

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

Wednesday, August 8, 2018

**Final minutes can be found on the University of Wyoming Board of Trustees website at
<http://www.uwyo.edu/trustees>**

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
Wednesday, August 8, 2018
Conference Call Meeting; Old Main Boardroom

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THE UNIVERSITY OF WYOMING
MINUTES OF THE BOARD OF TRUSTEES
Wednesday, August 8, 2018
Conference Call Meeting
Old Main Boardroom

The University of Wyoming Board of Trustees held a conference call on Wednesday, August 8, 2018. Trustee President Dave True called the meeting to order at 8:01 a.m. Director and Deputy Secretary for the Board of Trustees Shannon Polk took roll.

Trustees participating included: Mel Baldwin, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Dick Scarlett, Michelle Sullivan, and Dave True. Trustees Dave Bostrom and Wava Tully were not in attendance. Ex-officio Trustees UW President Laurie Nichols (in room), ASUW President Seth Jones (in room), and Wyoming Community College Commission Executive Director Sandy Caldwell were in attendance. Ex-officio Trustee Governor Matt Mead was not in attendance; Policy Director Mary Kay Hill participated on his behalf. State Superintendent of Public Instruction Jillian Balow was not in attendance; Chief Policy Officer Megan Degenfelder participated on her behalf.

The trustees entered executive session for the purposes of *Confidential Information, Real Estate, Litigation and Personnel* at 8:04 a.m. and returned to public session at 9:06 a.m. The meeting adjourned at 9:38 a.m.

AGENDA ITEM TITLE:

Consideration and Action: July 10-13, 2018, Board of Trustees Meeting Minutes (public session & executive session), True

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Items for Approval)

MINUTES OF THE MEETING:

Approved 8-8-18 @ 9:08 a.m.

July 10-13, 2018 Board of Trustee Meeting Minutes (public session and executive session)

Trustee Fall moved to approve the two sets of minutes. Trustee Baldwin seconded. The motion passed with a unanimous decision. Trustees Bostrom and Tully were not present.

AGENDA ITEM TITLE:

Consideration and Action: Supplemental Budget, McKinley/Theobald/Jewell

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
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MINUTES OF THE MEETING:

Trustee McKinley presented the proposed supplemental budget request as outlined in the Board report. He noted that there had been a motion by the Budget Committee recommending full Board approval for the budget.

Approved 8-8-18 @ 9:12 a.m.

2019-20 Biennium Supplemental Budget Request

Trustee McKinley moved to approve the University of Wyoming's 2019-20 Biennium Supplemental Budget Request as contained on pages 3 through 10 of the materials and that it be finalized and forwarded to the Governor with the amendment that the language at the top of page 5 be deleted: "The following language is suggested to be included in UW's Supplemental Budget Request narrative which will be provided to Governor Matt Mead. Trustee Marsh seconded. The motion passed with a unanimous decision. Trustees Bostrom and Tully were not present.

Trustee Fall inquired about the President's Endowed Scholarship. Trustee McKinley replied that the purpose of the scholarship fund was to target the very bright students around Wyoming below the tier of the Trustee Scholarship.

Trustee True thanked Trustee McKinley and the group that had worked on the budget.

AGENDA ITEM TITLE: Consideration and Action: Personnel, Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Items for Approval)

MINUTES OF THE MEETING:

UW President Nichols asked for approval of Personnel matters that had been provided in the Board report.

Approved 8-8-18 @ 9:14 a.m.

Personnel

Trustee Scarlett moved to approve the personnel report as provided to the Board. Trustee Fall seconded. General Counsel Tara Evans added a friendly amendment that the Administrative appointments were included as well. The motion passed with a unanimous decision. Trustees Bostrom and Tully were not present.

AGENDA ITEM TITLE:

Consideration and Action: Parking and Transit Study – Consultant Selection, Theobald

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
-

MINUTES OF THE MEETING:

Vice President of Administration and Finance Neil Theobald provided background regarding the topic. He noted that administration was proposing to contract with Walker Consultants for the parking plan update project. Vice President Theobald requested Board approval to sign the contract with Walker Consultants.

Trustee Scarlett inquired if the study took into consideration the location of the new residence halls and how that might impact the parking structure. Vice President Theobald replied that they should have recommended locations from the Housing Task Force that Walker Consultants would work with.

Approved 8-8-18 @ 9:18 a.m.

Parking and Transit Study

Trustee Brown moved to approve the selection of Walker Consultants for the UW Parking and Transportation Study. Trustee Sullivan seconded. The motion passed with a unanimous decision. Trustees Bostrom and Tully were not present.

AGENDA ITEM TITLE:

Consideration and Action: WyoCloud Project Contingency Use, Scarlett/Theobald/Jewell

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
-

MINUTES OF THE MEETING:

Trustee Scarlett noted that the committee had met the day before and discussed the change order request for Huron Consulting for the amount of \$1.5 million. He noted that they were made aware that the UW administration recommended the payment to be paid at the conclusion and successful implementation of the full WyoCloud project. Trustee Scarlett added that Trustee Baldwin had been absent from the meeting.

Trustee Scarlett noted that the contingency fund still had a \$300K balance available. Trustee Moore added that Associate Vice President of Human Resources Jeanne Durr had been involved in the conversation and they had talked to her about a comfort level with the implementation.

Approved 8-8-18 @ 9:21 a.m.

WyoCloud Project Contingency Use

Trustee Scarlett moved to approve the additional \$1.5 million dollar payment to Huron Consulting Group, contingent upon Huron's successful completion of the deliveries outlined on the change order. Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustees Bostrom and Tully were not present.

AGENDA ITEM TITLE:

Contracts, agreements, procurements over \$1 million or 5 years in length, Evans

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Items for Approval)

MINUTES OF THE MEETING:

General Counsel Tara Evans noted that the motions were located in the Executive session report and the supplemental materials.

Approved 8-8-18 @ 9:22 a.m.

Contracts, agreements, procurements over \$1 million or 5 years in length

Trustee Moore moved to authorize Administration to execute the Addenda dated August 8, 2018 to the Cooperative Agreement between the University of Wyoming Board of Trustees and Albany County School District #1. Trustee Fall seconded. The motion passed with a unanimous decision. Trustees Bostrom and Tully were not present.

Approved 8-8-18 @ 9:23 a.m.

Contracts, agreements, procurements over \$1 million or 5 years in length

Trustee Sullivan moved to authorize Administration to execute the Agreement to provide DAS, WI-FI, and Services (Venue Neutral Host License & Service Agreement) between NCV LLC and the University of Wyoming. Trustee Baldwin seconded. The motion passed with a unanimous decision. Trustees Bostrom and Tully were not present.

Approved 8-8-18 @ 9:24 a.m.

Contracts, agreements, procurements over \$1 million or 5 years in length

Trustee Moore moved to authorize Administration to execute the Dual Enrollment Memorandum of Understanding (2018-2023) between University of Wyoming and Albany County School District #1. Trustee Sullivan seconded. The motion passed with a unanimous decision. Trustees Bostrom and Tully were not present.

Approved 8-8-18 @ 9:25 a.m.

Contracts, agreements, procurements over \$1 million or 5 years in length

Trustee Sullivan moved to authorize Administration to execute the Foundation Seed License Agreement between University of Wyoming and Penn State (UW Extension). Trustee Marsh seconded. The motion passed with a unanimous decision. Trustees Bostrom and Tully were not present.

AGENDA ITEM TITLE:

Consideration and Action: 2018-19 Academic Year Tuition (Law School Only) Correction,
McKinley/Jewell

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Items for Approval)

MINUTES OF THE MEETING:

Trustee McKinley provided a brief history of the topic.

Approved 8-8-18 @ 9:27 a.m.

2018-19 Academic Year Tuition (Law School Only) Correction

Trustee McKinley moved to set resident and non-resident tuition rates for the University of Wyoming Law School for the 2018-19 academic year to \$464 per credit hour and \$990 per credit hour respectively. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. Trustees Bostrom and Tully were not present.

AGENDA ITEM TITLE:

Information: Tuition Recommendations for 2019-20 Academic Year Discussion, Nichols/Jewell

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Items for Approval)

MINUTES OF THE MEETING:

Associate Vice President for Budgeting and Fiscal Planning David Jewell went through the proposed tuition for Fall 2019/Spring 2020 as outlined in the Board report. He noted that they were proposing for recommendation and consideration the tuition rates for the academic year 2019-20. Associate Vice President Jewell then outlined the next steps that they would be taking.

Associate Vice President Jewell highlighted the differentiations in tuition rates for the Board. Trustee McKinley inquired why the graduate tuition was lower than the undergraduate tuition in reference to lines 6 and 2. Associate Vice President Jewell replied that it would be for the Laramie campus students and they would be applying the tuition policy.

AGENDA ITEM TITLE: Information: Notice of Amendments to Trustee By-Laws, Evans

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Items for Approval)

MINUTES OF THE MEETING:

General Counsel Tara Evans provided notice of proposed changes to the Trustee Bylaws, which would be brought to the Board for approval at the September meeting. She explained the changes that were being proposed. There was no further discussion.

AGENDA ITEM TITLE:

Information: Timeline for Submission of Legislative Annual Report, Jewell/ Maxey

CHECK THE APPROPRIATE BOX(ES):

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- Education Session
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MINUTES OF THE MEETING:

UW President Nichols noted that they would be submitting the annual report to the Legislature on August 31, 2018. She added that a draft would be ready by August 16, 2018. President Nichols added that in the past the draft had not been brought to the Board in a formal way, but they would extend an offer to the Board for them to review the draft.

Trustee True requested that the document be uploaded to the secure site for the Trustees to access when it was available. There was no further discussion.

Trustee True noted that the next meeting would be in person September 12-14, 2018 in Laramie, Wyoming. Trustee Baldwin apologized to Trustees Scarlett and Moore for his absence at a recent committee meeting as he had a family emergency.

The Board adjourned the meeting at 9:38 a.m.

Respectfully submitted,



Shannon Polk
Managing Director and Deputy
Secretary, Board of Trustees



RoseMarie London
Senior Administrative Assistant