

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

Wednesday, April 12, 2017

**The final minutes can be found on the University of Wyoming Board of Trustees website at
<http://www.uwyo.edu/trustees/>**

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
Wednesday, April 12, 2017

WORK SESSIONS

Approval of the March 22-24, 2017, Board of Trustees Meeting Minutes (public and executive sessions), MacPherson 1
Approval of Architect/Engineer for the WWAMI Remodeling, Mai 2
Approval of Use of Contingency for Ceiling Lattice and Mechanical Exhaust at High Bay, Mai .3
Approval of Acquisition of Pi Beta Phi Property [Added following discussion during Executive Session] 4

Roll Call

Date of Next Meeting – May 10-12, 2017

Adjournment

THE UNIVERSITY OF WYOMING
MINUTES OF THE BOARD OF TRUSTEES
Wednesday, April 12, 2017
Conference Call
Old Main Boardroom

As will be reflected in the public session and executive session meeting minutes, the Board of Trustees of the University of Wyoming held a conference call on Wednesday, April 12, 2017. Deputy Secretary of the Board of Trustees Shannon Polk took roll at 8:02 a.m. Trustees participating: Mel Baldwin, Dave Bostrom, John McKinley, John MacPherson, Jeff Marsh, Kermit Brown, David Fall, Michelle Sullivan, Dave True, Wava Tully, and Dick Scarlett. Trustee Larry Gubbels was not in attendance. Ex-officio Trustees UW President Laurie Nichols, ASUW President Michael Rotellini, and Executive Director of the Wyoming Community College Commission Jim Rose were in attendance. Ex-officio Trustee Governor Matt Mead was not in attendance. Ex-officio Trustee Wyoming Superintendent of Public Instruction Jillian Balow was not in attendance, but Chief of Staff Dicky Shanor participated on her behalf.

Trustee President John MacPherson called the meeting to order at 8:02 a.m. Trustee Dick Scarlett moved that the Board enter Executive Session for the purposes of *Property* and possible acquisition of property. Trustee David Fall seconded the motion. Trustee President MacPherson requested that General Counsel Tara Evans, Vice President for Administration Bill Mai, Manager of Real Estate Josh Deck, join the trustees and ex-officios in Executive Session. All trustees were in favor; the motion passed unanimously. The Board moved into Executive Session at 8:05 a.m. Trustee Kermit Brown recused himself from Executive Session.

At 8:21 a.m., the Board reconvened in public session. Deputy Secretary of the Board Shannon Polk took roll when the Board returned to public session. The same trustees were present as the first roll call.

AGENDA ITEM TITLE:

Approval of the March 22-24, 2017, Board of Trustees Meeting Minutes (public and executive sessions), MacPherson

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:
-

MINUTES OF THE MEETING:

Trustee MacPherson moved to approve the March Board of Trustees meeting minutes, including both the public and executive sessions. Trustee Fall seconded. All trustees were in favor; the motion passed unanimously.

AGENDA ITEM TITLE: **Approval of Architect/Engineer for the WWAMI Remodeling**, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:
-

MINUTES OF THE MEETING:

Vice President for Administration Bill Mai discussed the approval of the architect/engineer for the WWAMI remodeling. He noted that the recommended firm for the remodel was listed in the report. He added that these fees should easily be covered by the initial projected cost.

Trustee Jeff Marsh commented that this firm was working on the Hilton Garden Inn, and it had been going well.

Trustee Marsh then moved to approve the firm for the remodel as stated in the report, "I move to approve negotiating and contracting with the first-ranked firm, Plan One/Architects of Cody, Wyoming, for the WWAMI Remodeling project." Trustee Brown seconded. All trustees were in favor; the motion passed unanimously.

AGENDA ITEM TITLE:

Approval of Use of Contingency for Ceiling Lattice and Mechanical Exhaust at High Bay, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:
-

MINUTES OF THE MEETING:

Vice President for Administration Bill Mai presented on the use of contingency funds for the ceiling lattice and mechanical exhausted at High Bay. He noted the reasons for needing to the mechanical exhaust and the ceiling lattice and discussed the costs of each, which was \$63,263 for the exhaust system and \$33,750 for a ceiling lattice for a total cost of \$97,013.

Trustee McKinley asked for clarification on what was being proposed, to which the exact costs were clarified.

Trustee True asked what the original and current amounts were in the contingency fund, to which Vice President Mai provided the information. Trustee True asked more questions regarding the amounts in the fund, to which Vice President Mai and Deputy Director Matt Kibbon answered.

Trustee Baldwin moved to approve the use of contingency funds for the mechanical exhaust at \$63,263 and the ceiling lattice at \$33,750, for a total of \$97,013 for the High Bay Research Facility. Trustee Bostrom seconded. All trustees were in favor; the motion passed unanimously.

AGENDA ITEM TITLE: **Approval of Acquisition of Pi Beta Phi Property**, Evans

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 Education Session
 Information Item
 Other Specify:
-

MINUTES OF THE MEETING:

Trustee John McKinley moved that the Board approve the purchase of the Pi Beta Phi property pursuant to the normal purchase agreement used by the University and including the specific items discussed by the Board in Executive Session. There was discussion if the specific items listed in Executive Session could be included in the motion. General Counsel Tara Evans noted that the items discussed in Executive Session were not appropriate for public session.

Trustee Marsh seconded. All trustees were in favor, but Trustee Brown abstained. The motion passed.

Date of Next Meeting: May 10-12, 2017

Adjournment

The meeting was adjourned at 8:39 a.m.

Respectfully submitted,



Shannon Polk
Deputy Secretary, Board of Trustees



Laura Shevling
Senior Administrative Assistant