THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

June 9, 1941

For the confidential information
of the Board of Trustee
The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order at 9:15 a.m., June 9th, 1941. The following Trustees were present for all or part of the session: Mr. Linn, Mrs. Grieve, Mr. Facinelli, Mr. Barrett, Mr. Sill, Mr. Simpson, Mrs. Cope, Mr. Ferrall, Mr. Johnson, Governor Smith, and Miss Anderson.

The Board first received the following list of degrees and diplomas as recommended by the Board of Deans. It was moved by Mr. Johnson, seconded by Mrs. Grieve and carried that they be awarded.

ADVANCED DEGREES
Gilmore Aarestad .......... Master of Arts in English
Michael Bara .......... Master of Science in Botany
Homer Bash .......... Master of Arts in Education
Robert G. Cherry .......... Master of Arts in Education
Lloyd Dowler .......... Master of Science in Animal Production
Carroll Doyle .......... Master of Arts in Spanish
Harold W. Kane .......... Master of Arts in Education
Robert Lee Lang .......... Master of Science in Agronomy
Harland R. McCurdy .......... Master of Arts in Geology
Adam H. Seibert .......... Master of Arts in Education
J. Corwin Simpson .......... Master of Science in Zoology
Delwin Moore Stevens .......... Master of Science in Agri. Economics
J. Leroy Van Horn .......... Master of Science in Wool
Byron S. Wenger .......... Master of Science in Zoology

Honoris Causa
George Washington Thornton Beck .......... Doctor of Laws
William H. Jackson .......... Doctor of Laws
### Bachelor of Arts

<table>
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<tr>
<td>Charles Raymond Barrett</td>
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<td>Raymond Scott Embree</td>
<td>Paul E. Porter</td>
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<td>Jane K. Ralston</td>
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<td>Eugene M. Levitt</td>
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<td>Seth Banks</td>
<td>Carwin H. Linford</td>
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<td>Richard R. Barnard</td>
<td>Malcolm H. Logan</td>
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<td>B. Charles Bentsen</td>
<td>Kendall D. Massie</td>
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<td>Marjorie Hall Chase</td>
<td>James A. Niederjohn</td>
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<td>Catherine Christian</td>
<td>Ida Aline O'Kelly</td>
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<td>Martin James Church</td>
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<td>Dorothy Ellen Collins</td>
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<td>Wallace B. Collyer</td>
<td>John C. Patterson</td>
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<td>Dorothy Costin</td>
<td>Nancy Jean Pearce</td>
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<td>Evelyn N. Davis</td>
<td>Marie Veronica Poirier</td>
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<td>John A. Davis</td>
<td>Dorothea Cox Polly</td>
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<td>Ida F. Devlin</td>
<td>Caroline V. Prichard</td>
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<td>Robert O. Dunbar</td>
<td>Edythe A. L. Reynolds</td>
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<td>Emmett E. Schiek</td>
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<td>Harriett Aldene Howser</td>
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<td>Harriet Jean Hunton</td>
<td>Ruth O. Winninger</td>
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<td>George Palmer Johnston, Jr.</td>
<td>John S. Woodford</td>
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<td>Marion Elizabeth Kistler</td>
<td>Norman T. Woods</td>
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<td>Konstant Kozel</td>
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<td>Helen M. LeBar</td>
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### Bachelor of Science—With Honor

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<tr>
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<tr>
<td>Joseph W. Brown</td>
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### Bachelor of Science

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<tr>
<td>Max Bardbard</td>
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<td>John W. Richardson</td>
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<td>Bob Ames Robinson</td>
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<td>Blair A. Hale</td>
<td>Willard T. Rogers</td>
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<td>Wilbert Lou James</td>
<td>Frank Rosendale</td>
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<td>Marvin a. Maurer</td>
<td>Thomas F. Simon</td>
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<td>Elizabeth Ann Nagengast</td>
<td>Virgil Thorpe</td>
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Division of Commerce

Bachelor of Science

George L. Barton
Stanley Blackburn, Jr.
Barbara Anne Brooks
John F. Christensen
William Allan Cole, Jr.
Donald G. Floan
Oliver E. Frey
Arthur I. Hackett
Stephen Edward Kyne
Sarah Elizabeth Lee

Herschel M. Linn
Mary Rasmusson
Sam Oscar Rayor
C. Warren Reed
Dale M. Robison
Dale A. Roydson
Walter H. Saunders
Wallace G. Smith
William S. Steffen

Secretarial Diploma

Nell L. Hanes
Leola E. Hartman

Juanita M. White

Division of Music

Bachelor of Music--with Honor

Martha Maxyne Hylton

Bachelor of Music

Elizabeth F. Frazier

College of Agriculture

Division of Agriculture

Bachelor of Science--with Honor

Charles M. Christensen

Fred I. Frosheiser

Bachelor of Science

William D. Ausmus
Lawrence Bays
John Earl Christensen
Henry J. Clucas
Nels L. Dahlquist
Frank Demario
Jack William Dickens
David M. Duncan
Arthur V. Edsall
Arthur Eaton Edwards, Jr.
Walter James Gregory
N. Verl Guffey
Hubert L. Haas
Lloyd H. Johnson
Robert Sabin Johnson

Joseph Patrick Kauffman
George A. Kirk
George E. Langdon
John Pershing Lowry
Robert L. McGee
Willis J. Michaelson
Lawrence C. Parker
Paul D. Paustian
Curtis W. Rochelle
James W. Rowles
Joseph W. Slade, Jr.
Kenneth L. Stimson
Dean W. Thomas
Theodore W. Woodward
Division of Home Economics

Bachelor of Science -- with Honor

Ruth Lois Eaton

Bachelor of Science

Betty Callaghan Armstrong
June Call
Gladys Elizabeth Dyson
Lorraine Green
Louise V. Hamilton
Selma Forbes Krahn
Veloy Lewis
Wilma Jeanne Marlatt
Julie E. Massie
Mary Ellen Maxam

COLLEGE OF ENGINEERING

Division of Civil Engineering

Bachelor of Science--with Honor

Robert C. Gawthrop
Frank M. Knight
Donald W. Lewis
Howard B. Saunders
James Harold Zoller

Bachelor of Science

Clinton L. Endicott
Earl A. Ferguson
Homer Fordyce
Frank Victor Genetti
Francis T. Giesler
Paul J. Giesler
Malcolm D. Gish
Melvin H. C. Hall
Harold O. Kester
Leonard Koski
Frank B. Maxson
Clarence D. Moor
Martin Eugene Peterson
Robert W. Read
Robert M. Seipt
Guy E. Shawver
Farold Laverne Thompson
Donald E. Woltersdorf
J. Robert Woods
Robert J. Young

Division of Electrical Engineering

Bachelor of Science--with Honor

Clyde G. Dewey

Bachelor of Science

Charles Earl Cady, Jr.
Eugene Elmer Greenley
Charles A. Hartung
John L. Lee

Division of Mechanical Engineering

Bachelor of Science

Robert Bunning
Charles Earl Cady, Jr.
Max Churchfield
John C. Clark
George R. Jamieson
Carl B. Lewis
Lucien Moncini
Glenn E. Mullens
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Division of General Engineering

Bachelor of Science

Billy Bruce Blackman
Vaughn Stanley Cossman

Bachelor of Arts

Nora Nixon Allen
Keith Angwin
Frances Rose Barrows
Florence I. Bloom
Grace A. Budina
Bess Bell Burris
Thurman Clyde Chase
Naty Eleanor Clark
Jeannette Clayton
Catherine Conrad
Elizabeth Thelma Cook
Bonne Jean Davis
Virginia May DeGering
Victor J. Fillin
Leonard E. Fuller
Mary G. Gill
Anne Hansen
Carrol F. Harrison
Max Hassell
Cecilia M. James
Esther E. Johansson
Della M. Johnson
Louise E. Johnson
Philip L. Kearney
Robert W. Kearney

Bachelor of Science

Audrey V. Carr
Marion E. Craig
Vivian Kathryn LaSalle

Bachelor of Science

Norman Maurice Nelson
Lawrence Stuart Quealy
Edward C. Treinen
Emory F. Williams

Bachelor of Science

Lewis D. Kelly
Takaharu Kasaba

Bachelor of Science

Maxine Klingla
Neil Varney Lamont
Lillie Marie Larson
Edith Longwith
Mary Margaret McCullagh
Thomas Nick Manatos
John D. Marshall
Robert L. Miller
Glenn Vernon Porter
Margaret Florence Price
Mary L. Rees
Bonnie Jane Keymore
Eleanor Richardson
Kathleen Eudora Russell
DeForest N. Shotwell
Billie Lu Swore
Charlotte C. Spurlock
Mildred V. Stroud
Evelene E. Thomas
Eleanor Thompson
James L. Thorpe
Margaret A. Tilton
Evelyn Cleworth Twidale
Nola Marie Williams

Bachelor of Science

Arlene Alice Lloyd
Lois Bethel Muir
Mildred E. Pfister
Normal Diploma

Susan Abigt
Miriam A. Brown
Gertrude Burns
Doris M. Butler
Leora Butterfield
Marguerite E. Butterfield
Beatrice J. Carroll
Evelyn M. Clark
June Davis
Harriett June Diener
Mildred J. Erickson
Anton J. Fleck
Maxine E. Fleming
Marcia Ann Gilbert
Doris A. Graham
Lorene Gwyn
Norma V. Hankin
Nellie Hathaway

Julia M. Henderson
Lois C. Hess
Alice Jackson
Helen J. Luers
Elizabeth McComas
Louise Ayleen Malm
Phyllis Jean Milliken
Martha Olson
Meredith Anne Penney
Wanda A. Pickens
Ruth Rein
John P. Rollins
Maxine Rowland
Margaret Anne Smith
Vera E. Steele
Patricia Stewart
Evelyn Wiskerke

LAW SCHOOL
Bachelor of Laws --with Honor

Donald S. Haines

Bachelor of Laws

William N. Brimmer
Jay Gael
George E. Gremwald
Joseph Hiller
David N. Hitchcock
Robert C. Ilsley
Stuart Cheney Nalls

Herbert E. Robinson, Jr.
Robert Raymond Hose, Jr.
James L. Simonton
Gerald Alphonsus Stack
E. Keith Thomson
Lester Wassenaar
Paul Ziegler

UNIVERSITY

Commerce-Law Curriculum

Bachelor of Arts

William L. Jernigan

BACHELOR OF SCIENCE

Glen Giinther

1. As of August 29, 1940
2. Graduation with honor depends upon spring quarter record.
3. Posthumous.
The Board then recessed to enter the academic procession and attend Commencement.

Reconvened at 3:10 p.m.

Mr. Barrett moved that the reading of the minutes of the previous meeting be dispensed with. Seconded by Mr. Sill and carried.

Then followed election of Board officers. Mr. Johnson moved that the rules be suspended and the Secretary be instructed to cast a unanimous ballot for the reelection for the coming year of all present officers, including the Executive Committee. Seconded by Mr. Simpson and carried as follows:

- Ralph S. Linn, President
- Harriett T. Grieve, Vice-president
- V. J. Facinelli, Treasurer
- Fay E. Smith, Secretary

The Executive Committee:
- Ralph S. Linn
- Harriett T. Grieve
- V. J. Facinelli
- Peter Sill

Mr. Sill moved that a United States flag be purchased to be placed in the Board of Trustees room. This motion was seconded by Mr. Johnson and carried.

It was then moved by Mr. Simpson, seconded by Mr. Johnson and carried that the following appointments be approved:

- Dr. Ray H. Ballard, Director of the Student Health Service and University Physician, with the rank of Professor, at a salary of $4,000.00 per year, effective August 1, 1941.

- Mr. S. Glenn Parker, part-time Lecturer in Law, beginning with the academic year 1941-42, at a salary of $360.00 per year.

- Mr. Simpson moved approval of the appointment of Mr. Robert R. Becker, Instructor in Violin, at a salary of $2,000.00 per year, effective September 1, 1941. This motion was seconded by Mr. Barrett and carried.
Mr. Simpson moved approval of the appointment of Mr. Russell E. Gibbs as Professor of Mechanical Engineering and Chairman of the Division of Mechanical Engineering at a salary of $3,000.00 per year, effective September 1, 1941. In case we are unable to secure the services of Mr. Gibbs approval was granted for the appointment of Mr. John G. Moser as Associate Professor of Mechanical Engineering and Chairman of the Division of Mechanical Engineering at a salary of $3,000.00 per year, effective September 1, 1941. This motion was seconded by Mr. Ferrall and carried.

It was then moved by Mr. Barrett, seconded by Mrs. Cope and carried that Mr. Hayden Nichols be appointed Assistant Professor in English and Acting University Editor and Director of the University News Service at a salary of $2,160.00 per year for 12 months service, beginning July 1, 1941.

Mr. Barrett moved that the Executive Committee be empowered to fill vacancies recommended by the Board of Deans as emergency cases may arise in the interim between meetings of the full Board. This motion was seconded by Mr. Simpson and carried.

Upon the motion of Mr. Simpson, Miss Marion Cauthers, Instructor in Art, is granted leave without pay from September 1, 1941 to June 30, 1942. This motion was seconded by Mr. Barrett and carried.

Upon the motion of Mr. Barrett the leave without pay of Mr. Paul J. Karl, Instructor in Modern Languages, was extended for the academic year 1941-42. Seconded by Mr. Simpson and carried.

Upon the motion of Mr. Sill, Mr. Delwin M. Stevens, Instructor in Agricultural Economics and Assistant Station Economist, is granted sabbatical leave for the year beginning July 1, 1941 and ending June 30, 1942, with the usual 40% salary arrangement. Seconded by Mr. Barrett and carried.

Upon the motion of Mr. Ferrall the Personnel Department is discontinued and Professor W. P. Reed is transferred to Psychology teaching. The $600.00 appropriation in the Personnel Department for assistants is discontinued.
contingent of $150.00 is added to the contingent of the Psychology Department. This motion was seconded by Mr. Simpson and carried.

Upon the motion of Mr. Barrett, seconded by Mr. Johnson and carried the following resolution was adopted:

a. That all Deans be employed for twelve months with provision for one month of vacation at a time agreed upon by the administration and the person involved.

b. That on this basis the Deans of Liberal Arts and Engineering be paid 12/10 of their present salaries and that Dean Schwiering's salary be fixed at $5,284.00, which is the same as his present salary including his pay as Director of the Summer Session.

c. That the salary of Dr. Hamilton, Acting Dean of the Law School, be set at $4,500.00, per year on the twelve months basis.

Upon the motion of Mr. Johnson, seconded by Mr. Simpson and carried the following actions were approved:

That the present student health fee of $2.00 per student per quarter be raised $0.50, to $2.50 per quarter. This in order to make the health service budget self-sustaining, effective with the fall quarter of 1941-42.

That in order to purchase and care for gymnasium suits used by students the gymnasium fee be increased $1.00 per student per quarter, to $2.50 per quarter beginning with the fall quarter of 1941.

That tuition credit be abolished and that all students be required to pay University fees in advance in accordance with the rules stated in the catalog.

Mr. Simpson moved that special tuition scholarships be discontinued. This motion was seconded by Mr. Johnson and carried.

Mr. Barrett moved that graduate scholarships not exceeding 5% of the total graduate enrollment be offered during the 1941 summer session and that the scholarships cover the remission of fees usually remitted to graduate students during the regular school year. Such fee remission would amount to $15.00 per term for resident students and $19.00 per term for non-resident students. This motion was seconded by Mr. Johnson and carried.

Upon the motion of Mr. Johnson the trustees acknowledged receipt of
$2,000.00 from the Sears Foundation covering 16 scholarships in the College of Agriculture, and the Secretary was instructed to write a letter of thanks to Mr. T. J. Carney, President of Sears Roebuck and Company, Chicago. Seconded by Mr. Ferrall and carried.

Upon the motion of Mr. Johnson the Trustees acknowledged receipt of a check for $500.00 from the late Eva V. Downey in memory of her daughter, Dr. June E. Downey. Quoting from the letter of transmittal:

"We desire that this money be permanently invested by the University and that the interest each year be used to purchase books of special interest to students of psychology. We request that such books be designated by the head of the department of psychology and that they be kept in this department in a special library to be known as the June E. Downey Library. We shall be glad to furnish book-plates for these books."

Seconded by Mr. Simpson and carried.

Upon the motion of Mr. Simpson the Trustees adopted the recommendation of the Board of Deans that they be authorized to continue the study of the retirement problem and that the Trustees appoint one or more Board members to work with a faculty committee on retirement plans. This motion was seconded by Mr. Johnson and carried.

Upon the motion of Mr. Simpson, seconded by Mr. Ferrall and carried, $200.00 is appropriated toward the cost of the construction of a communication and metallography laboratory in the space between the engineering shops and the main building on the east side.

Mr. Simpson moved that, dependent upon the renewal of the contract between the University and the Civil Aeronautics Administration for ground school instruction, Mr. Henry A. Brady be engaged as Ground School Instructor on a twelve month basis with one month vacation at a salary of $2,760.00 per year. This motion was seconded by Mrs. Grieve and carried.

Upon the motion of Mr. Ferrall the Trustees approved the plan presented by the Board of Deans with regard to the relation of the Deans to budget making. Seconded by Mr. Simpson and carried.
Upon the motion of Mr. Barrett, Dan E. McMullen is appointed Athletic Trainer and Proctor at the Cowboy Dormitory at a salary of $1,200.00 to be paid from athletic funds, for the period September 1, 1941 to June 10, 1942. This motion was seconded by Mr. Johnson and carried.

Mr. Simpson moved that Dorothy Rae Speas be appointed Clerk in the Athletic Department at a salary of $1,100.00 for the period August 1, 1941 to June 30, 1942. Seconded by Mrs. Grieve and carried.

Mr. Simpson moved that the sum of $2,483.70 be returned to fraternities as reimbursement for overpayment on lot purchases in Fraternity Park. This is due to price reductions granted some time ago by the Board. This motion was seconded by Mr. Johnson and carried.

It was moved by Mrs. Cope, seconded by Mr. Johnson and carried that University officers be authorized to purchase not to exceed 60.0 acres adjacent to the Gillette Experiment Station at not to exceed a price of $10.00 per acre. This is in conformity with Chapter 34, Session Laws of Wyoming for 1941. This is subject to the approval of the abstract of title by the Attorney General.

Mr. Simpson moved, that not to exceed $200.00, be appropriated from Music Department equipment funds for the purchase of a piano for the Men's Residence Hall. This motion was seconded by Mr. Johnson and carried.

Upon the motion of Mr. Simpson the action of the Comptroller in incurring an expense of $481.50 for the installation of natural gas at the agronomy farm was approved. This motion was seconded by Mr. Johnson and carried.

It was moved by Mr. Simpson, seconded by Mr. Johnson and carried that University officers be authorized to execute an agreement to purchase and a warranty deed conveying Lot 4 Fraternity Park to Delta Delta Delta Sorority.

Upon the motion of Mr. Simpson the Executive Committee is authorized to take necessary steps to remodel the Normal and Commons Buildings, Seconded by Mr. Johnson and carried.
Mr. Johnson moved that University officer secure and report back to the Board, prices on land adjacent to and lying south and east of Fraternity Park, and also on the individual lots adjacent to the north side of the campus looking toward the procurement of options. This motion was seconded by Mr. Simpson and carried.

Recess 12:00 midnight.

9:00 a.m. Tuesday

Upon the motion of Mr. Simpson, Chris Jensen, Superintendent of Buildings and Grounds, is authorized to sign, on behalf of this Board, necessary papers covering the work of the University of Wyoming with the Works Progress Administration.

Mr. Ferrall moved that the work of the Alumni Executive Secretary be taken over by the Dean of Students. Seconded by Mr. Johnson and carried.

Mr. Johnson moved that $1,644.00 be added to the funds of the College of Education covering one-half of the salary of Dr. MacNeal who is transferred from the Student Welfare Department. The other one-half of Dr. MacNeal's salary is from the Department of Correspondence Study. The work of the Student Welfare Department is transferred to the Dean of Students without additional pay. Miss Justine Gentle, Secretary of the Student Welfare Department, is transferred to the offices of the Dean of Students and the Dean of Men. This motion was seconded by Mr. Sill and carried.

Mr. Barrett moved approval of the following appointments:

Floyd William Hoover, Principal of the University High School with the title of Assistant Professor of Education at a salary rate of $3,000.00 per year, effective September 1, 1941.

Ernest Eugene Hilton, Fifth Grade Critic Teacher in the Elementary Training School, with a title of Assistant Professor of Education, at a salary rate of $1,800.00 per year, effective September 1, 1941.

Randell D. Watkins, Assistant Professor of Physical Education
at a salary rate of $2,400.00 per year, effective September 1, 1941. This motion was seconded by Mr. Johnson and carried.

Mr. Simpson moved that the Board of Deans confer with the members of the Music Department with reference to changes proposed looking toward the revamped of the Department in order to better benefit the students of the State. Seconded by Mr. Ferrall and carried.

Architects William Dubois of Cheyenne and Eliot Hitchcock of Laramie then appeared before the Board with sketches and estimates of the proposed extensions of the gymnasium and armory building, at a cost of approximately $125,000.00. After discussion it was agreed that an effort should be made to have the entire cost of this building paid by the United States as a defense project. If this fails an effort will be made to obtain $25,000.00 from state defense funds, balance from the federal government. If this second suggestion fails an attempt will be made to obtain $12,500 from state defense funds, $12,500.00 from other sources and the balance from the United States.

Mr. Johnson moved, it was seconded by Mrs. Cope and carried, adoption of the recommendations of the joint Executive-Budget Committee meeting of April 29, 1941, as follows:

A meeting of the Budget Committee of the Board of Trustees was called to order at 8 P.M., April 29, 1941. The following members were present: Mr. Linn, Mrs. Grieve, Mr. Facinelli, Mr. Sill and Mr. Barrett.

Mr. Facinelli moved that the office of Purchasing Agent be abolished, that the office of the Comptroller and Secretary be combined and that the duties of the Purchasing Agent be assumed by the Deputy Treasurer of the Board with the assistance of one full-time clerk. This motion was seconded by Mr. Sill and carried.

Mr. Sill moved that the Personnel office be abolished, seconded by Mr. Barrett and carried.

It was moved by Mr. Facinelli, seconded by Mr. Barrett and carried, that the Student Welfare Office be discontinued.

Meeting adjourned at 2:30 a.m.
Mr. Facinelli then submitted his resignation as Comptroller effective July 1, 1941. This was accepted by the Board.

It was moved by Mr. Barrett, seconded by Mr. Sill and carried that Fay E. Smith be designated as Comptroller and Secretary of the Board without additional pay, effective July 1, 1941.

It was then moved by Mr. Barrett that a new instructor be allowed in the Agronomy Department at a salary not to exceed $2,400.00 per year, and also that a new instructor in Home Economics be allowed at a salary not to exceed $1,680.00 per year. These become effective September 1, 1941. Seconded by Mr. Sill and carried.

Dr. Pugh of Laramie then appeared before the Board to request that the present limit of 20 pledges for each fraternity be raised. After discussion Mr. Johnson moved that this matter of limiting pledges of fraternities and sororities be referred without specific recommendations to the Board of Deans, and that the Board of Trustees will accept the Deans' recommendation. This motion was seconded by Mr. Facinelli and carried.

The various University budgets were the next matter for consideration. After examination and discussion Mr. Ferrall moved that the Main University Budget be approved. This motion was seconded by Mrs. Cope and carried.

Mr. Barrett moved that the Athletic Budget be approved. Seconded by Mr. Ferrall and carried.

Mrs. Grieve moved that the Agricultural Extension budget be approved. Seconded by Mr. Barrett and carried.

It was moved by Mr. Sill, seconded by Mr. Barrett and carried that the State Farms budget be approved.

Mr. Sill moved that the Women's Dormitory budget be approved. Seconded by Mr. Barrett and carried.

Mr. Barrett moved, it was seconded by Mr. Sill and carried that the Men's Dormitory budget be approved.
Mrs. Grieve moved approval of the Union Dormitory budget. Seconded by Mr. Sill and carried.

Mr. Facinelli moved, seconded by Mr. Barrett and carried that the Student Health Budget be approved.

Mr. Fuller, Purchasing Agent was then called before the Board and informed of the consolidation of the offices of the Secretary and Comptroller and the Purchasing Agent. Mr. Fuller was offered the position of Manager of the University Bookstore at a salary of $1,500.00 per year. At his request, 30 days were allowed for him to give his reply to the Board.

Mr. Barrett then moved that the Attorney General be called upon for an interpretation of our Limited Service Plan as affecting Dr. Scott whose 70th birthday falls on July 1, 1941. This motion was seconded by Mr. Sill and carried.

The Board adjourned sine die at 5:00 o'clock p.m., June 10, 1941.

Fay E. Smith
Secretary