THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

June 13-15, 1921

For the confidential information
of the Board of Trustee
The annual meeting of the Board of Trustees convened at 9:30 A. M. with Dr. Hamilton presiding. After reading the call of meeting, the roll call was as follows:


Absent: Dr. E. W. Croft, C. S. Beach, and Governor Carey.

Mr. Fuller and the Secretary were also in attendance.

The minutes of the regular quarterly meeting of the Board held on March 22-24 were read, as were those of the special meeting of the Board held on May 2-4. President Nelson called attention to the fact that the action taken by the Board at its March meeting with reference to his status as President, for the academic year, was not incorporated in the minutes. The matter was discussed at some length, and action on the approval of the minutes was held over until the afternoon meeting of the Board.

The minutes of the Executive Committee meetings held on March 30, April 23, and May 31 were read and approved as corrected.

Dr. Hamilton then reported that the committee consisting of the President of the Board and the Secretary, appointed for the purpose of preparing new by-laws for the Board, were still at work on the proposition, but nothing definite was yet ready to report. Mr. Fuller and Mr. Johnson gave a brief outline of some of the practices followed by the larger institutions which they had visited on their eastern trip. Upon motion by Mr. Deming, seconded and carried, the committee was authorized to continue with its work, and submit its report at a future meeting of the Board.

Mr. Fuller then reported that oil royalties as follows had been received by the Commissioner of Public Lands:
Record of Minutes of Board of Trustees  Meeting  June 13,  1921  Sheet No. 272

January  $27,496.56
February  18,689.31
March     16,223.54
April     15,015.74

The Board was also informed by Mr. Fuller that the Toltec Land and Livestock Company had failed to make their payments on account of the purchase of University lands, and the same was therefore cancelled, and the amounts paid by the company, being $480.00 principal and $129.00 interest, were forfeited to the State of Wyoming.

Mr. C. L. Spencer of the Rock Diamond Coal Company, requested that the Board waive the operating clause in their coal lease until finances were more easily obtained or a more ready market for coal could be found. After a discussion of the matter, it was moved by Mr. Elliott, seconded by Mr. Prosser, that the Rock Diamond Coal Company be allowed to cease operations under their lease for six months. Carried.

Mr. Fuller then introduced the subject of the purchase of a University truck in preference to the present campus team, and the matter brought forth much discussion. To close the discussion, it was moved by Mr. Deming, seconded by Mr. Prosser, and carried, that Mr. Fuller investigate the matter, and report to the Executive Committee. In this connection it was thought that some arrangement could be made with the University farms whereby they would loan horses to the University in payment of services rendered them by the University truck.

Mr. Fuller also reported that Mr. Woolery of the Ohio Oil Company was anxious to have permission from the Board to release certain drilling requirements in the Rock Creek field. No action was taken in this matter, since it was stated that Mr. Woolery would file a written request on the subject.

The Board then adjourned to meet at 1:30 P. M.
2:00 P.M.

The Board resumed its session with the same members present as at the morning meeting, with the addition of Governor Carey, who had arrived from Cheyenne at noon.

The matter of the approval of the minutes of the March meeting of the Board was next in order, and after the correction offered by Mr. Deming had been read, it was moved by Mr. Deming and seconded by Mr. Geddes that this correction be made. This action was ratified by members of the Board who were in attendance at the previous meeting.

A report from Dean Faville relative to the cost of preparing and shipping an exhibit of live stock to the State Fair was next introduced, and discussed. The total estimated cost was $556.60. Mr. Brooks moved that the Agricultural department do not send an exhibit of live stock to the 1921 State Fair. This motion was seconded by Mr. Geddes and carried.

Mr. Fuller then stated that he had received a verbal offer of $50,000 for the purchase of University lands lying in Section Two (2), Township Thirty-three (33), Range Seventy-Nine (79), and stated that he expected to receive a written offer for this land. The matter was then discussed relative to what action the Board might take if such an offer were received. Governor Carey stated that in his opinion the land was worth $200 per acre, and suggested that forty acres might be sold to some person for platting and then sold as town lots. However, upon motion by Mr. Deming, seconded by Mrs. Brooks, Mr. Fuller was requested to secure, if possible, bids on parcels of this land embracing forty, eighty, one hundred sixty and three hundred twenty acres each.

President Nelson then occupied the rest of the afternoon with his annual report, which this year was being given in verbal form. He desired that the report read by him at the March meeting of the Board be a part of his
annual report, and informed the Board that it was his intention to have his report written and approved by the Board before publication of the same.

Dr. Nelson then dwelt on general conditions in the University, speaking with reference to registration, the building program, the future of the College of Education caused by the adjustment made in the State Training Preparatory School.

The matter of salaries and the salary schedule was also discussed, together with the President's explanation of titles and the duties of respective Deans of Colleges. His report continued with a discussion of prospects for the Summer School for 1921, and the names of special faculty members for this session were read. The registration for 1921 Intra-Session had reached 74.

The building program was also touched upon, and the possible sequence of future buildings was put over until a later date, probably no action being taken until Hoyt Hall and the Power Plant had been completed.

The President stated that the proposed faculty for the ensuing academic year showed comparatively few changes, and full details relative to the staff could be found in the Budget submitted at this meeting of the Board. At this time the President wished to submit the following names for promotion in academic rank:

Clara F. McIntyre to Professor of English.
A. F. Vass to Professor of Agronomy.
Frank A. Hays to Professor of Animal Husbandry.
Geo. E. Knapp to Professor of Music.
Edward P. McCarty to Professor of Mining Engineering.
Philo F. Hammond to Professor of Physics.
W. A. Hitchcock to Associate Professor of Civil & Irrigation Engineering.
Lovisa Wagner to Assistant Professor in the department of Psychology, and Supervisor in Teacher Training for Special Classes.
Mrs. Clara Bowman to Assistant Professor of Rural Education, and Assistant in the Correspondence Study Division.

Kathleen Hayes to Assistant Professor in the Teaching of Latin in the State Training Preparatory School.

Irene Scrutichfield to Assistant Professor in the Teaching of Modern Languages in the State Training Preparatory School.

Guy E. Sawyer to Assistant Professor in the Teaching of Science in the State Training Preparatory School.

Upon motion by Mr. Brooks, seconded by Mrs. Brooks, the recommendation of President Nelson changing the titles of the appointees was carried.

President Nelson then reported the following resignations which were accepted:

E. H. Lehmert, Professor of Veterinary Science and Station Veterinarian.

Mrs. E. H. Knight, Dean of Women (on leave)

Hazel Beringham, Instructor in Piano.

Carl F. Jessen, Instructor in Organ and Piano.

Ermine Thompson, Instructor in Public School Music and Assistant in Voice.

Amanda L. Zabel, Assistant Professor in the Teaching of English.

Lucy Fedderson, Instructor in Mathematics, University High School.

Lura E. Eldridge, Instructor in History, University High School.

Winnie E. Wheeler, Instructor in Geography, College of Education.

Marian A. Brandon, Critic Teacher University Training School.

Ethel Jones, Critic Teacher University Training School.

The following persons were then recommended by the President for appointment for the ensuing academic year.

E. F. Albertsworh, Dean of Law, $3240 per annum.

O. C. Gebert, Associate Professor Modern Languages, $2640 per annum.

Wm. C. Boock, Associate Professor Zoology, $2640 per annum.
Roger C. Frisbie, Instructor in Organ and Piano, $2220 per annum.
Clara Prahl Bendt, Critic Teacher, $1500 per annum.
Nellie L. Wales, (Effective July 1), Assistant to Dean of Women, and Reader in Correspondence Study Division, $900 per annum.

Upon motion by Mr. Deming, seconded by Mr. Prosser, the Board approved these appointments.

Miss Mabel Babington, who is likely to be the successor of Miss Hazel Everingham, will be with the University during the present Summer Session, and the President stated that he would recommend her for appointment as Instructor in Piano if she decided to remain with the University.

At this time a letter from Dr. F. M. Foster relative to his re-appointment was introduced, and the communication was referred to the President for his action.

The President's report next consisted of a summarization of the various departments and college reports which had been sent to him, and it was the President's intention to incorporate in his annual report excerpts from the various reports submitted to him by the various departments and colleges.

The recommendation of the Military Department that a deposit be required by all members of the R. O. T. C. was mentioned, and upon motion regularly made, seconded and carried, the Board ruled that a deposit of $15.00 be required of all members of the R.O.T.C. to whom military property is issued, said sum to be returned upon the return of property, after allowing for loss or damage.

The former arrangement existing in the Music Department whereby the instructor received all fees for private lessons was mentioned in connection with the President's request that the Music faculty be put on a new basis. For the ensuing academic year the University obligates itself to pay the full salary...
of all members of the Music faculty, collecting and retaining fees for private instruction. The University claims that portion of the instructor's time that may be agreed upon for University work. The instructor is expected to devote a certain number of hours per week to private instruction. When the maximum amount of fees previously agreed upon has been collected, all amounts in excess of that sum are to be divided equally between the instructor and the University. The new arrangement was discussed somewhat at length, and upon motion by Mr. Prosser, seconded by Mr. Geddes, the President was authorized to put this policy into effect for the ensuing academic year.

The Board then adjourned at 5:00 P. M. to meet June 14, at 9:00 A. M.

June 14, 9:30 A. M.

The Board re-convened with the same members present as at the previous session, and the President continued his verbal report touching upon more of the University departments, the Extension Division, the Superintendent of Buildings and the proposed repairs to buildings to be made during the coming summer.

The University tournament was also mentioned, and in this connection Mr. Brooks moved that the sum of $672 be charged to the Miscellaneous Fund and credited to the Dormitory and Boarding Fund in payment of the deficit incurred by the tournament committee. This motion was seconded by Mrs. Brooks and carried.

Mr. R. E. Berry's request for a second year leave of absence without pay, was read by the President, and discussed by the Board. Upon motion by Mr. Deming, seconded by Mr. Brooks, the following prevailed:

RESOLVED, that the request of Prof. Berry for an extension of his sabbatical leave of absence for another year be granted, without part time salary.

The Secretary was instructed to notify Prof. Berry that should be
not return to the University, his obligation to reimburse the University for part
time salary received while on his regular sabbatical leave should remain in full
effect.

The following appointments in the Extension Division were then
recommended by the President, and approved by regular action of the Board.
Glen Hartman, Crook County Agricultural Agent, $2200 per annum, effective May 16,
1921.
Arthur R. Chase, State Club Leader, $2820 per annum, effective June 16, 1921.

A letter addressed to the Board from Fred B. Park was next read
by the President and discussed. This opened the matter of the creation and
approval by the Board of a Student Loan Fund. The proposition submitted by Mr.
Park on behalf of the student body, stated that the method of raising funds for
this loan fund would be the assessment of $1.00 per student per term from all
regular college students. The value of such a loan fund was apparent to all
members of the Board, and they heartily endorsed the move which had been ini-
tiated by the student body. Upon motion by Mr. Brooks, seconded by Mrs. Brooks,
the Board gave its approval to the method of raising funds as outlined in Mr.
Park's letter, and the Board reserved the right to nominate and elect the
faculty members who were to be on the Scholarship Committee which awarded
loans. The assessment of $1.00 per student per term, was to become effective
with the opening of the school year, September 13, 1921.

In connection with the Speech Clinic to be held during the Summer
School for 1921, the Board stated that it had no objection to the refund of a
railroad fare in excess of $10.00 applying to these children, as well as to
Summer School students.

The next matter to be considered by the Board was the Budget for
1921-1922, which had been submitted during the previous session of the Board.
Upon motion by Mrs. Brooks, seconded by Mr. Geddes, Mr. Corbett's salary was increased to $2520 per annum.

The Board then adjourned to meet at 1:30 P. M.

2:30 P. M.

The afternoon session of the Board convened with the same members present as at the previous session, and the deferred matter of commission to be paid to Mr. Hoefer was brought up. Some of the members of the Board not feeling conversant with all the facts of the case, it was moved, seconded and carried, that the matter be referred to the Executive Committee, with authority to adjust the matter with Mr. Hoefer. The Board, however, signified that it was not willing to pay the full five percent commission usually paid architects for work of this kind.

The Board next went into executive session, and the President, Fiscal Agent and Secretary retired from the meeting.

May 15, 9:00 A. M.

The Board convened at this time for the purpose of acting upon the following candidates for degrees to be awarded at the Commencement Exercises to be held at 10:00 A. M., May 15.

THE COLLEGE OF LIBERAL ARTS
Bachelor of Arts With Honor.
Clifford, Mary Roberta
Steele, Elizabeth Jane
Logan, Grace Sinton

Bachelor of Arts.
Gilbert, Falcofer R.
Layman, Frederick W.
Behwaldt, August C., Jr.
Behwaldt, Traugott H.
Simpson, Milward L.
VanHouten, Blanche H.

Bachelor of Commercial Sciences.
Long, Frank M.
Goodrich, Dorothy
Hartman, Glen

THE COLLEGE OF AGRICULTURE
Bachelor of Science
Sheldon, Harry Wells
Stout, Ruth Catherine

THE COLLEGE OF MECHANIC ARTS
Bachelor of Science With Honor.
Deming, W. Edwards.
Bachelor of Science.
Burckert, Frederick D.

THE COLLEGE OF EDUCATION
Bachelor of Arts.
Bergquist, Dorothy Hilda
Drew, Abby M.

Elementary Diploma.
Ashley, Margaret I.
Beckwith, Ruth R.
Bloome, Anna L.
Costin, Mary Collins
Doubleday, Marguerite A.

Rural Diploma.
Scofield, Isabel Elizabeth.

THE SCHOOL FOR NURSES
Diploma
Anderson, Anna
Christmas, Marjorie

Fellows, Elizabeth
Lee, Zelma

Upon motion regularly made, seconded and carried, the degrees
recommended by the President and faculty were granted by the Board of Trustees.
The Board having completed its executive session, next met in open session with the same members present as at the previous session. Upon motion by Mr. Brooks, seconded by Mr. Prosser, the following resolution was adopted by the Board of Trustees:

RESOLVED, that Dr. Aven Nelson be elected President of the University of Wyoming for the year 1921-1922.

RESOLVED FURTHER, that Dr. Nelson as President be directed to exercise all the authority given him under the law, as chief executive officer, and all powers, responsibilities and duties usually pertaining to the position.

RESOLVED FURTHER, that the Board of Trustees, recognizing his high integrity and deep interest in the University, pledge to Dr. Nelson as President, their cooperation and support both in letter and in spirit.

The matter of a livestock exhibit to be sent to the State Fair was again brought up, and upon motion duly made, seconded and carried, it was decided to reconsider the previous motion. It was then moved, seconded and carried, that the Agricultural College prepare and send to the State Fair an exhibit of livestock, all necessary expenses connected therewith to be paid from the Miscellaneous Fund.

A further consideration of the Budget was then indulged in. The great need of the University for a greenhouse was discussed, by the Board, and upon motion by Mr. Denning, seconded by Mr. Prosser, President Nelson was authorized to investigate this matter and to report at the next meeting of the Board on plans, estimated cost and possible location for this structure.

After making one or two minor changes in salary rates of employees with special reference to janitors and monthly employees in the buildings and grounds department, it was moved by Mr. Brooks and seconded by Mrs. Brooks that the Budget as submitted by President Nelson be endorsed by the University Board of Trustees, and adopted for the fiscal year 1921-1922.
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
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<tr>
<td>Aven Nelson</td>
<td>President</td>
<td>$5,500</td>
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<td>Ida J. Moen</td>
<td>Secretary to the President</td>
<td>$2,250</td>
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<td>Elwood P. Johnson</td>
<td>Acting Secretary</td>
<td>$2,520</td>
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<tr>
<td>Viola Boughton</td>
<td>Secretary University Office</td>
<td>$1,620</td>
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<td>N. E. Corthell</td>
<td>University Attorney (Retainer)</td>
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<td>E. O. Fuller</td>
<td>Fiscal Agent</td>
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<td>R. E. McWhinnie</td>
<td>Acting Registrar</td>
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<td>Bernice Sanford</td>
<td>Dean of Women</td>
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<tr>
<td>Nellie L. Wales</td>
<td>Assistant to Dean of Women &amp; Reader Corrs.</td>
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<td>Stan R. Pier</td>
<td>Y.M.C.A. Secretary and Dir. Employment Bureau</td>
<td>$300</td>
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<td>Mrs. L. J. Shible</td>
<td>Manager Commons</td>
<td>$1,500</td>
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<tr>
<td>John Pratt</td>
<td>Superintendent of Buildings</td>
<td>$2,100</td>
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<td>George Hunt</td>
<td>Chief Engineer</td>
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<tr>
<td>Robert Lundgren</td>
<td>Janitor</td>
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<td>R. T. Caldwell</td>
<td>Janitor</td>
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<td>Frank Viner</td>
<td>Janitor</td>
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<td>Wm. Zeiller</td>
<td>Gardener</td>
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<tr>
<td>John B. Day</td>
<td>Teamster</td>
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<td>A. Hitchcock</td>
<td>University Mechanic</td>
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<tr>
<td>Reba Davis</td>
<td>Librarian, Asst. Prof. Library Science</td>
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<td>Doris Greene</td>
<td>Assistant Librarian</td>
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<td>Marion V. Higgins</td>
<td>Asst. Librarian in charge of Agr. Library</td>
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<tr>
<td>Mary E. Marks</td>
<td>Cataloguer, Library</td>
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<tr>
<td>Marjorie Porter</td>
<td>Assistant Cataloguer Library</td>
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<tr>
<td>Neva Ford</td>
<td>Library Assistant</td>
<td>$1,500</td>
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<tr>
<td>J. F. Soule</td>
<td>Executive Dean, College of Liberal Arts, Prof. of Latin &amp; Greek</td>
<td>3,720</td>
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<tr>
<td>Edwin B. Payson</td>
<td>Associate Professor of Botany</td>
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<tr>
<td>P. T. Miller</td>
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<td>Frank E. Hepner</td>
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<td>E. L. Walters</td>
<td>Professor of Chemistry, State Chemist</td>
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<td>E. D. Hunton</td>
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<td>Eldridge Hart</td>
<td>Assistant Professor of Commerce</td>
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<tr>
<td>Rosa Colegrove</td>
<td>Instructor in Commerce</td>
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<tr>
<td>Robert Smith</td>
<td>Professor of English</td>
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<td>Bertha Monica Stearns</td>
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<td>Clara P. McIntyre</td>
<td>Professor of English</td>
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<td>Mabel E. DeKay</td>
<td>Instructor in English</td>
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<tr>
<td>S. H. Knight</td>
<td>Professor of Geology, Curator of Museum</td>
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<tr>
<td>Laura A. White</td>
<td>Professor of History</td>
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<tr>
<td>C. E. Stromquist</td>
<td>Professor of Mathematics</td>
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<tr>
<td>A. R. Zahn</td>
<td>Associate Professor of Mathematics</td>
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<td>C. C. Gebert</td>
<td>Associate Professor Modern Languages</td>
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<td>Mrs. E. B. Hunton</td>
<td>Instructor in French</td>
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<tr>
<td>Henry Barz</td>
<td>Professor Emeritus Modern Languages</td>
<td>$300</td>
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<tr>
<td>Geo. E. Knapp</td>
<td>Professor of Music and Director Division of Music</td>
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<tr>
<td>Mabel Swanton</td>
<td>Instructor in Piano</td>
<td>$2,520</td>
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<tr>
<td>Roger C. Frisbie</td>
<td>Instructor in Piano and Organ</td>
<td>$2,600</td>
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<tr>
<td>Harry W. Thompson</td>
<td>Instructor in Brassw., Band Leader (and fees)</td>
<td>960</td>
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<td>June E. Downey</td>
<td>Professor Philosophy &amp; Psychology</td>
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<td>Lovisa Wagoner</td>
<td>Asst. Prof. in Psychology and Supervisor in Teacher</td>
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<td>John Corbett</td>
<td>Director of Physical Education</td>
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<td></td>
<td>Training of Special Classes</td>
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Ruth S. Hart, Instructor of Physical Education for Women $1,500
Philo F. Hammond, Professor of Physics 2,880
Grace R. Hubbard, Professor Political Economy and Librarian Emeritus 3,480
Henry J. Peterson, Professor of Political Science 3,000
John W. Scott, Professor of Zoology & Research Parasitologist 3,300
W. C. Bosck, Associate Professor of Zoology 2,700
E. F. Albertworth, Dean of the Law School 3,240
Thurman W. Arnold, Instructor in Law 720
A. W. McCollough, Instructor in Law 720
Beverly C. Dally, Professor Military Science and Tactics 1,140
Sgt. L. Knicker, Military Storekeeper 300
Sgt. Jasper L. Land, Military Clerk 300
A. D. Paville, Dean College of Agriculture & Mechanic Arts and Director Experiment Station 3,720
F. A. Bays, Professor Animal Husbandry, Station Husbandman 2,820
A. F. Vass, Professor of Agronomy, Station Agronomist 2,700
J. G. Overpeck, Assistant Professor of Agronomy, Assistant Agronomist 2,400
J. C. Fitterer, Professor Civil & Irrigation Engineering 3,240
W. A. Hitchcock, Associate Prof. Civil Engineering 2,520
E. G. Keeler, Professor Electrical & Mechanical Engineering 3,240
E. J. Cowper, Assistant in Electrical & Mechanical Engineering 1,440
E. P. McCarty, Professor of Mining Engineering 2,620
Cresta Gray, Professor of Home Economics 2,700
Katharine A. Walker, Assistant Professor of Home Economics 1,980
E. H. Knight, Honorary Instructor in Home Economics 480
John A. Hill, Professor of Textile Industry, Wool Specialist 3,500
C. R. Maxwell, Dean College of Education, Prof. Secondary Education 3,600
Ruth L. Webster, Stenographer College of Education 1,500
Ruth Adis, Professor Elementary Education, Supervisor Training School 2,700
Margaret Coughlin, Critic Teacher in the Training School 1,620
Ruth Pickering, Critic Teacher in the Training School 1,560
Clara Frahl Bent, Critic Teacher in the Training School 1,560
Bess Davis, Critic Teacher in the Training School 1,500
L. H. VanHouten, Director Correspondence Study Division 3,000
Mrs. Clara Bowman, Assistant Professor Rural Education, Assistant in Correspondence Study Division 2,280
Harriett Knight Orr, Prin. State Training Preparatory School, Associate Professor Teacher Training 2,520
Amy Gardner, Assistant Professor of Industrial Arts 2,100
Kathleen Hayes, Assistant Professor in the Teaching of Latin 1,920
Guy B. Sawyer, Assistant Professor in the Teaching of Science 2,100
Irene Scrutchfield, Assistant Professor in the Teaching of Modern Languages 1,920
Jessie Swift, Instructor in Pernship 300
Bess Chappell, Associate Professor in Teacher Training of Home Economics 2,520
Leona Switzer, Instructor in Physical Education, State Training Preparatory School 675
Elizaith Bousfield, Stenographer Correspondence Study Division 1,500
Victoria Buttery, Station Clerk 1,560
Richard Allen, Shepherd 1,500
O. A. Beach, Station Chemist 3,000
D. H. Cable, Assistant Research Chemist 2,604
A. T. Cundy, Assistant Research Chemist 2,400
President Hamilton stated that the next matter of business was the election of officers of the Board for the ensuing year.

Dr. Hamilton was nominated as President of the Board of Trustees. Upon motion by Mr. Deming, seconded by Mr. Brooks, the nominations were declared closed, and the Secretary was instructed to cast the unanimous ballot of the Board for Dr. Hamilton as President.

W. C. Deming was nominated Vice-President of the Board of Trustees. Upon motion by Mr. Brooks, seconded by Mr. Elliott, the nominations were declared closed, and the Secretary was instructed to cast the unanimous ballot of the Board for Mr. Deming as Vice-President.

Fred W. Geddes was nominated as Treasurer of the Board of Trustees. Upon motion by Mr. Prosser, seconded by Mr. Elliott, the nominations were declared closed, and the Secretary was instructed to cast the unanimous ballot of the Board for Mr. Geddes as Treasurer.

E. P. Johnson was nominated as Acting Secretary of the Board of Trustees. Upon motion by Mr. Deming, seconded by Mr. Geddes, the nominations were declared closed, and the President was instructed to cast the vote for Mr. Johnson as Acting Secretary.

E. O. Fuller was nominated as Fiscal Agent of the Board of Trustees. Upon motion regularly made and seconded, the nominations were declared closed,
and the Secretary was instructed to cast the unanimous ballot of the Board for Mr. Fuller as Fiscal Agent.

Dr. Hamilton then appointed Mr. Prosser, Mr. Geddes and himself to serve as the Executive Committee for the ensuing year.

It was reported that the contract with Archie Allison for the Power Plant had been signed and delivered to the University, the amount being $94,786.

No further business appearing, the meeting adjourned.

Secretary.