

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

April 13-14, 1962

**For the confidential information
of the Board of Trustee**

Vice-President Laird called the Board of Trustees to order at 10:10 a.m. on April 13. The following members were present: Laird, Reed, Jones, Brough, Chamberlain, Bush, McIntire, Sullivan, and McCracken and, ex officio, Humphrey. Miss Linford, ex officio, arrived at 10:25 and Messrs. Hansen and Peck, at 10:35 a.m. Mr. Newton and, ex officio, Governor Gage, were not present.

Mr. Brough moved that the minutes of the March 5-6, 1962 meeting be approved as written. Mr. Sullivan seconded the motion and it was carried.

APPROVAL
OF MINUTES

Mr. Reed moved, Mrs. Bush seconded, and it was carried that the following appointments be approved:

APPOINTMENTS

1. Mr. Herbert G. Fisser as Assistant Professor of Range Management, effective July 1, 1962, at a salary rate of \$7,200 on a twelve-month basis.

Fisser

2. Dr. Morton May as Associate Professor of Range Management, effective June 1, 1962, at a salary rate of \$9,000 on a twelve-month basis.

May

3. Mr. Robert C. Bergstrom as Instructor in Parasitology, effective September 10, 1962, at a salary rate of \$7,380 on a twelve-month basis.

Bergstrom

4. Mr. Alan Herold as Supply Instructor in Wool, effective August 22, 1962, at a salary rate of \$6,000 on a twelve-month basis.

Herold

5. Miss Carol Bradley as Instructor in English, effective September 1, 1962, at a salary rate of \$5,304 for the academic year 1962-63.

Bradley

6. Mrs. Evva H. Deveraux as Instructor in English, effective September 1, 1962, at a salary rate of \$5,208 for the academic year 1962-63.

Deveraux

7. Miss Dorothy Jane Wellborn as Instructor in English, effective September 1, 1962, at a salary rate of \$5,412 for the academic year 1962-63.

Wellborn

8. Dr. Thomas C. Kennedy as Assistant Professor of History and American Studies, effective September 1, 1962, at a salary rate of \$6,504 for the academic year 1962-63.

Kennedy

For the information of the Board, President Humphrey reported the following resignations:

RESIGNATIONS

1. Mr. C. A. Graham, Supply Instructor in Wool, effective August 21, 1962, to return to his native Australia to complete work for the Ph.D. degree.

Graham

2. Dr. Ronald D. Krenz, Assistant Professor of Agricultural Economics, effective June 30, 1962, to accept a position with the Economic Research Service of the U. S. Department of Agriculture.

Krenz

3. Miss Kathleen Newell, Assistant Professor of Home Economics, effective July 31, 1962, to accept a position at Kansas State University.

Newell

4. Mr. Laness D. Northrup, Instructor in Agricultural Extension and Agricultural Irrigation Engineer, effective August 31, 1962, to enter the farming business in Powell.

Northrup

5. Dr. T. M. Schwink, Assistant Professor of Parasitology, effective August 31, 1962, to enter medical school.

Schwink

6. Mr. W. Leslie Rogers, Instructor in Physics, effective August 31, 1962, to do graduate work at Case Institute of Technology.

Rogers

7. Mr. John C. Gilliam, Assistant Professor of Secretarial Science, effective August 31, 1962, to accept a position at Texas Technological College.

Gilliam

8. Dr. L. C. Jurgensen, Professor of Accounting, effective August 31, 1962, to accept a position at the University of South Florida.

Jurgensen

9. Mr. A. J. Michel, Instructor in Elementary Education, effective August 31, 1962, to seek a more remunerative position.

Michel

10. Miss Eleanor D. Krohn, Instructor in Nursing, effective August 31, 1962, for personal reasons.

Krohn

11. Mr. W. D. Hardigan, Assistant Professor of Pharmacy, effective August 31, 1962, to do graduate work.

Hardigan

The Trustees considered next seven requests for leave of absence or change of status. It was decided that action on the request of Dean F. J. Trelease for a leave during 1962-63 to accept a visiting lectureship at the University of Chicago should be deferred until the following day, and that Dr. Humphrey should in the meantime convey to Dean Trelease the Board's reluctance to have him away from the campus following inspection of the College of Law by the American Association of Law Schools and the American Bar Association.

LEAVES OF
ABSENCE AND
CHANGES OF
STATUS

Mr. Reed then moved, Mr. Laird seconded, and it was carried that the following leaves be approved:

1. Mr. William B. Bagley, County Agent in Lincoln County, a fifteen-day extension of his sabbatical leave, to June 15, 1962, to permit him to complete requirements for the Master's degree at the University of Wyoming.

Bagley

2. Miss Alice Halsted, Home Demonstration Agent in Sheridan County, a two and one-half month extension of her sabbatical leave (January 2 to March 15, 1963) to permit her to complete requirements for the Master's degree at Colorado State University.

Halsted

3. Mr. Daniel C. Hutto, Instructor in Poultry, a one-year extension without pay (to September 1, 1963) of his leave for graduate study at Oregon State University.

Hutto

4. Mr. Robert C. Thompson, Instructor in Animal Science, a six-month extension of his leave without pay, to March 1, 1963, to permit him to complete requirements for the Ph.D. degree at Oregon State University.

Thompson

5. Dr. L. Dale Haws, Assistant Professor of Entomology, a change of status for the period July 1, 1962, to June 30, 1964, to permit him to accept assignment under the University of Wyoming Afghanistan Contract.

Haws

6. Dr. John R. Vaughn, Professor of Plant Pathology, an extension, to October 9, 1962, of his tour of duty in connection with his assignment as Chief of Party for the University of Wyoming Contract Team in Kabul, Afghanistan.

Vaughn

Mr. Reed moved, Mr. Brough seconded, and it was carried that the following budget changes be approved:

BUDGET CHANGES

1. Agricultural Information. An appropriation of \$5,175 from the unappropriated balance in the Experiment Station Sales Fund to be added to the Supplies budget of the Office of Agricultural Information for the remainder of the 1961-62 fiscal year.

Agricultural
Information

2. Agricultural Building. An appropriation of \$136.84 from the General Fund to provide for a blackboard in Room 126 of the Agriculture building.

Agricultural
Building

3. Student Health Service. An appropriation of \$2,000 from the General Fund to be added to the Supplies budget of the Student Health Service for the remainder of the 1961-62 fiscal year, with the understanding that \$2,000 of the first term summer school student health fees will be credited to the General Fund to offset the appropriation.

Student Health
Service

4. Engineering Building. An appropriation of \$1,887.62 from the General Fund to provide the materials and labor necessary to repair damage to the Engineering building and equipment resulting from the explosion in the building on December 15, 1961.

Engineering
Building

5. Power Plant. An appropriation of \$1,254.46 from the General Fund to pay the University's share of replacing tubes in the Springfield boiler which were damaged last fall.

Power Plant

6. Gas Line Inspection. An appropriation of \$900 from the General Fund to cover part of the cost of inspecting and testing all University gas lines located on the campus (the remainder of the cost to be paid from Student Apartments accounts).

Gas Line
Inspection

7. Telephone Exchange. An appropriation of \$1,638 from the General Fund to be added to the Contractual budget of the Telephone Exchange for 1962-63 to correct the inadequacies of the present telephone system.

Telephone
Exchange

Mr. Peck moved that the Board approve the recommended change in the name of the Department of Secretarial Science, the new name to be Department of Office Administration and Secretarial Science. Mrs. Bush seconded the motion and it was carried.

CHANGE IN
NAME OF
DEPARTMENT

1. Management of Coe Funds. The time remaining until noon was spent in consideration of changes in the By-Laws of the Board of Trustees as proposed by the firm of Holland & Hart (Denver attorneys specializing in institutional investments) to give specific authority and direction as to the management of the Coe funds. It was the consensus of the Board that, instead of having these funds managed by the regular Executive Committee as proposed, there should be a special committee with no responsibility other than that of managing the funds.

CHANGES IN
BY-LAWS

Management of
Coe Funds

The Board adjourned for lunch at 12:20 and reassembled at 1:30 p.m., with the same members present who were present for the morning session. Mr. Newton joined the meeting at 2:15 p.m.

The Trustees resumed consideration of the proposed change in the By-Laws. Concluding the discussion, Mr. Reed moved, Mrs. Bush seconded, and it was carried that the By-Laws be amended by changing Section 4-1 (b) of Article IV to Section 4-1 (c) and inserting as Section 4-1 (b) the following:

Section 4-1.

(b). Special Executive Committee. The Special Executive Committee shall consist of three members of the Board experienced in business and financial affairs and the management of investments who shall be elected by the Board for a term of one year at the annual meeting of the Board. The Committee shall manage the William Robertson Coe Memorial Funds subject to the following conditions:

(1). The managing officer of the William Robertson Coe Memorial Funds shall be the Administrator of the School of American Studies, and the income produced from the management of said funds shall be spent under his direction upon approval of the Special Executive Committee;

(2). The day-to-day operations of said managing officer shall be ratified by the Committee, and further, from time to time the over-all management of the William Robertson Coe Memorial Funds shall be ratified by the Board of Trustees at its regular meetings;

(3). The Committee shall employ the services of an investment adviser, such as a bank or other similarly qualified institution, and the Committee shall give due consideration to such advice;

(4). The Committee shall place the securities of said Fund in custody of a bank with assets of not less than \$100,000,000, and the custodian bank shall have the right and privilege of holding the securities in a street name or in a name of such nominee as it may choose;

(5). Each year the said Administrator of the School of American Studies shall prepare and submit a budget for expenditure of the said funds to the Special Executive Committee for approval and submission to the Board of Trustees for adoption.

Mr. McIntire then moved, Mr. McCracken seconded, and it was carried that the following resolution be adopted:

Whereas the Board of Trustees of the University of Wyoming has periodically examined the records, reports, and accounts of the William Robertson Coe Memorial Funds for the period 1954 to 1962: be it

RESOLVED that the actions of the Treasurer of the Board and the President of the University in the management of the William Robertson Coe Memorial Funds from 1954 to 1962 are hereby ratified and confirmed in all respects and particulars.

2. Election of President. Dr. Humphrey called attention to the following sentence in Article IX, Section 9-1 of the By-Laws: "It will be the policy of the Board to confer with a special committee named by the University faculty prior to the selection of a new president." President Humphrey suggested a change in this section of the By-Laws to provide for selection of the advisory committee by the Board and to include representation from the non-academic staff on the committee. Mr. Reed moved that the sentence in question be deleted and the following sentence substituted in lieu thereof: "It will be the policy of the Board to confer with an advisory committee selected by the Board from the University faculty and non-academic staff prior to the selection of a new president." Mr. Jones seconded the motion and it was carried.

For the information of the Board, President Humphrey presented a letter from Dr. D. G. Nichols, Acting Head of the Speech Department, in response to the criticism mentioned by the Trustees at the March meeting with regard to the high school speech festival held on the campus each year.

Election of
President

SPEECH FESTIVAL

Some Trustees expressed the opinion that the letter did not adequately answer the criticism, and that more effort should be put forth in the future to assure the festival being held on the campus and to make it a more pleasant occasion for the participants. Mr. McIntire moved that President Humphrey be directed to convey to the appropriate people the wish of the Board that the speech festival be continued on the campus and its willingness to appropriate up to \$550 each year if necessary toward expenses of the festival. Mr. Reed seconded the motion and it was carried.

Some time was spent discussing the proposed "Certificate of Incorporation of the University of Wyoming Foundation" as prepared by Mr. E. G. Rudolph, Legal Advisor, at the request of the Board. Mr. Rudolph was invited into the meeting to answer questions raised by the Trustees. Action was deferred temporarily to give Mr. Rudolph opportunity to make some changes in the proposed Certificate in line with the Board's suggestions.

While Mr. Rudolph was still in the meeting, Dr. Humphrey suggested that the Board consider two requests that had been received for oil and gas leases at the Gillette Substation. He called attention to the fact that one request had been received from the Sun Oil Corporation for a ten-year lease on 803.88 acres (to replace the lease this Company had which expired on January 2, 1962), for which the Company offered a total payment of \$1,627.76, and that the other request had been received from Robert Hays of Gillette for 638.72 acres, for which he offered a total payment of \$3,193.60.

Mr. Rudolph pointed out that, since the land in question was purchased in the name of the State of Wyoming, he did not feel the Trustees had authority to lease it without specific Legislative

CORPORATION
TO HANDLE
BEQUESTS
AND GIFTS

PROPOSED OIL
AND GAS LEASE,
GILLETTE
SUBSTATION

authorization, which would also designate the way in which the money received from the lease would be used. He recommended that neither of the requests for lease be approved. Mr. McIntire moved that the Board approve Mr. Rudolph's recommendation. Mr. Brough seconded the motion and it was carried. Mr. Rudolph then left the meeting.

Dr. Humphrey informed the Board that the property which had been referred to as the Nottage property had been purchased by Mr. and Mrs. N. J. Hillmer. He added that a part of the land (the 132 feet fronting on Grand Avenue) had already been zoned as a Class D business area, and that the new owners had signed a petition for rezoning the additional land to Class D. Dr. Humphrey expressed concern as to what sort of business might be placed on the land and indicated particular concern about the possibility of a liquor establishment being built there. He reminded the Trustees that should the area be rezoned any business permitted under the new zoning classification would be allowed, regardless of the plans of the present owners.

Several suggestions were made: (1) attempt to purchase the property from the Hillmers; (2) ask the Hillmers to deed the land to the University and have the University reconvey it to the Hillmers by a deed with restrictive covenants which would prohibit objectionable uses; and (3) wait until application is submitted for a liquor license and then enter a protest.

It was finally moved by Mr. Brough, seconded by Mr. McIntire, and carried that President Humphrey be authorized to attempt to purchase the property from the Hillmers and, if he were not successful, that he be authorized to try to work out a restrictive covenant acceptable to the Hillmers, with the understanding that such a

NOTTAGE
PROPERTY

covenant would not assure them any support from the University in their efforts to secure rezoning of the property.

President Humphrey called attention to a report from the Building Program Coordinator indicating that the Mead and Mount Construction Company had paid in full the claim in the amount of \$6,686.01 covering water damage experienced in September 1961 as a result of the failure of a mechanical joint on a six-inch water main in the southwest corner of Hill Hall.

Mr. Rudolph was invited back into the meeting to discuss with the Trustees the changes he had made in the "Certificate of Incorporation of the University of Wyoming Foundation" to reflect their wishes that the Board of Directors be made up of eleven instead of five members, eight of whom would be Class A members and three, Class B members, with the Class B members to be selected from the members and ex officio members of the University Board of Trustees.

Mr. McIntire moved, Mr. Brough seconded, and it was carried that the Certificate of Incorporation be approved as revised. The revised Certificate reads as follows:

CERTIFICATE OF INCORPORATION
OF
THE UNIVERSITY OF WYOMING FOUNDATION

The undersigned, acting as incorporators of the Corporation as a non-profit corporation under the provisions of Chapter 189, Session Laws of Wyoming, 1959, as amended by Chapter 110, Session Laws of Wyoming, 1961, do hereby certify:

First: The name of the Corporation is, THE UNIVERSITY OF WYOMING FOUNDATION.

Second: The term of its duration is perpetual.

Third: The purposes for which the Corporation is organized are to promote, assist and extend financial support to the University of Wyoming and its various educational programs and other services, and to provide scholarships, fellowships and similar grants-in-aid to students enrolled in the University of Wyoming.

WATER DAMAGE

CORPORATION
TO HANDLE
BEQUESTS
AND GIFTS

In carrying out the above purposes the Corporation shall have those powers expressly provided by law, the power to do all things properly incidental to such purposes and in addition thereto shall have the following powers:

1) To accept gifts, bequests or devises of money or real or personal property of any and all kinds for the use and benefit of the University of Wyoming and its students and administer the same in accordance with the directions of the various donors and testators.

2) To accept and administer such gifts, bequests and devises and pay over to the University of Wyoming the income therefrom for such uses and purposes as the Board of Trustees of the University of Wyoming may determine in all cases where the donors have not specified a particular use or purpose for the gift, bequest or devise.

3) To serve as agent for the University of Wyoming in the management and investment of property of any and all kinds heretofore or hereafter acquired by the University of Wyoming or by the Trustees of the University of Wyoming, a body corporate, by gift, devise or inheritance, and which the Board of Trustees of the University shall determine to transfer to the Corporation for such management and investment.

4) With respect to all money and property coming into the possession and control of the Corporation under the provisions of numerical paragraphs 1), 2) and 3) above, and subject to the contrary directions of the donors or the Trustees of the University of Wyoming in the case of property transferred to the Corporation in accordance with paragraph 3), to invest such money and to sell any such property and reinvest the proceeds thereof from time to time without being bound by any regulatory, statutory or customary rules relating to investments by trustees and without limiting the generality of the foregoing to invest and reinvest such money and the proceeds of such sales in common and preferred stocks and bonds and debentures of private corporations and in obligations of the United States and of any State or political subdivision or municipality thereof; to pool the subject matter of various gifts, bequests and devises into one or more funds for the purpose of investment and management; and to employ the services of investment counselors, brokers, custodians, banks and others in carrying out the foregoing provisions.

Fourth: The affairs of the Corporation shall be managed by a board of eleven directors consisting of eight Class A Directors and three Class B Directors. Only persons who are members of the Board of Trustees of the University of Wyoming, including ex-officio members, shall be qualified to serve as Class B Directors. Directors need not be residents of the State of Wyoming. Each Director, including an initial Director, shall hold office for the period commencing with his appointment and ending with his death or resignation, or, in case of a Class B Director, his disqualification by reason of ceasing to be a member of the Board of Trustees of the University of Wyoming. Vacancies in the Board of Directors, whether in the Class A Directors or the Class B Directors, shall be filled by vote of a majority of the remaining Directors, though less than a quorum of the Board of Directors.

Fifth: Upon dissolution of the Corporation its assets shall be distributed to the University of Wyoming, or to the Trustees of the University of Wyoming, a body corporate, or to another corporation formed to take over the fiduciary business of the University of Wyoming as may be determined by the Board of Directors.

Sixth: The initial registered office of the Corporation is Room 203, Old Main Building, University of Wyoming, Laramie, Wyoming, and the name of its initial registered agent at such address is Elliott G. Hays.

Seventh: The names and addresses of the persons who are to serve as the initial Class A Directors are:

| <u>Name</u> | <u>Address</u> |
|--------------------|-----------------------|
| Harold E. Brough | Evanston, Wyoming |
| Mrs. Neil Bush | Hulett, Wyoming |
| Roy Chamberlain | Lusk, Wyoming |
| L. W. "Jack" Jones | Rock Springs, Wyoming |
| Russell I. Laird | Worland, Wyoming |
| Harold F. Newton | Sheridan, Wyoming |
| Roy Peck | Riverton, Wyoming |
| John F. Sullivan | Laramie, Wyoming |

The names and addresses of the persons who are to serve as the initial Class B Directors are:

| <u>Name</u> | <u>Address</u> |
|----------------------|-------------------|
| George Duke Humphrey | Laramie, Wyoming |
| J. M. McIntire | Casper, Wyoming |
| John A. Reed | Kemmerer, Wyoming |

Eighth: The Corporation has no capital stock and no members other than the Directors as above provided.

Ninth: This Certificate of Incorporation may be amended by vote of a majority of the Board of Directors in the manner provided by law.

IN WITNESS WHEREOF, we have executed this Certificate of Incorporation on the 19th day of April, 1962.

(signed)

George Duke Humphrey

(signed)

Elliott G. Hays

(signed)

Lawrence G. Meeboer

STATE OF WYOMING)
)ss.
COUNTY OF ALBANY)

On this 19th day of April, 1962, before me personally appeared George Duke Humphrey, Elliott G. Hays, and Lawrence G. Meeboer, to me known to be the persons described in and who executed the foregoing instrument, and acknowledged that they executed the same as their free act and deed.

(signed) Mabel J. White
Notary Public

My commission expires: April 26, 1965

Mr. Rudolph suggested that eleven members of the Board be designated as the original Board of Directors, with three being designated to serve as Class B Directors. Mr. Hansen named President Humphrey, Mrs. Bush, and Messrs. Laird, Reed, Jones, Brough, Newton, Peck, Chamberlain, McIntire, and Sullivan to serve as the original Board of Directors, with President Humphrey, Mr. McIntire, and Mr. Reed serving as Class B Directors.

Mr. Rudolph stated that, in order to file the Certificate of Incorporation, he would need authorization for three people to sign as incorporators. He suggested that President Humphrey and Messrs. L. G. Meeboer and E. G. Hays be designated as incorporators. Mr. Laird moved that Mr. Rudolph's recommendation be approved. Mr. Chamberlain seconded the motion and it was carried.

Mr. Rudolph then stated that it would be necessary to have a meeting of the Board of Directors at the May meeting of the Board of Trustees to adopt by-laws, since he would be unable to submit the plan to the Internal Revenue Department until by-laws had been adopted. He then left the meeting.

Mr. Hansen read a letter from Governor Gage (copies of which had been sent to the other Trustees) calling attention to the favorable comparison of University salaries with a study of other

LETTER FROM
GOVERNOR GAGE

institutions as prepared by the Ford Foundation in 1959-60. Dr. Humphrey pointed out that the Ford Foundation study was two years old, and he gave the Trustees some up-to-date studies which he indicated he would also send to the Governor.

Mr. Reed moved that the requests of the First National Bank and the Bank of Laramie to be designated as depositories for University of Wyoming funds be approved. Mr. Chamberlain seconded the motion and it was carried.

The Trustees spent some time considering merit increases for members of the faculty as recommended by the deans and directors and the President. Dr. Humphrey stated that the salary increases totaled \$156,541, or \$1,241 more than had been authorized by the Board at the March meeting. He recommended that this amount be paid from the Knight Hall Food Service funds. Dr. Humphrey also called attention to the fact that the increases for deans, totaling \$10,080, had been included in the allocation for faculty increases and that this amount could be deducted from the funds to be provided from the Knight Hall Food Service and paid from the General Fund reserve.

After some discussion of the proposed increases, it was moved by Mr. McIntire, seconded by Mr. Brough, and carried that the increases be approved as recommended.

In response to a question from some of the Trustees, Dr. Humphrey reported on his conference with Mr. A. L. Keeney, Dean of Men, concerning his ability to carry on the duties of his office. He read a letter he had received from Mr. Keeney stating that he considered himself physically capable of handling the duties of the office with the help of an administrative assistant, and agreeing

DESIGNATION
OF BANKS AS
DEPOSITORIES
FOR UNIVERSITY
FUNDS

FACULTY
SALARY
INCREASES

DEAN OF MEN

to request retirement at the end of accumulated sick leave if in the judgment of his personal physician he became physically or mentally unable to perform the duties of his position. Dr. Humphrey informed the Trustees that Mr. Keeney had been in the hospital again since their conference. He suggested that he talk with Mr. Keeney's physician and get his opinion as to Mr. Keeney's physical condition. It was the consensus of the Board that this should be done.

Mrs. Bush moved, Mr. McIntire seconded, and it was carried that the Board approve the following appointments recommended in the Addendum to the President's Report:

1. Mr. James Stephen Mehoke as Instructor in English, effective September 1, 1962, at a salary rate of \$5,808 for the academic year 1962-63.

2. Mr. Hans P. Dietz as Instructor in Modern and Classical Languages, effective September 1, 1962, at a salary rate of \$5,508 for the academic year 1962-63.

For the information of the Board, President Humphrey reported the following resignations:

1. Dr. E. R. Kuchel, Professor of Economics and Head of the Department of Economics, Sociology, Anthropology, and Geography, effective August 31, 1962, to accept the position as Dean of Bradley University.

2. Dr. C. P. Hurd, Assistant Professor of Political Science, effective August 31, 1962, to accept the position as president of Sheridan College.

Mr. Peck moved that the Board approve the request of Dr. E. C. Bryant, Professor and Head of the Department of Statistics, for

APPOINTMENTS

Mehoke

Dietz

RESIGNATIONS

Kuchel

Hurd

LEAVE OF
ABSENCE

Bryant

extension of his leave without pay for the academic year 1962-63 to permit him to remain in Arizona because of his health. Mr. Newton seconded the motion and it was carried.

The Trustees considered a report from the Building Program Coordinator on the offers received for purchase of the University-owned house at 1815 Grand and the duplex located near Dray Cottage. Mr. McIntire moved that the Board accept the high bid of James A. Ross of Wheatland in the amount of \$3,057 for the house at 1815 Grand and the high bid of Lyle A. Wheat of Laramie in the amount of \$300 for the duplex. Mr. Peck seconded the motion and it was carried.

For the information of the Board, President Humphrey presented a report from the Building Program Coordinator on the cost estimates for the building program authorized by the 1959 Legislature. The report showed a revised estimated net cost to be paid from bond sales in the amount of \$10,883,246.50 and a revised estimated saving of \$859,753.50.

Dr. Humphrey presented a request from Dr. H. W. Benn, Executive Assistant to the President and Director of Information and Special Services, for a leave of absence beginning sometime between June 1 and August 1, 1962, and continuing either until December 31, 1963 or, if the Board preferred, for a two-year period, to permit him to accept a position as Chief of the African Agricultural Education and Training Program (with the Food and Agriculture Organization of the United Nations) in Rome, Italy.

It was the consensus of the Board that if Dr. Benn were away for several months following election of a new president, there

BIDS ON
UNIVERSITY-
OWNED RESIDENCE
AND DUPLEX

BUILDING
PROGRAM 1959 -
COST ESTIMATES

LEAVE OF
ABSENCE

Benn

might be some difficulty in returning him to his present position. It was moved by Mr. Reed, seconded by Mr. Brough, and carried that the requested leave be granted for a two-year period, Dr. Benn's return to the University to be contingent upon the availability of a position for him.

Mr. Reed explained a proposal he had received from the president of Coughlin and Company, investment bankers in Denver, for exchanging some of the University bonds held by the State for United States Treasury Bonds at 4 per cent of 1980 and with a slight premium. He also called attention to a letter he had received from the Deputy State Treasurer indicating that today's market calls for considerably more premium than suggested by the president of Coughlin and Company. Mr. Reed stated that the University would be able to make some money if the right kind of exchange could be effected. He promised to keep the matter under advisement to see what could be worked out.

The Board adjourned at 5:20 p.m. and reassembled at 9:10 a.m. on April 14. All members were present who were present for the previous day's session except Messrs. Hansen and Reed and, ex officio, Miss Linford.

Dr. Humphrey stated that he had explained to Dean F. J. Trelease the objections expressed by the Board the previous day to his being away on leave during 1962-63. He read a letter Dean Trelease had written indicating his willingness to abide by whatever decision the Board might make and assuring the Trustees of his intention to return to the University if the leave were granted.

Mr. Peck moved that the Board approve Dean Trelease's request

PROPOSED EXCHANGE
OF UNIVERSITY
BONDS FOR U. S.
TREASURY BONDS

LEAVE OF
ABSENCE

Trelease

for a leave without pay for the period September 1, 1962 to June 30, 1963 to permit him to accept an invitation to serve as visiting lecturer at the University of Chicago. Mr. Sullivan seconded the motion and it was carried, Messrs. McIntire, Jones, and McCracken voting no.

Dr. Humphrey stated that when funds were allocated at the March meeting for merit increases for faculty no provision was made for increasing the stipends paid to graduate assistants. He recommended that an appropriation of \$6,220 be authorized from the Knight Hall Food Service funds to cover a 4 per cent increase in graduate assistant stipends for 1962-63. Mr. Chamberlain moved that President Humphrey's recommendation be approved. Mrs. Bush seconded the motion and it was carried.

The Trustees gave attention to a proposal from Floyd and James, architects of Houston, Texas, for providing dormitory facilities through private investment capital. The proposal outlined two basic arrangements: (1) an off-campus site dormitory, to be built and operated by one of the architects' clients or built and leased to the University for its own operation on a lease-purchase arrangement which would permit the land and buildings to become the property of the University at the end of the lease term; and (2) an on-campus site dormitory, to be erected on campus property and sold or leased for a nominal sum to a client who would then erect the building and lease both land and building to the University for its own operation on a lease-purchase basis.

While there were expressions of doubt from the Trustees that the University would want to enter into either of the suggested arrangements, it was the consensus that President Humphrey should

GRADUATE
ASSISTANT
STIPENDS

PROVISION OF
DORMITORY SPACE
BY PRIVATE
INVESTMENT
CAPITAL

get full information about the proposals for possible use in connection with the request for a new dormitory to be presented to the 1963 Legislature.

Dr. Humphrey mentioned the possibility of making necessary changes in the plumbing in one of the new men's dormitories to permit housing girls. He stated that the success of this year's requirement that men students living in Wyoming Hall eat in the Knight Hall Cafeteria with the women students living in Knight, Hoyt, and Ross Halls had convinced him that having both men and women students eating in the new Crane-Hill Cafeteria would be more successful than having men students only. Also, he called attention to the increased number of applications received from women students for admission to the 1962 fall semester.

It was the consensus of the Board that President Humphrey's idea should be explored and that a report should be given to the Board at a later meeting.

Mr. McIntire stated that he felt the Board should establish a policy determining the future size of the University. He expressed the opinion that effort should be concentrated on improving the quality of the University for Wyoming students, with out-of-state enrollment being limited to a reasonable reciprocity for Wyoming students going to out-of-state institutions. He added that he did not feel Wyoming taxpayers should be called upon to support a large number of students from other states. To assist the Trustees in determining a policy concerning the future size of the University, Mr. McIntire suggested that studies be made of projected numbers of students graduating from Wyoming high schools (together with the numbers expected to enroll at the University and at out-of-state

POSSIBLE
CONVERSION
OF HILL OR
CRANE HALL
FOR WOMEN

POLICY ON
SIZE OF
UNIVERSITY

institutions), along with studies of the projected cost of teaching 4,000 more students than the University now has.

President Humphrey stated that much of the information Mr. McIntire mentioned was already available and could be given to the Trustees. He added that the University had never had an excessive percentage of non-resident students, that because of some extra recruiting this year the percentage of non-resident students might go as high as 28 per cent for 1962-63, but that it was expected to decline in future years. He pointed out that Wyoming is one of two states in the nation required by law to accept any student graduating from high school in the state, and that there might be some merit in trying to change this law.

Dr. Humphrey promised to give the Trustees at a later meeting the requested studies on which determination of a policy with regard to the University's future growth might be based.

Mr. McCracken stated that, following the March meeting of the Board, at which the Trustees had been informed of the request by the Laramie County Fair Board that the University consider taking over operation of the Cheyenne Horticultural Field Station in the event of withdrawal of Federal support, he had talked with the Mayor of Cheyenne and had visited the Station. He expressed the opinion that there was slight likelihood of the Cheyenne Station being abandoned in the near future and stated that he felt no action by the Board at this time was necessary.

Dr. Humphrey called attention to the recommendations made by the Community College Accreditation Committee with regard to the various junior colleges in the state and recommended approval of the Committee's recommendations.

CHEYENNE
HORTICULTURAL
FIELD STATION

JUNIOR COLLEGE
EVALUATION
REPORTS

Mr. McCracken moved that the Board approve extension of the accreditation of Sheridan College for 1962-63, with the expectation that the recommendations and suggestions in the evaluation report would be implemented. Mr. Peck seconded the motion and it was carried.

Mr. Chamberlain moved that the Board approve extension of the accreditation of the Northwest Community College for 1962-63, with the expectation that the recommendations and suggestions in the evaluation report would be implemented. Mrs. Bush seconded the motion and it was carried.

Mr. Newton moved that the Board approve continuation of the temporary accreditation of the Western Wyoming Junior College for 1962-63. Mr. Brough seconded the motion and it was carried.

Mr. Newton moved, Mr. Peck seconded, and it was carried that the Board approve renewal of accreditation for the Goshen County Community College for 1962-63 subject to the following: (1) continued attention to the accrediting suggestions of both 1960 and 1961 that may still be unfulfilled; and (2) that it be understood between the University and the College that Junior College students of lower than "C" grades would neither be recommended by the College nor accepted by the University for transfer.

Following a brief executive session, the Trustees recessed at 10:30 a.m. to tour the campus and inspect points of particular interest. They returned to the Board room for lunch at 12:50 p.m.

At 1:30 p.m. the Board reassembled briefly. Upon the recommendation of Mr. Newton, chairman of the Physical Plant and Equipment Committee, Mr. McIntire moved that the Board authorize removal of the following structures: the duplex located near Dray Cottage, a wood fenced area and old frame shed used for storage, the old

TOUR OF CAMPUS

REMOVAL OF
OLD BUILDINGS

stadium on Corbett Field, the old stores warehouse, the old storage garages, stonecutting shed, and frame structures attached to the Engineering shops, and Talbot Hall. Mr. Peck seconded the motion and it was carried.

Dr. Humphrey stated that he thought there had been some misunderstanding on the part of the Trustees with regard to the request from Dr. James Ranz, Director of the Library, presented in executive session before noon, that an appropriation be made to cover the cost of preparing the Humphrey Room in the Library for the books and papers he had offered to contribute to the University. Dr. Humphrey stated that it was not his wish, as he understood Dr. Ranz had suggested, that any dedication ceremony be held, but that if the University wished to have the collection he would like to begin transferring it to the Library as soon as possible since it was his plan to buy or build a house in the near future.

Mr. McIntire moved that the Board accept on behalf of the University the collection of books and papers being offered by President Humphrey, and that the proper letter of appreciation be sent to Dr. Humphrey by the president of the Board. The motion was seconded by the entire Board and carried.

Mr. Newton then moved that an appropriation of \$3,500 be authorized to provide the necessary funds for equipping the Humphrey Room in the Library to receive Dr. Humphrey's collection. Mr. Sullivan seconded the motion and it was carried.

The Board recessed again at 1:45 p.m. to complete the tour of the campus begun in the morning. Dr. Humphrey reminded the Trustees that the annual meeting of the Board would be held on May 25-26, that the Baccalaureate exercises were scheduled for May 27, and that

HUMPHREY ROOM
IN LIBRARY

the dedication program for new buildings and the Commencement exercises would be held on May 28.

Respectfully submitted,



L. W. Jones
Secretary