

THE UNIVERSITY OF WYOMING

BOARD OF TRUSTEES' REPORT

Wednesday, February 15, 2017

The final report can be found on the University of Wyoming Board of Trustees Website at <http://www.uwyo.edu/trustees/>

University of Wyoming Mission Statement (March 2009)

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities. We serve as a statewide resource for accessible and affordable higher education of the highest quality; rigorous scholarship; technology transfer; economic and community development; and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to promote learning we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to accomplish this complex mission are the University's strategic plans, revised periodically.

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
Wednesday, February 15, 2017
Conference Call Meeting; Old Main Boardroom

WORK SESSIONS

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AGENDA ITEM TITLE: **Preliminary Spring 2017 Enrollment Report**, Axelson

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Spring semester classes started on January 23, 2017. Official counts for the 2017 spring semester will be taken on Monday, February 13, 2017 (after the 15th class day of the semester which will be on Friday, February 10, 2017). At the meeting on February 15, information will be shared from February 1 (8th day) and the 15th day of enrollment. For the Board's preliminary review, the attached February 1 enrollment data is included in the report.

WHY THIS ITEM IS BEFORE THE BOARD:

This information is presented for the general information of the Trustees.

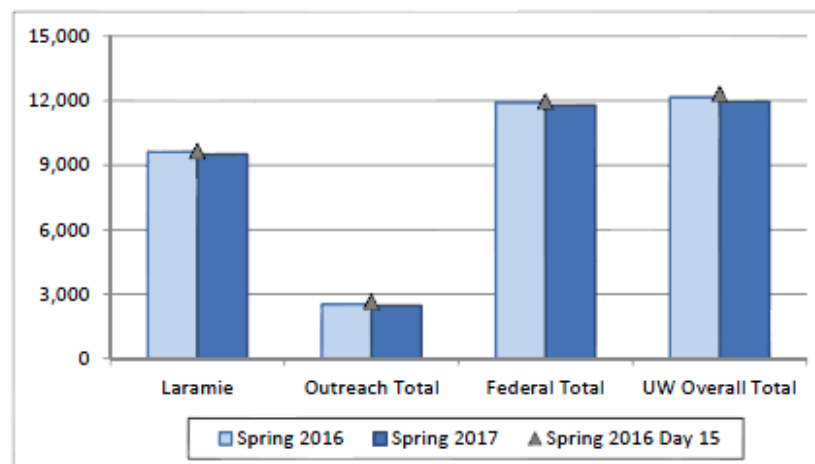
Preliminary Student Headcounts Spring Comparisons

SITE	Spring 2016 Jan. 31, 2016	Spring 2017 Feb. 1, 2017	2016-2017 Difference	Percent Difference	Spring 2016 Day 15 Headcount	Spring 2017 Prelim. as a % of Spring 2016 Day 15
Laramie	9,631	9,516	-115	-1.2%	9,681	98%
Outreach						
UW/Casper	183	190	7	3.8%	182	104%
Professional Development	0	21	21	---	0	---
UW/Casper Subtotal	183	211	28	15.3%	182	116%
Outreach Other Sites	2,105	2,082	-23	-1.1%	2,120	98%
Professional Development	241	167	-74	-30.7%	358	47%
Outreach Credit Subtotal	2,346	2,249	-97	-4.1%	2,478	91%
Outreach Total	2,529	2,460	-69	-2.7%	2,660	92%
Federal Total	11,919	11,788	-131	-1.1%	11,983	98%
Prof. Development Total	241	188	-53	-22.0%	358	53%
UW Overall Total	12,160	11,976	-184	-1.5%	12,341	97%

Note: Starting in Fall 2013, Outreach has been phasing in non-resident tuition at an increasing percentage of tuition until tuition reaches the tuition rate for all UW non-resident students in Academic Year 2016-2017.

OIA:SDW

Professional Development students will continuously enroll all semester long so the beginning of semester numbers will be significantly lower than the final numbers.



**Preliminary Student Headcounts
 Spring Comparisons**

SITE	Spring 2016 Jan. 31, 2016	Spring 2017 Feb. 1, 2017	2016-2017 Difference	Percent Difference	Spring 2016 Day 15 Headcount	Spring 2017 Prelim. as a % of Spring 2016 Day 15
Laramie						
Undergraduate	7,952	7,830	-122	-1.5%	7,967	98%
Graduate/Professional	1,679	1,686	7	0.4%	1,714	98%
Laramie Total	9,631	9,516	-115	-1.2%	9,681	98%
Outreach						
UW/Casper						
Undergraduate	182	171	-11	-6.0%	181	94%
Graduate/Professional	1	19	18	1800.0%	1	1900%
Professional Development	0	21	21	---	0	---
UW/Casper Subtotal	183	211	28	15.3%	182	116%
Outreach Other Sites						
Undergraduate	1,357	1,240	-117	-8.6%	1,359	91%
Graduate/Professional	748	842	94	12.6%	761	111%
Professional Development	241	167	-74	-30.7%	358	47%
Outreach Credit Subtotal	2,346	2,249	-97	-4.1%	2,478	91%
Outreach Total	2,529	2,460	-69	-2.7%	2,660	92%
Federal Total						
Undergraduate	9,491	9,241	-250	-2.6%	9,507	97%
Graduate/Professional	2,428	2,547	119	4.9%	2,476	103%
Federal Total	11,919	11,788	-131	-1.1%	11,983	98%
Prof. Development Total	241	188	-53	-22.0%	358	53%
UW Overall Total						
Undergraduate	9,491	9,241	-250	-2.6%	9,507	97%
Graduate/Professional	2,428	2,547	119	4.9%	2,476	103%
Professional Development	241	188	-53	-22.0%	358	53%
UW Overall Total	12,160	11,976	-184	-1.5%	12,341	97%

**Preliminary Student Headcounts
Spring Comparisons**

College	Level	Spring 2016 Jan. 31, 2016	Spring 2017 Feb. 1, 2017	2016-2017 Difference	Percent Difference	Spring 2016 Day 15 Headcount	Spring 2017 Prelim. as a % of Spring 2016 Day 15
Agriculture and Nat. Resources	Undergraduate	808	845	37	4.6%	812	104%
	Graduate/Professional	117	111	-6	-5.1%	119	93%
Agriculture and Nat. Resources Total		925	956	31	3.4%	931	103%
College of Arts and Sciences	Undergraduate	3,023	2,905	-118	-3.9%	3,031.0	96%
	Graduate/Professional	525	534	9	1.7%	552.5	97%
College of Arts and Sciences Total		3,548	3,439	-109	-3.1%	3,583.5	96%
College of Business	Undergraduate	1,030	1,056	26	2.5%	1,035	102%
	Graduate/Professional	154	171	17	11.0%	155	110%
College of Business Total		1,184	1,227	43	3.6%	1,190	103%
College of Education	Undergraduate	704	662	-42	-6.0%	711.0	93%
	Graduate/Professional	534	602	68	12.7%	527.5	114%
College of Education Total		1,238	1,264	26	2.1%	1,238.5	102%
College of Health Sciences	Undergraduate	1,302	1,252	-50	-3.8%	1,301	96%
	Graduate/Professional	380	405	25	6.6%	382	106%
College of Health Sciences Total		1,682	1,657	-25	-1.5%	1,683	98%
College of Law	Graduate/Professional	222	221	-1	-0.5%	222	100%
College of Law Total		222	221	-1	-0.5%	222	100%
Engineering and Applied Sci	Undergraduate	1,660	1,581	-79	-4.8%	1,662	95%
	Graduate/Professional	254	259	5	2.0%	264	98%
Engineering and Applied Sci Total		1,914	1,840	-74	-3.9%	1,926	96%
Haub School of Envr & Nat Rsrc	Undergraduate	0	22	22	---	0	---
Haub School of Envr & Nat Rsrc Total		0	22	22	---	0	---
School of Energy Resources	Undergraduate	82	71	-11	-13.4%	81	88%
School of Energy Resources Total		82	71	-11	-13.4%	81	88%
Undeclared College	Undergraduate	882	847	-35	-4.0%	874	97%
	Graduate/Professional	149	146	-3	-2.0%	144	101%
Undeclared College Total		1,031	993	-38	-3.7%	1,018	98%
UW College	Graduate/Professional	93	98	5	5.4%	110	89%
UW College Total		93	98	5	5.4%	110	89%
Professional Development	No Level	241	188	-53	-22.0%	358	53%
Professional Development Total		241	188	-53	-22.0%	358	53%
UW Overall Total	Undergraduate	9,491	9,241	-250	-2.6%	9,507	97%
	Graduate/Professional	2,428	2,547	119	4.9%	2,476	103%
	Professional Development	241	188	-53	-22.0%	358	53%
UW Overall Total		12,160	11,976	-184	-1.5%	12,341	97%

NOTE: Preliminary headcount colleges are determined based on the college denoted in Banner. Most interdisciplinary programs are listed under UW College.

In the Spring 2016 Day 15 headcounts, Natural Sciences is split equally between A&S and Education & Neurosciences was moved to UW College.

P16.080

OIA:SDW

2-Feb-17

**Preliminary Student Headcounts
Spring Comparisons**

SITE	Spring 2016 Jan. 31, 2016	Spring 2017 Feb. 1, 2017	2016-2017 Difference	Percent Difference	Spring 2016 Day 15 Headcount	Spring 2017 Prelim. as a % of Spring 2016 Day 15
Laramie						
Freshmen	1,497	1,380	-117	-7.8%	1,494	92%
Sophomores	1,541	1,595	54	3.5%	1,540	104%
Juniors	1,734	1,763	29	1.7%	1,747	101%
Seniors	2,953	2,863	-90	-3.0%	2,967	96%
Second Bachelors	223	226	3	1.3%	219	103%
Graduate	1,252	1,269	17	1.4%	1,291	98%
Law	222	221	-1	-0.5%	222	100%
Medical (WWAMI)	20	19	-1	-5.0%	20	95%
Pharm.D.	181	176	-5	-2.8%	181	97%
Unknown	8	4	-4	-50.0%	0	---
Laramie Total	9,631	9,516	-115	-1.2%	9,681	98%
Outreach						
UW/Casper						
Freshmen	3	1	-2	-66.7%	3	33%
Sophomores	13	9	-4	-30.8%	11	82%
Juniors	39	48	9	23.1%	41	117%
Seniors	120	104	-16	-13.3%	120	87%
Second Bachelors	6	9	3	50.0%	6	150%
Graduate	1	19	18	1800.0%	1	1900%
Unknown	1	0	-1	-100.0%	0	---
Prof. Development	0	21	21	---	0	---
UW/Casper Subtotal	183	211	28	15.3%	182	116%
Outreach Other Sites						
Freshmen	92	93	1	1.1%	134	69%
Sophomores	46	45	-1	-2.2%	42	107%
Juniors	173	195	22	12.7%	181	108%
Seniors	851	757	-94	-11.0%	851	89%
Second Bachelors	151	142	-9	-6.0%	151	94%
Graduate	736	830	94	12.8%	760	109%
Pharm.D.	1	0	-1	-100.0%	1	0%
Unknown	55	20	-35	-63.6%	0	---
Prof. Development	241	167	-74	-30.7%	358	47%
Outreach Credit Subtotal	2,346	2,249	-97	-4.1%	2,478	91%
Outreach Total	2,529	2,460	-69	-2.7%	2,660	92%
Federal Total						
Freshmen	1,592	1,474	-118	-7.4%	1,631	90%
Sophomores	1,600	1,649	49	3.1%	1,593	104%
Juniors	1,946	2,006	60	3.1%	1,969	102%
Seniors	3,924	3,724	-200	-5.1%	3,938	95%
Second Bachelors	380	377	-3	-0.8%	376	100%
Graduate	1,989	2,118	129	6.5%	2,052	103%
Law	222	221	-1	-0.5%	222	100%
Medical (WWAMI)	20	19	-1	-5.0%	20	95%
Pharm.D.	182	176	-6	-3.3%	182	97%
Unknown	64	24	-40	-62.5%	0	---
Federal Total	11,919	11,788	-131	-1.1%	11,983	98%

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 Spring Comparisons**

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Prof. Development Total	241	188	-53	-22.0%	358	53%
UW Overall Total						
Freshmen	1,592	1,474	-118	-7.4%	1,631	90%
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Juniors	1,946	2,006	60	3.1%	1,969	102%
Seniors	3,924	3,724	-200	-5.1%	3,938	95%
Second Bachelors	380	377	-3	-0.8%	376	100%
Graduate	1,989	2,118	129	6.5%	2,052	103%
Law	222	221	-1	-0.5%	222	100%
Medical (WWAMI)	20	19	-1	-5.0%	20	95%
Pharm.D.	182	176	-6	-3.3%	182	97%
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P16.080
 OIA:SDW
 2-Feb-17

AGENDA ITEM TITLE: Spring Commencement (schedule and explanation re: changes), Nichols

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The standard University of Wyoming spring commencement schedule utilizes four venues to host seven ceremonies on one day. One of those venues, used by the two largest ceremonies (Arts & Sciences and Health Sciences), is the Arena Auditorium (AA). With the AA unavailable during Phase II renovations this May, alternative venues had to be found and schedules had to be adjusted to make room for all seven ceremonies.

In 2014, during Phase I renovations in the AA, the University simply shifted some ceremonies into the Fieldhouse. After those ceremonies were over, however, we received intensely negative feedback about that venue – including complaints about ADA accessibility, restroom availability, and sound quality. Due to the serious nature of the complaints, it was decided that the Fieldhouse would not be used as a commencement venue in Spring 2017.

With the AA and the Fieldhouse off the table, the University had just two indoor venues large enough to accommodate commencement ceremonies: the Arts & Sciences Auditorium (max capacity: 1,800) and the Indoor Practice Facility (max capacity: 5,000). Accommodating all ceremonies into two venues on Saturday proved logistically impossible, so Deans and College Commencement Coordinators were asked if any of them would volunteer to shift their ceremonies to Friday. The Colleges of Arts & Sciences agreed and has been scheduled for 6:00 p.m. All other ceremonies are scheduled throughout the day on Saturday.

The final commencement schedule, which includes the interest- or department-specific ceremonies as well, is attached. Any questions regarding the scheduling process, or commencement in general, can be directed to Matt Coulter (matt.coulter@uwyo.edu).

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

None.

WHY THIS ITEM IS BEFORE THE BOARD:

This is presented for the general information of the Trustees.

ACTION REQUIRED AT THIS BOARD MEETING:

None.

2017 Spring Commencement Schedule

Thursday, May 11

4:00 p.m.	UW-Casper Commencement	Casper Events Center
8:00 p.m.	President's Commencement Dinner (cocktails @ 7:00 p.m.) <i>(invitation only)</i>	Marion H. Rochelle Gateway Center

Friday, May 12

10:30 a.m.	Fay W. Whitney School of Nursing Sigma Theta Tau Ceremony (Nursing Honors)	Arts & Sciences Auditorium
12:00 p.m.	Veterans Services Center Ceremony & Luncheon	Wyoming Union Ballroom
2:00 p.m.	Fay W. Whitney School of Nursing Convocation	Arts & Sciences Auditorium
3:00 p.m.	Multicultural Graduation Ceremony	Wyoming Union Ballroom
6:00 p.m.	College of Arts & Sciences / Haub School of Environment and Natural Resources	Indoor Practice Facility

Saturday, May 13

8:30 am	College of Health Sciences	Indoor Practice Facility
9:00 am	College of Business	Arts & Sciences Auditorium
10:00 am	College of Law	Buchanan Center for the Performing Arts
1:00 pm	College of Engineering & Applied Science / School of Energy Resources	Arts & Sciences Auditorium
1:30 pm	College of Education	Indoor Practice Facility
3:30 p.m.	College of Agriculture & Natural Resources	Arts & Sciences Auditorium
6:00 p.m.	Army/Air Force ROTC Commissioning Ceremony	Buchanan Center for the Performing Arts

To Be Scheduled	African American and Diaspora Studies Graduation Event American Indian Studies Program	
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AGENDA ITEM TITLE: Fiscal Year 2017 Operating Budget Increase, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Items for Approval)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

University of Wyoming (Agency 067) Section I Operating Budget Authority Increase Released Time, Computer Fees, Course Fees, Differential Tuition and Summer School Activities --- \$8,028,749

An increase in Fiscal Year (FY) 2017 operating budget authority is requested to accommodate the carryover of earmarked UW Income Fund and other revenue that is generated by released time, computer fees, course fees, differential tuition and summer school enrollment.

- In response to a 2012 Internal Audit report and recommendation, the University implemented changes to released time accounts. Released time account balances are allowed to be carried forward. For FY 2017, a non-recurring increase in budget authority of \$698,742 is requested for released time accounts.
- As a result of the reconciliation of revenue and expenditures at the close of each biennium for earmarked revenue accounts, computer and course fee spending authority carries over to FY 2017. Increases of \$364,435 and \$602,580 respectively, are requested.
- Differential tuition programs need to be able to retain funds from one biennium to the next, given their unique nature. For example, these programs may need time to build capacity or to retain funds to address slight fluctuations in student enrollments. Carrying forward unobligated funds may reduce the need for future differential tuition rate increases. For the three differential tuition programs (Law, Pharmacy and MBA), a total non-recurring increase of \$598,875 is requested.
- Summer session tuition: unexpended funds from the prior biennium (2015-2016) are added to the annual summer session tuition distribution. This results in a non-recurring budget authority increase of \$5,764,117 in FY 2017.

Attachment 1 is a summary of the Agency 067 Section I operating budget authority increase for FY 2017 that is based on revenue collected and expenditures from the 2015-2016 biennium.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board approved the FY 2017 operating budget at its June 2016 meeting.

WHY THIS ITEM IS BEFORE THE BOARD:

The Board initially approves the operating budget for the University as well as any increases during the fiscal year. The Board increases the budget authority on a biennial basis for unexpended, unobligated funds in released time and differential tuition accounts and to recognize carry over course and computer fee revenue that is generated in excess of standard budget projections. The summer school tuition revenue is recognized and carried forward on an annual basis.

ACTION REQUIRED AT THIS BOARD MEETING:

Approval of the Fiscal Year 2017 operating budget authority increase for the University of Wyoming (067) operating budget as presented.

PROPOSED MOTION

I move to authorize the changes to the FY 2017 Section I Operating Budget as presented to the Board.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

Attachment 1

	VP Research	VP Student Affairs	SER	Academic Affairs	A&S	Ag & NR	Business	Engineering	Health Sciences	Law	Education	Outreach	Total
Released Time	\$870				\$362,461	\$47,388		\$138,909	\$18,467		\$14,609	\$116,037	\$698,742
Computer Fee				\$51,124	\$108,250	\$106,185	\$70,032		\$27,917	\$927			\$364,435
Course Fee		\$43,175						\$420,647			\$138,758		\$602,580
Differential Tuition									\$543,267	\$55,608			\$598,875
Summer Session			\$7,197	\$473,141	\$1,066,392	\$288,982	\$79,166	\$640,261	\$2,040,136	\$308,437	\$656,989	\$203,415	\$5,764,117
Total	\$870	\$43,175	\$7,197	\$524,265	\$1,537,103	\$442,555	\$149,198	\$1,199,817	\$2,629,787	\$364,972	\$810,357	\$319,453	\$8,028,749

AGENDA ITEM TITLE: WWAMI (per request at January 2017 meeting), Steiner/Murray
The specific steps being taken, anticipated time lines for each step, specific budget requirements, sources of funds to meet the budget requirements and related information necessary to comply with the motion adopted by the Board of Trustees at their January meeting.

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

At the January 19, 2017 Board of Trustees meeting, Dean Steiner presented an update on plans for accommodating second year WWAMI medical students in Laramie in order to comply with curricular changes at the University of Washington School of Medicine and LCME (Liaison Committee on Medical Education) accreditation.

Following the January Board of Trustees meeting, the spaces in the Physical Sciences Building and Biological Sciences Building have undergone additional review for the relocation of the Anatomy Lab. The space in Physical Sciences has been identified as the preferred option. Notwithstanding unforeseen circumstances, the location in the Physical Sciences Building was chosen as the preferred option because of its proximity to Health Sciences, immediate availability, and open floor plan.

A proposed project budget, action plan, and timeline has been developed that allows medical students entering in Fall 2018 to be the first class that remains in Laramie for all of the Foundations Phase of the curriculum (first 18 months) – see attached for materials. Also included is a plan for funding this project.

Highlights:

- February 2017 Board of Trustees conference call
- March 2017 Board of Trustee approval of design firm
- October 2017 Complete design and documentation phase
- November 2017 Start construction in Physical Science for Anatomy Lab
- June 2018 Complete construction and occupancy of Anatomy Lab
- July 2018 Start construction for remodel in Health Sciences Building
- December 2018 Complete construction and occupancy of remodel in Health Sciences Building

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

At the January 19, 2017 Board of Trustees meeting, the following motion was brought forth by Trustee Massie and approved unanimously, “Move that the administration provide to the BOT by

February 8th regarding the actions and timeline what UW will take to meet WWAMI's academic and facility needs, including when the first class to spend two-years in Laramie will enter the university and any budget modifications.”

WHY THIS ITEM IS BEFORE THE BOARD:

Trustee Massie's motion on January 19, 2017 required this report be presented.

ACTION REQUIRED AT THIS BOARD MEETING:

Approval of space and financial plan to address WWAMI educational space upgrades.

PROPOSED MOTION

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

Project Budget Summary						
Project: WWAMI REMODELING - HEALTH SCIENCES & PHYSICAL SCIENCES BUILDING						
Date: January 24, 2017						
CONSTRUCTION BUDGET						
	CURRENT BUDGET	COMMITTED	EXPENDITURES	REMAINING COMMITMENTS	BALANCE	COMMENTS
DIRECT CONSTRUCTION COSTS - BASE BID AMOUNT	1,110,000.00	0.00	0.00	0.00	1,110,000.00	
Add Alternate 1 -	0.00	0.00	0.00	0.00	0.00	
Add Alternate 2 -	0.00	0.00	0.00	0.00	0.00	
TOTAL CONSTRUCTION BUDGET (HARD COSTS)	1,110,000.00	0.00	0.00	0.00	1,110,000.00	
ADMINISTRATION BUDGET						
	CURRENT BUDGET	COMMITTED	EXPENDITURES	REMAINING COMMITMENTS	BALANCE	
OWNER CONSTRUCTION CONTINGENCY	71,800.00	0.00	0.00	0.00	71,800.00	<i>For potential change orders in the work post-bid.</i>
DESIGN SERVICES (% of Total Construction Contract)	12%					
Architect/Engineer Design Services (SD through Warranty Phase)	133,200.00	0.00	0.00	0.00	133,200.00	<i>Basic Services estimate; includes project PD scope confirmation meetings with Owner</i>
FF&E						
PS Anatomy Lab & Lab Support Equipment	50,000.00	0.00	0.00	0.00	50,000.00	<i>Estimate. Fume Hood, Cadaver tables, etc.</i>
PS Anatomist Office Furniture	5,000.00	0.00	0.00	0.00	5,000.00	<i>Estimate</i>
HS 460 Classroom Furniture	20,000.00	0.00	0.00	0.00	20,000.00	<i>Estimate based on similar costs from HS 459</i>
Other Furniture/Equipment	5,000.00				5,000.00	<i>Estimate</i>
AV Equipment						
HS 460 Classroom AV Equipment	60,000.00	0.00	0.00	0.00	60,000.00	<i>Estimate based on similar costs from HS 459</i>
MOVING COSTS						
Moving Expenses (UW Movers)	5,000.00	0.00	0.00	0.00	5,000.00	<i>Estimate</i>
ADMINISTRATION (% of Total Construction Contract)	3.60%					
Advertisements	6,000.00	0.00	0.00	0.00	6,000.00	<i>Includes RFQ for A/E, Construction Bidding, Substantial Completion, etc.</i>
Architect Reimbursable expenses	5,000.00	0.00	0.00	0.00	5,000.00	<i>Travel and printing costs for Design Team</i>
UW Operations Postage, Copier, shipping, etc.	800.00	0.00	0.00	0.00	800.00	<i>Operations postage, printing, etc. billable to project</i>
Industrial Hygienist	5,000.00	0.00	0.00	0.00	5,000.00	<i>Professional fees for Haz Mat survey and Monitoring of abatement.</i>
Industrial Hygienist Reimbursables	500.00	0.00	0.00	0.00	500.00	<i>Laboratory costs for material testing and analysis</i>
Hazardous Materials Abatement	5,000.00	0.00	0.00	0.00	5,000.00	<i>Rough Estimate</i>
Information Technology Fees	4,000.00	0.00	0.00	0.00	4,000.00	<i>Includes ITS Voice/data activation fees, netgear, WAP's, moves, etc.</i>
UW Operations - Facilities Engineering/Maintenance, etc.	5,000.00	0.00	0.00	0.00	5,000.00	<i>UW Operations Service Requests and Work Orders related to project. Interior Room ID Signage</i>
PLAN REVIEW FEES						
City of Laramie	4,300.00	0.00	0.00	0.00	4,300.00	<i>City of Laramie Plan Review Fees</i>
State of Wyoming	4,400.00	0.00	0.00	0.00	4,400.00	<i>State of Wyoming Plan Review Fees</i>
TOTAL ADMINISTRATION BUDGET (SOFT COSTS)	390,000	0.00	0.00	0.00	390,000.00	
TOTAL PROJECT BUDGET	1,500,000	0.00	0.00	0.00	1,500,000.00	

WWAMI Project TIMELINE

WWAMI Remodeling	<u>Start</u>	<u>Duration</u>	<u>Finish</u>
PROJECT INITIATION	Wed 1/18/17	28 days	Wed 2/15/17
Board of Trustees Meeting - Jan. 2017	Wed 1/18/17	2 days	Fri 1/20/17
Walk-Through potential sites with Operations	Mon 1/23/17	0 days	Mon 1/23/17
Preliminary project budget and schedule - UW Ops	Tue 1/24/17	8 days	Wed 2/1/17
Kick-Off Meeting with WWAMI, UW Ops, UW Admin	Wed 2/1/17	0 days	Wed 2/1/17
WWAMI Briefing to BOT for Feb. 15, 2017 Meeting	Wed 2/8/17	0 days	Wed 2/8/17
Board of Trustees Conf. Call - Feb. 15 2017	Wed 2/15/17	0 days	Wed 2/15/17
DESIGN TEAM CONSULTANT SELECTION	Wed 2/15/17	51 days	Fri 4/7/17
Design Team Selection	Wed 2/15/17	51 days	Fri 4/7/17
RFQ Preparation	Wed 2/15/17	0 days	Wed 2/15/17
RFQ Advertisement	Fri 2/17/17	1.43 wks	Mon 2/27/17
RFQ Submittals Due	Fri 3/3/17	0 days	Fri 3/3/17
RFQ Shortlist Evaluation	Mon 3/6/17	1 day	Tue 3/7/17
RFP sent to short listed firm/s	Tue 3/7/17	0 days	Tue 3/7/17
RFP Info Meeting and Tour	Fri 3/10/17	0 days	Fri 3/10/17
RFP Submittals due	Thu 3/16/17	0 days	Thu 3/16/17
RFP Evaluation and Final Selection of A/E Firm	Thu 3/16/17	1 day	Fri 3/17/17
BOT Approval of Selected A/E Firm (March 22-24)	Wed 3/22/17	2 days	Fri 3/24/17
Negotiate A/E Agreement with Selected firm	Fri 3/24/17	2 wks	Fri 4/7/17
DESIGN AND DOCUMENTATION	Mon 4/10/17	182 days	Mon 10/9/17
SCHEMATIC DESIGN PHASE	Mon 4/10/17	53 days	Fri 6/2/17
DESIGN DEVELOPMENT PHASE	Fri 6/2/17	56 days	Fri 7/28/17
CONSTRUCTION DOCUMENTS PHASE	Fri 7/28/17	73 days	Mon 10/9/17

	<u>Start</u>	<u>Duration</u>	<u>Finish</u>
BID PHASE	Mon 10/9/17	51 days	Wed 11/29/17
PRE-CONSTRUCTION PHASE	Mon 4/10/17	213 days	Thu 11/9/17
HAZARDOUS MATERIAL ABATEMENT - PS	Mon 4/10/17	91 days	Mon 7/10/1
Conduct Hazardous Material Survey - PS	Mon 4/10/17	6 wks	Mon 5/22/17
Complete Hazardous Material Abatement - PS	Mon 6/12/17	4 wks	Mon 7/10/17
AHJ Plan Review Approval	Mon 10/9/17	31 days	Thu 11/9/17
CONSTRUCTION PHASE – PS	Wed 11/29/17	212 days	Fri 6/29/18
MOVE IN/OCCUPANCY PHASE - PS	Fri 6/15/18	3 wks	Fri 7/6/18
WARRANTY PHASE - PS	Fri 6/15/18	365 days	Sat 6/15/19
CONSTRUCTION PHASE - HS	Fri 6/29/18	154 days	Fri 11/30/18
MOVE IN/OCCUPANCY PHASE - HS	Fri 11/16/18	3 wks	Fri 12/7/18
WARRANTY PHASE - HS	Fri 11/16/18	365 days	Sat 11/16/19

Sources of Funding for WWAMI Space Renovation Project

	FY2017&2018	FY2019	FY 2020
WWAMI Projected Income appropriated for future program support	\$443,911	\$140,000	\$200,000
Academic Affairs Medical Education Quasi Account	\$197,000		
College of Health Sciences Building Account	\$360,000		
Appropriated by Legislature in FY17/18 Budget for Level II study	\$300,000		
Total available	\$1,300,911	\$140,000	\$200,000
Estimated Project budget	\$1,500,000		
Funding Deficit /Surplus	\$199,089	\$59,089	\$140,911

AGENDA ITEM TITLE:

Engineering Education and Research Building – Guaranteed Maximum Price, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Items for Approval)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Engineering Education and Research Building (EERB) will deliver new spaces necessary to support the University of Wyoming's goal of developing the College of Engineering and Applied Science (CEAS) into a Tier 1 (top quartile) education and research program. The mission of the College of Engineering and Applied Sciences (CEAS) is to provide excellent teaching, research, and service in chosen fields of engineering and applied science. The College emphasizes connectivity with society, an attitude of life-long learning, and provides its graduates with the essential problem-solving and collaborative skills needed to address the frontier challenges facing Wyoming and the world.

Three primary drivers guide design of the EERB: 1) innovation sparked by collaboration; 2) enhanced educational experiences for undergraduate and graduate students; and 3) laboratory spaces to promote project-based (versus department-based) research and that are flexible and easily reprogrammed. In accordance with these drivers, the EERB program contains plans for the following spaces: Student Innovation Center; machine shop; Vibration Controlled laboratory; Student Entrepreneurship Center; active learning classrooms (2); Advanced Combustion laboratory; Drilling and Completion Simulation Center; Water laboratory; Hydrocarbons laboratory; Materials laboratory; general (unassigned) wet laboratories (2); Computational laboratory; Bioengineering laboratory; general (unassigned) dry laboratory; Dean's offices; board room; collaboration and student spaces; offices; meeting rooms; mechanical, electrical, and related support spaces. The site for the Engineering Education & Research Building is the block immediately north of Lewis Street between 11th and 12th Streets. The new building will consist of approximately 116,000 gross square feet of space.

GE Johnson Construction Wyoming has been working with Malone Belton Abel, P.C. of Sheridan, Wyoming in association with GSG Architecture. P.C. of Casper, Wyoming, Zimmer Gunsul Frasca Architects LLP (ZGF) of Seattle, Washington, as well as other contracted engineering design consultants and representatives from UW Operations to develop the Guaranteed Maximum Price (GMP) for consideration by the Board of Trustees at the February meeting. The GMP proposed by GE Johnson Construction Wyoming will be received on February 13, 2017. The GMP encompasses previous Bid Package #1 (mobilization, site work and foundations), Bid Package #2 (steel reinforcing and embeds) and Bid Package #3, that includes all remaining construction work to complete the project.

The total budget (“all in”) for this project is \$105,358,910.00. The project will be funded through \$1,100,154.00 Grant Funding for planning, \$3,328,756.00 from private donations, and \$100,930,000.00 from State Appropriations.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

- July 2011 – Board of Trustees approved the FY 2013-2014 Capital Construction Request for the University of Wyoming, which included planning funds for the Engineering Building Addition and Renovation (now named EERB).
- May 2012 – Board of Trustees was briefed on the Engineering Complex - Engineering Building Addition and Renovation (now named EERB) and the Energy Engineering Research Facility (now named the High Bay Research Facility).
- January 2013 – Board of Trustees approved the architect/engineering firm of Malone Belton Abel, P.C., Laramie, Wyoming, in association with GSG Architecture, P.C., Casper, Wyoming and Zimmer Gunsul Frasca Architects, LLP (ZGF), Seattle, WA for the Engineering Building Expansion and Renovation (now named EERB) and the Energy Engineering Research Facility (now named the High Bay Research Facility) projects.
- January 2015 – Board of Trustees approved the Construction-Manager-at-Risk firm of GE Johnson Construction Wyoming, Jackson, WY for the Engineering Building Expansion and Renovation (now named EERB).
- November 2015 – Board of Trustees approved the Schematic Design for the Engineering Education and Research Building.
- February 2016 – Board of Trustees approved the Revised Exterior Design for the Engineering Education and Research Building.
- May 2016 – Board of Trustees approved the Construction Contract with Wyoming Earthmoving Corporation of Rozet, Wyoming to complete site clearing and demolition work for the EERB project site.

WHY THIS ITEM IS BEFORE THE BOARD:

Authorization is required from the Board of Trustees to approve the Guaranteed Maximum Price and remaining construction contracting for this project.

ACTION REQUIRED AT THIS BOARD MEETING:

Authorization to amend the Construction Manager-at-Risk agreement between the University of Wyoming and GE Johnson Construction Wyoming of Casper, Wyoming. The amendment will establish a Guaranteed Maximum Price (GMP) for the construction of the Engineering Education and Research Building.

PROPOSED MOTION

I move to authorize amending the agreement between the University of Wyoming and GE Johnson Construction of Wyoming to establish a Guaranteed Maximum Price.

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming approve the Guaranteed Maximum Price (GMP) and authorize the remaining construction contracting of the Engineering Education and Research Building with the Construction Manager-at-Risk, GE Johnson Construction Wyoming of Casper, Wyoming.

AGENDA ITEM TITLE: High Bay Research Facility - Contingency Funds Usage, Mai

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The High Bay Research Facility (HBRF) enhances the university's research capacity in strategic energy areas. It provides the necessary space and infrastructure to house and support large-scale testing related to energy development, conversion, and conservation. Additionally, the design enables collaborative, multi-disciplinary research and advanced education initiatives.

The HBRF will be a flexibly-configured laboratory building, designed and built to accommodate large-scale experiment configurations in a semi-industrial setting; and other parts will be designed to house smaller-sized laboratories, offices, conference room, and open graduate student office spaces. The flexible laboratories will consider heating and ventilating systems with a defined capacity; plumbing with appropriate sand, oil, and similar traps; compressed air; and an expandable electrical service. Typically, the laboratories will be outfitted at the cost of the research project.

During the value engineering stage of the design phase the UPS (Uninterruptible Power System) was removed from the scope of the project. The UPS system would provide an emergency power system to the High Bay Research Facility in the event of a power outage. A quote for a UPS system has been received for \$175,000 which does not include tax or installation. This request is to use owner's contingency to pay for this system.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

January 2013 – Board of Trustees authorized contracting with the first-ranked architect/engineering firms, Malone Belton Abel, Laramie, Wyoming in association with GSG Architecture, Casper, Wyoming and Zimmer Gunsul Frasca Architects, LLP of Seattle, WA for design of the Engineering Building Addition and Renovation and the Energy Engineering Research Facility (now known as the High Bay Research Facility).

January 2013 – Board of Trustees approved site selection for the Energy Engineering Research Facility (now known as the High Bay Research Facility) at the proposed 19th Street and the Gibbon Street Extension site.

May 2014 – Board of Trustees were briefed on the status of the High Bay Research Facility Schematic Design effort and the project CMAR selection process.

June 2014 – Board of Trustees approved the Construction Manager at Risk firm, Haselden Wyoming Constructors of Casper, Wyoming.

March 2015 – Board of Trustees approved the GMP for the High Bay Research Facility

WHY THIS ITEM IS BEFORE THE BOARD:

Authorization is required for any changes in use of the owners' contingency over \$25,000.

ACTION REQUIRED AT THIS BOARD MEETING:

Board approval or disapproval of the UPS system for the High Bay Research Facility.

PROPOSED MOTION

I move to authorize the use of contingency funds from the High Bay Research Facility for the purchase of the UPS system.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

AGENDA ITEM TITLE:

Legislative Session Update (includes report on Legislators' Day), McKinley/Boswell

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Vice President for Governmental and Community Affairs Chris Boswell and Trustee John McKinley will provide and update to the Board of Trustees regarding the legislative session.