

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

January 23-25, 2019

The final minutes can be found on the University of Wyoming Board of Trustees Website at <http://www.uwyo.edu/trustees/>

University of Wyoming Mission Statement (July 2017)

We honor our heritage as the state's flagship and land-grant university by providing accessible and affordable higher education of the highest quality; rigorous scholarship; the communication and application of knowledge; economic and community development; and responsible stewardship of our cultural, historical and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

- Graduate students who have experienced the frontiers of scholarship and creative activity and who are prepared for the complexities of an interdependent world;
- Cultivate a community of learning energized by collaborative work among students, faculty, staff and external partners.
- Nurture an environment that values and manifests diversity, internationalization, free expression, academic freedom, personal integrity and mutual respect; and
- Promote opportunities for personal health and growth, physical health, athletic competition and leadership development for all members of the university community.

As Wyoming's only public university, we are committed to scholarship, outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation and the world.

TRUSTEES OF THE UNIVERSITY OF WYOMING MINUTES
January 23-25, 2019

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.BUSINESS MEETING

Roll Call

Approval of Board of Trustees Meeting Minutes

December 12, 2018 (conference call)

Approval of Executive Session Meeting Minutes

December 12, 2018 (conference call)

Public Testimony

Reports

- ASUW
- Staff Senate
- Faculty Senate

Committee of the Whole

- Regular Business
- Board of Trustees Committee Reports

Trustee Committees

[Note: Committees of the Board will provide reports during the regular work sessions and will not have a formal report to provide during the Business Meeting. Liaisons will provide a report during the regular Business Meeting.]

Liaison to Other Boards

- UW Alumni Association Board – Wava Tully
- Foundation Board – Jeff Marsh & Dave Bostrom
- Haub School of Environment & Natural Resources – Michelle Sullivan
- Energy Resources Council – Dave True
- Cowboy Joe – John McKinley

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[The UW Board of Trustees met in Executive Session on Thursday, January 24, and Friday, January 25, 2019 in the Marian H. Rochelle Gateway Center, Salons D&E]

AGENDA ITEM TITLE: Academic School Year Calendar Update, Kate Miller

MINUTES FROM THE MEETING:

Provost and Vice President of Academic Affairs Kate Miller explained that in accordance to Trustee Bylaws, it was time to approve the academic school calendar for the coming five years. She noted that a committee had been formed and charged with using procedures from the past to create the proposal and that procedure would make it so that the calendar would be approved at the May Board meeting.

Provost and Vice President Miller updated the Board about two issues, the first being the 5 year calendar being changed to a 3 year calendar because of all of the change that occurs at the University. The second issue was the J term and the concern regarding the length of the break for students. She explained that the number of J term courses had increased in the past three years, with many of them being study abroad courses. She also noted the importance of the J term for student athletes. She added that there was concern for retention, but data shows that retention has been increasing from fall to spring. She noted that energy consideration was not an issue anymore.

Trustee True noted that the Academic Affairs committee had been asked to look at the reports so it is ready for the March meeting proposal and to take action in May. He also requested the Regulation Review subcommittee to look at the bylaw and a possible amendment for it.

Trustee Marsh noted how all of the surrounding schools of Wyoming spend an extra two weeks in the J term, but the amount of time lowers the amount of contact between students and professors. Provost and Vice President Miller clarified about the two weeks. Trustee Marsh explained that the surrounding schools had two weeks more of an academic calendar. There was discussion regarding the different school systems like the Quarter System.

Trustee Brown noted that he would like to know what a reasonable time for a J term was, and that he would like to see a robust program. He added that he did not understand why finals could not be completed after Christmas. He also added that the calendar does not interact well with Wyoming weather. Trustee Fall noted that they needed to see the importance of the J term. He also noted his disagreement with Trustee Brown about ending before Christmas. Provost and Vice President Miller noted that they would work on a robust J term curriculum and they would need some feedback on the matter.

AGENDA ITEM TITLE: Fee Book Discussion, McKinley/Theobald/Jewell

MINUTES FROM THE MEETING:

Associate Vice President for Financial Affairs David Jewell introduced Associate Director for Student Financial Services, Arron Courtney. He noted that the transition of the Fee Book had been sent to Associate Director Courtney and his team. He reminded the Board that they had approved tuition rates for 2019-2020, and that in the future there would be a comprehensive discussion of tuition and fees. He explained that the fees in front of the Board were for the coming FY20. Associate Vice President Jewell explained the supplementary materials. He noted that the Budget Committee has made a motion to look for approval.

Trustee McKinley noted that the recommendation from the Budget Committee would be the approval of the reports. He explained that it would assist the University the earlier it was approved, but if it needed further discussion it could be moved to a later date.

Approved 1-24-19 @ 11:20 a.m.

Fee Book Discussion

Trustee McKinley moved for approval of the Fee Book recommendations as contained in the main materials on page 2 and supplemental materials on page 7. Trustee Bostrom seconded the motion. Trustee Marsh suggested a friendly amendment that this would apply to FY20. The amendment was accepted and the motion passed unanimously. Trustees Baldwin and Tully were not in attendance for the vote.

Trustee Sullivan inquired about the wide variety of increase and decrease in the changes. Associate Vice President Jewell explained how they came to the numbers. Trustee Marsh suggested an amendment to the motion that this applied to FY20.

AGENDA ITEM TITLE: Open Discussion, True

MINUTES OF THE MEETING:

Director for the Center for Global Studies Jean Garrison shared that the new office of Engagement Outreach would be engaging in road efforts and presented a schedule that had been created for traveling around the state, and noted that they would be following the model of the Science Initiative.

AGENDA ITEM TITLE: No More Initiative Strategic Plan Update, Blackburn

MINUTES FROM THE MEETING:

Vice President for Student Affairs Sean Blackburn provided updates on the *No More Initiative Strategic Plan*. He explained that the team had been engaged in conversations regarding the priorities. He also added that the upcoming spring, each senate would work on a 5 year strategic plan. Vice President Blackburn also included highlights from the Strategic Plan.

Staff Senate President Renee Ballard noted that they had a resolution that had been written, but had not been approved by any of the senates. She added that there was hope that it would pass through all three senates and be presented to UW President Nichols. Staff Senate President Ballard also noted that all three senates saw this an important topic.

Faculty Senate Chair Donal O'Toole noted that an initial concern was that they did not want all of the cost of the first year to fall directly on ASUW. He added that in the coming years they were hoping it could be included in the University budget from the Legislature because of the importance. He expressed his hope for the numbers of sexual assault to be brought down, and better counseling resources to be provided.

ASUW President Alex Mulhall noted that ASUW agreed that there should be multiple angles so that the responsibility did not fall all onto the students. She added that they were looking forward to showing students and the campus that they care about reducing the numbers.

Trustee Fall inquired about further funding. Vice President Blackburn noted that they were looking at all avenues to find other funding services. Staff Senate President Ballard added the importance that this program addressed prevention, counseling, therapy and investigation. She also noted her hope for the entire University to come together for the funding of the program.

AGENDA ITEM TITLE: HLC Update, Anne Alexander

MINUTES FROM THE MEETING:

Associate Vice Provost for Undergraduate Education Anne Alexander provided an update to the Board on the HLC. She explained why it was important because they were giving people the opportunity to transform their lives and that accreditation was a vote of confidence from donors. Associate Vice Provost Alexander explained how they were using an evidence-based process for two different reports. She noted that the first response would be due on October 21, 2019 and they were hoping to have a draft done by Spring Break and present it to the Board in July. She added that there would be two open sessions for people to add in comments including third party comments. She also noted that there would be a student opinion survey that would open in September 2019 and peer review reports. Associate Vice Provost Alexander proposed what the following months would look like regarding the reports and updates to the Board.

Trustee Bostrom inquired about the process of interviews and the number of Board members needed, to which Associate Vice Provost Alexander noted that she would have more information regarding that topic to provide in April.

AGENDA ITEM TITLE: Report: Spring preliminary enrollment report, Kyle Moore

MINUTES FROM THE MEETING:

Associate Vice Provost for Enrollment Management Kyle Moore provided a preliminary enrollment report for the spring semester. He noted that the spring semester was not a recruitment term like the fall. He explained the different areas of the report and stated that overall spring enrollment was good. Associate Vice Provost Moore also added that early indications show that the fall semester was looking good.

Trustee True noted his anticipation for the updated numbers. Trustee Brown noted his appreciation for Associate Vice Provost Moore's efforts. He also encouraged him to reach out to students who did not consider themselves ready for the University.

AGENDA ITEM TITLE: WWAMI Update, Kate Miller/David Jones

MINUTES FROM THE MEETING:

Interim Dean of Health Sciences David Jones provided a WWAMI Update to the Board. He explained that there had been some challenges meeting the requirements for the updated curriculum and they had made changes to many aspects of the program. He added that they were now ready for Fall 2019 students to be enrolled in the updated curriculum and utilize the new spaces and WWAMI faculty. WWAMI Director Tim Robinson spoke about staffing the space requirements for the 40 students who would be on campus.

Trustee Marsh inquired about the feedback from the students. Director Robinson replied that the class had embraced that they would be spending their first two years of medical school at UW. Trustee Fall inquired about rotating the students with practicing physicians. Director Robinson replied that they rotated a third of the practicing physicians each year, and also provided some clarification regarding the two year and eighteen month statements.

AGENDA ITEM TITLE: Biodiversity Institute Plan, Synakowski/Brent Ewers

MINUTES FROM THE MEETING:

Vice President of Research and Economic Development Ed Synakowski shared the Biodiversity Institute plan with the Board. He explained that the Biodiversity Institute would continue its operations, and for the remainder of FY19, support would come from remaining and unspent resources. Vice President Synakowski added that support for FY20 would be proposed in the UW Budget. He acknowledged the previous Director of the BI, Gary Beauvais and all of the work that he had done. Vice President Synakowski also introduced the new BI Director, Brent Ewers.

Director Ewers explained the vision for the BI to the Board. He noted that one of the issues that they had to deal with was how to better connect the outreach programs and education to ongoing biodiversity research. He explained how they would establish that and a larger vision for a biodiversity enterprise. Director Ewers further explained the specific goals of the Biodiversity research enterprise.

Faculty Senate Chair O'Toole thanked Vice President Synakowski for listening to the concerns that had been voiced. Trustee Sullivan acknowledged the work of both Vice President Synakowski and UW President Nichols for their work on the BI. She also asked to be able to follow up with Mr. Berry about the next step of the plan. Trustee True noted his appreciation for the gesture.

Approved 1-24-19 @ 1:28 p.m.

Biodiversity Institute Plan

Trustee Fall moved for approval to continue the Biodiversity Institute Plan through 2020 with FY19 funding (January-June) from unspent ORED funds, and a budget for FY20 to be developed. Also requested is endorsement to plan a new Biodiversity Center that will include the BI as an element and will engage the campus broadly in its research activities with the organizational plan presented to the Trustees in the fall of 2019. Trustee Sullivan seconded the motion. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote.

AGENDA ITEM TITLE:

Report from the Trustees Education Initiative & Notice of New TEI Committee Members,
McKinley/Reutzel

MINUTES FROM THE MEETING:

Trustees Education Initiative (TEI) Executive Director Ray Reutzel reported on the TEI and the committee members. He provided background on the TEI and explained that since then they had worked on making the TEI possible. He explained that different funding that the TEI had received. Executive Director Reutzel furthered explained that there would be minor changes discussed about the TEI governing document.

Trustee Bostrom discussed the changes to the document and why they were being proposed.

Approved 1-24-19 @ 1:39 p.m.

TEI documents

Trustee Bostrom moved for approval of the changes made to the governing body document by the Board of Trustees. Trustee McKinley seconded the motion. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote. [Document to be attached]

Trustee True spoke to the importance of the changes and the structural challenges they had experienced in maintaining involvement by former Trustees. He noted that it was a meaningful edit. He also added that Trustee Bostrom had been elected as Chair of the TEI Governing Board and Trustee McKinley had been reelected as Vice Chair.

Executive Director Reutzel updated the Board on the six innovations that had been adopted by the TEI. He introduced Curtis Biggs, Director of UW-E4 program and Shevon Kelly, TEI Public Relations Specialist. Executive Director Reutzel continued with his report about the E-4 Model. He thanked the Trustees for their support of the TEI.

Trustee Scarlett inquired about the length of term for the student teachers. Executive Director Reutzel explained that it was one semester related to their area of study. Trustee Marsh noted that they should keep in mind the utilization of ramping up Albany County with early rollout.

AGENDA ITEM TITLE: Fiscal and Legal Affairs Committee Report, Marsh

MINUTES FROM THE MEETING:

Trustee Marsh acknowledged the committee, specifically Associate Vice President for Financial Affairs David Jewell and Financial Services Manager Ashlie Reese for working through this. He also introduced Chris Telli and Marcy Ardan from BKD. Trustee Marsh explained why they had entered into the agreement with BDK.

BKD Partners Telli and Ardan presented and discussed the annual audited compliance report for FY18 for the University of Wyoming. They noted that all issues raised were addressed or were in the process of being addressed by management and that they had existed in June of 2018 and not necessarily on this date.

AGENDA ITEM TITLE:

Consideration and Action: Compliance Audit, Marsh/Theobald/Jewell/Ashlie Reese

MINUTES FROM THE MEETING:

Associate Vice President for Financial Affairs David Jewell provided a brief overview of the compliance audit and the findings.

Approved 1-24-19 @ 2:31 p.m.

Compliance Audit

Trustee Marsh moved to accept and approve the University of Wyoming Compliance report for the fiscal year ended June 30, 2018 as presented in the materials. Trustee Moore seconded the motion. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote.

AGENDA ITEM TITLE: Academic and Student Affairs Committee Report, Sullivan

MINUTES FROM THE MEETING:

Trustee Sullivan reported that during the Committee's December meeting, they heard from the College of Business and the College of Health Sciences, where they both presented notices of intent for two new certificate programs. She explained that in both cases these certificates would be created from existing classes. Trustee Sullivan noted that the committee recommended approval of both certificates.

Trustee Bostrom inquired about the anticipated enrollment for the Energy Business Certificate. Trustee Sullivan replied that since this was a notice of intent, those numbers would be identified during the next phase in the process.

Trustee Sullivan reported that the Center for Student Involvement and Leadership (CSIL) would be having its grand opening the following week. She added that they had also heard from Associate Vice President of Student Affairs and Dean of Students Kimberly Chestnut about the work being done to help faculty, staff, and students to understand the difference between distress and disruption in the classroom. She noted that the committee had also been briefed on the different regulations that were being brought forward. Trustee Sullivan added that Trustee Moore had met with Gray and Associates about a partnership with UW to assess different programs on campus.

Approved 1-24-19 @ 2:34 p.m.

Notice of Intent-Energy Business Certificate

Trustee Sullivan moved for approval of the Notice of Intent for the online Energy Business certificate. Trustee Moore seconded the motion. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote.

Approved 1-24-19 @ 2:35 p.m.

Notice of Intent-American Sign Language Certificate

Trustee Sullivan moved for approval of the Notice of Intent for the certificate program in American Sign Language Studies. Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote.

AGENDA ITEM TITLE: Biennium Budget Committee Report, McKinley

MINUTES FROM THE MEETING:

Trustee McKinley provided a report from the Budget Committee. He explained that following the Executive Session of the Budget Committee came discussion from faculty and administrators regarding the status of funding requests at the legislature and some governmental letters related to potential projects as they pertain to the University of Wyoming. Trustee McKinley spoke to concerns over consolidated accounts and noted that they had worked through those outstanding issues.

Approved 1-24-19 @ 2:47 p.m.

Budget Motion

Trustee McKinley moved to authorize a match of \$2 Million by SER for potential opportunities and if needed the funds shall come first from SER specific funds, and if sufficient funds are not available from SER funds, then the balance of funds shall come from the Strategic Projects Reserve Account with a requirement that SER replenish the reserve accounts from future SER funds. Trustee Bostrom seconded the motion. The motion passed unanimously. Trustees Baldwin and Tully were not in attendance for the vote.

Trustee True stated that he thought that was a contingency and part of SER's request of the legislature. Trustee McKinley explained that they were insuring that the administration in SER had the authority to commit to the match.

Approved 1-24-19 @ 2:48 p.m.

Use of Capital Construction Reserves for HAPC Project

Trustee McKinley moved to authorize the transfer of \$800,000 from Capital Construction Reserve Account to the HAPC Project Account. Trustee Bostrom seconded the motion. The motion passed unanimously. Trustees Baldwin and Tully were not in attendance for the vote.

Approved 1-24-19 @ 3:02 p.m.

Fiscal Year 18 Specific Reserve Account Transfers

Trustee McKinley moved for approval of the transfer of Fiscal Year 2018 year end funds to the specific reserve accounts as follows:

- The Science Initiative Building repayment with \$5 million to operating reserve account and \$5 million to capital construction reserve account.
- To earmark \$2 million for real estate purchases with the money to be transferred to the Special Projects reserve account with that earmark.
- The transfer of \$1 million to the Vice President of Administration operations account for purposes of the campus wide master plan contract.
- The transfer of \$1.5 million to the special projects reserve account and earmark for SI funding for the SCROLL lab.
- The transfer of \$500,000 to special projects reserve account to be earmarked for West Campus Satellite Power Plant project.

- The transfer of \$1 million to the special projects reserve account to be earmarked for Lewis Street landscaping project.
- Further, to the extent that there are funds in excess of the specifically enumerated funds, the President is to deal with them accordingly and report back to the Board.

Trustee Bostrom seconded the motion. Trustee Brown offered a friendly amendment that if there was an excess the President would present to the Budget Committee and the Budget Committee would present to the Board, and Trustee McKinley proposed to add that if there was a shortage the President would deal with it in the inverse order of the priority list. Trustee Marsh seconded the amendment. Trustees McKinley and Bostrom accepted the amendment. The motion passed unanimously. Trustees Baldwin and Tully were not in attendance for the vote.

Approved 1-24-19 @ 3:04 p.m.

SER Transfer of Funds

Trustee McKinley moved to authorize a funding transfer of existing SER funds from existing account lines to proper SER Revenue lines to allow the expenditure of the legislative appropriated funds of \$1 million. Trustee Bostrom seconded the motion. The motion passed unanimously. Trustees Baldwin and Tully were not in attendance for the vote.

Trustee McKinley explained that this was not new money and commented on how it had been split under accounting rules. Trustee Marsh inquired if it created a GAP issue, to which Trustee McKinley clarified that it did not create a gap issue.

AGENDA ITEM TITLE: Facilities Contracting Committee Report, McKinley

MINUTES FROM THE MEETING:

Trustee McKinley provided an update from the Facilities Contracting Committee to the Board. He explained that they had been unable to address certain items that had been on their agenda which would need to be addressed at a later time. He also provided an update of the different projects. Trustee McKinley noted that the BSL-3 Lab was still moving forward with the completion date still being on or before March 31, 2019. He also noted that the Engineering Building was proceeding on schedule and on budget, he also reminded that one of the events for the UW Legislative Day would be a tour of the building. Trustee McKinley added that the Arena Auditorium was basically complete except for some paneling on the roof which would be completed by the spring. He noted that the HAPC was just working through final stages and was essentially done. Trustee McKinley added that the Science Initiative was moving forward, and that the WWAMI remodel had proceeded on time and on budget.

Trustee McKinley provided a brief update regarding AMK Ranch. He explained that the plans regarding the requirements for fresh water and waste water disposal systems were moving forward. Trustee McKinley noted that the new systems would be installed over the summer and be completed before the winter. He explained that work needed to be done at the boat dock for safety reasons and would be completed at the same time. Trustee McKinley added that AMK Ranch was anticipated to be available for limited use in the summer of 2019, and the use would work around the construction projects. He reminded the Board that there had been approval for a new dormitory which would later be up for discussion.

General Counsel Tara Evans explained the motion for the site lease agreements and the easement agreement.

Approved 1-24-19 @ 3:13 p.m.

Easements and Site Leases

Trustee McKinley moved to authorize the administration to execute the two site lease agreements and the easement agreement as contained in the materials and explained by General Counsel. Trustee Scarlett seconded the motion. The motion passed unanimously. Trustees Baldwin and Tully were not in attendance for the vote.

[Access Easement to Hutchins Cattle Company, LLC at McGuire Ranch, Wyoming Public Radio Dubois, WY Site Lease Extension with Dubois Telephone Exchange, Inc., Wyoming Public Radio Kaycee, WY Site Lease Extension with Union Telephone Company]

Trustee McKinley provided background about the agreement with EOG. He explained that since the December 2018 conference call they had identified additional net mineral acres that they would like to include in the oil and gas lease. Trustee McKinley added that it would make sense to include all of the acreage in the lease and that it would be important for the Board to include the additional acres. He also explained why the motion was so broad.

Approved 1-24-19 @ 3:17 p.m.

EOG Resources Mineral Acres

Trustee McKinley moved to authorize General Counsel to include all net mineral acres contained in township 14 north, range 65 west, sections 27 and 28 owned by the University of Wyoming in the one oil and gas lease that they are negotiating with EOG. Trustee Marsh seconded the motion. The motion passed unanimously. Trustees Baldwin and Tully were not in attendance for the vote.

Trustee McKinley added that there had been general discussion regarding potential new housing at the University. He explained that there had been an update regarding callback from the JAC and that there had been confusion in the legislature because the UW Budget had not included housing. Trustee McKinley clarified why it was not included in the Supplemental Budget request. He noted that it would be appropriate for the Board to present a resolution in support of new housing at UW.

Trustee McKinley explained that Facilities Committee members were going to revisit the Black Hills Energy topic and return with specific recommendations regarding how the document would address noise and visual issues associated with the facility. He noted that it was likely to be added to the agenda for February or March.

Approved 1-24-19 @ 3:21 p.m.

Real Property – Facilities Committee Recommendation

Trustee McKinley moved to authorize the administration to enter into a purchase and sale agreement and purchase the real property as described in the materials with a maximum purchase price of an amount equal to or less than the appraised value and the funds shall come from the Vice President of the Administration's budget or Operating Reserve. Trustee Brown seconded the motion. The motion passed unanimously. Trustees Baldwin and Tully were not in attendance for the vote.

Approved 1-24-19 @ 3:23 p.m.

Consultant Selection for College of Law Renovation

Trustee McKinley moved to direct the Administration to terminate the current RFQ/RFP process for the Law School construction project, and recommending the Administration to begin a new RFQ/RFP joint submittal process for the Law School construction project. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote.

Trustee McKinley provided background of the Tobin House acquisition and subsequent renaming. He explained its vacancy and in order to address anticipated housing needs, Student Life and Dining had identified it as a possible facility. Trustee McKinley explained the renovation plan in reference to ADA access, the shutdown of the commercial kitchen and basement. He noted that the renovation was being made for updated housing purposes and that the August 1, 2019 date was to insure the completion would occur in time for the incoming Fall 2019 class.

Approved 1-25-19 @ 10:32 a.m.

Tobin House Renovations

Trustee McKinley moved to authorize the administration to proceed with Tobin House renovation with design built delivery method not to exceed total all in cost of \$1.1 million and a completion date of on or before August 1, 2019. All funds for this project shall come from the student life and dining budget or other student life and dining internal funding. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote.

Trustee McKinley updated the Board on the consultant for the campus wide master planning to begin in February 2019. He noted that the segment regarding the Union would be done by a subcontractor through the consultant doing the master planning. He added that the issues were being finalized in the final contract.

Trustee McKinley presented a draft of a resolution for "New Housing Priority Status for the University of Wyoming" which would require Trustee President True's signature relating to the legislature and Board support. Trustee Bostrom suggested a restatement from Trustee President True be delivered to the Governor and whomever else appropriate about the priority, and added that he felt a simple statement would be more effective. Trustee Sullivan concurred. There was discussion on how to simplify the statement and add a sense of urgency. Trustee McKinley noted that the last sentence of the draft resolution was the most important statement, and that some form of the last sentence was needed.

Approved 1-25-19 @ 10:45 a.m.

Campus Housing Resolution

Trustee Scarlett moved to adopt this language, with the addition of "urgent and" in the appropriate place. Trustee Bostrom seconded the motion. Trustee Bostrom offered a friendly amendment to authorize the President to write a letter to the appropriate parties with the Wyoming state government stating what had been said. Trustee Scarlett accepted the friendly amendment. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote.

AGENDA ITEM TITLE:

Information: WyoCloud HCM Update, Scarlett/Durr

MINUTES FROM THE MEETING:

Trustee Scarlett provided an update on the WyoCloud rollout and corresponding training. He noted that it had gone well with no issues. He added that the next steps to go live would be in April and that the staff had been working through ongoing training. Associate Vice President for Human Resources Jeanne Durr then reported on HCM module use statistics.

AGENDA ITEM TITLE: Legislative Session Update, Brown/Asay

MINUTES FROM THE MEETING:

Trustee Brown reported that the bill regarding guns on campus may be resurrected in the Senate. He discussed the Senate File scheduled for the Senate Education Committee the next day and that the Trustees should speak with their representatives to discuss UW concerns. Trustee Brown noted that the previous day there had been a bill from the House that would allow community colleges to provide up to three bachelor's degrees and seek funds through an endowed program fund. Trustee Brown added that a resolution stating the Board's stance on UW Housing would be helpful.

AGENDA ITEM TITLE: Trustees Research Committee Report, Fall

MINUTES FROM THE MEETING:

Trustee Fall reported that the committee had held its inaugural meeting and that they had discussed the challenges of the Office of Research and Economic Development, specifically with staffing. Faculty Senate Chair Donal O'Toole inquired about the goals of the committee and if they were realistic. Trustee Fall noted that he viewed them as realistic. Vice President of Research and Economic Development Ed Synakowski explained why they had placed the goals where they did. He noted that he did not think that the goal was a stretch. Chair O'Toole inquired where they came up with the goal number. Vice President Synakowski explained the reasoning. Chair O'Toole expressed his hesitation because of the possibility of not achieving the goals stated. Vice President Synakowski explained his hope of meeting the requirements for the proposed goals. Provost and Vice President Kate Miller explained some of the barriers with research classification.

AGENDA ITEM TITLE: Vice President and Dean Search Committee, Sullivan

MINUTES FROM THE MEETING:

Trustee Sullivan provided an update from the committee. She explained that there were two ongoing searches for the Dean of the College of Agriculture and the Dean for the College of Health Sciences. She noted that there was not much to report at the time, but both committees were feeling positive and patient.

AGENDA ITEM TITLE:

Update Re: Native American Student Tuition Discussion, Sullivan

MINUTES FROM THE MEETING:

Trustee Sullivan provided background to the Board about discussions held with the Northern Arapahoe and Eastern Shoshone Tribes regarding tuition waivers for tribal students. She reported on goals to begin supporting native students in their endeavor to achieve higher education on both the graduate and undergraduate level. Trustee Sullivan acknowledged UW President Laurie Nichols for all of her efforts and remarked that it was the Board's role to support those efforts. Trustee Sullivan provided some information and outlined goals for the Reservation and the University. She mentioned a strategic planning document centered on Native American student success would be shared. Trustee Sullivan noted that Director of Wyoming Institute for Humanities Research Scott Henkel had provided brochures for a project title *Two Nations One Reservation*.

Trustee Marsh mentioned the Trustees out-of-town meeting to be held in Riverton, Wyoming and how that would be an ideal time to work with this effort. UW President Nichols noted that the Native American strategic plan had been updated and would be shared with tribal councils in February 2019.

AGENDA ITEM TITLE:

Presentation from the Faculty Athletic Representation (FAR), Alyson Hagy

MINUTES FROM THE MEETING:

Interim Dean of the Outreach School Alyson Hagy provided a report to the Board on the Athletics Planning Committee, the current duties of the Faculty Athletic Representation (FAR), and shared student-athlete academic and graduation performance outcomes. She spoke to the benefits of the president's appointment of Chief Diversity Officer Emily Monago and Associate Vice Provost for Enrollment Management Kyle Moore to the Athletics Planning Committee. She also addressed concerns over the succession plan for Athletic Director Tom Burman, the issues with sexual assault and student athletes, and the clarity of NCAA rules. Interim Dean Hagy also presented the GPA statistics for student athletes and academic progress rates.

Trustee Marsh inquired about eligibility around transfer students and "one and done" scenarios. Interim Dean Hagy explained that they were working on incentivizing graduation. Trustee Brown remarked on UW coaches interface with high school students and expressed his hope that the academic faculty could spend time with the coaches to better prepare them to more broadly represent all aspects of the University.

Trustee McKinley inquired how the quality of student housing related to student athlete success and inquired about more information related to the tutoring program. Interim Dean Hagy replied that the tutoring program was very strong and successful and had attracted attention from the NCAA. She also discussed communal living situations for the athletes as it related to retention rates.

Faculty Senate Chair Donal O'Toole inquired how important the J-term was for the student athletes. Interim Dean Hagy explained that it was very important. Trustee Marsh suggested modifying the J-term to maximize its utilization.

AGENDA ITEM TITLE: Information: Geography Department Update, Kate Miller

MINUTES FROM THE MEETING:

Provost and Vice President for Academic Affairs Kate Miller reported on a proposal dated November 1, 2018 on reorganizing academic programs in Geography at UW under the guidelines of UW Regulation 2-13. She explained two guiding principles: geography is a field of research and knowledge that needed to be kept at UW but it was no longer in the interest of the University to serve that need through a stand-alone academic department. She added that the proposal had no need to let any faculty go, they would be rehomed in other departments. Provost and Vice President Miller explained the proposal to reorganize and consolidate the geography programs. She noted how the timing requirements of the regulation would affect the following steps. She added that following discussion there was thought of keeping the B.S. in Geography and closing the B.A. in Geography and that would be a future presentation on the feasibility of that. General Counsel Tara Evans explained the timing on the presentation of the proposal with the 120 days from the regulation.

Approved 1-24-19 @ 4:12 p.m.

Geography Department Proposal

Trustee Sullivan moved that the Trustee's defer consideration of the proposal to reorganize, consolidate, and reduce academic degree programs in geography from March 1 to the Trustees March Meeting which is March 27-29 rather than call a special meeting to consider the proposal. It was noted that the motion was supported by the academic and student affairs committee. Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote.

Faculty Senate Chair Donal O'Toole reported on how well the process worked and acknowledged Provost and Vice President Miller's work and thanked her.

UW President Laurie Nichols provided a six month update on the World Needs More Cowboys campaign. She noted that there had been hundreds of thousands of hits on the video and there was a mixed media approach to the campaign. She explained that the video would continue to run throughout the spring 2019 semester and in summer of 2019 they would launch a new video. She added that they were also working on an app called Cowboy Connection that would connect students and alumni. Provost and Vice President Miller noted that the campaign had been very successful in attracting minority and female student applications.

AGENDA ITEM TITLE:

Annual Update on Grants, Contracts and Supercomputing, Synakowski

MINUTES FROM THE MEETING:

Vice President of Research and Economic Development Ed Synakowski reported to the Board on the status of grant capture and the placement of new contractual research activity in the previous calendar year. He paid particular attention to Carnegie classifications of Institutions of Higher Education, which UW is classified as R-2. He also discussed the Office of Research and Economic Development (ORED) strategic plan and its five broad themes. He mentioned indirect cost recovery funds to the university to cover the indirect costs of research. He noted optimizing ORED and sponsored programs research services and the arrival of Point Consulting to assess and provided advice. Trustee Marsh asked that the report about observations in the ORED also be provided to the FLAC Committee because it was a component of the audit. Vice President Synakowski went on to discuss the arrangement for Supercomputing for the National Center for Atmospheric Research (NCAR) and NCAR-UCAR (The University Cooperation for Atmospheric Research) and the associated projects in FY-18. He also reported on engagement with the Provost and Academic Affairs to further ORED's mission.

Trustee McKinley inquired about the ORED's assistance as it related to the BSL-3 lab when it would be certified. Vice President Synakowski clarified that connection would be with the new Director of Research Integrity and Compliance. Trustee Scarlett inquired about information related to the tech transfer related to the College of Business. Vice President Synakowski explained that this was the data that he had received but he was confident the COB would increase in that realm. Trustee Fall noted his excitement.

Trustee Brown inquired about involvement with the agro-eco initiative. Vice President Synakowski replied that should have a natural place in the work of ORED. Faculty Senate Chair Donal O'Toole remarked that a group of research faculty and their work was under the radar of the ORED. There was discussion related to tracking research.

Trustee McKinley encouraged that the State Vet Lab share information with Vice President Synakowski through an annual report. Vice President Synakowski spoke to Carnegie Ph.D. metrics as a research indicator. Trustee Brown inquired about the intellectual property that is generated and if UW had the tools of protection. Vice President Synakowski spoke to setting institutional wild expectations about stewarding ideas.

Friday, January 25, 2019

Business Meeting

Marian H. Rochelle Gateway Center, Salon D&E

Roll Call

The business meeting was called to order at 10:46 a.m. Secretary for the Board of Trustees Kermit Brown took roll.

Trustees participating: Dave Bostrom, Kermit Brown, David Fall, John MacPherson, John McKinley, Macey Moore, Michelle Sullivan, and Dave True. Ex-officio Trustees State Superintendent of Public Instruction Jillian Balow, and ASUW President Alex Mulhall were in attendance. Trustees Mel Baldwin and Wava Tully, and ex-officio trustees President Laurie Nichols, Governor Mark Gordon, and Executive Director of Wyoming Community College Commission Sandy Caldwell were not in attendance.

Public Testimony *[held Thursday, January 24, 2019 from 11:00-11:30 a.m.]*

Richard Mastieo made a statement to the Board. He noted that 10 days before, he had written a letter to the Trustees. He asked the Board to consider that Stephan Jimenez, the author of a book about Matthew Shepard, be given the opportunity to speak at the university in an open forum or university sponsored speech. He added that there were several people who would disagree with the University's position that the incident was a gay hate crime. He requested for those people to be given a chance to share their facts and opinions. He expressed his feelings to the reputation that Wyoming holds in regards to the concept of hate.

Greg Brown, a professor from the University, provided a brief update on two signature programs that had been started by the Science Initiative six semesters previously. He noted that the data showed that they were exceeding expectations in the short amount of time that the programs had been active. He provided some specific achievements of both programs. He thanked the Trustees for their ongoing support with the Science Initiative. Trustee McKinley asked for Mr. Brown to provide a brief update to the Board about the importance of the Science Initiative Program in relation to the upcoming opening of the Science Initiative building. Dr. Brown explained the importance of both the program and the building. Trustee Brown commended Dr. Brown for all of the work he had done in front of the JAC. Trustee Bostrom also thanked Dr. Brown for the work he had done across the state. Trustee Fall noted that talking to the students who had travelled around the state was fantastic.

Reports

ASUW

ASUW President Alex Mulhall introduced herself to the Board as the new ASUW President. She updated the Board on legislation passed in ASUW since November 2018 which included the Mandatory Student Fee and Tuition Allocation Review Committee, The Special Projects Allocation for FY19, a recommendation on Mandatory Student Fees. She also noted the internal reconstruction and what they would be working on in the coming spring 2019 semester.

Staff Senate

Staff Senate Chair Renee Ballard updated the Board on Staff Senates accomplishments from the end of 2018. She noted that they were continuing to focus on their goals for the fiscal year. She

added that they had been attending monthly meetings with the heads of all three senates. She noted that the staff senate survey from fall 2018 had resulted in the formation of a task force committee, which would be paused until Human Resources had more time to participate. She noted that they were interested in how the HCM system would change, help and improve the employee evaluation system. She explained that staff morale continued to be a concern for the senate, but the scholarships they provided were helpful. She added that the Senate had again collected food for their annual food drive, and thanked all campus parties who helped. She noted that the Senate had also participated in community engagement in the fall 2018. She explained that Staff Recognition Day would be April 4, 2019 and that nominations were open. She explained why employee workload was a concern. She also introduced the President Elect, James Wheeler.

Trustee Marsh noted that the Staff Senate Recognition events were well worth attending. Senate Chair Ballard explained a federal assistance survey that the staff was undergoing, but that the numbers were still coming in.

Faculty Senate

Faculty Senate Chair Donal O'Toole explained that they had three main things that they were working on, the first being the response to the Great Colleges Survey. He noted that the second was a draft of University Regulations that would be coming through and why they were causing nervousness with the faculty. He added that the third issue was with serious sexual assault on campus and the resolution from the three senates to address the issue.

Trustee Sullivan asked for the resolution to be a standing topic for the Academic and Student Affairs Committee. Staff Senate Chair Renee Ballard noted that the No More Committee should also be part of the discussion. Trustee True noted that the majority of the dinner attendees from the night before were touched or impacted by Chair O'Toole's comments and that they should be repeated.

Committee of the Whole- REGULAR BUSINESS

Board of Trustees Committee Reports

[Note- Committees of the Board were discussed during a regular work session of the meeting.]

Liaison to Other Boards

- *UW Alumni Association Board – Wava Tully*
UW Alumni Association Executive Director Keener Fry updated the Board on their Student Recruitment project. He added that they were continuing to make career connections between alumni and students and that their trip to Norway had been very successful. Trustee Marsh commented on the Norwegian experience. Faculty Senate Chair Donal O'Toole inquired how the Norwegian student population decreased. Executive Director Fry explained that it was because of the ski team.
- *Foundation Board – Jeff Marsh & Dave Bostrom*
Trustee Bostrom updated the Board about the upcoming Foundation Meetings in Houston Texas. He also noted that UW Giving day and the Foundation efforts had been very successful. He noted that there would be a story coming out shortly about supporting College of Business Students. Trustee Bostrom reported on UW Foundation Board meeting in February with the focus on public/private partnerships in Houston; year to date giving numbers. Trustee Bostrom

reported on 50K match put up on Giving Day and achieved. Reported on 5M state gift to support COB students; release forthcoming.

- *Haub School of Environment & Natural Resources – Michelle Sullivan*
Trustee Sullivan updated the Board that the Haub School was continuing to grow and flourish. She noted that they should have received the Western Confluence Magazine and that the current issue was on Public Lands. She added that the Ruckelshaus Institute was working on public and private lands issues. Trustee Brown noted his appreciation for the magazine issue.
- *Energy Resources Council – Dave True*
Trustee True explained the five points of the report. The first being that the large carbon phase II grant was preparing to enter the operational phase towards the end of the first quarter in 2019. The second being that the Energy Resources Council would hold its May meeting in Gillette Wyoming. The third being Director Northam was working with legislatures and the Governor to devise a plan of management for the funds requested by the Governor. The fourth being SER continuing to seek opportunities to commercialize intellectual properties. The fifth being SER and the College of Engineering were in the final steps of filling a senior level faculty position in Carbon Engineering.
- *Cowboy Joe*
Trustee McKinley updated the Board the membership drive was ongoing, the winter/spring online auction was close to opening, and that Cowboy Joe was in the process of re-staffing.

OTHER ACTION TAKEN DURING MEETING:

Approved 1-24-19 @ 3:59 p.m.

Honorary Degree

Trustee Sullivan moved to approve the Honorary Degrees as discussed in executive session. Trustee Fall seconded the motion. The motion passed unanimously. Trustees Baldwin and Tully were not in attendance for the vote.

Approved 1-25-19 @ 10:49 a.m.

Board of Trustees Public Session and Executive Session Meeting Minutes

Trustee Schmid-Pizzato moved the UW Board of Trustees approve the December 12, 2018 (conference call) Public Session and Executive Session meeting minutes as presented to the Trustees. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote.

Approved 1-25-19 @ 11:30 a.m.

Contracts, Agreements, and Procurements

Trustee Moore moved to approve Administration to execute the list of contracts, agreements, and procurements as provided to the Board. Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote.

Approved 1-25-19 @ 11:31 a.m.

Contracts and Grants

Trustee Fall moved to approve the Contracts and Grants report as presented to the Board. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote.

Approved 1-25-19 @ 11:32 a.m.

Personnel – Standard Report

Trustee Sullivan moved to approve the personnel standard report as provided to the Board. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision. Trustees Baldwin and Tully were not in attendance for the vote.

New Business

Date of Next Meeting

February 20, 2019 (conference call)

Adjournment

The Board adjourned the meeting at 11:35 a.m.

Executive Session Information

[The UW Board of Trustees met in Executive Session on Thursday, January 24, and Friday, January 25, 2019 in the Marian H. Rochelle Gateway Center, Salons D&E]

Thursday, January 24, 2019 [8:00-10:00 a.m.]

The University of Wyoming Board of Trustees called the meeting to order at 8:20 a.m. Trustee Bostrom moved that the Board enter into Executive Session for the purpose of *Confidential Information, Gifts, Donations, and Bequests, Personnel, Litigation, and Real Estate*. Trustee True designated that the Executive Session was to be attended by the 12 voting members of the Trustees, ex-officio trustees, and UW administrators as appropriate. Trustee Scarlett seconded the motion, which passed unanimously. The Board entered Executive Session at 8:14 a.m.

Trustees participating: Dave Bostrom, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Laura Schmid-Pizzato, Dick Scarlett, Michelle Sullivan, and Dave True. Ex-officio Trustees: University President Laurie Nichols, ASUW President Alex Mulhall, and Executive Director for Wyoming Community College Commission Sandy Caldwell (phone). Ex-Officio Trustee Governor Mark Gordon and State Superintendent of Public Instruction Jillian Balow were not in not in attendance. Trustees Mel Baldwin and Wava Tully were not in attendance.

General Counsel Tara Evan and Deputy General Counsel Paula Whaley attended the entirety of the meeting. Vice President for Research and Economic Development Ed Synakowski, Vice President for Institutional Advancement Ben Blalock, Provost and Vice President for Academic Affairs Kate Miller, Vice Provost for Academic Personnel Tami Benham-Deal, and Dean of the College of Engineering and Applied Science Michael Pishko were in attendance when their respective meeting topics were discussed.

Executive Session adjourned at 10:06 a.m.

Friday, January 25, 2019 [8:00-8:30 a.m.]

The UW Board of Trustees called the meeting to order at 8:12 a.m. on Friday, January 25, 2019. Trustee Bostrom moved that the Board enter into Executive Session for the purpose of *Gifts, Donations, and Bequests, Confidential Information, Personnel, and Real Estate*. Trustee True designated that the Executive Session was to be attended by the 12 voting member of the Trustees, ex-officio trustees, and UW administrators as appropriate. Trustee Scarlett seconded the motion, which passed unanimously. The Board entered Executive Session at 8:13 a.m.

Trustees participating: Dave Bostrom, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Laura Schmid-Pizzato, Dick Scarlett, Michelle Sullivan, and Dave True. Ex-officio Trustees: ASUW President Alex Mulhall and State Superintendent of Public Instruction Jillian Balow were in attendance. Ex-Officio Trustees University President Laurie Nichols, Governor Mark Gordon and Executive Director for Wyoming Community College Commission Sandy Caldwell were not in attendance. Trustees Mel Baldwin and Wava Tully were not in attendance.

General Counsel Tara Evans attended the entirety of the meeting. Vice Provost for Academic Personnel Tami Benham-Deal, and College of Education Dean Ray Reutzel were in attendance when their respective meeting topics were discussed.

Executive Session adjourned at 9:05 a.m.

Respectfully submitted,



Shannon Polk
Managing Director & Deputy Secretary,
UW Board of Trustees



RoseMarie London
Senior Administrative Assistant