

**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE TRUSTEES**

**March 17, 1941**

**For the confidential information**  
**of the Board of Trustee**

49447 CURTIS 1000 INC., ST. PAUL, HARTFORD

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order at 9 A.M., March 17, 1941. The following answered roll call: Mr. Linn, Mr. Barrett, Mr. Ferrall, Mr. Johnson, Mrs. Grieve, Mrs. Cope, Mr. Simpson, Mr. Facinelli, Mr. Sill and Dr. Crane.

*Roll Call*

The first order of business was the election of officers to fill vacancies caused by the expiration of the terms of Mr. Bond and Mr. Marshall. Mr. Sill nominated Mr. Linn as President of the Board. Mr. Simpson moved that nominations cease and that the secretary cast a unanimous ballot for Mr. Linn as President. This motion was seconded by Mr. Facinelli and carried. Mr. Simpson nominated Mrs. Grieve as Vice-president. Mr. Facinelli moved that nominations cease and that the secretary be instructed to cast a unanimous ballot for Mrs. Grieve as Vice-president. This motion was seconded by Mr. Barrett and carried. Mr. Barrett then nominated Mr. Sill as a member of the Executive Committee. Mr. Johnson moved that nominations close and that a unanimous ballot be cast for Mr. Sill. This motion was duly seconded and carried. Mr. Sill moved that Mr. Ferrall and Mr. Johnson be included as members of the Athletic Committee to serve with Mr. Simpson and Mr. Barrett. This motion was seconded by Mrs. Grieve and carried.

*Election of Officers*

The minutes of November 15th were approved as read.

*Minutes Read*

Upon a motion by Mr. Barrett the Comptroller was requested to follow up on a sale of a generator as authorized at the November meeting. He is to inform the Sunshine Laundry Company of Denver that we hold them to the sale contract and that they should either complete the transaction or find us a buyer. This letter is to be registered and return receipt requested. This motion was seconded by Mrs. Grieve and carried.

*Sunshine Laundry Company generator Sale.*

The Trustees then received the following committee: Dr. Stebner, Chairman, Mr. Lapman, Mr. Fitch, Mr. Moyer, Mr. Holland and Mr. Coulthard from Laramie; Mr. Elliott, Mr. Rugg and Mr. Goodrich from Wheatland; and Grover

*Committee on renewal of Crane's contract received*

49447 CURTIS 1009 INC., ST. PAUL, HARTFORD

Ries, representing the Student Senate. This committee spoke in behalf of the renewal of Dr. Crane's contract. Mr. Ries presented a petition from the student body.

Mr. Ferrall moved that the publisher or editor, either or both, of the two Laramie newspapers be invited to sit with our Board under such rules and regulations as the Board might adopt. This motion was seconded by Mr. Simpson and carried. Mr. Barrett moved that the President of the Board appoint a committee of three to draw up these rules and regulations. This motion was seconded by Mr. Facinelli and carried. Mr. Ferrall, Mr. Facinelli and Mr. Barrett were appointed.

Mr. Barrett moved approval of the Comptroller's action in authorizing sick leave to P. M. Shafer, carpenter, in accord with University rules. This motion was seconded by Mr. Johnson and carried.

Mr. Barrett moved approval of Executive Committee's action on collection of a fee of fifty cents per student per quarter covering student admittance to all activities of the Public Exercises Committee, effective September 1941. This motion was seconded by Mr. Johnson and carried.

Mr. Johnson moved that students taking first year advanced military courses be assessed the \$15.00 deposit. This motion was seconded by Mr. Ferrall and carried.

It was moved by Mr. Johnson, seconded by Mr. Barrett and carried, that the salary of Harry McMillan, County Agent of Fremont County, be increased \$236.00 per annum from \$2364.00 to \$2600.00; that the salary of Louis Schilt, County Agent of Laramie County, be increased \$120.00 per annum from \$2820.00 to \$2940.00; and that the salary of Morris Meshew, Poultry Specialist, be increased \$200.00 from \$2400.00 to \$2600.00 per annum, all effective April 1st, 1941.

Mr. Barrett moved that the Comptroller be authorized to expend a reason-

*Newspaper Men  
to sit with Board  
under rules adopted*

*Committee to draw  
up rules appointed*

*P.M. Shafer sick  
Leave.*

*Students to be  
assessed 50¢  
Per quarter for  
Public Exercises.*

*Assess Advance  
Military students  
\$15.00 deposit*

*Salary raises  
Harry McMillan  
Louis Schilt  
Morris Meshew*

49247 CURTIS 1009 INC., ST. PAUL, MARYFORD

able sum not to exceed \$500.00 for the construction of a dipping vat at the Stock Farm. This motion was seconded by Mr. Johnson and carried.

*Dipping Vat to  
be constructed*

Mr. Barrett moved that the Comptroller and Superintendent of Buildings and Grounds be authorized to expend not to exceed \$750.00 to waterproof the reservoir on the east campus. Mr. Barrett suggested the possibility of using bentonite for this purpose. Motion was seconded by Mr. Johnson and carried.

*Waterproofing  
Reservoir*

Mr. Simpson moved approval of Comptroller's action in authorizing the repair of three base viols for the Music Department not to exceed \$75.00. This motion was seconded and carried.

*Repair of 3  
base viols*

Upon motion of Mr. Barrett, the Rural Electric Company of Pine Bluffs, Wyoming, was granted a perpetual right-of-way for a power line along the west and north boundaries of the Archer Farm in Section 27, T 14N, R 65W, subject to the approval of the Attorney General. This motion was seconded and carried.

*Perpetual right-of-way  
for a power line  
Granted across  
Archer Farm.*

The Board recessed for lunch.

Reconvened: 1:45 P.M.

Mr. Ferrall moved and it was seconded by Mr. Johnson and carried that the Board go into executive session.

Upon motion by Mr. Johnson seconded by Mr. Ferrall and carried by roll call vote as follows: Mrs. Grieve, yes; Mr. Facinelli, no; Mr. Barrett, yes; Mr. Sill, yes; Mr. Simpson, no; Mrs. Cope, yes; Mr. Ferrall, yes; Mr. Johnson, yes; Mr. Linn, yes; the Board adopted the following resolution:

*Dr. Crane Contract  
released.*

"Serious differences on policy having arisen between the President, Dr. Crane, and this Board and it appearing to be to the best interests of the University to terminate his tenure of office with the University, the Board hereby terminates his services as of this date and agrees to pay the balance due on his contract and to pay him an additional three thousand dollars and permit him and his family to occupy the University house to the end of his contract June 30, 1941."

*\$3000.00 extra  
Payment allowed.*

The Board recessed at 6:30 P.M.

10:30 A.M., March 18, 1941.

The Trustees heard the report of the Athletic Committee. Mr. Sill moved that the powers of this Board in so far as they pertain to athletics be vested in the Athletic Committee of four Trustees, subject to review by the Board. This motion was seconded by Mrs. Cope and carried.

Major Daly, Dean of Men, was invited in for a conference regarding the title and duties of Mr. C. H. Blanchard retiring football coach. After discussion, Mr. Simpson moved that Mr. Blanchard be made Dean of Students at a salary of \$4000.00 per year, effective today. This motion was seconded by Mr. Ferrall and carried.

The Board recessed for lunch.

Reconvened: 2 P.M.

Mr. Simpson moved adoption of the recommendation of the Athletic Committee that Coach Shelton be given a three year contract effective July 1st, 1941, at a salary of \$4,000.00 per year. Motion was seconded by Mr. Sill and carried.

Mr. Barrett moved an appropriation of \$200.00 for extra expense for the trip of the basket ball team to Kansas City. This motion was seconded by Mrs. Grieve and carried.

Dean Miller of the College of Liberal Arts, Dean Hill of the College of Agriculture, Dean Goodrich of the College of Engineering, Dean Arnold of the College of Law, Dean Schwiering of the College of Education and Miss Moen were called before the Board and organized as a Board of Deans with Miss Moen as Executive Secretary.

The Trustees were given information that the Association of University Governing Boards might accept our invitation to hold their next national convention at the University of Wyoming. Upon the motion of Mr. Ferrall, seconded by Mr. Barrett and carried, Mrs. Grieve and Mr. Sill were appointed

*Athletic Committee  
to handle all  
athletics*

*C.H. Blanchard  
to be Dean  
of Students.*

*Coach Shelton  
given 3 yr.  
Contract.*

*Appropriation  
for basket ball  
Trip.*

*Organization  
of Board of Deans*

*Association of  
Uni. Governing  
Boards may hold  
Convention here*



a committee in charge of local arrangements for handling this meeting.

It was then moved by Mr. Simpson, Seconded by Mr. Ferrall and carried that all seniors called to the colors after this date be awarded their degrees if recommended by their respective Deans.

*Seniors called to colors to be awarded Degrees*

The Secretary was instructed to acknowledge a gift of an x-ray machine donated to our Department of Physics by Dr. L. D. Johnson of Casper.

*Gift of X-ray Machine*

Upon motion of Mr. Simpson the First National Bank and the Albany National Bank of Laramie were designated University depositories for the coming year. The motion was seconded by Mr. Johnson and carried.

*Depositories Named*

Mr. Simpson moved, it was seconded by Mr. Barrett and carried, that the Executive Committee be authorized to confer with the Governor to obtain a grant of \$25,000.00 for building the W.P.A. Armory project or to make such other financial arrangements to raise this sum as they deem proper under the circumstances. The Committee is authorized to obtain the assistance of any administrative or faculty members to prepare the application for the project. The Executive Committee is further authorized to approve plans and the application, and sign all papers if and when the arrangements with W.P.A. authorities have been completed. The Executive Committee is also empowered to use such money for expenses as they deem necessary to carry out as above and to obtain architectural services.

*Executive Committee to confer with Governor about \$25,000.00 WPA grant for Armory.*

It was then moved by Mr. Johnson, seconded by Mr. Simpson and carried, that the list of student fees appearing in the President's report be corrected and as corrected be approved and printed in the new catalogue.

*Approval of Student fees*

Upon motion of Mr. Barrett, Miss Marjorie Nye was appointed Home Demonstration Agent of Fremont County at a salary of \$1,920.00 per year, effective April 1, 1941. The motion was seconded by Mrs. Cope and carried.

*Marjorie Nye appointed Home Demonstration*

It was then moved by Mr. Barrett, seconded by Mr. Facinelli and carried, that Robert Mylroie be appointed County Agent of Weston County at a salary of

*Agent of Fremont County*

49447 CURTIS 1009 INC., ST. PAUL, MINN.

\$2,300.00 per year effective April 1, 1941, if he is able to secure deferment of his call to army service.

It was moved by Mr. Barrett, seconded by Mrs. Cope and carried, that the Comptroller be authorized to take out a blanket insurance policy covering all motor vehicles belonging to the University. Property damage insurance is to be \$5,000.00 and public liability is to be for \$5,000.00 to \$10,000.00 at an annual premium cost not to exceed \$346.12.

*Blanket insurance  
on University  
Motor vehicles*

Architect Hollo, representing Delta Delta Delta Sorority, then appeared before the Trustees with plans for the house which the sorority wishes to build in Fraternity Park and requested that Lot No. 4 be reserved. Mr. Ambrose appeared later before the Board and gave his approval of the plans and the proposed location. The Trustees requested information regarding the financial affairs of this organization.

*Delta Delta Delta  
apply for house  
building permit.*

The Board recessed at 5:30 P. M.

The Athletic Committee met with Coach Oakes late that evening and called in the Trustees. After discussion, Mr. Barrett moved that a contract be offered to Mr. Bernard F. Oakes as head football coach for a period of three years, effective April 1, 1941, at a salary to be set at \$4,000.00 for the first year, \$4,500.00 the second year and \$5,000.00 the third year. Motion was seconded by Mr. Johnson and carried. Mr. Oakes accepted this contract. Mr. Barrett then moved that Coach Oakes be allowed the customary \$300.00 for moving expenses from Urbana, Illinois, to Laramie and that his expenses for this present trip to Laramie and to Casper for the State Basket Ball Tournament be allowed by the Board. This motion was seconded by Mr. Simpson and carried. Mr. Barrett then moved that Coach Oakes be permitted to choose such assistants as he might desire, not to exceed three and report back his recommendations at approximately the present salaries. Motion was seconded by Mr. Johnson and carried.

*Bernard Oakes  
appointed football  
coach.*

*Oakes and  
Shelton to  
pick own assistants*

49447 CURTIS 1000 INC., ST. PAUL, HARTFORD

Mr. Simpson moved that Coach Shelton be hereby authorized to select his own assistant coaches, seconded by Mr. Barrett and carried.

10:30 A.M., Wednesday, March 19, 1941

It was moved by Mr. Ferrall, seconded by Mr. Simpson and carried, that the position of Coordinator of Athletics be abolished.

*Abolished Coordinator  
of Athletics.*

The Board of Deans with the Executive Secretary then came before the Board and offered the following charter.

"The Board of Deans and the Executive Secretary, acting as nearly as possible in accordance with the past action of the President's Office and in cooperation with the Comptroller, shall handle all matters, except athletics, which are not within the discretion of the Deans of the Colleges or the heads of other agencies of the University Administration."

*Charter of Board  
of Deans.*

It was moved by Mr. Barrett, seconded by Mr. Sill and carried, that this charter be adopted.

After discussion and a report by the Board of Deans, Mr. Barrett moved that the organization with Dean Hill as Chairman and Miss Moen as Executive Secretary be approved and that a vote of thanks be extended to them for their splendid cooperation. The motion was seconded by Mr. Simpson and carried. Each Dean was then requested to submit a report of his staff with recommendation for reemployment during the coming year.

Mr. Simpson moved reappointment of the Law School staff as recommended by Dean Arnold, seconded by Mr. Barrett and carried.

*Law School staff  
reappointed*

Dean Schwiering of the College of Education then submitted his list. On motion of Mr. Johnson, seconded by Mr. Barrett and carried, the recommended appointments were confirmed.

*Education staff  
reappointed*

Mr. Johnson then moved reappointment of Deans of all colleges for the academic year 1941-1942, seconded by Mr. Ferrall and carried.

*Deans reappointed*

Dean Hill then submitted his list covering the staff of the College of Agriculture. It was moved by Mr. Ferrall, seconded by Mr. Simpson and carried, that these reappointments be confirmed as recommended by the Dean.

*Agriculture staff  
reappointed*



Recessed for lunch.

Reconvened 2 P.M.

The Trustees went on a tour of inspection of the New Dormitory with Architect Dubois and Mr. Ambrose. Mr. Simpson moved acceptance of the building with qualifications mentioned by the Architect, that notice of final settlement be published and that the Executive Committee be permitted to make final settlement with the contractor. This motion was seconded by Mr. Barrett and carried. It was moved by Mr. Barrett, seconded by Mr. Simpson and carried, that the Executive <sup>Committee</sup> make final settlement on contracts of furnishings for this building. Mr. Simpson moved that Architect Dubois and Mr. Ambrose be given a vote of thanks and appreciation for the splendid work which they had done on the construction and furnishing of the building. This motion was seconded by Mr. Barrett and carried.

*New Dorm inspection*

Dean Miller then appeared before the Board with his list of recommendations for reappointment of staff in the College of Liberal Arts for the coming year. It was moved by Mr. Simpson, seconded by Mr. Ferrall and carried, that the list be accepted. The Trustees then received Dean Goodrich of the College of Engineering and after discussion Mr. Simpson moved, seconded by Mr. Ferrall and carried, that reappointment of staff members as recommended be approved.

*Liberal Arts staff  
reappointed*

Mr. Simpson then moved adoption of the following resolution which was seconded by Mr. Ferrall and carried.

"Resolved: That wherever by previous resolution of the Trustees of the University of Wyoming, the President of the University has been empowered or authorized to sign contracts documents, or papers in behalf of the Trustees so as to give formal legal effect thereto that in such cases, until a new President of the University is appointed, the Secretary of the Board of Trustees shall hereafter sign such contracts, documents and papers instead of the President of the University and that such signature of the Secretary shall have all the legal force and effect which was given the President by such resolutions. Contracts of employment of the academic staff, and all papers of an academic character, however, shall be signed by the Chairman of the Executive Board of Deans."

*Secretary to  
sign contracts  
etc. non-academic*

49447 CURTIS 1000 IND., ST. PAUL, HARTFORD

Mr. Ferrall moved reemployment for the coming year of the non-academic staff and academic staff not reporting through a Dean with the exception of the Athletic Department in accord with the list submitted by Comptroller Facinelli. This motion was seconded by Mrs. Simpson and carried.

*Non-academic staff  
reappointed*

Mr. Ferrall moved that requests for special appropriations submitted by Mr. Facinelli be left to the Executive Committee, seconded by Mr. Barrett and carried.

Mr. Sill moved that operation of the Cafeteria and Commons food service be removed from the Department of Buildings and Grounds and be placed in the hands of the Comptroller. The Executive Committee is authorized to employ a person to be in charge. Motion was seconded by Mr. Barrett and carried.

*Cafeteria - Commons  
placed in hands  
of Comptroller*

Mr. Barrett then moved that the request of the State Farms' Department that the dairy herd of the Archer Farm be discontinued and the better animals transferred to the Afton Farm be approved. Motion was seconded by Mr. Johnson and carried.

*Discontinue  
Dairy Farm at  
Archer Farm*

Mr. Barrett then moved that the request of the Monolith Portland Midwest Company for permission to use the University ditches near the Agronomy Farm be approved in accord with stipulations as set forth in the report of the Comptroller and that this contract be approved by the Attorney General. The motion was seconded by Mr. Ferrall and carried.

*Monolith Portland  
Cement Co. to  
use Uni ditches*

Upon motion of Mr. Ferrall, the salary of Dr. Horace Thomas, Professor of Geology and State Geologist, was set at \$3600.00 per annum, effective July 1, 1941.

*Salary raise  
Horace Thomas*

Mr. Barrett moved that the Executive Committee be empowered to transact all unfinished business of the Board, seconded by Mr. Johnson and carried.

Mr. Barrett moved that a committee of three be appointed, one of whom shall be the President of the Board as Chairman, to investigate and secure applications for the position of President of the University. The Committee


*Committee appointed  
to consider President  
applications.*

49447 CURTIS 1000 INC., ST. PAUL, HARTFORD

is empowered to expend money necessary in the premises. The motion was seconded by Mrs. Cope and carried. Mr. Barrett and Mr. Ferrall were appointed to serve with Mr. Linn.

The Board adjourned at 6 P.M., March 19, 1941.

Respectfully submitted,



Fay E. Smith  
Secretary