

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

June 26-27, 1944

For the confidential information
of the Board of Trustee

The regular annual meeting of the Board of Trustees of the University of Wyoming was called to order at 9:30 o'clock a.m. June 26, 1944 by President Simpson. Other trustees present were Mr. McCracken, Dr. Cunningham, Mr. Sill, Mrs. Cope, Mr. Johnson, Mr. Burwell, Miss Anderson, and President Morrill. Governor Hunt joined the Board for commencement.

President Morrill submitted the following list of degrees and diplomas for work already completed and recommended that they be awarded. Mr. Johnson then moved, it was seconded by Mr. Sill and carried that the list be approved and degrees and diplomas so awarded.

COLLEGE OF LIBERAL ARTS

Division of Letters and Sciences

Bachelor of Arts--with Honor

Ruth Shirley Swenson

Bachelor of Arts

Lucy Ruth Bechtel
Margaret Louise Bolle
Leland D. Brokaw
*Peggy Susan Costin
Gloria A. Gibbs
Lila Mae Hofmann
Alice Elizabeth Holland
Ruth E. Kiehnhoff

Patricia B. Metz
Frank William Osterwald
LeRoy E. Peck
Eileen D. Riedl
Edgar Raymond Ring, Jr.
*Ruth L. Ryan
Albert William St. Clair
*Sylvia Irene Williams

Bachelor of Science--with Honor

Kelly M. Berkeley
Edwin B. Burgoon

Francis Bowman Clough
Mary Elizabeth Nelson

Louis Christole Rognstad

Bachelor of Science

Ernest R. Casey, Jr.
Helen Estelle Clark
Daikichi Hata

R. Vernon Helm
Yoshiko Ito
Charles Nelson Luttrell, Jr.

Leon H. Schreiner

Roll Call

Degrees and Diplomas

Division of CommerceBachelor of Science--with Honor

Dolly Kinuko Yoshida

Bachelor of Science

Anna Jennette Christensen

Thalice Marilyn Coleman

Aubyn Ann Fulton

Vivian Geraldine Hall

John Merrill Hool

Glenn R. Lewis

Doris Marie Priborsky

Division of MusicBachelor of Music

Regina Willman

COLLEGE OF AGRICULTURE

Division of AgricultureBachelor of Science

Samuel Nishi

Clarence Montgomery Rincker

Division of Home EconomicsBachelor of Science

Lenore Bagley

Alice Elizabeth Blachly

Mary Jeanne Burris

Margaret L. Carroll

Carmel Lee Carter

Mary Jane Cieluszk

Paula M. Conlee

Olive O. Cushing

*Helen Louise Daly

Carol Elizabeth Diegelman

Ardis Jean Faulkner

Mary Faulkner

Elizabeth Kerns

Geneva Leithead

Jacqueline Fae Snyder

Marjorie Wells

COLLEGE OF ENGINEERING

Division of Civil EngineeringBachelor of Science

Jiro Adachi

Toshio Mayeda

Division of Electrical EngineeringBachelor of Science--with Honor

Ethan Roy Allen

Bachelor of Science

Yutaka Hattori

Edward John Pivik

Division of Mechanical EngineeringBachelor of Science--with Honor

Daniel Colibraro

Bachelor of ScienceLouis W. Kistler
Richard M. Minter
John James ReesWillis Work Tilton
Jack C. Willi
Frank Stanley Zagar

COLLEGE OF EDUCATION

Bachelor of Arts--with Honor

Geraldine L. Berner

Margaret Marie Wallace

Bachelor of ArtsZella Rena Angeli
Agnes Mitchell Boss
Grace H. Buxton
Eileen E. Dodge
Grace Foote
Jane Shively Glode
Dorthea Mae LewisHarriett Longenecker
Josephine Radich McCue
Kathryne Mau
Chiyo Okano
Mary Pfaff
Ruth Rigler
Marjorie Sharp

Alice Fitzgerald Wanner

Bachelor of Science

Myrtle Jean Lucey

Tharon Lee Mickelson

S aka Yoneyama

Normal Diploma

Rena Colleoni
Marianne Gastenaga
Liberty Grillos
Barbara Ann JohnstonMargaret L. McComas
Betty June Richardson
Virginia Welch
Eleanor A. Welty

ADVANCED DEGREES

COLLEGE OF LIBERAL ARTS

Master of Arts

Ruth Marie Griggs

*Graduation with Honor depends upon spring quarter record.

The Board recessed to enable the trustees to enter the academic procession and attend the commencement exercises.

The Board reconvened at 2 o'clock p.m.

In accordance with the by-laws, President Simpson called for election of Board officers. Mr. McCracken moved to nominate Mr. Simpson for re-election as president. This was carried unanimously. Mr. Sill then moved to nominate Mr. McCracken as vice-president. Before this nomination was voted, Mr. Johnson moved that regulations be suspended, that all present officers of the Board be re-elected and that President Morrill be requested to cast a unanimous ballot to this effect. This motion was carried and Board officers are re-elected as follows:

Mr. Milward Simpson	President
Mr. Tracy McCracken	Vice President
Dr. P. M. Cunningham	Treasurer
Fay E. Smith	Comptroller and Secretary

Executive Committee: Mr. Simpson, Chairman, Ex Officio
Mr. McCracken
Dr. Cunningham
Mr. Sill

It was moved by Mr. Johnson, seconded by Mr. Burwell and carried that the minutes of the Board for the meeting of May 5, 1944 be approved.

Mr. Johnson then moved, in accordance with recommendation of the

*Election of
Board Officers*

Minutes Approved.

President, that the resignation of Mr. Ralph E. McWhinnie, Registrar, be accepted in the event that he enters the service of the Navy; with further provision that a payment of one month's salary as vacation pay, beyond the date of his discontinuance of University service, be authorized. This motion was seconded by Mr. McCracken and carried.

*Contract Release
Ralph E. McWhinnie*

Upon the motion of Mr. Johnson, seconded by Mr. Burwell, and carried, the following transfer of Agricultural Extension staff was approved; Miss LaThel Gibbons, from Home Demonstration Agent in Uinta County to Home Demonstration Agent in Lincoln County, as soon as someone is appointed to succeed her in Uinta County. Miss Gibbons will succeed Mrs. Phyllis Richards Robinson, resigning. Miss Gibbons salary will be increased from \$2,160 to \$2,280.

*Transfer of Agricultural
Extension Staff
LaThel Gibbons*

Mr. Johnson then moved the transfer of George W. Boyd, Crops and Soils Specialist of the Extension service, to the position of acting County Agent of Platte County effective June 26 and to continue to July 21. Mr. Boyd will take the place of Mr. Neff Tippetts who has resigned to enter military service. This motion was seconded by Dr. Cunningham, and carried.

*Transfer of Crops and
Soils Specialist
George W. Boyd.*

It was moved by Mr. Johnson, seconded by Dr. Cunningham, and carried, that the following appointments be approved:

Miss Sarah Bagley, Home Demonstration Agent in Uinta County, at a salary rate of \$1,920 per year for eleven months service, effective July 15 or as soon thereafter as she can arrange to assume her duties. She will succeed Miss Gibbons in Uinta County.

*Appointments
Miss Sarah Bagley
Mr. G. C. Freeman*

Mr. G. C. Freeman, Laboratory Assistant in the Natural Resources Research Institute at a salary of \$2,400 for eleven months service, effective July 1, 1944. Mr. Freeman's salary will be paid as follows: \$2,060 from the \$5,660 budgeted item for assistants; and \$340 from the \$2,000 budgeted item for water research.

Upon the motion of Mr. Johnson, seconded by Dr. Cunningham and carried, the following appointment was approved.

Miss Yoshiko Ito, Chemist in the Natural Resources Research Institute, at a salary of \$1,500 for eleven month's service effective July 1, 1944. She will replace Miss Lathrope Baker.

Lt. Col. Leach of the United States Army Air Forces then appeared before the Board to ask for the services of President Morrill for duty as Educational Administrator of the Third Air Force. Following the departure of Col. Leach, and after lengthy discussion, Mr. Johnson moved that the trustees notify Col. Leach that the request must be declined as it is the concensus of opinion of the Board that President Morrill's services are of more value here and so badly needed by this University during this critical period, that he cannot be spared at this time. This motion was seconded by Mr. McCracken and carried.

It was moved by Mr. Johnson, seconded by Mr. Sill, and carried, that it is the opinion of this Board that President Morrill shall take at least six weeks vacation annually.

The Board then received Miss Lyell Knight, President of the ASUW, and representing the student senate, who presented a request from the senate for an investigation of the Student Health department. The evidence submitted by Miss Knight was supported by several letters written by individual students. After discussion, Mr. McCracken moved that President Morrill interview Dr. Ballard and make a study of this department and report back at the next meeting. This motion was seconded by Dr. Cunningham and carried.

It was moved by Mrs. Cope, seconded by Mr. McCracken, and carried, that renewal of the following military and non-military leaves of absence be approved to cover the contract period specified:

*Appointment
Miss Yoshiko Ito*

*President
Army Air Force*

*President
Six Weeks vacation
annually*

*Health Service
Dr. Ballard
Senate*

*Leaves of Absence
Military
Non-Military*

Aarestad, Gilmore C.	Instructor in English	Sept.1-44-Aug.31-45
Beckwith, R. H.	Professor Geology	Sept.1-44-Aug.31-45
Bergstrom, Charlotte, M.	Asst. Prof. of Health & P.E. for Women	Sept.1-44-Aug.31-45
Bruce, Robert H.	Prof. of Psychology and Phil.; Head, Dept.	Sept.1-44-Aug.31-45
Chapman, William L.	County Agricultural Agent	July.1-44-June 30-45
Conrey, Lawrence A.	Instructor in Science Educ.	Sept.1-44-Aug.31-45
Crawford, Leslie S.	Asst. Prof. of Vocational Agric. Education	Sept.1-44-Aug.31-45
Cykler, J. F.	Instructor in Agric. Engr.	Sept.1-44-Aug.31-45
Daniels, W. E.	Assoc. Prof. of Commerce	Sept.1-44-Aug.31-45
Deloney, Burton	Director, Wyoming Union	July 1-44-June 30-45
Devereux, George	Instructor in Sociology	Sept.1-44-Aug.31-45
Dickman, Adolphe J.	Prof. of Modern Languages; Head, Department	Sept.1-44-Aug.31-45
Donley,		
Donley, R. Lee	Instructor in Civil Engr.	Sept.1-44-Aug.31-45
Driskill, Walter S.	Assistant Coach	July 1-44-June 30-45
Eppson, Harold F.	Assit. Research Chemist	Sept.1-44-June 30-45
Gorman, John A.	Asst. Prof. of Animal Prod.	Sept.1-44-June 30-45
Gustafson, Helen	Clerk, Agric. Extension	July 1-44-June 30-45
Hetherington, Hugh W.	Asst. Prof. of English	Sept.1-44-Aug.31-45
Hokuf, Steve M.	Assistant Coach	July 1-44-June 30-45
Hollister, George	Asst. Prof. of Elem. Educ.; Head, Dept.; Principal, Elementary School	Sept.1-44-Aug.31-45
Honess, Ralph F.	Research Asst. in Parasitology	July 1-44-June 30-45
Huizinga, Henry	Instructor in Zoology	Sept.1-44-Aug.31-45
Hurick, Harold W.	Co. Agric. Agent-Sublette Co.	July 1-44-June 30-45
Kane, Harold W.	Instructor in Music	Sept.1-44-Aug.31-45
Karl, Paul J.	Instructor in Mod. Languages	Sept.1-44-Aug.31-45
Lantz, Everett D.	Asst. Prof. of Health & P.E. for Men	Sept.1-44-Aug.31-45
Larson, T. A.	Asst. Prof. of History	Sept.1-44-Aug.31-45
Lloyd, Milton	Chemistry Storeroom Manager	July 1-44-June 30-45
Marston, Burton W.	State Club Leader	July 1-44-June 30-45
McCormick, Hubert J.	Head, Dept. of Health & P.E.	Sept.1-44-Aug.31-45
Meshew, Maurice N.	Extension Poultryman	July 1-44-June 30-45
Mundell, M. C.	Asst. Prof. of Commerce	Sept.1-44-Aug.31-45
Mylroie, Robert	County Agent Weston County	July 1-44-June 30-45
Nichols, Dean G.	Asst. Prof. of English	Sept.1-44-Aug.31-45
O'Connor, E. Deane	Assistant Coach	July 1-44-June 30-45
Owen, William B.	Asst. Prof. of Zoology	Sept.1-44-Aug.31-45
Parker, Glenn	Lecturer in Law	Sept.1-44-Aug.31-45
Reed, William P.	Asst. Prof. of Psychology	Sept.1-44-Aug.31-45
Ritter, Donald A.	Coop. Ext. Soil Conservationist	July 1-44-June 30-45
Sanders, Neil H.	Instructor in Mech. Engr.	July 1-44-Aug.31-45
Sedar, Michael	Instructor in Health & P.E. for men	Sept.1-44-Aug.31-45

Stevens, W. E.	Asst. Prof. of English	Sept.1-44-Aug.31-45
Talbot, Edward J.	Asst. Prof. of Agric. Econ.	July1-44-June 30-45
Tuohion, A. E.	Instructor in Commerce	Sept.1-44-Aug.31-45
Varineau, Verne J.	Instructor in Mathematics	July 1-44-Aug.31-45
Watkins, R. D.	Asst. Prof. of Health & P.E. for Men	Sept.1-44-Aug.31-45
Wiegand, Lee	County Agent Converse Co.	July 1-44-June 30-45
Willis, A. W.	Extension Economist	July 1-44-June 30-45
Willman, Allan A.	Chairman, Division of Music	Sept.1-44-Aug.31-45
Zagel, Milton	Instr. in Mod. & Class. Lang.	Sept.1-44-Aug.31-45

Renewal of leaves of absence for non-military service for the following staff members is recommended, covering the contract period specified in each case:

Bourne, R. M.	Asst. Prof. of Economics	Sept.1-44-Aug.31-45
Gould, Gertrude	Asst. Prof. of Elem. Educ.	Sept.1-44-Aug.31-45
Hamilton, R. R.	Dean, College of Law	July 1-44-June 30-45
Himbert, Arthur R.	Professor of Law & Commerce	Sept.1-44-Aug.31-45
Hunt, Stanley P.	Assoc. Prof. Engr. Drawing; Head, Dept.	Sept.1-44-Aug.31-45
McElroy, John J.	Admin. in charge of Ag. Labor Program in Wyoming	July 1-44-June 30-45
Miller, Virgil W.	Instructor in Civil Engr.	July 1-44-Aug.31-45
Reaugh, Daniel M.	Assoc. Prof. of Law	Sept.1-44-Aug.31-45
Sechrist, G. H.	Prof. of Elec. Engr.; Head, Dept.	Sept.1-44-Aug.31-45

Mr. Sill then moved that Ralph E. Conwell, Professor of Economics, and head of the Department of Economics and Sociology, be granted a sabbatical leave for the academic year 1944-45. This motion was seconded by Mrs. Cope and carried.

Mr. Sill then moved, in accordance with recommendation of the President, that Professor Philo Hammond be given a year's leave of absence without pay or return to his position as teacher in the Department of Physics at the expiration of his present sabbatical leave.

Mr. McCracken then moved that Coach Bernard F. Oakes be appointed Acting Director of Athletics, subject to the approval of the Board of Athletic Control, with the explicit understanding that upon resumption of

*Leave of Absence
Sabbatical
Ralph E. Conwell*

*Leave of Absence
Philo Hammond*

*Appointment
Bernard Oakes as
Acting Director of
Athletics*

a normal athletic program this appointment will terminate.

Mr. Johnson then moved that the agreement between the Wyoming Stock Growers Association and the University covering care of the historical records of the Association be approved. This motion was seconded by Mrs. Cope and carried.

*Agreement
Wyo. Stock Growers
Assoc. and University*

Dr. Cunningham and Mr. Simpson were then appointed delegates of the Board to the annual meeting next fall of the Association of Governing Boards of State Universities.

*Association of
Governing Boards
Dr. Cunningham
Mr. Simpson*

The date for the next meeting of the Board was set for September 2 at Cody. The date for the next meeting of the Executive committee was set for July 30 at Cheyenne.

*Sept 2. Board
July 30-Executive*

Mrs. Cope then moved that Mr. Simpson and Mr. Johnson be reappointed trustee members of the Board of Athletic Control. This motion was seconded by Dr. Cunningham and carried.

*Board of Athletic
Control
Mr. Simpson
Mr. Johnson*

It was then moved by Mr. Burwell and seconded by Mr. Sill, and carried, that Mr. Simpson, Mr. McCracken, and Mr. Johnson be reappointed as the trustee members of the Joint Committee for the awarding of Honorary Degrees.

*Honorary Deg. Com.
Appointments
Mr. Simpson
Mr. McCracken
Mr. Johnson*

President Simpson was then called from the meeting to receive a telephone call from Governor Hunt in Cheyenne. The Governor reported that he had just been contacted by General H. H. Arnold, Chief of Army Air Forces, requesting that the Board reconsider its refusal to grant leave of absence to President Morrill. After discussion, Mr. McCracken moved that the Board reaffirm its stand that leave cannot be granted to the President at this time. This motion was seconded by Mr. Johnson and carried unanimously by roll call vote.

*President
Army Air Force*

Mr. Johnson moved that amendments to the academic budget recommended by President Morrill be approved as follows. This motion was seconded by

*Budget University
amendments.*

Dr. Cunningham and carried.

Department of Elementary Education, the position of Sixth Grade Instructor, budgeted at the annual rate of \$2,004 is struck out.

Department of Secondary Education, name and position of Ruth Hudson, Professor, budgeted at the annual rate of \$3,240 is struck out.

Department of Geology budget is amended by the designation of Arthur F. Hagner as Associate Professor instead of Assistant Professor and by changing the previously budgeted annual rate of \$2,388 to \$2,508.

Mr. Johnson moved that the various University budgets be approved and adopted as amended. This motion was seconded by Mr. Sill and carried.

Mr. Johnson moved that Walter Geiseke, Instructor in Modern Languages be retained at a salary rate of \$2200 per year for nine months service on either part or full time basis as may be determined by the President. This was seconded by Mr. McCracken and carried.

Mr. Johnson moved that the report on Faculty Tenure, Promotion, and Improvement of teaching as adopted by the faculty March 7, 1944 be approved and incorporated into the regulations of the University. This motion was seconded by Mr. Sill and carried.

Mr. Johnson moved that in accordance with a resolution adopted by this Board June 8, 1942 a plot of ground, being the Northwest corner of the campus, measuring 353 ft. east from the corner, 271 ft. south from the corner, as surveyed, be the site for the location of the U. S. Bureau of Mines laboratory, and the President and the Secretary of the Board are authorized to convey this land to the United States with the approval of the Attorney General of Wyoming. This motion was seconded by Mr. Burwell and carried.

Upon the motion of Mr. Johnson, the President and the Secretary of

*Appointment
Walter Geiseke.*

Adoption of Tenure

*U.S. Bureau of Mines
Laboratory Site*

the Board are authorized to sell, for not less than \$700, Lot 19, Block 40, Sparr Heights, tract, City of Glendale, Los Angeles County, California. This motion was seconded by Mr. Burwell and carried.

*Land
California*

Dr. Cunningham moved that the proposal prepared by the Wyoming State Highway department to oil pave campus streets with certain curbs and gutters at a cost of \$24,625 be tabled. This motion was seconded by Mrs. Cope and carried.

*State Highway Dept
Pavement*

It was moved by Mr. Burwell, seconded by Mr. Johnson, and carried that the Executive Committee, with the Comptroller and President, be authorized to select a firm of auditors to audit the local funds of the University.

Audit

Upon the motion of Mr. McCracken, the Comptroller was authorized to take out a blanket position bond for various employees at \$1000 each with excess coverage for certain other employees as follows:

Surety Bonds

Smith, Fay E., Comptroller and Secretary to Board	\$25,000
Heathman, Floyd T., Deputy Treasurer and Purchasing Agent	20,000
Meeboer, Lawrence G., Auditor	15,000
Helzer, Leonard A., Cashier	10,000
Bearce, Wilbur D., Assistant Cashier	5,000

This motion was seconded by Mr. Johnson and carried.

Upon the motion of Mr. Sill, renewal to June 30, 1945 of the following military leaves of absence were approved:

*Leaves of Absence
Military*

Major Mitchell Hilt	Military Department
PFC Thomas A. Dodds	Assistant Cashier
S. Sgt. Robert P. Escobar	Assistant Cashier
Capt. Wm. Henry Langendorf	Buildings and Grounds
Sgt. Robert Prahl	Custodian
Mach. Mate Howard Haxton	Custodian
Capt. Keith Thomson	University Bookstore

This motion was seconded by Mrs. Cope, and carried.

Mr. Johnson moved that the Comptroller be authorized to pay Mrs. Mae Olson the amount which is due on the Wyoming Trades School lease to June 30, 1944 on the condition that the lease is cancelled as of that date.

*Wyo. Trade School
Lease*

This was seconded by Mrs. Cope and carried.

The Board adjourned at 6:45 o'clock p.m. Tuesday June 27, 1944.

Respectfully submitted,



Fay E. Smith
Secretary