

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

November 19, 1983

**For the confidential information
of the Board of Trustee**

THE UNIVERSITY OF WYOMING

Minutes of the Trustees
November 19, 1983

<u>Table of Contents</u>	<u>Page</u>
ROLL CALL-----	1
APPROVAL OF MINUTES-----	2
RATIFICATION OF EXECUTIVE COMMITTEE ACTION-----	2
BUDGET COMMITTEE-----	3
ACCEPTANCE OF CONTRACTS, GRANTS, GIFTS, AND SCHOLARSHIPS-----	3
STATE EXAMINER'S REPORT-----	4
ITEMS FOR INFORMATION-----	4
DEVELOPMENT COMMITTEE-----	4
CENTENNIAL CAPITAL CAMPAIGN-----	5
ACADEMIC ISSUES COMMITTEE-----	6
REGULATIONS OF THE COLLEGE OF ENGINEERING-----	6
MEETING WITH JOINT INTERIM COMMITTEE ON AGRICULTURE----	7
REPORT ON INTERNATIONAL PROJECTS-----	7
ADMINISTRATIVE REORGANIZATION OF THE COLLEGE OF HEALTH SCIENCES-----	7
REPORT ON COLLEGE OF HUMAN MEDICINE-----	8
PERSONNEL COMMITTEE-----	8
ADMINISTRATIVE APPOINTMENT--James E. Todd-----	9
FACULTY APPOINTMENTS AND ADJUNCT FACULTY APPOINTMENTS--	9
CLINICAL FACULTY APPOINTMENTS-----	10
REAPPOINTMENTS-----	11

	<u>Page</u>
LEAVE OF ABSENCE AND RETIREMENTS	
1. Denise Kern-----	12
2. George T. Baxter-----	12
3. Jack N. Bone-----	12
4. Charles R. Thompson-----	12
RECALL--R. Kenneth Beach-----	12
RESIGNATIONS-----	12
PART-TIME APPOINTMENTS-----	13
ATHLETIC COMMITTEE-----	13
PROPOSED NEW WEIGHT TRAINING FACILITY-----	14
WESTERN ATHLETIC CONFERENCE FOOTBALL OFFICIATING-----	15
EXTENSION OF EMPLOYMENT CONTRACTS FOR HEAD FOOTBALL AND BASKETBALL COACHES-----	15
PHYSICAL PLANT AND EQUIPMENT COMMITTEE-----	15
PROGRESS REPORT-----	16
COMMITTEE OF THE WHOLE-----	16
ASUW SENATE RESOLUTION-----	16
TRUSTEE AWARD OF MERIT-----	19
REPORT ON FALL CONFERENCE ON VOCATIONAL TRAINING-----	19
SUPERIOR STUDENT AND/OR NATIONAL MERIT SCHOLARS-----	20
ADJOURNMENT AND DATE OF NEXT MEETING-----	21

THE UNIVERSITY OF WYOMING

Minutes of the Trustees
November 19, 1983

A meeting of the Trustees of the University of Wyoming was called to order by Vice President Miracle at 9:00 a.m. on November 19, 1983, in the Board Room of Old Main.

ROLL CALL

The following Trustees were in attendance: Chapin, Gillaspie, Hinckley, Miracle, Quealy, Rochelle, Sawyer, Updike, and ex officio members Veal and Rissler. Trustee members Coulter, McCue, Mickelson, Smith, and ex officio members Herschler and Simons were absent. Trustees Smith and Simons attended the Committee meetings held on Thursday and Friday. University personnel present included Allan Spitz, Vice President for Academic Affairs; Robert A. Jenkins, Vice President for Research and Graduate Studies; William G. Solomon, Special Assistant to the President; Vern Shelton, Assistant to the President for Information; Joyce Scott, Associate Vice President for Academic Affairs; James Hurst, Associate Vice President for Academic Affairs; Terry Jenkins, Chairperson of the Faculty Senate; and Greg Raymond, Chairperson of the Staff Council. Also present were Ken Cook, President of the Alumni Association, and Bob Reiman, President of the Cowboy Joe Club.

APPROVAL OF MINUTES

Vice President Miracle asked if there were any corrections or additions to the minutes of the meeting of September 17, 1983. There were no corrections or additions and Mr. Updike moved that the minutes of September 17, 1983, be approved as circulated. The motion was seconded by Mr. Gillaspie, and it carried.

RATIFICATION OF
EXECUTIVE COMMITTEE ACTION

President Veal reported on the October 25, 1983 Executive Committee meeting. Executive Committee members McCue, Miracle, Smith, and Gillaspie were contacted by President Veal concerning the possible construction of a new weight training facility for intercollegiate athletics beneath the west stands of War Memorial Stadium.

The project would be sponsored by the Cowboy Joe Club, Inc., and would be financed entirely from private sources. Dr. Veal informed the Trustees that the Cowboy Joe Club had already provided \$5,000.00 to support preliminary planning and development of cost estimates for the proposed project.

The new structure would be designed in such a manner as to be integral to existing and proposed athletic facilities. In light of the previous involvement in the design and construction of the Stadium by Lander architect Gene Dehnert, Dr. Veal recommended to the Executive Committee that Dehnert and Richardson, Architects, be retained by the University to develop preliminary plans and cost estimates for the new

weight training facility, with the fees for such professional services not to exceed the \$5,000.00 provided by the Cowboy Joe Club. The members of the Executive Committee voted unanimously to authorize the retention of Dehnert and Richardson, Architects, for the purposes outlined above.

In accordance with Trustee Bylaws, Mr. Quealy moved that the foregoing action of the Executive Committee be ratified. The motion was seconded by Mr. Rochelle, and it carried.

BUDGET COMMITTEE

Vice President Miracle called on Chairman Chapin for a report of the Budget Committee meeting held on November 17, 1983. Committee members Chapin, Gillaspie, Miracle, Quealy, and ex officio member Veal attended the committee meeting, along with other Trustees and University staff. Ex officio member McCue was absent. Mike McVay of the State Department of Administration and Fiscal Control was also in attendance. Based on discussions and recommendations from the Budget Committee, the following actions were taken by the full Board.

ACCEPTANCE OF CONTRACTS, GRANTS, GIFTS, AND SCHOLARSHIPS

Based on the Budget Committee's recommendation, Mr. Chapin moved acceptance of contracts, grants, gifts, and scholarships in the amount of \$2,254,368.53. Mr. Gillaspie seconded the motion, and it carried.

STATE EXAMINER'S REPORT

Upon a motion by Mr. Chapin, second by Mr. Updike, it carried to accept the State Examiner's Report of the Examination of the Books and Records of The University of Wyoming for the period July 1, 1981 through June 30, 1982. Further, the Trustees concurred with all the recommendations except for the recommendation concerning the posting of student loan payment receipts. Exception was made to the posting of student loan payment receipts because additional computer software would be required and the last evaluation estimated three man-months would be required to bring the system up to match the bank.

ITEMS FOR INFORMATION

As a matter of information only, the University's statement of estimated and realized income for fiscal year 84 through September 30, 1983 was presented. Mr. Jacobson reported on audit activity and follow-up for the period July 1 through September 30, 1983.

This concluded the report and recommendations from the Budget Committee.

DEVELOPMENT COMMITTEE

Vice President Miracle called on Trustee Gillaspie for a report from the Development Committee meeting held on November 18, 1983. Committee members Gillaspie, Sawyer, ex officio member Veal, and Vice President Miracle attended

the committee meeting, along with other Trustees and University staff. Committee members Mickelson and McCue were absent. Mike McVay from the State Department of Administration and Fiscal Control and Judge Abner Mikva were also present. Based on discussions and recommendations from the Development Committee, the full Board considered the Centennial Capital Campaign.

CENTENNIAL CAPITAL CAMPAIGN President Veal reported to the Board that, following consultation with Trustees and members of the University Foundation, he had asked an Ad Hoc Development Committee composed of faculty, students, staff, and administrators to consider the possibility of a special development campaign in conjunction with the University's centennial celebration. After some initial deliberation, the Committee has suggested that the University proceed further with internal planning, and commission a feasibility study for a 30 million dollar Centennial Capital Campaign. Such a campaign would focus on attracting extramural support to achieve a margin of excellence in key areas. The campaign might include such special items as endowed professorships in selected academic departments; academic scholarships and fellowships for outstanding students; institutional enrichment funds for faculty and staff development; exceptional equipment or special facilities needs; and capital construction funding for the American Heritage Center and Archives, the Art Museum, or other buildings on the campus.

Based on the Development Committee's recommendation, Mr. Gillaspie moved that the Trustees endorse the concept of a University of Wyoming Centennial Capital Campaign; that they authorize the University to proceed with internal planning that will result in a formal plan to be presented for Trustees review at their December meeting; and that they direct the administration to begin identifying suitable approaches to a feasibility study to be conducted in early 1984. The motion was seconded by Mr. Hinckley, and it carried.

This concluded the report and recommendations from the Development Committee.

ACADEMIC ISSUES COMMITTEE Vice President Miracle called on Chairman Chapin for a report from the Academic Issues Committee meeting held on November 17, 1983. Committee members Chapin, Hinckley, Miracle, Sawyer, Simons, Updike, and ex officio member Veal attended the committee meeting, along with other Trustees and University staff. Ex officio member McCue was absent. Mike McVay from the State Department of Administration and Fiscal Control was also present. Based on discussions and recommendations from the Academic Issues Committee, the following actions were taken by the full Board.

REGULATIONS OF THE
COLLEGE OF ENGINEERING

Mr. Chapin moved approval of the revised Regulations of the College of Engineering as attached in Enclosure 1.

The motion was seconded by Mr. Sawyer, and it carried.

MEETING WITH JOINT
INTERIM COMMITTEE
ON AGRICULTURE

Dean Dunn and Vice President

Jenkins reported to the Academic

Issues Committee on the recent meeting with the Joint Interim Committee on Agriculture. They noted that the Joint Interim Committee and University representatives toured new facilities of the College of Agriculture; discussed agricultural marketing options, technology, and programs; and objectives of the College of Agriculture. University personnel felt that the general tone of the meeting was positive.

REPORT ON
INTERNATIONAL PROJECTS

Dean Dunn reported to the

Academic Issues Committee on

the University's international program emphasis and the Somali project. He presented a slide program on his recent visit to Somalia. He emphasized the four major thrusts of the project--research, seed farm, socio-economic, and education. The Committee had extensive discussion regarding the Somali project and the philosophy of international involvement.

ADMINISTRATIVE REORGANIZATION
OF THE COLLEGE OF
HEALTH SCIENCES

Dr. Spitz reported to the

Academic Issues Committee on

the preliminary proposal for the reorganization of the College of Health Sciences. The proposed structure would be for a College of Health Sciences and Human Services. This College would be composed of four academic units: the

School of Pharmacy, the School of Nursing, the School of Human Medicine and the School of Health and Human Services which will include the existing departments and/or programs in Speech Pathology, Social Work, and Medical Technology. A final proposal will be presented to the Trustees for approval at a future meeting.

REPORT ON COLLEGE
OF HUMAN MEDICINE

The report on the College of
Human Medicine was discussed.

Dr. Jenkins noted corrections to the report as follows:

(1) page 4, line 19 should read "Of the 16 graduates...", line 20 should read "...in Wyoming (94%).", and line 25 should read "...appears that essentially all contract graduates..."; and (2) page 8, line 3 should read "...per resident of \$68,821 results;". The College of Human Medicine programs were discussed at length. Dr. Miracle requested information on malpractice insurance coverage for residents.

This concluded the report and recommendations from the Academic Issues Committee.

PERSONNEL COMMITTEE

Vice President Miracle called on Mr. Quealy for a report of the Personnel Committee meeting held on November 18, 1983. Committee members Miracle, Quealy, Gillaspie, Updike, Sawyer, Smith, and ex officio member Veal attended the committee meeting, along with other Trustees and University staff. Ex officio member McCue was absent. Mike McVay from the

State Department of Administration and Fiscal Control was also present. Based on discussions and recommendations from the personnel Committee, the following actions were taken by the full Board.

ADMINISTRATIVE APPOINTMENT--
James E. Todd

Mr. Quealy moved that

James E. Todd be appointed as

Vice President for Finance and Deputy Treasurer of the Trustees of the University of Wyoming, effective December 29, 1983. The motion was seconded by Mr. Rochelle, and it carried.

FACULTY APPOINTMENTS
AND ADJUNCT FACULTY
APPOINTMENTS

Mr. Quealy moved, Mr. Sawyer

seconded, and it carried that

the following faculty appointments and adjunct faculty appointments be approved. Adjunct appointments carry no tenure rights or salaries.

In the College of Agriculture

1. David Scott Wofford as Supply Assistant Professor of Plant Science for the 1983-84 fiscal year, effective August 15, 1983, at an annual (11-month) salary rate. This is a non-tenure track appointment.

In the College of Arts and Sciences

2. Marsha Fay Knight as Supply Assistant Professor of Theatre and Dance for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

3. Dennis R. Steele as Assistant Professor of Computer Science for the 1984-85 academic year, effective August 30, 1984, at an annual (9-month) salary rate. This is a tenure track appointment.

In the College of Education

4. Dean Diehl as Lecturer in Vocational Education for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

In the College of Engineering

5. Stanislaw Legowski as Supply Assistant Professor of Electrical Engineering for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

In the College of Commerce and Industry

6. James R. Collins as Adjunct Professor of Statistics for the period August 29, 1983 through May 15, 1986.

In the College of Health Sciences

7. Donann Bottolfesen as Adjunct Instructor in Dental Hygiene for the period July 1, 1983 through June 30, 1986.

8. Gary N. Meling as Adjunct Assistant Professor of Dental Hygiene for the period July 1, 1983 through June 30, 1986.

9. Gordon S. Myers as Adjunct Associate Professor of Dental Hygiene for the period July 1, 1983 through June 30, 1986.

10. Christine Wambach as Adjunct Instructor in Dental Hygiene for the period July 1, 1983 through June 30, 1986.

CLINICAL FACULTY
APPOINTMENTS

Upon a motion by Mr. Quealy,
second by Mr. Rochelle, it

carried to approve the following clinical faculty appointments for the 1983-84 fiscal year.

1. Rollin E. Denniston III as Adjunct Professor of Family Practice (Anatomy and Physiology).
2. Ronald E. Gibson as Assistant Professor of Family Practice.
3. Elizabeth M. Holmes as Instructor in Family Practice.
4. Bertrand N. Honea as Assistant Professor of Family Practice.
5. James J. Pavlovich as Assistant Professor of Family Practice.

REAPPOINTMENTS

Mr. Quealy moved that the following faculty members be approved for reappointment for the 1983-84 academic year, or as otherwise noted. The motion was seconded by Mr. Gillaspie, and it carried.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>In the College of Arts and Sciences</u>		
Gary B. Glass	Geology	Adjunct Lecturer
Wolfgang Gringel (5/16/83-12/31/86)	Physics and Astronomy	Adjunct Professor
E. Tom Thorne (9/1/83-12/31/86)	Zoology and Physiology	Adjunct Professor
<u>In the College of Commerce and Industry</u>		
Fred G. Doll (8/29/83-5/15/86)	Statistics	Adjunct Lecturer
Glenn P. Roehrkasse (8/29/83-5/15/86)	Statistics	Adjunct Professor

LEAVE OF ABSENCE AND
RETIREMENTS

Mr. Quealy moved that the following leave of absence and retirements be approved as indicated. The motion was seconded by Mr. Hinckley, and it carried.

1. Denise Kern, Instructor in the University School, was granted a leave of absence without pay for the 1984 Spring semester.

2. George T. Baxter, Professor of Zoology, was granted retirement, effective August 1, 1984, with the designation as Emeritus.

3. Jack N. Bone, Dean, College of Health Sciences, was granted retirement, effective June 30, 1984, with the designation as Emeritus.

4. Charles R. Thompson, Foreman, Plumbing Department, Division of Physical Plant, was granted retirement, effective November 1, 1983, with the designation as Retired.

RECALL

Mr. Quealy moved that R. Kenneth Beach, Professor Emeritus of Electrical Engineering, be recalled for the period October 3, 1983 through June 30, 1984. Mr. Rochelle seconded the motion, and it carried.

Before voting on the recall, considerable discussion was held in the Personnel Committee concerning University policies guiding recall procedures.

RESIGNATIONS

As a matter of information only, the following resignations were reported to the Trustees.

Encl
1

1. Ajaye Bloomstone, Assistant Professor in the University Library, effective October 27, 1983.
2. Kevin P. Furlong, Assistant Professor of Geology, effective August 20, 1984.
3. James C. Low, Associate Professor of Family Practice/Cheyenne, effective September 30, 1983.
4. George McNeal, Temporary Assistant Professor of Nursing, effective October 31, 1983.
5. Karan S. Vasudeva, Assistant Professor of Electrical Engineering, effective October 3, 1983.
6. David Winkel, Professor of Computer Science, effective January 3, 1984.
7. Carolyn Zehnle, Assistant Professor of Family Practice/Cheyenne, effective November 30, 1983.
8. Dennis P. Zoller, Assistant Professor of Family Practice/Cheyenne, effective September 16, 1983.

PART-TIME APPOINTMENTS

As a matter of information only, the part-time appointments

for the 1983-84 academic year were reported to the Trustees.

This concluded the report and recommendations from the Personnel Committee.

ATHLETIC COMMITTEE

Vice President Miracle called on Trustee Updike for a report

of the Athletic Committee meeting held on November 18, 1983.

Committee members Smith, Rochelle, Updike, Miracle, and

ex officio member Veal attended the committee meeting, along

with other Trustees and University staff. Ex officio member McCue was absent. Mike McVay of the State Department of Administration and Fiscal Control was also in attendance. Based on discussions and recommendations from the Athletic Committee, the full Board considered the following items.

PROPOSED NEW WEIGHT
TRAINING FACILITY

President Veal and Dr. Cunningham presented a report to the Athletic Committee concerning the possible construction of a new weight training facility for intercollegiate athletics beneath the west stands of War Memorial Stadium.

The project would be sponsored by the Cowboy Joe Club, Inc., and would be financed entirely from private sources. Dr. Veal informed the Athletic Committee that the Cowboy Joe Club had already provided \$5,000.00 to support preliminary planning and development of cost estimates for the proposed project.

In light of the previous involvement in the design and construction of the Stadium by Lander architect Gene Dehnert, Dr. Veal reported further that the Executive Committee of the Trustees had approved earlier the retention of Dehnert and Richardson, Architects, for the purpose of developing preliminary plans and cost estimates for the new weight training facility, with the fees for such professional services not to exceed the \$5,000.00 provided by the Cowboy Joe Club. This action has been ratified by the full Board.

Morris Jones reported to the Athletic Committee that this planning process is well underway, and that further details on the proposed project may be available for Trustee review at the December meeting.

WESTERN ATHLETIC
CONFERENCE FOOTBALL
OFFICIATING

Dr. Cunningham informed the
Athletic Committee that he

intends to seek formal discussion and consideration of the quality of football officiating in the Western Athletic Conference at the forthcoming Winter meeting of the WAC Athletic Directors. Dr. Cunningham hastened to add that his actions in this regard should not be construed as an attempt to question the integrity of current WAC officials, but were designed rather to encourage a comprehensive evaluation of the football officiating program within the Conference.

EXTENSION OF EMPLOYMENT
CONTRACTS FOR HEAD FOOTBALL
AND BASKETBALL COACHES

Based on the Athletic
Committee's recommendation,

Mr. Updike moved that the current employment contracts for Head Football Coach Alan P. Kincaid and Head Basketball Coach Jim Brandenburg be extended by one additional year. The motion was seconded by Mr. Rochelle, and it carried.

This concluded the report and recommendations of the Athletic Committee.

PHYSICAL PLANT AND
EQUIPMENT COMMITTEE

Vice President Miracle called
on Chairman Sawyer for a

report of the Physical Plant and Equipment Committee meeting held on November 18, 1983. Committee members Sawyer, Gillaspie, Rochelle, Updike, and ex officio member Veal attended the committee meeting, along with other Trustees and University staff. Vice President Miracle attended the committee meeting on behalf of President McCue. Mike McVay

Encl
1

of the State Department of Administration and Fiscal Control was also in attendance. Based on discussions at the Physical Plant and Equipment Committee meeting, the following report was given to the full Board.

PROGRESS REPORT

Morris Jones reported to the Committee on the progress of the capital projects under construction, particularly the Arena-Auditorium and the Central Energy Plant. A report on the litigation on the Arena-Auditorium project will be given at the December Trustee meeting.

This concluded the report from the Physical Plant and Equipment Committee.

COMMITTEE OF THE WHOLE

Vice President Miracle reported on the meeting of the Committee of the Whole held on November 18, 1983. Those present, in addition to Vice President Miracle, were Trustees Chapin, Gillaspie, Hinckley, Quealy, Rochelle, Sawyer, Updike, and ex officio members Veal and Rissler. University personnel present included R. Jenkins, Scott, Shelton, Hurst, M. Jones, T. Jenkins, and G. Raymond. Also in attendance was Mike McVay of the State Department of Administration and Fiscal Control.

ASUW SENATE RESOLUTION

Vice President Miracle read the following resolution

Encl
1

which was passed by the Associated Students of the University and submitted to the Trustees of the University for their consideration:

WHEREAS Prexy's Pasture is a favorite place of recreation for University of Wyoming students; and

WHEREAS the students of the University appreciate the openness and simplicity of the pasture; and

WHEREAS it has been an unwritten tradition that there will be no construction of objects on the pasture;

BE IT RESOLVED by the Student Senate of the Associated Students of the University of Wyoming that the administration take proper actions to insure that no further building be tolerated on the already congested Prexy's Pasture, be it practical or ornamental; and

BE IF FURTHER RESOLVED that the Associated Students of the University of Wyoming request that the Board of Trustees review and determine the propriety of the Administration's action concerning the placing of the Robert Russin statue in Prexy's Pasture.

Morris Jones spoke to the Trustees concerning the Master Plan for the University of Wyoming. Developed during the years 1964, 1965, and 1966, the plan included a "circular" focal point in the middle of Prexy's Pasture. Trustee Sawyer recalled his participation in the formulation of the Master Plan as Alumni Board President in 1963. Following discussion, Mr. Quealy asked the Trustees to consider the appropriateness of having the President of the University seek input from the students on matters of campus planning. Vice President Miracle read the following excerpt from the February 1966 MASTER PLANNING REPORT, UNIVERSITY OF WYOMING:

...Within this present area it has been established by the University that it should not attempt to build in Prexy's Pasture in the foreseeable future or to any great extent in the State Park area at the southwest corner....

...Several open spaces require very special attention. First consideration should be given to Prexy's Pasture. At present, its physical beauty does not nearly match the University's and students' concern for retaining it. Cars around the periphery obscure it from the outside and there is no coherent landscaping and paved system within it. It deserves a strong and comprehensive development to make it the visual and circulation focal point of the main academic campus. On Plates 4 and 5 are shown a schematic formal development that envisions the creation of a large paved area from which all paths would radiate and within which there could be sitting areas, sculpture, etc. Additional trees have been used at the perimeter to help denote the limits of Prexy's Pasture...

In response to the ASUW resolution, Mr. Miracle moved adoption of the following resolution. The motion was seconded by Mr. Hinckley, and it carried.

WHEREAS, it has been resolved by the Student Senate of the Associated Students of the University of Wyoming (ASUW) that the Board of Trustees review and determine the propriety of the Administration's action concerning the placing of the Robert Russin statue in Prexy's Pasture; and

WHEREAS, the Trustees welcome the ASUW resolution as yet another positive evidence of student concern for the total development of their University; and

WHEREAS, it has been determined by the University of Wyoming Trustees that the placement of the statue is in keeping with a published long-range master plan for campus development and, moreover, that the Russin sculpture greatly enhances Prexy's Pasture as a place of solace, beauty, and reflection;

NOW, THEREFORE, BE IT RESOLVED:

That the Trustees of the University of Wyoming affirm the propriety of the Administration's action and laud the placement of the Robert Russin statue in Prexy's Pasture; and

BE IT FURTHER RESOLVED:

That the Trustees commend University of Wyoming President Donald L. Veal for his continuing open and frank communication with University of Wyoming students, faculty, staff, and alumni.

TRUSTEE AWARD OF MERIT

President Veal displayed the new Trustee Award of Merit. Trustee Vice President Miracle directed President Veal to appoint a committee composed of faculty, staff, and students which will formulate criteria for nominations for the award. The criteria should not be in competition or conflict with any other award given on campus, and will be used as guidelines by the Trustees in their ultimate selections.

Mr. Miracle moved adoption of the following resolution:

WHEREAS, Trustees of the University of Wyoming wish to give special recognition to students, faculty, staff, alumni, and citizens rendering meritorious service; and

WHEREAS, such recognition may be in the form of awards presented by Trustees on receipt of nominations;

NOW, THEREFORE, BE IT RESOLVED:

That University of Wyoming President Donald L. Veal be asked to consult with ASUW, the Faculty Senate, and Staff Council and report back to Trustees on criteria against which Trustees might weigh nominations for awards of merit.

The motion was seconded by Mr. Hinckley, and it carried.

REPORT ON FALL CONFERENCE
ON VOCATIONAL TRAINING

Trustee Hinckley and Trustee Sawyer reported on the October 6-7, 1983 Fall Conference on Vocational Training for the 1980's and 1990's. Trustee Hinckley commented on the implications of the potential privately-granted degree in higher education in the State. Further, Trustee Sawyer

requested that Jim Anderson's presentation on "How To Be A
Trustee" be presented to the full Board at a future meeting.

This concluded the report from the Committee of the
Whole.

SUPERIOR STUDENT AND/OR
NATIONAL MERIT SCHOLARS

Upon a motion by Mr. Hinckley,
second by Mr. Sawyer, the

following resolution honoring the 1983-84 Superior Student
and/or National Merit scholars was adopted.

WHEREAS, a number of students currently enrolled
at the University of Wyoming have distinguished
themselves as recipients of 1983-84 Superior Student
and/or National Merit recognition; and

WHEREAS, these students are representative of
the most academically talented young people in our
state and nation; and

WHEREAS, the academic achievements of the students
reflect great credit on their high schools and on the
University of Wyoming;

NOW THEREFORE, BE IT RESOLVED:

That the Trustees of the University of Wyoming
join with the University administration in extending
heartiest congratulations and best wishes for
continuing success to Todd K. Badgett, Dayton; Laurie
Ann Bonini, Rock Springs; Marten Alvin Carlson,
Cheyenne; Tay Carman, Laramie; Tracy M. Christian,
Glenrock; Toni Christine Cupal, Laramie; Timothy E.
Doerr, Basin; Yvonne Durham, Upland, California;
Lisa L. Ernst, Sheridan; Lawrence J. Futa, Cheyenne;
Kelly Galloway, Afton; Anthony R. Groathouse, Lander;
Cynthia L. Henderson, Rock Springs; Byron E. Johnson,
Buffalo; Caroline K. Keith, Gillette; George Seaton
Kelso, Emblem; Cynthia A. Knudson, Cheyenne; Keith
Martin, Rawlins; Craig Mills, Sidney, Nebraska;
Christine R. Merz Muller, Meeteetse; Colleen Neal,
Marion, Iowa; Laurel Lisa Nelson, Cheyenne; Lauri
Palmer, Rock River; Alan Ross Peery, Cheyenne;
Michael D. Rall, Riverton; Jeffrey A. Rodgers, Lander;
Becky J. Rolley, Laramie; Marina Schick, Laramie;
Scott Alan Smith, Rawlins; Jon Mark Stewart, Cheyenne;
Travis Sharman Sutherland, Casper; Wendy L. Swan,
Sheridan; Carol S. Walton, Cheyenne; Rodney T. Welsh,
Lingle; Stephen T. Wright, Douglas; and Glenn W.
Young, Laramie.

ADJOURNMENT AND DATE
OF NEXT MEETING

There being no further business
to come before the Trustees,
the meeting was adjourned. The next meeting of the Trustees
will be held on December 15-16, 1983.

Respectfully submitted,

Karleen B. Anderson

Karleen B. Anderson
Deputy Secretary

Encl
1

THE UNIVERSITY OF WYOMING
Laramie, Wyoming

UNIREG 550, Revision 1

UNIVERSITY REGULATION 550, Revision 1
Initiating Authority: College of Engineering

Subject: Regulations of the College of Engineering

References: (a) Regulations of the Trustees, Chapter IV
(b) University Regulation 1, Revision 2,
October 14, 1980
(c) University Regulation 550, February 16,
1970, and Change 1 thereto

1. Purpose. To promulgate and amend the regulations of the College of Engineering, as adopted by the faculty of that college.

2. General Information. Enclosure sets forth the basic organization and processes through and by which the Faculty of the College of Engineering may function in the exercise of its authority and responsibility as prescribed by the Regulations of the Trustees. These regulations were adopted by the College Faculty on September 22, 1983, and approved by the Trustees on _____.

3. Directive. In accordance with references (a) and (b), Regulations of the College of Engineering, as amended, shall be effective upon approval by the President of the University.

Approved:

Donald L. Veal
President

REGULATIONS OF THE COLLEGE OF ENGINEERING

PART I. ADMINISTRATIVE ORGANIZATION OF THE COLLEGE

Section 1. ACADEMIC UNITS

The academic departments shall include the Departments of Agricultural Engineering, Atmospheric Science, Civil Engineering, Electrical Engineering, Mechanical Engineering, and the Division of Mineral Engineering and Energy Resources composed of the Department of Chemical Engineering and the Department of Petroleum Engineering. The academic departments shall be authorized to conduct instruction and related research at both the undergraduate and at the graduate level and to establish degree requirements in their respective areas.

Questions of autonomy and jurisdiction between components and departments budgeted in the college shall be adjudicated by the Dean, subject to appeal to the President.

Section 2. DEAN--DUTIES AND RESPONSIBILITIES

The College of Engineering shall be headed by a Dean who shall be appointed in accordance with the Regulations of the Trustees, Chapter I., Section 2. The Dean shall be responsible for all matters relating to the educational, research, service, and administrative affairs of the college. He shall preside at meetings of the college faculty, recommend the college budget in consultation with the department heads, and recommend appointments and promotions with respect to the faculty and staff of the college.

Section 3. ASSISTANT/ASSOCIATE DEANS--DUTIES AND RESPONSIBILITIES

There may be assistant and/or associate deans of the College of Engineering appointed in accordance with the Regulations of the Trustees, Chapter III., Section 2. They shall perform such functions as the Dean may assign.

Section 4. DEPARTMENT HEADS--DUTIES AND RESPONSIBILITIES

The chief administrative officer of a department shall be a department head who shall be appointed in accordance with the Regulations of the Trustees, Chapter I., Section 2. The department head shall have general responsibility for the instructional, research, service and administrative operations and policies of the department in consultation with the members of the departmental faculty. The

department head shall prepare budget recommendations for the department after consultation with the members of the departmental faculty.

Section 5. STANDING COMMITTEES--MEMBERSHIP, METHOD OF ESTABLISHMENT AND DUTIES

The following standing committees shall be established. Each committee shall file a copy of the minutes of its meetings in the office of the Dean.

a. College of Engineering Curriculum Committee

The committee shall consist of one representative from each of the academic departments of the college plus one member, ex-officio without vote, appointed by the Dean. All department representatives shall be elected by the faculty of the respective departments, shall serve staggered three-year terms, and may be re-elected. Deans and department heads may not serve on the committee.

The committee shall have the power to act for the faculty of the college in making recommendations to the Dean on matters regarding policies connected with general curricular affairs. It shall review and make recommendations to the Dean and to the University Course Committee regarding departmental requests for additions, deletions, and changes in their course offerings to assist in assuring minimal overlap of material covered in various course offerings, duplications of facilities required, and fulfillment of the educational objectives of the college and the University.

b. College of Engineering Computer Committee

The committee shall consist of one representative from and elected by the faculty of each academic department in the college, plus two ex-officio members without vote, one appointed by the Dean and the other, the engineering representative to the University Computer Committee. Elected members shall serve staggered three-year terms and may be re-elected. Deans and department heads may not serve on the committee.

The committee shall be advisory to the Dean regarding computing requirements internal to the college and shall have the power to act for the college faculty in matters concerning University computer services and shall be responsible for the formulation of the college faculty position in such matters. It shall have responsibility for:

(1) Allocation of the University computer time allotment for the college.

(2) Coordination of the computing needs of the college with the University Computer Committee.

(3) Recommendations concerning time sharing and batch terminals, satellite computers, and peripheral equipment located in the college.

(4) Recommendations concerning computer equipment within the college.

c. College of Engineering Regulations Committee

The committee shall consist of one representative from and elected by the faculty of each academic department, and one member-at-large, elected by the college faculty. Members shall serve staggered three-year terms and may be re-elected. Deans and department heads may not serve on the committee.

The committee shall be responsible for keeping the College of Engineering Bylaws in conformity with the Regulations of the Trustees and the University Regulations (UNIREGS). It shall draft additions, deletions and/or amendments to the college regulations as required to keep them up to date or as directed by the Dean or by the faculty and submit them to the faculty for approval. Copies of the regulations along with any amendments shall be supplied to the faculty and to the President's office for approval as required by the Regulations of the Trustees, Chapter IV., Sections 2. to 5.

d. College of Engineering Tenure and Promotion Committee

The committee shall consist of one representative from and elected by the faculty of each academic department, and the Dean, ex officio without vote. Assistant or associate deans and department heads may not serve on the committee. The elected members shall be tenured and serve staggered three-year terms and may not be re-elected for consecutive terms. Members of the University Tenure and Promotion Committee may not serve on the college committee. A member of the committee being considered for promotion or leave, may not be present during that discussion and vote.

The committee shall review all candidates for reappointment, sabbatical leave, promotion, and

tenure in the College of Engineering and report their recommendations to the Dean in writing.

e. The Engineering Science Committee

The committee shall consist of the Director of the Engineering Science Program and the Engineering Science Advisory Committee.

(1) The Director

The Director of Engineering Science Program shall be appointed by the Dean and shall serve until replaced. The director shall be advisory to the Dean, with the responsibilities of chairing the Engineering Science Advisory Committee, the day-to-day operation of the Engineering Science Program, establishing long-range goals for the program and planning ways to implement them, advising the Dean on all Engineering Science Program policies, and consulting with the Dean on Engineering Science Program budget requests.

(2) The Engineering Science Advisory Committee

The committee shall consist of one representative from each undergraduate academic department, appointed by the department head after consultation with the senior faculty of the department. The Atmospheric Science Department shall appoint one representative to the committee who shall serve as an ex-officio member with vote until such time that an undergraduate program is approved for that department.

The advisory committee shall work with the director to develop all phases of the Engineering Science Program including class schedules, teacher assignments and mechanisms to assure quality control. It shall monitor and update course objectives, review textbooks and adequacy of laboratory and other teaching components of the program, coordinate offerings with the two-year colleges in Wyoming, and consider any other matters related to the program.

f. The Engineering College Student Appeals Committee

The committee shall consist of three students, appointed by the Joint Engineering Council, two of whom must be of at least senior standing, and two faculty members appointed by the Dean. The committee shall be chaired by one of the senior (or higher) student members. The term of office for student members shall be one year starting with the beginning of the fall semester. The term of office of the faculty members shall be four

years with staggered replacements. Two alternate student members, one of at least senior standing, and two alternate faculty members shall be appointed also.

The operation and actions of the committee shall be governed by the applicable portions of UNIREGS 29, 229, 230, 232, and 802. The committee shall hear appeals concerning only the academic matters of academic dishonesty, academic review, and exceptions to engineering college rules and regulations which involve students, faculty, or administrative staff in the College of Engineering. The committee shall present its recommendations in each case considered to the Dean in writing.

Section 6. OTHER COMMITTEES--MEMBERSHIP, METHOD OF ESTABLISHMENT, AND DUTIES

The Dean may appoint other committees or the faculty may establish and elect membership to other committees within the college as may be necessary and appropriate for the accomplishment of the purposes of the college. The Dean shall define the duties and responsibilities of each committee and shall appoint the chairperson. The committee functions shall not usurp the functions, duties, or responsibilities of any standing committee.

Section 7. FACULTY SENATE

Members of the college faculty defined as voting members of the University faculty in the Regulations of the Trustees, Chapter III., Section 1., shall be eligible for nomination and election to the University Faculty Senate in accordance with UNIREG 700, Article II., Section 4.c.

Section 8. FACULTY MEETINGS

Meetings of the College of Engineering Faculty shall be governed by the following:

a. Time

Meetings of the college faculty shall be called by the Dean at such times as he deems necessary, or on request of the President of the University, or by written request of five members of the college faculty. At least one meeting shall be held each semester.

b. Secretary

The secretary for the college faculty shall be appointed by the Dean, and shall keep the minutes

of the meetings, distribute them to the faculty, certify to the Secretary of the University Faculty all regulations enacted by the college faculty and perform such other duties as the Dean requests.

c. Presiding Officer

The Dean shall preside at all meetings of the college faculty or, in his absence, the Dean shall appoint a presiding officer.

d. Quorum

One-third of the members of the faculty of the college shall constitute a quorum.

e. Rules of Order

The conduct of the business of the faculty meetings shall be in accordance with the most recent revision of Robert's Rules of Order.

PART II. FACULTY

Section 1. MEMBERSHIP

The faculty of the College of Engineering shall consist of the President of the University and the Vice President for Academic Affairs, both ex-officio without vote, the Dean, and all other members of the department faculties.

Members of a department's faculty are those with academic rank as specified in the Regulations of the Trustees, Chapter III., Section 1., who teach, direct student research, and/or conduct extension activities for the department. Other persons on the departmental personnel budget shall be termed staff.

Section 2. REPRESENTATIVES

Representatives from the faculty of the College of Engineering to the faculties of other colleges or divisions of the University may be appointed by the Dean. The appointments shall be for three-year terms and shall be reported to the President.

The faculty of the college may have representatives from other colleges or divisions of the University which are cooperating in engineering education. These representatives shall be appointed by the Dean or Division Director of the cooperating college or division.

Section 3. . POWERS AND DUTIES

The college faculty shall, subject to the authority of the President and the Board of Trustees, have jurisdiction in all academic matters within the scope of the college, including the standards for admission to, continuation in, and graduation from the college, except as authority is delegated to the academic departmental faculties or otherwise limited by maintenance of general University educational policy and correct academic and administrative relations with other units of the University.

Section 4. APPOINTMENT, PROMOTION, TENURE

Academic freedom, appointments, tenure, promotions, leaves, dismissals, nepotism, sick leave, vacation, and other employment provisions applicable to all personnel shall be determined as set forth in the Regulations of the Trustees, Chapter V., Sections 1. through 8., and Chapter VII., Sections 1. through 9.

PART III. DEGREES AND PROGRAMS

Section 1. DEGREES

The degrees offered by the college shall be those authorized in the Regulations of the Trustees, Chapter IX., Section 1. and which are printed in the General Bulletin.

Section 2. PROGRAMS

The academic programs offered by the college and the requirements thereof shall be as approved by the department faculties, the undergraduate and/or graduate committees, the Graduate School, the University Academic Planning Committee, and the University Course Committee, and as are printed in the General Bulletin.

PART IV. OFFICIAL STUDENT RECORDS

The official student records of the College of Engineering shall consist of the following items to be maintained in the office of **the Dean**, the access to and use of which are governed by UNIREG 243. These records consist of the following.

Section 1. CURRENT DIRECTORY FILE (PUBLIC INFORMATION)

One file card for each student that is currently enrolled with his/her name and the following information

except the items asterisked which may be declared restricted by written request of the student:

- | | |
|----------------|----------------------------------|
| a.* Birth date | e. Matriculation date |
| b.* Photograph | f. Engineering degrees and dates |
| c. Department | g.* Honors received |
| d. Advisor | h.* Permanent address |

Section 2. CURRENT GRADE FILE (RESTRICTED DISCLOSURE)

- a. One computer print-out of the latest academic transcript.
- b. Items of the CURRENT DIRECTORY FILE as declared in writing by the student, to be restricted.

Section 3. PAST STUDENT FILE (RESTRICTED DISCLOSURE)

One computer print-out of the latest academic transcript and directory file card (or an information file card that has been prepared prior to January 1, 1977) for each former student.

PART V. AMENDMENTS TO THE REGULATIONS

These regulations may be changed or amended and additional regulations may be adopted at any meeting of the faculty of the College of Engineering by an affirmative vote of two-thirds of the members present, provided that a copy of the intended change, amendment, or addition shall have been presented in writing to the faculty at least one month prior to the meeting at which the legislation is to be acted upon.

PART VI. EFFECTIVE DATE

These regulations and any changes, amendments, or additions thereto shall become effective immediately upon the approval of the faculty of the college and the President of the University, subject to review by the Board of Trustees.

PART VIII. REPEAL OF PRIOR REGULATIONS

All regulations of the College of Engineering existing at the time of the adoption and approval of these regulations shall be repealed.