,489	\$1.2M in recurring operational funding from Casper clinic revenues (not General Fund); \$2.93M one-time funding for Cheyenne clinic.
6	Cheyenne Family Practice Residencies - Level II planning		1,000,000		Level I and Level II for renovation of Cheyenne facility.
7	Advanced nursing repayment program	565,000			Re-request of denied 2015 legislative request and restore \$25K of FY 2010 budget reduction.
Total		1,526,285	6,300,000	2,284,489	167 - UW Medical Education Budget Priority Totals

069 - WICHE

Support Fees	374,205			Funding increase needed to continue to support students as support fees increase over time.
Dues	18,982			Dues are projected to increase at about 3% per year.
Program Administration	41,790			Advertising/Promotion of WICHE Professional Student Exchange Program, and additional part-time accounting position to handle increased workload.
Total	434,977	0	0	069 - WICHE Budget Priority Totals

Agenda Items for Approval

AGENDA ITEM TITLE:

Approval of Arena Auditorium Exterior Design Recommendation, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Items for Approval

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Please see the work session section for more information on this topic.

AGENDA ITEM TITLE: **Approval of Personnel**, Jones

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Items for Approval

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Please see the work session section for more information on this topic.

AGENDA ITEM TITLE: **Approval of Budget**, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Items for Approval

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Please see the work session section for more information on this topic.

AGENDA ITEM TITLE: **Revisions to UW Regulations: Revisor's Bill: UW Regulation 7-500, "Regulations of the College of Agriculture and Natural Resources"**, Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify: Items for Approval

BACKGROUND AND POLICY CONTEXT OF ISSUE:

At the July 2014 Board meeting, the University introduced a "Revisor's Bill," asking that at each of the next several Board meetings, the Board consider modifications to existing regulations that contain inadvertent errors and omissions, obsolete references, and do not reflect current practice. These revisions are not substantive. All such revisions will be distributed to all Vice Presidents, the Faculty Senate, the Staff Senate and ASUW for review and comment in advance of submission to the Board.

Any substantive changes to any UW Regulation will be presented separately and will not be included in any "Revisor's Bill" submission. Note too that the legal office will also ensure that all regulations follow consistent numbering conventions for subsections, paragraphs and subparagraphs.

The proposed modifications for this meeting include UW Regulation 7-500: Regulations of the College of Agriculture and Natural Resources.

Prior Related Board Discussions/Actions:

The "Revisor's Bill" was introduced at the July 2014 Board retreat.

- The Board approved changes to UW Regulations 1-1, 1-2, 1-3, 1-5, 1-44, 1-101, and 1-102 on July 17, 2014.
- The Board approved changes to UW Regulations 1-34, 2-1, 2-32, 2-39, 2-178, 2-181, 2-245, 3-33, 3-105, 3-176, 3-177, 3-179, 3-255, 3-641, 3-650, 3-690, 4-1, 4-2, 4-174, and 4-175 on September 12, 2014.
- The Board approved changes to 8-1, 8-2, 8-30, 8-229, 8-231, 8-234, 8-238, 8-242, 8-243, 8-244, 8-246, 8-247, 8-248, 8-249, 8-250, 8-253, and 8-254 on November 14, 2014.
- The Board approved changes to 8-38 on February 9, 2015.
- The Board approved changes to 6-400, 6-711, 7-490, 7-530, and 7-560 on May 15, 2015.
- The Board approved changes to 6-402, 6-403, 6-404, 6-710, 6-713, 6-715, 6-716, 6-719, 6-720, 6-721, 6-722, 6-805, 6-806, 7-540, 7-631, 7-642, and 7-718 on June 15, 2015.

WHY THIS ITEM IS BEFORE THE BOARD:

UW Regulation 1-101 requires that any modification to UW Regulations must be approved by the Board.

ACTION REQUIRED AT THIS BOARD MEETING:

Board approval or disapproval of the modifications to the Regulations.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

UW REGULATION 7-500

Regulations of the College of Agriculture and Natural Resources

I. PURPOSE.

To establish the regulations of the College of Agriculture and Natural Resources.

II. ADMINISTRATIVE ORGANIZATION OF THE COLLEGE.

A. ACADEMIC UNITS

A. Academic Departments

The College of Agriculture and Natural Resources shall consist of the Land Grant units, Academic and Student Programs, University of Wyoming Extension, and Wyoming Agricultural Experiment Station plus academic units that are specified in the College bylaws.

B. THE DEAN—APPOINTMENT OF, DUTIES AND RESPONSIBILITIES

B. Dean

The Dean is the chief administrative officer of the College, appointed in accordance with UW Regulation 1-1(C.2.)-Regulations. The Dean shall be responsible for all matters relating to the educational and administrative affairs of the College and shall report to the ~~Provost and~~ Vice President for Academic Affairs. The Dean may hold joint appointment as Director of the Wyoming Agricultural Experiment Station and/or the University of Wyoming Extension Service. The Dean shall preside at meetings of the College ~~faculty~~ Faculty, recommend the College budget in consultation with the Associate Deans and Directors, Directors, Heads and Chairs of the subunits within the College, transmit and recommend appointments and promotions with respect to the ~~faculty~~ Faculty and staff of the College, and exercise general administrative supervision over the educational programs and operations of the College in accordance with UW Regulations.

The appointment as Dean shall be considered an assignment of duties. Being appointed as Dean shall not be considered a promotion and relinquishing the deanship shall not be considered a demotion. If the Dean is tenured in a

department, the person retains that tenure during the period of deanship. A Dean selected from outside the College must be approved by a department of the College as a member of that department. ~~Tenure application is reviewed by the College Tenure and Promotion Committee.~~

~~C. ASSOCIATE AND ASSISTANT DEANS AND DIRECTORS~~

~~C. Associate and Assistant Deans~~

Associate or Assistant Deans ~~and Directors~~ shall be recommended by the Dean to the ~~Provost, Vice President~~ of Academic Affairs. The Dean's recommendation is made after consultation with academic personnel of the College and the academic leadership of the College.

~~D. ACADEMIC DEPARTMENT HEADS OR CHAIRS, AND UNIT CHAIRS AND DIRECTORS~~

~~D. Each Department Heads, Chairs, and Directors~~

~~Each department~~ and interdisciplinary unit shall have as its chief administrative officer a Head, Chair, or Director, who shall be appointed in accordance with UW Regulations. ~~Academic Department Heads and Chairs, and Directors~~ are responsible for all matters relating to the educational and administrative affairs of their unit. The unit ~~chair~~ Department Head, Chair, or director Director, or designee, presides at all academic personnel meetings of the unit, recommends appointments and promotions with respect to the ~~faculty~~ Faculty, academic professionals and staff of the unit, and exercises general administrative supervision over the educational programs and operations of the unit.

~~Academic Heads, Chairs, and Directors hold administrative office at the pleasure of the Dean, the Provost and Vice President for Academic Affairs, the President, and the Board of Trustees.~~ The Dean recommends ~~such~~ these appointments. ~~They~~ The appointments are subject to approval by the ~~Provost~~ Vice President for Academic Affairs and the President. The Dean's recommendation is made after consultation with academic personnel of the appropriate unit and the academic leadership of the College. Department Heads, Chairs, and Directors hold administrative office subject to the continued approval by the Dean, the Provost and Vice President for Academic Affairs, the President, and the Board of Trustees.

E. ACADEMIC LEADERSHIP STRUCTURE

~~Through its bylaws, the academic leadership structure for the College will be described.~~

III. STANDING COMMITTEES.

A. Standing Committees

Through its bylaws, the College may establish standing committees ~~as are necessary for effective and representative governance.~~ The membership, duties, and governing procedures of such committees shall be defined in the bylaws and in consonance ~~accordance~~ with any relevant UW Regulations. ~~Among the~~

At least one standing ~~committees~~ committee shall be ~~one established~~ that ~~formulates~~ provides recommendations to the Dean on cases involving the reappointment, tenure, promotion, and extended-term appointments of academic personnel.

F. OTHER COMMITTEES

B. Other Committees

Ad hoc committees ~~as necessary for the administrative and academic welfare of the College,~~ may be established by the Dean, or Associate Deans as approved ~~subject to approval~~ by the Dean.

II. ACADEMIC PERSONNEL

A. MEMBERSHIP

IV. FACULTY.

C.A. Membership

The academic leadership structure of the College will be described in its bylaws. The academic personnel of the College consists of the Dean, all

members of the tenured and tenure track ~~faculty~~Faculty, and instructors and academic professionals serving in the College. Faculty emeriti and visiting professors are nonvoting members. The President of the University and Provost are ex-officio members without vote.

The academic personnel of the College may have representatives from other colleges of the University as may be determined by the academic personnel of the College as having a major role in the programs of the College. Such representatives shall be appointed by the Dean of the colleges in which the representatives are budgeted, and shall not vote. Such appointments shall be reported to the Office of Academic Affairs.

B. POWERS AND DUTIES

D.B. Powers and Duties

Powers and duties of the ~~academic personnel~~Faculty shall be as defined in the ~~current~~UW Regulations.

E.C. Office Hours

Faculty adhere to a modified open door policy with regard to their interaction with students. Whenever a Faculty member is not in class or similarly occupied, she/he is available to meet with students. In addition, all Faculty will be expected to note on class syllabi specific times during the week that she/he will be available for consultation and advice. The specific time will meet or exceed a minimum of six hours per week.

IV. APPOINTMENT, PROMOTION, AND TENURE

A.D. Appointment, Promotion, and Tenure

Appointment, promotion, and tenure shall be in accordance with ~~current~~UW Regulations.

C. MEETINGS

B.E. Meetings

Meetings of the academic personnel will be described in the bylaws.

V. STUDENTS.

~~D. ADMISSION~~

A. Admission

The College academic personnel, subject to limitations contained in the UW Regulations and in accordance with national accreditation standards, has the power to determine the minimum standards for admission to the programs of the College. In the absence of such College standards, any student who qualifies for admission to the University will be admitted to the College.

~~E. ADVISEMENT~~

B. Advisement

Advisement of students is the responsibility of the academic units and the office of the Dean. The academic head, chair or unit chair designates advisors, facilitates assignment of students, and supervises the maintenance of student records. Students in the College who are in an undeclared status shall be advised by designees of the Dean, who shall ensure the maintenance of appropriate advising records for each student's term of undeclared status.

~~F. PROBATION, DISMISSAL, REINSTATEMENT~~

C. Probation, Dismissal, Reinstatement

In matters of student probation, dismissal, and reinstatement, the College ~~and the divisions~~ shall conform to the published codes of the academic units (if any) and the UW Regulations.

VI. DEGREES AND ~~DIPLOMAS~~ PROGRAMS.

G. DEGREES

A. Degrees

The degrees offered by the College are those authorized under UW
Regulations Regulation 8-2.

H. PROGRAMS

B. Programs

The academic programs offered by the College and the requirements thereof are approved by the units of the College, the College academic personnel, and the appropriate University committee, and are published in the University Catalog.

~~VII. V. PROPOSED CHANGES OR REVISIONS TO THE REGULATIONS~~

~~VIII. —~~

~~IX. VII. These regulations may be changed or revised in accordance with University policy.~~

ADMINISTRATION OF THE REGULATION

~~X. —~~ A copy of any change or revision to this regulation shall be presented in writing (may be electronic) to the academic personnel at least one month prior to action. ~~The written presentation may be by electronic means.~~

VI. EFFECTIVE DATE

~~These regulations and any Any~~ changes or revisions ~~thereto~~ shall become effective immediately upon the approval of a majority of ~~thosethe~~ academic personnel of the College voting by electronic or written ballot and the President of the University, subject to review by the Board of Trustees of the University.

VII. REPEAL OF PRIOR REGULATIONS

~~All regulations of the College existing at the time of the adoption and approval of these regulations shall be repealed.~~

Source:

University Regulation 500, Revision 2, Change 1; adopted 7/17/08 Board of Trustees meeting

AGENDA ITEM TITLE: **Action on Facility Contracts**, Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Vice President Miller will ask the Board to take action on the facility contracts.

AGENDA ITEM TITLE: **Video Board Consultant for Athletic Facilities**, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The University of Wyoming Athletics department plans to install a combination of video boards, ribbon boards, scoreboards and audio systems for three of the University's athletic facilities: War Memorial Stadium, the UniWyo Gymnasium and the Louis S. Madrid Sports Complex. The Athletics department is seeking a consultant who specializes in the design of audio/ visual systems for athletic facilities. The consultant will create conceptual drawings, provide cost estimating services, create construction drawings and specifications, create bid packages, review bids, make award recommendations, and perform construction administration and warranty services.

WAR MEMORIAL STADIUM

War Memorial Stadium (WMS) currently houses a video board in the south end of the stadium. This video board will be decommissioned. This will include removing the video board, camera platform and related structure as well as removing related data and electrical infrastructure. A new video board, approximately 40'-0"H x 90'-0"L, will be installed in the south end zone of WMS. A camera platform will be included on top of, or adjacent to, the video board structure. Ribbon boards, approximately 4'-0"H x 30'-0"L, are proposed to be located at the four corners of the stadium on the fascia of both the east and west grandstands. Data infrastructure for the ribbon boards will be tied back to the Video Production Room located in Field House North. A new audio system will be installed to serve the stadium. The audio system will be controlled from the press box in the stadium, but will also be routed to the Video Control Room located in Field House North.

UNIWYO GYMNASIUM

A video board, approximately 10'-0" H x 40'-0" L, will be installed on the north wall of the UniWyo Gymnasium. The existing video board located within the gymnasium will be removed. The existing video board is mounted on a steel structure. This structure will be analyzed to verify it is capable of supporting a new video board. Data infrastructure will be tied back to the Video Production Room located in Field House North. A new score board will be installed on the south wall of the gymnasium. The system will be designed to be operated by a courtside controller.

LOUIS S. MADRID SPORTS COMPLEX

A new video board, approximately 16'-0"H x 20'-0"L, will be installed adjacent to the field. There is an existing video board that will be removed as part of the project. The existing structure will be analyzed to verify it is capable of supporting a new video board. Fixed signage, to be designed by the consultant, will be installed across the top of the entire length of the video board. The new video board will be controlled via a laptop or other portable device that will plug into the

communication station currently located in the press box. New wiring connecting the video board to the press box will be designed.

The total projected costs for these three projects are as follows:

- War Memorial Stadium - \$4,000,000.00
- UniWyo Gymnasium: \$250,000.00
- Louis S. Madrid Sports Complex - \$250,000.00

The project will be funded by a non-interest bearing loan from UW Administration to be paid back over ten years by the Athletics department. The source of funding for the loan is unobligated cash.

Professional services were publicly advertised in June 2015 with qualification responses received by June 23, 2015. Six statements-of-qualifications were received from firms. Two respondents were invited to provide proposals by July 29, 2015. The recommended ranking of the firms by the Planning Team are as follows:

1. Anthony James Partners - Richmond, VA
2. Wright Johnson Haddon Williams - Denver, CO

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

None

WHY THIS ITEM IS BEFORE THE BOARD:

Authorization is required from the Board of Trustees to contract the consulting/ engineering services for the Athletics Facilities Video Board project.

ARGUMENTS IN SUPPORT:

UW Administration has approved a loan to the Athletics department to complete this project.

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS BOARD MEETING:

Authorization to contract with the first-ranked firm, Anthony James Partners. If favorable negotiations cannot be completed with the first-ranked firm, negotiations will be opened with the second- ranked firm.

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming authorize the contract with the recommended first-ranked consulting/engineering firm, Anthony James Partners.