

THE UNIVERSITY OF WYOMING

BOARD OF TRUSTEES' MINUTES

Monday, June 15, 2015

The final minutes can be found on the University of Wyoming Board of Trustees website at <http://www.uwyo.edu/trustees/>

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
June 15, 2015

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- Approval to Submit a Grant Application to the Wyoming Water Development Commission for Well Development Associated with UW’s Red Jacoby Golf Course

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1. Approval of Construction Contract- ASUW Memorial Plaza – Mai
2. Approval of Easement for Electrical Line for Soils Preparation Lab at Livestock Farm–Mai
3. ~~Approval of FY 2016 Operation Budget—Mai (voted on during work session)~~
4. Approval of Buildings for Sale and Removal: Future Engineering Building Expansion Site–Mai
5. Approval to Submit a Grant Application to the Wyoming Water Development Commission for Well Development Associated with UW’s Red Jacoby Golf Course – Mai
6. Approval of Revisions to UW Regulations:
 - UW Regulation 3-690, “Proper Use of Computing, Telecommunications, Network and Other Technology Resources Operated by the Division of Information Technology”– Miller
 - UW Regulation 8-231, “Hearing Officers for Student Disciplinary Proceedings”–Miller
 - UW Regulation 4-2, “Employment Provisions Applicable to All Personnel” – Miller
 - Approval of the Investment Policy Revisions – Mai/Lowe
 - “Revisor’s Bill” – Approval of Changes to UW Regulations 6-402, 6-403, 6-404, 6-710, 6-713, 6-715, 6-716, 6-719, 6-720, 6-721, 6-722, 6-805, 6-806, 7-540, 7-631, 7-642, and 7-718 – Miller

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- Approval of Initiative Interim Planning Board-Trustees College of Education Initiative
- Presidential Search Planning Committee Report and Discussion
- Fiscal Year 2016 Budget Discussion and Approval
- Capital Facilities Process Discussion and Approval

Adjournment 14

**THE UNIVERSITY OF WYOMING
MINUTES OF THE BOARD OF TRUSTEES
Monday, June 15, 2015
Marian H. Rochelle Gateway Center, Salons D&E
Laramie, Wyoming**

As will be reflected in the public session of the minutes, the Board of Trustees of the University of Wyoming met in Laramie, Wyoming on Monday, June 15, 2015. The meeting was held in the Marian H. Rochelle Gateway Center. The Board covered various topics throughout their one day meeting, such as the Trustees College of Education and Endowed Chairs Initiatives, the Presidential Search Planning Committee report, the Fiscal Year 2016 budget, capital facilities updates, real estate matters, and the July retreat agenda.

AGENDA ITEM TITLE: Trustees College of Education Initiative, Palmerlee/Reutzler/Miller

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Item for Approval
-

MINUTES OF THE MEETING:

Trustee Dave Bostrom moved that the Board accept the document titled "Trustees College of Education Initiative" on 6-11-15 at 1:38 p.m. with the changes that were previously discussed [see changes below and final document in appendix A]. Trustee President Dave Palmerlee reviewed the changes that were made. He noted that he would include the changes in the resolution, and that the revised copy would be available for the public when it was complete. Trustee Jeff Marsh seconded the motion. Trustee President Palmerlee noted that there would be further discussion of this Initiative at the July retreat.

Trustee Mike Massie commented that the Daniels Fund needs to be notified of these changes, and the heart of the discussion with the Daniel's fund group will not be on education reform, but rather teacher education reform, as well as the discussion that the University and this working group will be planning. Trustee President Palmerlee called for a vote. All were in favor, and the vote passed unanimously.

Changes made to the Initiative Interim Planning Board- Trustees College of Education Initiative

Trustee Dave Bostrom moved to approve the *Initiative Interim Planning Board- Trustees College of Education Initiative* document as presented with the following corrections:

- Language "education reform" will be modified to read, "educator preparation reform"
- The Dean of the College of Education will develop and define a theory of change for the college of education with respect to teacher education and preparedness
- The document would further outline a timeline, budget and scope of work for the committee (to be inserted before the, "II. Draft Terms of Resolution, #13.")
- Language to title this group something other than, "advisory board" being that the college of education already has an established advisory board
- this proposal will further expand upon the concept of professional educator preparation set forth in the November 2014 *University of Wyoming Trustees College of Education Initiative*

AGENDA ITEM TITLE: Presidential Search Planning Committee Report and Discussion

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Item for Approval
-

MINUTES OF THE MEETING:

Trustee John MacPherson shared the details of the Presidential Search planning process with the Board and the conclusions that the Presidential Search Process Committee came to. He noted that there would be two search committees, shared the composition of both committees, and explained the role of each committee. Trustee MacPherson noted that there would not be any carry-over of members between the two committees. He stated that any decisions made by the search committees must carry a majority decision by the committee members. Members of each search committee will be appointed by Trustee President Dave Palmerlee, and the Board will review and confirm these appointments at the July 2015 retreat. Trustee MacPherson noted that the members of the committees will sign an oath of confidentiality.

Trustee MacPherson shared the role of the search recruiter, and noted that there had been discussion with Brad Mead about serving as the search recruiter. He shared why Mr. Mead was selected for this position, and explained that the process will begin as a closed search process, but in the later stages final candidates' names would be made public. Trustee MacPherson explained how the Board will utilize a search firm in a hybrid capacity. The firm will serve a more limited role and will supply UW with names of potential candidates. The search recruiter and Trustees will all be called upon to solicit names of candidates and encourage them to apply. He noted that candidates will come from traditional and non-traditional sources, and hopefully there will be a diverse pool of applicants to consider. Applications should be submitted by December 1, 2015 for full consideration. Finalists will visit campus in the spring semester and give presentations in late January to mid-February. Ideally, the Trustees would have a meeting in February to select the top candidate and negotiate a contract with him/her. Trustee MacPherson noted that constituents desired to have an open process, and press releases will be sent throughout the process. Trustee MacPherson thanked the committee for their work in the previous weeks.

Trustee Dave Bostrom commented that Vice President and General Counsel Rick Miller had been very helpful during this process, and had helped to draft a request for search firms. He noted that they were only considering high quality firms that were willing to use a hybrid approach. Trustee Bostrom commented that he shared his list with people in various industries, and they had confirmed the search firms' legitimacy. He noted that there would be a conference call with Trustee Michelle Sullivan, Former Trustee Brad Mead, General Counsel Miller, and himself to discuss the search firm. He then asked Trustee Sullivan to share her comments.

Trustee Sullivan explained the importance of the feedback the committee received from constituents, who emphasized how critical recruitment was going to be in the process of selecting

a new president. She commented that the committee wanted a search firm that will take direction from the Trustees and former Trustee Mead. She shared the conversation she had with Colorado College President Jill Tiefenthaler about the presidential search process. President Tiefenthaler noted that there is a bigger challenge with an open search, which makes recruitment all the more important. She added that most people will not have time to pay attention to the search process, so it will be important to have an individual engaging with the firm who has a wide range of contacts. Trustee Sullivan commented that this process is about finding individuals and then developing relationships with them and selling the opportunities available at UW. She noted that the first presidential search committee could have a Skype call with President Tiefenthaler. She stated that academic leadership is complex, so there is a smaller group of individuals who want to step forward and apply to these positions, and these individuals get the request to apply from many institutions. Trustee Sullivan commented that it is important to have an outside perspective, and stated that with the short tenure of former University President Robert Sternberg, there will be an added challenge of having to overcome the applicants' nervousness about the short tenure of previous presidents.

Trustee Mike Massie commented that the committee has been developing a position announcement and a presidential profile. He noted that everyone in attendance at the meeting will have a chance to review them, and the final decision will be made in July.

Trustee Mel Baldwin commented that this will be a critical decision for the University and the Trustees. He stated that UW is in the middle of a number of difficult decisions, but it has to keep the search going.

Wyoming Superintendent of Public Instruction Jillian Balow asked if the University is searching during "search season," and if UW's timeline is similar to other schools. Trustee Sullivan replied that the timeline is based on Vice President and General Counsel Rick Miller's recommended timeline, which is consistent with typical search timelines.

Faculty Senate Chair Tucker Readdy asked whether there could be some carry-over in the committee structure, so that there would be one consistent member for each group, such as one faculty member and one student. He commented that this would provide consistency in multiple places, and asked other Board members for their thoughts on the subject. Faculty Senate Chair Readdy also noted that Faculty Senate specifically is not named among the committee members. He commented that in addition to the mechanisms by which committee members are selected, the faculty would like to have an opportunity to submit nominations.

Trustee John MacPherson replied that the carry-over of committee members was a subject of discussion by the Board, and they came to a consensus that it would be better not to have carry-over. One reason for this decision was that the Board wanted to avoid a situation where one particular candidate "shepherded" through the process by a few committee members. Trustee MacPherson commented that another reason for not having carry-over was that the second committee would have a fresh set of eyes, and would increase the number of people that have input in the process. He stated the Board President should make appointments, but asked Faculty

Senate Chair Readdy to submit a list of recommendations on behalf of the faculty. He noted that if faculty have candidates they wish to be considered, that is entirely appropriate.

Trustee Mike Massie added that the same offer is extended to the staff and student senates to submit recommendations, as well as to individual community members and the Foundation. He noted that based on the recommendations of Trustee President Palmerlee, the entire Board would review and approve names.

Trustee President Palmerlee asked if a motion was being presented to be adopted.

Trustee MacPherson moved that the UW Presidential Search Planning Process and Timeline be adopted by the Board. Trustee Baldwin seconded the motion.

Trustee Massie asked if it would be advisable to ask for comments from members of the audience.

Trustee President Palmerlee agreed and asked for comments from members of the public. Faculty member Donal O'Toole inquired about the public presentations that the final candidates will give, and asked about the structure. He asked if community members would be invited, and how they might be able to interact with the candidates.

Trustee MacPherson responded that the Trustees were not attempting to lay out every step of the process. He stated that some details still needed to be worked out, but in the interest of having a public process, it was anticipated that the final candidates would come to campus, provide a final presentation, and make themselves available to faculty and staff. He noted that it is the intent of the Board for candidates to present with an opportunity for dialogue.

Trustee Baldwin commented that the Board had also discussed not having all the interviews in one day, and having each done on a different day.

Trustee President Palmerlee called for a vote. All were in favor, and the motion passed unanimously.

AGENDA ITEM TITLE: Trustees Endowed Chairs Initiative, Bostrom

- Work Session
 - Education Session
 - Information Item
 - Other Specify:
-

MINUTES OF THE MEETING:

Trustee Dave Bostrom discussed the Endowed Chairs Initiative, and commented that UW would undergo great change if the initiative was implemented. He explained that there were currently three initiatives: science, engineering, and education. Trustee Bostrom commented that there were new deans, and the University is currently looking for a new president. He asked the Board to defer further activity on the Endowed Chairs Initiative until a new president was hired. He noted that the Board would not have to take formal action, but asked for discussion on the issue.

Trustee Baldwin agreed and commented that the initiative would be an important tool for the new president. Faculty Senate Chair Readdy thanked the Board for coming to the Faculty Senate. He recommended that since "endowed chair" meant something specific to the faculty, the Board might consider rethinking the name and changing it to something like "endowed faculty" which has a great feel, but is not limited in meaning. Trustee Bostrom commented that he would be glad to visit with Faculty Senate about this matter.

Trustee President Palmerlee commented that Vice President for Institutional Advancement Ben Blalock had been working on this initiative, but the Board wanted to get the timing right.

AGENDA ITEM TITLE: Fiscal Year 2016 Budget Discussion and Approval, McKinley/Mai

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Item for Approval
-

MINUTES OF THE MEETING:

Trustee John McKinley began the Budget Committee report by updating the Board on the committee's recent activities. Vice President for Administration Bill Mai informed the Board that the report he is giving would have normally been discussed at the May meeting. The report was not discussed then as there were personnel changes, including a key member's retirement. He noted that the new pay raises also added an additional level of complication. Vice President Mai explained the handout the board received, which referenced funding for the University of Wyoming, the School of Energy Resources, NCAR Computing, Engineering, and Operations and Maintenance [see Appendices B & C]. He explained section I, II, and III funding. Vice President Mai noted that section III funds are a new addition to UW's budget structure and are comprised of grants and research funds. Vice President Mai stated that segregating section III funds will simplify UW accounting and auditing. There was further discussion on specific federal funds for the College of Agriculture and Natural Resources.

Trustee True asked if the expenditures column reflected the expenditures of previous years' reserve funds for building maintenance and transportation asset replacement. Associate Vice President Janet Lowe stated that she believed that this was not the case. She explained that most of the reserves in section II were for Residence Life and Dining Services. If there was planned maintenance that year it would have been included; however, if there was no planned maintenance, then it would not be included.

Trustee McKinley inquired as to whether UW's budget contained information on previous years' funding that was carried over to the current fiscal year.

Vice President Mai responded that he did not think that UW had a report that showed funds carried into the next fiscal year. He stated that this information could be found in the annual report, based on information gathered from annual audits. Vice President Mai then transitioned the Board to a discussion of the second handout he provided. The second document contained the additions to the Fiscal Year 2016 Budget. He explained the additions that were made, such as a compensation increase. He then asked the Board for approval of the changes made to the Fiscal Year 2016 Budget.

Trustee President Palmerlee asked Trustee McKinley for his thoughts on the additions. Trustee McKinley recommended that the budget be approved with a couple of changes, which he would suggest once a motion was on the floor. Trustee McKinley emphasized the importance of the funding for an update to UW's fiscal systems.

Trustee President Palmerlee asked to remove this item from the consent agenda, so the Board could vote on it now.

Trustee Massie moved to approve the budget as presented. Trustee Baldwin seconded this motion.

Trustee McKinley proposed two amendments to the current Budget. First, he proposed that footnote F be deleted. Next, he proposed that the expenditure column be changed to add two line items—the first line item would recognize the amount of UW funds reserved for O&M, and the second line item would be for future grant expenditures. Trustee McKinley stated that the purpose of this amendment was to differentiate the expenditures within the revenue side, even if some of these are put in the reserve accounts, which provided more transparency.

Trustee Massie accepted the proposed amendment. Trustee Baldwin seconded the amendment. Trustee President Palmerlee called for a vote, and all members of the Board were in favor.

AGENDA ITEM TITLE: Capital Facilities Process Discussion and Approval, MacPherson/Mai

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Item for Approval
-

MINUTES OF THE MEETING:

Trustee MacPherson asked if the administration would start the discussion by reviewing the Arena Auditorium. Vice President and General Counsel Rick Miller explained the process that the Capital Facilities committee had recommended for the Arena Auditorium. The committee suggested one additional key component of the process—a focus on the exterior design. The Historic Preservation Plan combined with the design features would help the Board to make an informed decision. Once the Board commits to an exterior design, UW could not decrease the design features to save money to be used in another aspect of the renovation. The Arena Auditorium Phase II was essentially a new project in regard to the exterior.

Vice President Mai shared the background of this project, the exterior design, and the budget issues facing the project. He noted that the Arena Auditorium project spurred an interest in the exterior design of campus buildings. The formation of the Exterior Architecture Advisory group was also a product of this discussion. Senator Chris Rothfuss, Trustee Mike Massie, Vice President for Institutional Advancement Ben Blalock, Athletic Director Tom Burman, and community member Gary Negich were listed as the members of the Arena Auditorium Phase II advisory group.

Vice President and General Counsel Rick Miller stated that when looking at all the capital facilities projects taking place on campus, The Buchanan Center for the Performing Arts was nearing the end of construction. He noted that at the appropriate time Trustee Baldwin was planning to make a motion in regard to the Half Acre renovation and expansion to finish the project. In regard to other construction projects on campus, the exterior of the High Bay Research Facility was addressed through the legislative process and an advisory committee had been formed for the engineering building.

Vice President Mai stated that the engineering building advisory group would be on campus in one week. This advisory group included Senate President Phil Nicholas, Trustee Massie, Dean Pishko, Vice President for Institutional Advancement Ben Blalock, and city councilman Joe Shumway.

Trustee McKinley asked Vice President Mai to give an update on the High Bay Research Facility and the Enzi STEM Facility.

Vice President Mai stated that, unfortunately, complications had delayed these projects. He reported that the user group from the state, campus, and CMAR had recently convened to decide if the Enzi STEM building would open in the fall semester. Before the decision was made, Vice

President Gern, Vice President and General Counsel Rick Miller, and Vice President Boswell, discussed what UW would need to do if the building was not ready by August 15. Vice President Mai stated that it might be possible to begin phased occupancy of the building; however, it was likely that fall semester classes would not be held in the building.

Vice President Mai also addressed the High Bay Research Facility construction project, and informed the Board that this project was on schedule. The completion date was planned for October 2016.

Trustee McKinley asked if the October 2016 date was for construction completion, or if that included the post-construction commissioning. Vice President Mai explained that the October 2016 date was for substantial completion, and receipt of the certificate of occupancy.

Following the clarification, other capital facilities projects were discussed and it was noted that the exterior advisory groups were important and would be an added benefit. There was a discussion about the value engineering, and how this would affect the construction process. Vice President Mai noted that the terms of the new contract place UW in a secure position during the construction process.

Trustee President Palmerlee asked if the Trustees' Facilities Committee was meeting monthly to stay informed on how the construction projects were progressing. Vice President Mai stated that the committee could meet monthly if its members so desired. Trustee MacPherson suggested that the members of the committee be added to the list of administrators who receive email updates on construction projects.

The Half Acre Addition and Renovation Phase I and Phase II had an original budget of \$26.919 million. Due to unforeseen project cost overruns associated with exterior design modifications, design omissions, and construction delays, the budget was increased by \$2.5 million at the March 2015 Board meeting. As previously discussed, and an additional \$1.6 million dollars is required for the project. The funds for these increased costs will come from operating reserves in Section I. Given these additional funds the adjusted budget for the Half Acre Addition and Renovation is \$31.019 million. Trustee Baldwin moved that the Board approve an additional \$1.6 million for capital facilities projects. Trustee Massie seconded the motion. Trustee President Palmerlee clarified that this authorization would only be implemented upon completion of a contract. Vice President Mai and Vice President and General Counsel Rick Miller agreed. All members of the Board were in favor.

Vice President Mai noted that there was no need for an update on RAC 2.0, as this could take place at the Board of Trustees Retreat in July. Vice President Mai presented the Board with an updated handout about the ASUW Memorial Plaza. There was discussion of the project's budget and alternatives that could be included with the additional funding.

AGENDA ITEM TITLE: Real Estate Matters/Update, Mai

- Work Session
 - Education Session
 - Information Item
 - Other Specify:
-

MINUTES OF THE MEETING:

Vice President for Administration Bill Mai reviewed the easement of the electrical line, and commented that the Trustees would be approving this item. He explained Item #4 on the Consent Agenda, "Approval of Buildings for Sale and Removal- Future Engineering Building Expansion Site," and noted that the Trustees would be approving this as well. Vice President Mai noted that UW was looking for authority to demolish the buildings on Lewis and Bradley Streets, where the new building would be built. He explained Item #5, "Approval to Submit a Grant Application to the Wyoming Water Development Commission for Well Development Associated with UW's Red Jacoby Golf Course," and noted that the legislature required the University to work with the Wyoming Water Development Commission to submit a grant for funding to develop a well and put non-potable water on the golf course. Trustee Massie asked whether an appropriation for a new well on campus had already been approved, to which Vice President Mai replied that he did not know the status, but thought those wells were not producing at the rate that had been hoped for. He explained that he was continuing on a quest for a better producer, and would bring more details to the Retreat in July.

AGENDA ITEM TITLE: July Retreat Agenda, Palmerlee

- Work Session
 - Education Session
 - Information Item
 - Other Specify:
-

MINUTES OF THE MEETING:

Trustee President Palmerlee reviewed the different topics for the retreat agenda, but noted that times had not been determined. He stated that there would be a Futures Committee report, which would have a three hour time slot on the agenda so it can be discussed. He added that the Presidential Search would be a part of the retreat, but would not take up much time. The Trustees Education Initiative would be on the agenda as well. Vice President for Institutional Advancement Ben Blalock would update the Board on the institutional fundraising priorities. The Historic Preservation Plan committee may be added to the agenda, or the topic may be postponed until September.

Trustee MacPherson noted that the members of both committees for the presidential search would be confirmed at the retreat meeting. The Board would receive the names in advance of the retreat. Faculty Senate Chair Tucker Readdy requested a deadline to submit names of people to be considered for each committee. Trustee President Palmerlee asked for recommendations for committee members to be submitted two weeks from the meeting June 29, 2015.

Trustee President Palmerlee reminded the Board that the Cheyenne Frontier Days Western Art Show would be among the events during the retreat. Trustee MacPherson added that the search firm for the presidential search would be decided on during the retreat.

Monday, June 15, 2015

Business Meeting, scheduled 3:30-3:45 p.m.

Marian H. Rochelle Gateway Center, Salons D & E

Trustee President Dave Palmerlee called the meeting to order at 2:51 p.m.

Roll Call

Deputy Secretary for the Board of Trustees Shannon Sanchez took roll.

Trustees participating included: Mel Baldwin, Dave Bostrom, John MacPherson, Mike Massie, Jeff Marsh, John McKinley, Dave Palmerlee, Dick Scarlett, Michelle Sullivan, Dave True, and Wava Tully. Ex-officio Trustees President Dick McGinity, ASUW President Brian Schueler, and Wyoming Superintendent of Public Instruction Jillian Balow were in attendance. Ex-officio Trustee Governor Matt Mead was not in attendance.

Other Business

UW Regulations—added by Rick Miller

Vice President and General Counsel Rick Miller explained that when UW Regulation 4-2 was originally changed, the same change was not made to a parallel regulation. The change gave the ability to convert health insurance when an employee left the University of Wyoming. [See Appendix D]

Approval to Submit a Grant Application to the Wyoming Water Development Commission for Well Development Associated with UW's Red Jacoby Golf Course

Speaker of the House Kermit Brown spoke on the approval to submit a grant application to the Wyoming Water Development Commissions for a well development associated with UW's Glenn "Red" Jacoby Golf Course. He thanked the Board for their time. He stated that the Jacoby Golf Course project was his doing, and explained that he took on this project and the relationship between the golf course and the city of Laramie. He noted that when the golf course first opened, the city provided water for free so that the public could play on the golf course. However, circumstances have now changed. The course is heavily subsidized, and the city is charging for water. This project will start the process of the UW campus having its own well system, which would give UW the freedom to not use the city's system. In doing so, this would make the golf course self-supporting. The addition, this well would free up additional water use for the city, which allows for growth of the city. This well would also be beneficial to the state, as it would not need to expand the water system in Laramie.

Committee of the Whole – Consent Agenda

1. Approval of Construction Contract- ASUW Memorial Plaza – Mai
2. Approval of Easement for Electrical Line for Soils Preparation Lab at Livestock Farm – Mai
3. ~~Approval of FY 2016 Operation Budget—Mai~~ (removed by Trustee Palmerlee and voted on during work session)
4. Approval of Buildings for Sale and Removal- Future Engineering Building Expansion Site – Mai

5. Approval to Submit a Grant Application to the Wyoming Water Development Commission for Well Development Associated with UW's Red Jacoby Golf Course – Mai
6. Approval of Revisions to UW Regulations:
 - UW Regulation 3-690, "Proper Use of Computing, Telecommunications, Network and Other Technology Resources Operated by the Division of Information Technology" – Miller
 - UW Regulation 8-231, "Hearing Officers for Student Disciplinary Proceedings" – Miller
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 - Approval of the Investment Policy Revisions – Mai/Lowe
 - "Revisor's Bill" – Approval of Changes to UW Regulations 6-402, 6-403, 6-404, 6-710, 6-713, 6-715, 6-716, 6-719, 6-720, 6-721, 6-722, 6-805, 6-806, 7-540, 7-631, 7-642, and 7-718 – Miller

Trustee President Palmerlee asked for a motion. Trustee MacPherson moved that the Board approve the consent agenda. Trustee Bostrom seconded the motion. All members of the Board were in favor, and the voted passed unanimously.

Separate Action Taken During Work Sessions

Approval of Initiative Interim Planning Board-Trustees College of Education Initiative document

Trustee Dave Bostrom moved that the Board accept the document titled "Trustees College of Education Initiative" on 6-11-15 at 1:38 p.m. with the changes that were previously discussed [see changes below and final document in appendix A]. Trustee Jeff Marsh seconded the motion. Trustee President Palmerlee called for a vote. All were in favor, and the vote passed unanimously.

Changes made to the Initiative Interim Planning Board- Trustees College of Education Initiative

Trustee Dave Bostrom moved to approve the *Initiative Interim Planning Board- Trustees College of Education Initiative* document as presented with the following corrections:

- Language "education reform" will be modified to read, "educator preparation reform"
- The Dean of the College of Education will develop and define a theory of change for the college of education with respect to teacher education and preparedness
- The document would further outline a timeline, budget and scope of work for the committee (to be inserted before the, "II. Draft Terms of Resolution, #13.")
- Language to title this group something other than, "advisory board" being that the college of education already has an established advisory board
- this proposal will further expand upon the concept of professional educator preparation set forth in the November 2014 *University of Wyoming Trustees College of Education Initiative*

Presidential Search Planning Committee Report and Discussion

Trustee MacPherson moved that the UW Presidential Search Planning Process and Timeline be adopted by the Board. Trustee Baldwin seconded the motion. There was discussion on the

timeline and comments from the public. Trustee President Palmerlee called for a vote. All were in favor, and the motion passed unanimously.

Fiscal Year 2016 Budget Discussion and Approval

Trustee President Palmerlee asked to remove this item from the consent agenda, so the Board could vote on it now. Trustee Massie moved to approve the budget as presented. Trustee Baldwin seconded this motion.

Trustee McKinley proposed two amendments to the current Budget. First, he proposed that footnote F be deleted. Next, he proposed that the expenditure column be changed to add two line items—the first line item would recognize the amount of UW funds reserved for O&M, and the second line item would be for future grant expenditures. Trustee McKinley stated that the purpose of this amendment was to differentiate the expenditures within the revenue side, even if some of these are put in the reserve accounts, which provided more transparency.

Trustee Massie accepted the proposed amendment. Trustee Baldwin seconded the amendment. Trustee President Palmerlee called for a vote, and all members of the Board were in favor.

Capital Facilities Process Discussion and Approval

Trustee Baldwin moved that the Board approve an additional \$1.6 million for capital facilities projects. Trustee Massie seconded the motion. Trustee President Palmerlee clarified that this authorization would only be implemented upon completion of a contract. Vice President Mai and Vice President and General Counsel Rick Miller agreed. All members of the Board were in favor.

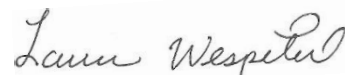
Adjournment

There was no further business to come before the Board. Board of Trustees President Dave Palmerlee adjourned the meeting at 3:11 p.m.

Respectfully submitted,



Shannon Sanchez
Deputy Secretary, Board of Trustees



Laura Wespetal
Senior Administrative Assistant

Appendix A

INITIATIVE INTERIM PLANNING BOARD

TRUSTEES COLLEGE OF EDUCATION INITIATIVE

I. DEFINITIONS

1. University of Wyoming Board of Trustees: (*"Trustees"*)
2. Trustees College of Education Initiative: (*"Initiative"*)
3. College of Education: (*"College"*)
4. Dean of the College: (*"Dean"*)
5. Initiative Interim Planning Board: (*"Planning Board"*)
6. \$500,000 Daniels Fund Grant: (*"Grant Funds"*)
7. The Daniels Fund letter dated 6/1/15 (*"Grant Letter"*) provides in part:
 - A. The University of Wyoming (UW) through a Trustees College of Education Initiative (*Initiative*) will develop a five-year Strategic Plan to elevate the University of Wyoming College of Education to national preeminent status in Professional Education Preparation, ultimately to improve and enhance K-12 education in Wyoming (*"Strategic Plan"*)
 - B. Phase I of project will provide preliminary key personnel requirements, goals and objectives, processes, activities, methodologies, timelines, personnel, benchmarks and budgets for the development of the Strategic Plan, and will include input from the Governor, Legislature, Superintendent of Public Instruction, business and K-12 community (*"Phase I Plan"*)
8. The Grant Letter sets forth the *"Five-Month Goals"*:

Over the next five months, the *Initiative* will achieve the following:

- A. Establish a Governing Board consisting of the President of the Board of Trustees, the President of the University, the Dean of the College of Education, and additional members, both external and internal (*"Governing Board"*).
- B. Identify and secure leading education leader(s) to assist in preparation of Phase I, in the development and implementation of the Strategic Plan (*"Education Leaders"*).
- C. Search for, identify and recruit an Executive Director of the *Initiative* to manage and coordinate the *Initiative* in partnership with Board of Trustees President, the College of Education Dean and the Governing Board, hiring during this timeline may depend upon candidate availability and approval of subsequent requested funding (*"Executive Director"*).
- D. Upon completion of Phase I of this project, it is anticipated the *Initiative* will submit a funding request for the development and implementation of their comprehensive five-year Strategic Plan (*"Strategic Plan Funding Request"*).

II. DRAFT TERMS OF RESOLUTION

1. This proposal will further expand upon the concept of professional educator preparation set forth in the November 2014 *University of Wyoming Trustees College of Education Initiative*
2. The Trustees authorize the Foundation to accept the Daniels Fund \$500,000 Grant Letter.
3. The Trustees establish the Initiative Interim Planning Board ("*Planning Board*").
4. The following persons are appointed to the Planning Board:

Dave Palmerlee, President, Board of Trustees - Chair
Mel Baldwin, Trustee
John McKinley, Trustee
Dick Scarlett, Trustee
Wava Tully, Trustee
Dick McGinity, President, University of Wyoming
Ray Reutzel, Dean, College of Education
Craig Dougherty, Superintendent, Sheridan County School District No. 2
Kate Walsh, College of Education, Department Head, Secondary Education

Ex Officio Members

Ben Blalock, President, University of Wyoming Foundation
Jillian Balow, Wyoming Superintendent of Public Instruction

_____ (to be determined)

5. All actions of the Planning Board shall require the majority vote of the Planning Board and the majority vote of the Trustees on the Planning Board.
6. The Planning Board is directed to develop the Phase I Plan and accomplish the Five-Month Goals.
7. The Planning Board is authorized to expend Grant Funds in accordance with a budget approved by the Planning Board to accomplish the Five-Month Goals and develop the Phase I Plan ("*Budget*").
8. The Grant Funds shall be administered by the College in accordance with the Budget. The Dean shall make monthly expenditure reports to the Planning Board.
9. The Planning Board is authorized to employ, on a temporary contract basis, planning, administrative and clerical personnel to assist the Planning Board in accomplishing the Five-Month Goals and developing the Phase I Plan ("*Personnel*").
10. These temporary personnel will be employed by the College under the appointing authority of the Dean in accordance with contract terms established by the Planning Board.
11. The Dean may designate such members of the College faculty to assist the Planning Board as the Dean may deem appropriate.
12. The Planning Board is authorized and directed to take such other and further action reasonably necessary to develop the Phase I Plan and to accomplish the Five-Month Goals.

13. The Planning Board shall submit an Informational Report on the Phase I Plan to the Trustees no later than Monday, August 17, 2015.
14. The Planning Board shall submit the Phase I Plan, the Five-Month Goals and the Strategic Plan Funding Request, to the Trustees for review and action no later than Monday, September 28, 2015.
15. Upon approval of the Trustees, the Planning Board, in conjunction with the Foundation, shall submit the Phase I Plan and the Strategic Plan Funding Request to the Daniels Fund no later than Monday, October 5, 2015.

III. PHASE I SCHEDULE

- a. Monday, June 15 - Trustees establish the Initiative Interim Planning Board and accepts the Daniels Fund \$500,000 Grant
- b. July 17 – develop a scope of work and define a preliminary budget
- c. Monday, August 17 – Planning Board submits Informational Report to Trustees
- d. Monday, September 28 – Planning Board submits Phase I Plan and Strategic Plan Funding Request to Trustees for action
- e. Monday, October 5 – Planning Board submits Strategic Plan Funding Request to the Daniels Fund

Appendix B

	A	B	C
1	UW FY 2016 OPERATING BUDGET HIGHLIGHTS		
2	FY 2016 Selected Increases (in millions) Over FY 2015 Levels		
3			
4	AGENCY 067 - UW		
5	<u>Operating Budget - Compensation</u>¹		
6	General Fund (2014 appropriation)		\$ 4.200
7	Tuition		\$ 2.000
8	Total Faculty and Staff Raises		\$ 6.200
9			
10	2015 state appropriation ²		\$ 1.000
11	Total Recruitment and Retention		\$ 1.000
12			
13	<u>Operating Budget</u>		
14	Academic support (tuition revenue)		\$ 0.500
15	High school student summer assistance ²		\$ 0.050
16	Operation and maintenance ²		\$ 0.375
17	Environmental health and safety ²		\$ 0.125
18	Science Initiative programs ²		\$ 0.750
19	Master's degree in Counselor Education ²		\$ 0.194
20	Total		\$ 1.994
21			
22	<u>Tier 1 Engineering</u>		
23			
24	<u>Operating Budget - Matching Funds</u>³		
25	Athletic competitiveness ²		\$ 4.000
26	Athletic boosters (2014 appropriation)		\$ 1.000
27	Literacy Center ²		\$ 2.500
28	Unconventional oil and gas research ²		\$ 15.000
29	Rare earth research		\$ 0.250
30	Total		\$ 22.750
31			
32	AGENCY 167 - MEDICAL EDUCATION		
33	WWAMI curriculum changes		\$ 0.802
34	Total Agency 167		\$ 0.802
35			
36	Notes:		
37	¹ See detail of \$6.2 million (attached)		
38	² These funds were appropriated in SL 2015 Ch. 142 §345		
39	³ These items require a non-state match and will have a future effective date upon receipt of qualifying funds		

Appendix C

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	UW Section I Compensation Allocations - FY 2016												
2										12-Jun-15			
3													
4													
5	SUMMARY	Market	Merit	Graduate	Tenure	AA	President's	Compensation					
6	Section I	Adjustments	Adjustments	Assistants	& Promotion	Pool	Pool	Subtotal	EPBs	Total			
7													
8	067 - UW	1,757,976	2,005,620	187,956	438,576	98,832	63,888	4,552,848	1,047,298	5,600,146			
9	067 - SER	47,808	52,680	16,956				117,444	27,016	144,460			
10	067- Tier I ENG	6,756	10,152	9,063				25,971	5,974	31,945			
11	070 - EORC	9,828	10,428	2,871				23,127	5,320	28,447			
12	167 - MED ED	114,780	127,896		78,456			321,132	73,870	395,002	Salaries:	5,040,522	
13											EPBs:	1,159,478	23.00%
14	Total	1,937,148	2,206,776	216,846	517,032	98,832	63,888	5,040,522	1,159,478	6,200,000		6,200,000	
15	Note: The University of Wyoming Board of Trustees does not approve the Enhanced Oil Recovery Commission Budget. UW serves as fiscal agent.												
25													
26													
27	Raise %s												
28	Section I												
29	Salary Base using February 2015 payroll data:									144,267,236			
30	EPB percent:									23.00%			
31											Market	1.55%	
32			General Fund			Tuition				Total	Merit	1.65%	
33	Raise %		2.17%			1.03%				3.20%		3.20%	
34													
35	Raises		3,414,547			1,625,975				5,040,522			
36	EPBs		785,453			374,025				1,159,478			
37	Total		4,200,000			2,000,000				6,200,000			
39													
40	Note: the Salary Base used for BoT proposal was \$145.5M												

Appendix D

absence without pay. Application for such leave must be made to the employee's immediate supervisor and transmitted through regular channels to the President for approval by the Trustees. The time spent in national or state service shall count toward University retirement.

B. Active Duty for Training

Employees eligible for vacation privileges may have an additional fifteen (15) working days leave with pay per calendar year for active duty for training in addition to any other leave or vacation with pay to which the employee is entitled.

VI. RETIREMENT

A. Wyoming Retirement System and TIAA-CREF

Employees of the University are automatically included by state law in the Wyoming Retirement System and the Federal Social Security program (FICA). As an alternative to participation in the Wyoming Retirement System, University employees may participate in a legislatively approved plan with the Teachers Insurance Annuity Association-College Retirement Equities Fund (TIAA-CREF).

B. Board Retirement

Any employee who (1) has completed twenty-five (25) years of full- or part-time benefitted service with the University; (2) has attained the age of sixty (60) with fifteen (15) years of ~~immediately preceding~~ University full- or part-time benefitted service with at least ten (10) consecutive years of uninterrupted service immediately preceding the date of retirement; or (3) elects an early retirement program authorized by state statute shall be designated Board Retired at the time of retiring. A list of Board Retired personnel shall be maintained in the Human Resources office. Each Board Retiree shall be eligible for the following benefits:

1. Conversion of up to 960 hours of accrued sick leave to a state contribution for group health insurance. The conversion rate is 1.5 months of coverage for each 40 hours of accrued sick leave. If the employee dies, the sick leave conversion benefit shall be transferred to the surviving spouse.
2. Payment for half the premium for state life insurance, if elected, for the remainder of the retiree's life. The employee's spouse or surviving spouse is not eligible for this benefit.
3. Access to recreation facilities without charge. The employee's spouse or surviving spouse may purchase access.

personnel policies and guidelines. At the conclusion of any paid-up health insurance, the Board Retiree shall be eligible to participate in the group health insurance plan pursuant to the current personnel policies and/or insurance carrier's contracts.

C. Conversion of Accrued Sick Leave for Non-Board Retirees

Any employee who retires, but is not eligible for Board Retirement as defined above, and has completed fifteen (15) years of University service with at least ten (10) consecutive years of uninterrupted service immediately preceding the date of retirement, shall receive a benefit of conversion of up to 960 hours of accrued sick leave to a state contribution for group health insurance. The conversion rate is 1.5 months of coverage for each 40 hours of accrued sick leave. The amount of the state contribution shall be equal to the employer's contribution for the coverage the employee had while employed reduced by the amount of any state-funded health insurance contributions for the retiree. If the retiree dies before the full amount of this benefit is paid, the balance of the benefit shall be transferred to the surviving spouse as a contribution toward state group health insurance payments. If an employee eligible for this conversion benefit dies prior to retiring from the University, the conversion benefit due this employee shall be transferred to his or her surviving spouse.

VII. EMERITUS DESIGNATION FOR ACADEMIC PERSONNEL

The emeritus designation shall be conferred upon academic personnel who retire after long and distinguished service to the University. For faculty, qualifications include tenure, associate rank, fifteen (15) years of service, and extraordinary performance in one or more of the following: teaching, advising, research/creative endeavors, professional and/or public service, or administration at the University of Wyoming.

For academic professionals (lecturers, extension educators and research scientists), qualifications include an extended term appointment, associate rank, fifteen (15) years of service, and extraordinary performance in one or more areas of their job duties.

Nominations for emeriti status shall be initiated by the department head and/or dean. The department head and/or dean shall forward the nomination to the Vice President for Academic Affairs, who shall forward his/her recommendation to the President. The President shall then forward a recommendation to the Trustees.

Academic personnel officially retired from the University may be recalled annually by the Trustees. Request for recall shall be made by the appropriate University officer(s) with the consent of the retiree.