

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

November 8-10, 1946

**For the confidential information
of the Board of Trustee**

The Board of Trustees of the University of Wyoming was called to order at 10:00 A.M., Friday, November 8, by President Simpson. The following members were present: - President Simpson, Mrs. Cope, Mr. Johnson, Dr. Cunningham, Mr. Burwell, Mr. McCracken, Mr. Sullivan, Mr. Hansen, and Dr. Humphrey.

Mr. Sullivan moved, it was seconded by Mr. Burwell and carried, that the minutes of the meeting held September 5 be approved.

Upon the motion of Mr. Hansen, seconded by Mr. Sullivan and carried, the following interim appointments made by the President in the absence of the Board were approved:

1. Dr. W. M. Garrison, Assistant Professor of Chemistry, at a salary rate of \$3,300.00 per year for three quarters' service, beginning September 1, 1946.
2. Mr. William H. Nelle, Instructor in Modern Languages, at a salary rate of \$3,000.00 per year for three quarters' service, beginning September 1, 1946.
3. Mrs. Carolyn DeClark, Instructor in English, at a salary rate of \$2,304.00 per year for three quarters' service, beginning September 1, 1946.
4. Mr. Arthur V. Edsall, Assistant County Agent in Park County, at a salary rate of \$2,700.00 per year for eleven months' service, beginning October 10, 1946.
5. Mr. Garth D. Percival, County Agent for Weston County, at a salary rate of \$3,200.00 per year for eleven months' service, beginning October 10, 1946.
6. Mr. John Harvey Tanner, Assistant County Agent in Lincoln County, at a salary rate of \$2,700.00 per year for eleven months' service, beginning September 16, 1946.

Roll Call

Minutes Approved

Appointments

Dr. W. M. GARRISON

William H. Nelle

Mrs Carolyn DeClark

Arthur V. Edsall

Garth D. Percival

John Harvey Tanner

7. Mr. Glen E. Roberts, Instructor in Commerce, at a salary rate of \$2,100.00 per year for three quarters' service, effective October 1, 1946.

GLEN E. ROBERTS

8. Miss Iva S. Shubert, Instructor in Adult Education, to be located at Rock Springs, at a salary rate of \$2,700.00 per year for three quarters' service, with an additional \$600.00 for traveling expenses. The appointment became effective September 1, 1946.

MISS IVA SHUBERT

Upon the motion of Mr. Sullivan, seconded by Mr. Burwell and carried, the following appointments were approved.

1. That there be authorized, effective December 3, 1946, the appointment of Dr. Jack Buel as Associate Professor of Psychology at a salary rate of \$3,804.00 per year for three quarters' service. He will succeed Mr. William P. Reed.

DR. JACK BUEL

2. That there be authorized, effective December 1, 1946, the appointment of Mr. Jack Ruch as Teacher-trainer in Vocational Agriculture, with the rank of Assistant Professor, at a salary rate of \$3,600.00 per year for three quarters' service. He will fill the vacancy created by the resignation of Mr. Dean Pence.

JACK RUCH

3. It is the recommendation of the President that there be authorized, effective November 18, 1946, the appointment of Dr. W. C. Reusser as Director of the Division of Adult Education and Community Service at a salary of \$6,000.00 per year. Dr. Reusser will retain the Professorship of the Department of Educational Administration and will keep an overall supervision of the Department of Student Personnel and Guidance until some

DR. W.C. REUSSER

other person can be secured for that work. The appointment requires no additional appropriation, since the Division of Adult Education and Community Service was provided for in the last budget. Dr. Reusser's salary will be divided between the Division of Adult Education and Community Service and the Department of Educational Administration.

Mr. Johnson moved that the evaluation reports of members of the teaching staff appointed since January 1, 1946 should come to the Board before they are reappointed for the next year, thus giving opportunity for study of these teachers before they achieve tenure. This motion was seconded by Mrs. Cope and carried.

Upon the motion of Mr. Sullivan, a leave of absence was granted to Miss Pauline Bunting, Home Management specialist in the Extension Division, without pay from the University funds, for the period from January 1, to June 30, 1947, for the purpose of doing graduate work in Home Economics at Oregon State Agricultural College. Director Bowman and Dean Hill recommended that the leave be granted and that Miss Bunting be paid one-half of her salary (\$864.00) while on leave, this amount to be paid from federal Bankhead-Jones funds which, if not used for this purpose, would revert to the federal government. This motion was seconded by Mr. Burwell and carried.

Mr. Johnson moved that Dean P. T. Miller, now on limited service, be appointed on a three-fourths time basis to a temporary position with the Natural Resources Research Institute, effective November 15, at a salary of \$3,600 annually if he does no teaching; if he teaches he is to receive additional pay in proportion to the amount of teaching. His salary from limited service is suspended during the period of this appointment. Mr. Sullivan seconded the motion and it was carried.

*Leave of Absence
Pauline Bunting*

*Appointment
DEAN P. T. MILLER*

Upon the motion of Mr. Sullivan, with the recommendation of Dr. Vass for and Dean Hill, the following appropriations are made/research in bean rust at Powell:

2 Microscopes @ \$225.00.	\$ 450.00
1 Dissecting Binocular Microscope @ \$153.00.	153.00
1 Autoclave @ \$400.00.	400.00
1 Electric Oven @ \$200.00.	200.00
Supplies: Petri dishes, test tubes, flasks, needles, etc.	135.00
Greenhouse and laboratory space.	<u>150.00</u>
Total	\$1,488.00

This motion was seconded by Mr. Johnson and carried.

Mr. Burwell then moved that the sum of approximately \$1,600.00 be appropriated for the purchase of a station wagon or comparable transportation unit for use in the Department of Zoology and Physiology in the Wildlife Conservation and Management program and in the field studies in Ecology.

This motion was seconded by Mrs. Cope and carried.

Mr. Hansen moved that \$4,400.00 be appropriated to the Registrar's office as follows:

"Student Assistants" Help	\$1,750.00
Admissions Assistant and Armed Services Credit Evaluator, 7½ Mo. @ \$150.00	1,125.00
Registration and Information Assistant, 7½ Mo. @ \$150.00	1,125.00
Contingent	400.00
Total	<u>\$4,400.00</u>

and that \$2,590.00 be appropriated to the Department of Veterans Relations as follows:

Contingent	\$ 600.00
Third Office Secretary	1,390.00
Part Time Assistant to the Supervisor of Veterans Relations	600.00
Total	<u>\$2,590.00</u>

This motion was seconded by Mr. Burwell and carried.

Mr. Hansen moved the approval of the assessment of a laboratory fee of \$7.50 for all students enrolled for flight training classes. This motion was seconded by Mr. Sullivan and carried.

*Fees
Flight TRAINING*

Dr. Cunningham moved, it was seconded by Mr. Sullivan and carried, that the President be authorized to call together the Building Committee at any time he feels it is necessary and to engage the services of an architect to proceed with the preparation of building plans for the Agriculture and Education buildings, and for the remodeling of Old Main.

Mr. Johnson then moved that the services of architect, Frederick Porter, of Cheyenne, be engaged for these three buildings. This motion was seconded by Mr. Sullivan and carried.

*Architect
Frederick Porter*

Mr. Porter was invited into the meeting and agreed to do this work for 6% of the contract price determined as follows: 3.6% for the finished working plans and specifications; 2.4% for supervision of construction. Of the estimated cost 1.00% is payable for preliminary drawings and sketches in the event the building is not constructed, or if construction is deferred, this 1.00% of the estimated cost is to be deducted from payments made to the architect when the building is built as is the payment already made to Mr. Porter for preliminary plans already prepared.

*Architect
Frederick Porter*

Mr. Simpson then appointed Mr. Johnson to take the place of Mr. Watenpaugh on the Trustee Building Committee.

*Physical Plant and
Equipment*

Upon the motion of Dr. Cunningham, Wyoming High School Honorary Scholarships were declared to be good at the University Center at Powell under the same regulations as in effect at the University. This motion was seconded by Mr. Hansen and carried.

UNIVERSITY CENTER

Mr. McCracken moved, it was seconded by Mr. Sullivan and carried, that the firm of Marts and Lundy of New York City and Canton, Ohio be employed at a cost of \$2,000 and expenses not to exceed \$300 to make a survey of

*MEMORIAL
Stadium + Field House*

methods, organization, and procedures to be used in the campaign to raise funds for the proposed stadium and field house. If this survey is acceptable, the President is authorized to engage the services of the firm of Marts and Lundy at a cost not to exceed \$1,500 per month to conduct the campaign for raising \$350,000 to build the stadium and field house.

Upon the motion of Dr. Cunningham, the sum of \$500.00 is appropriated to help defray the publication of a bulletin concerning the College of Education. This motion was seconded by Mr. Burwell and carried.

Upon the motion of Mr. Burwell, the sum of \$2,830 is appropriated for advertising and promotion of the 1947 Summer School. This motion was seconded by Mr. Sullivan and carried.

Upon the motion of Mr. Johnson, Dean Hill is authorized to fill the position of Administrative Assistant and Director of Short Courses in the College of Agriculture and Experiment Station. The money is to be taken from funds already allotted to the college. This motion was seconded by Mr. McCracken and carried.

President Humphrey then presented a request from the married veterans residing on the campus for permission to operate a cooperative grocery store on the campus. After discussion, Dr. Cunningham moved that Mr. Sullivan, the President, and the Comptroller be a committee to first contact the Laramie Chamber of Commerce in an effort to see if Laramie city grocers could not unite in the operation of a grocery store on the campus, and keep prices at least 10% below chain store grocery prices with trade restricted to students only. The University would furnish one or two Butler Huts, heat, electrical power, and water without cost to the enterprise. If the Laramie grocers do not accept this offer within thirty days, then the University will grant permission to the veterans for a cooperative grocery under the same stipulations and conditions. In either event the store may continue to operate only at the pleasure of the Board

*Dean Hill
Assistant*

*Cooperative Grocery
Store -- Veterans*

of Trustees of the University. This motion was seconded by Mrs. Cope and carried.

Mr. McCracken then moved that the Wyoming Historical Bluebook be distributed as recommended by the President as follows: This motion was seconded by Mr. Sullivan and carried.

Wyoming Historical Bluebook

University Library	25
Board of Trustees (one to each member)	10
Department of Political Science	2
Department of History	2
University Archives	4
Dr. T. A. Larson (for his services as sponsor)	1
Law Library	1
President's Office	1
Office of Secretary of Board of Trustees	1
Office of Each Dean	<u>6</u>

Total 54

Upon the motion of Mr. McCracken, seconded by Mr. Hansen and carried, the following regulation regarding the \$10.00 pre-registration fee is approved.

Fees
\$10 PRE-REGISTRATION FEE

As a means of insuring a place in the registration rolls and avoiding possible disappointments, there shall be a \$10.00 pre-registration deposit. This deposit is for both veterans and non-veterans, former and new students for the summer and fall quarters. It shall not apply to the five week summer "school".

This deposit is refundable to those who notify the University of change in registration plans not less than thirty days in advance of the registration date for which the deposit was made. This deposit shall be forfeited by those who do not attend the quarter for which the deposit was made after failing to notify the University at least thirty days before the opening of the quarter. This deposit shall apply toward the fees of non-veterans for the quarter for which it is made; in case of registered veterans, it shall be refunded as soon as possible and practical after the opening of the quarter for which it was made.

Upon the motion of Mr. Johnson, the preliminary house plans submitted by Alpha Chi Omega for a proposed new house to be erected in Fraternity Park were approved. This motion was seconded by Mrs. Cope and carried.

Alpha Chi Omega

Mr. Johnson then moved that the bill passed at the special session of the Legislature last spring authorizing the Board to issue bonds in the

amount of \$535,000 to be amortized in twenty years to cover the construction of a men's dormitory, be amended to permit issuance of bonds up to \$1,285,000 maturing over a thirty-year period to permit the construction of a women's dormitory for one hundred women as an addition to Knight Hall including enlargement of the food services, as well as the men's dormitory authorized in the original bill. This motion was seconded by Mr. Hansen and carried.

*10YR Building Program
MEN'S DORMITORY
WOMEN'S DORMITORY*

President Humphrey then submitted the proposed budget for the new biennium as prepared for the Governor and the Legislature. Mr. Hansen moved that the amounts proposed in the State Farms budget for the superintendents' cottages at Powell and Sheridan be reduced to \$7,000.00 each. This motion was seconded by Mr. Johnson and carried.

*BIENNIIUM Budget
Legislature*

After further discussion and study, Dr. Cunningham moved, it was seconded by Mr. Sullivan and carried, that the budgets as submitted by the President for the biennium plus three months be approved as amended.

Mrs. Cope moved that two one-year scholarships be awarded, one each to the girl and boy who were winners of the veterans' baby contest. This motion was seconded by Mr. Sullivan and carried.

*Scholarships
VETERAN'S BABY
Contest*

Mr. Sullivan moved, it was seconded by Mr. Burwell and carried, that Summer School fees for the five-week term be fixed as follows: \$35.00 in-state, and \$40.00 out-of-state which includes the activity fee of \$7.00.

*FEEs
SUMMER School*

The next Board meeting will be January 11 and 12.

The Board adjourned at 1:30 P.M., November 10, 1946.

*NEXT Meeting
Adjournment*

Respectfully submitted,
Fay V. Smith
Fay V. Smith
Secretary