

**THE UNIVERSITY OF WYOMING**

**MINUTES OF THE TRUSTEES**

**January 17-19, 2018**

The final minutes can be found on the University of Wyoming Board of Trustees website at  
<http://www.uwyo.edu/trustees>

**TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA**  
**January 17-19, 2018**

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**BUSINESS MEETING**

**Roll Call**

**Approval of Board of Trustees Meeting Minutes**

December 13, 2017 (conference call)

**Approval of Executive Session Meeting Minutes**

December 13, 2017 (conference call)

**Reports**

- ASUW
- Staff Senate
- Faculty Senate

**Public Testimony**

**Committee of the Whole**

**REGULAR BUSINESS**

**Board Committee Reports**

*[Note: Some committees of the Board will provide reports during the regular work sessions and may not have a formal report to provide during the Business Meeting.]*

**Trustee Standing Committees**

*Committee reports to be given at the start of the regular meeting rather than during the Business Meeting.*

**Liaison to Other Boards**

- UW Alumni Association Board – Wava Tully
- Foundation Board – Jeff Marsh & Dave Bostrom
- Haub School of Environment & Natural Resources – Michelle Sullivan
- Energy Resources Council – Dave True
- Cowboy Joe Club – John McKinley

**ACTION TAKEN DURING THE MEETING:**

- Contracts and Grants – Synakowski/Yates

**INFORMATION ONLY:**

- Capital Construction Report – Mai

**New Business**

**Date of Next Meeting** – February 14, 2018 (conference call)

**Adjournment**

**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE BOARD OF TRUSTEES**  
**January 17-19, 2018**  
**Marian H. Rochelle Gateway Center, Salon D/E**

As will be reflected in the Public Session and Executive Session meeting minutes, the Board of Trustees of the University of Wyoming met in Laramie, Wyoming, Wednesday, January 17 through Friday, January 19, 2018. The meeting was held at the Marian H. Rochelle Gateway Center, Salon D/E. Committees met Wednesday morning, January 17.

On Thursday, January 18, the Board met in Public Session and Executive Session. That evening, the Board met with Faculty Senate members for dinner.

On Friday, January 19, the Board met in public session. The Board entered the Business Meeting portion of the day that afternoon.

**AGENDA ITEM TITLE: Biennium Budget Committee, John McKinley/Dick Scarlett/Kermit Brown**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other

Specify: Committee of the Whole (Items for Approval)

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**MINUTES OF THE MEETING:**

Prior to the items discussed, Trustee MacPherson led the Board in a moment of silence in remembrance of Former Trustee Larry Gubbels.

Trustee McKinley explained the fiscal systems were proceeding on schedule. He added the Administration was working on reviewing the actual vs. budgeted FY18 budget to identify any issues of concern. He noted those issues would go to the Biennium Budget Committee and then be brought before the full Board in March.

**Consideration and Action: Veterans Center Renovation, Blackburn/Kibbon/Jewell**

Trustee McKinley noted this item had been discussed in both the Biennium Budget Committee and the Facilities Contracting Committee in November 2017, and the Board had approved the Veteran's Center renovation and the budget at that meeting. He added when it was taken out to bid, however, the bid came in over budget. He noted due to the Board construction policy, the item was brought back to the Biennium Budget Committee to address the project budget. Trustee McKinley noted after that was addressed, the Biennium Budget Committee recommended the Board approve an increase in the project budget.

*Approved 1-18-18 @ 9:30 a.m.*

***Veterans Center Renovation***

Trustee Scarlett moved to increase the budget of the Veterans Center Renovation by \$136,632 to a maximum of \$852,000. All increased funds shall come from Student Affairs internal funds account. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision.

**Consideration and Action: FY18 Budget Amendments (Academic Affairs), Jewell/Miller/Benham-Deal**

Trustee McKinley noted certain reserve accounts were historically earmarked for the maintenance of the UW research aircraft. He noted these accounts should have been designated as restricted cash accounts, but were not at the time. He added it was the recommendation of the Biennium Budget Committee the accounts continue to be earmarked as they were in the past.

In response to inquiry from Trustee MacPherson, Trustee McKinley reported an account specific to replacement of the research plane did not exist, but rather there were annual maintenance accounts with designated subaccounts earmarked specifically for maintenance.

*Approved 1-18-18 @ 9:35 a.m.*

***FY18 Budget Amendments (Academic Affairs)***

Trustee Scarlett moved that the UW Board of Trustees approve \$642,164.74 of the fund balance related to the renewal, repair and replacement of the King Air research aircraft, be exempted from the Board of Trustees' prior action that consolidated the University's reserves, and that \$513,731.79 (80% of the fund balance) be transferred from the Special Projects Reserve along with \$128,432.95 (20% of the fund balance) from the Unrestricted Operating Reserve in the Dean of Engineering's Office to a reserve account solely designated for the King Air research aircraft. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision.

Trustee John McKinley noted this item related to management of the fiscal year budget through the third and fourth quarters and addressed the possible use of the Special Projects Reserve Account for funding new faculty and start-up hires. He discussed the problem related to ensuring there are sufficient funds available when new hires come to UW, particularly at the end of the fiscal year. He stated money would not come out of the reserve accounts without the recommendation of UW President Nichols and approval of the Board of Trustees.

Trustee McKinley added there had been discussion by the president, the provost, and the committee, and they had noted there were five places the money could come from and that they would work together to spread costs across various sources of funds. He noted, however, they wanted to earmark the amount, so the ability to proceed was not hindered.

Trustee McKinley stated they were moving forward to designate \$3 million of the Special Projects Reserve Account for the purposes of start-ups for new professors going forward with the FY19-20 Biennium, with the requirement that prior to any expenditures out of the account, specifics are provided, followed by a recommendation from the president and approval of the Board.

Trustee Scarlett asked if UW President Nichols could go to the Executive Committee of the Board for an approval that would be later ratified by the entire Board. Trustee McKinley responded he felt the timing would not be so critical to require an emergency meeting.

*Approved 1-18-18 @ 9:50 a.m.*

***Board of Trustee's FY 2018 Budget Amendments***

Trustee McKinley moved that the UW Board of Trustees approve the recommendation from the Biennium Budget Committee to designate up to \$3M from the UW special project reserve account specifically to be used for one-time startup costs for hiring of professors for FY18, 19 and 20 with the requirement that prior to any expenditure, specifics be brought back to the Biennium Budget Committee and the full Board of Trustees for final approval. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

Provost Miller thanked the Board. She noted they would hopefully be able to report back to the Board with details in May, as they finalized the budget.

Trustee Bostrom noted the Board may revisit the amounts in the Special Reserve Account going forward. He added they were working with UW President Nichols to prioritize what comes out of that account and examine whether their actions were appropriately related to the balance of the Special Reserve Account.

Trustee Sullivan noted it was difficult to track cash flow because of adjunct faculty, in that they are not tied to Human Resources. She then asked what the number of adjuncts and temporary faculty were at the University.

Associate Vice President for Budget and Institutional Planning David Jewell estimated that about 200 courses are taught by adjunct faculty. He further noted, however, some adjunct faculty teach multiple of those courses. He explained the timing of hires, noting they were working through the issues.

#### **Excellence in Higher Education Endowment Update, Jewell/Miller/Benham-Deal/Boswell/Albeiruti**

Associate Vice President for Budget and Institutional Planning David Jewell provided an update on the Excellence in Higher Education Endowment specific to the current fiscal year and five-year projections. He noted this included implications of recent changes to the state statute and ongoing uncertainties about future distributions.

Associate Vice President Jewell discussed the fiscal outlook for FY19 and beyond, describing the corpus of the endowment had increased to \$115.4 million, and the earnings from two-thirds (\$76.93 million) would be designated to the University of Wyoming. He added recent changes to the statute would drop the payout percentage maximum from 5% to 4.75%. He noted if earnings were sufficient to meet this maximum payout, the annual payout to the University would be approximately \$3.7 million. He added a stipulation of the policy would be that the University would hold 10% of its payout in the internal reserve, which would be approximately \$400,000, leaving approximately \$3.3 million available. Associate Vice President Jewell remarked the State Treasurer's Office was rebalancing the portfolio, making it difficult to project future funds.

#### **Joint Appropriations Committee Update, Jewell/Boswell/Asay**

Trustee John McKinley noted recommendations on UW's budget topics had moved out of the Joint Appropriations Committee (JAC) without discussion. He added the JAC earmarked a total of \$9 million for the Excellence in Education account. He reminded the Board that account provides funding for certain positions at UW and community colleges. He added this was to alleviate some issues that had drained the reserve account.

Trustee McKinley noted past desire for a permanent sinking fund for research aircraft replacement, some of which had resulted in legislative footnotes. He reported the University of Wyoming was exploring the replacement of the plane and possible solutions in its budget hearings that week. He added the Joint Appropriations Committee (JAC) had moved continuation of past legislation related to the research aircraft. Trustee McKinley stated the topic of a permanent reserve account might be one the Board of Trustees should revisit.

Trustee McKinley then reviewed the discussion held at the December 13, 2013 Board meeting related to procuring X-ray equipment for the High Bay Research Facility.

*Approved 1-18-18 @ 9:39 a.m.*

#### ***Use of contingency funds to purchase an X-Ray Imaging System at the High Bay Research Facility***

Trustee McKinley moved that the UW Board of Trustees approve using \$800,000 of Owner's Construction Contingency to pay the remaining costs of the X-Ray Imaging System. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision.

**AGENDA ITEM TITLE: Fiscal and Legal Affairs Committee, Jeff Marsh/Mel Baldwin/Macey Moore**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other

Specify: Committee of the Whole (Items for Approval)

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MINUTES OF THE MEETING:

**Consideration and Action: Audit Engagement, Jewell/Hanneman/Reese**

Trustee Jeff Marsh reported the Bylaws of the Board of Trustees charged the Fiscal and Legal Affairs Committee with the responsibility of recommending to the Board “the selection and retention” of the external audit firm. He noted in January 2014, the Board of Trustees approved a four year audit engagement with McGee, Hearne & Paiz, LLP, beginning with the fiscal year ending June 30, 2014. He added the contract term with McGee, Hearne & Paiz, LLP ended with the completion of the most recent fiscal year 2017 audits.

Trustee Marsh reported Request for Proposals (RFPs) were out with responses from the presenters by the end of the month. He added any Board member was welcome to join that meeting. He stated they would bring their final proposal to the Board at the March meeting.

Trustee Scarlett asked if there were still a limited number of firms UW could choose from in this bidding process, to which Trustee Marsh responded yes. He noted there were few because travel expenses were often too expensive to expand UW’s options. He encouraged the Trustees to bring any recommendations on firms they had to him.

*Approved 1-18-18 @ 10:04 a.m.*

***Audit Engagement***

Trustee Marsh moved that the UW Board of Trustees accept the recommendation from the Fiscal and Legal Integrity Committee requesting administration put the audit engagement out for bid. Trustee Baldwin seconded the motion. The motion passed with a unanimous decision.

**Wells Fargo Quarterly Investment Report, Jewell/Hanneman/Reese**

Trustee Marsh noted the Wells Fargo Quarterly Investment Report was uploaded to the Trustee website. He added they had a joint meeting with the Biennium Budget Committee related to investment strategy and changes at the state level, which might allow for more latitude related to investments. Trustee Marsh stated they were limited to no more than 36 months for the average duration of investments and talked about how these investment decisions may cause there to be more discussion on this policy in the future. He noted they wanted a regulation conforming to the statute and an amendment to the investment policy.



**AGENDA ITEM TITLE:**

**Financial Management and Reporting Committee**, Dave True/Dick Scarlett/Mel Baldwin

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other                      Specify:
- 

MINUTES OF THE MEETING:

Trustee True noted the progress of the financial system implementation. He stated it was on time and on budget, and they were currently working on the planning and budgeting segment of the system, as well as launching the human capital component of the system. He added the planning and budgeting component would go active on the following Monday and the Human Capital Management component would go active in October of 2018. He reminded the Board this project would cost around \$30 million. He added they had already budgeted the consulting fees and the backfill fees had been spent or obligated. He finished by noting half of the \$3 million Contingency Fund would be available to finish out the program, and he noted staff had assured them it would be adequate.

**AGENDA ITEM TITLE:**

**Honorary Degrees and Awards Committee**, Laurie Nichols/Michelle Sullivan

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other      Specify: Committee of the Whole (Items for Approval)
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MINUTES OF THE MEETING:

UW President Nichols reported to the Board there were two nominees for Honorary Degrees and Awards to move forward for background checks. Trustee Sullivan, Honorary Degrees and Awards Chair, added the vote would be contingent on the results of the backgrounds checks.

*Approved 1-18-18 @ 10:11 a.m.*

***Honorary Degree Committee Recommendations***

Trustee Sullivan moved that the UW Board of Trustees approve the two recommendations brought forward and presented by the honorary degree committee, contingent upon receipt and results of the appropriate background checks. Should there be issues with those background checks, the topic would be brought back to the UW Board of Trustees for further discussion. Trustee Tully seconded the motion. The motion passed with a unanimous decision. Note: Trustee Scarlett abstained from the vote.

**AGENDA ITEM TITLE:**

**Facilities Contracting Committee**, John McKinley/Jeff Marsh/Kermit Brown

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other                      Specify: Committee of the Whole (Items for Approval)
- 

MINUTES OF THE MEETING:

**Consideration and Action: Athletics Landscape Master Plan, Davis/Kibbon**

Trustee McKinley reported to the Board on the Athletics Landscape Master Plan. He noted at the January 2017 Board meeting it was determined the Athletics Complex needed to have a comprehensive master landscaping plan to ensure consistency. He added the University of Wyoming selected LimeGreen Design, a company out of Colorado, to complete the master plan. He added this was because they had done design work immediately adjacent to the Arena Auditorium. He stated the Athletics Landscaping Master Plan had been approved by the members of the Mick and Susie McMurry High Altitude Performance Center Exterior Design Advisory Committee. In response to Board inquiry, Trustee McKinley described the major cost to the project would be a new irrigation system.

*Approved 1-18-18 @ 10:43 a.m.*

***Athletics Landscape Master Plan***

Trustee McKinley moved that the UW Board of Trustees approve the athletics landscaping master plan, for the athletics area at the Arena Auditorium and the Mick and Suzy McMurry High Altitude Performance Center along with the project budget and the construction budget as recommended by the Facilities Committee and the Exterior Design Advisory Committee and presented in the materials provided to the trustees. Trustee Brown seconded the motion. The motion passed with a unanimous decision [Attachment III].

**Consideration and Action: High Altitude Performance Center (HAPC) Change Order, Davis/Kibbon**

Trustee McKinley provided the Board with background information on the Mick and Susie McMurry High Altitude Performance Center (HAPC) change order. He noted the branding and graphics package for the HAPC called for custom three-form ceiling with hung "WYOMING" lettering in the new football locker room. He added given the size, weight, and complexity of the structural mounting required to hang the lettering, the bidders for the package were hesitant to provide pricing. He noted they had removed the scope of work from the branding and graphics installer during the advertisement and budding process and had CMAR, GE Johnson Construction, price the procurement and installation of the lettering. Trustee McKinley stated GE Johnson Construction proposed the furnishing and installation would cost \$60,295. He added the branding and graphics budget for this project was \$601,950. He noted following advertisement and bid opening, Rainier Industries was awarded the bid for \$411,097. He stated with this change, the balance remaining in the branding and graphics budget would be \$130,558. He noted UW Regulation 1-102(B) required Board approval for any change order to a Construction Manager at Risk contract over \$25,000.

*Approved 1-18-18 @ 10:50 a.m.*

***High Altitude Performance Center (HAPC) Change Order***

Trustee McKinley move to approve the plan on project budget and the design document construction schedule as presented in the report. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

**Consideration and Action: Science Initiative Delivery Method, Synakowski/Kibbon**

Trustee McKinley gave the Board an update on the status of projects under construction reporting all projects were on time and on budget. He encouraged everyone to tour the upgraded Arena Auditorium.

Trustee McKinley went on to discuss the Science Initiative Delivery Method. He noted after review and recommendation by the Facilities Contracting Committee, the Board was required to select the construction delivery method for capital construction projects, pursuant to the *Trustees Project Development Policy and Procedure for UW Capital Construction for Major Projects*. Trustee McKinley reported the delivery method recommend by Administration for the design and construction of the Science Initiative building was a design, bid, build method, and the bid would not go out until the construction documents were 100% complete.

In response to Trustee Sullivan's inquiry, Construction Project Manager Matt Kibbon noted the contractors would not be engaged throughout the design process. He added they planned to pre-qualify both the general contractors and sub-contractors, and once they had been qualified, they could add input for what the plan lacks. Trustee MacPherson added the pre-bid meeting would be an attempt to find out if there were any hidden issues.

Trustee Sullivan asked why this was the best strategy, to which Trustee McKinley responded that it was the type of design that would benefit from this process, as they would be able to meet with pre-qualified bidders. Trustee Marsh added some of the expertise would come from the University itself, including Manager Kibbon who was working with the design team.

*Approved 1-18-18 @ 10:27 a.m.*

***Science Initiative Facility Delivery Method***

Trustee McKinley moved that the UW Board of Trustees approve the delivery method of the Science Initiative facility to be a design-bid-build method, and noting that it would not go out for bid until the construction documents were 100% complete. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

**Consideration and Action: Science Initiative Budget and Scope Update, Synakowski/Kibbon**

Trustee McKinley reported the design document process for the Science Initiative was proceeding according to an updated schedule. He noted the Joint Appropriations Committee voted to approve the release of previously appropriated funds for the Science Initiative. Trustee McKinley reported the Science Initiative project programming and exterior design was complete and the schematic design package was submitted to the University on December 13, 2017. He added the project construction budget was \$71 million.

Trustee McKinley noted the Administration had worked with the design and estimating consultants, and Vice President for Research and Economic Development Ed Synakowski was providing solutions to close the gap between the estimated construction cost and the budget. He added there had been consideration of shelled space to include the clean room space, the vivarium,

the third floor laboratory, and the reduction of square footage of the head house and overall laboratory square footage. He stated the consideration of shelled space would have the added benefit of keeping in-step with cutting edge technology as it becomes necessary and available.

Trustee McKinley noted it was the recommendation of the Facilities Contracting Committee to update the Board of Trustees resolution regarding the Science Initiative (SI) Building Priority Status for the University of Wyoming. He added the document recognizing the SI as UW's top priority had been distributed to the Board [Attachment I].

UW President Nichols then updated the Board about her call with Governor Mead regarding the Science Initiative, in which the Governor had asked and she confirmed, whether the SI was still the number one priority for UW as the legislature begins its Budget Session.

Trustee True stated he found the language, "number one priority for funding" problematic, as UW's entire budget was also going before the legislature. He noted he would feel more comfortable saying, "number one priority for capital funding".

*Approved 1-18-18 @ 10:33 a.m.*

***Science Initiative Facility Resolution – Priority Status for the University of Wyoming***

**Motion:**

Trustee McKinley moved that the UW Board of Trustees approve the Science Initiative Resolution as presented to the trustees, and distributed at the time of the meeting. Trustee Brown seconded the motion.

**Amendment to the Motion:**

Trustee McKinley requested a revision to the original motion, to include the words, "capital construction" to be added to the last sentence in the Science Initiative Resolution document. Trustee Marsh seconded the amendment to the original motion. The motion on the amendment passed with a unanimous decision.

The motion passed with a unanimous decision.

**Consideration and Action: Science Initiative Greenhouse Renderings, Synakowski/Kibbon**

Trustee McKinley noted at the November 2017 Board meeting, the Board had approved the exterior design of the Science Initiative building, excluding the greenhouse from the design. He noted it was the recommendation of the Facilities Committee to supplement the exterior design with the renderings of the greenhouse pursuant to the renderings in the Facilities Contracting Committee report.

*Approved 1-18-18 @ 10:21 a.m.*

***Science Initiative Facility Exterior Design***

Trustee McKinley moved that the UW Board of Trustees amend the prior approval of the Science Initiative Building exterior design with the renderings of the greenhouse as recommended by the Facilities Contracting Committee and the Exterior Design Advisory Committee, pursuant to the renderings found on pages 12, 13 and 15 of the Facilities Committee report, and as provided on corresponding pages in the UW Board of Trustees report, pages 125, 126 and 128. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

**Consideration and Action: Grant of Easement to the City of Laramie for the Jacoby Ridge Rural Trail, Davis/Decker**

Trustee McKinley provided some background information, noting the Jacoby Ridge Rural Trail was located on the undeveloped land owned by the University east of the Jacoby Golf Course and was a collaborative project between the University of Wyoming and the City of Laramie. He added the trail consisted of a 2.35 mile, multi-use trail, including an information kiosk, resting benches, and distance markers. He noted additional improvements included post and cable fencing and signage to deter unauthorized vehicular traffic and illegal dumping on the property. He stated the originally proposed trail easement was approved by the Board in 2014 at no cost to the City of Laramie, given the public benefit the project would provide to the community, but was not signed nor recorded. Trustee McKinley added the prior easement was rescinded and a new easement had been re-drafted. He noted at the January 2014 Board meeting, the Board had recommended the agreement with the City of Laramie be modified from a license agreement to a term easement. He stated at the June 2014 Board meeting, the Trustees approved a 15-year term easement for the trail. He noted at the July 2017 Board meeting, the Trustees approved withdrawing execution of the trail easement and directed the University to notify the City that the Board had withdrawn execution, pending the negotiation of a new agreement. He added the Administration finalized negotiations of a 15-year term easement for the multi-use trail, parking area and access.

*Approved 1-18-18 @ 1:46 p.m.*

***Grant of Easement to the City of Laramie for the Jacoby Ridge Rural Trail***

Trustee McKinley moved the UW Board of Trustees authorize administration to execute the grant of easement to the City of Laramie for the multi-use trail, parking area, and access on University land near Jacoby Golf Course as presented to the Board. Trustee Brown seconded the motion. The motion passed with a unanimous decision.

**Consideration and Action: Access Easement to Springfield Ranch, LLC at McGuire Ranch, Davis/Decker**

Trustee McKinley explained the Administration had requested the Facilities Contracting Committee recommend the Board of Trustees approve the requested access easement on University land at the McGuire Ranch to Springfield Ranch, LLC. He added the access easement request was from the Springfield Ranch represented by Stephen N. Sherard of Wheatland, Wyoming. He stated the entity owned the property north of the University's McGuire Ranch property. Trustee McKinley noted the easement requested use of an existing, private gravel roadway on a portion of the McGuire Ranch to benefit property owned by Springfield Ranch. He added the easement would grant non-exclusive use of the existing roadway and the right to maintain the roadway for access purposes.

*Approved 1-18-18 @ 1:47 p.m.*

***Access Easement to Springfield Ranch, LLC at McGuire Ranch***

Trustee McKinley moved the UW Board of Trustees authorize administration to execute the access easement to Springfield Ranch, LLC at the University's McGuire Ranch as presented to the Board. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

**AGENDA ITEM TITLE: Capacity Study and Tuition Discussion, Rose Martinelli/Moore/Jewell**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other                      Specify:
- 

**MINUTES OF THE MEETING:**

Rose Martinelli of Huron Consulting presented a PowerPoint presentation to the Board on the University's capacity study [Attachment II]. She explained that the University of Wyoming and Huron Consulting had partnered to examine UW capacity, pricing, and opportunities to increase demand thereby growing enrollment. The presentation featured topics including: information on the prospective student survey; out-of-state student elasticity; institutional, residential, and instructional capacities; student support and administration; growth potential; academic portfolios of students; cost of majors per credit hour; seat utilization; cost evaluations; UW competitors; UW perceptions; affordability; aid awareness; financial aid optimization; Nebraska and Colorado students; course utilization; retention; online education pricing

Rose Martinelli provided the Board with Huron Consulting's project findings and recommendations. These included balancing the competing priorities of enrollment management with higher education pressures and internal opportunities for improvement; balancing tradeoffs with enrollment, enrollment growth levelers, national trends in enrollment, enhanced academic management, improved data stewardship, and optimization of the registrar function. She noted while Huron Consulting's analysis suggests there are limited constraints to further growth, it made recommendations to further support the institution's desire to grow and augment the size of its student body to include capacity, out of state undergraduate tuition, academic management, and online pricing.

Trustee McKinley asked about the restraints of constitutional provisions in providing a nearly free education. Rose Martinelli explained they were examining purely the cost to deliver a degree, and not the funding. He then asked about the statistics from graduate programs, to which Rose Martinelli noted all graduate enrollment was excluded from the study.

Trustee Marsh asked about gaining additional capacity if the teaching load was five courses per year instead. Rose Martinelli noted they had seen inefficient use of section management, rather than of more teaching in their study. She added UW could reduce sections and increase capacity for those courses.

ASUW President Wetzel asked if independent study courses were incorporated, to which Rose Martinelli responded that those courses were not included.

In response to inquiry from Trustee McKinley, Rose Martinelli explained 2/3 of 1,200 prospective students were surveyed. Trustee True commented on students responding to these surveys without parent input. Trustee McKinley then asked a question regarding the aggregate, to which Rose Martinelli explained it included increased tuition and increased head count.

In response to ASUW President Wetzel, Rose Martinelli noted students in low academic bands did well at the University but were often lost due to cost.

In response to Trustee inquiry, Rose Martinelli, noted the increase of non-resident enrollment was a good way to invest in the State and in UW's students. She then spoke to changes in the registrar function. She also spoke about the consequences of increased enrollment. She discussed the proposals in the Huron report and how they functioned and/or aligned within legislative directives. She added the correlation between academic achievement and socio-economic status and that it was a nationwide issue.

Trustee Rose noted the importance of transfer students at UW, and Rose Martinelli concurred, stating the engine of growth focused on Wyoming residents and a pathway between Wyoming community colleges and online programs to UW.

UW President Nichols thanked Huron Consulting for the work and further discussed student aid, discounted tuition, and a more strategic use of UW Foundation dollars.

Trustee MacPherson noted they plan to discuss the capacity study item at the February Board meeting. He added that though it is a conference call, the public will be given the opportunity to provide input on this item. He stated that they then plan to approve the tuition section of this item at the March Board meeting, but this is not "set in stone." He requested the administration to develop and provide a plan before the March Board meeting, as to how they plan to fix the block scheduling, the timeline to reach the 600 start time (related to growth scenarios), registration issues, and the plan they have to address any of the non-tuition issues that are in the report and have recommended courses of action noted.

Trustee True then asked that the recommendations include an economic evaluation with the anticipation of reduced tuition flow during the 3-5 transition years. He noted they did not have a good sense of it yet. He stated they wanted a better idea of what that it will look like on the negative cash flow.

Trustee McKinley added that if they were going to solicit impactful public comment at the February meeting, the information to do so needs to be disseminated by the University, so it is easy for the public to provide comment, whether that be at Old Main or by calling in at a community college site.

Trustee Fall suggested that public comment be solicited ahead of time and sent in, to which Trustee MacPherson responded that may be difficult to do, but it might be a possibility. Trustee Scarlett noted it was unfortunate that the Trustees could not have a face-to-face meeting before March. Trustee MacPherson noted if the Board was comfortable, they would plan to come to a consensus at the March meeting as to how to address tuition.



**AGENDA ITEM TITLE:**

**Academic and Student Affairs Committee** (*ad hoc committee*), Michelle Sullivan/David Fall/Mel Baldwin/Wava Tully

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other                      Specify:
- 

MINUTES OF THE MEETING:

Trustee Michelle Sullivan began by addressing notice of intent for a new degree program focusing on computer engineering technology. She added though there was not a process for developing new programs at UW, the Rules and Regulations Committee was working on creating one. She noted the proposal for these new programs was created with the spirit of that new process. She added this program would be a part of the 2+2 program, but would be completely based in Casper.

Trustee Baldwin added this proposal was well done. He noted he thought this would be well-received in the Casper area, as it would provide a new experience for students. Trustee MacPherson asked if they would receive information on the anticipated demand, costs, and source of funds for this program. Trustee Sullivan responded it would be included and that the cost estimate was low. She added they would make sure the notice of intent for the program was available to the trustees.

Trustee Sullivan noted the committee also discussed the 10-year housing plan, Student Union renovations, and student activism on-campus. Trustee Fall stated he had found an article in Time Magazine on free speech and provided the article to the Board members. Vice President for Student Affairs Sean Blackburn noted there would be a senior consultant visiting campus to speak on the new wave of student activism. He added she would host a public session and meet with Student Affairs staff.

**UW Regulation 5-173: Administrator Salaries (discussion only), Miller/Benham-Deal**

Trustee Sullivan noted the committee had provided feedback on UW Regulation 5-173, which was forwarded on the Rules and Regulations Committee. She added this discussion was in direct response to the previous Board meeting.

**AGENDA ITEM TITLE:**

**Vice President and Dean Search Committee**, Dave True/Michelle Sullivan/Wava Tully

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other                      Specify:
- 

MINUTES OF THE MEETING:

Trustee True reported on the Vice President and Dean search status. He noted they were in the process of finding deans for both the Colleges of Health Sciences and Business. He added Dean Ray Reutzel and Associate Vice Provost for Undergraduate Education Anne Alexander respectively were chairing those committees. He noted the various challenges they faced, including a late start to the process and a competitive market search for the deans in these areas. Trustee True added their goal was to take final action at the May Board meeting. Trustee Sullivan discussed the College of Business search and noted the outreach efforts by the interim dean.

**AGENDA ITEM TITLE: Legislative Relations Committee, Kermit Brown/Dick Scarlett/John McKinley**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other                      Specify:
- 

MINUTES OF THE MEETING:

Trustee Brown updated the Board of Trustees on actions taken during the legislative Joint Appropriations Committee budget hearings related to University of Wyoming budgets. He noted the Joint Appropriations Committee (JAC) approved the Governor's letter containing UW's request to correct the Standard Budget, adding \$4.7 million in retirement and health insurance funding. He added the JAC approved the 067 budget, including all of the Governor's recommendations and the exception requests seeking release of \$100 million in previously appropriated funds for the Science Initiative facility; extension of budget footnote language concerning a possible state loan relative to the purchase of a new research aircraft or major work on current aircraft; \$1 million for School of Energy research on Carbon Engineering (coal); and \$100,000 to support the UW Rodeo program. He stated the JAC had approved the WICHE budget without change.

Trustee Brown added that in the Community College budget, the JAC had ended new enrollment in the Combat Veterans program. He noted this action might be revisited by the committee, which had been made aware. He stated 2018 Senate File #36 addressed the perceived problem with the program as it related to residential requirements. He added JAC had cut the Wyoming Conservation Corps funding in the State Parks and Cultural Resources Department budget, as it related to work on trails in State parks.

Trustee Brown related there had been significant discussion on the UW Family Medicine Residency Programs. He noted their actions and exception requests suggested the discussion be carried out through interim discussion. He added the JAC voted to accept the Governor's recommendations for WWAMI, WYDENT, and BRAND.

Trustee MacPherson suggested using the creation of the Board of Trustees resolution related to the Science Initiative as a positive influence. Trustee Brown reported he would transmit the resolution to legislative leadership.

**AGENDA ITEM TITLE: UW Regulation Review Committee (*ad hoc committee*), John MacPherson**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other                      Specify: Committee of the Whole (Items for Approval)
- 

MINUTES OF THE MEETING:

**Consideration and Action: Senate Bill 340 (Modifications to UW Regulations 6-701, 6-702, 6-703), Evans/Barker**

General Counsel Tara Evans noted this item was in regards to Faculty Senate Bill #340 (Modification to UW Regulations 6-701, 6-702 and 6-703). She noted this bill had gone through the Rules and Regulations Committee, and there had been no feedback on campus. She added this would allow a distance education and UW-Casper functions to be represented on Faculty Senate.

In response to Trustee inquiry, Faculty Senate Chair Michael Barker noted since the Outreach School had dissolved, they had lost some important members on their committees. He added this regulation change would help them bring that representation back.

*Approved 1-18-18 @ 2:20 p.m.*

***Senate Bill 340 (Modifications to UW Regulations 6-701, 6-702, 6-703)***

Trustee Baldwin moved the UW Board of Trustees authorize modifications to UW Regulations 6-701, 6-702, and 6-703 as stated in Faculty Senate Bill 340, to allow distance education functions and UW-Casper to be represented on Faculty Senate Committees. Trustee True seconded the motion. The motion passed with a unanimous decision.

**Consideration and Action: New Section 2 Regulations – Enrollment Management (Modifications to UW Regulations 6-719, 8-3, 8-242, 8-246, 8-247, 8-248, 8-253), Evans/Moore**

General Counsel Tara Evans reminded the Board she was in the process of completing a regulation review with the Administration and Rules and Regulations Committee. She noted she was bringing a portion of the Section 2 Regulations before the Board. She stated there were about 60 Section 2 Regulations to be discussed in total. She added this specific portion was related to enrollment management.

*Approved 1-18-18 @ 2:22 p.m.*

***New Section 2 Regulations – Enrollment Management (Modifications to UW Regulations 6-719, 8-3, 8-242, 8-246, 8-247, 8-248, 8-253)***

Trustee Baldwin moved that as part of the University's regulatory structure review, the UW Board of Trustees authorize the adoption of the enrollment management portion of the new Section 2 Academic Affairs Regulations, specifically UW Regulations 6-719, 8-3, 8-242, 8-246, 8-247, 8-248, and 8-253, as presented to the Board. These new Regulations will be effective July 1, 2018. Trustee Tully seconded the motion. The motion passed with a unanimous decision.

**AGENDA ITEM TITLE:**

**Presidential Evaluation Committee** (*added to agenda during meeting*), Dave True

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other                      Specify:
- 

MINUTES OF THE MEETING:

Trustee True provided an update with regards to UW President Nichols' 2018 evaluation. He noted they had engaged with a consultant, Stephen Portch, a former University System of Georgia Chancellor. He added this consultant would assist the Board in gathering input and feedback on UW President Nichols. He stated this consultant would be on-campus in the middle of February for a day and a half and that he planned to have a day full of intensive meetings with stakeholders and a dinner with the president. Trustee True added the consultant hoped to have all of the information gathered and have a report provided to the Board by the meeting in March.

Trustee MacPherson added this was called for under the terms of UW President Nichols' contract, and this consultation was a follow-up of the stipulations in that contract.

**AGENDA ITEM TITLE: Consideration and Action: 10-Year Housing Plan, Blackburn**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other

Specify: Committee of the Whole (Items for Approval)

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**MINUTES OF THE MEETING:**

Vice President for Student Affairs Sean Blackburn explained that they were presenting the final presentation of the 10-year plan and that it was designed to provide guidance on how the University could improve their housing. He stated how important it was improve the residence halls in terms of obtaining a strategic advantage over peer universities. He added the Housing Plan would align with the University's newly developed Strategic Plan for 2017-2022 and comply with elements of the UW Long Range Development Plan (LRDP) that would remain relevant within the context of the new Campus Master Plan, which would be developed during the next academic year. He noted a selection committee identified KSQ Design as the highest ranking firm on June 16, 2017. Jami Cali and Thomas Hier then presented their final findings to the Board.

Trustees asked a wide range of inquiries, including buildings' energy efficiency, stability of their foundations, and room sizes. Trustee MacPherson asked if there was a written report of the 10-year study, to which Vice President Blackburn responded there was not. There was concern with regard to having no written report and "fast tracking" the housing plan.

Trustee McKinley expressed concern with the freshman housing being in the traditional Washakie buildings, and not the new suite-style housing, as this contradicted the idea of freshman being recruited because they would receive new housing. He discussed other issues he saw as critical, including the structural integrity of existing foundations, the integrity of the support structure, the King Street infrastructure and the east campus energy facility, student parking for on-campus housing and the construction staging with current UW approved projects. He expressed dorm construction could not jump ahead of the Science Initiative building.

Vice President Blackburn responded that this proposal was a broad 10-year vision, and not a construction document. He added they would work with the Facilities Council to work through these concerns. Trustee MacPherson noted he did not have a problem accepting the plan, but he did not want to approve the plan. UW President Nichols added the issue with regards to King Street was not a part of the housing concern, but was more of a structural problem for the campus overall. Staff Senate President Rachel Stevens added she would like to see a parking study completed alongside the 10-year housing study.

Mr. Heir added that the suite vs. residential housing was a topic across the nation. He added though many students prefer single rooms, they end up enjoying that they have a double room later on. He noted freshman need the experience of bonding and community, and the residential experience should support that. Trustee McKinley noted he was not questioning the findings, but just noting the discussions were counter to the report.

Provost Miller explained that she, Vice President Mai, and UW President Nichols all had been working on shared governance on campus. She explained the new council they had created to then bring ideas to the Board in the future.

Trustee Brown noted he was not necessarily opposed to the motion, but he was still thinking it over. He added that maybe this plan was not robust and “far reaching” enough. He noted that maybe the plan should provide a better idea for the future of the campus as a whole. Trustee True noted that one item he had considered important in this discussion was the possibility of adding a parking structure associated with Coe Library, the Business building, and the Union. Trustee Moore added that an additional structure could possibly provide more incentive for freshman to join Greek life. There was discussion on how to promote Greek life with regards to the plan.

*Approved 1-18-18 @ 4:23 p.m.*

***10-Year Housing Plan***

Trustee McKinley moved that the 10-Year Housing Plan as presented by the KSQ Design firm and the administration dated December 20, 2017, be accepted by the UW Board of the Trustees for review and further consideration. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. Trustee MacPherson stated that the plans has been accepted for review and further consideration, noting the document is considered fluid, flexible and the administration will address the various issues brought from the Board of Trustees from time to time. Trustee MacPherson commented that anticipation on final action would involve consultation with the Trustee Facilities Committee, who would then make a recommendation to the full Board of Trustees with final approval from the full Board of Trustees. With the action taken during this meeting, the UW Board of Trustees did not approve any recommendation or proposal contained in the plan presented; the document was “accepted” only.

**AGENDA ITEM TITLE:**

**Wildlife Migration Initiative**, Dr. Matthew Kauffman, Department of Zoology & Physiology  
and Wyoming Cooperative Unit

CHECK THE APPROPRIATE BOX(ES):

- Work Session
  - Education Session
  - Information Item
  - Other                      Specify:
- 

MINUTES OF THE MEETING:

Dr. Matthew Kauffman presented information on the Wildlife Migration Initiative to the Board. He began his presentation by talking about GPS transmitters that help retrieve much of the data on wildlife in Wyoming. He noted Wyoming's wildlife migration was unique in that it had wide open spaces and low human population. He went to explain many of the characteristics of Wyoming wildlife, including information on the different seasons and species of animals and how they were responding to increased energy development. He described the interest in sustaining migration corridors that had begun six to eight years prior with support from the Nature Conservancy and the Wyoming Migration Initiative. He added this had been created to advance the understanding, appreciation, and conservation of Wyoming's migratory ungulates by conducting innovative research and sharing scientific information through public outreach. Dr. Kauffman reported on the adoption of new state guidelines seeking to balance conservation with development of fossil fuels, and protecting some of North America's longest wildlife migration routes from oil and natural gas drilling on public lands. Dr. Kauffman described the strides in translating the science and added Wyoming was emerging as a leader in the wildlife migration field and was working to train other states to analyze data.

Trustee Scarlett asked how they addressed wolves as an impediment to migration, to which Dr. Kauffman responded the drive to migrate was so strong that the risk of predation from wolves did not thwart them.



**AGENDA ITEM TITLE: Spring Preliminary Enrollment Report, Moore**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other

Specify:

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**MINUTES OF THE MEETING:**

Associate Vice President for Enrollment Management Kyle Moore provided the Board with an update on the Spring Preliminary Enrollment Report. He noted the enrollment headcount was up 113 students and showed positive numbers in the freshman and transfer student categories. He added fall enrollment was up in all market segments. He noted they were continuing activities to increase recruitment and were compiling a comprehensive review of processes and communications related to enrollment. He added they had just hired a new Financial Aid Director and noted they were excited to have her on board.

Trustee Scarlett asked if the Trustee Education Initiative had had an impact on attracting new students, to which Dean of the College of Education Ray Reutzler responded that they had increased the number of students in teacher education by 37.

Trustee Sullivan commended the work that had been done to increase the Trustee Scholars Award package.

Trustee Brown provided an example of someone who had applied to UW and taken a tour, but did not see that she had the same opportunities at UW as at another university. He asked if they were working to make the website more responsive to the bottom line question of what tuition costs. Trustee Baldwin added that on the contrary, he had known someone who was thrilled at the information provided during their tour of UW. Associate Vice President Moore added there was an option to fill out a survey following the tour.

Trustee Moore added that housing at UW was currently a downside, but noted perhaps it would be possible in the coming years to provide information to parents on new housing.

**AGENDA ITEM TITLE: TEI Governing Board Recommended Proposals, Rebecca Watts**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other

Specify: Committee of the Whole (Items for Approval)

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MINUTES OF THE MEETING:

Executive Director of the Trustees Education Initiative Rebecca Watts began her presentation by noting that the Trustees Education Initiative (TEI) was created to elevate the College of Education to the status of preeminent college in professional educator preparation. She added the TEI Governing Board received innovation recommendations and forwarded those recommendation on to the Board. She noted once approved, the proposals were implemented by the College of Education and its partners.

Director Watts reported on January 3, 2018, the TEI Governing Board voted unanimously to recommend TEI Proposal 2017-11, a proposed Wyoming Coaching Laboratory (WY-COLA) to the BOT for approval. She added WY-COLA is an innovative year-long intensive professional development experience to begin in the summer of 2018 for pre-service teachers, in-service teacher leaders, aspiring instructional coaches, and instructional coaches. She added WY-COLA's aims were to improve teaching at all levels in Wyoming schools, to strengthen the partnership between UW and Wyoming Schools, and to develop a model program for continued partnership and professional growth.

Associate Professor Kate Welsh of WY-COLA described a two-year pilot program (2018-2020) that would involve recruiting teachers from all school districts statewide. She explained the program in more depth, mentioning they would practice cycles of reflective teaching, hold tutoring sessions with students, and host enrichment activities with the Art Museum, Geology Museum, and Athletics.

Professor Welsh added these innovations were aimed at developing school-university partnerships and enriching pre-service teacher education. She noted the belief was teaching is a learnable practice. She continued listing the many benefits to WY-COLA.

Trustee Sullivan asked if there was a tie to the selection of practitioners and where practitioners would be placed in the State. She also asked how the success would be measured. Professor Welsh replied they would likely recruit pre-service teachers from elementary and secondary education schools. Trustee Fall praised the attempt to promote partnerships with UW and Wyoming community colleges. Trustee Tully asked if coaches from school districts would be nominated by the superintendent or principal, or if participants were being chosen based on who would be most beneficial in helping. Director Watts noted there was synergy with this proposal and those that came before it. She added the work of WY-COLA would inform the specifics of proposals to come.

*Approved 1-19-18 @ 9:25 a.m.*

***Education Initiative Proposals***

Trustee Bostrom moved the UW Board of Trustees approve the Trustees Education Initiative Proposal 2017-11 for implementation by the College of Education from March 2018 through June 2019, with \$768,067.00 in funding provided through the Daniels Fund Trustees Education Initiative grant to the University of Wyoming as well as other grant sources to be garnered. Trustee Fall seconded the motion. The motion passed with a unanimous decision.

Trustee McKinley added there were three new Board members on the TEI Board. He added those include Trustee Fall, Jay Harnack Superintendent for Sublette County School District #1, and student representative, Keegan Marie McLain.

**AGENDA ITEM TITLE: Faculty Athletic Representative Update, Alyson Hagy**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other                      Specify:
- 

MINUTES OF THE MEETING:

Faculty Athletic Representative Alyson Hagy went over the list of responsibilities in her position. She explained she acted as a liaison to the Deans and faculty members, made certain academic and athletic policies meshed well, chaired the Athletic Planning Committee, proctored exams for students, among a variety of other tasks.

She then talked about how they measure student-athlete success, including Grade Point Averages (GPAs) and Academic Progress Rates (APRs). She noted student-athlete GPAs were at or above the general student body's GPA. She explained APRs are a reflection of retention and eligibility. She added these had increased, as athletes were now transferring as eligible players.

She added it was important to note UW's team sizes in terms of rates, as UW did not have as many teams or players as other Division I schools.

ASUW President Wetzel asked what was in place in helping support the mental health of student-athletes, to which Representative Hagy responded that UW had hired a sports medicine physician who does regular screenings and fields appointments with student-athletes. She noted they saw more and more mental health inquiries, trending towards 80% of student-athletes with these concerns. She added they had also been working with trainers to be aware of athletes' wellbeing. She noted sexual assault, mental health, and concussions were three of her biggest concerns.

Representative Hagy noted they had had the best three years in terms of athletes' academic records and in the diversification of majors.

Trustee McKinley asked if Representative Hagy could provide the Board with a snapshot of J-term and summer term uses. She explained student-athletes took advantage of the J-term since many of them were already in Laramie for the break, competing. She noted it also helped athletes finish degrees sooner and freshman to adjust to the college climate.

Representative Hagy asked Senior Associate Athletic Director Phil Wille to speak on a few items. He noted the importance of non-traditional coursework, including the J-term and summer terms. He added that student-athletes in general struggle with missed class time, so this allowed them to take courses during the less busy parts of their year. He noted this helped students graduate on time and gave them the ability to focus more attention on their courses.

Trustee Fall asked if the APR was monitored for every student-athlete or just for those athletes on scholarship, to which Representative Hagy responded it was just for athletes on scholarship. He added he thought it important to focus on student-athletes receiving degrees.

Trustee Marsh said that in his opinion, the J-term was too long and being off for six weeks was a disservice to the students. Representative Hagy said they would be able to get comparative data for J-term lengths of other schools if Trustee Marsh wanted that data.

Faculty Senate Representative Michael Barker noted faculty members were proud of student-athletes and stated that in his opinion, UW was not using their ability to recruit these athletes to the fullest.

ASUW President Wetzel commended Associate Athletic Director Wille and Representative Hagy on their work with the “No More” campaign and on their representation of the students.

Trustee Brown commented he hoped coaches were being educated on the opportunities at UW, so they were able to properly engage with prospective students. Representative Hagy noted they could possibly have Associate Vice President for Enrollment Management Kyle Moore speak at one of their coaches’ meetings.

**AGENDA ITEM TITLE:**

**Northern Arapaho Business Council**, James Trosper/Roy Brown/Lee Spoonhunter/Elma Brown

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other Specify:
- 

MINUTES OF THE MEETING:

UW President Nichols began the presentation by describing her recent visits to the Wind River Reservation and meetings with the Northern Arapaho Business Council. She went on to introduce Chairman of the Northern Arapaho Council Roy Brown, Co-chair Lee Spoonhunter, and Council member Clarinda C. Thunder.

Chairman Brown provided the Board of Trustees background on the Northern Arapaho Scholarship, which was established by the tribe in 1986 with a \$500,000 endowment, which had increased in value to \$2,237,300. He reported the scholarship had been awarded to 229 recipients, totaling collectively more than \$1.7 million. Chairman Brown expressed the Northern Arapaho Tribe considered the University of Wyoming their “home” university and members wished to explore why many of their students were not considering UW as a first choice. He added they wanted to find a path forward for student opportunity at UW. He went on to explain there were 14 Northern Arapaho students who qualified for the endowment in 2017.

Senior Vice President at the UW Foundation John Stark addressed the Board about the successes of the endowment and the work on making revisions to the MOU.

Director James Trosper addressed the Board about the work of the Native American Education, Research and Cultural Center and introduced tribal members in attendance who he described were examples of the success of endowment. He also addressed the Board about the increase in applicants and tribal students who qualified for scholarships attributing this to various initiatives implemented under UW President Nichols’ stewardship.

Members of the Board requested more information about the scholarship and retention rates of Arapaho students from the Wind River Indian Reservation.

**AGENDA ITEM TITLE: State of the City Update, Andi Summerville/Janine Jordan**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other

Specify:

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MINUTES OF THE MEETING:

Mayor Andi Summerville and City Manager Janine Jordan provided the Board with a State of the City Update. Mayor Summerville noted the Board had received a State of the City report from her office regarding the reduction in City of Laramie services in response to the budget downturn and subsequent legislative funding. She described how the budget reductions directly affected the City's capital improvement budget and noted the \$55 million infrastructure projects, related particularly to storm water, were on hold. She went on to describe the number of Laramie streets in poor or worsening condition.

Mayor Summerville then provided recent job reduction statistics relative to the five main employers in Laramie. She noted the strong partnership with UW and mentioned other economic development strategies that had had a connection to job growth over the last eight years. Mayor Summerville then outlined the partnerships with the University, including SLCE and the Laramie Town Gown Association and the City's coordination with ASUW and UW Administration related to the collection of the 2010 Census data. She reported the statistics of the City Fire Department and EMT callouts to the University Campus and discussed the desire to find a path forward with regards to the future of 15<sup>th</sup> Street. There was Trustee inquiry directed to City Manager Janine Jordan related to the traffic signaling at the intersection of 22<sup>nd</sup> Street and Willet Street.

**AGENDA ITEM TITLE: Open Discussion with Trustees, John MacPherson**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other                      Specify:
- 

MINUTES OF THE MEETING:

Trustee MacPherson discussed the gratuity policy for the Board. He asked Budget and Fiscal Coordinator Matt Coulter to provide clarity to the Board. He then provided the Board with a report on former Trustee Larry Gubbels. He noted Trustee Marsh would contact his family to determine their preference with regard to a tribute. He added the Elections Committee appointments were Trustees Dave Bostrom and Macey Moore. He asked any other interested trustees to contact Trustees Bostrom or Moore by January 31.

Trustee MacPherson then thanked Trustee Sullivan for her work on the Watts Foundation Scholarship. Trustee Sullivan added this was a part of the Joe and Arlene Watt (former trustee, dedicated supporter of UW) Foundation and the last gift was to the literacy center. She noted the role UW Trustees could play in garnering donations. She then requested UW President Nichols identify the need for un-endowed scholarship funds. Trustee MacPherson noted the proposed meeting dates for 2019 and 2020 and asked the trustees to return their responses to Deputy Secretary for the Board of Trustees Shannon Polk.

Trustee Sullivan added the Haub School was working on Zero Waste on campus suggested the Board of Trustees consider adopting a zero waste initiative. Trustee MacPherson asked what Zero Waste would look like on campus, to which Trustee Sullivan remarked it could begin by reducing the amount of paper usage. She added this meeting on Zero Waste would be a great opportunity for trustees to meet these enthusiastic students.

UW President Nichols discussed the success of Trustees Service Club Science Initiative engagement through Rotary Clubs around the state led by Center for Global Studies Director Jean Garrison. Trustee MacPherson asked for an update on “two plus two.” Trustee True responded that higher education in the State had made huge leaps, but there was no update at that time. ASUW President Wetzel updated the Board on student engagement, noting students had taken trips to Bolivia and Northern Ireland over the Winter Break.

Trustee Brown discussed a purchase of land, noted the management organization, and added he thought the purchase would be made. He stated there would be a special election on April 19. He then discussed minerals and their relation to the Haub School. Trustee MacPherson requested Trustee Brown monitor the process. Trustee Brown noted he was on three of the committees that were discussing the purchase and he had not made any commitments on behalf of the Board. Trustee McKinley excused himself during the discussion.



**Friday, January 19, 2018**

**Business Meeting**

Marian H. Rochelle Gateway Center, Salon D/E

**Roll Call**

The business meeting was called to order at 12:27 p.m. Secretary for the Board of Trustees Jeff Marsh took roll.

Trustees participating: Mel Baldwin, Kermit Brown, David Fall, John MacPherson, Jeff Marsh, John McKinley, Macey Moore, Dick Scarlett, Michelle Sullivan, Dave True, and Wava Tully. Trustee Dave Bostrom was not in attendance. Ex-officio Trustees: University President Laurie Nichols and ASUW President Ben Wetzel were in attendance. Governor Matt Mead and Wyoming Community College Commission Executive Director Jim Rose were not in attendance. State Superintendent of Public Instruction Jillian Balow was not in attendance, but Policy Advisor Megan Degenfelder participated on her behalf.

**Approval of Board of Trustees Meeting Minutes**

December 13, 2017 (conference call)

*Approved 1-19-18 @ 12:29 p.m.*

***Board of Trustees Public Meeting Minutes***

Trustee Baldwin moved the UW Board of Trustees approve the December 13, 2017 (conference call) public meeting minutes as presented to the trustees. Trustee Fall seconded the motion. The motion passed with a unanimous decision.

**Approval of Executive Session Meeting Minutes**

December 13, 2017 (conference call)

*Approved 1-19-18 @ 12:30 p.m.*

***Board of Trustees Executive Session Meeting Minutes***

Trustee Scarlett moved the UW Board of Trustees approve the December 13, 2017 (conference call) public meeting minutes as presented to the trustees. Trustee Fall seconded the motion. The motion passed with a unanimous decision.

***ASUW***

ASUW President Ben Wetzel noted ASUW was finalizing its four-year plan and preparing the FY19 budget. He added the Board had approved funding for ASUW to move forward with 10-year visioning study. He added they were working on other projects, including after-hours safety, pedestrian safety, and new technology. He added UW President Nichols, ASUW and Vice President are planning to meet and greet students in the Union on the first day of classes.

***Staff Senate***

Staff Senate President Rachel Stevens provided the Board with a copy of the Staff Senate newsletter [Attachment V]. She then noted they would be hosting their presidential elections in

January so the incoming president could be “brought up to speed.” She added they voted to approve criteria and procedures for the Staff Scholarship Committee [Attachment VI]. She explained they had raised \$6,000 through their sale of china and through other sources for the Staff Scholarship. She added Staff Recognition Day was going to be held on March 28 at the Marian H. Rochelle Gateway Center at 10:00 a.m. She added they planned to celebrate the 40<sup>th</sup> anniversary of Staff Senate.

#### *Faculty Senate*

Faculty Senate President Michael Barker noted the dinner they had had the night before was a great opportunity for faculty and trustees to mingle. He added they were working on four regulations to be brought forward to the Board in March.

#### **Public Testimony**

Cheri Bellamy discussed her support of the preservation of the Greek Mall green space as it related to the housing plan. She noted she is an alumni and a current APL of the School of Nursing.

#### **Committee of the Whole- REGULAR BUSINESS**

##### **Board of Trustees Committee Reports**

*[Note- Committees of the Board were discussed during a regular work session of the meeting.]*

#### Liaison to Other Boards

- *UW Alumni Association Board – Wava Tully*

Alumni Association Executive Director Keener Fry discussed the Cowboy Football special engagement at the Potato Bowl. He also mentioned Union Wireless in Mountain View and Micron in Boise both had opportunities for employment and internships. He stated 400 people volunteered to help in prospective student yield phase by writing to these students. He updated the Board on other events geared toward meeting with prospective students. Trustee Marsh added the College of Business had taken a dozen students to New York City to visit a chief investment executive at New York Life. He thanked Director Fry for reaching out and making connections.

- *Foundation Board – Jeff Marsh & Dave Bostrom*

Trustee Marsh explained they had half a billion dollars in their endowment, which was the largest in the Mountain West Conference. He then noted when the Foundation Board meetings would be held, along with more of what they were working on. Trustee MacPherson added they would discuss the Marian H. Rochelle Gateway Center lease at the next meeting.

- *Haub School of Environment & Natural Resources – Michelle Sullivan*

Trustee Sullivan noted the Haub School had been reviewing field courses. She noted they had discussed the short semesters at UW and how the University could be innovative in delivery outside the context of semesters. She added the Haub School was a leader in this innovation, as there are great opportunities both in the summer and winter for students.

- *Energy Resources Council – Dave True*

Trustee True explained the School of Energy Resources (SER) had two grants under the Carbon Safe Program with the U.S. Department of Energy. He added SER was providing technical support for JCOAL (working with the Japanese Government). He noted SER continued to be active in the energy industry across Wyoming and the nation.

- *Cowboy Joe Club – John McKinley*

Trustee McKinley noted the Cowboy Joe Club had raised sufficient funds to satisfy the State match. He added they had also exceeded their goal in pledges. He explained the Summer Golf Program and encouraged all trustees to attend the event in their local communities. He added it was a great opportunity to talk with parents of potential students. He added Senior Associate Athletic Director Randy Welniak would send the schedule of events out to the trustees.

Trustee MacPherson noted the Wyoming Cowboys quarterback was projected to go first in the first round of the NFL Draft.

**PROPOSED ITEMS FOR ACTION:**

*Approved 1-19-18 @ 1:04 p.m.*

***Contracts and Grants***

Trustee Baldwin moved that the UW Board of Trustees approve the contracts and grants as presented to the Board of Trustees in their report. Trustee Fall seconded the motion. The motion passed with a unanimous decision.

**New Business**

There was no new business to come before the Board.

**Date of Next Meeting**

February 14, 2018 (conference call)

**Adjournment**

The Board adjourned the meeting at 1:06 p.m.

Respectfully submitted,



Shannon Polk  
Deputy Secretary, Board of Trustees



RoseMarie London  
Senior Administrative Assistant