

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

September 5, 1946

**For the confidential information
of the Board of Trustee**

The Board of Trustees of the University of Wyoming was called to order at 10:30 a.m., Thursday, September 5, by President Simpson. The following members were present: President Simpson, Mrs. Cope, Mr. Johnson, Mr. Burwell, Dr. Cunningham, Mr. McCracken, Mr. Sullivan, Mr. Watenpaugh, and Dr. Humphrey.

Mr. Johnson moved, it was seconded by Mr. Sullivan and carried, that the minutes of the meeting held July 21 be approved.

Mr. Johnson moved, it was seconded by Dr. Cunningham and carried, that the following appointments be approved.

1. That there be authorized, effective September 1, 1946, the appointment of Mr. Wallace Biggs as Associate Professor of English, at a salary of \$3,800 per year for three quarters' service.
2. That there be authorized, effective September 1, 1946, the appointment of Dr. C. D. Thomas as Associate Professor of Physics, at a salary of \$3,800 per year for three quarters' service.
3. That there be authorized, effective September 1, 1946, the appointment of Mr. A. C. Lindblom as Instructor in Physics, at a salary of \$2,600 per year for three quarters' service.
4. That there be authorized, effective September 1, 1946, the appointment of Mr. Hugh MacKinnon as Assistant Professor of Music, at a salary of \$3,000 per year for three quarters' service.
5. That there be authorized, effective September 1, 1946, the appointment of Mr. Palmer Steen as Assistant Professor of Mathematics, at a salary of \$3,300 per year for three quarters' service.

Roll Call

Minutes Approved

Appointments

Wallace Biggs

Dr. C.D. Thomas

A.C. Lindblom

Hugh MacKinnon

Palmer Steen

6. That there be authorized, effective September 1, 1946, the appointment of Dr. Leonard Bristow as Assistant Professor of Mathematics, at a salary of \$3,400 per year for three quarters' service.
7. That there be authorized, effective September 1, 1946, the appointment of Dr. Nathan Schwid as Associate Professor of Mathematics, at a salary of \$3,800 per year for three quarters' service.
8. That there be authorized, effective September 1, 1946, the appointment of Miss Rosamond J. Jones as Instructor in Mathematics, at a salary of \$2,700 per year for three quarters' service.
9. That there be authorized, effective September 1, 1946, the appointment of Mr. Michael J. Sunderland as Instructor in Commerce, at a salary of \$2,600 per year for three quarters' service.
10. That there be authorized, effective September 1, 1946, the appointment of Mr. Waldo Olson as Instructor in Commerce, at a salary of \$2,600 per year for three quarters' service.
11. That there be authorized, effective September 1, 1946, the appointment of Mr. Benjamin F. Barnes as Instructor in Chemistry, at a salary of \$2,700 per year for three quarters' service.
12. That there be authorized, effective September 1, 1946, the appointment of Dr. Werner A. Mueller as Assistant Professor of Modern and Classical Languages, at a salary of \$3,420 per year for three quarters' service.

Dr. Leonard Bristow

Dr. Nathan Schwid

Rosamond J. Jones

Michael Sunderland

Waldo Olson

Benjamin F. Barnes

Dr. Werner Mueller

13. That there be authorized, effective September 1, 1946, the appointment of Miss Geraldine M. Huhnke as Supply Instructor in Language Education in the University High School, at a salary of \$2,460 per year for three quarters' service. She will substitute for Miss Lydia Holm, who is on leave of absence for the year 1946-1947.
14. That there be authorized, effective September 1, 1946, the appointment of Mr. Franc F. Rice as Assistant Professor of Guidance Education, at a salary of \$3,200 per year for three quarters' service.
15. That there be authorized, effective September 1, 1946, the appointment of Miss Ruth Lambie as Assistant Professor of Home Economics, at a salary of \$2,700 per year for three quarters' service.
16. That there be authorized, effective July 23, 1946, the appointment of Mr. Pete Jensen as Assistant County Agent in Sheridan County, at a salary rate of \$3,204 per year for eleven months' service. Director Bowman asks that Mr. Jensen be placed as an assistant in Sheridan County for a brief period, since Mr. Dan Ingraham, present incumbent, is planning to resign within a few weeks. When Mr. Ingraham has resigned, Director Bowman requests that Mr. Jensen be appointed County Agent for Sheridan County at a salary of \$3,804 per year. Mr. Jensen's salary as Assistant County Agent will be paid from Bankhead-Flannagan appropriations.
17. That there be authorized, effective September 1, 1946, the appointment of Mr. Edward W. Teare as Supervisor

Geraldine Huhnke

Franc F. Rice

Ruth Lambie

Pete Jensen

- of Student Employment and Vocational Counselor, with the rank equivalent of Instructor, at a salary of \$3,000 per year for eleven months' service.
18. That there be authorized, effective August 1, 1946, the appointment of Mr. Michael J. Ryan as Track Coach and Trainer, at a salary of \$3,000 per year for eleven months' service.
19. Mr. J. E. Running as Instructor in Mathematics and Chemistry, located at the Powell Center, at a salary of \$3,000 per year for three quarters' service.
20. Mr. Charles O. Peartree as Instructor in Commerce, located at the Powell Center, at a salary of \$2,800 per year for three quarters' service.
21. Mr. Arthur Dugan as Assistant Professor of Adult Education, located at the Powell Center, at a salary of \$2,700 per year for three quarters' service, with an additional \$600 for traveling expenses. Of the total expenditure, \$550 will be charged against the Powell Center for the teaching of Psychology and Education at the Center, and will be paid from fees collected at the Center; the balance will be charged against Adult Education funds derived from fees collected for extension teaching in surrounding towns.
22. The Trustees will recall that at the Board meeting on July 21, Dr. Clarence Carl Moore was approved as Assistant Professor of Adult Education at the Powell Center, at a salary of \$3,300 per year for three quarters' service. In the meantime, it has seemed wise to appoint Dr. Moore as Director and Instructor

Michael J. Ryan

J. E. Running

Charles Peartree

Arthur Dugan

Dr. Clarence Moore

in English and Political Science, at a salary of \$3,900 per year for three quarters' service, effective September 1, 1946. Of this, \$2,800 is to be paid for teaching, and \$1,100 for directing.

It was moved by Mr. Watenpaugh, seconded by Mr. Burwell and carried, that the following supplementary appointments be approved:

1. That there be authorized, effective September 1, 1946, the appointment of Dr. Reino Virtanen as Assistant Professor of Modern Languages, at a salary of \$3,420 per year for three quarters' service. Dr. Virtanen will succeed Dr. Carle H. Malone, who has recently resigned.
2. That there be authorized, effective September 16, 1946, the appointment of Miss Vera Campbell as Home Demonstration Agent in Albany County, at a salary of \$2,600 per year for eleven months' service. She will succeed Miss Joyce Reeve, who is resigning on November 1st to be married.
3. That there be authorized, effective September 1, 1946, the appointment of Mr. James M. Boyle as Assistant Professor of Art and Head of the Art Department, at a salary of \$3,900 per year for three quarters' service. Mr. Boyle succeeds Professor J. B. Smith, who has recently resigned.
4. That there be authorized, effective September 1, 1946, the appointment of Mrs. Rebecca Vaughn Rudden as Instructor in English, at a salary of \$2,400 per year for three quarters' service.

Dr. Reino Virtanen

Vera Campbell

James Boyle

Rebecca V. Rudden

5. That there be authorized, the appointment of Mr. Robert H. Mize as Instructor in Engineering Drawing at the Powell Center, at a salary of \$2,800 per year for three quarters' service. Of this amount, \$2,100 is to be paid by the Powell School District and \$700 by the University.

Robert H. Mize

Director Bowman and Dean Hill, with the President's approval, request that Mr. Sylvester E. West, who is now serving as Assistant County Agent in Fremont County, be appointed County Agent in Niobrara County, at a salary of \$3,200 per year for eleven months' service, effective September 16, 1946. Mr. West will succeed Mr. Brettell, who has resigned.

Sylvester West

Dr. Roice H. Anderson, Assistant Professor and Research Assistant in Agricultural Economics, who has been on Military Leave for the past two years, has returned to the University as of September 1, 1946. The budgeted salary for Dr. Anderson is \$3,850. With the President's approval, Dean Hill and Dr. Vass recommend that Dr. Anderson's salary be at a rate of \$4,000 per year. There is in the budget two months' unused salary for Dr. Anderson from which this small difference will be paid.

Dr. Roice Anderson

The President informed the Trustees that it would be necessary for him to approve several appointments before the next meeting of the Board to fill existing vacancies in order to have a full instructional staff at the opening of the Fall Quarter, September 24, 1946. The Trustees agreed that the President should fill the vacancies and permit the individuals

*Appointments
President to fill va-
cancies before Board
meeting*

employed to begin their duties on the opening date of the University; these appointments to be presented to the Trustees for formal approval at the next meeting of the Board.

Upon the motion of Mr. Johnson, seconded by Mr. Burwell, the following resolution was unanimously adopted and the Secretary was requested to send a certified copy to the Federal Works Agency.

RESOLUTION FOR VETERANS' EDUCATIONAL FACILITIES PROGRAM

Authorizing the Filing of an Application with the United States of America for Provision of Veterans' Educational Facilities, and Designating and Authorizing a Representative.

WHEREAS, the University of Wyoming (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America through the Bureau of Community Facilities, Federal Works Agency, (herein called the "government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection herewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement;

NOW, THEREFORE, be it resolved by the Board of Trustees of the Applicant (herein called the "Governing Body") that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that President G. D. Humphrey is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural

*Resolution
Federal Works Agency*

or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

Upon the motion of Mr. Johnson, the sum of \$35,000 is appropriated for the construction of ten Butler Huts for occupancy by members of the faculty, each hut will contain two apartments, thus taking care of twenty families. This motion was seconded by Dr. Cunningham and carried.

Upon the motion of Mr. Burwell, Milton I. Lloyd, Instructor in Chemistry, is granted a leave, without pay, for the academic year 1946-1947. This motion was seconded by Mr. Sullivan and carried.

Upon the motion of Mr. McCracken, the sum of \$1,600 is appropriated for the salary of an additional nurse in the Student Health Service for the period October 1, 1946 to June 30, 1947. This motion was seconded by Mr. Watenpaugh and carried.

Upon the motion of Mr. Sullivan, seconded by Dr. Cunningham and carried, the appointment of Mrs. Irene Lentz as Teacher-Trainer with the rank of Instructor, at an annual salary of \$2,350 per year for three quarters' service, effective September 1, 1946, was approved, and the following budget was approved and appropriations are made to cover the expenditures of the kindergarten-nursery school until April 1, 1947:

Salary for Mrs. Lentz - \$37.50 per month	\$ 262.50
Assistant's salary - \$75.00 per month	525.00
Rental of Joslyn Cottage - \$30.00 per month	210.00
Equipment and supplies - \$25.00 per month	<u>175.00</u>
Total	\$1,172.50

Housing Faculty

Sabbatical leave Milton I. Lloyd.

Student Health Serv. Additional Nurse

Appointment Mrs. Irene Lentz

At 2 o'clock the Trustees publicly opened bids for the enlargement of the Power Plant. Engineer Frank Prouty and Superintendent C. B. Jensen were invited to sit with the Board. After discussion, Mr. Johnson moved that all bids be rejected as the low base bid, that of the E. C. Nickel Co. of Laramie, in the amount of \$283,000, is too far above the state appropriation of \$150,000, and further that the Ways and Means Committee in the coming session of the Legislature be informed of this situation and additional funds be requested. This motion was seconded by Mr. Burwell and carried.

*Power Plant
Opening of Bids*

Mr. Johnson then moved that President Humphrey, President Simpson, Engineer Prouty, Superintendent Jensen, and the Comptroller be authorized to enter into a contract with the Western Public Service Company of Laramie for the purchase of such electric energy as may be needed to meet the needs of the University until an adequate power plant can be constructed. This motion was seconded by Mr. McCracken and carried.

*Western Public Service
Purchase of electric
energy*

In view of the fact that the Prouty Bros. Engineering Company of Denver has done considerable work in the preparation of plans and specifications for the enlargement of the Power Plant, Mr. Watenpaugh moved that this firm be paid the regular percentage fee as called for in the contract based on the amount of money which the University has available, \$150,000. This motion was seconded by Mr. Sullivan and carried.

*Prouty Bros. Eng. Co.
To be paid regular
percentage fee*

Mr. Johnson moved that this sum of \$2,500 be appropriated to the University Commons for such improvements and expenditures as the President and the Comptroller may consider advisable. This motion was seconded by Dr. Cunningham and carried.

Upon the motion of Mr. Johnson, the salary of Willard T. Young, Assistant Director of Men's Residence Hall, is fixed at \$50.00 per month for the period July 1, 1946 to June 30, 1947. as recommended by Dean Keeney.

*Salary Increase
Willard T. Young*

Mr. Johnson then moved that the President of the University shall submit the annual budget to the several Trustees two weeks in advance of the budget meeting of the Board. This motion was seconded by Mr. Sullivan and carried.

*Submission of
budgets + reports*

Mr. Johnson moved that reports to the Board for the various meetings, including actions requested, shall be mailed to the several Trustees at least five days prior to the meeting. This motion was seconded by Mr. Sullivan and carried.

It was moved by Mr. McCracken, seconded by Mr. Sullivan and carried, that the salary of Mrs. Price, Director of the Men's Residence Hall, be fixed at \$150.00 per month, effective September 1, 1946 and continuing to June 30, 1947.

*Salary Increase
Mrs Viola Price*

Mr. McCracken moved, it was seconded by Mr. Burwell and carried, that the firm of Cordle, Raab and Roush of Casper be engaged to make an audit of the books and accounts in the Comptroller's office covering the past fiscal year. This is in accordance with the Board's policy of having an audit made by an outside concern every other year.

*Audit
Cordle, Raab, + Roush*

It was moved by Mr. Johnson, seconded by Mr. Burwell and carried, that the University does not object to Al Robbins of Laramie building a nursery and home just east of the campus on Grand Avenue. The Laramie zoning ordinance requires permission of adjacent land owners when there is to be any construction other than residences in this area.

*Robbins Floral
Shop.*

It was moved, seconded and carried, that in accordance with the recommendation of President Humphrey, that the Board authorize its building committee to proceed with the study of the new Men's dormitory authorized by the Legislature, and if found feasible, that the committee be directed to proceed with the selection of an architect, approve the plans, and let the contract for the construction of the building.

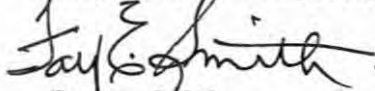
*Building Program
New Men's Dorm.*

The Board approved the plans of the Kappa Delta sorority for their new house to be constructed in fraternity park.

The date for the next meeting of the Board was set for November 9, the day of the homecoming football game with Denver University.

The Board adjourned at 4:30 p.m.

Respectfully submitted,



Fay E. Smith
Secretary

Kappa Delta

*Next Meeting
November 9*