

**THE UNIVERSITY OF WYOMING**  
**BOARD OF TRUSTEES' REPORT**

**Wednesday, April 12, 2017**

*Revised 4-7-17*

The final report can be found on the University of Wyoming Board of Trustees Website at  
<http://www.uwyo.edu/trustees/>

## **University of Wyoming Mission Statement (March 2009)**

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities. We serve as a statewide resource for accessible and affordable higher education of the highest quality; rigorous scholarship; technology transfer; economic and community development; and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to promote learning we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to accomplish this complex mission are the University's strategic plans, revised periodically.

**TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA**  
**Wednesday, April 12, 2017**  
**Conference Call Meeting; Old Main Boardroom**

**WORK SESSIONS**

- Approval of Architect/Engineer for the WWAMI Remodeling, Mai ..... 1
- Approval of Use of Contingency for Ceiling Lattice and Mechanical Exhaust at High Bay, Mai ..... 3

AGENDA ITEM TITLE: **Approval of Architect/Engineer for the WWAMI Remodeling**, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other            Specify: Approval of Architect/Engineer

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

WWAMI is a program affiliated with the University of Washington School of Medicine (UWSOM) in Seattle, WA and includes participation from Washington, Wyoming, Alaska, Montana and Idaho. The UWSOM curriculum, content and testing is the same for all WWAMI sites. Students completing this four-year medical education program receive their doctor of medicine degree (M.D.) from the UWSOM.

This project will include; architectural and engineering services for the design and remodeling of approximately 1,700 Net Square Feet (NSF) of existing space on the third level of the Physical Sciences Building on the University of Wyoming campus for a new Gross Anatomy (cadaver) lab, Anatomy lab support and Anatomist office. These facilities are being relocated from the adjacent Health Sciences Complex. The project also includes design and remodeling of approximately 1,400 NSF of space on the fourth level of the Health Sciences Complex to provide a new Classroom, Storage and Lockers for the WWAMI program.

The total budget for this project is \$1.5 million, with approximately \$1.1 million estimated for construction. The project is funded through various WWAMI program and UW College of Health Sciences operating accounts, including a \$300,000 FY17/18 state appropriation for Level II planning made in S.L. 2016 ch.97 Section 3(a)(ii) to be used in either FY 2017 or FY 2018. Design and documentation is scheduled to take place during summer/fall 2017 with phase I (Physical Sciences Building) work to begin late 2017. The new Anatomy lab, Lab Support and Anatomist office in Physical Sciences Building is scheduled to be remodeled and substantially complete in June 2018. The new space in physical science is anticipated to be operational by July 2018. The remaining phase II remodeling work in the Health Sciences Complex will be complete and operational by December 2018. The University anticipates utilizing “Design-Bid-Build” as the construction delivery method for this project.

The RFQ for professional architect/engineering services was publicly advertised starting on February 17, 2017 with qualification responses received by March 10, 2017. Nine statements-of-qualification (SOQ) were received from interested firms. Two respondents were scheduled for formal interviews on April 5, 2017. **The recommended ranking of the firms by the WWAMI Remodeling Consultant Selection Committee is as follows:**

- 1. Plan One / Architects - Cody, Wyoming**
- 2. By Architectural Means, PC - Cheyenne, Wyoming**

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

At the February 15, 2017 meeting, the Board approved moving forward with the project with timeline as presented and with the understanding that a construction account be established with the funds to see the project through to completion.

**WHY THIS ITEM IS BEFORE THE BOARD:**

This item is brought before the Board of Trustees for approval to negotiate and contract with the recommended architect/engineering firm for the WWAMI Remodeling project.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Approval from the Board of Trustees to negotiate and contract with the first-ranked firm, **Plan One / Architects of Cody, Wyoming**, for the WWAMI Remodeling project.

**PROPOSED MOTION**

I move to approve negotiating and contracting with the first-ranked firm, **Plan One / Architects of Cody, Wyoming**, for the WWAMI Remodeling project.

**PRESIDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees of the University of Wyoming authorize the contracting with the recommended first-ranked architect/engineering firm, **Plan One / Architects of Cody, Wyoming**.

**AGENDA ITEM TITLE:**

**Approval to use contingency for Ceiling Lattice and Mechanical Exhaust at High Bay, Mai**

**CHECK THE APPROPRIATE BOX(ES):**

- Work Session
- Education Session
- Information Item
- Other           Specify: High Bay Contingency Expenditure

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

At the High Bay Research Facility there is an eighty horsepower air compressor in the mechanical room, this compressor exhausts a significant amount of heat into the room (raises room temperature from 80° F to 100°-110°F). The heat generated from the exhaust causes other pieces of equipment in the room to fail. The excess heat needs to be exhausted from the room, through the roof, in order to maintain temperatures of 80°-85°F. The not-to-exceed (NTE) price for this change is \$63,263.00

Installation of a ceiling lattice system in the main laboratory to facilitate routing power cords, data lines, chemical tubing, etc. to various apparatus throughout the lab, has been recently requested and priced. Installing the lattice will allow for a more efficient and safe work environment. The NTE price for this addition is \$33,750.00.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

At the February 15, 2017 meeting, the Board approved using contingency funds to purchase and install an Uninterrupted Power Supply (UPS) for a NTE price of \$250,000.

At the March 22-24, 2017 meeting, the Board approved using contingency funds to purchase and install a nitrogen system for a NTE price of \$77,364.

**WHY THIS ITEM IS BEFORE THE BOARD:**

These items are brought before the Board of Trustees because changes using Owner's Construction Contingency in excess of \$25,000 require Board approval per the *Project Development Policy and Procedure for UW Capital Construction for Major Projects*.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Approval from the Board of Trustees to use \$97,013.00 of Owner's Construction Contingency to ventilate the air compressor and install a ceiling lattice system.

**PROPOSED MOTION**

I move to approve using \$97,013.00 of Owner's Construction Contingency to ventilate the air compressor and install a ceiling lattice system.

**PRESIDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees of the University of Wyoming approve using \$97,013.00 of Owner's Construction Contingency to ventilate the air compressor and install a ceiling lattice system.