

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

April 11-12, 1964

**For the confidential information
of the Board of Trustee**

The Board of Trustees was called to order by President Newton at 10:10 a.m. on April 11. The following members answered the roll call: Messrs. Newton, Jones, Reed, Brough, Chamberlain, McIntire, Laird, McCracken, Millett, and Morgan and, ex officio, President Humphrey, Messrs. Peck and Watt and, ex officio, Governor Hansen and Dr. Shaw, were not present.

Mr. Jones called attention to the omission from the minutes of the March 9-10 meeting of action taken by the Board in authorizing the architects to proceed with plans for two sections of the Science Center but stated that this omission would be taken care of in the report of the April 10 meeting of the Physical Plant and Equipment Committee. Mr. Newton then stated that the minutes of the March 9-10 and March 14-15 meetings would stand approved as distributed to the Trustees.

A considerable part of the morning was spent discussing the various recommendations for appointments included in the President's Report and Addendum. The Trustees requested, and were given, information concerning the background of some persons recommended for appointment. Concluding the discussion, Mr. McIntire moved, Mr. Jones seconded, and it was carried that the appointments be approved as follows:

1. Miss Lola Horton as Home Demonstration Agent in Crook County, effective May 1, 1964, at a salary rate of \$6,000 on a twelve-month basis.

2. Miss Patricia Brown as Instructor in English, effective September 1, 1964, at a salary rate of \$6,264 for the academic year 1964-65.

APPROVAL OF
MINUTES

APPOINTMENTS

Horton

Brown

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| 3. <u>Mr. Larry Godfrey</u> as Instructor in English, effective September 1, 1964, at a salary rate of \$6,264 for the academic year 1964-65. | <u>Godfrey</u> |
| 4. <u>Mr. Michael McClintick</u> as Instructor in English, effective September 1, 1964, at a salary rate of \$6,264 for the academic year 1964-65. | <u>McClintick</u> |
| 5. <u>Mr. Oliver L. Peters</u> as Assistant Professor of English, effective September 1, 1964, at a salary rate of \$7,764 for the academic year 1964-65. | <u>Peters</u> |
| 6. <u>Dr. Paul E. Blatz</u> as Associate Professor of Chemistry, effective June 1, 1964, at an academic year salary rate of \$10,884 (his summer salary to be paid from National Institutes of Health grant funds). | <u>Blatz</u> |
| 7. <u>Mr. Robert C. Bueker</u> as Assistant Professor of Mathematics, effective September 1, 1964, at a salary rate of \$9,000 for the academic year 1964-65. | <u>Bueker</u> |
| 8. <u>Miss Catherine Louise Morgan</u> as Instructor in Modern Languages, effective September 1, 1964, at a salary rate of \$6,264 for the academic year 1964-65. | <u>Morgan</u> |
| 9. <u>Dr. John P. Vloyantes</u> as Associate Professor of Political Science, effective September 1, 1964, at a salary rate of \$8,772 for the academic year 1964-65. | <u>Vloyantes</u> |
| 10. <u>Dr. John W. Birch</u> as Associate Professor of Econometrics, effective September 1, 1964, at a salary rate of \$9,408 for the academic year 1964-65. | <u>Birch</u> |
| 11. <u>Dr. Howard F. Silver</u> as Associate Professor and Chemical Engineer in the Natural Resources Research Institute, effective April 20, 1964, at an academic year salary rate of \$8,400. | <u>Silver</u> |
| 12. <u>Miss Carol Sue McGurk</u> as Cataloguer in the Library, with | <u>McGurk</u> |

the rank of Instructor, effective July 23, 1964, at a salary rate of \$6,564 on a twelve-month basis.

13. Mr. David W. Schacht as Science and Technology Librarian, with the rank of Instructor, effective July 1, 1964, at a salary rate of \$7,800 on a twelve-month basis.

Schacht

14. Miss Ann Lillian Dobson as Supply Instructor in Microbiology, effective September 1, 1964, at a salary rate of \$6,564 on a twelve-month basis.

Dobson

15. Mrs. Sally Brubaker as Instructor in English, effective September 1, 1964, at a salary rate of \$6,264 for the academic year 1964-65.

Brubaker

16. Mr. M. Ian Adams as Instructor in Modern Languages, effective September 1, 1964, at a salary rate of \$6,264 for the academic year 1964-65.

Adams

17. Mr. B. Wayne Callaway as Instructor in Speech, effective September 1, 1964, at a salary rate of \$6,360 for the academic year 1964-65.

Callaway

18. Mr. Ermal Garinger as Field Coordinator in Casper, with the rank of Assistant Professor of Education and Adult Education, effective September 1, 1964, at a salary rate of \$7,200 for the academic year 1964-65.

Garinger

For the information of the Board, President Humphrey reported the following resignations:

RESIGNATIONS

1. Mr. J. C. Davies, Instructor in Speech, effective August 31, 1964, to do graduate work at Purdue University.

Davies

2. Dr. M. C. Gustafson, Assistant Professor of Psychology, effective August 31, 1964, to do postdoctoral work in clinical psychology.

Gustafson

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| 3. <u>Mr. Charles F. O'Brien</u> , Instructor in English, effective August 31, 1964, to accept a position at St. Michael's College in Vermont. | <u>O'Brien</u> |
| 4. <u>Dr. Howard M. Stien</u> , Supply Assistant Professor of Zoology and Physiology, effective August 31, 1964, to accept a position as head of the biology department at Northwestern College in Minnesota. | <u>Stien</u> |
| 5. <u>Mrs. Iris Lamb</u> , Instructor in Education and Librarian, effective August 31, 1964, to accompany her husband, who has resigned. | <u>Lamb</u> |
| 6. <u>Mr. Gary S. Carver</u> , Instructor in General Engineering, effective August 31, 1964, to accept a position with the Wyoming Highway Department. | <u>Carver</u> |
| 7. <u>Mr. Jimmy L. Reeves</u> , Instructor in General Engineering, effective August 31, 1964, to accept a position with the U. S. Forest Service. | <u>Reeves</u> |
| 8. <u>Miss Joanne Moeller</u> , Assistant Professor of Nursing, effective August 31, 1964, for personal reasons. | <u>Moeller</u> |
| 9. <u>Miss Ruth Wright</u> , Home Demonstration Agent in Big Horn County, effective June 30, 1964, to be married. | <u>Wright</u> |
| 10. <u>Dr. Irvin E. Lawrence</u> , Assistant Professor of Zoology, effective August 31, 1964, to accept a position at East Carolina State College. | <u>Lawrence</u> |
| 11. <u>Mr. R. A. Soller</u> , Instructor in Speech, effective August 31, 1964, because of dissatisfaction with working conditions at the University. | <u>Soller</u> |
| 12. <u>Mr. E. L. Boie</u> , Field Coordinator in Torrington and Instructor in Education and Adult Education, effective August 31, 1964, to do graduate work. | <u>Boie</u> |

Mr. Millett moved, Mr. Laird seconded, and it was carried that the Board approve the following requests pertaining to leaves of absence:

1. Mr. Earl Moncur, Extension Economist and Assistant Professor in Agricultural Extension, a one-year extension, without pay, of the sabbatical leave granted to him for study at Cornell University, the additional year's leave to terminate on August 31, 1965.

2. Mr. Alexander Johnston, Professor of Wool, cancellation of the leave without pay granted to him for May 1964 to conduct a tour of Australia by U. S. wool growers.

Concluding a full discussion of the recommendations for allocation of funds to various departments and projects, Mr. McIntire moved, Mr. Laird seconded, and it was carried that the Board authorize budget changes as follows:

1. Agricultural Extension. An appropriation of \$206.00 from the reserve in Federal Rural Civil Defense funds to permit employing part-time clerical help for the Rural Civil Defense Program.

2. Agricultural Information. An appropriation of \$8,290.00 from the Experiment Station Sales Unappropriated Fund to cover the cost of publishing manuscripts prepared by Experiment Station authors.

3. Agricultural Substations. Allocation of \$1,000.00 from the unappropriated funds of the Substations to the Torrington and Powell Substations budgets as follows:

LEAVES OF
ABSENCE

Moncur

Johnston

BUDGET
CHANGES

Agricultural
Extension

Agricultural
Information

Agricultural
Substations

Torrington:

Contractual (for thinning and weeding beets and beans) . . .	\$250.00	
Supplies (for gasoline and miscellaneous farm supplies) .	<u>250.00</u>	\$ 500.00

Powell:

Supplies (for farm and ground supplies and livestock feed)	<u>500.00</u>	
		\$1,000.00

4. Alumni Relations, Development and Information. An appropriation of \$430.67 from the General Fund to permit employing a new secretary and paying overlapping salary for a two-week period, plus accrued vacation for the secretary who is resigning.

Alumni Relations, Development and Information

5. Division of Information and Special Services. An appropriation of \$500.00 from the General Fund to provide additional funds needed for student technical assistance related to the continued production of the weekly radio program, "Your University Speaks," and for recording sound track for a University film.

Division of Information and Special Services

6. Library. An appropriation of \$350.00 from the General Fund to cover the cost of making 8" x 10" prints of some 1,200 pictures taken by Dr. S. H. Knight's father and other University staff members between the years 1895 and 1915.

Library

7. Division of Finance and Budget. An appropriation of \$500.00 from the General Fund; to provide additional funds needed by the Division for the remainder of the 1963-64 fiscal year as follows: Director's Office, Contractual, \$250.00; Accounting Office--Supplies, \$150.00, and Equipment, \$100.00.

Division of Finance and Budget

8. Stores Warehouse - Alcohol Storage Room. An appropriation of \$541.67 from the General Fund to cover construction of a fireproof and theft-proof room for storage of tax-free alcohol.

Stores Warehouse-Alcohol Storage Room

9. Receiving Warehouse - Mezzanine Storage Area. An appropriation of \$359.51 from the General Fund to cover construction of a storage mezzanine on the north wall of the receiving warehouse.

Receiving Warehouse - Mezzanine Storage Area

10. Old Main Building - Division of Registration and Admissions. An appropriation of \$540.05 from the General Fund which, added to a previous appropriation for special repairs and improvements, would permit constructing counters and providing improved lighting in the basement area adjacent to the Registration and Admissions offices and would cover the cost of built-in shelving and counters in the Director's private office.

Old Main Building - Division of Registration and Admissions

11. Education Building - Band Room and Farm Shops Area. An appropriation of \$1,036.80 from the General Fund to cover modification of the ventilating system in the band room and the farm shops area of the Education Building.

Education Building - Band Room and Farm Shops Area

12. Geology Building - Fume Hood and Vent Stack. An appropriation of \$609.56 from the General Fund to permit remodeling the fume hood and vent stack in Room 10 in the basement of the Geology Building.

Geology Building - Fume Hood and Vent Stack

13. U.S.D.A. Bee Disease Investigations Laboratory. An appropriation of \$9,063.36 from the General Fund to cover the cost of extensive remodeling requested by U.S.D.A. officials in the Bee Disease Investigations Laboratory, on condition that the U.S.D.A. would agree to retain the Laboratory on the campus for a period of at least four years and would agree to pay approximately \$2,000 per year for use of the building as remodeled.

U.S.D.A. Bee Disease Investigations Laboratory

Mr. McIntire moved that the Board approve the application of the Bank of Laramie and the First National Bank of Laramie to be designated as depositories for University funds. Mr. Jones seconded the motion and it was carried.

DESIGNATION OF BANKS AS DEPOSITORIES FOR UNIVERSITY FUNDS

Just before the Trustees recessed for lunch, they gave attention to a recommendation from Mr. G. J. Jacoby, Director of

CONTRACT FOR HEAD BASKETBALL COACH

Physical Education and Intercollegiate Athletics, that a new contract be initiated with Coach William E. Strannigan, Head Basketball Coach, for the period July 1, 1964 to June 30, 1965, and that any subsequent renewals be made on a yearly basis and without reference to the clause included in Coach Strannigan's original contract providing for additional compensation in the event gross basketball receipts exceeded set amounts on a graduated scale. President Humphrey was asked to transmit to Mr. Jacoby the Board's feeling that the Athletic Committee should be consulted about such matters as contract renewals prior to determination of recommendations to be submitted to the Board. It was then moved by Mr. Jones, seconded by Mr. Morgan, and carried that the recommendation concerning renewal of Coach Strannigan's contract be approved.

The Board recessed for lunch at 12:20 and reassembled at 1:45 p.m., after attending the unveiling ceremony for the dinosaur in metal erected by Dr. S. H. Knight east of the Geology Building.

President Humphrey called attention to a request the University had received from the Agency for International Development to assume an additional contract, similar to the initial work done under the University's contract program in Afghanistan, in the country of Somalia, East Africa. He stated that the proposed contract would involve the following projects: (1) development and operation of an agricultural (agronomic) research station; (2) development and operation of a farmer training center (extension training) in conjunction with the research station; and (3) provision of technical assistance to an already established farmer training center at another location in the country.

PROPOSED
TECHNICAL
ASSISTANCE
PROGRAM IN
SOMALIA

Following some discussion of the recommendations made by President Humphrey, Mr. Millett moved, Mr. Chamberlain seconded, and it was carried that the following recommendations be approved:

(1) That the University proceed to negotiate a review contract for the country of Somalia and send representatives to the field to determine the feasibility of the project and the acceptability of conditions at the site;

(2) That changes of status be authorized for the period April 15 to May 15, 1964 for Mr. G. W. Arnold, Coordinator of the Afghanistan Program, and Dr. William A. Riedl, Professor of Plant Breeding, to serve as the University's representatives to visit Somalia;

(3) That, effective April 13, 1964, the title of Mr. G. W. Arnold be changed from Coordinator of the Afghanistan Program to Director of International Programs;

(4) That, following their trip to Somalia, Messrs. Arnold and Riedl submit their findings to the Board for consideration.

Mr. Reed moved that the Board authorize placing a suitable bronze plaque with the dinosaur created by Dr. S. H. Knight, the cost to be paid from Board of Trustees funds. Mr. McCracken seconded the motion and it was carried. It was suggested that a resolution expressing appreciation to Dr. Knight would also be appropriate. Mr. Newton asked Messrs. Reed, Jones, and Morgan to serve as a committee to prepare a resolution and arrange for a suitable plaque.

At 2:15 p.m. the Board recessed to permit holding a brief meeting of the Directors of the University of Wyoming Foundation. The Board again resumed its meeting at 2:40 p.m.

RESOLUTION
AND PLAQUE FOR
S. H. KNIGHT

MEETING OF
DIRECTORS OF
UNIVERSITY
OF WYOMING
FOUNDATION

For the information of the Board, President Humphrey submitted a statement prepared by Mr. L. G. Meeboer, Executive Assistant for Business and Plant Affairs, indicating the plan that had been worked out for housing single students in the fall of 1964. The plan called for placing three students in each room in Crane Hall and Hill Hall. Attention was called to the fact that under the suggested plan there would be 101 rooms in which there would be three girls to a room. Some Trustees expressed objection to this plan but no action was taken.

HOUSING FOR
SINGLE STUDENTS

President Humphrey transmitted to the Trustees for their information a report from the Purchasing Agent on the operation of the Car Pool for the period November 1, 1962 to October 31, 1963. The report indicated a total income of \$31,762.93, expenses amounting to \$24,432.13, and administrative costs of \$1,581.53, for a net profit of \$5,739.27.

CAR POOL
REPORT

A report from Mr. E. G. Hays, Director of Finance and Budget, indicated that some of the companies whose bids on University insurance had been accepted had declined to write the insurance, since they were not awarded the basic part of the insurance coverage. Mr. Hays submitted a list of the bids rejected and the bids accepted by the University in lieu of the low bids. He stated that the bids accepted represented an increase of \$1,151.48 over the low bids.

INSURANCE
BIDS

The Board considered a request from Dean H. T. Person that he be relieved of the duties of the deanship of the College of Engineering, effective July 1, 1964. President Humphrey recommended that Dean Person be placed on a consulting assignment for the Minuteman Education Program at Fort Warren for the period

CHANGE OF
STATUS FOR
H. T. PERSON

July 1 to December 31, 1964, at a monthly salary rate of \$142.88 (the amount he would normally receive from liquidated Limited Service benefits), and that, effective January 1, 1965, he be asked to assume the duties of campus administrator of the Minuteman Education Program, at a beginning salary of \$4,500 for approximately one-fourth time, this salary to be paid from funds provided by the Federal Government for the program. After some discussion, it was moved by Mr. McCracken, seconded by Mr. Millett, and carried that the Board approve with regret Dean Person's request to be relieved of the duties of the deanship and authorize his assignment to the Minuteman Education Program as outlined by President Humphrey.

Mr. Brough moved that the Board approve the request of Dr. Dixon Smith, Director of Registration and Admissions, for permission to employ Miss Myrtle Murray on a recall basis to work half-time on the microfilming project authorized by the Board for the Division. Mr. Laird seconded the motion and it was carried.

Department of English. Mr. Chamberlain moved that the Board authorize an appropriation of \$240.00 from the General Fund to provide additional funds needed by the Department for the remainder of the 1963-64 fiscal year--\$40.00 for Contractual items and \$200.00 to purchase supplies for the Department's testing program in connection with proper placement of incoming students.

Student Loan. The Trustees considered a report from Dr. O. R. Hendrix, Director of Student Personnel and Guidance, on the greatly increased demands on student loan funds in recent years and the anticipated further demands as enrollment increases. Dr. Hendrix recommended that student loan fees be increased on a

RECALL OF
RETIRED
EMPLOYEE

BUDGET CHANGE

Department of
English

FEES

Student Loan

graduated basis during the next five years and that the rate of interest on short-term loans from these funds be increased to six per cent. Following some discussion, it was moved by Mr. Chamberlain, seconded by Mr. Reed, and carried that the student loan fee be increased from 75 cents to \$1.50 per semester, beginning with the 1964-65 fall semester, that the interest rate on short-term loans from student loan funds be increased to six per cent, and that the question of further increases in the student loan fee be reconsidered in the spring of 1965.

President Humphrey submitted a report from the committee he had appointed to make the survey requested by the Worland Vocational Education Committee in its meeting with the Board in January and also to give consideration to the needs of the state for vocational education. The committee, made up of Dr. John A. Marvel, Dr. John W. Gates, and Dr. John C. Bellamy, recommended that a comprehensive statewide study be made to determine the state's vocational education needs and suggest possible methods for meeting the needs. The report indicated that application for a grant to make the proposed study had already been submitted to the U. S. Department of Health, Education, and Welfare.

Dr. Humphrey called the Board's attention to the fact that he had received requests for the University to make surveys in two other communities besides Worland, and that he anticipated similar requests from other communities. The consensus of the Board following a considerable amount of discussion was that it would be a good idea to have a meeting, participated in by the chief administrators and the boards of trustees of the several two-year colleges in the state, in an effort to develop a philosophy regarding vocational education which all of the institutions could support.

VOCATIONAL
EDUCATION
NEEDS OF STATE

President Humphrey was asked to write a letter to the heads of the community colleges explaining the problem and asking whether or not the colleges would be interested in participating in the proposed joint meeting. (The following day President Humphrey read to the Trustees a suggested letter he had drafted to send to the junior college heads and it was approved.)

The Trustees considered a recommendation from Mr. G. J. Jacoby, Director of Physical Education and Intercollegiate Athletics, that the Department of Physical Education be reorganized effective July 1, 1964. The proposed reorganization involved the following recommendations:

(1) Relieve Dr. R. D. Watkins of the duties of department head and assign to him all phases of both men's and women's graduate work, making his total salary \$10,560 on an academic year basis.

(2) Retain Dr. William Bearley in his present assignment, at an academic year salary rate of \$8,880.

(3) Assign to Dr. Orland Ward, Associate Professor of Physical Education, the duties of acting head of the Department of Physical Education for both men and women, at an academic year salary rate of \$9,480.

(4) Assign to Mr. Donald Dino, Instructor in Physical Education, the duties of Director of Intramurals and Assistant Track Coach, at no change in salary.

(5) Transfer Mr. Glenn R. Daniel from the position of Athletic Business Manager and Baseball Coach to the position of Instructor in Physical Education and Baseball Coach, at no change in salary.

REORGANIZATION
OF DEPARTMENT
OF PHYSICAL
EDUCATION

(6) Select a suitable replacement as Athletic Business Manager, at a salary of \$9,528 on a twelve-month basis.

(7) Employ two additional graduate assistants in Men's Physical Education, making a total of six, and increase the part-time budget by \$4,410.

(8) Add two full-time instructors to take care of anticipated increases in enrollment.

Following some discussion, Mr. Millett moved that the Board approve the proposed reorganization, authorize increasing the Athletic Income budget in the amount of \$3,671, and authorize a special appropriation of \$10,000 from the General Fund to the budget for the Division of Physical Education and Intercollegiate Athletics. Mr. Morgan seconded the motion and it was carried, Messrs. Jones and Chamberlain voting no.

The Board adjourned at 5:30 p.m. and reassembled at 10:10 a.m. on April 12. Mr. Peck was present in addition to those who were present the preceding day. Mr. Reed joined the meeting at 10:35 and Mr. McCracken, at 11:20 a.m.

Mr. E. G. Hays, Director of Finance and Budget, was invited into the meeting to discuss with the Board a report from the Internal Auditor on the misappropriation of \$1,476.21 of Knight Hall Food Service funds by Mrs. Shirley Hood, bookkeeper. The report indicated that Mrs. Hood's father had made arrangements for a loan to repay the funds. Following an explanation from Mr. Hays as to the bookkeeping method used by the Food Service, it was moved by Mr. Morgan, seconded by Mr. Brough, and carried that the misappropriation of funds be reported to the bonding company and to the State Examiner, and that the University follow the

MISAPPROPRIATION
OF FUNDS, KNIGHT
HALL FOOD SERVICE

recommendations made by them with regard to criminal action taken against Mrs. Hood. Mr. Hays then left the meeting.

President Humphrey gave the Trustees copies of a statement including recommendations as to procedures to be followed in preparing the 1965-67 Legislative budget. The general philosophy, Dr. Humphrey pointed out, would be as follows: budgets would be prepared by departments on the basis of determined need, with review of requests to be made by the appropriate dean or director, the President, and the Board of Trustees; fall semester enrollment estimates to be used would be 6,521 in 1965 and 6,974 in 1966; and new programs would not be requested without specific prior approval by the President.

Instructions for specific budget areas were outlined as follows:

- (1) Personal Services
 - (a) Requests for new staff to be thoroughly documented
 - (b) Salary increases to be computed after the Trustees have established a policy and included in the Legislative request as a lump sum
 - (c) Requests for part-time personnel to reflect need for additional graduate assistants but not to provide for any increase in stipend; for other part-time personnel, each department to prepare its request on the basis of rates considered equitable and, after basic rates have been adjusted, rates would be increased five per cent per year for each year of the biennium where justified.
- (2) Contractual - change in telephone system costs to be determined and included in budget in lump sum
- (3) Travel - needs to be calculated by each department, with no over-all percentage increase allowed
- (4) Supplies - requests to be based on need, unless analysis by Purchasing Agent indicates national price increases
- (5) Equipment - requests to be based on needs arising from increased enrollments and replacements
- (6) Fixed Charges - requests to be calculated on requirements

LEGISLATIVE
BUDGET

- (7) Extraordinary Expense - requests to be based on continuing present practices
- (8) State Scholarship Program - request to be made for funds to increase number of scholarships from 10 to 25 per year
- (9) Student Loan Funds - request to be made for appropriation of \$25,000, to be deposited with United Student Aid Funds, Inc. to permit making \$312,500 available to students for loans
- (10) Fringe Benefits - any requests for fringe benefits to be made through Governor's Office
- (11) Physical Plant Requests - departments to file written requests with Campus Planning Committee for screening and recommendation to Physical Plant and Equipment Committee

Mr. McIntire distributed to the Trustees copies of a comprehensive report prepared by University personnel under the direction of the Business Study Committee. The report covered the period 1957-58 to 1968-69 and included 14 tables and three charts providing detailed information on the following subjects: Expenditures for All Divisions, Revenues for All Divisions, Student Enrollment, Instructional Costs (per Full-time Equivalent Student and per Credit Hour), Percentage of Fees Paid by Students to Cost per Student, Assessed Valuations for State of Wyoming, Revenues for State of Wyoming, Mineral Royalties Returned to Wyoming, Direct Expenditures for State of Wyoming, Distribution of Student Registration Fees, Geographical Distribution of Students, Investment in Plant per Equivalent Full-time Student, Student Fees Income to General Fund, Classrooms Used for Lectures and Available for Lectures, and Faculty Activities.

After a brief review of the report, Mr. McIntire asked that each Trustee study it carefully. He suggested that Mr. Reed serve as a committee of one to investigate means of financing new buildings needed by the University, including revenue-producing buildings. He also suggested that the Physical Plant and

REPORT OF
BUSINESS STUDY
COMMITTEE

Equipment Committee might appropriately consider and make recommendations concerning other phases of the report, such as classroom and housing needs, student fees, etc. Dr. Humphrey suggested that, rather than having Board committees working on various phases of the budget, it might be appropriate for the entire Board to meet for several days and conduct a budget hearing which would enable all Trustees to become thoroughly familiar with the budget. No formal action was taken concerning these suggestions.

Mr. McIntire then moved that the Board express appreciation to Mr. Archie Johnson, Coordinator of the Study, to Messrs. L. G. Meeboer, M. C. Mundell, and R. E. Lund, members of the committee who assisted Mr. Johnson; to Mr. E. G. Hays, Director of Finance and Budget, for his cooperation in supplying data; and to such state officials as Mr. Johnson deemed appropriate. Mr. Laird seconded the motion and it was carried.

Mr. Jones moved that the Board express appreciation to the members of the Business Study Committee for their efforts in directing the study. Mr. Reed seconded the motion and it was carried.

The Board recessed for lunch at 12:25 and reassembled at 1:50 p.m., following a meeting of the Special Executive Committee.

Mr. Reed reported that the Special Executive Committee had decided on some sales and purchases of stocks in the American Studies investment funds. He added that copies of the minutes of the meeting would be distributed to the Trustees with the minutes of the Board meeting.

REPORT OF
SPECIAL
EXECUTIVE
COMMITTEE

Mr. Jones reviewed with the Trustees the minutes of the April 10 meeting of the Physical Plant and Equipment Committee. The first item in the minutes concerned the three bids received for construction of the new dormitory. Mr. Jones moved that the Board approve the Committee's recommendation to accept the low bid of the Weber Construction Company in the amount of \$1,263,783 for construction of the building and the steam tunnel; to defer a decision (not later than July 1) on the question of accepting or deleting basic bid item #2 (steam tunnel) or substituting for it alternate #1 (direct burial conduit); to reject alternate #2 (substituting masonry cavity walls and brick veneer for architectural cast stone); to reject alternate #3 (deleting lavatory and appurtenances in student rooms); to accept alternates #4 and 5 providing for depositing excess excavation dirt at the Stock Farm or in the area north of the cemetery; to authorize University personnel to make a decision regarding alternate #6 (builders' risk insurance) after receiving a quotation on the coverage from the Insurance Company of North America; and to reject alternate #7 (providing for use of stone from Lyons, Colorado). Mr. Morgan seconded the motion and it was carried.

Mr. Jones moved that the Board authorize the Executive Assistant for Business and Plant Affairs to notify the Pacific Power and Light Company of the University's wish to renegotiate a contract after July 1, to be effective January 1, 1965. Mr. Reed seconded the motion and it was carried.

Mr. Jones stated that the Physical Plant and Equipment Committee had decided it would like to change the instructions given to the Science Center architects and instruct them to plan for a

NEW DORMITORYPACIFIC POWER
AND LIGHT
COMPANY
AGREEMENTSCIENCE CENTER

basement and four floors for a teaching laboratory, omitting one bay, and to plan for a basement and two floors for the research laboratory. He moved that the Board approve the Committee's recommendation. Mr. Reed seconded the motion and it was carried.

1. Television Proposals. Mr. Jones informed the Board that the Physical Plant and Equipment Committee had heard a proposal from representatives of the Laramie Plains Television Association for providing free antenna television reception for students in the new apartments. Cost of the plan to the University would be \$3,456, Mr. Jones pointed out, and students would be asked for voluntary contributions of not more than \$5.00 per year for the first two years. The Committee had also reviewed the proposal of the Laramie Community TV Company with respect to unit television service to the apartments, Mr. Jones went on to say, and had informed the Company's representative that the Committee did not wish to accept his proposal and that the Company should use its own judgment as to whether or not to lay cable in the trenches being dug for the new apartments.

2. Specifications for Furniture and Equipment. It was decided that the question as to whether the specifications for furniture and equipment for the new apartments should include gas or electric ranges would be decided at the time the proposals of the Pacific Power and Light Company were considered. Mr. Jones moved that the specifications for furniture and equipment for the 96 new apartments be sent to members of the Physical Plant and Equipment Committee for consideration, that the Committee be authorized to call for bids, and that the Executive Committee be authorized to consider the bids and award contracts. Mr. Chamberlain seconded the motion and it was carried.

MARRIED STUDENT
APARTMENTS

Television
Proposals

Specifications
for Furniture
and Equipment

When Mr. Jones mentioned the decision of the Physical Plant and Equipment Committee that it would not be necessary for the Committee to review specifications for equipment needed for placing three students in certain dormitory rooms, Mr. Newton stated that he had mentioned the University's need for additional housing to the manager of the Connor Hotel and had learned that the Hotel would be interested in renting two floors to students. After some discussion, it was moved by Mr. Reed, seconded by Mr. Chamberlain, and carried that Messrs. L. G. Meeboer, Dana Davis, and Elliott Hays be authorized to secure bids on furniture and equipment for placing three students in the rooms in Crane and Hill Halls and also to consider the possibility of renting two floors of the Connor Hotel for housing men students, preferably seniors.

Mention was made of the Committee's discussion concerning future building plans. Mr. Jones reported that the Physical Plant and Equipment Committee had decided to defer any action until it had received recommendations from the Campus Planning Committee.

Mr. Jones stated that bids had been requested for moving the soils laboratory and greenhouse building from the Northwest Community College to the Powell Substation and remodeling the building, for which the 1963 Legislature had authorized an appropriation of \$7,000. He moved that the Board approve the recommendation of the Physical Plant and Equipment Committee for receiving bids on April 28 and authorizing the Executive Committee to award a contract if the bids are within the money available. Mr. Morgan seconded the motion and it was carried.

Mr. Jones moved that the Board authorize calling for bids on construction of eight tennis courts immediately north of the

HOUSING FOR
SINGLE STUDENTS

FUTURE
BUILDING
PLANS

POWELL
SUBSTATION SOILS
LABORATORY AND
GREENHOUSE
RELOCATION

TENNIS COURTS
AND LIGHTING
BASEBALL FIELD

existing eight courts, with an alternate bid for lighting the baseball field, the bids to be opened on May 26 and reviewed by the Trustees at the meeting on May 29-30. Mr. Morgan seconded the motion and it was carried.

Mr. Jones reminded the Trustees of the Association of Governing Boards meeting to be held at the University of Nevada on May 10-12 and urged that as many Trustees as possible plan to attend. He moved that the Board authorize extending an invitation to the Association to hold its annual meeting on the campus of the University of Wyoming in the fall of 1966. Mr. Reed seconded the motion and it was carried.

President Humphrey reviewed with the Trustees the procedure which had been followed in an effort to select a new head for the English Department. He stated that of some 90 nominations received, three had been selected and invited to the campus for interview. He stated that he and the Deans of Arts and Sciences and Academic Affairs had finally agreed on one of these men, Dr. F. P. W. McDowell of the University of Iowa. Dr. Humphrey reviewed Dr. McDowell's qualifications and recommended that he be authorized to negotiate with Dr. McDowell on the basis of \$14,000 on a nine-month basis and not more than \$17,000 on a twelve-month basis. Mr. McCracken moved that President Humphrey be given the requested authorization. Mr. Chamberlain seconded the motion and it was carried.

Messrs. L. G. Meeboer, Executive Assistant for Business and Plant Affairs, and R. G. Arnold, Plant Engineer, were invited into the meeting for consideration of the proposals which had been submitted to the Board at the February meeting. Mr. Arnold stated

ASSOCIATION OF
GOVERNING BOARDS
MEETING

HEADSHIP OF
ENGLISH
DEPARTMENT

PACIFIC POWER
AND LIGHT
COMPANY PROPOSALS

that under the best proposal made by Pacific Power and Light Company the cost to students would be \$1.66 per month for electric cooking as opposed to a maximum of 36 cents per month for gas cooking. Mr. McIntire pointed out that the Pacific Power and Light Company would be receiving a fair share of the University's business even if electric ranges were not installed in student apartments. He also stated that the bids submitted on gas ranges would be within the money available and below the prices quoted by the Pacific Power and Light Company for electric ranges.

After some further discussion, it was moved by Mr. Morgan that officials of the Pacific Power and Light Company should be informed of the careful consideration given by the Board to the proposals and of the decision to confirm previous action taken in authorizing installation of gas ranges in the new apartments for married students and faculty. Mr. Peck seconded the motion and it was carried, Mr. Reed voting no.

Mr. Arnold left the meeting and Mr. E. G. Rudolph, Legal Advisor, was invited into the meeting to present a request from the City of Laramie for a right of way across a corner of the University's property south of Highway 230 to permit construction of a 24-inch water line from Sodergren Lake. Mr. Rudolph stated that the City would pay 12 cents per lineal foot, or a total of \$65.82 for the right of way and would authorize the University to place as many taps on the water line as might be needed for water for the University farms. Mr. McIntire moved that the Board approve the right of way easement and authorize the President and Secretary of the Board to sign it, on condition that the taps would be placed before the water is released into the line. Mr. Laird seconded the motion and it was carried.

RIGHT OF WAY
TO CITY OF
LARAMIE

Messrs. Richard Brown, Assistant to the President for Alumni Relations, Development and Information, and E. G. Hays, Director of Finance and Budget, were invited into the meeting. Mr. Brown informed the Board that the Acacia Fraternity had received offers of substantial gifts to be used in constructing its new chapter house, on condition that the gifts would be tax deductible. The fraternity hoped, Mr. Brown went on to say, that the University could accept the gifts, perhaps through the Alumni Development Fund, and designate them for use by the fraternity. He asked about the possibility of working out a lease arrangement with Acacia which would enable the University to accept gifts for construction of the chapter house. It was the consensus of the Board that such an arrangement could not be worked out for one fraternity when all other fraternities and sororities own their chapter houses. Mr. Morgan suggested that some branch of the Masonic organization with a deductible provision might be able to accept gifts for the local Acacia chapter. Mr. Brown indicated that he would ask the Acacia representatives to look into this possibility.

Mr. Rudolph stated that if representatives of the Acacia Fraternity decided to request a ruling from the Internal Revenue Service on the legality of the University accepting gifts and designating them for use by the fraternity, they should make it clear that the request came from the fraternity rather than from the University; also, he expressed a desire to examine the proposal before it was submitted to the Internal Revenue Service.

After Messrs. Meeboer, Hays, Rudolph, and Brown had left the meeting, Dr. Humphrey reminded the Trustees that the annual meeting of the Board would be held on May 29-30. Mr. Jones stated that he would like to have a meeting of the Physical Plant and

POSSIBLE GIFTS
TO ACACIA
FRATERNITY

DATES FOR
ANNUAL MEETING

Equipment Committee on May 28. Dr. Humphrey then left the meeting.

Mr. Reed moved, Mr. McIntire seconded, and it was carried that the Board authorize the Deputy Secretary to discuss with Dr. S. H. Knight the wording and location of the plaque authorized by the Board to be placed at the site of the dinosaur created by Dr. Knight, and that the Board adopt the following resolution expressing appreciation to Dr. Knight:

RESOLUTION

WHEREAS, Dr. S. H. Knight has for almost half a century devoted himself to building at the University of Wyoming a Department of Geology which has achieved national and international recognition;

WHEREAS, his interest in, and unselfish service to, the University have not only helped to build a great institution but have also been an inspiration to generations of students, faculty, and alumni; and

WHEREAS, he has utilized his great knowledge and unique skill to erect in metal on the campus of the University a life-sized replica of a dinosaur which will be viewed with interest by thousands of people in the years to come.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees express its appreciation to Dr. Knight for his effort in creating this monumental work of art and direct placing with the dinosaur a suitable plaque; and

BE IT FURTHER RESOLVED that the Board reiterate its gratitude to Dr. Knight for his devotion to the University of Wyoming, which itself is a monument to his greatness.

Mr. Newton informed the Board that agreement had been reached with Mr. Robert Russin for preparation of the plaque and medallion for the Distinguished Faculty Award honoring President Humphrey, and that the cost would be approximately \$2,000, \$1,000 for Mr. Russin's fee and \$1,000 for casting the plaque and medallion in bronze.

RESOLUTION
AND PLAQUE FOR
S. H. KNIGHT

HUMPHREY
DISTINGUISHED
FACULTY AWARD

Mr. Newton asked the Board's direction as to the method for determining the criteria for the Distinguished Faculty Award and selecting recipients of the award. He read a memorandum from Dr. Jim Ranz, Dean of Academic Affairs, suggesting that the criteria be determined, and recommendations as to the recipient made, by the President's Advisory Committee, consisting of elected representatives from each of the colleges. It was the consensus of the Board that the method suggested by Dr. Ranz was acceptable.

The question was raised as to whether the Trustees should have a dinner honoring Dr. and Mrs. Humphrey. Mr. Newton informed the group that plans had been made for dedicating the Humphrey Room in the Library at 4:30 p.m. on Friday, May 29, and suggested the possibility of having a dinner that evening. It was decided that arrangements should be made for a dinner to be held in the private dining room of the Connor Hotel.

At 5:45 p.m. the Trustees went into executive session. They recessed for dinner at 6:15 p.m. and reassembled at 8:30 p.m., adjourning for the evening at 9:45 p.m.

Respectfully submitted,

Harold E. Brough

Harold E. Brough
Secretary

DINNER
HONORING
DR. HUMPHREY

*Humphrey
Room in
Library*