

THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' MINUTES

May 15-17, 2019

The final minutes can be found on the University of Wyoming Board of Trustees Website at <http://www.uwyo.edu/trustees/>

University of Wyoming Mission Statement (July 2017)

We honor our heritage as the state's flagship and land-grant university by providing accessible and affordable higher education of the highest quality; rigorous scholarship; the communication and application of knowledge; economic and community development; and responsible stewardship of our cultural, historical and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

- Graduate students who have experienced the frontiers of scholarship and creative activity and who are prepared for the complexities of an interdependent world;
- Cultivate a community of learning energized by collaborative work among students, faculty, staff and external partners.
- Nurture an environment that values and manifests diversity, internationalization, free expression, academic freedom, personal integrity and mutual respect; and
- Promote opportunities for personal health and growth, physical health, athletic competition and leadership development for all members of the university community.

As Wyoming's only public university, we are committed to scholarship, outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation and the world.

THE UNIVERSITY OF WYOMING
MINUTES OF THE BOARD OF TRUSTEES
May 15-17, 2019
Marian H. Rochelle Gateway Center, Salon D&E

As will be reflected in the public and executive session meeting minutes, the Board of Trustees of the University of Wyoming met in Laramie, Wyoming, on Wednesday, May 15, 2019, Thursday, May 16, 2019, and Friday, May 17, 2019. The meeting was held at the Marian H. Rochelle Gateway Center, Salons D&E. Committees met on Wednesday, May 15, 2019 and held pre-meeting Budget Hearings Monday, May 13, 2019 and Tuesday, May 14, 2019. The Board's business meeting was held on Friday, May 17, 2019.

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
May 15-17, 2019

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BUSINESS MEETING

Roll Call

Approval of Board of Trustees Meeting Minutes (*Public Session and Executive Session*)

- March 27-29, 2019 Board of Trustee Meeting [*vote was postponed*]
- April 10, 2019 Board of Trustees Conference Call
- April 12, 2019 Board of Trustees “Special” Meeting
- April 19, 2019 Board of Trustees “Special” Meeting
- April 24, 2019 Board of Trustees “Special” Meeting
- May 10, 2019 Board of Trustees “Special” Meeting

Annual Election of Officers

Administer Oath to Board Secretary (W.S. Sec 21-17-206) [File Oath of Office]

Reports

ASUW
Staff Senate
Faculty Senate

Public Testimony

[Public testimony was held on May 16, 2019 at 11:00 a.m.]

Committee of the Whole

Regular Business
Board Committee Reports

Trustee Committees

[Note: Committees of the Board will provide reports during the regular work sessions and will not have a formal report to provide during the Business Meeting. Liaisons will provide a report during the regular Business Meeting.]

Liaison to Other Boards

- UW Alumni Association Board – Wava Tully
- Foundation Board – Jeff Marsh & David Fall
- Haub School of Environment & Natural Resources – Michelle Sullivan
- Energy Resources Council – Dave True
- Cowboy Joe – John McKinley

Other Action Taken During Meeting 22

- ✓ *Contracts and Grants*
- ✓ *Personnel – Academic Report and Non-Academic Report*
- ✓ *Set the amount of the Deputy Treasurer’s and Treasurer’s bond and designate/set any other appropriate bonds (W.S. Sec. 21-17-203)*
- ✓ *Designate depositories for UW Funds*
- ✓ *Grant Posthumous Degree*
- ✓ *Blue Guitar Foundation Scholarships*

New Business

Date of Next Meeting – June 12, 2019 (conference call)

Adjournment

Executive Session Information24

AGENDA ITEM TITLE: Campus Master Plan Presentation, Theobald/Carolyn Smith

MINUTES FROM THE MEETING:

Vice President of Finance and Administration Neil Theobald introduced Caitlyn Clauson and Steve Lacker from SASAKI and noted that Representative Steve Harshman asked they would be involved in the work of the UW Housing Task Force. Ms. Clausen described key individuals from SASAKI and their assignments as it related to the Campus Master Plan. She also discussed the schedule of work, SASAKI's engagement strategy and the outreach efforts that will extend statewide. Ms. Clausen noted SASAKI's topical investigations and key points of their analysis and further discussed landscape and open space as well as mobility that would include the results of the Walker Parking Study.

Mr. Lacker discussed campus structure and organization west of 15th Street and the opportunity to connect existing campus zones. He referred to recent legislation on UW housing and how certain improvements link to the quality of student life and the campus experience and will serve to elevate connection and cohesion across campus. Mr. Lacker also noted the needs associated with athletics, recreation, and opportunities for improvement and ways to capture revenue.

Ms. Clausen discussed SASAKI's guiding principles for moving forward. Mr. Lacker described the preliminary ideas that were to be tested and invited feedback. He also reported on working with the UW Housing Task Force as it related to the future of 15th Street and pedestrian mobility. Mr. Lacker described integrating the Wyoming Union renovation with the Campus Mater Plan. Ms. Clausen discussed the ideas of relocating the UW Rodeo arena closer to campus and the creation of a ceremonial front door to the campus.

Trustee True noted that the presentation had been spot on. Trustee McKinley inquired about the conduits available for comment and input regarding the presentation. Ms. Clausen explained that the Campus Master Plan webpage or communication with Senior Advisor to Vice President of Finance and Administration Carolyn Smith as appropriate conduits. Trustee Marsh inquired about the field house as a campus location for the Rodeo Team. Trustee Fall inquired about ideas regarding the ceremonial entrance to campus. Trustee Sullivan inquired about the thinking around the relationship of the University to the community. Governor Gordon inquired about outreach to emergency response regarding traffic flow.

AGENDA ITEM TITLE: Governor Address to Board of Trustees, Governor Gordon

MINUTES FROM THE MEETING:

Governor Gordon addressed the Board of Trustees. He discussed the relationship between the University and the energy industry and carbon sequestration. He noted his wish for the University to take center stage with regard to this technology, to be able to diversify beyond extractive industry but also value added industries. He also remarked on Wyoming's expertise in various areas of natural resources and agriculture. Governor Gordon discussed his ideology in that technical education and a traditional four year degree course are not mutually exclusive. He noted his thoughts regarding UW and its role and alignment with ENDOW and ENDOW's investigation of other state's tax structures and its medical workforce. He also stated that ENDOW had a role to play in guiding research.

Governor Gordon remarked that he would fight hard for the University's budget and education generally based on adaptability to a changing climate and workforce. He discussed standing up on a trust with the government and industry to support the growing workforce. Governor Gordon further discussed that budgeting over the next 25 years should be informed by declining coal production.

Trustee Sullivan expressed her gratitude and remarked on common interest and holistic collaboration as it related to education.

AGENDA ITEM TITLE:

Consideration and Action: 3 year Academic Calendar, Sullivan/Skinner

MINUTES FROM THE MEETING:

Honors College Dean Donal Skinner reported on the work of the University Calendar Committee and its collaboration with the Wyoming Community Colleges and the Albany County School District. He explained that the committee had been working since November 2018 to recommend the next University calendar. Dean Skinner discussed committee conversation about winter break and J-term and the associated results of the campus survey distributed for student, faculty and staff input. He explained the proposed schedule and noted Trustee Moore was responsible for aggregating public input and reported results to the Board. Trustee Moore then reported those results to the Board.

Trustee Marsh inquired why the proposed University Calendar was a month shorter than the K-12 schedule. Trustee Sullivan explained that there were different goals and objectives regarding how to educate students and reported that the schedule was more closely related to peers and stretch institutions. She further remarked the proposed schedule provided opportunities for students to be self-directed learners and added the schedule might contemplate occasion for innovative thinking with regard to how educational time was spent outside of the context of the scheduled semester to increase service to the state.

Trustee McKinley asked for clarification related to the survey comments about the J-term and timeline for submitting grades. Dean Skinner shared committee recommendations with the Board. ASUW President Jason Wilkins spoke about the student perspective on the J-term and the limited course offerings.

Trustee Marsh inquired about the tuition cost for the J-term and athletic participation. Dean Skinner reported there was not a separate financial element as the J-term was part of the Spring semester.

Approved 5-16-19 @ 1:34 p.m.

3 year Academic Calendar

Trustee Sullivan moved to approve the University calendar starting July 1, 2020 for three years, as presented in the supplemental materials report. Trustee Moore seconded the motion. The motion passed with a majority. Trustee Marsh voted no.

Trustee Fall thanked Dean Skinner for his work on the project.

AGENDA ITEM TITLE: HLC Update, Anne Alexander

MINUTES FROM THE MEETING:

Associate Vice Provost Anne Alexander provided an update to the Board about the HLC accreditation visit in November 2019. She also reported information that would be available at the Board Retreat in July to correlate with group workshops. She outlined the composition of the HLC visitation team.

Trustee Fall inquired about the group workshops and the timing of meeting with the visitation team. Vice Provost Alexander explained that the Trustees could join the meeting over Zoom and would not have attend in person. Trustee Sullivan requested a working group to support Vice Provost Alexander in preparation for the HLC visit.

AGENDA ITEM TITLE: NCAR/UCAR/UW Update, Synakowski

MINUTES FROM THE MEETING:

Vice President of Research and Economic Development Ed Synakowski introduced Suresh Muknahallipatna, a professor of Electrical and Computer Engineering and the liaison to NCAR and the National Science Foundation. Vice President Synakowski also expressed his thanks to Brian Shader for his mentorship and work for the partnership with NCAR and the University of Wyoming.

Professor Muknahallipatna described details of the UCAR-UW collaborative partnerships. There was discussion including information related to existing and planned UW research computing infrastructure and how it could be used to heighten the impact in supercomputing. Professor Muknahallipatna described recent activities and plans for maximizing UW's impact on joining the NCAR-UCAR partnership to include capturing opportunities for research computing for UW faculty and students to support student internships.

Trustee McKinley encouraged cross discipline opportunities.

AGENDA ITEM TITLE: Marketing Campaign Progress Update, Chad Baldwin/Jenny Petty

MINUTES FROM THE MEETING:

Associate Vice President for Communications and Marketing Chad Baldwin introduced Director of Enrollment Marketing Jenny Petty. He reported preliminary results of the *World Needs More Cowboys* campaign to the Board. He noted that there had been interest expressed by a higher institution to the south in visiting UW to discuss the campaign. Associate Vice President Baldwin further discussed the plans to best utilize the marketing campaign's three-year life span.

Director Petty reported on media mix marketing data, lead performance strategy, and filling the prospective student funnel. She also reported on leads per state, and appropriately aligning marketing dollars.

Associate Vice President Baldwin explain the cost benefit of the campaign upon request from Trustee McKinley. Trustee Brown inquired what the next step was in the campaign. Associate Vice President Baldwin explained the \$500,000 exception request to come before the Budget Committee, and the upcoming marketing plans. There was discussion on the marketing that would occur at Cheyenne Frontier Days, the Wyoming State Fair and the Cody Stampede Rodeo. Trustee Schmid-Pizzato inquired if they would be attending the National High School Rodeo Finals which would be held in Rock Springs that year. Director Petty clarified that there would be recruiters present.

Trustee Marsh inquired if they were still in consultation with Peter Sherman, a member of the Foundation Board of Directors. Associate Vice President Baldwin explained that they would be meeting with him later in the week. Trustee Bonner inquired about in-house participation in the marketing video. Associate Vice President Baldwin explained how the previous video had been shot and how that would guide the upcoming video.

AGENDA ITEM TITLE: Educational Attainment Update, Caldwell/Nichols

MINUTES FROM THE MEETING:

University of Wyoming President Nichols and Executive Director of Wyoming Community College Commission Sandy Caldwell updated the Board in the shared activities of the University of Wyoming and the Wyoming Community College Commission through the State of Wyoming Educational Attainment Executive Council in an attempt to achieve the goals set in former Governor Mead's January 26, 2018 Executive Order. Executive Director Caldwell reported on the anticipated work at the upcoming EAEC in Sheridan the following week. She also reminded the Board of a report to the Joint Education and the Joint Minerals, Business and Economic Committee in the fall.

President Nichols thanked Superintendent of Public Instruction Jillian Balow and Executive Director Caldwell for their work.

AGENDA ITEM TITLE: WRI Board Appointments, Nichols/Anne Alexander/Myron Allen

MINUTES FROM THE MEETING:

University of Wyoming President Nichols explained that annually the Board for WRI was approved by the Trustees and this year there was only one change for the upcoming year. She explained that Associate Vice Provost Anne Alexander had been asked to join the WRI Board, pending approval. Associate Vice Provost Alexander noted that she was interested in serving at the Board's pleasure.

Approved 5-16-19 @ 2:48 p.m.

WRI Board Appointments

Trustee Baldwin moved to approve the slate of candidates for the Board of Directors of the Western Research Institute. Trustee Moore seconded the motion. The motion passed unanimously.

AGENDA ITEM TITLE:

Consideration and Action: Approval and Adoption of Final Tuition Recommendation for 2020-2021 with Public Input, David Fall/Michelle Sullivan/Nichols/ Kyle Moore/Jewell

MINUTES FROM THE MEETING:

Trustee Sullivan began her report by noting that the Budget Committee had requested more time for the Board to consider the topic. She asked Associate Vice Provost for Enrollment Management Kyle Moore to explain the timing as it related to the granting of financial aid and the printing of various materials for the recruitment of potential students. Associate Vice Provost Moore explained that materials for prospective students were printed in July to provide information as early as possible. ASUW President Jason Wilkins noted his appreciation that the Board was taking more time to consider increases in tuition but requested that students be provided information as soon as possible.

Trustee McKinley reported that the Board had previously approved a standing 4% annual tuition increase and the proposal under consideration would modify the standing increase and would pair it with a financial aid analysis to address possible inequities in the current financial system. He strongly suggested that the Board be clear about a decision and not rush into it.

Trustee Sullivan noted she thought the analysis had been done and that the Trustees needed to be comfortable with understanding the proposal. Trustee Fall requested clarity from the Board as it related to its directive to the Tuition Committee. Trustee True made clear the tuition policy had not been sun-setted and stated the Board would review tuition rates every four years with involvement from ASUW and the administration. True noted there had been Board discussion and recommendation regarding the annual approval of a 4% increase.

Trustee True further noted decisions related to scholarship and tuition waivers needed to be decided in concert but separately. He requested Associate Vice Provost Moore to provide clarification about the printing schedules as it related to the Board's approval schedule.

Associate Vice President for Budgeting and Fiscal Planning David Jewell explained the previous action by the Board and clarified the financial aid decision was the most impactful in moving forward. Trustee Sullivan stated the Board had been previously presented analysis about the cost of educating students and the impact of in-state and out-of-state students. She further noted her belief that the University was foregoing a significant amount of tuition revenue unless the policy was revised.

Trustee True requested Trustees Sullivan and McKinley discuss a path going forward and to bring the topic back to the Board at the July meeting.

AGENDA ITEM TITLE: Academic and Student Affairs Committee Report, Sullivan

MINUTES FROM THE MEETING:

Approved 5-16-19 @ 3:42 p.m.

Certificate in Financial Planning

Trustee Sullivan moved to approve the notice of intent from the College of Business to launch a certificate in financial planning. Trustee Baldwin seconded the motion. The motion passed unanimously.

Trustees Baldwin and Tully commented on their appreciation for the presentation.

Approved 5-16-19 @ 3:51 p.m.

Career Technical Education Degree

Trustee Sullivan moved that the UW Career Technical Teacher Education program previously eliminated by action of the UW Board of Trustees be continued for a period of no more than two years or June 30, 2021. During this two year extension of the existing UW CTE Teacher Education program, the College of Education would develop and propose a newly revised, broadened and distance delivered CTE program as a 3+1 degree program in consultation with Wyoming community colleges, the Wyoming Professional Teaching Standards Board, the Wyoming Department of Education, and the Wyoming School University Partnership. This newly developed program must be reviewed by the Wyoming Professional Teaching Standards Board and be approved by the University of Wyoming new degree approval process no later than May 2021. Trustee Moore seconded the motion. The motion passed with unanimous decision.

Executive Director of Wyoming Community College Commission Sandy Caldwell clarified that there had been a commitment to work on this before the legislature took adverse action. State Superintendent of Public Instruction Jillian Balow remarked that career and technical education had become specialized and required specifically trained teachers.

Trustee Sullivan provided an update on the Neltje Center and the gift provided to the University. She discussed the makeup of the planning committee and the work being done on the transition and future of the estate. Trustee Sullivan reported on a group including Neltje and several Trustees to travel to Marfa, Texas to visit the community and contemporary art museums in June.

Associate Vice Provost Anne Alexander presented the Master List of Degrees per UW Regulation 2-119.

Approved 5-16-19 @ 4:02 p.m.

UW Master List of Degrees

Trustee Sullivan moved to approve the Master List as presented in the materials. Trustee Tully seconded the motion. The motion passed with unanimous decision.

AGENDA ITEM TITLE: Biennium Budget Committee Report, McKinley

MINUTES FROM THE MEETING:

Trustee McKinley thanked and commended participants from the FY 2020 budget hearing process. He reported that the Budget Committee had requested the administration to come back to the committee with a new draft of the budget contemplating further requests for funds from Marketing, Trustees Education Initiative and IT at the end of May.

Trustee McKinley reported the Budget Committee requested administration to work on a list of FY22 Biennium Budget requests to include SER, Capital Construction, numbers for adjustments to the block grants, and one time requests or matching requests by June 1, 2019, in order to provide the full Board with materials by the end of June. Trustee McKinley further reported on administration's work on the integration of 167 and 067 budgets.

Trustee McKinley recommended to the Board that any discussion regarding the use of funds from UW accounts remaining at the end of FY19, be postponed until after FY20 so that the Budget Office had the ability to reconcile accounts within the fiscal year.

AGENDA ITEM TITLE: Facilities Contracting Committee Report, McKinley

MINUTES FROM THE MEETING:

Trustee McKinley reported that all construction projects were on schedule and on budget. He noted that the BSL-3 lab was nearing completion and was starting on the second stage of CDC certification process. He also updated the Board on the status of the Science Initiative Building.

Approved 5-16-19 @ 4:12 p.m.

Wyoming State Vet Lab Change Orders

Trustee McKinley moved to authorize administration to execute a change order in the amount of \$10,592.00 with Sletten Construction of Wyoming. Trustee Brown seconded the motion. The motion passed unanimously.

Approved 5-16-19 @ 4:18 p.m.

Construction delivery method for Corbett Pool Locker Room Renovation

Trustee McKinley moved to authorize administration to use the Design-Bid-Build construction delivery method for the Corbett Pool Locker Room Renovations. Trustee Brown seconded the motion. The motion passed with a unanimous decision.

Approved 5-16-19 @ 4:23 p.m.

Hansen Arena Project

Trustee McKinley moved to authorize the administration to proceed with the Hansen Arena Project to Level II and Level III analysis stage with vision articulated by Beau Clark. Trustee Brown seconded the motion. The motion passed with a unanimous decision.

Approved 5-16-19 @ 4:30 p.m.

College of Business

Trustee McKinley moved to authorize administration to proceed with Level II and Level III project planning for the student success center within the College of Business. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

Trustee McKinley reported that the estimated cost of \$27.5 million for the new Lab School funding would come out of the K-12 Wyoming State Construction Department School Facilities Division funding. Trustee Fall spoke to the need for the Lab School's relocation from the College of Education due to safety and security reasons.

Approved 5-16-19 @ 4:38 p.m.

Capital Construction Request – Lab School

Trustee McKinley moved for administration to include in cap con request \$27.5 million for funding of new UW Lab School. Trustee Brown seconded the motion. The motion passed with a unanimous decision.

Trustee McKinley discussed the timing of the Lab School relocation and SASAKI master planning and reported his opposition to requests for funding toward the renovation of the College of Education. Trustee Marsh noted his agreement.

Approved 5-16-19 @ 4:50 p.m.

Capital Construction Request – West Stands Project and Corbett Natatorium

Trustee McKinley moved for administration to proceed with a request for capital construction of the West Stands project and Corbett Natatorium project for total state funding of \$49,600,000 and the rest of \$24.6 million to be funded by private funding. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

Trustee McKinley further reported that there may be qualification for major maintenance funds. Trustee Baldwin inquired about private funding efforts. Trustee Tully requested clarification on whether this was a remodel. Trustee Scarlett inquired about the press box in the west stands.

Approved 5-16-19 @ 5:17 p.m.

Research Aircraft

Trustee McKinley moved to authorize administration to proceed with submitting a request to the National Science Foundation for \$15.7 million for purposes of building out the research aircraft platform in which is embedded a commitment by UW to fund \$4 million for the purchase of an aircraft to come from the Special Projects Reserve account. Trustee Brown seconded the motion. The motion passed with a unanimous decision.

Trustee Bonner inquired about the disposition of the old aircraft. Trustee McKinley provided an information item on a future motion regarding the Research Aircraft. He explained that it would authorize Administration to proceed on a dual track for funding the research aircraft which would come from SLIP and the *Special Projects Reserve Account*. He added that they would not obligate the University to purchase an aircraft unless there was a SLIB loan or an NSF grant.

Approved 5-16-19 @ 5:22 p.m.

UW Plaza LLC

Trustee McKinley moved for administration to negotiate draft and execute necessary documents for UW Plaza LLC to purchase land it currently leases from UW in the terms set forth in May 15, 2019 letter. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

Approved 5-16-19 @ 5:23 p.m.

UW Plaza LLC

Trustee McKinley moved to authorize administration to deposit all funds received from the sale of the University property to UW Plaza, LLC be deposited into *UW Projects Special Reserve Account*. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

AGENDA ITEM TITLE:

Financial Management and Reporting Committee Report, Scarlett

MINUTES FROM THE MEETING:

Trustee Scarlett provided a report to the Board about the WyoCloud Human Capital Management plan. He provided upcoming dates for the new process.

AGENDA ITEM TITLE: Fiscal and Legal Affairs Committee Report, Marsh

MINUTES FROM THE MEETING:

Approved 5-16-19 @ 5:28 p.m.

Annual Internal Audit Plan

Trustee Marsh moved to authorize administration to implement the plan as indicated. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

Associate Vice President for Budgeting and Fiscal Planning David Jewell provided an update on UW investments.

AGENDA ITEM TITLE: Trustees Legislative Relations Committee Report, Brown

MINUTES FROM THE MEETING:

Trustee Brown noted that there was no report from the committee and that there would be an extensive report in July.

AGENDA ITEM TITLE: Trustee Committee Adjustments, True

MINUTES FROM THE MEETING:

Trustee True reported that there had been some committee adjustments that would take effect following the meeting. He noted that Trustee Bonner had been appointed to the Vice President and Dean Search Committee and the Research and Economic Development Committee. He also noted that Trustee Schmid-Pizzato would assume the Chair of the Vice President and Dean Search Committee and was stepping down from the Research and Economic Development Committee. Trustee True added that Trustee Sullivan was stepping down from the Vice President and Dean Search Committee.

AGENDA ITEM TITLE:

Trustees Research and Economic Development Committee Report, Fall

MINUTES FROM THE MEETING:

Trustee Fall reported on the work of the Trustees Research Committee which included centralizing core facilities once they were identified. He discussed patents and copyright regulations which were to be reviewed in detail and reported on in September.

Approved 5-17-19 @ 9:11 a.m.

Institute of Innovation and Entrepreneurship (IIE) LLC Operating Agreement

Trustee Fall moved to authorize the President of the University to sign the WyoVentures, LLC Operating agreement and related documents. Trustee Sullivan seconded the motion. The motion passed with a unanimous decision.

Trustee Bonner inquired about assets owned by WyoVentures, LLC and what steps needed to be made to connect those assets to the LLC. Vice President for Research and Economic Development Ed Synakowski explained how at the time there was no ownership to the LLC and it was intended to provide a legal framework for activities to be conducted that presently were not allowed. He further clarified that part of the review was to understand what was appropriate for the LLC.

Deputy General Counsel Paula Whaley noted that the sole member of the LLC was the University. She explained that the Trustees would be appointing the Board members, four of which would come from the various identified industries.

Trustee Fall reported on the presidential directive for economic development organizations for the University. Vice President Synakowski discussed the difficulty to determine the difference in services available to entrepreneurs and rebranding and optimization of services offered. He discussed work with the Wyoming Business Council to develop an organizational plan to identify and develop available economic resources.

AGENDA ITEM TITLE: Vice President and Dean Search Committee Report, Sullivan

MINUTES FROM THE MEETING:

Trustee Sullivan reported that regarding the Dean of the College of Agriculture, an offer had been made and accepted pending the approval of the Board of Trustees. She noted that the new Dean would begin at the end of June. Trustee Sullivan explained that the Dean of Health Sciences search was ongoing and discussed the two candidates and their return visits to campus. She noted the proposed search process for the Executive Director of SER was being discussed. Trustee Sullivan stated that Brent Pickett had been appointed to serve in the roll of Dean of UW Casper College, which was a two year appointment.

Trustee McKinley inquired as to the status of the search for the Director of the American Heritage Center. Vice Provost Tami Benham-Deal noted that they were in the final stages of that search and an update would be presented to the Board soon.

AGENDA ITEM TITLE: UW Regulation Review Committee Report, Brown

MINUTES FROM THE MEETING:

General Counsel Tara Evans reported on UW Regulation 7-10, the Division of College and Fiscal Year End Carry Forward Policy. She reiterated the regulation review process. Trustee Brown added that the re-writing of the regulations was a broad and collaborative process.

Approved 5-17-19 @ 9:23 a.m.

Modifications to UW Regulations

Trustee Brown moved to authorize approval of UW Regulation 7-10 as presented to the Board. Trustee Fall seconded the motion. The motion passed with a unanimous decision.

Trustee Fall requested clarification about the 5% in the regulation. Associate Vice President for Budgeting and Fiscal Planning David Jewell explained why that had been added.

General Counsel Evans reported on Revisions to Trustee Bylaws related to changing Trustee "President" to Trustee "Chairman" and Trustee "Vice President" to Trustee "Vice Chairman" pursuant to HB 41 W.S. 21-17-203. Trustee Brown noted that he would bring a motion to the June conference call.

AGENDA ITEM TITLE: Open Discussion on Items for Board Members on Any Topics, True

MINUTES FROM THE MEETING:

Trustee Baldwin expressed his appreciation to those who serve on the Board of Trustees and for the work on behalf of the State of Wyoming and the Board paused to listen to the Sons of San Joaquin's *Wyoming on My Mind*.

Trustee True discussed Trustee Bonner's recommendation to the Board for a new Engagement and Outreach Committee to be taken under advisement and discussion at the July meeting.

Trustee Sullivan reported that she had met with Trustees McKinley and Fall to discuss the Tuition recommendation and that there would be further work done on the topic. She remarked that she felt the delay of action was a lost opportunity.

Friday, May 17, 2019

Business Meeting

Marian H. Rochelle Gateway Center, Salon D&E

Roll Call

The business meeting was called to order at 9:38 a.m. Trustee Brown took roll.

Trustees participating: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Dick Scarlett, Laura Schmid-Pizzato, Michelle Sullivan, Dave True and Wava Tully. Ex-officio Trustees University President Laurie Nichols and ASUW President Jason Wilkins were in attendance. Ex-officio trustees Governor Mark Gordon, State Superintendent of Public Instruction Jillian Balow and Executive Director of Wyoming Community College Commission Sandy Caldwell were not in attendance.

Annual Election of Officers

Approved 5-17-19 @ 9:43 a.m.

Board of Trustee Officer Positions

Trustee Tully moved to approve the following individuals for the Board of Trustee Officer Positions for 2019-2020. Dave True, President; Jeff Marsh, Vice President; John McKinley, Treasurer; Kermit Brown, Secretary. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

Administer Oath to Board Secretary (W.S. Sec. 21-17-206)

Managing Director & Deputy Secretary UW Board of Trustees Shannon Polk administered the oath to Board Secretary Kermit Brown.

Reports

ASUW

ASUW President Jason Wilkins provided a report to the Board. He noted that there had been a change in administration. ASUW President Wilkins outlined the goals of the new Administration for the upcoming year. He noted that the final meeting had been held on April 16, 2019 and there had been twelve pieces of legislation that was voted on. ASUW President Wilkins explained that following a survey from January on concealed carry on campus the resolution echoed previous student sentiment of not allowing it. He noted that there was one major change in which if concealed carry was allowed on campus there was a great number of student interested in possible extra training. ASUW President Wilkins noted that they had also established a programmatic fee review committee that would have similar duties as the mandatory student fee committee. He added that a survey had been released to student a few weeks prior to gauge how advising was going, and the results would be available soon.

ASUW President Wilkins explained that ASUW had created its own strategic plan which had also created a four year ad hoc committee. He noted that they had also passed a resolution in support of University President Nichols. ASUW President Wilkins further explained that there was the potential for a survey to be distributed to the student body to gauge their understanding of the Board of Trustees.

Staff Senate

Staff Senate President Renee Ballard reported that Staff Senate had recently had an increase in their legislation, and outlined the different pieces of legislation that they had passed. She noted that the resolution that had been passed regarding the salary policy was mirrored by Faculty Senate. Staff Senate President Ballard added that both Staff Senate and Faculty Senate leadership had been working together to discuss issues with WyoCloud and a series of workshops would be coming to help with the issues.

Staff Senate President Ballard noted that the salary adjustment for the upcoming year was moving forward and funding had been secured for all grant funded areas. She reported that there had been numerous employees interested in serving on the senate. Staff Senate President Ballard added that the Staff Senate Recognition committee had done an outstanding job with Staff Recognition Day. She added that the Strategic Implementation Team would be creating a task force to focus on professional development and career advancement, and Staff Senate had agreed to partner with the Implementation team on an employee workload survey.

Staff Senate President Ballard thanked the Board for her term and leadership opportunity. Trustee True noted his appreciation for her work.

Faculty Senate

Faculty Senate Chair Donal O'Toole announced the upcoming Faculty Senate Chair, Ken Chestek. He noted the two new Executive Board members. He explained that Faculty Senate had also been working on a resolution of support in modifying the salary policy for UW Staff. Faculty Senate Chair O'Toole noted that they had recently passed a resolution regarding transparency over the nonrenewal of UW President Nichol's contract.

Faculty Senate Chair O'Toole explained that two degree programs had been pushed back to the fall because the Academic committee had decided that they were not yet ready. He added that five regulations had been pushed back to the fall as well. Faculty Senate Chair O'Toole spoke his thoughts on the review process of the UW Regulations. He also spoke the makeup of the Faculty Senate and the importance of having experienced Faculty members on it. Faculty Senate Chair O'Toole expressed his hope for the future of the University and the Board of Trustees.

Public Testimony *[held Thursday May 16, 2019 from 11:00-11:30 a.m.]*

Pete Gardiner addressed the Board of Trustees regarding his home on Lewis Street and the decades long antagonistic relationship between the University and himself as a property owner.

Donal O'Toole addressed the Board of Trustees acknowledging the Board's dedication to and love for the University. He went on to address the handling of the dismissal of University President Laurie Nichols.

Committee of the Whole – REGULAR BUSINESS

Board of Trustees Committee Report

[Note – Committees of the Board were discussed during a regular work session of the meeting.]

Liaison to Other Boards

- *UW Alumni Association Board – Wava Tully*
Executive Director of Alumni Relations Keener Fry reported on the Alumni Association Board. He noted that the engagement metrics were up for the year. Executive Director Fry noted his appreciation to everyone involved. He outlined the three events that had occurred since the previous meeting and the success that came from them. Executive Director Fry noted the work that had been done with the upcoming alum members and the plans for the following weeks.

- *Foundation Board – Jeff Marsh*
Trustee Marsh reported that private support was a little more than \$36 million, and the goal for 2019 was to be at \$40 million, which they thought would happen. He noted the private support for the student success center for the College of Business. Trustee Marsh updated the Board about the President's Endowed Scholarship Initiative and the McMurry Spieles Endowed Librarian of Academic Excellence. He also noted the Marna M. Kuehne Foundation Veterans Services Center plans for the following years. Trustee Marsh welcomed Trustee Fall as the new Trustee on the Foundation Board, replacing Trustee Bostrom.

Trustee Fall noted that he had been meeting with Foundation leadership to get up to speed.

- *Haub School of Environment and Natural Resources – Michelle Sullivan*
Trustee Sullivan noted that the report was provided electronically to the full Board in the Supplemental Materials. She provided an overview of the provided report.

- *Energy Resources Council – Dave True*
Trustee True provide the SER report to the Board. He noted the carbon safe phase II grant had entered the operation phase in April 2019. He added that SER had stepped up outreach activities throughout the state. Trustee True also noted that SER had received a \$1 million grant from Clean Coal Technology and it would be match by \$500,000 from recent appropriations of State matching funds for energy research. He added that eight students would be graduating that weekend with a Bachelor's of Science in Energy Resource Management.

- *Cowboy Joe – John McKinley*
Trustee Schmid-Pizzato updated the Board that three positions had been opened at Cowboy Joe and two had been successfully filled. She noted that there was currently \$2.73 million in pledges resulting in \$2.16 in actual revenue, which was approximately \$60,000 less than the previous year. Trustee Schmid-Pizzato added that they had been partnering with the UW Calling Center to renew members. She noted that the Cowboy Joe Auction was set for Friday, October 25, 2019 at Little America in Cheyenne and that there would be multiple golf series occurring throughout the State and Colorado.

OTHER ACTION TAKEN DURING MEETING:

Approved 5-17-19 @ 9:42 a.m.

Board of Trustees Public Session and Executive Session Meeting Minutes

Trustee Baldwin moved the UW Board of Trustees approve the Public Session and Executive Session meeting minutes for the last six meetings as presented to the Trustees. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

Approved 5-17-19 @ 10:26 a.m.

Contracts and Grants

Trustee Scarlett moved to approve the Contracts and Grants report as presented to the Board. Trustee Bonner seconded the motion. The motion passed with a unanimous decision. Trustee McKinley was not in attendance for the vote.

Approved 5-17-19 @ 10:27 a.m.

Set the amount of the Deputy Treasurer's and Treasurer's bond and designate/set any other appropriate bonds

Trustee Schmid-Pizzato moved to approve the Deputy Treasurer to execute a \$1,000,000.00 bond to fulfill the requirement of Wyoming Statute 21-17-203. Trustee Baldwin seconded the motion. The motion passed with a unanimous decision. Trustee McKinley was not in attendance for the vote.

Approved 5-17-19 @ 10:28 a.m.

Designate depositories for UW Funds

Trustee Marsh moved to approve the depositories for UW funds as presented on page 28 in the attached document. Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustee McKinley was not in attendance for the vote.

Approved 5-17-19 @ 10:30 a.m.

Grant Posthumous Degree

Trustee Bonner moved that a doctor of Pharmacy degree be awarded posthumously to Ms. Crickett Ann Volmer. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. Trustee McKinley was not in attendance for the vote.

Approved 5-17-19 @ 10:31 a.m.

Blue Guitar Foundation Scholarships

Trustee Marsh moved to approve the two \$5,000 scholarships with the criteria as presented to the Board. Trustee Tully seconded the motion. The motion passed with a unanimous decision. Trustee McKinley was not in attendance for the vote.

Approved 5-17-19 @ 10:34 a.m.

Removal of Scholarship Restrictions

Trustee Marsh moved that in accordance with the Uniform Prudent Management of Institutional Funds Act (UPMIFA) the Board approve removing certain restrictions in the A.P. Libby Scholarship, the Donal C. Brown Scholarship Fund, and the Oletha C. and Loren E. Likins Perpetual Memorial Trust Fund, as presented to the Board, which will now allow the University

to award more scholarships to deserving students. Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision. Trustee McKinley was not in attendance for the vote.

Approved 5-17-19 @ 11:24 a.m.

Personnel Report

Trustee Moore moved to approve the non-academic and academic personnel report as presented to the Board. Trustee Bonner seconded the motion. The motion passed with a unanimous decision. Trustee McKinley was not in attendance for the vote.

Approved 5-17-19 @ 11:24 a.m.

Provost's Salary

Trustee Moore moved for the Board of Trustees approve an increase to Provost Kate Miller's salary to \$325,008. Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustee McKinley was not in attendance for the vote.

New Business

Trustee Tully thanked Desktop Support Team Supervisor Lisa Stafford for her work. Trustee Scarlett thanked University President Laurie Nichols for her work and time with the University. He also thanked Trustees True, Brown, Marsh and McKinley for their work.

Date of Next Meeting

June 12, 2019 (conference call)

Adjournment

The Board adjourned the meeting at 11:25 a.m.

Executive Session Information

[The UW Board of Trustees met in Executive Session on Wednesday, May 15, Thursday, May 16, and Friday, May 17, 2019 in the Holiday Inn Gold Room and Marian H. Rochelle Gateway Center, Salons D&E]

Wednesday, May 15, 2019 [7:30-11:30 a.m.]

Trustee Marsh moved that the Board enter into Executive Session for the purpose of consideration of the appointment of a public employee under Wyoming Statute 16-4-405(a)(ii). This session will be attended by the 12 voting members of the Trustees, ex-officio members Superintendent for Public Instruction Jillian Balow, ASUW President Jason Wilkins, Governor Mark Gordon or representative, Executive Director of the Wyoming Community College Commission Sandy Caldwell, Managing Director Shannon Polk, IT Specialist Lisa Stafford, General Counsel Tara Evans, Faculty Senate Chair Ken Chestek, and Staff Senate President Renee Ballard. Trustee Baldwin seconded the motion, which passed unanimously. The Board entered Executive Session at 7:23 a.m.

Trustees participating: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Laura Schmid-Pizzato, Dick Scarlett, Michelle Sullivan, Dave True and Wava Tully. Ex-Officio Trustees ASUW President Jason Wilkins, Executive Director for Wyoming Community College Commission Sandy Caldwell and State Superintendent of Public Instruction Jillian Balow were in attendance (phone). Ex-officio Trustee University President Laurie Nichols was not in attendance. Ex-Officio Trustee Governor Mark Gordon was not attendance; Senior Policy Advisor Lachelle Brant attended on his behalf.

General Counsel Tara Evans, Managing Director Shannon Polk, IT Specialist Lisa Stafford, General Counsel Tara Evans, Faculty Senate Chair Ken Chestek, and Staff Senate President Renee Ballard attended the entirety of the meeting.

Thursday, May 16, 2019 [8:00-9:30 a.m.]

Trustee McKinley moved for the Board to enter into Executive Session for the purpose of:

- 1) Considering the acceptance of a gift, donation and bequest which the donor has requested in writing to be kept confidential under Wyoming Statute 16-4-405(a)(viii);
- 2) Considering or receiving information classified as confidential by law under Wyoming Statute 16-4-405(a)(ix);
- 3) Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party under Wyoming Statute 16-4-405(a)(iii);
- 4) Consideration of the appointment of a public employee under Wyoming Statute 16-4-405(a)(ii); and
- 5) Consideration of the purchase of real estate under Wyoming Statute 16-4-405(a)(vii).

Trustee Marsh seconded the motion which passed with a unanimous vote. The Board entered into Executive Session at 8:15 a.m.

This session was to be attended by the 12 voting members of the Trustees, ex-officio members Superintendent for Public Instruction Jillian Balow, ASUW President Jason Wilkins, Governor

Mark Gordon or representative, Executive Director of the Wyoming Community College Commission Sandy Caldwell, President Laurie Nichols, Managing Director Shannon Polk, IT Specialist Lisa Stafford, General Counsel Tara Evans, and the following administrators during their respective topics: UW Foundation President/CEO Ben Blalock, Board of Directors Chair-Elect Tom Botts, Board of Directors Chair Greg Hill, Vice President for Finance and Administration Neil Theobald, Senior Vice President for Development John Stark, Associate Vice Provost for Enrollment Management Kyle Moore, Provost Kate Miller, Vice President for Student Affairs Sean Blackburn, Vice Provost Tami Benham-Deal, and University Reappointment, Tenure, and Promotion Committee Chair Bryan Shuman.

Trustees participating: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Laura Schmid-Pizzato, Dick Scarlett, Michelle Sullivan, Dave True and Wava Tully. Ex-Officio Trustees Governor Gordon, University President Laurie Nichols, ASUW President Jason Wilkins, Executive Director for Wyoming Community College Commission Sandy Caldwell, and State Superintendent of Public Instruction Jillian Balow were in attendance.

General Counsel Tara Evans, Managing Director Shannon Polk, and IT Specialist Lisa Stafford, attended the entirety of the meeting.

Friday, May 17, 2019 [7:30-8:30 a.m.]

Trustee Brown moved for the Board to enter into Executive Session for the purpose of consideration of the appointment of a public employee under Wyoming Statute 16-4-405(a)(ii) and to consider accepting or tendering offers concerning wages, salaries, benefits and terms of employment under Wyoming Statute 16-4-405(a)(x). Trustee Marsh seconded the motion which passed with a unanimous vote. The Board entered executive session at 7:32 a.m.

This session was to be attended by the 12 voting members of the Trustees, ex-officio members Superintendent for Public Instruction Jillian Balow, ASUW President Jason Wilkins, Governor Mark Gordon or representative, Executive Director of the Wyoming Community College Commission Sandy Caldwell, Managing Director Shannon Polk, IT Specialist Lisa Stafford, and General Counsel Tara Evans.

Trustees participating: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Laura Schmid-Pizzato, Dick Scarlett, Michelle Sullivan, Dave True and Wava Tully. Ex-Officio Trustees Governor Gordon (on phone), University President Laurie Nichols, ASUW President Jason Wilkins, Executive Director for Wyoming Community College Commission Sandy Caldwell, and State Superintendent of Public Instruction Jillian Balow (on phone) were in attendance.

General Counsel Tara Evans, Managing Director Shannon Polk, IT Specialist Lisa Stafford, General Counsel Tara Evans attended the entirety of the meeting.

Friday, May 17, 2019 [10:30-11:00 a.m.]

Trustee Brown moved for the Board to enter into Executive Session for the purpose of consideration of the appointment of a public employee under Wyoming Statute 16-4-405(a)(ii) and to consider accepting or tendering offers concerning wages, salaries, benefits and terms of

employment under Wyoming Statute 16-4-405(a)(x). Trustee Bonner seconded the motion which passed with a unanimous vote. The Board entered executive session at 10:47 a.m.

It was noted that the session would be attended by the 12 voting members of the Trustees, ex-officio members Superintendent for Public Instruction Jillian Balow, ASUW President Jason Wilkins, Governor Mark Gordon or representative, Executive Director of the Wyoming Community College Commission Sandy Caldwell, Managing Director Shannon Polk, IT Specialist Lisa Stafford, and General Counsel Tara Evans.

Trustees participating: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Jeff Marsh, Macey Moore, Laura Schmid-Pizzato, Dick Scarlett, Michelle Sullivan, Dave True and Wava Tully. Trustee McKinley was not in attendance. Ex-Officio Trustee ASUW President Jason Wilkins was in attendance. Ex-Officio Trustees Governor Gordon, University President Laurie Nichols, Executive Director for Wyoming Community College Commission Sandy Caldwell, and State Superintendent of Public Instruction Jillian Balow were not in attendance.

General Counsel Tara Evans, Managing Director Shannon Polk, and IT Specialist Lisa Stafford attended the entirety of the meeting.

Respectfully submitted,



Shannon Polk
Executive Director of Board Relations
& Deputy Secretary, UW Board of Trustees



RoseMarie London
Senior Administrative Assistant