THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

June 4, 1951

For the confidential information
of the Board of Trustee
The Board of Trustees met in the Board room at 9:00 a.m. on June 4, 1951, with the following members present: Simpson, Reed, Del Monte, Burwell, Sullivan, Patterson, Brough, Jones, and ex-officio, Stolt. Absent were: McCraken, Hensen, Newton, Bush, and ex-officio, Barrett and Humphrey.

President Simpson informed the Board that President Humphrey was in the hospital and would be unable to attend the meeting of the Board. It was decided, however, that the Board would meet following the Commencement luncheon to act on routine matters which could properly be considered in President Humphrey's absence.

Mr. Del Monte moved, Mr. Burwell seconded, and it was carried that degrees be awarded to the candidates listed herewith, totaling 575 for the fall, winter, and spring quarters of 1950-51.

COLLEGE OF LIBERAL ARTS
Bachelor of Arts - with Honor
Beverly Charlene Albright
Patricia Ann Dinneen
Carolyn Hollister Thompson

Bachelor of Arts
Basil Philip Andrikopoulos
Jean Vaughan Brown
Lynn W. Chadwick
Jeanné Beaupre Eldredge
Mary Jen Finn
Billie Lansing Gilchrist
Charles Loring Gilchrist
Robert John Hall
Norman Arthur Hendricks
Dorothy Catherine Hilgert
Marvin Michael Hoch
Patricia B. Janssen
Mary Louise Kastner
James Albert Keating
Harley Neal Kinney, Jr.
Neva Gail Locken

Eva Blanche Noble
Verdelia Lindsey Tanner

Kathryn Jeanette Iman
Margaret McColloch
Margene Johnson McLellan
Alice Marion Nicholas

Marion K. Parker
Robert Norris Fender
Jeannine Porter
Franklin Alvin Rolich
Rosanne Cakes Schneider
Linden Louise Storey
William Henry Swenson
John Alden Thayer
Iyle Raymond True
Neva Anne Vickers
Eleanor Edith Walters
John David Walz
Bachelor of Science - with Honor

Noel Justin Hicks
Bryce Lee Reeve

Bachelor of Science

<table>
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<th>Bachelor of Science - with Honor</th>
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<tbody>
<tr>
<td>Noel Justin Hicks</td>
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<td>Bryce Lee Reeve</td>
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Bachelor of Science

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<tbody>
<tr>
<td>Earl Lee Babcock</td>
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<td>Bernard James Collopy</td>
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<td>Rex Miller Corsi</td>
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<td>Joy G. Kortemeyer</td>
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<td>George Jennings Kostal</td>
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<td>Marco Labudovich</td>
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Barbara Jeanne Lacey
Dorothy Joan McCain
John William McLellan
Robert James Martin
Katja Maria Mitchell
Selmer Eugene Moeller
Lawrence Thomas O'Connor
Samuel W. Orr, Jr.
John Gerard Parker
David Russell Patterson
Joe Ruzycki
Carl Lawrence Sandstrom
James Vernon Sewell
Alton Lowell Shupe
Ardagh Joan Steele
Donald Claude Thompson
John David Traut
Charles Alfred Viox, Jr.
Jack Walton West
Gorton Wood
Carl Edward Yost

Bachelor of Music

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<tr>
<td>Bert Eugene Johnston</td>
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College of Agriculture

Bachelor of Science - with Honor

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<td>Donald Lewis Meike</td>
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Bachelor of Science

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<td>Alan Herold</td>
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<td>James Warren Norman</td>
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Sheet No. 1690
**Bachelor of Science (Cont.)**

- Frank LeRoy Rauchfuss
- Robert Joseph Sessa
- John Henry Seyfang III
- Francis Anthony Smith
- Lawrence Carl Sutton
- Leo Wilhelm
- Eugene Blanchard Williams
- Fred Theodore Yonkee, Jr.

**Division of Home Economics**

**Bachelor of Science - with Honor**

- Hortense Burton
- Donna Marie McArthur
- Miriam Ellen Pietala
- Mae Louise Wuthier
- Barbara Louise Reeve
- Charlotte Pauline Williamson
- Donna Zell Willis

**Bachelor of Science**

- Gwendolyn Elson Andersen
- Ardith Ann Boodry
- Audrey Butcher Favley
- Ida Lou Careen Foreman
- Marjorie Ellen Hejde
- Jacqueline Emily Krueger
- Marilyn Fern Lupther
- Virginia Jean Norman
- Rita Jeanne Phillips
- Mary Ann Read
- Charlene Beth Schauf
- Rose Mary Schilt
- Maydene Virginia R. Schunter
- Patricia Joanne Sutton
- Maxine Nelson Thomas
- Donna Maxine Williams

**COLLEGE OF ENGINEERING**

**Bachelor of Science in Civil Engineering - with Honor**

- LeRoy Francis Busa
- John Warren Donnell
- Robert Ulysses Grant
- Gobern V. Peterson

**Bachelor of Science in Civil Engineering**

- Vernon Vere Cusack
- John Harry Delaplaine
- Ralph Groutage
- Marcus Dave Hodges
- Carl J. Huntzinger
- Allen Deming Morrison
- Mylo Nantvedt
- Wilbourn Carl Ponder
- Brittain Poteet, III
- Harry Charles Sager
- Ronald Lee Schooler
- Robert Mackenzie Schroll
- Richard Eugene Sinclair
- Frank Paul Stray
- Thomas Emil Tehan
- Alvin Duane Vandenberg
- George Bigelow Willson
- James Corbet Wise, Jr.

**Bachelor of Science in Architectural Engineering**

- James S. Economou
- Mineo Okamoto
- Charles Edward Peterson

**Bachelor of Science in Electrical Engineering - with Honor**

- James Froman Boland
- James M. Callaway
- Kenneth Otho Creek
- Charles Leon Frederick
- George Robert Goble
- Edwin Lawrence Hopka
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<th>Bachelor of Science in Electrical Engineering</th>
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<td>Ronald Edwin Brownell</td>
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<td>James Simperman</td>
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<td>Bachelor of Science in Mechanical Engineering - with Honor</td>
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<td>Richard William Rausch</td>
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<td>Vernon J. Stephens</td>
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<td>Bachelor of Science in Mechanical Engineering</td>
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<td>William L. Breslin, Jr.</td>
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Bachelor of Science in General Engineering - with Honor

Vernon Leroy Connor

Donald Roy Lamb

Bachelor of Science in General Engineering

Frank Alexander Hadsell

Robert Lee Haley

Roland William Hart

George Lucas Inkster

Hein Ben Loopstra

Angus James McDonald

Guy DeWitt Peverley

Herbert Sakalaucks

Edwin C. Sunnergren

Richard Joseph Sutphen

COLLEGE OF EDUCATION

Bachelor of Arts - with Honor

Joyce Beverly Bentsen

Thais Anita Jauss

Jack Loren Cantrell

Joan Smith

Bachelor of Arts

Gerald Jean Addington

Arlene Julia Erickson

Margaret Ann Boyer

Shirley Anne Fox

Grant Walter Boyles

Nola Jean Gardner

Betty Jean Brown

Patricia Jane Gill

Ann Caverly Bylund

Jane Barbara Hall

Lucille Marie Cheesbrough

James Hugh Henderson

Jeanette Clarke

Jeanette Louise Heptner

Charlotte Anderson Clough

Eunice Lucille Holland

Jerry Dee Cook

Maxine Frances Juvan

Marguerite Latta Davis

Hubert James Kadingo

Patricia Ann Doyle

Abraham Franklin Kramer

Clinton M. Dunning

Joseph Kreuter, Jr.

Nancy Elaine Edwards

Laddie J. Kumelos

Kathryn Doris Engetrom

Lucille Marian Lappala
**Bachelor of Arts (Cont.)**

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<td>Shirley Laven Rose</td>
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**Bachelor of Science - with Honor**

- John Walter Molton

**Bachelor of Science**

<table>
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<td>Robert Bruce Meredith</td>
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<td>Dale Ivan Monahan</td>
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<td>Cris Duncan Chamberlain, Jr.</td>
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<td>Donald Delbert Pickett</td>
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<td>George Richard Lemons</td>
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**COLLEGE OF LAW**

**Bachelor of Laws - with Honor**

- Walter C. Urbigkit, Jr.

**Bachelor of Laws**

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<td>Cecil Kent Hughes</td>
<td>Virginia Koons van Benschoten</td>
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<td>Henry Thomas Jones</td>
<td>Thomas Leonard Whitley</td>
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**Addison Edward Winter**

**Bachelor of Science**

- Dudley Dale Miles
- Gerald Leonard Spence
- Paul Gross Tobin
### Record of Minutes of Board of Trustees

**Meeting June 4, 1951**

**College of Commerce and Industry**

**Bachelor of Science - with Honor**

<table>
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<tr>
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<td>Lois Carolyn Mottonen</td>
<td>Donnie Miles Sheaffer</td>
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**Bachelor of Science**

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<td>Don Harold Babbitt, Jr.</td>
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### College of Pharmacy

**Bachelor of Science - with Honor**

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<tr>
<td>Kenneth Orson Nielsen</td>
<td>Joe Henry Toland</td>
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**Bachelor of Science**

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<td>Phil Croft Reasch</td>
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<td>John Patrick Roche</td>
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### Advanced Degrees

#### Graduate School

**Master of Arts**

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<tr>
<td>Lucille S. Beede (Elem. Educ.)</td>
<td>Leo Charles Carpenter (Geology)</td>
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<td>Kyle G. Abernethy (Phys. Educ.)</td>
<td>Herschal Taliaferro Cooper (Geology)</td>
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<td>Name and Field</td>
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<td>Master of Arts (Cont.)</td>
<td>John Morley Crandall, Jr. (Educ. Adm.)</td>
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<td>Joseph Anthony DelPopolo (Elem. Educ.)</td>
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<td>Donald H. Fulkerson (Geology)</td>
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<td>Kermit B. Gammenthaler (Music Educ.)</td>
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<td>Laura A. Kelley (Sec. Educ.)</td>
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<td>Orval Rodgers (Educ. Adm.)</td>
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<td>John Elliott Welsh (Geology)</td>
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<td>Richard M. Wilson (Geology)</td>
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<td>Master of Science</td>
<td>Joseph S. Aubin (Commerce)</td>
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<td>Leona Owens (Home Econ. Educ.)</td>
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<td>Richard W. Gerhardt (Zoology)</td>
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<td>Robert Mead Hale (Physics)</td>
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<td>Myron Glen Radke (Zoology)</td>
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<td>James F. Landram (Zoology)</td>
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<td>Dean R. Robinson (Anim. Prod.)</td>
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<td>William Dodge McFadden (Wool)</td>
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<td>Joseph Addison Smith (Physics)</td>
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<td>Joe Lavon Somers (Botany)</td>
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<tr>
<td>Professional Diploma in Education</td>
<td>James Edward Fossum</td>
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<td>Professional Degrees in Civil Engineering</td>
<td>Donald C. McNees</td>
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<tr>
<td>Doctor of Philosophy</td>
<td>Sydney B. Slen (Wool)</td>
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<td>Victor Wayne Smith</td>
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<td>Janet Stevens</td>
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<td>Halen Almond Taylor</td>
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<tr>
<td>Bachelor of Science - with Honor</td>
<td>Gene Jacob Wiloth</td>
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Record of Minutes of Board of Trustees

Meeting June 4 1951

Bachelor of Science

Theodore Charles Baker                           Elmer Lane McManus
Marion Joseph Bergin                             Sydney Edward Pattison
Wayne Ervin Flackman                             David Douglas Pond
Vernon Robert Drwenski                           Howard Linde Walgren
George Alvin Padget                              Charles Earl West
Kirk William Fraser                              Bernice Katherine Williams
James Edward Hawkins                             Nancy Gates Yonkee

College of Agriculture

Bachelor of Science - with Honor

Mirren Dale Federer

Bachelor of Science

James Bernie Blackstone                         James Smith Manee
Edward Carl Bliss                                Grant Chapin Porter
John Adolph Braunschweig                         Frank Rauzi
Warren Dale Brough                               Daniel Renteria
Lauren Dean Christy                              Gordon L. Roush
Kenneth Leo Colman                               Richard Lee Sears
Fredrick Shelton Farr                            Robert Jefferson Springer
Dann Allen Fosher                                Vern R. Stewart
William Alexander Linton                         Charles Arthur VerStraten, Jr.

Division of Home Economics

Bachelor of Science - with Honor

Donna Beth Downer

Bachelor of Science

Marietta Trowbridge

College of Engineering

Bachelor of Science in Civil Engineering - with Honor

Martin Earl Moss

Bachelor of Science in Civil Engineering

Glen Eugene Bratzer                              Allen Edwin Hurts
Morris Lee Carter                                David J. Logan
Gust Chocas                                      Donald Edward Murray
Alfred S. Foreman                                Kenneth Leroy Taylor
Clinton Charles Gregory                          George Crane Toland
Keith M. Topham
Bachelor of Science in Electrical Engineering - with Honor

Bill Louis Broseghini
Wallace John Willhard

Bachelor of Science in Electrical Engineering

William Edwin Glass
James "X" Green
Edgar Robert Henningsen, Jr.
Howard H. Sander
Rudolph Steve Stefani

Bachelor of Science in Mechanical Engineering

Marvin Guy Davis
Ray S. Hemesfeld
Milton Owen Jones
Albert Morris Rittenour

Bachelor of Science in General Engineering

Donald Linden Grosz
Paul Edward Newton

COLLEGE OF EDUCATION

Bachelor of Arts - with Honor

Edna May Beall

Bachelor of Arts

Boyd Alan Berryman
Ruth Elwell
Michael Darrell Kriegel
John Magnetti
Elizabeth Grey Snocker
Frances Wood Tetreault

Bachelor of Science

Rose Clark Broseghini
Frank Spurgin Davis
Darrell Lee Howarth
George Clifford Kelly
James Arthur Kenagy
Thomas Milton Marks
Floyd Wesley Tetreault

COLLEGE OF LAW

Bachelor of Laws

George Henry Rollins

Bachelor of Science

Robert Warren Miracle

COLLEGE OF COMMERCE AND INDUSTRY

Bachelor of Science

James Peter Collins
James Henry Curnow
Howard Edward Dickinson
William Henry Heatherington
John Thomas McInerney
Clifford Burnett Moody
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<table>
<thead>
<tr>
<th>Degree</th>
<th>Name</th>
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</thead>
</table>
| Bachelor of Science | Norman Otis Erickson  
 |                   | Vernon Eldon Snooker  |
| ADVANCED DEGREES  |                           |
| GRADUATE SCHOOL  |                           |

Master of Arts
Jack W. Bogrett (Geology)  
Robert McCary Grace (Geology)  
John Henry Larsen (Geology)  
Jacqueline Beldon Wilson (Geology)  
James Wilson Mytton (Geology)  
Edward Simolke (Educ. Guidance)  
Vincent Lee White (Geology)  

Master of Science
Grover Cameron (Commerce)  
Calvin L. King (Zoology)  

Doctor of Education
Benson E. Poirier  

December, 1950  

Master of Science
Grover Cameron (Commerce)  
Calvin L. King (Zoology)  

Bachelor of Arts - with Honor
George Manuel Apostolos  

Bachelor of Arts
Ernest John Goppert, Jr.  
Theodore F. Henning  
Clarence Thomas Hewgley, Jr.  
Helen Lorna Kavolok  
Wanda Thompson Daley  

Bachelor of Science - with Honor
Laurie Gene Thornton  

Bachelor of Science
Morton Lee May  
Vernon Albert Mraz  
Joseph Charles O'Brock, Jr.  
William Anthony Owsley  
Mathew Sanford Tudor  
George Frederick Storey  
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COLLEGE OF AGRICULTURE
Bachelor of Science - with Honor
Ruth McDonald Braunschweig
David Cline Fowler
John Arthur Esponda
Bachelor of Science
John Hartley Bartruff
John Mark Cameron
James Edwin Clay
Perry Bruce Cox
Edward West Neville
Donald Michael Nickel
Kenneth Lee St. Clair
Melvin Francis Schneider
Grant Thomas Smith

COLLEGE OF ENGINEERING
Bachelor of Science in Architectural Engineering
Josephine Maxted Gotchall
Bachelor of Science in Civil Engineering - with Honor
Vernon Leslie Arndt
Bachelor of Science in Civil Engineering
John L. Haywood
Clyde Alwyn Howard
Harold Max Pursel
Louie Alton Richardson
Bachelor of Science in Electrical Engineering
Richard Edmund Kane
Bachelor of Science in Mechanical Engineering
Lawrence Alvin LeBeau
Bachelor of Science in General Engineering
Donald Roy Collins

COLLEGE OF EDUCATION
Bachelor of Arts
Charles Gifford Myers
Allen C. Williams
Bachelor of Science
Allan McElheran Benton
Leslie Lee Spicer
Edward Talbom
The Board then recessed to go to the Gymnasium for the Commencement exercises, at which President Simpson presided in the absence of President Humphrey.

When the Trustees reassembled at 2:30 p.m., Mr. Sullivan moved, Mr. Reed seconded, and it was carried that the minutes of the May 4-6 meeting be approved, with the addition of the words "on a temporary basis" following the words "Director of Extension" in the second paragraph on page 10.
Considering the recommendations in the President's Report, attention was given first to appointments. Mr. Sullivan moved, Mrs. Patterson seconded, and it was carried that the following appointments be approved:

1. **Mr. Berger A. Strand** as Assistant County Agent in Park County, effective June 1, 1951, at a salary rate of $3,600 per year.

2. **Miss Irene R. Payne** as Service Chemist in the Department of Research Chemistry, with the rank of Instructor, effective July 1, 1951, at a salary of $3,960 for eleven months' service.

3. **Mr. Otto Snarr, Jr.** as Supervisor of Extension Classes in the Division of Adult Education and Community Service, with the rank of Instructor, effective September 1, 1951, at a salary rate of $4,140 for the academic year 1951-52.

4. **Mr. John Bert Barnes** as Supervisor of Extension Classes and Community Service in the Northeast Agricultural Junior College, with the rank of Instructor, effective September 1, 1951, at a salary rate of $3,840 for the academic year 1951-52.

5. **Mr. Albert C. Conger** as Director of the Southeast Center and Supervisor of Extension and Community Service, with the rank of Instructor, effective September 1, 1951, at a salary of $4,368 for the academic year 1951-52.

6. **Mr. Robert J. Justus** as Director of the Wyoming Union, effective July 1, 1951, at a salary rate of $4,800 for eleven months' service.

Mr. Del Monte moved, Mr. Reed seconded, and it was carried that **Mrs. Verna J. Hitchcock** be granted a sabbatical leave for the period July 1 to September 1, 1951, in order that she may attend Cornell University from July 2 to August 11 and, during the remainder of the leave, visit home economics departments at the University of Maryland, the Ohio State College, the University of Illinois, and the University of Nebraska.
1. Smith-Hughes Home Economics Travel. Mr. Reed moved, Mr. Sullivan seconded, and it was carried that the amount of $59.00 be appropriated to cover trips which Miss May Van Deusen, Teacher-Trainer in Home Economics Education, needs to make to Cheyenne, Estes Park, and Denver.

2. Department of Guidance. Mr. Del Monte moved, Mrs. Patterson seconded and it was carried that the amount of $75.00 be appropriated to permit purchase of necessary supplies for continuance of the Child Guidance Clinic during the summer of 1951.

3. Department of Animal Production. In order to meet the University's obligation for furnishing milk to Stock Farm employees during the period when the University's herd is under inspection for tuberculosis, Mr. Jones moved, Mr. Brough seconded, and it was carried that Experiment Station estimated sales be increased by $768.00, that Stock Farm estimated sales be increased by $768.00, that the authorization for part-time employees of the Animal Production Department in the Experiment Station be increased by $562.00, and that the authorization for part-time employees of the Animal Production Department in the Instruction budget be increased by $974.00. It shall be understood that this increase in wages to Stock Farm employees is in lieu of milk due them as compensation, and shall be continued only until such time as milk is again available from the University's herd.

Mr. Burwell moved, Mr. Jones seconded, and it was carried that the following debt retirement policy for the Wyoming Union be approved:

a. Forgiveness of payment to debt retirement of any portion of spring quarter, 1951, fees and forgiveness of any portion of Fees Receivable from prior quarters.

b. A payment requirement to debt retirement for the fiscal year 1951-52 of $3,250.

c. Provision for increasing or decreasing the 1951-52 payment on the basis of enrollment and/or other circumstances warranting such action.
Mr. Del Monte moved, Mr. Brough seconded, and it was carried that the Board approve the following amendment to Paragraph (2) of Section 11-1.2 (c) of the Regulations of the Board of Trustees and Section III, e, 3, (b) of the Regulations of the University Faculty with regard to the membership of the President's Advisory Committee:

"Each college or school shall be entitled to one representative, if a member of the staff meets the eligibility requirements listed above, except that the College of Liberal Arts shall be entitled to two representatives. Deans of colleges or schools shall not be eligible for election."

Mr. Del Monte moved, Mr. Brough seconded, and it was carried that the following regulations of the College of Liberal Arts with regard to faculty appointments and promotions for that College be approved:

C. (13-1.1 through 13-10.6) Faculty Appointment and Promotion.

1. Policy

It shall be the policy of the College of Liberal Arts of the University of Wyoming that faculty members will be advanced in rank as rapidly as (a) they meet the requirements, later defined, for the higher rank, (b) the need for a staff member (additional or replacement) in the higher rank develops, and (c) the budget permits. No actual or implied table of organization limiting the number of faculty members holding any rank will be set up.

2. Criteria to be Considered in Promotion

a. Preparation. The attainment of an earned doctor's degree shall be the standard preparation for University teaching in the departments of the College except as otherwise provided. While the doctor's degree is accepted as the standard of preparation it must be recognized that exceptional cases may arise in which an individual may be qualified for the highest rank without having any academic degrees.

b. Teaching Ability

(1) Ability to organize the knowledge of one's field and to correlate it with life problems.
(2) Effort to keep abreast of new developments in the field.
(3) Ability to arouse interest and response from students.
(4) Ability to develop the faculty of critical appraisal.
(5) Ability to stimulate students to use their innate abilities, particularly to jar them loose from their mental inertia.
(6) Results achieved in leading the students in the formulation of a broad philosophy of life and a strong sense of moral responsibility.

c. Creative Scholarship

(1) Scholarly contributions
   (a) Papers presented at professional meetings
   (b) Publications in professional journals
   (c) Leadership in directing research
   (d) Critical interpretations
(2) Creative arts
   (a) Contributions to literature
   (b) Painting, etc. accepted in recognized exhibits
   (c) Musical compositions
(3) Evaluation of contributions
   (a) Recognition attained without the University
   (b) Evaluation by colleagues within the University
   (c) Mere listing of contributions is desirable but not indicative of real significance

d. Personal Qualifications and Professional Habits

(1) Maturity of thought
(2) Personality
(3) Adaptability on and off the campus
(4) Sympathetic approach to students and their problems
(5) Careful evaluation of student work
(6) Adequate office hours for students and faculty to contact the individual

e. General Contributions to the University, the State, the Nation

(1) Contributions to the solution of problems, institutional, state, regional, national, international
(2) Recognition by colleagues within and without the University
(3) Requests for advice and guidance from without the University
(4) Election to offices, committees, etc., of learned societies
(5) Honors received

3. Minimum Standards for Appointment in or Promotion to the Several Academic Ranks

(Whenever in the following statements the term "doctor's degree" is used, it is understood that for faculty members in the fields of Art, Creative Writing, Journalism, and Music the corresponding criteria is: A master's degree plus one additional year of study plus at least three years of successful teaching or professional experience.)
Instructor:

Instructors shall have a master's degree and at least one year of additional study or of professional experience in the field in which the instructorship is granted.

Assistant Professor:

a. Doctor's degree, with evidence of continuing interest in scholarly activity in his field,
b. Four years of college teaching experience.

Associate Professor:

a. Doctor's degree,
b. A total of at least seven years of successful college teaching,
c. Achievement in scholarly activities,
d. Ability to motivate or direct scholarly activity in students.

Professor:

Qualifications those of Associate Professor plus increased emphasis on academic distinction as recognized both on and off the campus, and therefore as contributing to the influence and prestige of the University of Wyoming. Established reputation as a teacher and scholar.

The weight assigned to each criterion in the several ranks will vary with the individual.

To meet unusual situations or to recognize an outstanding individual exceptions to the above requirements may be made.

For the information of the Board, President Humphrey had included in his report a letter from Mr. L. G. Keeboer, Business Manager, indicating that the Stearns-Roger Manufacturing Company would be unable to install switchgear in the Power Plant before August, 1952, and also that no detailed plans and specifications had been prepared by that firm, but that they would be willing to give to any engineer the University might select such data as they have to help him complete the necessary work.
Mr. Sullivan moved, Mr. Jones seconded, and it was carried that the Board approve the budget requests for full-time personal services in the Northwest Center, the Northeast Agricultural Junior College, and the Southeast Center, all of which would be paid from Deposit Liabilities except for the portions of salaries which would be paid from Extension Classes and Community Service funds. In connection with the discussion of the budget requests for the Centers, President Simpson brought up the question of whether or not it is desirable to have salary vouchers for Centers submitted to a member of the Board of Trustees for signature prior to payment. It was his opinion that such a procedure was unnecessary and a waste of time. Mr. Sullivan moved, Mr. Jones seconded, and it was carried that this practice be discontinued and that said vouchers be submitted directly to the University Business Manager for payment.

There was some discussion of the insurance progress report prepared in the office of the Business Manager. Since the report contained some recommendations for expenditures, however, it was decided to defer consideration of the report until President Humphrey could be present for the discussion.

Mr. L. G. Meeboer, Business Manager, submitted a report from Mr. C. H. Jensen, Superintendent of Buildings and Grounds, indicating Mr. Jensen's estimated cost of landscaping around Wyoming Hall to be $6,342. Since no detailed plans were presented, no action was taken by the Board.

In the Addendum to the President's Report, consideration was given first to appointments. Mr. Sullivan moved, Mrs. Patterson seconded, and it was carried that the following appointments be approved:

1. Mr. Dean E. Robinson as Assistant County Agent-at-Large, effective June 5, 1951, at a salary rate of $3,600 per year.
2. Mr. Blaine Bradshaw as County Agent-at-Large, effective July 1, 1951, at a salary rate of $5,400 per year.

3. Miss Aleen Holbrook as Home Demonstration Agent in Converse County, effective June 20, 1951, at a salary (effective July 1, 1951) of $4,284 per year.

4. Mrs. Jean Matteson as Home Demonstration Agent in Big Horn County, effective July 1, 1951, at a salary rate of $3,636 per year.

5. Miss Bernadette Costello as Assistant Professor of Home Economics, effective September 1, 1951, at a salary rate of $4,836 for eleven months' service.

6. Miss Joyce Reed as Assistant Professor of Home Economics, effective September 1, 1951, at a salary rate of $3,840 for the academic year 1951-52.

7. Mr. Robert O. Leonard as Instructor and Research Assistant in Wool, effective July 1, 1951, at a salary of $3,600 for eleven months' service.

Mr. Reed moved, Mr. Burwell seconded, and it was carried that the following leaves of absence be approved:

1. Mr. J. Stuart Goodman, Instructor in English, a military leave without pay for the academic year 1951-52, with the understanding that if he is involuntarily retained in the Army beyond September 1, 1952, unprejudiced consideration will be given to a request for further leave if he wishes to file one, and that if and when he returns to the University the conditions under which he was appointed for the year 1951-52 will apply.

2. Mr. M. C. Mundell, Dean of the College of Commerce and Industry, a military leave without pay for one year, effective July 1, 1951.
Experiment Station. Mr. Reed moved, Mr. Brough seconded, and it was carried that the Board approve the recommendation of Dean H. M. Briggs that an additional $500 from Regional Research money allotted to the Experiment Station be appropriated to the Supplies budget of the Animal Production Department and that the Wool Department budget be reduced by $200 to take care of the reduction in Regional Research money allotted to that Department.

Mr. Burwell moved, Mr. Del Monte seconded, and it was carried that the following recommendations with regard to scholarships be approved:

1. Summer School Graduate Scholarships. That five graduate scholarships in the amount of $74.00 each be awarded for the summer quarter of 1951, increasing the budget for the Summer School by a total of $370.00.

2. Charles L. Vagner Scholarship. That the annual selection of a recipient of the scholarship provided for in the will of Mrs. Lillie Vagner be left to the Director of the University Band.

For the information of the Trustees, the Addendum to the President's Report contained a copy of the contract which President Humphrey had entered into with Lutz and May of Kansas City for the study of the University's power needs as previously authorized by the Board. Acceptance of this contract had been approved by Mr. Reed, Mr. Burwell, and Mr. Jones, members of a committee appointed for that purpose.

For the information of the Board, a report was presented indicating that one change order involving a decrease of $218.75 had been approved for the Agriculture Building since the last meeting of the Board, that one change order involving an increase of $330.40 had been approved for the Education Building, and that one change order involving an increase of $659.43 had been approved for the Field House. Details follow:
1. Agriculture Building Unit "C" - Change Order No. 32-C:

   Item No. 1: Eliminate built-in cabinets in room 235
   Deduct $249.00

   Item No. 2: Add for Vacuum line to Table 134 in Room 301,
   and air and gas line to Table 100 in Room 324
   Add 30.25

   Net Decrease $218.75

2. Education Building - Change Order No. 16:

   Room 097: Eliminate tack board and chalk board shown. Eliminate
   shelving between Columns 100 and 101.

   Room 106: Add one additional wall receptacle on south wall.
   Relocate shelving shown on south wall to new location on north wall of Room 104.

   Room 109: Eliminate center sink on west wall and leave opening
   in base cabinet of 49" to accommodate a combination disposal and dishwasher unit.
   Provide a 110 outlet at base of dishwasher unit. Change plumbing in this
   location to accommodate the unit.

   Room 110: Shorten both base and top cabinets on west wall
   3'-0" to provide space for a refrigerator in southwest corner of this room.

   Room 113: Provide a 208 outlet on the wall adjacent to present
   location of laundry trays. Eliminate tack board and chalk board on east wall, and install a 7' x 4' chalk
   board on the north wall with a 3' x 4' tack board at each end.

   Additional $330.40

3. Memorial Fieldhouse - Change Order No. 17-F:

   Item 1: Furnish necessary labor and material to lower ceiling
   in the north head house, including changing electric outlets, installing pipe covering, and installing additional return pipe. For the sum of $800.47. Of this sum Porter and Bradley will pay fifty per cent,
   namely $400.24, and the University of Wyoming will pay the additional sum of
   Add 400.23

   Item 2: Furnish labor and materials to wire four additional
   motors in West Equipment space on third floor for
   the additional sum of
   Add 150.00

   Item 3: Furnish labor and materials to substitute 6" reinforced
   concrete slabs, 15' x 15', for the 4" slabs of entrances to overhead doors.
   Add 109.20

   Total Additional $659.43

Mr. L. G. Meboor, Business Manager, reported the following rates
for medical examinations of Agricultural Substations employees under
Workmen's Compensation as quoted to Dr. George Bridgman by physicians
in the communities in which the Substations are located:

- Afton: $4.00 to $5.00
- Archer: 3.50 to 5.00
- Gillette: 3.00 to 5.00
- Powell: 3.00
- Sheridan: 2.00 to 5.00
- Torrington: Not to exceed $5.00

Mrs. Patterson and Mr. Del Monte reported on the meetings which they had attended in Casper and Rock Springs respectively in connection with the study of the best location for the two nursing schools to be established under authorization of the Legislature. They indicated that the final report should be ready for presentation to the Board of Trustees some time during the month of June and that plans should be completed so that the schools can begin operation in the fall of 1951.

At 5:15 p.m. Mr. Del Monte moved, Mrs. Patterson seconded, and it was carried that the Board recess and await a call from President Humphrey for the next meeting, and that the annual election of officers be deferred until that time.

Respectfully submitted,

[Signature]

H. D. Del Monte
Secretary