



**TRUSTEES OF THE UNIVERSITY OF WYOMING  
BOARD MEETING AGENDA  
Wednesday, May 9-Friday, May 11, 2018  
Marian H. Rochelle Gateway Center; Laramie, Wyoming**

**UNOFFICIAL MEETING SCHEDULE – COMMITTEE MEETINGS**

**Monday, May 7 and Tuesday, May 8, 2018**

*Budget Hearings – details regarding these meetings are still to be inserted.*

**Salons A&B, Marian H. Rochelle Gateway Center**

*Committee Members:* John McKinley (Chair)/Dick Scarlett/Dave Bostrom/Kermit Brown

**Wednesday, May 9, 2018**

*Breakfast provided at the hotel. Lunch will be provided to trustees.*

***8:00-11:00 a.m. – Biennium Budget Committee***

**Salons D&E, Marian H. Rochelle Gateway Center**

*Committee Members:* John McKinley (Chair)/Dick Scarlett/Dave Bostrom/Kermit Brown

***9:00-10:00 a.m. – Fiscal and Legal Affairs Committee***

**Boyd Conference Room, Marian H. Rochelle Gateway Center**

*Committee Members:* Jeff Marsh (Chair)/Mel Baldwin/Macey Moore

***10:00-11:00 a.m. – Vice President and Dean Search Committee***

**Guthrie Conference Room, Marian H. Rochelle Gateway Center**

*Committee Members:* Dave True (Chair)/Michelle Sullivan/Wava Tully

***11:00 a.m.-12:00 p.m. – Financial Management and Reporting Committee***

**Guthrie Conference Room, Marian H. Rochelle Gateway Center**

*Committee Members:* Dave True (Chair)/Dick Scarlett/Mel Baldwin

***11:00 a.m.-1:00 p.m. – Facilities Contracting Committee***

**Boyd Conference Room, Marian H. Rochelle Gateway Center**

*Committee Members:* John McKinley (Chair)/Jeff Marsh/Kermit Brown

***1:00-2:30 p.m. – Trustees Legislative Relations Committee***

**First Interstate Conference Room, Marian H. Rochelle Gateway Center**

*Committee Members:* Kermit Brown (Chair)/Dick Scarlett/John McKinley

***1:00-2:30 p.m. – Academic and Student Affairs Committee (ad hoc committee)***

**Guthrie Conference Room, Marian H. Rochelle Gateway Center**

*Committee Members:* Michelle Sullivan (Chair)/David Fall/Mel Baldwin/Wava Tully



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**OFFICIAL MEETING SCHEDULE**

**Wednesday, May 9, 2018**

**Meeting Location – Marian H. Rochelle Gateway Center, Salons D&E**

**2:45-3:00 p.m. – Introductions and Recognitions**

- Diana Hulme, Associate Vice President for Research
- Ben Wetzel, Outgoing ASUW President – Blackburn
- Seth Jones, New ASUW President and Alexandra Mulhall, New ASUW Vice President – Blackburn
- Michael Barker, Outgoing Faculty Senate Chair – Miller
- Donal O’Toole, New Faculty Senate Chair – Miller
- Rachel Stevens, Outgoing Staff Senate President – Mai
- Renee Ballard, New Staff Senate President – Mai
- Tobin and Spitaleri Award Winners – Blackburn

**3:00-5:00 p.m. – Trustee Committees Reports**

*Academic and Student Affairs Committee (ad hoc committee); Michelle Sullivan (Chair)*

- Notice of Intent: Cybersecurity Certificate Program – Anne Alexander

*Facilities Contracting Committee; John McKinley (Chair)*

Items for discussion/considerations/action:

- HAPC Change Order for reconstruction of the Coffee/Copy Room – Kibbon
- West Campus Satellite Energy Plant Construction Delivery Method – Kibbon
- Wyoming Public Radio Afton, WY Site Lease Extension with Western Wyoming Radio – Mai/Decker
- Wyoming Public Radio Sheridan, WY Site Lease with the United States Forest – Mai/Decker
- Wyoming Union Visioning Study: Planning Team and RFQ – Blackburn
- Albany Community Health Clinic Lease at 1174 N. 22<sup>nd</sup> Street, Laramie, WY – Mai/Decker

*Financial Management and Reporting Committee; Dave True (Chair)*

*Fiscal and Legal Affairs Committee; Jeff Marsh (Chair)*

*Trustees Legislative Relations Committee; Kermit Brown (Chair)*

*Vice President and Dean Search Committee; Dave True (Chair)*



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**Wednesday, May 9, 2018 (cont.)**

**Meeting Location – Marian H. Rochelle Gateway Center, Salons D&E**

*UW Regulation Review Committee (ad hoc committee); John MacPherson (Chair)*

Items for discussion/considerations/action:

- Modifications to UW Regulations – Evans
  - ✓ UW Regulation 1-101 (UW Regulations and Standard Administrative Policies and Procedures)
  - ✓ UW Regulation 6-41 (Financial Exigency)
  - ✓ UW Regulation 6-42 (Budget Constraints)
  - ✓ UW Regulation 6-43 (Academic Program Reorganization, Consolidation, Reduction and Discontinuance)
  - ✓ UW Regulation 6-44 (Appeal Procedures)
  - ✓ UW Regulation 8-2 (Degrees and Diplomas)
- Amendment to Trustee By-Laws:
  - ✓ UW Board of Trustees Annual Schedule of Items to Approve, Discuss or Report – MacPherson
  - ✓ Academic and Student Affairs Committee – MacPherson

*Biennium Budget Committee; John McKinley (Chair)*

- ✓ Annual operating budgets for the next fiscal year – McKinley/Jewell  
[Included in the Student Affairs Budget presentation will be the ASUW Annual Fiscal Year Budget (Per UW Regulation 8-249, “ASUW shall prepare and present for approval to the Board, through the University President, an annual fiscal year budget for conducting its programs, services, and operations.”)]
- ✓ Annual Budget Timeline:
  - Late April, budget materials delivered to Budget Committee
  - Early May, Budget Committee hearings (prior to May meeting)
  - Update from Budget Committee to full Board at regular May meeting
  - Schedule any necessary follow-up budget hearings

**5:00-6:30 p.m. – Executive Session**

**Meeting Location – Marian H. Rochelle Gateway Center, Salons D&E**

**6:30 p.m. – Travel to the Visual Arts Building for evening event.**

**7:00-8:30 p.m. – Dinner with Trustees and Invited Guests – Feature Program re: Art**

**Location: Visual Arts Building**

*[Students and faculty to give a brief presentation followed by tours of the facility and a dinner in the atrium.]*



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**Thursday, May 10, 2018**

**7:00-7:45 a.m. – Informal breakfast at the Holiday Inn, Gold conference room**

**7:45 a.m. – Travel from hotel to the meeting location**  
**Meeting Location – Marian H. Rochelle Gateway Center, Salons D&E**

**8:00-8:15 a.m. – Trustee Group Photo** [*photo to include new ASUW president*]

**8:15-8:20 a.m. – Pledge of Allegiance** [*To be led by Marty Martinez from the UW Veteran Services Center.*]

**8:20-9:00 a.m. – Discussion: Overview of Tenure and Promotion process – Miller/Benham-Deal**

**9:00-9:30 a.m. – Annual Internal Audit Plan for FY19 – Marsh/Kathleen Miller**

**9:30-9:45 a.m. – Break**

**9:45-10:15 a.m. – Update on Legislative Interim Studies – Asay**  
[*may include updates on the committees and task forces studying housing, medical residencies, and common community college transcripts*]

**10:15-11:00 a.m. – Cybersecurity – Aylward**

**11:00-11:30 a.m. – Public Testimony**

**11:30 a.m.-12:30 p.m. – Working Lunch**  
**Topic:** Open Discussion on Items for Board Members on Any Topics

**12:30-1:00 p.m. – Presentation re: Pilot Hill Project – Justice Kite/Trustee Brown**

**1:00-1:30 p.m. – “Best Practices” for Trustee conference call meetings – Lisa Stafford** [*if time allows*]

**1:30-2:00 p.m. –**

*2:00 p.m. – Trustees and administrators traveling to Casper will leave the meeting and travel to the Laramie airport for at 2:30 p.m. departure to Casper.*

**2018 UW-Casper Celebration**

The UW-Casper Celebration is scheduled for Thursday, May 10, in Casper at the Nicolaysen Art Museum. The university plane and state jet will be used to transport participants from Laramie to the event in Casper. Trustees confirmed to attend: *names to be inserted once confirmed*



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**Thursday, May 10, 2018 (cont.)**

**Meeting Location – Marian H. Rochelle Gateway Center, Salons D&E**

**Flight Schedule**

2:30 p.m.	Depart Laramie for Casper
4:00 p.m.	UW-Casper Celebration, Nicolaysen Art Museum
Time TBD	Depart Casper for Laramie
Time TBD	Arrive in Laramie

**Friday, May 11, 2018**

*Breakfast provided at the hotel.*

**Meeting Location – Marian H. Rochelle Gateway Center, Salons D&E**

**8:00-9:00 a.m. –**

**9:00-9:30 a.m. – *Executive Session (if needed)***

**9:30-10:15 a.m. – **Business Meeting****

**Meeting Location – Marian H. Rochelle Gateway Center, Salons D&E**

Roll Call

Approval of Board of Trustees Meeting Minutes  
April 11, 2018 (conference call)

Approval of Executive Session Meeting Minutes  
April 11, 2018 (conference call)

Committee Appointments and Appointment of Committee Chairs

Administer Oath to Board Secretary (W.S. Sec 21-17-206) [File Oath of Office]

Reports

ASUW  
Staff Senate  
Faculty Senate

Public Testimony

[To be held Thursday, May 10, from 11:00-11:30 a.m.]



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**Friday, May 11, 2018 (cont.)**

**Business Meeting (cont.)**

**Meeting Location – Marian H. Rochelle Gateway Center, Salons D&E**

Roll Call

Committee of the Whole

Regular Business

Board Committee Reports

**Trustee Committees**

*Committee reports to be given at the start of the regular meeting rather than during the Business Meeting.*

**Liaison to Other Boards**

- *UW Alumni Association Board – Wava Tully*
- *Foundation Board – Jeff Marsh & Dave Bostrom*
- *Haub School of Environment & Natural Resources – Michelle Sullivan*
- *Energy Resources Council – Dave True*
- *Cowboy Joe – John McKinley*

Proposed Items for Action:

- I. Contracts and Grants – Synakowski
- II. Personnel - Academic Report and Non-Academic Report  
*[includes reappointment, tenure, promotion, and extended terms for faculty and AP's]*
- III. Board Appointments for WRI – Synakowski
- IV. Approval of Agreements, Contracts, and Procurements *(if necessary)* – Evans
- V. Master List of Degrees – Miller/Alexander
- VI. Approval of 2019 and 2020 Trustee Meeting Schedules – MacPherson
- VII. Designate depositories for UW funds – Jewell
- VIII. Set the amount of the Deputy Treasurer's and Treasurer's bond and designate/set any other appropriate bonds (W.S. 21-17-203) – McKinley/Mai/Evans

**Information Only Items** *(no action/work sessions):*

- ✓ Contracts and Procurement Report (per Signature Authority Regulation) – Evans
- ✓ Capital Construction Report (progress update, including change orders) – Mai
- ✓ Construction Update – Mai
- ✓ Foundation Monthly Giving Report – Blalock



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**Friday, May 11, 2018 (cont.)**

**Business Meeting (cont.)**

**Meeting Location – Marian H. Rochelle Gateway Center, Salons D&E**

New Business

- July 10-13, 2018, Trustee Out-of-Town Meeting (Cody, Wyoming)

Date of Next Meeting: June 13, 2018 (conference call)

Adjourn Meeting

**Commencement related activities are scheduled to begin with the first event at 10:30 a.m. in the Arts and Sciences Auditorium.**

***Note: The President's Commencement Dinner is scheduled for Friday, May 11 in the Marian H. Rochelle Gateway Center. 6:00-7:00 p.m. – cocktails; 7:00-8:00 p.m. – dinner. Invitation only event.***