THE UNIVERSITY OF WYOMING MINUTES OF THE TRUSTEES

April 10, 1952

For the confidential information of the Board of Trustee

The April 10 meeting of the Board of Trustees was called to order in the Board room at 10 a.m., with the following members present:

McCraken, Del Monte, Sullivan, Burwell, Hansen, Jones, and Brough, and, ex-officio, Stolt and Humphrey. Absent were: Simpson, Reed, Bush,

Newton, and Patterson, and, ex-officio, Barrett. Mr. Newton joined the meeting at 10:45 a.m. In the absence of President Simpson, the Vice President, Mr. McCraken, presided.

Board of Trustees

Mr. Burwell moved that the minutes of the meeting of the Board on February 28-March 1 be approved. Mr. Sullivan seconded the motion and it was carried.

President Humphrey stated that Dr. Aven Nelson, President Emeritus of the University, passed away on March 31, and he suggested that a committee be appointed to prepare appropriate resolutions. Mr. McCraken appointed Mr. Sullivan a committee of one to prepare the resolution for presentation to the Board of Trustees at the next meeting.

Consideration was given next to the President's Report.

Mr. Sullivan moved that the Board authorize the appointment of Miss

Barbara Burnside as Home Demonstration Agent in Converse County, effective

July 1, 1952, at a salary rate of \$3,804 on a twelve-months basis. Mr.

Burwell seconded the motion and it was carried.

Mr. Jones moved, Mr. Hansen seconded, and it was carried that the following resignations be accepted:

- 1. Mr. E. O. Kuntz, Associate Professor of Law, effective August 31, 1952, to accept a position at the University of Oklahoma.
 - 2. Mr. F. W. Osterwald, Assistant Professor of Geology, effective

APPROVAL OF MINUTES

DEATH OF
PRESIDENT EMERITUS
AVEN NELSON

APPOINTMENT

Burnside

RESIGNATIONS

Kuntz

Osterwald

August 31, 1952, to seek a research position with the U. S. Geological Survey.

3. Mr. R. N. Huckins, Instructor in Chemistry and Mathematics at the Northern Wyoming Community College, effective August 31, 1952, since he was not recommended by the local School Board.

Mr. Brough moved that the Board approve the request of <u>Dr. Gale W.</u>

<u>McGee</u>, Professor of History, for a leave of absence without pay for the academic year 1952-53 to permit him to accept the Carnegie fellowship offered to him by the Council on Foreign Relations to subsidize study and research in problems of American foreign policy. Mr. Sullivan seconded the motion and it was carried.

Mr. Sullivan moved that Mr. Jack Ruch be named Acting Head of the Department of Vocational Education for the academic year 1952-53 during the leave of absence of Mr. F. A. Holmes, Head of the Department. Mr. Brough seconded the motion and it was carried.

Mr. Del Monte moved, Mr. Brough seconded, and it was carried that the following budget changes be approved:

- 1. Merica Hall. An appropriation of \$82.28 to provide electrical outlets needed for the Statistical Laboratory in Merica Hall.
- 2. Fiscal Consultant and Land Coordinator. An appropriation of \$300 for travel for the remainder of the fiscal year 1951-52 for the Fiscal Consultant and Land Coordinator.
- 3. <u>Prexy's Pasture</u>. An appropriation of \$1,075 to cover the low bid of the Marshall Nurseries of Denver for replacing shrubs on Prexy's Pasture.
 - Mr. Burwell moved that the name of the Old Agriculture Building be

Huckins

LEAVE OF ABSENCE
McGee

ACTING HEAD,
DEPARTMENT OF
VOCATIONAL
EDUCATION

Ruch

BUDGET CHANGES

Merica Hall

Fiscal Consultant and Land Coordinator

Prexy's Pasture

OF BUILDING

changed to Chemistry-Zoology Building to make it descriptive of the departments which it now houses. Mr. Brough seconded the motion and it was carried.

For the information of the Board of Trustees, President Humphrey presented a letter written by Mr. F. R. Hall, Director of Studies and Statistics, reporting on the progress of the internal audit program and indicating that Dr. Jean F. Messer, Assistant Professor of Commerce, who was employed as part-time auditor, had already completed audits of the Food Service, the Bookstore, the Animal Production Food Enterprise, and three smaller funds.

President Humphrey reported to the Board that a further investigation had been made in respect to the coal mine fire in an abandoned mine in Sheridan County. He stated that he and the Land Coordinator, Mr. F. E. Smith, had conferred with officials of the Bureau of Mines, who had expressed a willingness on the part of the Bureau to pay a part of the cost of extinguishing the fire. Dr. Humphrey stated, also, that he would present to the Board at a later date an estimate of the cost of extinguishing the fire.

The attention of the Board was called to the report of the Business Manager on the progress that had been made in connection with the insurance program. Mr. Meeboer's report indicated that the work of constructing and installing additional fire escapes at the Engineering Shops Building had been completed, thus concluding all the work recommended in respect to fire escapes on the campus; that a check in the amount of \$200 had been received from the U. S. Casualty Company in settlement of the claim filed in connection with the questioned Student

INTERNAL AUDIT

COAL MINE FIRE

INSURANCE

Welfare Foundation loan; and that the Business Manager had conferred with the Attorney General briefly in respect to the University's insurance program. Mr. Meeboer reported that the Attorney General had expressed a verbal opinion to the effect that it was possible the University could not protect itself against liability to others, since the University as a state agency is probably immune from such liability. It was the consensus of the Board after some discussion that the University should continue to maintain the comprehensive liability policy unless specific instructions are received from the Attorney General that the University can not maintain such a policy.

For the information of the Board of Trustees, President Humphrey presented a report from the Business Manager with regard to all revenue bonds issued on University buildings, including date of issue, amount, interest, and terms of payment.

A report from Mr. L. G. Meeboer, Business Manager, indicated that the amount of \$45,000 appropriated for remodeling the Old Agriculture Building included an allotment for new built-in equipment to be installed. He stated that those concerned had decided it would be to the advantage of both departments located in the Old Agriculture Building and departments moving to the New Agriculture Building to permit some of the existing equipment to be left in the present location. He indicated that transfers totaling \$8,053 had been made from the appropriation for remodeling of the Old Agriculture Building to the appropriation for equipment for the New Agriculture Building. Mr. Del Monte moved that these transfers be approved. Mr. Sullivan seconded the motion and it was carried.

STATEMENT OF BONDED INDEBTEDNESS

Nelle

important information bearing on his research activities.

3. Mr. William H. Nelle, Associate Professor of Modern and

Classical Languages, a sabbatical leave for the period September 1, 1952, to August 31, 1953, to permit him to complete requirements for the Ph.D. degree in Spanish at the University of Nebraska.

Mr. Jones moved that the Board approve the request of Mr. George T. Davis, Associate Professor of Animal Production, that his academic rank be reduced from Associate Professor to Instructor to permit him to become a candidate for the Ph.D. degree. Mr. Burwell seconded the motion and it was carried.

REDUCTION IN

1. Power Plant. Mr. Hansen moved that the Board authorize an appropriation of \$2,746.89 to enable the University to purchase the storage plant for standby fuel oil which was placed on the campus in July, 1949, by the Fuel Oil Company of Rapid City, South Dakota, and which the University would need in fulfilling the contract with the Northern Gas Company. Mr. Burwell seconded the motion and it was carried.

BUDGET CHANGES Power Plant

2. Film Library. President Humphrey reported that he had contacted Mr. James Simon of Moran, Wyoming, with respect to the possibility of purchasing for the University Film Library some of the wildlife films which Mr. Simon recently made. He reported that he had received a price of \$246.40 for 1,600 feet of film. During the discussion which followed, it was suggested that President Humphrey invite Mr. Simon to come to the University sometime during the next Board meeting to present the films to the Board and discuss the possibility of making a recorded commentary to be used in connection with the showing of the films. Mr. Hansen moved that an appropriation of \$246.40 be made to purchase the films. Mr. Del Monte seconded the motion and it was carried.

Film Library

Meeting Board of Trustees

Girls' State and Boys' State. Consideration was given next to a recommendation from Mrs. Leona Bartling, Educational Director for Wonderful Wyoming Girls' State, that the University of Wyoming offer a scholarship each year for an outstanding member of Girls' State, such scholarship to provide remission of fees in the same amount as the High School Honor Scholarships. President Humphrey stated that granting such a request for Girls' State would involve granting the same concession for Boys! State. After some discussion, Mr. Jones moved that scholarships be awarded annually to one outstanding member of each organization. Mr. Burwell seconded the motion and it was carried.

President Humphrey recommended that, in order to make available funds to cover the appropriation of \$17,000 authorized by the Board of Trustees at the February 28-March 1 meeting for purchase and erection of a plaque in the Field House, the Board authorize the transfer to Miscellaneous Revenue of \$10,500 from the housing funds and \$6,500 from the Surplus Buildings Sales Reserve and authorize the Business Manager to make the appropriation from that fund. Mr. Sullivan moved that President Humphrey's recommendation be approved. Mr. Brough seconded the motion and it was carried.

The Trustees next considered a request from Mr. Jerry Nelson for a two-year extension of his lease on the two Butler Huts which have been in use as a grocery store since June 1, 1947. Mr. Del Monte moved that the lease be extended from May 31, 1952, to June 1, 1954, under the same terms and conditions outlined in the present lease. Mr. Jones seconded the motion and it was carried.

President Humphrey reported that, in accordance with the Board's

SCHOLARSHIPS

Girls' State and Boys' State

VETERANS GROCERY

instructions, Dean H. M. Briggs had conferred with Mr. Bob Lazear,
Manager of the Wyoming Hereford Ranch, regarding the possibility of purchasing some land for the Archer Substation from the Wyoming Hereford
Ranch Trust. He stated that Mr. Lazear was favorable to the idea but
that he would have to have approval of the Board of Trustees of the
Trust. After some discussion, it was moved by Mr. Sullivan, seconded
by Mr. Brough, and carried that Dean Briggs and President Humphrey be
authorized to purchase the needed land from the Wyoming Hereford Ranch
if in their opinion the price set by the Trust is reasonable.

The attention of the Board was called next to a recommendation from the University Committee on Patents and Copyrights that the University enter into an agreement with the Research Corporation of America so that the Corporation would be available to handle any patents the University might have. It was explained that the agreement would not be binding upon the institution, so that in any given case if it was felt by the University that the funds involved were of such magnitude that it would be preferable for the University to take out a patent in its own name, this could be done. After some discussion, it was moved by Mr. Hansen, seconded by Mr. Brough, and carried that the recommendation of the Committee be approved.

President Humphrey presented a report from the Business Manager indicating that the University has received authorization to begin construction of the Power Plant addition and the Service Building, and that allotments of controlled materials for the work have been approved.

For the information of the Board, President Humphrey presented financial statements revised as of March 31, 1952, and a Wyoming War

PATENTS AND COPYRIGHTS

BUILDING CONSTRUCTION

PERMITS AND
ALLOCATION OF
MATERIALS

FINANCIAL STATEMENTS
AND WAR MEMORIAL
FINANCIAL SUMMARY

April 10

Memorial financial summary, prepared in the office of the Business Manager.

Board of Trustees

President Humphrey reported that Dean H. M. Briggs felt it was highly desirable for the University to purchase the 289 acres of land owned by Dr. A. F. Vass near the Agronomy Farm, and that Dean Briggs had ascertained from Dr. Vass a price of \$49,240 for the 289 acres, said price to be paid in ten annual installments. A rather lengthy discussion followed, during which it was revealed that all Trustees felt the price was excessive. In view of the fact that the expansion of the University's dairy program seemed to be dependent to a great extent on the acquisition of the land, however, it was finally moved by Mr. Hansen that the University purchase the land for the price of \$49,240. The motion was seconded by Mr. Burwell and carried.

Reviewing the correspondence which the President had had with the Public Service Commission, copies of which had previously been mailed to the Trustees, Dr. Humphrey stated that there were three alternatives which the Board could consider: (1) a five-year contract; (2) a fiveyear contract with the option on the part of the University to renew at the end of five years, subject to a re-appraisal of rates by the Public Service Commission; and (3) a ten-year contract, subject to review at the end of five years by the Public Service Commission. It was the consensus of the Board that the second proposal would be most advantageous for the University. Mr. Burwell was asked to contact Mr. J. M. McIntire of the Northern Gas Company and report to the Board later in the day as to whether or not the Gas Company would be willing to accept the second proposal.

GAS CONTRACT

April 10

At President Humphrey's request Mr. Sullivan explained that the former owner of the Moudy land (now owned by the University) had dedicated the land to municipal use but that it had recently been learned that the streets and alleys in the land had never been vacated. Mr. Sullivan moved that the Board adopt a resolution authorizing the proper authorities to make application for the vacation of the plat in the entire acreage of the Moudy land. Mr. Del Monte seconded the motion and it was carried. The Board directed Mr. Sullivan to prepare the necessary papers.

Board of Trustees

For the information of the Board of Trustees, President Humphrey reported that of the thirty basketball coaches who were present for the High School Basketball Tournament, eighteen were Wyoming graduates, and that all of the eight wrestling coaches present for the tournament were Wyoming graduates.

The Board adjourned at 12:15 and reassembled at 2 p.m.

Mr. C. J. Blasing of the firm of Lutz and May, Mr. L. G. Meeboer, Business Manager, Mr. C. B. Jensen, Superintendent of Buildings and Grounds, and representatives of the bidding companies were invited into the meeting at 2 p.m. for the opening of the bids on the switchgear building addition. Only one bid for that work was received -- the bid of the Spiegelberg Lumber and Building Company totaling \$19,185.

The hour for the opening of the bids on the Law Building not having arrived, Mr. F. H. Porter was asked to present the final plans and specifications for the Buildings and Grounds Service Building. Mr. Porter presented a drawing of the building and explained that the plans and specifications called for the use of face brick and for an entirely fireproof construction. After some discussion, President Humphrey

MOUDY LAND

WYOMING GRADUATES IN COACHING PROFESSION

SWITCHGEAR

BUILDINGS AND GROUNDS SERVICE BUILDING recommended that the plans be approved and that the Business Manager be authorized to advertise for bids to be received at 4 p.m. on May 29, at which time the bids would be opened by Mr. Del Monte, Secretary of the Board, and submitted to the Board of Trustees, meeting the following day, for its consideration. Mr. Brough moved that the Board approve President Humphrey's recommendation. Mr. Del Monte seconded the motion and it was carried.

Board of Trustees

At 2:30 p.m. bids were opened on the Law Building. Four different types of bids were received: lump sum bids (entire contract), general contract only, mechanical contract only, and electrical contract only. The bids were as follows:

LAW BUILDING

LUMP SUM BIDS (Entire Contract)

Contractor	Basic Bid	Alt. No. 1 Book- Stacks	Alt. No. 2 Built-in Desks & Seats	Mechanical Alt. No. 1 Ext. Piping	Mechanical Alt. No. 2 Ric-Wil Conduit	Electrical Alt. No. 1 Stack Outlets	Electrical Alt. No. 2 Trans- formers
J. P. Steele Constr. Co.	\$345,000	/ \$16,800	-\$5,300	-\$4,000	/ \$600	-\$1,050	-\$2,600
Spiegelberg Lumber & Bldg. Co.	269,214	√ 15,000	- 4,632	- 3,279	- 250	- 1,150	- 2,508
Riedesel-Lowe Co. R. H. Dutcher & Son	304,290	≠ 16,700	- 5,400	- 4,000	≠ 550	- 1,000	- 2,500
	340,963	<i>+</i> 14,824	- 3,800	- 4,045.85	<i>→</i> 727	- 1,000	- 2,500

GENERAL CONTRACT ONLY

Contractor	Basic Bid	Alt. No. 1 - To Furnish and Erect Bookstacks	Alt. No. 2 - To Omit Built-in Desks and Seats
Spiegelberg Lumber & Bldg. Co.	\$215,024	≠ \$15,000	-\$4,632
Holzworth Constr. Co.	269,800	√ 19,000	- 3,500
Riedesel-Lowe Co.	245,793	√ 16,700	- 5,400

1861

MECHANICAL CONTRACT ONLY

Contractor	Basic Bid		Alt. No. 2 - To omit "Z-crete" & substitute Ric-Wil conduit
City Plumb. & Heat. Co.	38,091	- \$ 7,036	≠ \$ 1,564
Miller Heat. & Vent. Co.	45,245	- 5,976	- 600
P. S. Cook Plumb. Co.	39,482	- 3,990	<i>f</i> 550
Christensen Plumb. & Heat.	45,787	- 9,458	≠ 1,750

ELECTRICAL CONTRACT ONLY

Contractor	Basic Bid	Alt. No. 1 - To omit outlets and light fixtures in stacks	Alt. No. 2 - To omit under- ground cable & 3 transformers
White & Kennedy	\$ 22,000	- \$ 650	- \$ 3,300
Pope Elec. & App. Co.	18,918	- 1,169	- 2,517
Simpson Elec. Co.	22,139	- 3,090	- 1,261
F. W. Fitch, Inc.	19,690	- 1,145	- 2,625

After the representatives of the bidding companies had left the meeting, Mr. C. J. Blasing of the firm of Lutz and May recommended that the Board accept the bid of the Spiegelberg Lumber and Building Company, amounting to \$19,185, for the construction of the switchgear building addition. He stated that the estimate which his home office had made on the work was \$32,500, and that, in view of that fact, he felt the Board was fortunate in receiving a bid as low as that of the Spiegelberg Lumber and Building Company.

Board of Trustees

Mr. Meeboer said he felt that out of the money set aside for contract escalation the University would probably save enough to pay the difference between the original estimated cost of the switchgear building addition and the actual bid price, but that if sufficient money could not be saved from these funds, the additional amount needed could be taken from the Building Improvement Fund or from the funds collected from sale of surplus property.

During the discussion it was revealed that the west wall of the proposed addition could not be constructed until the present carpenter shop is moved to the new Service Building, since the new construction is designed to extend four feet into space now occupied by the carpenter shop. It was explained that the specifications provided for the contractor to furnish all of the needed materials for completion of the building but that the contractor would only be required to construct the building up to the east wall of the carpenter shop, with plans being made by the University for the extension of the building at such time as the carpenter shop is removed to the new Service Building. It was then moved by Mr. Del Monte, seconded by Mr. Sullivan, and carried that the bid of the Spiegelberg Lumber and Building Company be accepted.

Mr. Jones stated that he felt the University should use stone instead of brick on new buildings, and he moved that an investigation be made to ascertain the additional cost of using stone instead of brick on the east side of the Law Building and on the corners and entrance of the Buildings and Grounds Service Building. Mr. Newton seconded the motion and it was carried.

Board of Trustees

Messrs. W. E. and C. A. Hitchcock, Architects, were invited into the meeting, along with the Business Manager and the Superintendent of Buildings and Grounds, for a discussion of the bids on the Law Building. After a rather lengthy discussion, during which a full explanation was given of the various alternate bids, and the architects answered a number of questions from the Trustees, it was moved by Mr. Jones, seconded by Mr. Brough, and carried that a contract be signed with the low bidder, the Spiegelberg Lumber and Building Company, for the construction of the College of Law Building. The accepted amount of the Spiegelberg bid was \$283,964, consisting of a basic bid of \$269,214, alternate bid No. 1 for an additional amount of \$15,000, and mechanical alternate bid No. 2 providing for a deduction of \$250.

The architects, Hitchcock and Hitchcock, were instructed to obtain a quotation from the Spiegelberg Lumber and Building Company for replacing face brick on the ends of the building with terra cotta and native stone, using native stone on the wall areas below the first floor windows and terra cotta on the balance of the area, such quotation to be obtained prior to the notification of the Spiegelberg Lumber and Building Company that their bid had been accepted, and prior to the signing of the contract with the Company.

The signing of the contract with the Spiegelberg Lumber and Building

USE OF STONE O

LAW BUILDING

Company was authorized at such time as the above quotation is received. This quotation is to be submitted in the form of a change order to the contract for the consideration of the Trustees at the next meeting.

Board of Trustees

After the visitors had left the meeting, President Humphrey read a letter from Athletic Director G. J. Jacoby, in which the following recommendations were presented:

- That Coach Shelton be tendered a contract effective July 1, 1952, to run for a period of six years, at an annual salary of \$8,412.00. During the period of this contract, Coach Shelton may be relieved of his active coaching duties and assigned other University duties compatible with his experience, age, and physical condition, such change in duties to be mutually agreed upon.
- That in the event it becomes necessary for the University to reduce salaries and there is an actual reduction in salaries of other faculty members of the University of Wyoming during the term of this contract, Coach Shelton's salary be reduced in the same proportion; and that in the event of a general salary raise, Coach Shelton participate in the raise in the same proportion.
- That if at the end of this contract period, conditions warrant 3. continuation of Coach Shelton in active coaching, any further contract be made on a year to year basis until he reaches retirement age.
- That if at the end of this contract period, conditions warrant his release from active coaching, his retirement be effected.

During the discussion of the proposed renewal of Coach Shelton's contract, several members of the Board expressed the feeling that Coach Shelton should be cautioned by his superiors to be more careful of his conduct at basketball games, since he has brought criticism upon himself and the University because of his actions. After careful consideration of Director Jacoby's recommendations, Mr. Jones moved, Mr. Sullivan seconded, and it was carried that the recommendations be approved.

Mr. Jack Gage of Sheridan, who had requested an audience with the Board, was invited into the meeting. Mr. Gage explained that, in conjunction with the Crusade for Freedom, the Chamber of Commerce of

CONTRACT RENEWAL FOR COACH E. F. SHELTON

> MR. JACK GAGE__ GREENWOOD PLAN

April 10

Greenwood, South Carolina, had sponsored what was known as the "Greenwood Plan," providing for a nation-wide contest for presentation of peace plans. He stated that the three winners in the contest were to receive trips, and that a total of fifteen finalists were selected from some 540 entries. Mr. Gage stated that he had submitted a plan and had been selected as one of the fifteen finalists.

Board of Trustees

Mr. Gage stated, also, that to the best of his knowledge no attempt had been made to put into practical use any of the plans submitted. He proposed that the Board of Trustees of the University instruct President Humphrey to appoint a committee from the faculty, with Mr. Gage as chairman, to contact the fifteen people chosen as finalists in the contest and ask them to submit their plans for peace to the committee. If the committee found among the papers thus submitted some worthwhile plans, it was Mr. Gage's idea to invite the authors of the papers to the campus for a panel discussion. Following the discussion, and in an effort to motivate whatever plan might come out of the discussion, it was Mr. Gage's thought that the support of the Ford Foundation might be solicited.

After considerable discussion of the proposition, Mr. Gage left the meeting. Mr. McCraken then suggested that before Mr. Gage's proposal was accepted, President Humphrey be directed to investigate and see whether or not the plans submitted in the Greenwood Plan contest had been submitted to any organization or foundation for consideration and if not to ascertain just what had been done in connection with the plans. If President Humphrey learned that no use had been made of the plans, it was the thought of the Board that a committee might then be appointed to invite the fifteen finalists to submit their plans to the University of Wyoming.

GAS CONTRACT

Record of Minutes of

Mr. Burwell reported that he had contacted Mr. McIntire of the
Northern Gas Company and that Mr. McIntire had stated his willingness
to accept a five-year contract, with the University holding an option
to renew for an additional five years, and with the Public Service
Commission reserving the right to review the rates at the end of the
first five years. He stated that Mr. McIntire would send a supplementary
letter incorporating the necessary changes. President Humphrey suggested
that the Board confirm the opinion expressed by a majority of the
Trustees in a mail vote taken since the February 28-March 1 meeting
of the Board and pass a motion approving the plan stated. Mr. Sullivan
moved, Mr. Newton seconded, and it was carried that the Board give formal
approval to the contract under the terms outlined.

The meeting adjourned at 5:45 p.m. to reassemble at 10 a.m. on May 30.

Respectfully submitted,

H. D. Del Monte

Secretary