THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

June 5, 1939

For the confidential information
of the Board of Trustee
The Trustees met for breakfast at the Wyoming Union at 8 o'clock Monday morning, June 5th, with several guests among whom were President Jeffers of the Union Pacific, Admiral Land and General Brees.

The executive session of the Board was called to order by President Bond at 9 o'clock with the following members present: Mr. D.P.B. Marshall, Mr. V.J. Facinelli, Mrs. Harriett T. Grieve, Mrs. Evelyn S. Plummer, Mr. Frank A. Barrett, Mr. Peter Sill, Mr. Milward Simpson, and Dr. A.G. Crane. Plans and arrangements for the meeting were discussed. President Crane then submitted a list of degrees and diplomas recommended by the faculty. Upon the motion of Mr. Marshall, the Trustees voted to award the following degrees and diplomas. The motion was seconded by Mrs. Grieve and carried.

**COLLEGE OF LIBERAL ARTS**
Division of Letters and Sciences

Bachelor of Arts--with Honor

Leland L. Burger
*Victor H. Cohen

Mirlem E. Crowley
"Thyra H. Godfrey
Robert W. MacVicer

Bachelor of Arts

Burt G. Adams
Alex J. Bertagnolli, Jr.
Mary Elizabeth Bingham
Thomas L. Brooks
C. Hugh Bunnell
Wayne M. Cargill
Dorothy Comstook
Richard M. Day
Raymond Diemer
Dorothy G. Downing
Carroll Doyle
Marion G. Dungen
Thelma D. Dunsen
Frank E. Greer

"Lowell J. Paige
Dale E. Scholz

Bachelor of Science--With honor

*Ralph W. Ames
Lester A. Gliedman

Lowell J. Paige
"Vernon R. Vonburg
Elizabeth L. Wenger
Record of Minutes of Board of Trustees

Meeting June 5, 1939

Bachelor of Science

George Walter Garrett
Ray B. Lewis

Edwin C. Mitchell

Carwin D. Tolman
Walton J. Wenger

Division of Commerce

Bachelor of Science--With Honor

Eloise Rowena Ellsworth

Theodore Joseph Sargetakis

Division of Music

Bachelor of Music

Faunell Elliott Fellhauer

Bachelor of Science--With Honor

Roice H. Anderson

C. Gordon Cornwell

Division of Home Economics

Bachelor of Science--With Honor

Wilora Dolezal
Bachelor of Science

Barbara J. Conrad
Josephine K. Dearth
F. Geraldine Fraser
Florence Elaine Frisby

Lucille Gladman
Alice A. Johannessen
Clara Matilda Keslar

Blanche Kathryn Miller
Virginia L. Nelson
Anna Mae Oleson
Mary Alice Sellar

COLLEGE OF ENGINEERING

Division of Civil Engineering

Bachelor of Science
Robert W. Hastings
Charles A. Lee

Bachelor of Science--With Honor
Virgil W. Miller
Harold S. Sweet

Civil Engineering

Robert O. Baum
Paul S. Bechtel
Charles W. Bryant
Frank J. Buchholz
John J. Bugas
William James Corrigan, Jr.
Milton DeGaring

Earl F. Gaylord
Edward F. Goodrich
Norman O. Gunderson
Clarence J. Kuiper
James H. McCormick
Ralph C. McMillan

Leslie K. McWethy
Richard S. Mills
Stanley E. Rice
Henry M. Seipt
Lloyd W. Taggart
Klar A. Wennernholm
Edward Wert

Division of Electrical Engineering

Bachelor of Science
Arthur G. Bechtold
Carl L. Cadwell

Electrical Engineering

Elbert Ross Hepner
Percy Edelle Pirtle
Samuel R. Sanders

Arthur R. Swanson
Fred Thomason

Division of Mechanical Engineering

Bachelor of Science--With Honor
Charles A. McFarland

Mechanical Engineering

Oliver C. Wormwood

Bachelor of Science
James D. Brown
Richard L. Guffey

General Engineering

Boyd C. Thybo
John C. Webber

Division of General Engineering

Bachelor of Science

H. Shannon Boyd
Robert M. White

#Posthumous
College of Education

Bachelor of Arts--With Honor

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<tr>
<th>Helen E. Hay</th>
<th>Alberta R. Nordstrom</th>
<th>Arlene H. Wesswick</th>
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<td>Doris L. Anderson</td>
<td>Alice I. Gunderson</td>
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<td>Bertha E. Lester</td>
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<td>Esther Mabel Brown</td>
<td>Marjorie E. Long</td>
<td>T. Joe Sandoval</td>
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<td>Georgia Marie Cameron</td>
<td>Eileen McIntosh</td>
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<td>Blaine Campbell</td>
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<td>Antoinette C. Cole</td>
<td>Charlotte E. Neubauer</td>
<td>Jeanne Stephens</td>
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<td>Lydia Maki Cordiner</td>
<td>Mary Jane Miland</td>
<td>E. Margaret Stone</td>
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<td>Isabel E. Olinger</td>
<td>Samuel M. Thomas</td>
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<td>Barbara J. Olson</td>
<td>Virginia L. Thomson</td>
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<td>George Thomas Fowler</td>
<td>Mary W. Friebe</td>
<td>Doris E. Williams</td>
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<td>Vesta Kinsley Gaylord</td>
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<td>Pauline Wolfe</td>
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Bachelor of Science--With Honor

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<tr>
<th>Helen L. Harris</th>
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<tr>
<td>Ingeborg H. Jacobsen</td>
<td>Gwendolyn Ruth Pool</td>
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<td>Lucile L. Nielsen</td>
<td>Vincent Joseph Schwartz</td>
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<td>Martha J. Brooks</td>
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<td>A. Aileen Canning</td>
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<td>Bette J. Ellis</td>
<td>Lois L. Nickelson</td>
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<td>Mazie F. Sutton</td>
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Normal Diploma

| Betty Rose Adams                  | Lillian Gardner      |
| Martha J. Brooks                  | Margery R. Hill      |
| Marion G. Buon                    | Anne K. Kuzma        |
| A. Aileen Canning                 | Daniel A. Mortensen  |
| Bette J. Ellis                    | Lois L. Nickelson    |
|                                  | Mazie F. Sutton      |

LAW School

Bachelor of Laws

| Vernon G. Bentley                 | Robert C. Ilsley     |
| Charles H. Carter                 | Ralph E. Meyers     |
| John P. Ilsley                    |                      |

Law Diploma

| Porter B. Coolidge, Jr.           |                      |
The Trustees then recessed to enter the academic procession at the
gymnasium and attend commencement. Governor Nels H. Smith and Miss Esther
Anderson, State Superintendent of Public Instruction, joined the group for
the exercises. The honorary degree, Doctor of Laws, as voted at the March
meeting of the Board, was conferred upon Mr. W.M. Jeffers, Rear Admiral
Emory S. Land, and Major General H.J. Brees.

Following the commencement exercises, the Trustees attended the
Boot Club Luncheon, visited the University Camp in the afternoon, and
attended the Chamber of Commerce dinner in honor of their distinguished
guests in the evening.

Graduation with honor depends upon spring quarter record.

Orman Pearson Brown ........... Master of Arts in Geology
Wen Chung Chen ................ Master of Science in Agriculture
Julius Chotvacs ................ Master of Arts in History
Jackie Newton Crawford ......... Master of Arts in Economics and
                                 Sociology
Charlotte O. Goodding ........... Master of Arts in Botany
James Arthur Gray .............. Master of Science in Agriculture
Alice M. Hawkins ............... Master of Arts in English
Jack H. Heathman ............... Master of Arts in Geology
Verne J. Hitchcock ............. Master of Science in Psychology
Steve M. Hokuf ................ Master of Science in Education
Everett Lantz ................... Master of Arts in Education
Richard J. Loeffler ............. Master of Arts in Geology
Harris W. Magnusson ............ Master of Arts in Chemistry
Albert E. Martin ............... Master of Science in Physics
Wendell A. Miles ............... Master of Arts in Political Science
Elmer Modeer ................... Master of Science in Chemistry
Frank Paulsen Mort ............ Master of Arts in Geology
H. O. Pippin .................... Master of Arts in Education
Howard Spieth .................. Master of Science in Chemistry
Caldwell Starkey ............... Master of Arts in Geology
John W. Thomas ................. Master of Arts in Education
Lois Van Valkenburg ............ Master of Arts in History
The executive session was again called to order at 9 o'clock a.m., Tuesday, June 6th. President Crane informed the Board that the County Commissioners of Albany County wished to establish a public road on the west boundary of the University stock farm. They desire a strip of land 40' wide. Upon the motion of Mr. Facinelli, University authorities were authorized to continue negotiations with the commissioners in accordance with the President's report which provides that the University will be reimbursed for money already expended on this strip of land; namely, moving an irrigation ditch, re-location of the fence, construction of a bridge, and conditioning of the land. The motion was seconded by Mr. Barrett and carried.

Upon the motion of Mr. Barrett, authorization was granted for the purchase of approximately an acre of land adjoining the Afton Experiment Farm together with improvements for the sum of $1,800.00 in accordance with the legislative appropriation and authority and subject to the approval of all documents by the attorney general. Motion seconded by Mrs. Plummer and carried.

Mr. Simpson moved, seconded by Mr. Facinelli and carried, that the Trustees approve the action of President Crane in requesting the resignation of David Eisenberg, head of the Music Department, early in May. Mr. Eisenberg is to receive full pay up to the time of his resignation, and no recommendation covering future employment is to be given by the University.

Mr. Marshall moved approval of the following appointments. The motion was seconded by Mrs. Grieve and carried:

Mr. Arthur F. Hagner, Instructor of Geology, beginning September 1, 1939, at a salary of $2,000.00 per year. Mr. Hagner will succeed Mr. Raymond Nace, resigned.

Miss Mary Coughlin, Supply Instructor in Modern Languages, effective September 1, 1939, at a salary of $1,400.00 per year. Miss Coughlin will supply for Miss Maria Molinary who has been granted a Sabbatical leave.
AMENDMENT

It was moved by Mr. Sill, seconded by Mr. Barrett and carried, that the Markley appointment be deferred until the July board meeting.
Mr. Ernst F. Jurgens, Supply Instructor in Modern Languages, beginning September 1, 1939, at a salary of $1,400.00 per year. Mr. Jurgens will supply for Mr. Richard Ehrich who has been granted an extension of his leave for next year. Mr. Charles F. Hennecoe, who has held the position this year, has resigned.

Miss Gladys Clement, Assistant Dietitian, at a salary of $125.00 per month and board, for the period beginning May 15, 1939 and ending August 15, 1939. The appointment is made necessary by the extreme amount of work which was thrown upon Miss Beery as director of the food service in the Wyoming Union in addition to her duties as Director of the Commons.

Mr. Alan W. Holliday, Supply Instructor in Civil Engineering, at a salary of $1,800.00 per year, effective September 1, 1939. Mr. Holliday will supply for Mr. Sawyer who is requesting leave of absence.

Mr. Facinelli then moved approval of the following leaves of absence. The motion was seconded by Mr. Sill and carried.

Dr. F.L. Nussbaum, Professor of History, leave without pay for the year 1939-40 in order to accept an invitation to serve at the University of Minnesota as visiting professor of economic history.

Mr. Robert K. Sawyer, Instructor in Civil Engineering, leave of absence without pay for the year 1939-40 in order to do graduate work at Iowa State College.

Miss Katherine Yates Sanborn, Instructor in English, leave without pay for the year 1939-40 in order to complete her Master's degree in Journalism-English at the University of Wisconsin.

Miss Ruth Linder, Assistant Professor of Geography in the College of Education, Sabbatical leave for the Winter Quarter of the year 1939-40 with the 40% salary arrangement. Miss Linder plans to take a trip around South America.

Dr. Crane presented a request from the State Board of Charities and Reform that Superintendent Roath of the Worland Farm be permitted to render part-time services and to assist as manager of the farming operations at the Industrial Institute, the state board to pay half of his salary.

Mr. Barrett moved that this request be granted and that, subject to the approval of the state board, Mr. Roath's salary be fixed at $2,000.00 per year. The motion was seconded by Mr. Facinelli and carried.
Mr. Simpson moved that this board of Trustees reaffirm its policy of not advertising in newspapers and periodicals except for necessary commercial advertising. This motion was seconded by Mrs. Plummer and carried.

Mr. Simpson moved that Mr. Ambrose, Superintendent of Buildings and Grounds, shall do no outside work except with the sanction of the President of the University, and the President shall report to the Board any allowances which Mr. Ambrose may receive. Motion seconded by Mr. Barrett and carried.

Upon the motion of Mr. Barrett, the President is requested to report to the Board concerning the efficiency of the following members of the staff: Miss Lukin, Miss Bumpas, Mr. Coulter, Miss Krueger, Dr. Sanford, Miss Colegrove, Dr. Hammond, and Dr. Peterson. Seconded by Mr. Simpson and carried.

Dr. Crane next submitted the various University budgets. After discussion, Mr. Barrett moved that the budget for the Main University be approved with the exception of items affected by a possible retirement policy and the Fiscal Agent's Office. The motion was seconded by Mrs. Grieve and carried.

The minutes of the Board of Trustees' Meeting of March 27, and the Executive Committee meetings of March 29, April 27, and May 23, were approved as read.

Election of Board officers was the next order of business. All present officers were re-elected for the coming year, 1939-40, as follows: Mr. Wallace C. Bond, President of the Board of Trustees; Mr. D.P.B. Marshall, Vice-President; Mr. Victor J. Facinelli, Treasurer; and, the Executive Committee composed of Mr. Wallace C. Bond, Mrs. Harriett T. Grieve, Mr. Ralph S. Linn, and Mr. Victor J. Facinelli. It was then moved by Mr. Marshall, seconded by Mr. Facinelli and carried, that Mr. Fay E. Smith be re-employed for the year 1939-40 as Secretary to the Board of Trustees at his present salary rate.
Mr. Marshall moved approval of the following appointments:

Mr. Robert MacDonald, Instructor in the College of Engineering, beginning September 1, 1939, at a salary of $1,800.00 per year. Mr. MacDonald will succeed Mr. H.C. Cottier, resigned.

Mr. G.M. Dusinberre, Instructor in the College of Engineering, beginning September 1, 1939, at a salary of $1,800.00 per year. Mr. Dusinberre will take the place of Mr. L.W. Collister, resigned.

The motion was seconded by Mrs. Plumer and carried.

President Crane then read a letter from the Deaf and Blind Division of the State Department of Education requesting that the University aid by granting scholarships to Wyoming students designated by the state board.

Mr. Barrett moved that the President of the University be authorized to grant such scholarships. Motion seconded by Mr. Facinelli and carried.

Mr. Facinelli moved that the overdrafts in the various appropriations of the President's office be approved. The motion was seconded by Mr. Marshall and carried.

Mr. Barrett moved that $1,200.00 be appropriated for operation of the stone quarry. The motion was seconded by Mr. Marshall and carried.

It was moved by Mr. Simpson, seconded by Mrs. Grieve and carried, that $950.00 be appropriated for the purchase of a station wagon for University Camp.

Mr. Barrett moved that the Executive Committee be authorized to proceed with studies and plans for the new greenhouse. Motion seconded by Mr. Marshall and carried.

Mr. Simpson moved that the salary of Alex J. McGaw, Assistant Professor of Civil Engineering, be fixed at $2,500.00 for the year 1939-40. This motion was seconded by Mr. Marshall and carried.

The Board requested President Crane to continue his investigation to determine if some relief from laboratory periods may be arranged which would permit athletes to come out for practice at an earlier hour in the
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afternoon, and report such information at the Board meeting in September.

Mr. Simpson moved that the University appropriation for Athletics be fixed at $23,000.00. Motion seconded by Mr. Barrett and carried.

Mr. Simpson moved adoption of the Agricultural Extension Budget. This was seconded by Mr. Sill and carried.

Mr. Barrett moved, seconded by Mr. Facinelli and carried, that the State Farm's Budget be approved with the exception of the salary for the superintendent of the Worland Farm, which will be fixed in accordance with the agreement to be worked out with the State Board of Charities and Reform.

Mr. Simpson moved approval of the budget for Potato Certification subject to revision, if necessary, when potato testing starts. Motion seconded by Mr. Sill and carried.

It was then moved by Mr. Simpson, seconded by Mr. Marshall and carried, that the Women's Dormitory budget be approved subject to revision, if necessary, should a new Women's Dormitory be constructed. Mrs. Plummer moved approval of the Men's Dormitory budget subject to revision, if necessary. The motion was seconded by Mr. Marshall and carried. Mr. Sill moved that the Union Dormitory budget be approved. Motion seconded by Mrs. Plummer and carried.

Mr. Simpson moved that the budget for the University Commons be adopted subject to revision, if necessary. This motion was seconded by Mr. Sill and carried.

Mr. Simpson moved that the resignation of Miss Valerie Rittenhouse be accepted, effective as soon as satisfactory replacement can be secured, with full salary to the end of her contract which is August 31, 1939, with the proviso that, if a retirement system is consummated before June 30, 1940 which would include Miss Rittenhouse, she be placed on retirement and suitable adjustment be made in whatever final salary may be paid her. This motion was seconded by Mr. Sill and carried.
Mr. Facinelli moved that free hospitalization under the health service be limited to seven days. Motion seconded by Mr. Marshall and carried.

Mr. Simpson moved approval of the bookstore budget. This was seconded by Mr. Barrett and carried.

It was moved by Mr. Facinelli, seconded by Mr. Sill and carried, that the Health Service budget be approved including the student fee of $1.50 per quarter.

Mr. Simpson moved adoption of the Retirement Committee's report as follows:

I. That the Joint Retirement Committee be instructed to devise and present to the Trustees a plan for a retirement system.

II. That the Committee be authorized to secure assistance of insurance experts in formulation of plans.

III. That Committee be authorized to secure offers and terms for participation in plan from standard life insurance companies.

IV. That the Trustees continue the services of the employees in Class A under such terms as the Trustees may wish in each class, provided, however, that the following clause be inserted in the contracts with employees in Class A:

"In case a retirement system in which you will be included is established before June 30, 1940, the Trustees reserve the right to alter this contract in accordance with the retirement requirements."

These Class A employees will be paid as outlined in the new budget. The Committee is requested to continue its work and report to the Board again at the July meeting. This motion was seconded by Mr. Sill and carried.

Mr. Barrett moved adoption of the Wyoming Union budget with the exception of the item $1,200.00 for a hostess. Motion seconded by Mr. Simpson and carried.

It was moved by Mr. Marshall, seconded by Mr. Simpson and carried, that the tentative ASUUW budget be approved subject to minor adjustments by the incoming Student Senate next fall.
Upon the motion of Mr. Simpson, the following appropriations in the new budget were approved:

- Student Labor for Summer School: $500.00
- New Instructor for Engineering College: 1,500.00
- Athletic Fields and Drilling of a Water Well: 3,160.00
- WPA Materials and Supervision: 1,220.00
- Refrigerator for Stock Farm: 450.00

This was seconded by Mr. Marshall and carried.

Mr. Marshall moved that the 30% increase in fees for resident students made at the March meeting be changed to a 40% increase, effective at the September registration, 1939. This motion was seconded by Mr. Sill and carried.

The Trustees adjourned at 12 o'clock noon, June 6th, sine die.

[Signature]
Fay E. Smith
Secretary