THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

June 2, 1947

For the confidential information
of the Board of Trustee
The meeting of the Board of Trustees of the University of Wyoming was called to order at 9:00 A.M., Monday, June 2. The following members were present: Mr. Burwell, Dr. Cunningham, Mr. Sullivan, Mr. Waterpaugh, Mr. Hansen, Miss Stolt, and Dr. Humphrey.

In the absence of the President and Vice President of the Board, the Secretary called the Board to order and requested the members to appoint a temporary Chairman. Upon the motion of Mr. Sullivan, seconded by Mr. Hansen and carried, Dr. Cunningham was unanimously elected temporary Chairman. Vice President McCraken arrived and presided at the afternoon session.

Upon the motion of Mr. Burwell, seconded by Mr. Sullivan and carried, the minutes of the meeting held May 12, 13, 14 were approved.

President Humphrey then presented the following list of candidates for degrees and diplomas as recommended by the President, faculty, and Deans. Upon the motion of Mr. Sullivan, seconded by Mr. Hansen and carried, they were so awarded.

**COLLEGE OF LIBERAL ARTS**

**Bachelor of Arts—with Honor**

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<td>Vivian Rose Anderson</td>
<td>Jean Charlotte Hall</td>
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<td>Virginia Darling Brack</td>
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<td>Alfred Christensen</td>
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<td>Francois H. Dickman</td>
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**Bachelor of Arts**

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<td>Ruth Carol Adams</td>
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<td>Patricia Ann Harrison</td>
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Mary Ann Beagney
Arthur L. Heward
Robert Franklin Jones
Mary Jeanne Kirch
Charlotte Sarah Krogdsdale
Eda Beatrice Leughlin
Jacob Robert Lebsack
James Roy Learned

Kathleen Swanton
William Harold Symans
Marie Madelene Toscano
Idella Hasler Vivion
Howard E. West
Louise Whitman
Jack Leslie Wienberg
Meredith Ernest Wrolstad

Bachelor of Science—with Honor
Gloria Parker Reeves

Bachelor of Science
Robert Randolph Burrwell
Genevieve Hamblin
Robert Dent Heatherington
Orin Ted Jones
Glenn Curry Kimble
William Lawrence Krogdsdale, Jr.

Joseph Daniel Kurtz
Wendell Douglas Lack
Eileen Nina McGraw
Margaret Altha Nelson
William Earnest Smedley, Jr.
Grace Tanner

Division of Commerce
Bachelor of Science—with Honor
Rose Colibraro

Bachelor of Science
Desmond J. Bennion
Clinton A. Black
Jack Waddell Burnett
James Carter Crump
Jim E. Dixon
L. Philipp House

Charles Edward Johnson
Ray Walter Miller
John Alfred Mokler
Charles Petersen
Frederick Deane Rider

Division of Music
Bachelor of Music—with Honor
Norma Elaine Walker

Bachelor of Music
Mary Louise Popp

COLLEGE OF AGRICULTURE
Division of Agriculture
Bachelor of Science—with Honor
Ivan Williams Snell
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<td>Bachelor of Science in Electrical Engineering—with Honor</td>
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<td>Neil Robertson Partridge</td>
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Bachelor of Science in Electrical Engineering
John Robert Anderson
Joseph Thomas Curry
Eugene S. Jones
James Thomas Morgan
Don Eugene Nelson
Carlo Piaia
Charles Henry Reals
Leo J. Ritter
Carl A. Ryan
Lewis William Scarbrough
Joseph Lyle Strohl

Bachelor of Science in General Engineering—with Honor
Benjamin Zimmerman

Bachelor of Science in General Engineering
Kenneth Neal Haulette
Harold Martin McCaskey
Wilson Francis McLaughlin
Jack Gillett Nelson
Carl Gilbert Ries

Bachelor of Science in Mechanical Engineering—with Honor
John William Zittermeister

Bachelor of Science in Mechanical Engineering
Donald Walter Ballhaus
William Paul Bush
Eugene Casper Chase
Harry Earl House, Jr.
Cecil Harold Johnson
Clyde Potter Matteson
Everett Lee Moffett
Paul Kiyoto Ogawa
Albert J. Oliver
Fred Thomas Smith
Vaughn Oakley Walsh
Robert James Woolf

COLLEGE OF EDUCATION
Bachelor of Arts—with Honor
John Robert Petro
Geraldine Ruth Pratt
Margaret Reusser Radburn

Bachelor of Arts
Marie Anderson
Dorothy Patricia Caldwell
Marcus L. Caldwell
Barbara Ann Elliott
Audrey Evans
Lois Margaret Jensen
Bernice Kennedy Jones
Richard Melvin Kohler
Vivian Elizabeth Plummer
Arthur Frank Ryan
Lawana Jean Shaul
Orval James Smith
Helen Pauline Strumpfler
Patsy Daven Wallace
Elizabeth Jean Wright

Bachelor of Science
Shirley Grace Baker
Leon Brown
Charlotte Crews
Albert P. Loxanc
Morris Lubarsky
Aldo T. Mori
The Board then recessed to enter the academic procession and attend Commencement.

At the afternoon session of the Board a discussion was held concerning correspondence between the Secretary and the Governor concerning sales
of University and Agriculture College grant lands. In the light of new information received from the Governor on motion of Mr. Hansen seconded by Mr. Sullivan, that when exigencies arise whereby it is advisable to sell certain tracts, that the State Board of Land Commissioners should consult with the Board of Trustees and give the Board information concerning the transaction. This motion was unanimously carried.

Mr. Burwell moved that the Comptroller and the State Auditor be authorized to make payroll deductions quarterly, from University employees who have signed voluntary written authorization to make such deductions, in payment of dues to the Blue Cross. This motion was seconded by Mr. Waterpauugh and carried.

Dr. Cunningham moved approval of the Comptroller's action in trading $1,300 worth of sewer pipe to the City of Laramie in exchange for a road grader. This motion was seconded by Mr. Sullivan and carried.

The Comptroller then read a report from the University Purchasing Office explaining how the insurance business is handled and the allocation of this business to the various insurance agents or agencies. The Board expressed its approval of this report and instructed the Comptroller to send a copy of the report to the several agents listed in an effort to explain to these men that the business is distributed fairly and equally among them.

Upon the motion of Mr. Burwell, seconded by Mr. Sullivan and carried, the following appointments were approved:

1. That there be authorized, effective September 1, 1947, the appointment of Miss Louise E. Roloff as Instructor in Physical Education and Health for Women, at a salary of $2,600 for the academic year 1947-48. Miss Roloff will replace Miss Alta Gaynor, who has resigned.
2. That there be authorized, effective September 1, 1947, the appointment of Mr. George T. Baxter as Instructor in Zoology, at a salary rate of $2,700 for the academic year 1947-48.

3. That there be authorized, effective September 1, 1947, the appointment of Mrs. Virginia K. Van Benschoten as Instructor in English, at a salary of $2,508 for the academic year 1947-48. She would replace Mr. Donald Low, whose appointment was approved by the Board at the May 12-14 meeting and who has since forwarded his resignation.

4. That there be authorized, effective September 1, 1947, the appointment of Mr. Bruce Rodgers as Assistant Professor of Music, at a salary of $3,000 for the academic year 1947-48. He would replace Miss Laura Ford who has resigned.

5. That there be authorized, effective September 1, 1947, the appointment of Mr. Samuel W. Harding as Assistant Professor of Physics, at a salary of $3,600 for the academic year 1947-48.

6. That there be authorized, effective July 1, 1947, the appointment of Mr. Maurice Neshew as Assistant Professor of Animal Production and Assistant in the Experiment Station, at a salary of $4,140 per year. Mr. Neshew is now Assistant Professor in Agricultural Extension. He would replace Dr. Lawrence Morris, who has resigned.

7. That there be authorized, effective September 1, 1947, the appointment of Mr. Howard E. Westcott as Associate
Professor of Physical Education for Men, at a salary of $3,465 for the academic year 1947-48. Mr. Westcott would serve as supply for Mr. Randall Watkins, who has been granted a Sabbatical leave for the academic year of 1947-48.

8. That there be authorized, effective September 1, 1947, the appointment of Mr. Robert I. Russin as Assistant Professor of Art, at a salary of $3,204 for the academic year of 1947-48.

Mr. Watenpaugh moved, it was seconded by Mr. Sullivan and carried, that Miss Agnes G. Gunderson, Associate Professor in Elementary Education, be granted a Sabbatical leave for the academic year 1947-48 in order that she may do graduate work in the field of elementary education. In accordance with University policy regarding Sabbatical leaves, Miss Gunderson would receive forty per cent of her salary during the period of her leave.

Mr. Sullivan moved that the sum of $4,000.00 be appropriated to the Geology department to take the place of a like amount of veterans fees which will not be paid to the University by the United States until later in the summer. This motion was seconded by Mr. Watenpaugh and carried.

Mr. Hansen then moved that an appropriation of $113.68 be made to the Law School to cover the inspection fee and expenses charged by the American Bar Association for the inspector from Boulder to Laramie and return. This motion was seconded by Mr. Sullivan and carried.

Dr. Cunningham moved that an appropriation of $2,500 be made to cover the traveling expenses and salaries of staff members, not on the eleven months basis, while making informational tours to various towns in the State for the purpose of consulting with High School graduates and their parents in an effort to have these prospective students enroll in the
University of Wyoming at an early date in order that any vacancies might be available by August 1 to out-of-state students. This motion was seconded by Mr. Sullivan and carried.

Mr. Burwell then moved that the Board amend its former action and underwrite the tour of the Modern Music and Theatrical Society to Rock Springs and Casper to the extent of $300.00 instead of $1,000 since the show will be given two times instead of three as originally planned. This motion was seconded by Dr. Cunningham and carried.

As several Trustees were absent at this meeting, those present agreed that the annual election of officers should be postponed until a later meeting when a larger attendance may be present. Under the by-laws of the Board, present officers will hold over until their successors are elected and qualified.

The Board then received Architect Porter and proceeded to open bids for the remodeling of the Bookstore-Art building as follows:

- Spiegelberg Lumber and Building Co. of Laramie
  $108,449.00
- E. C. Nickel Construction Co. of Laramie
  $99,500.00

After discussion Mr. Hansen moved that we accept the low bid of the E. C. Nickel Construction Co. for $99,500 which covers building construction only. The motion was seconded by Mr. Burwell and carried.

Mr. Waterpaugh then moved that the Comptroller advertise for bids for the plumbing, heating, and wiring of this building as soon as the plans and specifications are prepared by Architect Porter. The Executive Committee is authorized to meet and receive these bids and then take a poll of the other members of the Board before making award of the contract. The Comptroller is also requested to ask the Attorney General of the State if contract letting by this method is legal. This motion was seconded by Mr. Hansen and carried.
Mr. Burwell then moved that the State Department of Vocational Rehabilitation be allowed the same half tuition rate privileges at the Northwest Center that the University has extended to them on the Laramie campus, plus full laboratory, library, and other special fees. This motion was seconded by Mr. Sullivan and carried.

Mr. Hansen then moved that in accordance with the recommendation of President Humphrey, one of the Rocky Mountain Gas Company's scholarships be available to a student selected from the Cody-Powell-Lovell-Nechette area in the value of $200.00 be honored at the Northwest Center at Powell if the student wishes to attend the Center instead of the University. This motion was seconded by Mr. Burwell and carried.

Upon the motion of Mr. Burwell the Board approved the "Memorandum of Understanding Between the University of Wyoming and School District No. 1, Park County, Wyoming" as follows, fixing the cost of instruction at not over $4.00 plus fees per quarter hour for civilian students and $100.00 plus fees per quarter for veterans students. This motion was seconded by Mr. Sullivan and carried.

MEMORANDUM OF UNDERSTANDING
BETWEEN THE UNIVERSITY OF WYOMING
AND SCHOOL DISTRICT NO. 1, PARK COUNTY, WYOMING

It is understood and agreed that the University of Wyoming will continue to operate the University Center opened in September 1946 at Powell, Wyoming under the following conditions, to-wit:

It is understood and agreed that the University of Wyoming will furnish supervision and direction at University expense and that School District No. 1, Park County, will furnish the following: buildings, such equipment as library, laboratories, commercial, shop, etc.; needed administrative and instructional supplies; and janitorial and
and secretarial service. The cost of instruction will be paid for by a tuition fee of not over $4.00 per quarter hour for civilian students and $100.00 per quarter for veteran students; and the customary laboratory fees charged for similar courses at the University of Wyoming. If, at the end of each academic year, it is found that a surplus has accrued to the Northwest Center account of the University in the operation of the Center, the University agrees to use some or all of this surplus in consultation with the Board of Trustees, School District No. 1, Park County, for the further development of the Center or as a reserve.

The University further agrees that it will furnish sufficient full time instructors and/or sufficient part time instructors to provide for the instructional needs at the Center based upon the enrollment.

It is further agreed that the University will operate out of School District No. 1, Park County, a general extension service, offering such work at such places as may be desired and for which there is sufficient enrollment to pay the cost of instruction.

It is further agreed that the University will, in the development program of the Center, give agricultural extension demonstrations and will develop a program of agricultural research appropriate to the needs of the Big Horn Basin to the extent of funds available.

It is understood and agreed that School District No. 1, Park County will continue to maintain a levy for the operation of the Center, not less than 1.333 mills nor
more than 2.0 mills; this to be used for the support of the Center.

It is further understood and agreed that the calendar of the Center will coincide with the calendar of School District No. 1, Park County.

It is further understood and agreed that the Director will be responsible for the work of the Center, including registration, collection of fees, academic records, and instruction of students enrolled for work at the college level. The Director in consultation with the superintendent of schools shall develop plans for the cooperative use of buildings, plans for the calendar, use of libraries, janitorial service, and plans for that part of the budget which involves funds from the school district.

It is further understood and agreed that the University and School District No. 1, Park County, working through their duly authorized officials, may employ teachers jointly for the University Center and the Powell Public Schools. Also, should School District No. 1, Park County, desire to employ teachers for courses of college level beyond the number which the University can furnish, it will have the privilege of doing so, provided the teachers employed meet the standards of the University department head, the dean of the college concerned, and the director of adult education and community service at the University.

It is further understood and agreed that, when the student enrollment increases and the needs of the Center for additional courses become apparent, the University will
furnish additional instruction on the same basis as for the
courses already in operation.

President, University of Wyoming                      President, Board of Trustees
                                                    of University of Wyoming

Supt. School Dist. No. 1 Park
County                                                   President, Bd. of Trustees,
                                                        School District No. 1

Mr. Sullivan then moved that the ASUW budget for 1947-48 be approved.
This motion was seconded by Mr. Burwell and carried.

Mr. Watenpaugh then moved that budgets for the Bookstore, Commons,
Knight Hall Food Services, Wyoming Union, Hoyt Hall, Knight Hall Dormi-
tory, Men's Hall, Housing for Married Students, Butler Rats, Southwestern
Wyoming Workshop School at Afton, Northeastern Wyoming Workshop School
at Gillette, and Northwest Center at Powell be approved. This motion
was seconded by Mr. Burwell and carried.

Mr. Hansen moved, it was seconded by Mr. Sullivan and carried, that
the Comptroller be authorized to issue revenue bonds from time to time as
needed for the construction of a Men's Dormitory, addition to Knight Hall
Dormitory including food services, and the Bookstore-Art building, in an
amount not to exceed $1,350,000, bonds to mature serially over a period
of thirty years at an interest rate not to exceed 2% and in denominations
of $4,000, $5,000, $6,000 each in accordance with Chapter 161,
Session Laws 1947.

The Board then received James Simon, Director of the Jackson Hole
Wildlife Park, who appeared at the invitation of the Board to speak of
the proposed Cooperative Research Project to include the University of
Wyoming with several other universities for work in the Park and sur-
ronding areas. After discussion, Mr. Burwell moved that President
Humphrey be authorized to make such an agreement with Mr. Simon, to select two members of the faculty to work there this summer, and that these men be paid the regular summer school salary rates, their expenses will be paid by Mr. Simon from New York Zoological Society funds. This motion was seconded by Mr. Sullivan and carried.

Mr. Watenpaugh then moved that a one-year scholarship covering tuition only, and no other fees, be extended to Roger Jensen of Sheridan, he being the boy who produced the champion hen known as the "slick chick". This motion was seconded by Mr. Sullivan and carried.

The Board adjourned at 6:40 P.M.

Respectfully submitted,

Fay E. Smith
Secretary