

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

July 1, 1940

For the confidential information
of the Board of Trustee

A meeting of the Trustees of the University of Wyoming was called to order at 10:00 a.m. July 1, by President Bond. The following answered roll call: Mrs. Grieve, Mr. Bond, Mr. Marshall, Mr. Facinelli, Mr. Linn, Mr. Barrett, Mr. Sill, Governor Smith and President Crane.

Roll call

Mr. Marshall moved that the action of the Executive Committee to further the National Defense program be approved and that President Crane is authorized to enter into a contract with the Federal Government for the Summer Pilot Training Program and that we continue the authority given to the President of the Board to call a special meeting of the Board if necessary. This motion was seconded by Mr. Barrett and carried.

National Defence
Summer Pilot
Training Program

Special meeting if
need be.

Then followed a discussion of the renewal of contracts for Miss Reid and Miss Gunderson. Dean Schwiering came in. Mrs. Grieve moved that Miss Reid and Miss Gunderson, be informed that there had been discussion of renewal of their contracts; that the Board approves the recommendation of Dean Schwiering for the renewal; that the Dean inform them that there must be no further criticism and that reelection is not a complete exoneration. This motion was seconded by Mr. Barrett and carried.

Miss Reid or
Miss Gunderson

Mr. Barrett moved that Arthur Schweitzer be reappointed visiting instructor in Economics at the same salary. This motion was seconded by Mr. Marshall and carried.

Arthur Schweitzer

Mr. Facinelli moved that Francis W. Weitzmann, Associate Professor of English, be granted a year's leave of absence without pay, his return to the University to be on the call of the institution. This motion was seconded by Mr. Barrett and carried.

Francis Weitzmann

Mr. Linn moved that the contract of Mr. R. L. Markley, Assistant Professor of Physical Education and Acting Director of the Department of Physical Education, be not renewed. This motion was seconded by Mr. Facinelli and carried.

R. L. Markley

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Mr. Marshall moved that the appointments of Dr. Winifred Ingersoll, Assistant Student Health Physician; Mr. John W. Myers, County Agent of Carbon County; Miss Eleanor Long, Wyoming Union Dietitian; Mr. Weldon Litsey, Instructor in Modern Languages; and Mr. Daniel M. Reaugh, Associate Professor of Law made by the Executive Committee be confirmed. This motion was seconded by Mr. Barrett and carried.

Dr. Winifred Ingersoll
Mr. John Myers
Miss Eleanor Long
Mr. Weldon Litsey
Mr. Daniel Reaugh

Mr. Facinelli then moved that Mr. George E. Hollister be appointed Director of Elementary Education and Principal of the Elementary Training School, with the rank of Assistant Professor, at a salary of \$3,000.00 per year, effective September 1, 1940. This motion was seconded by Mr. Sill and carried.

Geo. E. Hollister

Mr. Sill then moved, seconded by Mr. Marshall and carried, that Mr. Dean G. Nichols be appointed Assistant Professor of English, at a salary of \$2,640.00 per year, effective September 1, 1940. Mr. Nichols succeeds Dr. Louis A. Mallory.

Dean G. Nichols

Mr. Marshall moved that Mr. Hugh W. Hetherington be appointed Assistant Professor of English, at a salary of \$2,208.00 per year, effective September 1, 1940. Dr. Hetherington succeeds Dr. F. W. Weitzmann. This motion was seconded by Mr. Barrett and carried.

Hugh Hetherington

Mrs. Grieve moved, seconded by Mr. Marshall and carried that Mr. Edward G. Fisher be appointed Instructor in English, at a salary of \$1,800.00 per year, effective September 1, 1940. Mr. Fisher succeeds Dr. A. G. Delmarsh Jr.

Edward G. Fisher

It was moved by Mr. Facinelli, seconded by Mrs. Grieve and carried that Mr. James Curtis Stratton be appointed Supply Instructor in English, at a salary of \$1,800.00 per year, effective September 1, 1940. Mr. Stratton will serve as supply for Professor Gerling who has been granted Sabbatical leave.

James Curtis Stratton

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Mr. Marshall moved seconded by Mrs. Grieve and carried that ^{Verne}~~Vernon~~ ^{Varineau}~~Varino~~ be appointed Instructor in Mathematics, at a salary of \$1,800.00 per year, effective September 1, 1940. Mr. Varino succeeds Dr. Thomas C. Doyle resigned.

Vernon J. Varino

Mr. Barrett moved, seconded by Mr. Sill and carried that Mrs. Marguerite Bedford be appointed Director of Merica Hall and Assistant Dean of Women, with the rank of Assistant Professor, effective September 1, 1940. Mrs. Bedford is to receive \$90.00 per month while Director of Merica Hall, and \$100.00 a month as Director of the new dormitory when it is opened. Mrs. Bedford succeeds Miss Margaret Hamilton who has resigned.

Mrs. Marguerite Bedford

Mrs. Grieve moved, seconded by Mr. Sill and carried that Mr. Maurice H. Mesheu, be appointed Extension specialist in Poultry, at a salary of \$2,400.00 per year, effective July 1, 1940. Mr. Mesheu succeeds Mr. Oliver N. Summers.

Maurice Mesheu

It was moved by Mr. Facinelli, seconded by Mr. Marshall and carried that the following appointments for the Summer Short course in Civilian Pilot Training be approved:

Appointments for Summer Short course in C.A.A.

Mr. H. A. Brady, Ground School Instructor at a salary of \$425.00
Dean R. D. Goodrich, Flight Theory, at a salary of \$75.00
Mr. E. L. Hays, Engines, at a salary of \$25.00
Mr. Palmer Steen, Supervision of Students, at a salary of \$150.00

Brady
Goodrich
Hays
Steen

Mr. Sill moved that Dr. S. H. Knight, Chairman of the Department of Geology, be granted Sabbatical leave for the Fall and Winter Quarters of 1940-41. This motion was seconded by Mr. Facinelli and carried.

Dr. S.H. Knight

It was moved by Mr. Facinelli, seconded by Mr. Marshall and carried that Mr. Glen Hartman, Associate Professor of Agronomy, be given leave without pay, for the period from August 21, 1940 to August 20, 1941, in order that he may continue to serve as State Representative of the Bureau of Agricultural Economics.

Glen Hartman

Mr. Barrett then moved reappointment of Thomas H. Frazer at a salary rate of \$2,160.00 and Mr. Robert Eslich at a salary rate of \$2,004.00 for twelve months service for the period beginning September, 1, 1940. These men are supply for Mr. Hartman. This motion was seconded by Mr. Facinelli and carried.

Mr. Barrett moved that the request of Mr. A. J. McGaw, Assistant Professor of Civil Engineering, to serve as City Engineer of Laramie for the period of September 15, 1940, to January 7, 1941 on a part-time basis be laid over until the September meeting of the Board. This motion was seconded by Mr. Sill and carried.

Mr. Facinelli moved approval of the following resolution, seconded by Mr. Barrett and carried:

WHEREAS the Trustees of the University of Wyoming have heretofore authorized the issuance of a series of bonds in the aggregate principal amount of \$240,000.00 for the purpose of constructing, furnishing and equipping a women's dormitory on the campus of the University of Wyoming at Laramie pursuant to Chapter 119 of the Session Laws of Wyoming 1939, and

WHEREAS said bonds constitute a direct lien and charge upon the income derived from rentals collected for the use of rooms in said building:

NOW THEREFORE BE IT RESOLVED that the income derived from the rental for use of rooms in said dormitory sufficient to meet amortization payment thereunder as they become due is hereby pledged for the repayment of said bonds both as to principal and interest, and that said bonds, both as to principal and interest, shall constitute a direct lien and charge thereon.

Then followed a report of the Retirement Committee. Dean Arnold, Dean Schwiering and Mr. Fuller came in. After discussion, Mr. Marshall moved that no University funds are involved in payment of premiums under this

Thomas Frazer
Robert Eslich

A. J. McGaw

Resolution
Issuance of
Bonds for Women's
Dormitory

Retirement Comm.
Report

proposed retirement plan, that the President is authorized to expend not to exceed \$350.00 for the services of an Insurance expert if, in the opinion of the Attorney General, such an expenditure is legal. This motion was seconded by Mr. Barrett and carried.

President Bond and President Crane then reviewed several requests for advertisements in special editions of newspapers. Mr. Linn moved that we reaffirm our former stand against paid advertising. Mr. Barrett seconded the motion and it was carried.

*Paid Advertising
stand*

Professor Sink and Dean Goodrich appeared before the Board for a discussion of the renewal of Professor Sink's contract. At the request of President Bond Mr. Barrett presided. After the discussion and a hearing during which several witnesses were interviewed, President Bond resumed the chair. Mr. Barrett moved that we find the charges against Professor Sink have not been substantiated; that we continue his employment without contract; that Doctor Crane be instructed to advise Professor Sink that there are many things in the evidence that do not appeal to the Board; that he try to find other employment in the near future; and that he try to improve his relationship with other members of the faculty. This motion was seconded by Mr. Sill and carried.

Prof. Sink hearing

Mr. Okie Blanchard then appeared before the Board to ask permission to construct an athletic dormitory. Mr. Facinelli moved that the President of the University be given authority to seek legal opinion as to the validity of our actions and, if valid, through him grant authority for the erection on the campus of an athletic dormitory, in accordance with plans submitted and that we, in turn, contract to lease or purchase over a period of five years at a charge not to exceed \$200.00 monthly. This motion was seconded by Mr. Sill and carried.

*Okie Blanchard
Athletic Dorm.*

Then followed the election of Board officers. It was moved by Mr.

*Election of Board
Officers*

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Barrett, seconded by Mr. Sill and carried that all the present officers be continued as follows: Wallace C. Bond President; D.P.B. Marshall Vice-President, Victor J. Facinelli Treasurer; Fay E. Smith Secretary. The Executive Committee: Wallace C. Bond, Harriett T. Grieve, Victor J. Facinelli and Ralph S. Linn.

It was moved by Mrs. Grieve and seconded by Mr. Sill and unanimously carried that the Secretary be instructed to write a note to Mrs. Plummer expressing the sympathy of the Trustees because of her illness.

(Mrs. Plummer sympathy
vote

Mr. Marshall moved that Mr. George F. Gerling, Assistant Professor of English and University Editor, be granted Sabbatical leave for the Fall and Winter Quarters of 1940-41 on the usual Sabbatical leave terms, and leave without pay for the Spring quarter of that year. This motion was seconded by Mr. Barrett and carried.

Geo. F. Gerling

Mr. Marshall moved approval of the following reappointments which had been held by request of the State Department of Education pending negotiations under the Smith Hughes Act.

Reappointments

| | |
|--------------------------|------------|
| Professor S. H. Dadisman | \$3,024.00 |
| Miss Veva Lukin | 2,628.00 |
| Mr. L. S. Crawford | 2,700.00 |
| Mrs. Verna Hitchcock | 900.00 |

Dadisman
Lukin
Crawford
Hitchcock

The \$900.00 allotted for Mrs. Hitchcock is for four months service the balance to be paid direct by the State Department. This motion was seconded by Mr. Barrett and carried.

\$900.00 allotted
for Mrs. Hitchcock

Mr. Barrett moved that all employees in the offices of the Secretary, The Fiscal Agent and the Superintendent of Buildings and Grounds be continued without contract at the same salary, pending reorganization of the business offices. This motion was seconded by Mr. Sill and carried.

Contracts held
pending reorganization
of business Office

Mr. Linn moved that a contract be let to the Consolidated Chimney Company for the sum of \$1,145.00 covering repair to the power plant chimney. This motion was seconded by Mr. Facinelli and carried.

Contract let to
Consolidated
Chimney Co. for
repair of P.P. Chimney

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Mr. Linn moved that the proper University officers take out liability insurance in the amount of \$5,000.00 to \$10,000.00 for 90 days on the various University cars assigned to Science Camp. Policy to bare the clause recommended by the Attorney General to the effect "that the insurance company will not raise the defense that the State cannot be sued without its consent", and that the policy be made in favor of the Board of Trustees of the University, members of the Board as individuals, and all officers and employees as individuals. The policy is to carry \$5,000.00 property damage. Meanwhile University officers will investigate and report to the Board at the next meeting the possibility of insurance for all motor equipment. This motion was seconded by Mrs. Grieve and carried.

Insurance on
Science Camp
Cars.

Mr. Barrett moved that book fines collected by the Library from the students be made available to the Library for the purchase of books throughout the year 1940-41. This motion was seconded by Mr. Facinelli and carried.

Library book
fines

It was moved by Mr. Marshall, seconded by Mr. Linn and carried that the cafeteria budget be approved for the period July 1, 1940 to March 15, 1941. It is expected that the dining room in the new Women's Dormitory will be ready for use at that time.

Cafeteria budget
approved

Mr. Barrett moved that the salary of F. Elton Davis, Manager of Interecollegiate Athletics, be fixed at \$3,500.00 for 12 months' service effective July 1, 1940. This salary will be divided in accordance with services rendered as Mr. Davis will continue his summer duties as Manager of the University camp. This motion was seconded by Mr. Marshall and carried.

F. Elton Davis
salary
\$3,500.00

Upon the motion of Mr. Barrett, seconded by Mr. Marshall and carried, the Athletic Budget was approved.

Athletic Budget
Approved

Upon the motion of Mr. Linn, seconded by Mr. Marshall and carried the Wyoming Union budget was approved.

Wyoming Union
Budget Approved

Mr. Marshall moved approval of the A.S.U.W. Budget, seconded by Mr. Barrett and carried.

Upon the motion of Mr. Sill, seconded by Mr. Barrett and carried, the Agricultural Extension Budget was approved.

Mr. Barrett moved that the salary of Major Louis Knicker, Military Property Custodian, be fixed at \$1,200.00 for the coming year. This motion was seconded by Mr. Sill and carried.

Mr. Marshall moved that the operating Budget be approved, subject to the modifications made by the Board to day as follows:

The various appointments, special appropriations, resignations and leaves of absence as appearing in these minutes; the sixty five salary raises of \$60.00 each as listed in the president's report; the special appropriations appearing on page 26 of the president's report; increases in Student Fee income of \$990.00 and the following decreases

| DEPARTMENT | ORIGINAL APPROPRIATIONS | CORRECTED APPROPRIATIONS |
|-------------------------------|-------------------------|--------------------------|
| Graduate Study | \$ 840.00 | \$ 600.00 |
| Alumni Contingent | 2,100.00 | 1,900.00 |
| Insurance, Bonds and Burglary | 1,100.00 | 800.00 |
| Botany Equipment | 300.00 | 0 |
| Commerce Assistants | 1,030.00 | 850.00 |
| Commerce Contingent | 188.00 | 150.00 |
| History Assistants | 420.00 | 0 |
| P. E. Men Medical Exams | 150.00 | 0 |
| P. E. Women Medical Exams | 150.00 | 0 |
| Psychology Graduate Asst. | 450.00 | 0 |
| Political Science Contingent | 450.00 | 200.00 |
| P. E. Men Laundry | 900.00 | 800.00 |

These changes leave an unappropriated balance in the Main University Budget of \$18,046.60. This motion was seconded by Mr. Linn and carried.

Mr. Linn moved that the President of the Board be authorized to call a special meeting of the Trustees in about thirty days for consideration of the employment of a comptroller. This meeting should coincide with the meeting of the Executive Committee. This motion was seconded by Mr. Barrett

G.S.U.W. Budget
Approved

Agr. Ext. Budget
Approved

Major Louis Knicker
salary \$1,200.00

Operating Budget
approved subject
to modifications

Changes in
Operating Budget

Special meeting
to be called in
30 days to employ
comptroller

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and carried.

Mr. Marshall moved approval of the following special appropriations,
seconded by Mr. Sill and carried.

\$ 500.00 for grass seed and W.P.A. materials

1,000.00 for student labor.

The Board adjourned at 11:30 p.m. Tuesday July 2, 1940.



Fay E. Smith
Secretary

Special Appropriations
Student Labor
Grass seed
W.P.A. materials
Adjournment