

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

June 11-12, 1918

For the confidential information
of the Board of Trustee

The Annual Meeting of the Board of Trustees of the University of Wyoming was held this date pursuant to call, with Mrs. David the President in the chair, and also in attendance, Superintendent Edith K. O. Clark, Messrs. W. S. Ingham, L. H. Brooks, C. D. Spalding, Mrs. B. B. Brooks, Judge Joseph N. Carey and Acting President Nelson. Dr. Hamilton came in later.

The Secretary read a letter from Judge Burke regarding his inability to be present and stating that owing to Mrs. Burke's continued illness, he was unable to leave her. The Secretary was instructed to write Judge Burke and to convey to him the affectionate greetings of the Board and also to express to him their sincere sympathy on account of Mrs. Burke's illness.

The minutes of the semi-annual meeting of December and that of the January 18th meeting were read and approved.

Acting President Nelson stated that Mrs. Knight, the Dean of Women, wished the members of the Board to lunch with her at Hoyt Hall and that the Alumni Association wished them as guests at their Supper at six o'clock. Upon motion, both invitations were unani- mously accepted.

The Secretary then proceeded to the reading of the minutes of the Executive Committee for the year. After the reading of the minutes, Mr. L. H. Brooks moved that the proceedings of the said Committee as read for the year, be ratified and accepted.

It was reported to the Board that the Glenrock Refining Company had failed to materialize and that therefore, the Board's proposition to them to sell them one half of their oil was null and void. The hour of noon having arrived the Board adjourned to meet again at half past one.

The Board set again with the same members present as in the morning. Mrs. David ruled that the first order of business would be the election of a President. Acting President Nelson withdrew from the room and the Board proceeded to the election. Judge Carey moved that Dr. Nelson be elected President of the University, his salary for the balance of the present academic year to be at the rate of \$5,000.00 per annum, and for the next academic year, beginning September 1st, 1918, at the rate of \$5,040.00 per annum, together with the use of the President's house. Judge Carey in making this motion, gave as his reasons, that in the first place Dr. Nelson was a worker and that in the second place he believed in taking a man on the ground. This motion was seconded by Dr. Hamilton who also spoke enthusiastically of Dr. Nelson's work. Mr. Ingham then presented a petition signed by some fifty or sixty members of the Alumni Association, introducing Dr. Nelson for the Presidency, to which Mr. Ingham added his own personal commendation. Mr. L. H. Brooks also spoke concurring with the sentiments that had just been expressed and adding that any change at this time he thought would be most unwise. The other members of the Board spoke in the same strain and the motion was passed with enthusiasm.

The Secretary then brought in Dr. Nelson and Mrs. David informed him of the action of the Board. Dr. Nelson said that he was unable to say anything at this time except that whatever there was there was in him was of service for them and for the University. He said that perhaps later he would try in some adequate manner to thank them.

At this point, Mr. Penn, the Vice President of the Midwest Refining Company, requested an interview with Mrs. David and Judge Carey and they retired to talk with him. When they returned, Mrs. David reported that the object of Mr. Penn's visit was to urge the Board to continue to sell their product to the Midwest Refining Company and that were they to consider any change, Mr. Penn urged that before doing it, they should give the Midwest Refining Company an opportunity to bid if others were to make bids.

Mr. Penn submitted a copy of a letter from Mr. M. L. Requa, Director of the Oil Division of the United States Fuel Administration, addressed to Mr. A. C. Bedford, Chairman, of the Petroleum War Service Committee.

This letter was in regard to crude oil prices. With reference to such prices, Mr. Requa had the following to say:

"I cannot too strongly emphasize the statement that the Government will not at this time view with approval any further advance in the price of crude oil. Because of the war and the demands that are being made for various essential products, it is obvious that the law of supply and demand has broken down.

Will you, therefore, make it plain to the producers of oil that the Oil Division believes there is no justification for an advance in the price of crude oil at this time and will expect the industry to co-operate with the Oil Division in an endeavor to maintain existing prices as maximum prices."

Dr. Nelson then began the reading of his Annual Report. This was interrupted at three o'clock to grant an audience to the Honorable W. E. Mullen and Mr. G. W. Foland, who appeared on behalf of the Mutual Oil Company. Mr. Mullen read a copy of the petition of that Company which had been submitted some months previous, to the Executive Committee of the Board. Both gentlemen also made statements with reference to the progress that had been made in the construction of their refinery and furnished the Board with pictures of the various buildings. They also answered many questions. At four o'clock they retired and the reading of the President's report was resumed.

At five o'clock the President had not finished reading his report but the Board decided that they should adjourn to attend the Reception to be given by the President and Mrs. Nelson, and also the Alumni Supper. Before doing so, upon recommendation of the President and Faculty, the Board unanimously authorized the granting of the following diplomas and degrees:

THE COLLEGE OF LIBERAL ARTS--
Bachelor of Arts:-

Dorothy Dee Downey, - with honor
Jennie L. Ennis
Ellen Greenbaum
Arthur Jacob Jones
Marie B. Milligan
Lois Butler Payson - with honor
Herman Timm
Harry Waltner Titus - with honor
Helen Louise Tyvold

THE COLLEGE OF AGRICULTURE
Bachelor of Science in Agriculture:-
Oscar Larson,

THE COLLEGE OF ENGINEERING--
Bachelor of Science in Mechanical Engineering:-
Ralph Waldo Holland Arthur J. Nelson
Bachelor of Science in Civil Engineering:-
Henry Raoul Bray Donald Alexander McDougall
Bachelor of Science in Mining Engineering:-
Raymond Alvin Lundgren Arthur Wichmann
Arthur Linden.

THE COLLEGE OF EDUCATION--

Bachelor of Arts in Education:-

Benjamin Holden Appleby
Dorothea A. S. Wichmann.

THE DEPARTMENT OF HOME ECONOMICS--

Bachelor of Science in Home Economics:-

Mary B. Aber Beatrice L. Dana, - with honor-
Christine A. Frandsen Hilda Henrietta Kline

THE NORMAL SCHOOL - Diploma-

Elementary Teachers:--

Meta Christine Brown	Mary Gesila Menghini
Mary Jane Cheese	Ana Theresa Mullison
Ethel Marie Eyer	Ada Catherine Newsom
Sidney L. George	Ruth Adeline Pickering
Margaret Georgina Gibson	Ursula D. Tanner
Ruth H. Hanesworth	Esther Pauline Watson
Mae Highley	Effie Edna Yeoman

RURAL TEACHERS--

May Garner.

The Board then adjourned to meet again at eight o'clock.

The Board re-assembled at quarter past eight with the same members present as in the afternoon. Dr. Nelson then finished reading his Annual Report. Upon motion of Mr. C. D. Spalding, the President was authorized to publish this report, the number of copies to be 2000; it being further understood that he should edit the same as he desired. The Board then took up the discussion of many matters involved in the report. The first item to receive consideration was the question of Fifth Year Normal Training in High Schools; as to whether such training was advisable from the point of view of the University and also as to the matter of the amount of University credit involved. After a full discussion it was decided, upon motion of Mr. L. H. Brooks, seconded by Mrs. David, that this entire question be referred to the legislative Committee of the Board.

Dr. Nelson reported that many of the Railroads had withdrawn their rates for Summer School, but that he felt that despite this fact, the Board should stand by this proposition to refund to all Summer School Students coming from points within the state of Wyoming, all railroad fares for the round trip over and above \$10.00.

The matter of the leave of absence of Professor Karl T. Steik was brought up, and upon motion of Judge Carey, Professor Steik was given leave of absence for the year from September 1st, 1918 to September 1st, 1919, at a salary of \$900.00 during that year.

Judge Carey then made motion that the changes in titles as recommended by the President be adopted. This motion was seconded by Mr. L. H. Brooks and was unanimously carried. The changes in titles referred to as recommended by the President, are as follows:-

To be Dean of the College of Liberal Arts,--Professor J. F. Soule.

To be Dean of the College of Education, --Acting Dean Dr. J. E. Butter worth.

To be Associate Professor of English instead of Assistant Professor, Miss Clara Francis McIntyre.

To be Dean of Women instead of Adviser of Women, Mrs. Emma Howell Knight.

To be Associate Wool Specialist instead of Assistant Wool Specialist, Dr. John I. Hardy.

To be Assistant Librarian in the Agricultural Library and Proof Reader, Miss Marion V. Higgins.

Miss Ida J. Moen's title to be changed from that of Assistant Registrar to the Secretary to the President.

Mr. C. D. Spalding moved that the Dean of the Senior College be recognized as the Executive head of the University in the absence of the President. This motion was seconded by Dr. Hamilton and carried.

At this point, a Committee from the Alumni, consisting of, Mr. C. D. Oviatt, Professor R. B. Moudy and Mrs. Fred DeWitt Boice, appeared and were invited into the meeting. They presented the following motion with reference to the re-construction of the University Tower:-

"The Alumni Association by a unanimous vote - 52 members being present - has adopted a resolution requesting the Board to make a decision that the tower of the main building be restored as it appeared formerly as soon as war conditions will permit.

Mr. C. D. Oviatt as Chairman, Mr. Moudy and Mrs. Margaret Boice have been appointed by the chair to present this resolution."

(Signed) Esther I. Downey, Acting President,
(Signed) Leslie B. Cook, Secretary.

The Board then took up the discussion of the matter of German in the University. The President stated that heretofore the study of that language had been excluded from the from the Junior and Senior High Schools. He then went on to state that a petition had been brought to him by Judge M. N. Grant to be submitted to the Board, said petition being accompanied by other petitions from eight different counties. The request of these petitions was that the study of the German language be taken entirely from the curriculum of the University. President Nelson stated that he had written to eight or ten of the Presidents of neighboring Western Colleges and that he had received replies from the most of them. He stated that they all advocated keeping it in the Colleges, although they thought it might be a good thing to eliminate it from the High Schools and Public Schools. There was much discussion of this subject. While some members of the Board were of the opinion that it should be possible for students to study German in the University, yet it was the sense of the Board, that owing to the status of public opinion, that it might do the University more harm than good to make it possible for the few who wished to study German, to have classes in the same in the University of Wyoming. It was, therefore, upon motion of Judge J. M. Carey and seconded by Mr. L. H. Brooks, decided that,

Owing to the feeling created by the War with Germany, and to the further fact that so few students desire to study German in this time, that the teaching of German be eliminated from the University curriculum until a Treaty of Peace shall have been signed between the United States, the Allies and Germany.

The Board then took up the question of the restoration of the Tower. The Secretary presented a report made by the Commission appointed by the Executive Committee with respect to this matter.

The Report is as follows:

"The members of the commission appointed by the Executive Committee of the Board of Trustees to consider the re-building of the Tower on the Main Building of the University have instructed me, as chairman and secretary, to transmit to you the following report, which was unanimously adopted by the members in their session, Saturday, May 4th.

"In pursuance of the suggestions in your letter, the commission considered the following three points, reporting on each indicated:-

1. Practicability:- The base of the tower, as it now stands, adjudged entirely safe as the foundation for any reasonable structure which might be erected on it. The failure of the tower is considered to have been a matter of excessive weight and poor masonry. A modern structure of steel and re-enforced concrete could be so planned as to reduce the weight some fifteen tons, while reproducing almost exactly the appearance of the tower as originally built.

2. Cost:- Rough estimates upon the cost of any proposed reconstruction were made as follows:- The restoration of the tower, as suggested, would cost between \$12,000.00 and \$15,000.00 with allowance for the rapidly advancing cost of materials and labor. The construction of a gable to replace the tower, as suggested in Mr. Dubois' drawing, would cost from \$5000. to \$7000. The erection of any form of tower other than that originally used was considered inadvisable from either financial or architectural point of view.

3. Rebuilding of Stairway:- The Commission respectfully suggests that, the tower base being entirely trustworthy, it is unnecessary to close up the stairway leading through it, and from the standpoint of fire protection, very dangerous. The shape of the stairway is, however, unsatisfactory, and the commission hereby submits the draft of a plan for the construction of one continuous stair-case, four feet wide, which, it is believed, will solve the difficulty in the most satisfactory manner possible in the space available.

These suggestions are submitted with the hope that the purpose for which the commission was appointed is hereby fulfilled in a manner satisfactory to the Executive Committee and the Board of Trustees."

Very respectfully yours,

(Signed) Wm. Dubois, Architect, Cheyenne.
" Archie Allison, Contractor, "
" Z.E. Sevison, State Highway Engr.
" Judge V. J. Tidball, Laramie.
" Dr. June E. Downey, '95, Laramie.
" Leslie B. Cook, '10, Laramie.

After some discussion, Mr. L. H. Brooks moved that the Board recognize the just claims of the Alumni with reference to the restoration of the Tower to its former appearance and that it place itself on record as being in favor of such restoration as soon as war conditions will permit. This motion was seconded by Mr. C. D. Spalding and unanimously carried.

The Board then took up the matter of remodeling the Gymnasium, and upon motion

of Mrs. Brooks, it was decided that this should be done in accordance with the plans submitted. This motion was seconded by Mr. C. D. Spalding and carried. The Secretary was further instructed to advertise the bids at once and the Executive Committee was empowered to open such bids and let the contract at its next meeting.

President Nelson explained at length the proposed agreement with the Lander Fruit Farm. He recalled to the mind of the Board, the fact that the lease to that Farm to the State Horticultural Commissioners had expired on the 18th of March last.

He said he wished to recommend that the University take over the Farm and run it as a branch Experiment Station. He said that he figured the estimate expense of this step would be \$1000.00, but that the University and the State as a whole would be very much benefited thereby. On motion of Mr. L. H. Brooks it was decided to ratify this agreement and authorize its being signed by the proper officers of the Board of Trustees and to appropriate \$1000.00 for the maintenance of same. This motion was seconded by Mrs. Brooks and carried. This agreement provides for the salary of Mr. John Steimbreck as Supt. at \$900. per year and \$100. contingent fund.

The Board again took up the matter of the petition of the Mutual Oil Company, and upon motion by Judge Carey, seconded by Mr. Brooks, adopted the following resolution:-

"RESOLVED, That we do not change the method of disposing of our oil until the Mutual Refining Company has completed its plant and are doing business. We will consider their offer. Carried."

Dr. Hamilton then offered the following resolution with reference to leaves of absence, which was seconded by Mr. Brooks and carried:-

"When members of the Faculty of the University asking and taking leave of absence to enter war work during the time the University is in session, where a salary is paid, they shall not be paid any moneys out of the funds of the University of Wyoming."

As it was near mid-night, the Board adjourned to resume its session the following morning at eight o'clock.

Wednesday A. M., June 12th, at a quarter past eight, the Board re-convened with the same members present as in session the previous day, except Dr. Hamilton who came in later.

President Nelson explained the matter of Vocational Work for drafted men. He stated that as a result of an interview which had been had by himself, together with Judge Carey, Dr. Hamilton, Professor Coxen, Professor Hoesfer, with a Mr. Shepard who was in charge of that work for the Government in this district, it had been determined that the University of Wyoming was under no patriotic obligations to undertake such work at the present time. Dr. Hamilton came in at this point and made some remarks with reference to this matter, as did also Judge Carey, those gentlemen concurring in the statements of the President.

The Board took up the matter of the Hospital affiliations. Remarks were made by both President Nelson and Dr. Hamilton, and upon motion duly seconded and carried, the Board adopted the report to approve the course of study and make it a part of the University curriculum; it being understood that in the matter of this affiliation, the University should incur no expense other than that connected with the academic courses that the University offers.

Judge Carey moved that the University undertake the matter of installing the so called, "Library of Congress Catalogue Cards", and that a beginning of this work be made immediately. This motion was seconded by Mr. Ingham and carried. The adoption of this resolution, President Nelson stated, would necessitate the employment of an additional person in the Library. This motion was also authorized by the Board.

The Secretary brought up the matter of leaves of absence of Professors Hill and Knight, the former's leave expiring on September 1st, 1918, and the latter on July 1st, 1918. Judge Carey moved that the leave of absence of Professor S. H. Knight be extended to September 1st with full pay and that in the meantime the President confer with him as to when he would be likely to resume his duties at the University. This motion was seconded and carried.

Mr. W. S. Ingham moved that Captain Hill's leave of absence be extended one year from September 1918 to September 1919, without pay. Carried.

The President then presented the resignation of Miss Mabel Louise Anderson, Assistant Professor in the Teaching of English, and that of Professor Albert Lukken, Director of the Department of Music, Professor of Music and Instructor in Voice. Upon motion both were accepted with regret and the Secretary was instructed to write them letters of appreciation. Miss Anderson, the President explained, was resigning to be married and Mr. Albert Lukken was in the service of the Government.

Upon recommendation of President Nelson, the following appointments, by motion of Judge Carey and seconded by Mr. L. H. Brooks, were approved:

Helen L. Corliss, as County Home Demonstrator in Fremont County.

Mr. H. W. Aldrich, as County Agricultural Agent for Park County, at a salary of \$1,708. per annum.

Dr. S. H. Burnett, Assistant in the Department of Veterinary Science, at a salary of \$1,620.00 per annum, effective July 1st, 1918.

Miss Ellen Greenbaum, to be teacher in the Training School, at a salary of \$780.00 per annum, effective September 1st, 1918.

The Secretary requested that he might be given a year's leave of absence to engage in war work in France, under the Y. M. C. A. After a discussion of the subject, upon motion of Judge Carey, duly seconded and carried, Mr. Burrage was granted a year's leave of absence from October 1, 1918 to October 1, 1919.

The Board then proceeded to the election of its officers. The following members of the Board were unanimously re-elected to the positions set opposite their names:

Mrs. Mary B. David, President,
Dr. A. B. Hamilton, Vice President,
Mr. F. S. Burrage, Secretary,
Mr. C. D. Spalding, Treasurer.

Mrs. David appointed as members of the Executive Committee for the following year, the same members of the Board that had acted for the last year, to-wit:-

Dr. A. B. Hamilton
Mr. W. S. Ingham.

It being nearly ten o'clock, the Board adjourned to attend Commencement.

The Board re-assembled at 1:30 P. M. with the same members present.

The Board then discussed the matter of the Revised Library plans and Mr. L. H. Brooks moved that the tentative plans for the Library, as revised by the Committee appointed by the Board at its meeting held on Jan. 18th last, be executed with the understanding that the construction of said building be deferred to some future date, such date to be fixed whenever the Board shall see fit. This motion was seconded and carried.

Mr. Paulhamus, the University's representative in the Muddy Field, came in at two o'clock and reported with reference to the conditions in that Field and also answered questions put to him by members of the Board.

The Secretary called the attention of the Board to the fact that the year's extension granted to the Prospector's Lease on Section One in the Muddy Field, had expired and the Secretary was accordingly instructed to write them to the effect, that in consequence, all their rights thereunder had expired and to request them to vacate the premises.

The Secretary presented reports on the Walker and Mc Connell leases in the Muddy Field, also on the leases in the Rock River Field, with the exception of those controlled by Mr. Mc Murray.

The Secretary was instructed to write a letter of thanks to the Alumni Association for their delightful entertainment on the previous evening.

Mrs. David appointed Dr. Hamilton, Mr. Ingham, Judge Carey, Mrs. Brooks and herself a Committee to visit the Muddy Oil Fields, and they fixed upon Wednesday the 26th as the date they would make this visit.

Upon the recommendation of President Nelson, Professor E. Deane Hunton was granted a leave of absence from September 1st, 1918 to September 1st, 1919 without pay.

President Nelson informed the Committee that Miss Clement had carried on a most successful class in Cheyenne for which she had received no pay. He also stated that a considerable amount of fees had been received during the year from this class and he therefore,

recommended that this matter be checked up and that Miss Clement be paid for her services.

Upon motion, this was granted.

The following resolution was introduced by Dr. Hamilton, seconded and unanimously carried:-

"Moved that the Secretary be instructed to write to all those holding leases operating upon University Lands in the Big Muddy Field, as it has been found that there are buildings upon said lands not contemplated in the leases or pertaining to the production and care of oils, which knowledge has come to the University Board. The University Board will therefore, expect a rental for the use of such lands and the Board hereby instructs Mr. Paulhamus to look after the same."

Mr. Ingham moved that \$200.00 be appropriated for the benefit of the Alumni Association to enable it to get out an Alumni Bulletin, giving the addresses and occupations of the graduates of the Institution and also to enable the Association to send two or three circular letters during the year. Mr. Lyman H. Brooks seconded this motion and it was carried.

The Board then took up the discussion of the Budget and the Secretary went over it with them in detail, answering all questions, and upon motion by Mr. L. H. Brooks and seconded by Mrs. Mary N. Brooks, the Budget as recommended by the President, was unanimously approved.

Upon motion, the Secretary, in consultation with the President, was authorized to re-appropriate the unexpended balances as appearing upon the Secretary's Books at this time.

Upon motion, the Executive Committee was empowered to transact all necessary routine business between the sessions of the Board.

President Nelson said it was his understanding that in accordance with a conversation had with Dr. Groves a year ago by President Duniway, that his appointment would terminate on the first of September of this year, and in this view the Board concurred.

Mrs. Brooks moved that the Board adjourn sine die. The motion was seconded by Mr. L. H. Brooks and carried.

Secretary.