

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**October 18, 1943**

**For the confidential information  
of the Board of Trustee**

The Trustees of the University of Wyoming met at 10:00 a.m., Monday, October 13, 1943. Those present were Mr. Simpson, Mr. McCracken, Dr. Cunningham, Mr. Sill, Mrs. Cope, Mr. Johnson, Mr. McGuckin, Mr. Keeney, Mr. Burwell, Governor Hunt and Dr. Morrill.

Mr. Johnson moved that the minutes of the meeting of the Board of Trustees held June 7, 1943, be approved as corrected, that the minutes of the Executive Committee of July 9, 1943, August 20, 1943 be approved and that the minutes of the Executive Committee for September 21, 1943 be approved as corrected. This motion was seconded by Dr. Cunningham and carried, Mr. McGuckin dissenting.

It was moved by Mr. Johnson that Dr. Henry G. Fisk be appointed Director of the Natural Resources Research Institute, at a salary of \$5,200.00 per year for eleven months' service, plus moving expenses from Chicago, effective November 1, 1943. This motion was seconded by Mr. Burwell and carried.

In order to obtain benefit of the counsel of Governor Hunt, who was unable to remain during the entire meeting, the first matter to receive consideration by the Board was the position of the University before the Interim Committee for Fiscal Legislation. A report prepared by the Comptroller explaining the various local funds of the University was read to the Board. After discussion Mr. Johnson moved that all federal funds of the University now in the hands of the University Treasurer and on deposit in Laramie banks be transferred to the state treasury for disbursement through the office of the state auditor. This transfer to be made as soon as possible without interruption to the normal business procedure of the University. The President and the Comptroller are authorized to appear before the Interim Committee for Fiscal Legislation, if invited to

Roll Call

Minutes Corrected  
and Approved

Fisk Appointed Director of Natural Resources Res. Ins.

Report for Interim Committee, Federal Funds Transferred to State Treasury

do so, for further explanation of the fiscal policies of the institution. This motion was seconded by Mr. McCracken and carried.

Following luncheon at the President's home the Trustees made a tour of the newer enterprises and buildings on the campus and also visited both of the experiment farms.

The President then submitted his report. Upon the motion of Mr. Johnson the President is empowered to make salary increases to certain selected individuals in the army program, who are carrying extra heavy teaching loads, in accordance with the formula as set forth in his report. This motion was seconded by Mr. McGuckin and carried.

Upon the motion of Mr. Burwell, seconded by Mr. Keeney and carried, the payments for extra work made to certain faculty members in the A.S.T. Program during the summer quarter were approved as set forth in the formula appearing in the President's report.

Upon the motion of Mrs. Cope the following appointments, including an instructor, possibly a Mr. Hargrove (first name or initials unknown at this time), in A.S.T.P. at a salary of \$2500, if the President wishes to recommend him after further investigation. This motion was seconded by Mr. Johnson and carried.

Mr. J. Gardner Bennett, Associate Professor of Civil Engineering in the Army Specialized Training Program, at a salary of \$3,150.00 for three quarters' service, October 11, 1943 to July 1, 1944.

Mr. Edwin H. Fitch, Instructor in Engineering Drawing in the Army Specialized Training Program, at a salary rate of \$2,400 for three quarters' service. Since Mr. Fitch will not begin his service until November 1st, he will actually receive \$2,200 for the period November 1, 1943 to July 1, 1944.

Mr. Joseph Fry, Instructor in Mechanical Engineering in the Army Specialized Training Program, at a salary of \$2,400 for three quarters' service, October 11, 1943 to July 1, 1944.

*Tour of Campus*

*President Empowered  
to Make Salary  
Increases*

*Payments for Extra  
Work Approved*

*Appointments:  
Hargrove*

*Bennett*

*Fitch*

*Fry*

Mr. Hollis W. Harris, Assistant Professor of Electrical Engineering and Communications in the Army Specialized Training Program, at a salary of \$2,625.00 for the period beginning November 15, 1943 and ending July 1, 1944.

Mr. Phillip A. Upp, Instructor in Civil Engineering in the Army Specialized Training Program, at a salary of \$2,925.00 for three quarters' service, October 11, 1943 to July 1, 1944.

Mr. Van Mitchell Smith, Jr., Instructor in History in the Army Specialized Training Program, at a salary of \$1,800.00 for three quarters' service, October 11, 1943 to July 1, 1944.

Mrs. C. R. Maxwell, Instructor in Mathematics in the Army Specialized Training Program, at a salary of \$1,920.00 for three quarters' service, October 11, 1943 to July 1, 1944.

Mrs. Lillie Colley Walters, Instructor in Mathematics in the Army Specialized Training Program, at a salary of \$1,920.00 for three quarters' service, October 11, 1943 to July 1, 1944.

Mr. A. J. Yaspan, Instructor in Mathematics in the Army Specialized Training Program, at a salary of \$2,400.00 for three quarters' service, October 11, 1943 to July 1, 1944.

Mr. Harold F. Allen, Instructor in Physics in the Army Specialized Training Program, at a salary of \$2,700.00 for three quarters' teaching, October 11, 1943 to July 1, 1944.

Mr. Max Friedman, Instructor in Physics in the Army Specialized Training Program, at a salary of \$2,250.00 for three quarters' service, October 11, 1943 to July 1, 1944.

Mr. Nathan Levine, Instructor in Physics in the Army Specialized Training Program, at a salary of \$1,930.00 for three quarters' service, October 11, 1943 to July 1, 1944.

Mr. Corydon L. Rich, Instructor in Physics in the Army Specialized Training Program, at a salary of \$3,000.00 for three quarters' service, October 11, 1943 to July 1, 1944.

Miss Jennie Craig, Instructor in Art in the College of Education, at a salary of \$2,160.00 for three quarters' service.

Mr. J. Edwin Culbertson, Instructor in English, at a salary of \$2,250.00 for three quarters' service.

Mr. Karl F. Swingle, Assistant Research Chemist, with the rank of Assistant Professor, at a salary rate of \$2,700.00 per year for eleven months' service, effective Nov. 15, 1943.

### Appointments:

Harris

Upp

Smith

Maxwell

Walters

Yaspan

Allen

Friedman

Levine

Rich

Craig

Culbertson

Swingle

Miss Beulah Workman, Instructor in Zoology, at a salary of \$1,903.00 for three quarters' service.

Upon the motion of Mr. Burwell, seconded by Mr. McGuckin and carried, the following part-time and short-term appointments are confirmed:

1. Budgeted as Graduate Assistant fund in Music Division:
  - a. Mrs. Clyde Ross, Part-time Instructor in Organ and Piano - \$50.00 per month for the Fall, Winter, and Spring Quarters.
2. Not budgeted:
  - a. Mr. Warren H. Cappellen, Part-time Instructor in Health and Physical Education for men - \$110.00 per month for the Fall, Winter, and Spring Quarters.
  - b. Mr. E. R. Jeffryes, Part-time Instructor in Commerce - \$50.00 per month for the Fall Quarter.
  - c. Mr. Earl Johnson, Part-time Instructor in Commerce - \$50.00 per month for the Fall Quarter.
3. To be paid from salary allotments budgeted for members of the English Department who have been released to the Army Specialized Training Program:
  - a. Mrs. L. L. Smith, Instructor in English - \$165.00 per month for the Fall Quarter.
  - b. Mrs. Ruth Marie Griggs, Graduate Assistant in English - \$90.00 per month for the Fall Quarter.
  - c. Miss Jerry Payne, Graduate Assistant in English - \$45.00 per month for the Fall Quarter.

Upon the motion of Mr. Keeney the salary of Mr. Ward Low, Instructor in Physics in the Army Specialized Training Program, is raised from \$1,920.00 to \$2,250.00 for three quarters' service, effective October 1, 1943. This motion was seconded by Mr. Sill and carried.

Upon the motion of Mr. Johnson the contract of Bernard F. Oakes, head football coach, is renewed as follows, effective April, 1944:

1. \$4,500.00 a year for the duration of the war, to perform such duties as the Administration may direct in the Physical Education program.
2. \$5,000.00 a year during the first three years after the war, to perform such duties as the Administration may direct, as head football coach.

*Appointments:*

*Workman*

*Part-time & Short  
Term Appointments:*

*Ross*

*Cappellen*

*Jeffryes*

*Johnson*

*Smith*

*Griggs*

*Payne*

*Low Salary  
Increased*

*Oakes Contract  
Renewed*

Upon the motion of Mr. Burwell, seconded by Dr. Cunningham and carried, Mr. Milward Simpson and Mr. Harold Johnson are reappointed as Trustee members on the Board of Athletic Control for the academic year 1943-44.

Upon the motion of Dr. Cunningham, seconded by Mr. Sill and unanimously carried, the following resolution was adopted:

WHEREAS the University of Wyoming is desirous of establishing an Agricultural Experiment Sub-Station in the Big Horn Basin; and

WHEREAS there is available at Powell, Wyoming a tract of land, immediately adjacent to the town, consisting of approximately 24.05 acres suitable for experimental purposes; and

WHEREAS the Shoshone Irrigation District has certified its willingness to waive any benefits accruing to it by a sale of the plot available and more particularly described in the certificate as follows:

Blocks 96-97-98-99-100 and 101 of the unplatted portion of the original town of Powell containing 24.05 acres;...

And such certificate is as follows:

October 5, 1943

To Whom it May Concern:

This is to certify that, at the regular meeting of the Board of Commissioners of The Shoshone Irrigation District held at their office in Powell, Wyoming, on October 4, 1943 the following motion was passed and made a part of the minutes of the meeting: It was moved by Guy Hawley and seconded by F. M. Kittle that The Shoshone Irrigation District waive all rights and financial benefits that might accrue to the District in the future from the sale of that portion of the Powell townsite described as follows: Blocks 96-97-98-99-100 and 101 of the unplatted portion of the original town of Powell containing 24.05 acres; in order that the site may be made available for an Agricultural State Experiment Farm, provided, however, that in

*Simpson + Johnson  
Reappointed to Bd.  
of Athletic Control*

*Resolution Adopted:  
Experiment Station  
in Big Horn Basin*

the event this tract of land is not used for the above mentioned purpose it shall revert back to its original status. Motion carried.

THE SHOSHONE IRRIGATION DISTRICT

s/Harry Barrows  
Secretary

Seal

s/Catherine Owens  
Witness

NOW, THEREFORE, be it resolved by the Board of Trustees of the University of Wyoming, in regular meeting assembled, that we respectfully request the Honorable Commissioner, Bureau of Reclamation, Washington 25, D. C., that the above described tract of land be deeded to the University of Wyoming for experiment farm purposes.

Then followed a discussion of the procedure and policies for the awarding of honorary degrees. After discussion Mr. Johnson moved that the matter be referred to the President's Advisory Committee and that the committee be informed that it is the consensus of opinion of the Board that the selection of candidates to receive honorary degrees should be by joint action of both the Board of Trustees and the President's Advisory Committee and Deans. This motion was seconded by Mr. Burwell and carried.

The President reported the voluntary resignation of Miss Florence Reid as of September 1, 1943 (July 21, 1943). It will be recalled that at the June meeting of the Board of Trustees Mr. Johnson moved that the salary contract of Miss Florence Reid, Assistant Professor of Elementary Education, for the coming year be held by the President for investigation and report to the Board of Trustees. This motion was seconded by Mr. Keeney and carried.

*Procedure in  
Awarding Honorary  
Degrees*

*Reid Resignation*

The Trustees then received a report from Mr. Ed Murray, who had been retained by the Board to make a study of University fire insurance. Upon the motion of Mr. Burwell and in accordance with the recommendation of Mr. Murray it was voted to increase University fire insurance protection to \$2,900,000 at a combined three year rate for fire and extended coverage of 4¢ per \$100, and further, that the services of Mr. Murray be retained to assist in the transfer of present coverages to the recommended schedule. This motion was seconded by Mr. McGuckin and carried.

Re: REPORT OF EXAMINATION OF THE UNIVERSITY OF WYOMING  
AS OF THE CLOSE OF BUSINESS JUNE 30, 1943

Norris E. Hartwell  
State Examiner  
Supreme Court Building  
Cheyenne  
Wyoming

Dear Sir:

We, the undersigned, constituting a quorum of the Board of Trustees of the University of Wyoming, acknowledge receipt of the Report of Examination as above noted, made under the supervision of your department.

After careful consideration of this report, we concur with the Examiner in the suggestions he has made, and we have requested the officials to adjust their methods in compliance therewith, to-wit:

A copy of this acknowledgment has been placed on record with the Minutes of our Meeting on October 13, 1943.

by: Board of Trustees	s/P. M. Cunningham
University of Wyoming	s/Earle G. Burwell
s/Milward L. Simpson	s/Mary Edelman Cope
s/A. L. Keeney	s/Harold M. Johnson
s/James T. McGuckin	s/Peter Sill

Then followed a study and discussion of the new By-Laws submitted by the committee. It was moved by Mr. Johnson, seconded by Mrs. Cope

*Fire Insurance  
Protection Increased  
to \$2,900,000*

*State Examiners  
Report*

*By-Laws Approved  
As Amended*



and carried, Mr. McGuckin dissenting, that the By-Laws submitted by the committee be approved as amended and as follows:

BY-LAWS of the BOARD OF TRUSTEES of the UNIVERSITY OF WYOMING

By-Laws

ARTICLE I.

MEETINGS OF THE BOARD

- Section 1. REGULAR MEETINGS. The annual meeting of the Board shall be held on the regular Spring Commencement day of each year. At the annual meeting, the Board may set its schedule of regular meetings for the ensuing year. Written notice of all regular meetings shall be given by the Secretary to each member of the Board.
- Section 2. SPECIAL MEETINGS. Special meetings of the Board may be called by the President of the Board, or by any three members thereof, at such time and place as they may deem expedient, and a majority of said Board shall constitute a quorum for the transaction of business, but a smaller number may adjourn from time to time.
- Section 3. ACTION IN REGULAR AND SPECIAL MEETINGS. At all regular and special meetings it shall be valid to act on any subject within the power of the corporation.
- Section 4. PLACE OF MEETINGS. All meetings of the Board shall be held at the University of Wyoming, unless otherwise ordered by the Board.

ARTICLE II.

PROCEDURE AT MEETINGS

- Section 1. QUORUM. A majority of the duly appointed and qualified mem-

bers of the Board shall constitute a quorum for the transaction of business. Any number less than a quorum present at a meeting duly called may adjourn from time to time until a quorum shall be in attendance.

Section 2. ORDER OF BUSINESS. The business at each regular or special meeting shall be conducted in the following manner, unless otherwise authorized by appropriate Board action.

- a. Roll call of members
- b. Reading and approval of minutes of last meeting
- c. Reading and approval of minutes of prior executive and finance committee meetings
- d. Election of officers
- e. Reports and recommendations of the President
- f. Reports and recommendations of the Comptroller
- g. Report of Treasurer
- h. Reports of Committees
  1. Permanent committees
  2. Special committees
- i. Communications, petitions and memorials
- j. Unfinished business
- k. New business

Section 3. RULES OF PROCEDURE. Board meetings shall be conducted according to Roberts rules of parliamentary procedure except as modified by the Board. Each member of the Board who is present shall vote on every question, unless excused from voting by the Board. The ayes and noes shall be called and entered upon the request of any member of the Board.

*By-Laws, cont'd.*

Section 4. MINUTES OF PROCEEDINGS. Minutes of proceedings of the Board shall be kept by the Secretary. He shall reduce them to writing and preserve them. All lengthy reports shall be attached to the minutes and made a part thereof.

ARTICLE III.

OFFICERS OF THE BOARD

Section 1. OFFICERS. The board shall, at its annual meeting and each year thereafter, elect, by ballot, and by a majority vote of those present and voting, a President, a Vice-President, a Secretary, and a Treasurer, who shall hold office until their successors are elected and qualified. (W.R.S. 1931, Chapter 103, Art. 506) The Secretary need not be a member of the Board.

Section 2. VACANCIES. In the event of a vacancy in any office in the Board, an election may be held for the unexpired term at any regular or special meeting of the Board.

Section 3. EX-OFFICIO MEMBERS. The Governor of the State of Wyoming, the President of the University of Wyoming, and the State Superintendent of Public Instruction shall be Ex-Officio members of the Board, as such having the right to speak, but not to vote. (W.R.S. 1931, Chapter 103, Article 504)

ARTICLE IV.

COMMITTEES OF THE BOARD

Section 1. PERMANENT COMMITTEES. a. Executive and Finance Committee. The Executive and Finance Committee shall consist of three members of the Board who shall be elected by the Board for a term of one year at the annual meeting of the Board. The

By-laws, cont'd.

Executive Committee shall have authority to transact such routine business as may be brought up during the recess of the Board, to act for the Board in all matters wherein immediate decisions and actions are deemed necessary for the present welfare of the University. The Committee shall give preliminary consideration to the preparation of the Annual Budget of the University, in conference with the President and Comptroller, and shall make recommendations to the full Board in respect to such Annual Budget or other matters of financial policy and shall approve vouchers on behalf of the Board, as authorized by law. All such actions of the Executive and Finance Committees shall be reported to the Board at its next regular or special meeting for approval and ratification, and shall be entered in full upon the minutes of such meeting of said Board. The President of the Board shall be Ex-Officio member of the Committee, as such having the right to speak, but not to vote. (W.R.S. 1931, Chap. 108, Art. 506) b. Committee on Physical Plant and Equipment. The President of the Board shall at the annual meeting appoint three members of the Board who shall constitute the Committee on Physical Plant and Equipment. This Committee shall consider all matters affecting the maintenance and development of the Physical Plant and Equipment of the University, and recommend to the Board of Trustees such actions pertaining thereto as may be needed or advisable.

Section 2. SPECIAL COMMITTEES. a. Appointment and Term. Such Special Committees may be chosen from time to time as the Board or

By-Laws - cont'd.

President thereof may deem expedient, and such committees shall exist until discharged by action of the Board.

b. Meetings. Whenever any matter is referred to a special committee, the Chairman of the Committee shall call a meeting of the committee to consider the matter.

ARTICLE V.

DUTIES OF OFFICERS.

Section 1. Duties of Officers of the Board. The officers of the Board shall perform the duties expressly enjoined upon them by the laws of this state, and such other incidental duties as as pertain to their respective offices.

Section 2. DUTIES OF THE PRESIDENT AND VICE-PRESIDENT OF THE BOARD. The President of the Board shall preside over all meetings of the Board; he shall call the Board or Executive Committee in regular or special session at such times as he may deem advisable or necessary or at any time upon the petition of three or more members of the Board, and he shall have authority to decide any disputes as to the application or meaning of these rules and by-laws, but his decision shall be referred to the next regular or special meeting of the Board for final decision and adjudication by the Board. The President of the Board shall have power to make temporary appointments to fill vacancies in the officers or appointees of the Board during the intervals between Board meetings. In the absence of the President of the Board in the event that he is unable to act as such or in the event that the office becomes vacant, the Vice-President shall act as President of the Board and perform all the duties of the President.

*By-laws, cont'd.*

Section 3. DUTIES OF SECRETARY. The Secretary shall be sworn to perform faithfully the duties of his office; he shall attend all meetings of the Board and shall keep a full and accurate record, in a suitable book provided for that purpose, of all votes and acts of the Board. He shall record all calls for meetings of the Board and shall notify all members of such meetings. He shall notify all committees of their appointments and shall furnish a copy of all resolutions or orders delegating power to such committees. The Secretary shall keep a record, in a separate book, of the names of all of the members of the Board of Trustees, the dates of their appointment, and the dates of the expiration of their terms of office; and he shall keep a record of all votes relating to special committees and a record of all reports made by the committees of the Board. He shall keep a separate record of all donations made to the institution, and the action relating thereto shall be recorded in a book kept for that purpose.

Section 4. DUTIES OF TREASURER. It shall be the duty of the Treasurer to keep an exact account of all moneys received by him from the Secretary as well as the moneys paid out by him and he shall be the custodian of all University moneys and securities in the invested funds which can legally be entrusted to him. He shall give a Bond, subject to the approval of the Board in such sum as the Board requires, for the faithful performance of the duties and trust imposed upon him and he will at all times be ready to pay over all University moneys held by him when required by the Board to do so.

By-laws, cont'd.

Section 5. ACCOUNTING FOR MONEYS. All officers, heads of departments, and other employees whatsoever whose duties require them to receive moneys on account of the University shall immediately pay the same through the Office of the Comptroller of the University to the Treasurer of the Board, with a complete description and account of such money; and no disbursements shall be made of moneys collected, used or disbursed in the conduct of the University and its business, without the authorization of the Comptroller, through a properly executed warrant drawn on the depositories of the University.

ARTICLE VI.

THE COMPTROLLER

Section 1. THE COMPTROLLER. The Board, upon the recommendation of the President of the University, shall, from time to time, elect a Comptroller of the University, who shall hold office and shall furnish a bond at the pleasure of the Board and whose duties shall be as hereinafter prescribed.

Section 2. DUTIES OF THE COMPTROLLER. Under the general supervision of the President of the University and the Board of Trustees, the Comptroller shall perform the following duties:

a. He shall collect all moneys due the University, except funds appropriated either by the United States or the State of Wyoming, and shall deposit the same with the Treasurer of the University;

b. He shall make disbursements through properly executed warrants on the depositories designated from time to time, by the Board;

*By-Laws, cont'd.*

*By-Laws, contd.*

c. He shall present, from time to time, as the Board may direct, or as he finds it desirable, reports and forecasts concerning the financial condition of the University;

d. He shall examine all contracts before the execution thereof;

e. He shall determine what individuals shall be bonded and for what amounts, and he shall deposit the bonds with the Secretary of the Board and shall submit to the Board, annually, in October, a complete report on all such bonds in effect during the preceding fiscal year;

f. He shall maintain an accounting system for all divisions of the University, including a Cashiers' Office for the receipt of fees and other items, and a proper inventory of all equipment belonging to the University;

g. He shall maintain a purchasing system;

h. He shall approve requisitions for all items in the budget, and shall indicate the funds from which all payments shall be made;

i. He shall advertise for bids for the construction of buildings or for other construction work, and shall be responsible for compliance with the State regulations governing the advertising for bids, the nature and provisions of the required bond, the wording of the contracts, and the payments to the contractors.

j. With the President of the Board, he is authorized to sign all leases and contracts and other papers for business originating in his division.



k. He shall be responsible for the operation and maintenance of the Physical Plant of the University. He shall be general custodian of all University properties, equipment and supplies, and he shall maintain records showing description, valuation and location of such properties, supplies and equipment, together with perpetual inventories thereof.

l. He shall perform such other duties with regard to the business and financial affairs of the University as may be assigned to him from time to time by the President of the University or the Board of Trustees.

#### ARTICLE VII.

##### THE FACULTY

Section 1. PRESIDENT OF THE UNIVERSITY. The President of the University, who shall be the chief administrative officer of the University and the President of its Faculty, shall be selected, from time to time, by the Board, and his term of office shall be for not less than one year, and he shall thereafter continue in such office at the will of the Board, who, from time to time, shall fix his salary, and to whom he shall, at all meetings, report upon the affairs of the University. The President of the University shall be president of the several faculties and the executive head of all academic departments.

Section 2. ELECTION OF PRESIDENT. No less than seven affirmative votes shall be required to elect a President of the University.

Section 3. RELATION OF FACULTY TO BOARD OF TRUSTEES. All appointments to the Faculty and subsequent leaves of absence shall be

*By-laws, cont'd.*

made by the Board, upon recommendation of the President of the University. All Communications from the Faculty to the Board shall be transmitted through the President, except as the permanent or special committees consult with, and receive communications from, the heads of the respective schools or departments, and except as the Board, upon its own motion, shall invite communications from the heads of such schools or departments.

Section 4. RIGHT OF PETITION. Nothing herein contained shall abridge the right of any faculty member to petition the Board in matters properly coming before the Board, as well as to be given a fair and impartial hearing before the Board on matters pertaining to his or her dismissal from the University; PROVIDED, HOWEVER, that such petitions and hearings shall be under such conditions as are stipulated in the duly enacted regulations of the faculty committee advisory to the President of the University.

#### ARTICLE VIII.

##### BUILDINGS

Section 1. BUILDINGS. The selection and employment of architects for all buildings of the University, the adoption of plans, specifications and details for such buildings, and the receiving of bids and awarding of contracts for the same shall be by the Board of Trustees.

Section 2. SUPERINTENDENCE OF CONSTRUCTION. After any contract shall have been awarded for the construction of a new building,

*By-Laws, cont'd.*

the superintendence of the construction of such new building shall be under the general oversight of a special committee, consisting of the President of the University, the members of the Trustee Committee on Physical Plant and Equipment, and the Comptroller of the University. The Dean or Head of the school or department to be served by such building when completed shall be an advisory member of such special committee.

ARTICLE IX.

AMENDMENTS

Section 1. AMENDMENT OF BY-LAWS. The By-Laws may be changed or amended and additional By-Laws may be adopted at any regular meeting of the Board by a vote of two-thirds of all of the members, provided that notice of the intention to change, amend or add to the By-Laws, in whole or in part, shall have been given in the notice of the meeting or shall have been given at a preceding meeting of the Board.

Section 2. SUSPENSION OF BY-LAWS. The By-Laws or any of them may be suspended at any Board meeting by an affirmative vote of at least five members of the Board, and not otherwise.

Adopted October 19, 1943

It was moved by Mr. Johnson that the By-Laws of March 27, 1940 be cancelled. This motion was seconded by Mrs. Cope and carried.

It was then moved by Mr. Burwell that the Secretary compile these newly adopted laws and have them printed together with certain Wyoming statutes which govern the University. This motion was seconded by Mrs. Cope and carried.

*By-Laws, cont'd.*

*By-Laws of 3/27/40  
Cancelled  
New By-Laws to  
be printed*

Mr. Johnson moved approval of a contract between the University and the United States Veterans Bureau, providing for payment by the Veterans Administration to the University covering tuition, fees, books and supplies of discharged veterans approved by the Veterans Administration. This motion was seconded by Mr. Sill and carried.

Mr. McCracken then moved that Comptroller Smith be commended for the excellent report which he prepared for the Committee for Fiscal Legislation. This motion was seconded by Mr. Sill and carried.

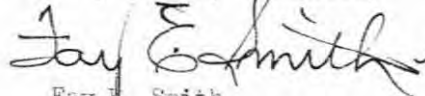
It was moved by Mr. Johnson, seconded by Mrs. Cope and carried, that Mr. Burwell and Mr. Keeney be delegates of the Board to the meeting of the National Association of Governing Boards to be held in Chicago, October 22 and 23.

The date for the next regular meeting of the Board is set for January 17, 1944.

The date for the next meeting of the Executive Committee is set for November 9, 1943.

The meeting adjourned at 6:15 p.m., Tuesday, October 19, 1943.

Respectfully submitted,



Fay H. Smith  
Secretary

*Contract Approved  
between University  
& Veterans Admin.*

*Smith Commended  
for Report to Com-  
mittee for Fiscal Leg.  
Burwell + Keeney  
Delegates to Nat'l.  
Assn. Gov. Bds.*

*Board Meeting  
Set for Jan. 17/44  
Exec. Com. Set for  
Nov. 9/43  
Adjourned*