

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

May 5, 1944

For the confidential information
of the Board of Trustee

The Board of Trustees of the University of Wyoming was called to order at 10:30 a.m., Friday, May 5, 1944. The following members were present: President Simpson, Mr. McCracken, Dr. Cunningham, Mr. Sill, Mrs. Cope, Mr. Johnson, Mr. Keeney, Mr. Burwell, Governor Hunt and Dr. Morrill.

Upon the motion of Dr. Cunningham, seconded by Mr. Burwell and carried the minutes were approved as follows:

The minutes of the Board for January 10

The minutes of the committee on Physical Plant and Equipment for February 20

The minutes of the Executive and Finance committee for February 21 and March 14 were approved as corrected.

Upon a motion of Mr. Keeney, seconded by Mr. Burwell and carried, the following recommendation of the President was approved:

It is therefore recommended that outside of, and in addition to, the regular University budget for 1944-45 an appropriation of \$3600.00 be authorized from CAA-WTS Revolving Fund balances for experimental ground school instruction within the regular University curriculum, subject to approval by the Faculty Curriculum Committee, for the year 1944-45.

Dr. Cunningham then moved that the recommendation of the President covering U. S. Cadet Nurse training as outlined in the President's report, be approved together with the following schedule of fees and expenses.

Matriculation	\$ 2.00
Instruction (computed on basis of \$3,000 yearly salary per instructor)	60.00
Laboratory fees	8.00
Student fees (Health, Union, Entertainment, etc.)	12.00
Total	<u>\$ 82.00</u>
Board and Room @ \$10.75 per week	107.50
Total expenses per nurse	<u>\$189.50</u>

Roll Call

Minutes Approved

*C.A.A. WTS
Revolving Fund
Balances*

*U.S. Cadet Nurse
Training*

This motion was seconded by Mr. Burwell and carried.

It was then moved by Mrs. Cope, seconded by Mr. Keeney and carried that the University operate a branch session of the summer school in Gillette, from August 7 to September 2.

The Board then approved the appointment of Mr. F. R. Cammack, County Agricultural Agent, in Platte County, at a salary rate of \$3000.00 per year for eleven months service, effective June 1, 1944. This appointment is contingent upon Mr. Neff Tippetts, the present County Agent, entering the armed services.

The Board then approved the following leaves of absence:

Mr. Weldon Litsey, Assistant Professor of Modern Languages, leave without pay for the period beginning April 6, 1944 and ending August 31, 1945, to accept an appointment as American Vice-consul at Barranquilla, Colombia; and further that he receive \$134.00 as the final payment due him under his present contract. This appointment is in the Auxiliary Foreign Service and is made for the duration only, the duties being directly connected with war-related activities.

Mr. Carl W. Brown, Assistant Professor of Electrical Engineering and Acting Chairman, Division of Electrical Engineering, leave without pay for the period beginning April 3, 1944 and ending August 31, 1945, to accept employment as a radio engineer in research under the Office of Emergency Management and Scientific Research at the Applied Physics Laboratory of John Hopkins University, Silver Spring, Maryland; and further that he receive \$212.57 as the final payment due him under his present contract.

Mr. Raymond A. Morgan, Assistant Professor of Engineering Drawing, leave without pay for the period beginning April 5, 1944 and ending August 31, 1945, to accept appointment as Associate Petroleum Engineer in the U. S. Bureau of Mines on the campus; and further that he be paid \$199.23 as the final payment due him under his present contract.

The Board then approved the actions of the President, the Dean of

*Branch Session
Summer School*

*Appointments
F. R. Cammack*

*Absence Leave of
Weldon Litsey
Carl W. Brown
Raymond Morgan*

Federal Funds

the College of Agriculture, and the Director of Agricultural Extension as authorized by the Executive committee February 21, in the preparation of budgets, projects, and plans of work for the Federal War Food Administration and the Federal Emergency Farm Labor program, together with agreements with these two Federal agencies.

Mr. Johnson moved approval of certain revisions in the By-Laws of the Faculty defining the Faculty Advisory Committee to the President as follows:

AMENDMENT

The Faculty, on February 2, 1944, adopted certain revisions in these By-Laws, the chief features of which provide for the discontinuance of delegates-at-large, and the election of a committee of six (instead of 7) members to be constituted by the election of two from the College of Liberal Arts and one each from the other Colleges; and further providing that three members shall be elected each year for terms of two years each.

This motion was seconded by Mr. Burwell and carried.

Upon the motion of Mr. Johnson, seconded by Mr. Burwell and carried the following resolution prepared by President Morrill was adopted.

On behalf of the University of Wyoming and of the citizens of the state, whom the University is deeply and responsibly obligated to serve, the Board of Trustees accepts with appreciation and with a sense of sacred trust the custody of the Records and Archives of the Wyoming Stock Growers Association generously committed to our care.

The University recognizes fully the incalculable historical value of this collection, which includes source material of national significance, which affords insight into the pioneer political and economic history of Wyoming with special reference to the development of the cattle industry, and which provides a dramatic chapter in the thrilling story of the West.

In this connection, the faithful and scholarly interest and industry of Mr. Russell Thorp, Secretary of the association, and of his staff and associates in preser-

*By-Laws
Faculty Advisory
Committee*

*Resolutions
Stock Growers
Records*

ving intact these records, in adding new materials and in arranging for the careful cataloging of the Collection merit the highest commendation of all who cherish our Wyoming heritage.

The Board of Trustees gives its pledge that the University will endeavor conscientiously to carry forward the historical work of the Association, being fully aware that the generous action of the Association will widen the long-range usefulness of the University and will add to its scholarly prestige. Therefore be it

RESOLVED, That the Board of Trustees convey to the Wyoming Stock Growers Association the grateful appreciation of the University of Wyoming and the fullest desire of the University to cooperate with the wishes of the Association in respect to the continuing custody and the use of the Records now transferred, and the assurance of fidelity to the trusteeship thus assumed.

Mr. Johnson then moved, it was seconded by Mr. Keeney and carried that \$1000.00 be appropriated to cover the expenses of an institute on labor, commerce and industry on the campus this summer for a discussion of a "Post-War Program for Fair Price Relationships and Full Employment" as proposed by President Morrill and Dr. Vass, if the President finds that such an institute is feasible.

Mr. Johnson then moved that the additional sum of \$2500.00 be appropriated to the power plant for fuel to the end of the fiscal year, June 30. This motion was seconded by Mr. Burwell and carried.

The Board then approved the following leaves of absence:

Howard Graham, janitor in the Wyoming Union, March 21, 1944 to June 30, 1945, on account of service in the United States Navy.

Frank Iwatsuki, draftsman, Buildings and Grounds department, from April 1, 1944 to June 30, 1945 on account of service in the Army.

Mr. Keeney then moved that the Executive and Finance Committee be authorized to select an auditor to audit the books and accounts in the

*Summer School
Institute On Labor,
Commerce, Industry*

*Appropriation for
Power Plant*

*Leaves of Absence
Howard Graham
Frank Iwatsuki*

*Audit
Books & Accounts
Comptroller's Office*

Comptroller's office, covering the local funds of the University. The Comptroller is requested to correspond with certain firms of auditors to obtain an estimate of the cost of such an audit. The motion was seconded by Mr. Burwell and carried.

Mr. Johnson moved that in accordance with the recommendation of the Joint Committee of the Board of Trustees and Faculty, that the honorary degree, Doctor of Laws, be awarded to:

General John J. Pershing.

Nelson Trusler Johnson, United States Minister to Australia.

James French Wilson, Professor of Animal Husbandry at the University of California.

John W. Hay, Banker and Stockman, Rock Spring, Wyoming.

This motion was seconded by Mr. Keeney and carried.

Mr. Johnson then moved that the Comptroller offer Mae Olson \$1000.00 covering final payment and cancellation of the lease for the Wyoming Trade School. This offer to be accepted within thirty days. This motion was seconded by Dr. Cunningham and carried.

Mr. Johnson then moved that the first twelve pages of the main University budget be adopted down to the beginning of the Comptroller's Division, and the President is authorized to issue salary contracts to faculty members known to be continuing. This motion was seconded by Mr. McCracken and carried.

Mr. Johnson then moved that the sum of \$5244 or less be appropriated for cost of living salary raises as follows:

Salaries above \$4000.00	None
Salaries \$2000.00-\$4000.00	\$ 60
Salaries below \$2000.00	\$120

*Degrees, Honorary
General J. Pershing
Nelson T. Johnson
James F. Wilson
John W. Hay*

Wyoming Trade School

Adopted Budget

These raises do not apply to individuals where merit raises of equal or greater amounts are already indicated. It was seconded by Mr. Sill and carried.

It was moved by Mr. McCracken, seconded by Mr. Burwell and carried that the budgets be rewritten and resubmitted to the Board for final approval at the June meeting. The budgets to be drawn in three columns. The first column to show the present budgeted amounts and rates, the second column the actual expenses for the year, and the third column to be the amounts requested for the year 1944-45. Departmental sub totals, grand totals, and resignations are also to be shown so as to present the total fiscal picture including the amortization of the Wyoming Union Bonds. These new budgets are to be mailed to the Trustees not less than one week before the date of the June meeting.

Mr. Keeney moved that the Wyoming State High School Basketball Tournament be invited to the campus next season under the auspices of the University, and that the sum of \$1000.00 be appropriated to the State High School Athletic Association for this purpose. This appropriation is contingent upon there being at least 16 "A" and 8 "B" teams appearing in the tournament. The motion was seconded by Mr. Johnson and carried.

Upon the motion of Mr. Johnson, seconded by Mr. Sill and carried, the next meeting of the Board of Trustees is fixed for 9:30 a.m., June 26.

Respectfully submitted,



Fay L. Smith
Secretary

*Budget
Rewritten and
Resubmitted*

*High School
Tournament*

June 26, Board.