

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

September 21-22, 1950

**For the confidential information
of the Board of Trustee**

The meeting of the Board of Trustees was called to order in the Board room on September 21 at 10:10 a.m., with President Simpson presiding.

The following members were present: Simpson, McGraken, Del Monte, Reed, Burwell, Hansen, Patterson, Sullivan, Watenpaugh; ex-officio, Crane and Humphrey.

Mr. Sullivan moved that the minutes of the July 15, 1950, meeting be approved. Mr. Hansen seconded the motion and it was unanimously carried.

The Trustees invited Mr. Watson A. Bowes and Mr. Gerald T. Hart, who have recently completed an appraisal of the University's property and insurance, to come into the meeting to give a brief summary of the detailed report which they made.

Mr. Bowes explained that the study covers the Main Campus, the Science Camp, the Stock Farm, the Stone Quarry, and the President's Residence. The study has two phases: (1) appraisal of all properties, including physical valuations, maintenance costs, accrued maintenance costs, salvable buildings, etc.; and (2) insurance program, including a report as to why insurance rates on University property are so high and what can be done to improve the situation.

Mr. Bowes pointed out certain mistakes that have been made in the building program and what can be done to correct these mistakes. He stated that the valuation placed on University property, including completed value of buildings now under construction, is approximately \$18,000,000 on which the University now has \$4,500,000 worth of coverage.

The recommendations made by Bowes and Hart also included the suggestion that the University spend approximately \$250,000 on remodeling of such buildings as Hoyt Hall, the old Agricultural Building, and the Normal Building, to consolidate the gains that have been made in the new building program.

Mr. Bowes and Mr. Hart left three copies of their report, and the Trustees instructed President Humphrey to secure bids on printing 250 and 500 copies.

BOWES & HART REPORT

Mr. Hansen moved that the awarding of degrees at the Summer Commencement on August 25 be approved. The motion was seconded by Mrs. Patterson and carried. Following is a list of degrees granted:

COMMENCEMENT, SUMMER

COLLEGE OF LIBERAL ARTS

Bachelor of Arts

Imogene M. Bokenkroger
 Harriet Durkee Broeker
 Robert Granville Brown
 Madolin Shorey Cervantes
 Laura Lee Dakin
 Wallace Allen DeLong
 Edwin Allen Dobner

William C. Gosch, Jr.
 Lawrence H. Higby
 Dorothy Watt Hill
 Joy S. Johnson
 Bernhardt Bartlett Lange
 Dee Verl Linford
 Jacqueline Esther Logan

George A. Peppinger

Bachelor of Science -- with Honor

Mae Utaka Sumada

Bachelor of Science

Walter Ernest Ames
 Rudolph Albert Angeli
 Shirley Jean Blair
 Vernon L. Bressler
 Charles Lewis Cherry
 Thomas Walter Fellows
 John Arthur Gustafson
 John August Jereb
 Jean Lorraine Julio
 Ralph William Lenz

La Vada Jean Manners
 Richard A. Patterson
 David Phillip Pitts
 Dorothy Hathaway Rogers
 Clement Charles Skinner
 Victor John Tomkiel
 William Stanley Wallin
 James Willis Wegner
 Norene Wilma Welch
 William Oliver Wimmer

John Paul Zylka

COLLEGE OF AGRICULTURE

Bachelor of Science

Darrol George Born
 John D. Burke

France Samuel Marsh
 Clarence O. Reed

Sigard George Titmus

Division of Home EconomicsBachelor of Science

Jane Eaton Brockley

COLLEGE OF ENGINEERING

Bachelor of Science in Civil Engineering

Ivan Merle Engleman
 Frank Ferentchak
 Edward Everett Riggins

Thomas Joseph Sweeney
 Robert Bruce Taylor
 Robert Edward Williams

Bachelor of Science in Electrical Engineering

Leon Webster Gotchall
 Robert LeVerne Libbey

Bachelor of Science in Mechanical Engineering -- with Honor

Thomas Wilson Russell

Bachelor of Science in Mechanical Engineering

John Andrew Cameron
 Wayne Carlyle Johnson

Allen Portus McGowan, Jr.
 George Earl Mosher

Frederik Emil Rasmussen

Bachelor of Science in General Engineering

Richard Upton Perkins

COLLEGE OF EDUCATION

Bachelor of Arts -- with Honor

Madolyn Joyce Cooke

Bachelor of Arts

Hazel Fern Barnes
 Herschel Oliver Beahm, Jr.
 Jeanette Gale Blanchard
 Elnora Brooks
 Emmet Allen Burrows
 Jack Rawlins Carlson
 John Verner Davis
 Mary Morie Dewey
 Edna Maude Dickson
 William Vincent East

Karleen Victoria Eastman
 Della Joan Eckerle
 Mildred Irene Erickson
 Dale Leslie Faulkner
 Thomas Joseph Feeney
 Martin John Gothberg
 Gordon Beckwith Hargraves
 Mildred Wendt Holdren
 Robert Dean Hurrell
 Elvira Irene

Bachelor of Arts (Cont.)

Alda Marie Kessler	Velma Stubblefield Picard
Roy Lowell Lacy	Lynn Edmund Samford
Zola Ruth Larsen	Hertha Semlek
Catherine Irene Leake	Margarette Irene Shields
Florence G. Livingston	Forest Duane Singer
Ralph Raymond Masterson	Lorraine Lake Speakman
Phyllis Louise Messer	Hazel Sprowell
Mildred Williams Meyer	Leila Steil
Dwight Dana Osborn	Nelle Ferry Thies
Barbara Lucille Perkins	Loretta Margaret Updike

I-teh Yang

Bachelor of Science

Winton Harold Allen	David Raymond Martinez
Glen P. Alley	Anthony Sam Merlino
Darrel Eugene Barnes	Calvin Raymond Orr
Anthony Murray Francescato	Clifford Dennis Ragan
David Dean Hamilton	Robert Walton Shepherd
Louis Norton Holland	Floyd William Volker

COLLEGE OF LAW

Bachelor of Science in Law -- with Honor

Joseph Ramon Geraud

Bachelor of Science in Law

Gerald Tobias Swanton

Bachelor of Laws

Jack Russell Cook	Maurice Lee van Benschoten
Patrick Joseph DeNiro	Foster Joseph Wendt
John Patrick Ellbogen	Warren Keith Woodson

COLLEGE OF COMMERCE AND INDUSTRY

Bachelor of Science -- with Honor

Roger Bonicelli

Bachelor of Science

Edmond Drew Axe, Jr.	Richard Eugene Larson
Edward Norman Carollo	Franklin Eugene McKinley
Gordon Lee Goodman	Thomas A. Meares
James Richard Gourley	James Franklin Nelson
Thomas Robert Jackson	Hans Evertt Pellikka
Francis Eugene Kelly	Robert Carney Peterson
Robert Carroll Wagers	

COLLEGE OF PHARMACY

Bachelor of Science

Dale Kenneth Malmgren
Albert R. Paulus

THE GRADUATE SCHOOL

Master of Arts

Audrey Duvall Anderson (Educ. Guidance)	Glenn E. Livingston (Educ. Adm.)
Laura M. Anderson (Sec. Educ.)	Milan Clement McKnight (Educ. Adm.)
Roberta Richardson Anderson (Sec. Educ.)	Louis G. Maiben (Phys. Educ.)
George Henry Baird, II (Educ. Admin.)	Mildred G. Mateer (Sec. Educ.)
Lora D. Berry Beck (Elem. Educ.)	Bert Leon Melchar (Educ. Adm.)
Milton R. Binger (Phys. Educ.)	Clifford Harry Merithew (Sec. Educ.)
Howard Baldwin Bouton (Polit. Science)	Richard A. Merriman (Educ. Guid.)
William Lester Bowie (Music Educ.)	Howard Glen Nyberg (Psychology)
Foster Braby (Educ. Admin.)	John C. Osmond, Jr. (Geology)
Lois Thompson Coscia (Phys. Educ.)	Phyllis R. Parsons (English)
John Antemes Day (History)	Lawrence J. Prince (Mathematics)
Kenneth Galen Dilly (Sec. Educ.)	Carroll Rahm (Educ. Guidance)
William R. Dodge (Speech)	Joyce Black Reasch (Music Educ.)
George Dorrington (Phys. Educ.)	Del J. Richard (Educ. Adm.)
Claude E. Elias, Jr. (Economics)	Walter Rinehart (Sec. Educ.)
Millie Elizabeth Fisk (Elem. Educ.)	Mary Louise Roark (English)
Edward Loring Forness (History)	Carl W. Rollins (Educ. Adm.)
Howard Freeman (Sociology)	Harold E. Rollins (Educ. Adm.)
Betty Lou Grace (Psychology)	Milford Coy Runnels (Educ. Adm.)
Dorothy Louise Grinden (English)	Edward T. Ruppel (Geology)
Frank Rudolph Gruden (Sec. Educ.)	Michael Sedar (Phys. Educ.)
Dale LeRoy Hanke (Sec. Educ.)	Donald William Shanor (Educ. Guid.)
Torlief S. Holmes (Inter. Affairs)	John Delos Stenger (Sec. Educ.)
Donald Edward Jerman (Educ. Admin.)	Frances B. Ultican (English)
Harry Harden Jones (English)	John Warning (Educ. Guidance)
Ruth Bruhn Jourdan (Phys. Educ.)	C. D. Watts (Educ. Adm.)
Stephen D. Jundanian (Mathematics)	Jewell V. Wilson (Educ. Guid.)
Joseph E. Jurkanin (Educ. Admin.)	Laura Louise Wolbach (Sec. Educ.)
Lloyd F. King (Educ. Admin.)	Elaine N. Young (Speech Correction)
Joanne F. Knittle (Psychology)	Lew Young (Educ. Adm.)
Howard Thomas Knutson (Educ. Admin.)	Alfred Zalon (Art)
Donald Edwin Leh (Educ. Admin.)	Richard B. Zevalking (Polit. Sci.)

Master of Science

Donald C. Brown (Ani. Prod.)	Earle F. Lovestrom (Chemistry)
Hans Th. Gudbrandsen (Civil Engin.)	Howard C. McAllister (Physics)
Robert C. Hildreth (Agronomy)	Robert E. McDonald (Physics)
Don W. Jones (Zoology)	Robert Merle Norman (Statistics)
A. E. Kuiper (Civil Engin.)	Alfred W. Olsen (Mech. Engin.)
Constantine Peter Kutrumanes (Physics)	Barbara Lou Perkins (Agronomy)

Master of Science (Cont.)

Harry P. Savery (Ani. Prod.)
 Paul O. Stratton (Ani. Prod.)
 Kayo Sunada (Zoology)

Calvin Vaudrey (Civil Engin.)
 Robert John Walker (Civil Engin.)
 Kenneth S. Wilson (Botany)

Professional Diploma in Education

Pearl Bennett (Educ. Guidance)

Professional Degree in Civil Engineering

Glenn B. Mullens

Doctor of Education

George G. Ball (Educ. Guidance)

Mr. McGraken moved, Mr. Del Monte seconded, and it was carried that the following appointments presented in the President's Report be approved:

APPOINTMENTS

1. Miss Ruth E. Harris, Acting Home Demonstration Agent in Niobrara County, effective September 15, 1950, at a salary rate of \$3,300 per year.

Harris

2. Mrs. Jean Matteson, Acting Home Demonstration Agent in Big Horn County, effective September 5, 1950, at a salary rate of \$3,408 per year.

Matteson

3. Mr. J. Robert Tompkin, Supply Assistant Professor of Agricultural Economics and Assistant Agricultural Economist, effective September 1, 1950, at a salary rate of \$4,692 per year.

Tompkin

4. Mr. Hubert Jack Walters, Assistant Plant Pathologist in the Agricultural Experiment Station, effective August 1, 1950, at a salary rate of \$4,692 per year.

Walters

5. Miss Agnes R. Neylan, Assistant Professor of Home Economics, effective September 1, 1950, at a salary of \$3,480 (plus room) for the academic year 1950-51.

Neylan

6. Miss Bernadette Costello, Part-time Instructor in Home Economics and Administrative Dietitian in the Food Service, effective September 1, 1950, at a salary of \$4,200 for eleven months' service.

Costello

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| <p>7. <u>Mrs. Rosalie Reynolds</u>, Service Chemist in the Department of Research Chemistry, with the rank of Emergency Instructor, effective September 1, 1950, at a salary of \$300 per month for the period September 1, 1950, to June 30, 1951.</p> | <u>Reynolds</u> |
| <p>8. <u>Dr. James E. Prier</u>, Associate Professor of Veterinary Science and Bacteriology, Associate Veterinarian in the Experiment Station, and Head of the Department of Veterinary Science and Bacteriology, effective September 1, 1950, at a salary rate of \$5,880 per year.</p> | <u>Prier</u> |
| <p>9. <u>Dr. Louis R. Fina</u>, Assistant Professor of Bacteriology and Assistant Research Bacteriologist in the Experiment Station, effective September 1, 1950, at a salary rate of \$4,500 per year.</p> | <u>Fina</u> |
| <p>10. <u>Dr. J. B. Johnson</u>, Associate Professor of Business Administration, effective September 1, 1950, at a salary of \$4,500 for the academic year 1950-51.</p> | <u>Johnson</u> |
| <p>11. <u>Mr. Theophile J. Weber</u>, Instructor in Business Administration, effective September 1, 1950, at a salary of \$2,700 for the period September 1, 1950, through May 31, 1951.</p> | <u>Weber</u> |
| <p>12. <u>Miss Sylvesta Wassum</u>, Assistant Professor of Music Education, effective September 1, 1950, at a salary of \$3,408 for the academic year 1950-51.</p> | <u>Wassum</u> |
| <p>13. <u>Mr. Clarence S. Clay</u>, Assistant Professor of Physics, effective September 1, 1950, at a salary of \$3,600 for the academic year 1950-51.</p> | <u>Clay</u> |
| <p>14. <u>Miss Ramona E. Parkinson</u>, Supply Assistant Professor of Pharmacy, effective September 1, 1950, at a salary of \$4,008 for the academic year 1950-51.</p> | <u>Parkinson</u> |
| <p>15. <u>Mr. Theodore L. Johnston</u>, Coal Research Engineer in the Natural Resources Research Institute, with the rank of Associate Professor, effective September 15, 1950, at a salary rate of \$5,400 per year.</p> | <u>Johnston</u> |

16. Mr. J. Bryce Sardiga, Instructor in Commerce in the Northeast Agricultural Junior College, effective January 1, 1951, at a salary rate of \$3,360 for the academic year 1950-51.

Sardiga

17. Miss Jane Ralston, Instructor in English and Elementary Speech in the Northeast Agricultural Junior College, effective September 1, 1950, at a salary of \$3,000 for the academic year 1950-51.

Ralston

18. Mr. William J. Varalla, Instructor in Commerce and Economics in the Northwest Center, effective September 1, 1950, at a salary of \$3,200 for the academic year 1950-51.

Varalla

19. Mr. James A. Dighera, Instructor in English and Elementary Speech in the Southeast Center, effective September 1, 1950, at a salary of \$3,360 for the academic year 1950-51.

Dighera

For the information of the Trustees President Humphrey presented the following resignations:

RESIGNATIONS

1. Miss Anola Radtke, Assistant Professor of Music Education, effective August 31, 1950.

Radtke

2. Mr. L. M. Ellermeier, Instructor in Health and Physical Education, effective August 31, 1950.

Ellermeier

3. Mr. R. G. Schaefer, Instructor in Electrical Engineering, effective August 31, 1950.

Schaefer

4. Mr. L. R. Soderberg, Instructor in Mechanical Engineering, effective August 31, 1950.

Soderberg

5. Mr. Robert Vagner, Associate Professor of Music, effective August 31, 1950.

Vagner

6. Mrs. Ella Marie Hildreth, Head of the Periodicals Department of the Library, effective September 2, 1950.

Hildreth

7. Mr. B. W. Brown, Chemist in the N.R.R.I., with the rank of Instructor, effective September 2, 1950.

Brown

President Humphrey presented the requests of Mr. Robert C. Stalder Assistant Military Property Custodian, and Mr. Ernest F. Jacobs, a painter in the Buildings and Grounds Department, for leaves of absence for service with the National Guard. President Humphrey requested that the Trustees, in passing on these two requests, set a policy to be followed in all such cases affecting members of the staff. Mr. McCracken moved that the same policy which governs the academic employees in respect to requests for leave for military service be applied to the non-academic people and that the requests of Mr. Stalder and Mr. Jacobs be approved. Mr. Watenpaugh seconded the motion and it was unanimously approved. The policy in respect to leaves of absence for military service for members of the faculty, approved by the Trustees as a part of the Developmental Study, is as follows:

"Leaves during a state of war or declared national emergency may be granted to a member of the faculty for military service or other assistance in the national emergency, upon the written recommendation of the President and approval of the Board of Trustees. Application for such leaves must be made to the faculty member's immediate superior and transmitted through regular channels to the President. The time spent in national service shall count toward retirement as if the individual were in University service. If the faculty member has continuing tenure at the time of the national emergency, the time spent on such a leave may count toward fulfilling requirements for promotion."

President Humphrey requested that a correction be made in respect to the request for leave for Miss Mae Baird. A request was presented at the July 15 Board meeting that she be given a leave without pay. The request should have been for a sabbatical leave. Mr. Del Monte moved that the correction be made. Mr. Sullivan seconded the motion and it was carried.

Requests for budget changes were acted upon as follows:

1. Animal Production Department. Mr. Sullivan moved, Mr. Reed

LEAVES OF ABSENCE

Stalder

Jacobs

Baird

BUDGET CHANGES

Animal Production

seconded, and it was carried that the amount of \$450 be appropriated from the unappropriated sales fund of the department to be used in purchasing a trailer for use in housing students at the Stock Farm.

2. Buildings and Grounds. Mr. Sullivan moved, Mr. Burwell seconded, and it was carried that \$458.87 be appropriated to reimburse the revolving fund of the Buildings and Grounds Department for installation of steam, electricity, water, and gas in the N.R.R.I. office addition.

3. IBM Bureau. Mr. Sullivan moved, Mr. Del Monte seconded, and it was carried that \$175 be appropriated to soundproof the office of the IBM Bureau.

4. Civil Engineering Department. Mr. Reed moved, Mr. Watenpaugh seconded, and it was carried that \$1,270.40 be appropriated for remodeling the offices of the Civil Engineering Department to correct the inadequacies of office space to which attention was called by the ECPD accrediting committee.

5. Physics Department. Mr. Hansen moved, Mr. Del Monte seconded, and it was carried that \$1,440 be appropriated to provide for two research assistantships, in accordance with the University's part of the contract on nuclear physics with the U. S. Atomic Energy Commission.

6. Agricultural Extension. Mr. Sullivan moved, Mr. Burwell seconded, and it was carried that the following amounts be appropriated for equipment in the following projects from "unappropriated" funds to permit trading two of the Agricultural Extension cars for a 1950 Plymouth and a 1950 Chevrolet: 4-H Club work, \$850; Home Demonstration Agents, \$742.

7. Radio Studio Operations. Mr. Del Monte moved, Mr. McCracken seconded, and it was carried that an appropriation of \$1,500 be made to reimburse the President's Emergency Reserve for the transfer made to Radio Studio Operations fund for the following items: Personal Services, \$800; equipment, \$400; contractual, \$300.

Buildings & Grounds

IBM Bureau

Civil Engineering

Physics

Agricultural Extension

Radio Studio
Operations

8. Department of Health and Physical Education. Mr. Hansen moved, Mr. McCracken seconded, and it was carried that \$270 be appropriated to the Department of Health and Physical Education to pay the cost of wintering twenty horses belonging to Mr. Art Allen, instructor in horseback riding at the University during the summer session.

Health and
Physical Education

9. Afton Farm. Mr. Reed moved, Mr. Del Monte seconded, and it was carried that the amount of \$2,400 be appropriated from the State Farms Sales Fund to pay the University's share of an assessment levied by the City of Afton for the oiling of roads bordering the Afton Substation.

Afton Farm

The Board adjourned at 12:15 to reassemble at 2 p.m. The Addendum to the President's Report was considered when the Board reassembled at 2 p.m.

Mr. Del Monte moved that the following appointments be approved. Mrs. Patterson seconded the motion and it was carried.

APPOINTMENTS

1. Mr. Charles R. Rohde, Supply Assistant Professor and Research Assistant in Agronomy, effective September 18, 1950, at a salary rate of \$4,500 per year.

Rohde

2. Mr. Leo M. Thomas, Administrative Assistant to the Dean of the College of Education, effective October 1, 1950, at a salary rate of \$4,008 per year.

Thomas

3. Dr. Joseph P. Dolan, Assistant Professor of Physical Education for Men, effective September 1, 1950, at a salary of \$3,564 for the academic year 1950-51.

Dolan

4. Mr. Hurshel Baxter, Instructor in Mathematics and Chemistry in the Northeast Agricultural Junior College, effective September 1, 1950, at a salary of \$3,360 for the academic year 1950-51.

Baxter, H.

5. Mrs. Norene Baxter, Emergency Instructor in Commerce in the

Baxter, Mrs. N.

Northeast Agricultural Junior College for the fall quarter of 1950-51, effective September 1, 1950, at an annual salary rate of \$3,360.

6. Mr. Robert B. Whitcomb, Instructor in Music and Supervisor of Community Service in the Northwest Center, effective September 1, 1950, at a salary of \$3,204 for the academic year 1950-51.

Whitcomb

President Humphrey presented Mr. T. J. Dunnewald's request that, having reached the age of sixty-five and having served the University twenty-one years, he be placed on limited service as of October 1, 1950, with the understanding that he would remain in his present position until a satisfactory replacement is found. President Humphrey explained that approval of the request would carry with it the necessary appropriation to pay whatever additional obligation the University would incur in paying Mr. Dunnewald's limited service salary and in paying the salary of his replacement, the amount not to exceed \$1,000. Mr. Reed moved that the request be approved. His motion was seconded by Mr. Sullivan and unanimously approved.

LIMITED SERVICE

Dunnewald

1. Agricultural Substations. A request from Mr. George H. Bridgmon, Assistant Director of the Experiment Station in charge of State Farms, for the reappropriation of funds to the various farms was presented, a copy of which follows. Mr. Sullivan moved that the request be approved; Mr. Burwell seconded the motion and it was unanimously carried.

BUDGET CHANGE

Agricultural
Substations

September 20, 1950

Dr. G. D. Humphrey, President
Old Main
Campus

Dear Dr. Humphrey:

Mr. Meeboer has furnished me with a statement of the unappropriated balances of the various Agricultural Substations funds. In as much as these funds are needed for materials, equipment, and work of a contractual nature, it is requested that all or portions of these balances be reappropriated to the various farms as indicated below:

State Farms Sales	\$ 18,838.11	
Administration		
Extra travel needed by new director of farms		\$ 500.00
New typewriter		140.00
Gillette		
Tractor, 1-2 plow size, in addition to present tractor for present duties where large tractor is not needed.		
A labor saving device		1,600.00
Manure spreader, 40 bushel		300.00
Afton		
For oiling of 80 rods of road at \$30 per rod, our share of an assessment levied by the City of Afton for roads that the Afton Substation borders.		2,400.00
Sanitary milk utensil tubs		100.00
Supt.'s salary increase for remainder of year to bring him in line with other supts.		270.00
Jeri mower for small plot work		175.00
Powell		
Equipment trailer for flexibility in taking care of cooperative plots.		300.00
Soils testing equipment		300.00
Sheridan		
Hay baler		1,600.00
Welding Set		140.00
Stoker and Installation for bunk house		500.00
Travel		50.00
Materials for sheep sheds and panels		1,800.00
Torrington		
Shop equipment as none is appropriated for current year.		200.00
Feed mixer		300.00
Poultry range shelters		335.00
Scales for individual weights of sheep on feeding experiments		150.00
Side lift for truck		300.00
Combination screens and storm windows for superintendent's residence		700.00
Total		<u>\$12,160.00</u>
Afton Farm Contingent, 1949	\$ 303.34	
Emergency Contingent, 1949	<u>146.63</u>	
Total	\$ 449.97	
Afton		
To be placed on a mechanical milk cooler, 8-can capacity as recommended by the State Department of Agriculture to decrease the bacterial count of our milk.		\$ 449.97
State Farms Contingent, 1949	216.52	
Clarke-McNary Project Contingent, 1949	<u>47.65</u>	
Total	264.17	

Administration		
Monroe Adding Machine, including trade-in of present machine		\$ 165.00
Base, top and two sections of steel sectional bookcase		<u>99.17</u>
		264.17
Archer Farm Contingent	\$ 932.19	
Archer		
To insulate the outside walls and ceilings of the foreman's and superintendent's houses on the Archer Substation as heating has been a difficult problem in past winters.		932.19
Powell Farm Contingent, 1949	93.27	
Powell		
To buy cement, materials to be used in flooring of large machine shed which was not completed when building was erected.		93.27
Sheridan Farm Contingent	510.63	
Sheridan		
Stoker and installation for office and mess hall building		510.63
Gillette Farm Contingent, 1949	71.22	
Gillette		
To make difference needed before April 1 of about \$70 on P.O. 24066 for a disk (Eccentric and Standard) with cushion spring hitch and rubber tires.		71.22
Soil Analyst Contingent, 1949	260.75	
Torrington Soils Analyst		
A portion is needed in equipment and materials		
1 Torsion Balance	\$100.00	
1 Gas heater	50.00	
1 Water still	40.75	
500' wrapping material for pipe	<u>70.00</u>	260.75
Torrington Farm Contingent, 1949	249.42	
Torrington		
Farm and grounds supplies to cover sacks and certified potato seed for spring planting, inadequate appropriation on present year's budget		249.42

If these unappropriated balances in all but the Farms Sales funds are not appropriated, the balances automatically revert to the State and are lost to the University. The request for the additional appropriation out of Sales does not represent the total but it is desired that this fund be reduced in order that not too large a balance will be reflected in our biennium budget.

Very truly yours,

Approved: /s/ H. M. BRIGGS, Dean

(Signed)

George H. Bridgmon
Assistant Director
Wyo. Agric. Expt. Station
In charge of substations

President Humphrey asked the Board's approval of a resolution authorizing Mr. L. G. Meeboer, Business Manager and Deputy Treasurer, to sign applications for basic permit and withdrawal permit from the Treasury Department, Internal Revenue Service, Alcohol Tax Unit, in connection with the purchase of tax-free alcohol for use in University laboratories. Mr. Reed moved the passage of the resolution which follows. Mr. Watenpaugh seconded the motion and it was unanimously carried.

PURCHASE OF TAX-
FREE ALCOHOL

WHEREAS the University of Wyoming is desirous of applying to the Treasury Department, Internal Revenue Service, Alcohol Tax Unit, for a renewal of the basic permit for the purchase of tax-free alcohol under the internal revenue laws, and

WHEREAS the University of Wyoming is desirous of applying to the Treasury Department, Internal Revenue Service, Alcohol Tax Unit, for a withdrawal permit for 1951, and

WHEREAS the Board of Trustees has recently abolished the combined office of Secretary of the Board of Trustees and Comptroller of the University and created the office of Business Manager, which office Mr. L. G. Meeboer holds;

THEREFORE, BE IT RESOLVED That the Board of Trustees of the University of Wyoming does hereby authorize and direct Mr. L. G. Meeboer as Business Manager and Deputy Treasurer of the University of Wyoming to sign applications, reports, and other papers required in connection with the use of tax-free alcohol under the internal revenue laws, and

BE IT RESOLVED FURTHER That the Treasury Department, Internal Revenue Service, Alcohol Tax Unit, be furnished three certified copies of this resolution.

The question of an "employees' surety bond" was next presented and discussed at some length. Mr. L. G. Meeboer, Business Manager and Deputy Treasurer, was asked to come into the meeting to answer questions relative to the type and value of the bond which should be carried. After considerable discussion, it was moved by Mr. Burwell, seconded by Mr. Reed, and carried that the University purchase a blanket surety bond in the amount of \$200,000, said bond to be placed in the keeping of the President of the Board of Trustees.

EMPLOYEES'
SURETY BOND

Returning to the President's Report, consideration was given to the question of having a thorough study made of the Power Plant and equipment. President Humphrey presented a proposed contract prepared by the Prouty Brothers Engineering Company covering such a study. After discussion, it was moved by Mr. Watenpaugh, seconded by Mr. Sullivan, and carried that the Prouty contract be laid on the table and that President Humphrey be authorized to contact Stearns-Roger or some other comparable company to find out the conditions under which they would make the proposed study, and that he bring his findings to the Board of Trustees at the next meeting if possible.

BUDGET CHANGE

Power Plant

Edwards Hospitalization. Mr. Del Monte moved approval of all bills incurred in connection with the medical service for, and hospitalization of, Miss Nancy Edwards, a University student who lost an eye as a result of an accident during the time she was employed as a member of the field crew of the Summer Field Camp in Geology. Bills thus far received were presented as follows: \$72.75 to Memorial Hospital in Cheyenne for hospitalization; \$15.00 to Dr. W. H. Pennoyer for anesthetic; and \$38.00 to Schrader Funeral Home for ambulance service from Wheatland to Cheyenne. Mr. Del Monte also moved approval of a scholarship for Miss Edwards for her senior year at the University, covering remission of fees in the amount of \$42.00 per quarter. The motion was seconded by Mr. Hansen and carried.

Edwards
Hospitalization

Mr. Reed moved that the Division of Music be authorized to offer a maximum of ten scholarships each year to outstanding band students from out of state, such scholarships to cover out-of-state but not in-state fees. Mr. Burwell seconded the motion and it was unanimously carried.

MUSIC SCHOLARSHIPS

Mr. Del Monte moved, Mr. Sullivan seconded, and it was carried that the Board approve Mr. Donald C. Brown's request that his rank be restored from Instructor to Assistant Professor, following the completion of his work for the Master's degree, which he received at the August Commencement.

RESTORATION OF RANK
FOR DONALD C. BROWN

Mr. Del Monte moved approval of the statement of policy for student publications prepared by a committee composed of three faculty members and four students. Mr. Watenpaugh seconded the motion and it was carried.

POLICY FOR STUDENT
PUBLICATIONS

The statement of policy follows:

Statement of Policy for Student Publications

The University of Wyoming student publications, paid for and published by the students of the University, represent first of all student interests and the student point of view, and nothing said hereinafter is intended to detract from that statement.

This statement implies, however, that these publications should reflect the views of the whole student body, and not the opinions of any small group only, and that they should recognize a responsibility to the interests and concerns of all students. Since they are authorized and supported by faculty and administrative officers, they also represent the whole University, and are obligated to present to the general public a fair picture of the student body.

These considerations make it desirable to keep in mind the following general criteria:

- I. Since student publications are without direct faculty or administrative supervision, the editors must accept the responsibility for their own work and that of their staffs, and must develop in their staffs a sense of that responsibility. Since publication staffs are semi-fluid, changing in part each year, each editor and staff should endeavor to maintain and pass along a reputation for the publication's dependability and fairness.
- II. Since publications circulate on a fee basis, they do not have to bid for circulation on the basis of good will. They should, therefore, all the more accept the responsibility of deserving

such mandatory circulation, as well as the interest of their many readers--students, faculty, state newspapers, high schools, and the general public from which our students come.

- III. The Branding Iron should have in mind the general standards of the best journalism, as regards laws and practices on libel, obscenity, or critical attack. The student paper is in part a training ground for future journalists, and awareness of the best practices should be a part of such training. The fact that student papers are less rigorously held to such standards does not minimize the obligations of good taste and reliability.
- IV. Student publications, specifically the Branding Iron, should endeavor to be fair in criticism, and in presenting controversial questions, to give full opportunity to both sides in equal measure. If a person or group refuses or neglects to take advantage of the invitation to present its side, the paper has fulfilled its obligation, provided it has also made every effort to verify its facts for news story or editorial expression. Criticisms should be made with the best interests of the student body and the reputation of the University in mind. Time of publication, the nature of the story, its probable effect, and its relation to the good name of the University, should be considered.
- V. The WYO should endeavor to be as widely representative of student and campus activities as possible, and should serve as a graphically memorable record of its year of campus life.
- VI. In interpreting good taste as applied to humor, satire, cartoons, and other non-straight-news writing, general journalistic standards of a publication responsible for reflecting the opinions, attitudes, and life of the campus as a whole, must be applied. Humor should be characteristic of the student body as a whole rather than slanted for the approval of some small or specialized circle. The editor must assume responsibility for initially exercising common sense and judgment in determining good taste by reputable standards, inasmuch as his judgment will ultimately be held to represent that of the institution as a whole.
- VII. The above considerations are in no way meant to imply increased faculty or administrative supervision of student publications. The Publications Committee is advisory in nature, and welcomes the chance to work with student editors and staffs. In case of special problems calling for protest, reprimand or disciplinary action, the ASUW By-Laws for the Publications Committee, as attached below, are taken to formulate the machinery for such action.

ASUW Bylaws for the Publications Committee

- A. The Publications Committee shall consist of four Senate members; a representative of the faculty; and representative of the administration. The following are to be members without vote: The head of the Journalism Department, the A.S.U.W. business manager, and the editors of the Branding Iron, Snipe, and WYO.

- B. The Publications Committee shall be vested with the following powers, but shall be under the ultimate control of the A.S.U.W. Senate in all matters.
1. Direct the operation of all A.S.U.W. publications.
 2. Choose the key staff members of A.S.U.W. publications, and submit the selections to the Senate for approval.
 3. Submit to the Senate a budget of Publications, which shall include all salaries and operating expenses.
 4. Act as a board of review to receive complaints from individuals or groups who may find published material offensive. Action shall be in the following manner:
 - (1) Complaints shall be presented to the committee in writing.
 - (2) The committee shall, if it feels the criticism valid, call in the staff member involved for questioning.
 - (3) If the charge warrants such a meeting, the committee may call in both the person or group making the charge and the involved staff member for questioning.
 - (4) The committee may decide to (1) dismiss the charge; (2) act on the charge and reprimand the staff member; or (3) remove the offending staff member from his job with the consent of the Senate. In cases where the committee recommends dismissal, the student involved shall have the right to appear in person before the Senate in his own defense.
 - (5) The committee may, without a written complaint, call in one or more staff members of a publication that has published material that the committee feels to be: (1) libelous, (2) in extremely poor taste, (3) chronically and flagrantly inaccurate, or (4) irresponsible to the extent that the writing materially damages the good reputation of an individual or a group.
 - (6) Under no circumstances shall the committee remove a top staff person from his position without the consent of the Senate.
 - (7) An editor may, at his discretion, remove a minor staff member from his staff, without the approval of the committee. However, if the removed staff member wishes his case reviewed before the committee, he shall have that privilege. An editor may not remove a business manager from his staff without the approval of the committee and the A.S.U.W. Senate.

For the information of the Trustees President Humphrey reported that the reversions from the 1949-50 budget for the Main University amounted to \$63,523 more than the estimate at the time the 1950-51 operating budget was prepared, or a total of \$103,523. He explained that this total was reached as a result of the revisions in the budget made by the Board at the meeting on June 6, 1950, by the increase in 1949-50 budget estimates, and by increase in 1949-50 revisions over original estimates.

For the information of the Trustees President Humphrey presented a report on the inactive state farms, prepared by Mr. F. E. Smith, Land Coordinator. A copy of this report follows:

August 14, 1950

President Humphrey
Old Main Building
Campus

Dear President Humphrey:

I have recently completed an inspection of the three inactive farms accompanied by Mr. Quayle as his advice is always good. I have in mind the recommendations of the legislature state farms committee that the farms should be sold, and also the edict of the University Board of Trustees that they should not be sold, and the Board's instruction to me to make necessary repairs to the farms and keep them in good condition. This is in accordance with the Board's ruling of May 15-17.

The Lander farm is in perfect shape and needs nothing done on it.

The Eden farm is in fair shape. The buildings are now in the process of being painted. One coat has been applied. This job is being done under an arrangement with the tenant whereby he agreed to apply the paint if we made the purchase. The paint was bought several months ago so we are going ahead with the second coat.

The farm at Lyman is in very bad shape. All of the buildings need painting. Rubbish is strewn about. Corrals, fences and gates need repair. This tenant's lease has six months more to run. There are two residences on this farm, and the interior of these houses are well kept, neat and clean and well furnished. Mr. Slade, the lessee, is a good business man and our friend, but he has sub-let this place, and he wishes to purchase it.

ADJUSTMENTS IN
1950-51 UNAPPRO-
PRIATED BALANCE

INACTIVE STATE FARMS

As the legislature may order the sale of these farms over the protest of the Board of Trustees, I would recommend that no money be spent for paint or repairs until after the session of the legislature.

Cordially yours,

(Signed)

Fay E. Smith
Fiscal Consultant

Also for the information of the Board of Trustees President Humphrey presented the fourth report received from John F. Reed on his work in the Jackson Hole Wildlife Park. This report follows:

JACKSON HOLE
WILDLIFE PARK

September 1, 1950

Mr. James Simon,
Director, Jackson Hole Wildlife Park,
Moran, Wyoming

Dear Jim:

This constitutes my fourth yearly report to you and to whomever else may be concerned with respect to my work on the botanical survey of the Jackson Hole Wildlife Park and my study of the vegetation in and near Jackson Hole.

1. During the academic year 1949-50 I devoted practically all of my non-teaching time to the identification of my 1949 collection and to assembling all the information that I had collected concerning the plants and the vegetation in the areas where I had worked in 1947, 1948, and 1949.
2. At his request, I supplied Mr. Norman Negus of Miami University with a somewhat detailed list of the plants in several communities in which he had worked while in residence in the Hole.
3. I have completed a manuscript, called "The Vegetation of the Jackson Hole Wildlife Park" which I shall submit to an appropriate journal for publication forthwith.
4. I reported upon certain phytosocial features of the meadow communities of the Park at the annual meeting of the Colorado-Wyoming Academy of Science at Fort Collins, Colorado, in May, 1950. I called my paper "The Meadows of the Jackson Hole Wildlife Park." An abstract of my remarks was submitted for publication in the next issue of the Journal of the Colorado-Wyoming Academy of Science.
5. From July 24-30, 1950, I worked in the Rocky Mountain Herbarium here in Laramie checking on all identifications

of my 1947-49 collections. The synonymy was carefully studied and brought up to date, and corrections in names made, wherever necessary.

6. The period from July 31 through August 19 was spent in Moran and vicinity, during which time the following was accomplished:
- (a) The entire Park was traversed again in order to check my manuscript against field observations made on the spot. A few new collections were made.
 - (b) The pastures were re-surveyed quantitatively, as has been done each year, in order to learn whatever possible regarding the effect of the big-game animals on the plant communities.
 - (c) In order to increase the range and usefulness of the Herbarium, collections were made to the extent indicated in the areas designated below:

Grand Teton National Park.	16	collections
Hoback Canyon.	45	"
Jackson Hole Wildlife Park	43	"
Teton Pass	30	"
Togwotee Pass.	91	"
Signal Mountain.	21	"
 - (d) The various glacial features of Jackson Hole from Moran to Wilson were revisited and further field notes taken. This was for the purpose of supplementing my rather extensive study of the relation between glacial features and vegetation which was made last summer. This study will result in eventual publication as soon as all the laboratory work on the soils involved has been completed.
 - (e) The 1949 collections were inserted in their proper places in the Jackson Hole Wildlife Park Herbarium, and all the necessary changes in names and corrections were made. Several new family covers were prepared and the Herbarium left in an orderly condition.
7. From August 21 through August 30, since my return to Laramie, I have begun the organization and identification of the 1950 collections. This work will probably require all of my spare time until next December, whereupon the appropriate materials will be mounted, labeled, and placed on file both here at the Rocky Mountain Herbarium and at the Herbarium in Moran.

I should like to mention especially the excellent condition of the "buffalo-pasture" grasslands. The forage is more abundant and in better condition than in either 1948 or 1949 for the area as a whole. Three factors may have contributed to the excellence of this pasture: (1) the reduction in the number of animals grazing the area,

(2) the comparatively late date of initial use this spring, and (3) the relatively wet season which prevailed in the region this summer. Whatever the reason, it is evident that these grasslands are quite sensitive to environmental changes. Their management should continue to be predicated upon increased experience coupled with proper and careful observation of the nature and condition of the vegetation.

I appreciate my opportunity for continued study in the Jackson Hole Wildlife Park and vicinity.

Sincerely yours,

John F. Reed,
Associate Professor of Botany

President Humphrey presented a report prepared by Mr. Glenn J. Jacoby, Director of Athletics, concerning the possibility of increasing the scope of the University's winter sports activities. First to be considered was the question of taking over the ski area on Snowy Range by payment of \$1,737.50 in cash, plus a like amount in trade, to the Snowy Range Winter Sports Club for outstanding notes. The total estimated cost for the University to acquire, repair, maintain, and operate the ski area was listed as \$10,012.50. After considerable discussion, it was moved by Mr. DeI Monte, seconded by Mr. Watenpaugh, and carried that Mr. Jacoby be informed of the Board's willingness to have the University take over and operate the ski area, provided the Snowy Range Winter Sports Club is willing to cancel outstanding notes and give all of its interest in the area to the University without charge.

The proposal for construction of an ice hockey arena was discussed at some length, but it was decided to defer action on this proposal until Mr. Jacoby could be present to explain his proposal more in detail.

President Humphrey next recommended approval of a report on Memorial Field House and Stadium funds as of September 1, 1950. A copy of this report follows:

WINTER SPORTS

MEMORIAL FIELD HOUSE
AND STADIUM FUNDS
AND CHANGE ORDERS ON
FIELD HOUSE & STADIUM

MEMORIAL FIELD HOUSE AND STADIUM FUNDS
September 1, 1950

INCOME:

State Legislative Appropriation-----	\$400,000.00
Special Board Appropriation-----	35,000.00
Public Subscription (cash)-----	257,454.18
Interest on Deposits-----	2,952.45
	\$695,406.63

ANTICIPATED INCOME:

Bonds to be sold-----	\$750,000.00
Pledges to be collected-----	71,137.73
Anticipated new donations-----	5,000.00
Scoreboard advertising-----	1,200.00
	\$827,337.73

Potential Total Income-----\$1,522,744.36

EXPENDITURES:

Expenditures up to May 1, 1950-----	\$176,618.33
Additional Authorized Expenditures Paid Prior to Sept. 1, 1950-----	508,660.87
(Andrew Larson--Irrigation and Seeding---\$ 2,765.00)	
(Buildings and Grounds--Per Statement--- 2,432.19)	
(Contractor--As per contract----- 484,976.93)	
including Change Orders Nos. 1S-1F-2S-3S-4S	
(Contractor--Light Fixtures----- 10,013.08)	
(Architects--As per contract----- 8,373.67)	
(Printing of Bonds----- 100.00)	

ANTICIPATED EXPENDITURES:

Fencing-----	\$ 8,949.22
Contractor-----	792,992.45
(Balance of contract including Change Orders Nos. 5S-6F-7F-8S-9F-10F)	
Architects-----	19,011.12
(Including all change orders)	
Scoreboard-----	2,400.00
Landscaping-----	2,000.00
Parking Lots-----	3,200.00
Grading and Gravel for Stadium and Adjacent Areas-----	1,500.00
Public Address for Stadium and Field House-----	12,001.05
Addition to Sprinkler System to include areas adjacent to Football Field and Landscape areas in and around Field House-----	2,500.00
Contingent for Change Orders-----	3,500.00
	Total Anticipated Expenditure \$848,053.84

TOTAL INCOME (Guaranteed and Anticipated)-----	\$1,522,744.36
TOTAL EXPENDITURES (Paid, Due and Anticipated)-----	1,533,333.04
	FUND SHORTAGE----- \$ 10,588.68

Mr. Sullivan moved that the report on funds, as well as the change orders issued to date on the Field House and Stadium, totaling \$29,586.30, be approved. Mr. McCracken seconded the motion and it was carried.

Mr. Watenpaugh moved that Change Order No. 12, for a credit of \$168.00, on the College of Education Building, and Change Order No. 6, requiring an additional \$382.00, on Wyoming Hall be approved. Mr. Del Monte seconded the motion and it was carried.

President Humphrey presented recommendations of the Committee on Regulations for changes in the Bylaws and Regulations of the Trustees as follows. Mr. Burwell moved that the changes be approved; Mr. Hansen seconded the motion and it was unanimously carried.

1. The College of Agriculture. On page 52, lines 6 and 22 of the Regulations, change the term "Wool Technology" to "Wool." On page 52, line 20, change "Apiculture and Entomology" to "Entomology."
2. The College of Liberal Arts. On page 61 of the Regulations, change "Zoology" to "Zoology and Physiology."
3. The Executive Council of the Division of Student Affairs. On page 25 of the Regulations, Section 10-9.4 (d), delete the word "Supervision."
4. Division of Alumni Relations and Placement. In the Table of Contents, on page 19 of the Bylaws, and on page 21 of the Regulations, change "Division of Placement and Alumni Relations" to "Division of Alumni Relations and Placement."
5. The Military Department. (Changes in Regulations)
 - a. On page 29, line 11, change "the United States War and Air Departments" to "the Departments of the Army and Air Force."
 - b. On page 29, lines 21-23, change this statement, "He shall be accountable for all supplies and equipment of the units, under Army and/or Air Regulations, and for their care and safekeeping, with proper precautions against their improper use," to read, "He shall be responsible, under Army and/or Air Regulations, for the care and safekeeping, with proper precautions against their improper use, of all supplies and equipment of the units, for which the property custodian is accountable under Army Regulations."

CHANGE ORDERS
EDUCATION BUILDING
AND WYOMING HALL

CHANGES IN BYLAWS
AND REGULATIONS OF
TRUSTEES

- c. On page 30, change part (c) to read, "He shall be responsible for the compliance of the units with such instructions as may be issued from time to time by the Department of the Army, the Department of the Air Force, or by the Commander of the Army in whose area the units are located."
- d. On page 30, lines 10-11, change "War and Air Departments" to "Departments of the Army and Air Force."
- e. On page 30, change section 10-11.3 to read, "Enrollment. All undergraduate male students of college rank who meet the physical requirements established by the Departments of the Army and Air Force, and who are citizens of the United States and between the ages of fourteen and twenty-six, except as provided in Faculty Regulations, shall be required to enroll in a basic course of Military or Air Training for a minimum of two years exclusive of summer quarters."

President Humphrey next presented income and expenditure statements and budget requests for the self-sustaining enterprises as follows:

Agronomy Seed Certification, Auto Repair Shop, Butler Apartments, Community Services, Dray Cottage, Food Service - Knight Hall, Hoyt Hall, Hudson Dormitory, Knight Hall, Southwing Dormitory, Men's Residence Hall, Prefab Houses, Row Apartments, Stone Quarry, University Science Camp, Trailer Park, Wyoming Hall, Audio-Visual Aids, Extension Classes, Field Summer Schools, Buildings and Grounds, Center Extension Classes, Natural Resources Research Institute, Northeast Agricultural Junior College, Northwest Center, Southeast Center, and Wyoming Union. After discussion, Mr. Hansen moved that the statements and requests be approved. Mr. Burwell seconded the motion and it was unanimously carried.

For the information of the Trustees President Humphrey presented a report from Mr. F. E. Smith, University Land Coordinator, on University-owned land. His report included detailed information on the amount and location of the lands which the University owns. The total acreage figure of 113,273.865 is divided as follows:

BUDGETS FOR
SELF-SUSTAINING
ENTERPRISES

REPORT OF UNIVERSITY
LAND COORDINATOR

	<u>Acres</u>
Campus	145.86
Moudy land	80.55
Laramie farms	2,020.07
State farms deeded	2,716.67
State farms leased	320.00
Grant lands	107,947.418
Quarry	12.85
Quarry access road	.367
Science Camp	22.08
Recreation Camp	8.00

Also for the information of the Board President Humphrey presented a financial summary of the Wyoming War Memorial, financial statements prepared by the Business Manager, and an annual report of the University Bookstore for the year ending June 30, 1950.

The Board adjourned at 5:15 p.m. to reassemble at 10 a.m. on Friday.

The meeting was called to order at 10:15 a.m. on September 22. President Simpson asked for a vote on the Regulations of the College of Liberal Arts, the College of Engineering, and the Graduate School, all dated May, 1950. Mr. Reed moved that the Regulations be approved. The motion was seconded by Mr. Sullivan and carried.

President Humphrey then discussed with the Trustees the following points in respect to the biennial budget: (1) salary increases he feels should be requested, namely a 10 per cent overall increase for cost of living, and 5 per cent additional for merit increases, adjustments in cases of promotion, and putting into effect the new salary scale; (2) reduction in personnel which will be brought about by reduction in number of classes, duplicate courses, repeat courses, etc. as a result of the curricular study made by Dr. Clarke and his committee. (The President explained that the salary increases requested and the loss in revenue caused by the decrease in number of veteran students could

MISCELLANEOUS REPORTS

REGULATIONS OF COLLEGE
OF LIBERAL ARTS,
COLLEGE OF ENGINEERING
AND GRADUATE SCHOOL

BIENNIAL BUDGET

probably be met by this reduction in personnel); (3) presentation of the two new activities for which there has been demand in the state, namely a bureau of business research and a nursing school; (4) community college bill; (5) request for an appropriation to construct a new library building; (6) equipment for the new Education Building and for Unit "C" of the Agricultural Building; (7) appropriation for remodeling Hoyt Hall, the Normal Building, and the old Agricultural Building.

Mr. Sullivan moved, it was seconded by Mrs. Patterson and carried, that President Humphrey be authorized to proceed with the preparation of the budget along the lines indicated, with the understanding that he tell the Ways and Means Committee of the sentiment among the people of the state for a bureau of business research and a nursing school and leave it to the discretion of this Committee as to whether or not it wishes to recommend to the State Legislature that the University assume responsibility for these two additional activities and that funds for the activities be included in the overall University appropriation.

Athletic Director Glenn J. Jacoby came into the meeting to discuss with the Trustees the proposals for an ice hockey arena for the University, as presented in the President's Report of September 21-22, 1950, starting on page 40. Mr. Jacoby pointed out the advantages of having facilities available for the sport of ice hockey and also for ice skating. He outlined in detail the reasons why he felt it would not be practicable to place an ice hockey arena in the new Field House. Mr. Del Monte raised the question of using the Armory in the present Gymnasium for the arena. Mr. Jacoby agreed that such a plan might be feasible. He added that he felt the project could be financed by a bond issue, which could be retired from the proceeds of an arena seating 2,500 to 3,000 at hockey games and

WINTER SPORTS

operated on a year-round basis as an ice skating rink. Considering the possibility of using the Armory, Mr. Jacoby asked permission to make a more thorough study of the entire situation and report to the Trustees at their next meeting.

President Humphrey read the following letter from Director Jacoby outlining three proposals for walls enclosing both the east and west stadium:

September 22, 1950

President G. D. Humphrey
University of Wyoming
Campus

Dear Dr. Humphrey:

Attached are twenty copies of a report on the Field House and Stadium Funds as of September 1, 1950. While the total fund shows an overall shortage of \$10,588.68, it is anticipated that such shortage can be made up by cutting some corners and also by the addition of funds from donations.

A concentrated drive is now in progress to clean up all pledges and possibly pick up some new donations.

These figures do not include the proposed masonry walls enclosing both the East and West stadium. If this can be accomplished it will provide excellent storage space consisting of approximately 40,000 square feet. Below is a breakdown of estimated costs on this project:

(1) Face brick walls both sides and ends (matching Field House brick)	\$ 31,030.12
(a) Alternate No. 1 - Both sides concrete block	21,112.30
(b) Alternate No. 2 - West side and South end of East stands face brick the balance con- crete block	26,515.06
(2) Eighteen (18) overhead swinging, garage type doors, including material and installation	5,940.00
(3) Blacktop area underneath both stands, approximately 43,333 square feet @ .15¢	6,500.00
(4) Concrete walks, curbs and gutters for adequate drainage, approximately 10,000 square feet @ .40¢	4,000.00

PROPOSAL FOR ENCLOSING
EAST AND WEST STADIUM

Recapitulation: (Figures include doors, blacktop and concrete)

- | | |
|--|--------------|
| 1. Total cost (brick both sides) | \$ 47,470.12 |
| 2. Total cost (brick one side, all ends) | 42,955.06 |
| 3. Total cost (concrete block) | 37,552.30 |

If plans are approved for one of the three projects outlined above, it is recommended that Plan No. 2 be accepted. This will mean that the stadium wall facing the field house will be of matching brick, the ends of the stadium will be in matching brick and the East stadium wall will be in concrete block.

It is further recommended that if this project meets with your approval, you authorize me to make the necessary arrangements because I sincerely believe that I can get more value at lesser cost than going through a formal bid procedure. Rest assured that no commitments will be made without your approval if this authorization is given.

Respectfully yours,

(Signed)

Glenn J. Jacoby
Athletic Director

After considerable discussion of the merits of the various plans, Mr. Sullivan moved, Mr. Hansen seconded, and it was unanimously carried that the Board approve the project, Alternate No. 2, leaving the choice of either concrete or cinder block to the discretion of Mr. Jacoby, and recommend that the Athletic Director press toward the early completion of this project because of the anticipated shortage of steel and other materials.

President Humphrey requested the appropriation of \$500 to the budget of the Dean of Men to complete the salary of Miss Janet Vicars, Director of Wyoming Hall, for the period September 1, 1950, to June 30, 1951. Mr. Sullivan moved that the appropriation be made. Mr. Reed seconded the motion and it was unanimously carried.

BUDGET CHANGE

Dean of Men

President Humphrey presented the following schedule for Board meetings which he and President Simpson had worked out: October 27, December 8,

SCHEDULE OF
BOARD MEETINGS

January-February meeting to be set later, March 7-8, May 4-5 (or possibly May 11-12), and June 4-5. Mr. Watenpaugh moved that the schedule be approved. The motion was seconded by Mr. Burwell and carried.

At 2 p.m. Messrs. Porter, Bradley, Elliott and Clinton Hitchcock, Hutchings, Rush, and Hillier joined the meeting for the presentation of sketches and plans of the Library and Infirmary.

Mr. Porter first showed pictures of the library at Washington State College and two other new and modern libraries. He then presented floor plans and pictures of the proposed new library for the University of Wyoming, recommending its location to be on Thirteenth Street, just south of the Wyoming Union. Mr. Rush, speaking for the Library Planning Committee, expressed hearty approval of the plans. Mr. Del Monte suggested that plans be made by Mr. Porter or his representative to visit one of the new, modern library buildings, perhaps the one at Washington State College, after it has been in use for a time and there has been opportunity to discover mistakes that may have been made in the planning. To this suggestion Mr. Porter agreed.

Mr. Hutchings then presented a plat showing the location for the proposed infirmary building between Merica and Hoyt Halls and adjacent to Knight Hall. He also showed floor plans and a drawing of the proposed building. There was a general discussion of the plans, with objection expressed as to the lack of conformity of this building, as suggested, with other University buildings.

President Humphrey recommended that the plans for both buildings be approved essentially as presented, contemplating change in the style of architecture of the infirmary building, new design to be presented to the Board of Trustees at a later date for its approval; and that the architects

LIBRARY AND INFIRMARY
PLANS

be instructed to proceed with the preparation of plans and specifications for the two buildings. Mr. Sullivan moved that the recommendation be approved. Mrs. Patterson seconded the motion and it was unanimously carried.

President Simpson read a letter which Mr. Porter wrote to Mr. J. P. Steele of the Steele Construction Company, dated September 13, 1950, and Mr. Steele's reply, dated September 18. Copies of these letters follow:

STEELE CONSTRUCTION
COMPANY

September 13, 1950

Steele Construction Co.
617 Grand Avenue
Laramie, Wyoming

Gentlemen:

In a review of the Daily Reports for the last two or three months received from our Superintendent of Construction on the buildings which you are erecting for the University of Wyoming, plus our own trips to the job site, it is indicated rather emphatically and definitely that the speed and rate of accomplishment has been and is seriously lagging. While we have no definite scheduled program set up, there is certainly every evidence that the work is not being pushed with any diligence or attention to detail, nor is there any planning ahead on the part of various superintendents and foremen of the various trades that one is accustomed to seeing in well executed work.

We are inclined to believe that unless a new spirit is injected into the whole building program, that the completion of the program is going to be seriously delayed and that you, as well as we, will be subjected to serious criticism.

Won't you please give this matter your early consideration, and make an attempt to progress a little faster than has been done in the last few months?

Very truly yours,

(Signed)

Frederic H. Porter

September 18, 1950

Porter & Bradley, Architects,
1009 E. Lincolnway,
Cheyenne, Wyoming

Attention: Mr. Frederic H. Porter

Dear Mr. Porter:

In answer to your letter of September 13th, 1950, relative to the progress being made on the University of Wyoming projects, I wish to state that we, too, are seriously concerned with the entire situation, which is entirely beyond our control.

Beginning with the Korean situation, we started losing men from the project, whom we have not been able to replace. This has continued up to the present writing and apparently from all indications, will continue in the future. This, coupled with the fact that we made a concentrated effort to complete the Mens' Dormitory, as requested by President Humphrey, so that it might be used this fall, has certainly caused a retarding of operations on the other two buildings. At present our critical manpower situation lies in the masonry craft. We have made considerable effort to bring men in from the outside, all with no results.

We plan to continue at present the best we can with what we have. If the situation becomes more acute, and controls over labor and materials are set up by the Government, as we anticipate shortly after the November elections, it may be necessary for us to request additional compensation from the University of Wyoming for the additional costs to which we are now being subjected, or it may be necessary for us to cancel our contract entirely, should these costs become prohibitive.

We regret deeply the situation that faces us, but as hereinabove stated, it is entirely beyond our control, and lies entirely with the national situation.

Very truly yours,

J. P. STEELE CONSTRUCTION CO.

By (Signed)
J. P. Steele, President

After considerable discussion of the situation in respect to the delay on the part of the Steele Construction Company in completing work on University buildings under contract to that Company, it was moved, seconded and unanimously carried that President Humphrey be instructed

to confer personally with Mr. Steele concerning the situation and report the results of his conference to the Board at the next meeting.

President Humphrey presented for consideration a request from the Buildings and Grounds employees for a 20 per cent increase in salary, effective October 1, 1950, to cover increase in the cost of living and to make salaries of these employees conform to salaries paid local employees in similar occupations. President Humphrey reported that he had met with representatives of these employees, who assured him of their desire to be reasonable in their requests. Dr. Humphrey stated that he believed they would be satisfied with a 5 per cent increase at this time, with the promise that a request would be made to the Legislature for an additional overall increase of 10 per cent and a 40-hour work week. President Humphrey further stated that an appropriation of approximately \$8,145.85 would be needed to allow the 5 per cent increase to regular Buildings and Grounds employees (the amount of \$4,280.85 being charged to University Building Improvement Oil Royalties Fund, and \$3,865.00 to the general unappropriated funds of the University), and an additional appropriation of \$2,210.70 from the revolving funds concerned would be required to allow the 5 per cent increase for Buildings and Grounds Revolving Fund employees, Auto Repair Shop employees, and Stone Quarry employees. Mr. Reed moved that an increase in salary be granted to the Buildings and Grounds employees in the manner suggested by President Humphrey, the immediate amount of increase to be left to the discretion of Dr. Humphrey. The motion was seconded by Mr. Hansen and unanimously carried.

President Humphrey then read letters from Governor Crane and Dr. C. A. Cinnamon, Head of the University's Physics Department, concerning the

REQUEST OF BUILDINGS
AND GROUNDS EMPLOYEES
FOR SALARY INCREASE

CIVILIAN DEFENSE
PROGRAM

proposed program of civilian defense, in connection with which Dr. Cinnamon has been asked to set up a master training program at the University, including a program for those who wish to major in this field. (Copies of these letters are on file in the President's office.) The plan presented contemplates bringing to the campus two or three people from each of the nine districts in the state and training them for a period of two or three weeks, so that they may return to their districts and arrange training programs in the various cities and counties of the state.

In this program, the University would be expected to furnish a building and teaching personnel, with the state furnishing laboratory facilities at a cost of approximately \$15,000. Mr. Sullivan moved, Mr. Del Monte seconded, and it was carried that the Board of Trustees cooperate closely with the Civilian Defense Board in the program of civilian defense as outlined.

For the information of the Board of Trustees, President Humphrey read a letter which he had received from Professor Allan A. Willman, Chairman of the Division of Music, concerning the song-writing contest which was held recently under the sponsorship of the Division of Music. Mr. Willman reported that twenty-five entries were received, most of which were of very high caliber, and that the three winners had been selected and their names would be announced at the Homecoming Sing on October 6.

At the request of President Simpson, Dr. A. F. Vass, Chairman of the Committee on the National Forum of Labor, Agriculture, and Industry, prepared a report on the 1950 National Forum, which was presented to the Trustees for their information (copy on file in the President's office). President Simpson expressed the opinion that the Forum is one of the most outstanding to be held anywhere in the nation, that it has a very

SONG-WRITING CONTEST

NATIONAL FORUM OF
LABOR, AGRICULTURE
AND INDUSTRY

great influence on labor, agriculture, and industry, and that all possible encouragement should be given toward continuing and strengthening the Forum. He recommended that President Humphrey be instructed to write a letter to Dr. Vass commending him and his Committee upon the excellent work that has been done in sponsoring and promoting the Forum and assuring him of the Board's desire to lend every assistance possible in the continuation of the Forum. Mr. Sullivan moved that the recommendation be approved. The motion was seconded by Mr. Del Monte and unanimously carried.

For the information of the Trustees President Humphrey presented a letter from Mr. C. B. Jensen, Superintendent of Buildings and Grounds, with regard to the Buildings and Grounds Revolving Fund. This letter, a copy of which is on file in the President's office, explains the items in the amount of \$208,568 shown in the budget as derived from sales of merchandise.

President Humphrey mentioned to the Trustees the misfortune which Dean and Mrs. Briggs suffered in the loss of all of their furniture, valued at approximately \$9,000, through a fire which destroyed the moving van en route to Laramie. Mr. Sullivan moved, Mr. Watenpaugh seconded, and it was unanimously carried that the amount of \$1,000 be appropriated as an allowance toward moving expenses, said amount to be paid to Dean Briggs on behalf of the Board of Trustees.

Mr. Del Monte raised a question as to the advisability of distributing the Bowes and Hart report to the Legislators and others without the Trustees knowing what the report contains. It was suggested that President Humphrey ask the printer for fifteen proof sheets to be

BUILDINGS AND GROUNDS
REVOLVING FUND

BUDGET CHANGE

BOWES AND HART REPORT

distributed to the Trustees for study and comment prior to final printing. This suggestion met with general approval, although no formal action was taken.

The meeting was adjourned at 6 p.m., the next meeting to be held on October 27, 1950.

Respectfully submitted,



H. D. Del Monte
Secretary