

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

December 12, 1913

For the confidential information
of the Board of Trustee

The semi-annual meeting of the Board of Trustees of the University of Wyoming was held this date in the Secretary's Office pursuant to call. The roll call showed the following members present: Mr. T. F. Burke in the chair, and Messrs. W. S. Ingham, C. D. Spalding, Dr. A. B. Hamilton, Mrs. Mary B. David and President Duniway. The minutes of the meetings of June 11th and July 15th, 1913, were read and approved. After the reading of the minutes, Mr. C. S. Beach came in.

President Duniway addressed the Board with reference to the present condition of the University and its future needs. The President stated that, following precedent, he had not made a written report for this meeting. He further went on to say that he thought it would be very valuable to the University interests, if the President of the University should make a written report annually, which should be printed with the usual financial statement; and also a written report for the semi-annual meetings which should be simply for the information of the Board, and not to be printed. Acting upon the suggestion of the President, it was moved by Dr. Hamilton that it is the sense of this Board of Trustees that the President of the University of Wyoming make an annual written report to the Board which shall be printed, together with the usual financial statement, and also a like report for the semi-annual meeting, the latter not to be printed. Carried.

The President then went into a discussion of the financial status of the University. He called attention to the fact that there would be two increases in the revenue for the year 1913-14. The first, amounting to \$2,200, arises from the re-adjustment of the salary schedule authorized by the last June meeting of the Board. This re-adjustment of the salaries made the increases in salary begin on September first, instead of July first, and the saving in revenue arising therefrom in the State Fund

amounts in round numbers to \$2,200. Secondly: The President explained that, owing to the increased assessed valuation, the money received from the 3/8 mill tax would amount to \$72,000 instead of \$68,000, as estimated in the Budget. These two increases make a total of \$6,200, against which there would probably be an increase of expense amounting to approximately \$1,200. This increase of expense was occasioned by growth in the University. It was made necessary by the hiring of a house for an Annex to the Women's Hall, by needed changes in the Normal Department and by the purchase of additional chairs. This would leave a balance of \$5,000 over and above all estimates available for future University needs. The President then took up the matter of the revenue for 1914-15. He showed that there would probably be an increase of \$6,000. He then discussed the question of raising the standard of salaries for the Faculty of the University. The President said that it was his wish to raise the standard salary of a full professor to \$2,200. There was a good deal of discussion of this, and finally Dr. Hamilton made the following resolution, which was seconded by Mr. Ingham and unanimously carried:

RESOLVED: That the Board approve in general the recommendation of the President for progressive increase in the standard of the salaries of the Faculty.

RESOLVED: That the President may base his 1914-15 Budget upon this policy, the Board reserving its final decision until the annual meeting in June, 1914.

The President then took up the discussion of the future building needs of the University. He stated that in view of the increase of women students, he thought that the next building that should be asked for was one for Home Economics, and that if that Department were to have a building of its own, the space vacated in the present Women's Hall would be sufficient to take care of the present increase of students among the women. He also recognized the necessity for a Dormitory for men. Thereupon the following resolution was passed:

RESOLVED: That it is the sense of this Board that the recommendations of the President, in view of the increase of the women students, to ask the next session of the legislature for an additional building for women to be used as a Dormitory and for Home Economics purposes be approved and also his recognition of the need of a similar building for men.

The President then took up a discussion of the Extension work of the University. He read a letter and a set of recommendations from Dean Knight. The President stated that it was felt in Washington that in all probability the Lever Bill would pass. That would make available for the University a sum of \$10,000 for extension work and also \$635 for the same purpose, but that the latter would have to be duplicated by the Legislature. The following year the amount would be doubled, making \$1,350 which would also have to be met with a like sum from the State. The President stated that he thought that the effect of the Lever Bill would be to concentrate the extension work at the University and to do away with the present State Boards, as the bill explicitly provides that all work undertaken must be done through the agency of the Agricultural colleges. The Board thought it best at this time to take no action on these matters.

The President then brought up the matter of leaves of absences for the Faculty. He said that he hoped that it would not be long before the University could adopt the sabbatical year plan, but that he realized that this could not be done at present. He had therefore, when approached by members of the Faculty, made no promises with reference to remuneration. He said that Dr. Downey asked for a year's leave of absence on account of the condition of her health, and that Professor E. Deane Hunton asked for a leave for a similar period, in order that he might go to Harvard University to make further studies in his line of work. Upon motion of Mr. Spalding,

seconded by Mrs. David, these two leaves were granted for the scholastic year ending August 31st, 1915. The President stated that the following members of the Faculty wished a year's leave: Professor Steik, who wished to complete his work for his Doctor's degree; Mr. Hepner, who also wished to make further study; Mr. Faville, who wished to work for his Master's degree; and Dr. Prien, who wished to complete his work for his M. D. He said that in the case of Dr. Prien, he did not feel that he could recommend that the year's leave of absence be given him, as he had just had one year off. With reference to the other gentlemen, he thought that perhaps satisfactory substitutes could be arranged, but that at the present time, he did not wish to make recommendations until he had discussed the matter further with Dean Knight. With reference to these four men, the Board therefore, upon motion, referred it to the Executive Committee for disposition at a later date, following upon the proper recommendations of the President.

The President stated that there were at present no contemplated changes in the Faculty. He said that the contracts with Mr. Reilly, Miss McDearmon and Mr. Gideon would be terminated at the end of the present fiscal year, as they were only made for that period, unless something hereafter should arise which might lead him to recommend one or more of them for further employment by the University. In the case of Mr. Currie and Miss White, with reference to their future, the President said that he was not ready to make recommendations at present, and upon motion, he was allowed to bring their cases before the March meeting of the Executive Committee for disposition.

The hour of noon having arrived, the Board adjourned to take luncheon at the Women's Hall.

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The Board re-convened shortly after half-past one, with all present, who had been at the morning session, except Mrs. David, who had to leave to take Train Number Four.

The Secretary, just before adjournment in the morning, had read the following letter from the Commissioner of Public Lands:

Cheyenne, Wyoming,
December 11th, 1913.

Hon. F. S. Burrage, Secretary,
Board of Trustees, State University,
Laramie, Wyoming.

Dear Sir:

I have had a talk with Mr. T. F. Burke regarding certain lands selected for the benefit of the University which may be relinquished by the State to the Government and lands selected in lieu thereof.

The Act of Congress authorizing the relinquishing of said lands was approved March 1st, 1907, Chapter 2291-(34 Stat. 1055)-, covering all of sections 10, 22, 24, 26, Township 20, Range 84; all of sections 30 and 32, Township 20, Range 83; and all of sections 6, 8, 18, 20, 28, 30, 32, Township 19, Range 83 West.- University Lands Approved List No. 1, February 18th, 1881, Cheyenne District.

On the 28th day of March, A. D. 1908, at a regular meeting of the Trustees of the University of Wyoming, (Page 257, Book 2), the Board of Trustees of the University was authorized to join with the State Board of Land Commissioners of the State of Wyoming in a deed to the United States for all, or any part of the lands. I give you a copy of the resolution:

"NOW THEREFORE, Be it Resolved that the President and Secretary of the Board of Trustees of the University of Wyoming be authorized to join with the State Board of Land Commissioners of the State of Wyoming in a deed to the United

States for all, or any part of the following described lands: i. e., to wit:-

Sections 6, 8, 18, 20, 28, 30 and 32, Tp. 19 N. Sections 30 and 32 Tp. 20 N., R. 83 W., and Sections 10, 22, 24 and 26 Tp. 20 N., R. 84 W., 6th P. M. Whenever in the judgment of said officers it appears that the relinquishment of the said lands will be to the advantage of the State and University of Wyoming."

The land which have not been relinquished as authorized by the Act of Congress are described as follows:

All of Sections 8, 18, 20, 28, 30 and 32 of Township 19 N., Range 83 W: all of Section 32, Twp. 20 N., Rg. 83 W., seven sections.

If this matter is placed before the Board of Trustees for its consideration, I would ask that the Board of Trustees take such action as it thinks best and advise this office relative to the same.

All of the lands were clear-listed to the State under Patent No. 1, February 18th, 1881. It would appear from the records of this office that the lands have never been leased and are bringing in no revenue to the University Fund. If the lands are relinquished and selections made in lieu thereof for future sale, as soon as title is received by the State from the Government for the lands selected in lieu thereof, the State will offer the said lands for sale at public auction to the highest bidder.

Yours very truly,

(Signed)

S. G. Hopkins,

Commissioner.

At the request of Mr. Ingham, everything with reference to these land matters contained in the minutes of the meetings of February 8th, 1908, March 28th, 1908 and May 8th, 1908, were read to the Board. After a full discussion, upon motion duly made and

seconded, the relinquishment of the lands as cited by the Commissioner of Public Lands in the above letter was authorized, and the President and Secretary of the Board were further authorized to execute deeds for the land selected in lieu thereof, as soon as such selections were made and approved. However, that all such lands selected in lieu thereof should be sold for not less than \$10 per acre, this in accordance with the resolution of the Board passed at its meeting of June 14th, 1910, in Book Two, Page 327, as follows:

RESOLVED: That the Executive Committee of this Board be and it is hereby authorized and empowered to sell and dispose of the lands granted by the United States to the University, including Agricultural College lands, and by resolution to direct and empower the President and Secretary of this Board to execute all necessary deeds conveying the lands so sold:

PROVIDED: however, that all such sales shall be made at public auction, as in the case of the other state lands, at a price not less than ten (10) dollars per acre, and provided further, that no sales shall be made except with the co-operation of the State Board of Land Commissioners. This said Executive Committee shall report to the Board all sales authorized by it pursuant to the power hereby conferred upon it.

Mr. Burke stated that the Secretary had informed him that there was over \$12,000 in the State Treasury belonging to the University arising from the sale of lands, and that this should be invested in bonds which would bring in between five and six per cent interest, whereas at present, it is only drawing three per cent on daily balances. Mr. Burke stated that he had called on the Treasurer and found that he had bonds available for such a purpose, and it was therefore moved as follows by Mr. Ingham:

The Board of Trustees, being informed by the Treasurer that there is \$12,000 and over in the Treasury available for investment, the same having been derived from the sale of lands and the Board being further informed by the Treasurer of the State that he has, or shortly will have, school bonds drawing five per cent interest sufficient to cover the above amount. It is therefore

RESOLVED: That, if upon investigation of said bonds, acting upon the provisions of Sections 125 and 430 of the Complete Statutes of 1910, and further, upon recommendation of President Duniway and Mr. C. D. Spalding, Treasurer of the Board as to the advisability of the investment, that the purchase of the said bonds be made and the President of the Board of Trustees will then be authorized to attach his approval thereto, and the Secretary is hereby instructed to inform the State Treasurer of this action.

Carried.

The Board next took up the matter of the Men's Commons deficit, and the following resolution was passed:

WHEREAS: By resolution of the Executive Committee of July 13th, 1908, which reads as follows: "The President of the University was authorized to make arrangements for a Men's Commons, using his secretary and the Secretary of the Board to arrange for the details, and the Board agreed to stand back of the matter," the maintenance of the Men's Commons was guaranteed, and

WHEREAS: It is found that, at this time, the deficit is \$....., now

THEREFORE, BE IT RESOLVED, that of the funds now in the Treasury, not otherwise appropriated, there be and hereby is appropriated the sum of \$..... to cover this deficit, and further

BE IT RESOLVED: That the Secretary is hereby instructed urgently to insist upon payment of any balances due the Commons, and upon collection of such amounts, to deposit the same to the credit of the account out of which the deficiency was paid.

It was further decided that hereafter the Men's Commons be managed in exactly the same manner as the Women's Hall, and that all accounts be passed through the Executive Committee like any other University bill.

The President mentioned the matter of the old Athletic Association debt, which was being carried on a note at the Albany County National Bank, and also the old Glee Club indebtedness being carried in the same manner, and upon motion, the Secretary was instructed to pay these two notes with interest to date, out of any funds in the Treasury not otherwise appropriated.

The Board next passed a resolution of thanks to every contributor to scholarship aids. The Board, in doing so, desired to record its appreciation and thanks for these generous contributions, and instructed the Secretary to write a letter to each contributor containing a statement expressing its thanks and appreciation.

The Board next passed a resolution instructing the Secretary to inform the City Council that, owing to the building operations now in progress, it would be impossible to undertake the matter of building any more sidewalks until the construction work now in hand was completed, but just as soon as possible thereafter the Board would give the sidewalk question its earnest attention. Carried.

At this point, Mr. Burke appointed Messrs. Spalding and Beach a committee to check the Secretary's books with the State Examiner's account, and the

Board took a recess.

During the recess, the Executive Committee held its meeting.

After the Board re-convened, the Committee on the auditing of the books reported as follows:

Laramie, Wyoming,
Dec. 12th, 1913.

To the President and Members
of the Board of Trustees of
the University of Wyoming.

Gentlemen:

We, your committee appointed to audit the books of the Secretary of the University from June 30th, 1912 to July 1st, 1913, beg to report as follows:

We checked the receipts and disbursements, and the balances of the various accounts as shown by the books with the report of the State Examiner for the same period and find them to agree.

(Signed) C. D. SPALDING.

C. S. BEACH.

A motion was made that the report be accepted and placed on file.

Carried.

The following resolution was introduced by Dr. Hamilton and unanimously carried:

WHEREAS: The Revised Statutes of Wyoming, Section 418, provide that "The President and prof-

essors of the University shall be styled 'the faculty', the Board hereby instructs the President of the University that they interpret the statute as limiting full membership in the Faculty to assistant professors, associate professors, and full professors.

The Registrar and other members of the faculty of the rank of instructor may attend Faculty meetings, with the right to take part in discussions, but not to vote.

The Secretary made the following report on the condition of the Agricultural Hall Fund to date:

"Agricultural Hall" Account

1912			1912		
Oct 14	W. A. Hitchcock	\$ 250.00	Jul 1	By Appropriations	\$ 4,745.44
	Bearreson Bros.	150.00			
	L. J. Holliday	100.00			
Nov 9	Leader Pub. Co.	7.60			
	Boomerang Co.	7.22			
Dec. 10	Republican Co.	5.95			
1913					
Jan 14	Tribune Pub. Co.	6.84			
Feb 11	Superior Lbr. Co.	750.00			
	Laramie Lbr. Co.	50.00			
25	to balance	3,417.83			
		<u>\$ 4,745.44</u>			<u>\$ 4,745.44</u>
1913			1913		
Mar 11	L. J. Mills	\$.65	Mar 1	By Balance	\$ 3,417.83
	Laramie Gro. Co.	2.50			
	F. S. Burrage	13.02			
May 13	Thos. McCafferty	75.00			
June 30	To Balance	3,326.66			
		<u>\$ 3,417.83</u>			<u>\$ 3,417.83</u>
1913			1913		
Jul 15	Boomerang Co.	\$ 15.84	Jul 1	By Balance	\$ 3,326.66
	Green River Lbr. Co.	1,427.90		By Appropriations	49,518.86
	Tribune Pub. Co.	12.16			
	Laramie Republican	13.60			
Aug 11	Leader Pub. Co.	14.72			
	Wm. Dubois	2,500.00			
Sept 9	Archie Allison	4,612.00			
Oct 13	Archie Allison	16,000.00			
	Republican Co.	5.10			
Nov 11	Archie Allison	14,542.00			
Dec 12	Archie Allison	8,806.00			
666	To Balance, cash	4,896.20			
		<u>\$52,845.52</u>			<u>\$ 52,845.22</u>

The Secretary also reported that at the present time, the University had approximately \$27,000 in the bank, and that there would be enough money to carry the University through until the receipt of the third quarterly payment of the Hatch and Adams Funds, and the money from the State Auditor the first of February.

There being no further business, the Board adjourned sine die.

A handwritten signature in cursive script, appearing to read "F. S. Quirap", with a long, sweeping underline.

Secretary..