



College of Education
Office of the Dean
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November 7, 2018

**Michelle Sullivan
Trustee and Chair
VP & Dean's Search Committee**

Dear Trustee Sullivan:

The search for a new Dean in the College of Health Sciences is proceeding slowly as we continue this position search from the previous year. After a failed search last spring, Alberto Pimentel has communicated with us nearly every week after taking most of the month of September to build a new pool of applicants. We are currently reviewing new applications as they trickle in from the efforts of Storbeck/Pimentel.

We have completed the following activities this semester.

- **October 5th:** the CHS Dean search committee re-launched after receiving explanations of the difficulties around this search and updates on the search process from Alberto Pimentel.
- **October 5-11th:** Members of the CHS Dean Search Committee reviewed 11 new candidate applications (See candidate rating matrix attached).
- **October 12th:** Members of the CHS Dean Search Committee met to determine potential candidate applications that would be forwarded for zoom interviews from the reviewed 11 new candidate applications.

November 1st: Held two zoom interviews with 2 candidate applications from the October 12th meeting to determine which of the 11 new candidates appeared promising. After the zoom interviews were completed, neither of the two candidates was rated highly enough by the committee to invite for a campus interview. The search consultant firm alerted the CHS Dean Search Committee that three new applications had been added to the applicant file in the last several days. Committee members reviewed these applications and submitted matrix evaluations.

- November 7th: CHS Dean Search Committee expressed interest in one of the three new candidates. We have asked that a full letter of application be filed prior to scheduling a potential zoom interview for this new candidate. One of the other two applicants may be considered for a zoom interview but zoom interview questions will need to address an unusual background in economics. The third candidate reviewed will not be considered further.

Additionally, one of our top candidates from last spring's zoom interviews has shown renewed interest in the position. The search firm is pursuing additional information and we are looking into scheduling this candidate, if interested, for a campus interview later this month or early next month depending of CHS administrative and faculty availability.

I will be able to update the committee on the details of the timeline going forward at the meeting of the subcommittee next week.

Sincerely,

A handwritten signature in black ink that reads "D. Ray Reutzel". The signature is written in a cursive, slightly slanted style.

D. Ray Reutzel, Ph.D.
Dean