

**THE UNIVERSITY OF WYOMING**

**MINUTES OF THE TRUSTEES**

**Wednesday, December 9, 2020  
Public Session**

**Final minutes can be found on the University of Wyoming Board of Trustees website at  
[www.uwyo.edu/trustees](http://www.uwyo.edu/trustees)**

**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE BOARD OF TRUSTEES**  
**Wednesday, December 9, 2020**  
**Via Video Conference**  
**No Physical Location Due to COVID – 19**  
**Laramie, Wyoming**

**Public Session**

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**THE UNIVERSITY OF WYOMING  
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Laramie, Wyoming**

The University of Wyoming Board of Trustees held a conference call on Wednesday morning, December 9, 2020. Trustee Chairman Jeff Marsh called the meeting to order at 8:46 a.m. Deputy Secretary RoseMarie London took roll.

Trustees participating: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Brad LaCroix, Jeff Marsh, John McKinley, Macey Moore, Dick Scarlett, Laura Schmid-Pizzato, Michelle Sullivan, and Dave True. Ex-officio Trustees UW President Ed Seidel, ASUW President Riley Talamantes, State Superintendent of Public Instruction Jillian Balow, and Executive Director of Wyoming Community College Commission Sandy Caldwell were also in attendance. Governor Mark Gordon was not in attendance; Senior Policy Advisor Lachelle Brant attended on his behalf.

**AGENDA ITEM TITLE: COVID-19 Update, Seidel/Benham-Deal**

**MINUTES OF THE MEETING:**

President Ed Seidel provided the Board a summary of the 2020 Fall Campus Plan that had been developed late spring, and modified over the summer as conditions related to the COVID-19 pandemic changed. Specific modifications to the plan included a shift to a phased approach to course delivery; and the stepping away from automatic triggers, responding instead with interventions. Seidel discussed lessons learned that informed the proposed 2021 Spring Campus Plan; specifically determination of the safety of on campus spaces, that surveillance testing is critical, and the importance of supporting student and staff wellbeing. Seidel discussed the key points of the proposed spring campus plan to include definitive decision-making in response to student feedback, and a strong monitoring program. Seidel further discussed changes to the project management team. Seidel discussed the modified academic calendar to include a limited contact period before the start of the spring semester; the timing of spring break and the transition from in person programming to online instruction during the course of the semester. Seidel further spoke to the importance of student success and paths to graduation, and a commitment to the needs of seniors and graduate students. Seidel described an increased focus on student engagement, including services through the Center for Student Involvement and Leadership (CSIL), and services and programs for employees and student wellness. Seidel described the comprehensive testing program with an increased focus on compliance. Seidel stated the university would continue to consult and communicate with the community and state leadership. Seidel concluded the vaccine would not significantly influence operations until late spring and beyond.

Trustee Jeff Marsh requested the Board to review the 2021 Spring Campus Plan in preparation of the “Special Meeting” on December 16, 2020.

Trustee Dave True requested that more information be provided to the Board regarding the UW at Casper College component of the plan prior to December 16, 2020. Trustee True inquired about future CARES Act funding. In response, Vice President and General Counsel Tara Evans discussed the budget for the spring semester as presented to the Biennium Budget Committee in November 2020. Trustee Dick Scarlett inquired whether the proposed 2021 Spring Campus Plan affected what had been previously presented to the Budget Committee. In response, Evans reported potential savings as a result of the plan, and that the Board will be provided with further details.

Trustee Dave True and Trustee John McKinley discussed the breakout sessions with Trustee Scholarship recipients during the virtual recognition on December 8, 2020, and provided the Board with the feedback received about the student experience during the fall semester. Trustee John McKinley stated it had been reported students struggled with the ability to complete labs online.

**AGENDA ITEM TITLE: Trustees Education Initiative, Bostrom/Rush**

**MINUTES OF THE MEETING:**

College of Education Interim Dean Leslie Rush provided an overview of the Trustees Education Initiative (TEI) E-5 model: Endurance serving as a hub and direct link for ongoing educator professional development. Rush described this endurance hub as the next leg in the UW-E4 Student Journey model, serving Wyoming educators in early childhood settings, K12 schools, community colleges, the University of Wyoming and other applicable agencies or organizations. In response to inquiry from Trustee Dick Scarlett about the measurement of the impact of these models around the state of Wyoming, Rush explained the importance of the hub as a central site for such statistical data gathering.

Former Trustee and TEI governing board member Dave Bostrom provided further insight on the benefit to educators statewide, stating his support of the E-5 Model. Bostrom stated continuing cost-sharing partnerships with stakeholders, along establishing a revenue generating model (based on established university practice) will be instrumental in TEI Endurance sustainability. State Superintendent of Public Instruction Jillian Balow reported her support of the E-5 Model.

***Trustee Education Initiative***

***Approved 12-9-2020 @ 9:30 a.m.***

Trustee David Fall moved the Board authorize the Trustees Education Initiative to implement the new project E5: Endurance. Trustee Michelle Sullivan seconded the motion. The motion carried with a unanimous decision.

**AGENDA ITEM TITLE: Facilities Contracting Committee, McKinley/Mai**

**MINUTES OF THE MEETING:**

Trustee John McKinley provided information about the Viaero Wireless Lease Extension at of the Torrington Wyoming Public Radio Site. Trustee Dave True inquired about extension terms to which Interim Vice President for Governmental and Community Affairs Bill Mai described the university's rights to renegotiate lease amounts.

***Viaero Wireless Lease Extension at Torrington WPR Site***

***Approved 12-9-2020 @ 9:32 a.m.***

Trustee John McKinley moved the Board authorize administration to execute the amendment to the sublease agreement with Viaero Wireless (pg. 7 of materials). Trustee Macey Moore seconded the motion. The motion carried with a unanimous decision

**AGENDA ITEM TITLE: Modifications to UW Regulations, Brown/Evans**

**MINUTES OF THE MEETING:**

Vice President and General Counsel Tara Evans described modifications to UW Regulations related to tuition and fees. In response to inquiry from Trustee Brad Bonner, Evans outlined the extensive review process of the regulations described.

***Approval of modifications to UW Regulation 2-200 (Students), approval to rescind UW Regulations 2-203 (Registration Fees for Academic Credit) and 5-4 (Tuition Privileges of UW Employees), and approval of new UW Regulation 7-11 (Tuition, Fees, Scholarships, and Financial Aid)***

***Approved 12-9-2020 @ 9:35 a.m.***

Trustee Kermit Brown moved the Board authorize modifications to UW Regulation 2-200 (students), rescinding UW Regulations 2-203 (registration fees for academic credit) and 5-4 (tuition privileges of UW employees), and approval of new UW Regulation 7-11 (tuition, fees, scholarships, and financial aid). Trustee Michelle Sullivan seconded the motion. The motion carried with a unanimous decision.

Evans went on to describe the modifications to UW Regulation 6-7 (Space Allocation) to include space allocation in the university's budget process.

***UW Regulation 6-7 (Space Assignment and Management)***

***Approved 12-9-2020 @ 9:40 a.m.***

Trustee Kermit Brown moved the Board authorize modifications to UW Regulation 6-7 (space assignment and management). Trustee Brad LaCroix seconded the motion. The motion carried with a unanimous decision.

**AGENDA ITEM TITLE: Graduate Medical Education Annual Report,**

Alexander/Jones/Robitaille

**MINUTES OF THE MEETING:**

College of Health Sciences Dean David Jones provided a description of the reporting requirements of the Graduate Medical Education (GME) Program. Chief Medical Officer Beth Robitaille provided insight on the content of the Annual Institutional Review Summary. She further provided background information and a status report regarding the GME programs at the Casper and Cheyenne Family Medicine Residency Programs (FMRP). Information provided in the report included recognition that the FMRP continues to show improvements in its culture and educational environment; that the FMRP produced the first board-certified Geriatrician trained in Wyoming; and that the first Rural Training Track resident physician--a Wyoming native and WWAMI graduate--began her residency in June 2020.

In response to inquiry from Trustee David Fall, Robitaille provided information about faculty shortage and an estimated retention of approximately 30%. Jones provided further information about the challenges inherent in recruitment of graduates, and the benefit of establishing relationships early on between residents and the local community. Trustee John McKinley discussed previous reports made to the Board and requested they be provided to the Board as supplemental information.

**NEW BUSINESS**

Trustee Jeff Marsh restated the “Special Meeting” on December 16, 2020 would begin at 7:00 a.m., further stating the January 13-15, 2021, UW Board of Trustees meeting will be conducted via Zoom.

President Ed Seidel reported on the university’s submission to the National Science Foundation: “Cyber Infrastructure Innovation Transforming Data Driven Discovery”.

**OTHER ACTION TAKEN AT MEETING:**

***Approval of Minutes***

***Approved 12-9-2020 @ 8:46 a.m.***

Trustee Mel Baldwin moved approval of the November 11-13, 2020, UW Board of Trustees Meeting Minutes. Trustee David Fall seconded the motion. The motion passed with a unanimous decision.

**Date of Next Meeting**

January 13-15, 2020 (via video conference)

**Adjournment**

Trustee Jeff Marsh adjourned the meeting at 9:58 a.m.

### **Executive Session Information**

*[The UW Board of Trustees met in Executive Session on Wednesday December 9, 2020, via video conference]*

### **Wednesday, December 9, 2020**

The University of Wyoming Board of Trustees called the meeting to order at 7:02 a.m. Trustee Michelle Sullivan moved the Board enter into Executive Session for the purpose of:

- 1) Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party under Wyoming Statute 16-4-405(a)(iii);
- 2) Receiving information classified as confidential by law under Wyoming Statute 16-4-405(a)(ix); and
- 3) Consideration of the acceptance of gifts, donations and bequests which the donor has requested in writing to be kept confidential under Wyoming Statute 16-4-405(a)(viii).

The Executive Session was attended by the 12 voting members of the UW Board of Trustees, ex-officio members, and UW administrators and staff as appropriate. Trustee Dick Scarlett seconded the motion. The motion passed with a unanimous decision. The Board entered into Executive Session at 7:06 a.m.

Trustees participating: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Brad LaCroix, Jeff Marsh, John McKinley, Macey Moore, Dick Scarlett, Laura Schmid-Pizzato, Michelle Sullivan, and Dave True. Ex-officio Trustees UW President Ed Seidel, ASUW President Riley Talamantes, State Superintendent of Public Instruction Jillian Balow, and Director of Wyoming Community College Commission Sandy Caldwell were also in attendance. Governor Mark Gordon was not in attendance; Senior Policy Advisor Lachelle Brant attended on his behalf.

Vice President and General Counsel Tara Evans, Deputy General Counsel Paula Whaley, UW Board of Trustees Deputy Secretary RoseMarie London, and IT Specialist Lisa Stafford attended the entirety of the meeting. The following administrators and external individuals attended during their respective agenda items: Senior Vice President Neil Theobald, Interim Vice President for Governmental and Community Affairs Bill Mai, Vice President Ben Blalock, Senior Vice President John Stark, and Outside Counsel Rob Jarosh.

Executive Session adjourned at 8:43 a.m.

Respectfully submitted,



RoseMarie London  
Deputy Secretary, UW Board of Trustees