

**THE UNIVERSITY OF WYOMING  
BOARD OF TRUSTEES MEETING  
Wednesday, February 15, 2017  
Old Main Boardroom; Laramie, Wyoming**

*Materials recommended following discussion during Executive Session  
Approved 2-15-17 during Business Meeting*

**AGENDA ITEM TITLE: Personnel Section Review/Question, Miller/Benham Deal**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other           Specify: Board Action

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

UW Regulation 5-1 states that “Upon recommendation of the appropriate administrative and/or academic officers and with the approval of the President of the University, Leaves of Absence Without Pay may be granted to academic personnel by the Trustees for a period normally not in excess of one (1) contract year.” The academic personnel report includes a leave of absence without pay. This type of leave may be approved for the following purposes:

- Professional Development - After the initial probationary period has been completed, extended leaves without pay may be granted to employees for purposes of professional development;
- Personal Leave of Absence - Approval of this type of leave may only be granted based upon the needs of the University. Additionally, this type of leave may only be granted for significant circumstances that are unforeseen, unplanned for, and of a true emergency nature (personal or family emergency).
- Specific provisions for sabbatical leaves and other faculty leaves of absence are contained in UW Regulation 5-1.

Dean Paula Lutz and President Nichols recommend approval of this request.

**ACTION REQUIRED AT THIS BOARD MEETING:**

To be approved during business meeting

**A. Items for Action**

**LEAVES OF ABSENCE WITHOUT PAY**

**1. Faculty**

**College of Arts and Sciences**

<u>Name</u>	<u>Rank</u>	<u>Leave Dates</u>
<i>Department of Zoology and Physiology</i> <b>Benson-Amram, Sarah</b>	Assistant Professor	01/01/2017-12/31/2017