

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

December 8, 1990

**For the confidential information
of the Board of Trustee**

THE UNIVERSITY OF WYOMING

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THE UNIVERSITY OF WYOMING

**Minutes of the Trustees
December 8, 1990**

A regular meeting of the Trustees of the University of Wyoming was held on December 8, 1990. The meeting was called to order by President Sharratt at 9:15 a.m. in the Student Senate Chambers of the Wyoming Union. Trustees held committee meetings and an executive session to discuss personnel matters and matters of litigation on December 6 and 7 and earlier in the day on December 8.

RECESS

The meeting was recessed to reconvene the Committee of the Whole. The meeting was reconvened at 11:32 a.m.

ROLL CALL

The following Trustees were in attendance: Bryan E. Sharratt, President; John D. (Dave) Bonner, Ford T. Bussart, W. Perry Dray, Deborah Healy Hammons, Peter M. Jorgensen, Geraldine Kirk, Gordon M. Mickelson, Brian Miracle, Mike Schutte, David W. Updike. Ex-officio Trustees Terry P. Roark, Lynn Simons and David Miller were also in attendance. Trustee F. Richard Brown participated in committee meetings on December 6 and 7; however he and ex-officio member Governor Mike Sullivan were unable to attend the business meeting.

APPROVAL OF MINUTES

President Sharratt asked if there were any corrections or additions to the minutes of the meeting of October 12, 1990. There being none, Mr. Bonner moved that the minutes be approved as circulated. The motion was seconded by Mrs. Hammons, and it carried.

RATIFICATION OF EXECUTIVE COMMITTEE MINUTES OF NOVEMBER 26, 1990

President Sharratt reported on the minutes of the conference telephone meeting of the Executive Committee of the Trustees which was held November 26, 1990. The purpose of the call was to discuss settlement of disputes with CIGNA Insurance Company and the BHJ insurance brokerage related to the Bott and Meiers cases for the sum of \$65,000.

The minutes of the conference telephone meeting are included as Enclosure 1. Mr. Dray moved for ratification of the Executive Committee action of November 26, 1990. The motion was seconded by Mrs. Hammons, and it carried.

ACADEMIC ISSUES COMMITTEE

President Sharratt called upon Chairman Dray for a report from the Academic Issues Committee meeting of December 6, 1990. Committee members Dray, Hammons, Jorgensen, Miracle, Schutte, Simons and Updike attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following report and recommendations were presented to the full Board:

Rules for Recipients of Scholarships

President Roark explained that occasionally, excellent high school seniors are offered significant scholarships which have requirements that do not permit them to accept UW scholarship offers. One such scholarship is the Rotary International Scholarship. In the past several years, a small number of Wyoming high school seniors each year have been awarded the Rotary Scholarship. It provides for the student's final year of high school education in a foreign country under the sponsorship of a host Rotary Club in that country. Recipients who choose to use the scholarship in a country in the southern hemisphere attend on a calendar year basis -- January to December. As a result, they must commit to being in the foreign country for the fall semester after their official graduation from a U.S. high school.

The present rules for use of the Trustees' Superior Student Scholarships and the President's Honor Scholarships require that the recipient initiate the scholarship in the fall semester following graduation. This requirement makes it necessary for recipients of scholarships such as the Rotary Scholarship to choose between it and the UW scholarships. Because some of Wyoming's best high school seniors are selected for both the Rotary scholarship and the UW scholarships, the Director of Student Financial Aid has asked for discretionary authority to make exceptions to the rules for recipients of scholarships such as the Rotary Scholarship.

Based on a recommendation from the Academic Issues Committee, Mr. Dray moved, Mrs. Hammons seconded, and it carried to adopt the following policy for implementation beginning with the 1990 Fall Semester:

"The Trustees confirm that it is within the administrative discretion of the Director of Student Financial Aid to permit a deferred start for such Trustee scholarships as the Trustees' Superior Student Scholarships and the President's Honor Scholarships when the recipient is also the recipient of another scholarship such as the Rotary International Youth Exchange Scholarship which requires the recipient to be out of the country for all or part of the regular term immediately following the recipient's graduation from high school."

Possible Change in University Admission Statute

It has been suggested that one or more legislators are interested in amending Wyoming statutes to specifically allow Trustees to establish admission standards. The change being discussed would be permissive for Trustees to establish standards if, and when, the Trustees feel it is appropriate to do so.

President Roark indicated that this legislation has not been requested by the University and the Board can stay neutral, support it or oppose it. Considerable discussion was held on the pros and cons of such legislation during the committee meeting.

Based upon a recommendation from the Academic Issues Committee, Mr. Dray moved that the Trustees endorse the legislation. The motion was seconded by Mr. Jorgensen, and it carried by a five to four vote.

Committee Status for the State Superintendent of Public Instruction

A question was raised during the meeting of the Academic Issues Committee as to whether the State Superintendent of Public Instruction was a voting member of the Committee. Chairman Dray asked Special Assistant Baker to research the minutes of the Trustees and the By-laws and come back with guidance at the next meeting as to what voting rights that office has or does not have.

BUDGET COMMITTEE

President Sharratt called on Chairman Bussart for a report from the Budget Committee meeting held on December 6. Committee members Bussart, Bonner, Brown, Dray, Hammons, Mickelson, and Schutte and ex officio members Sharratt and Roark attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

Authorization for Stock Transfers

Brokerage firms are requesting certification of resolutions carrying a date within six months of the transaction. Based on a recommendation from the Budget Committee, Mr. Bussart moved, Mrs. Hammons seconded, and it carried to adopt the following resolution:

RESOLVED that the Treasurer of the Board of Trustees and the President of The University of Wyoming, representing the Trustees of The University of Wyoming, a body corporate, are hereby authorized to sell, assign and transfer stocks, bonds, evidences of interest, evidences of indebtedness

and/or other obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity, and to execute any and all instruments necessary, proper or desirable for the purpose; further that any past action in accordance herewith is hereby ratified and confirmed; and further, that any officer of this corporation is hereby authorized to certify this Resolution to whom it may concern.

Approval of Contracts and Grants, Gifts and Scholarships

Based on a recommendation from the Budget Committee, it was moved by Mr. Bussart, seconded by Mr. Mickelson, and carried, that the Trustees of the University of Wyoming accept contracts and grants in the amount of \$3,092,083 for the period September 25, 1990, through November 16, 1990.

Based on a recommendation from the Budget Committee, it was moved by Mr. Bussart, seconded by Mrs. Hammons, and carried, that the Trustees of the University of Wyoming accept gifts and scholarships in the amount of \$899,914.71 for the period October 1, 1990, through November 16, 1990.

University Insurance Bid Procedure

During the meeting of the Budget Committee Trustee Dray noted that currently there is a procedure being conducted to put the insurance package out to bid. There were eleven bidders and that was reduced to six which were given interviews. The five that were not interviewed were local (state) firms. One state firm was considered twice; once as a stand alone and one with a national firm affiliation.

Vice President Baccari explained the procedure that was established in consultation with an outside insurance consultant. The consultant suggested that the University could be much more aggressive in the marketing of its insurance needs.

Insurance brokers were asked to submit an expression of interest and address a number of points including information on the firm, its employees, its resources, how they would go about marketing the needs of the University, and the kind of service they were capable of providing. For this preliminary conceptual proposal they were not to contact the insurance market. Based on the evaluation of the information provided, six firms were invited to interview, with an intent to select two to three brokers who will be asked to contact certain insurance markets to acquire the best insurance package possible for the University. Most of the Wyoming firms were associated with national brokers. Two or more Wyoming firms submitted a stand alone proposal and also were associated with a national broker who submitted a proposal.

Proposals were submitted by:

Ed Murray & Sons
Barlow Agency, Inc.
Frank B. Hall & Co. of Colorado/C. R. Motis Insurance
Agency,
BHJ, Inc.
Johnson & Higgins of Utah, Inc./Wallick and Volk
Olympus (Salt Lake City)
Norwest Commercial Insurance Services/Wheatland Insurance
Agency, Inc.
Rollins Burdick Hunter of Wyoming, Inc.
Van Gilder Insurance Corporation/Van Gilder Agency Co. of
Wyoming
Alexander & Alexander, Inc./Ed Murray & Sons
Arthur J. Gallagher & Co./BHJ, Inc.

Selected to interview on December 5 and 6 were:

Norwest Commercial Insurance Services/Wheatland Insurance Agency, Inc.
Arthur J. Gallagher & Co./BHJ, Inc.
Frank B. Hall & Co. of Colorado/C. R. Motis Insurance Agency, Inc.
Alexander & Alexander, Inc./Ed Murray & Sons
Barlow Agency, Inc.
BHJ, Inc.

A panel of five plus the consultant reviewed all proposals and were present for the interviews. The final selection of the two or three brokers and the designation of insurance companies each may approach has not yet been made.

Mr. Dray asked that in the future, if there are not a great number of proposals, that all Wyoming firms be given the opportunity for an interview.

Governor's Supplemental Budget Recommendations

President Roark reported that in his recommendations to the legislature, the Governor is recommending an increase of \$7.1 million in mineral royalties to the University be placed in the Physical Plant budget to replace general fund appropriations. A total of \$3.6 million of general fund appropriations may be used for salary adjustments, and the remaining \$3.5 million may be used for deferred maintenance and other capital projects.

The Governor is also recommending the creation of a Centennial Education Trust to be built to a level of \$50 million. Interest from the fund would be used for endowed chairs at the University, innovative instruction in the community colleges and

innovative and early childhood education programs in the public schools.

PERSONNEL COMMITTEE

President Sharratt called on Chairman Mickelson for a report from the Personnel Committee meeting of December 6, 1990. Committee members Gordon Mickelson, Peter Jorgensen, Geraldine Kirk, and David W. Updike attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following report and recommendations were presented to the full board.

Based on a recommendation from the Personnel Committee, Mr. Mickelson moved, Mrs. Kirk seconded, and it carried to approve the following appointments, adjunct reappointments, administrative appointment, continuation of probationary appointments, sabbatical leaves, change in assignment, and appointment of Director to WRI Board:

Appointments

COLLEGE OF ARTS AND SCIENCES

- a. Edward D. Sherline as Assistant Professor of Philosophy, effective August 27, 1990 at an annual (9-month) salary rate of \$29,004. This is a tenure track appointment.

COLLEGE OF HEALTH SCIENCES

- b. Maureen G. Kirchhoff as Instructor of Family Practice-Cheyenne, effective November 26, 1990 at an annual (11-

month) salary rate of \$34,008. This is a non tenure track appointment.

Adjunct Reappointments

COLLEGE OF ENGINEERING

a. William A. Cooper as Adjunct Professor of Atmospheric Science for the period December 1, 1990 through November 20, 1993.

COLLEGE OF HEALTH SCIENCES

b. Sherrie M. Hotchkiss as Adjunct Assistant Professor of Dental Hygiene for the period November 1, 1990 through June 30, 1991.

Administrative Appointment

COLLEGE OF ARTS AND SCIENCES

a. James R. Steidtmann as Head of the Department of Geology and Geophysics and Professor of Geology and Geophysics for a three-year period, effective October 15, 1990 at an annual (9-month) salary rate of \$58,884.

Continuation of Probationary Appointments

The following members of the faculty in their second year of service were reappointed for the year 1991-92.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Blaylock, Alan D.	Plant, Soil, & Insect Sciences	Assistant Professor
Carson, David K.	Home Economics	Associate Professor

McNulty, Judith A.	Home Economics	Assistant Professor
Quoss, Bernita L.	Home Economics	Assistant Professor
Shaw, Scott R.	Plant, Soil, & Insect Sciences	Assistant Professor

COLLEGE OF ARTS AND SCIENCES

Austin, Harriet B.	Zoology/Physiology	Assistant Professor
Carron, Keith T.	Chemistry	Assistant Professor
Chen, Benito M.	Mathematics	Associate Professor
Gribb, William J.	Geography & Recreation	Assistant Professor
Griffith, Michael T.	Music	Assistant Professor
Hamel, Patricia J.	Modern & Classical Languages	Assistant Professor
Hazlett, Larry W.	Theatre & Dance	Assistant Professor
Holland, Jeanne E.	English	Assistant Professor
Hubbell, Lawrence D.	Political Science	Assistant Professor
Koodalattupuram, Brahmadathan	Computer Science	Assistant Professor
Larsen, Kevin S.	Modern & Classical Languages	Assistant Professor
McCracken-Flesher, Caroline E.	English	Assistant Professor
Moorhouse, Guy E.	Mathematics	Assistant Professor

Nishio, John N.	Botany	Assistant Professor
Richardson, Bruce A.	English	Assistant Professor
Selting, Leigh W.	Theatre & Dance	Assistant Professor
Stanford, Karen A.	Political Science	Assistant Professor
Wang, Junping	Mathematics	Assistant Professor
Webb, Randy	Zoology/Physiology	Assistant Professor
Zenzen, Eugene C.	Music	Assistant Professor

COLLEGE OF COMMERCE AND INDUSTRY

Elmendorf, Richard G.	Accounting	Assistant Professor
Hersch, Joni	Economics	Associate Professor
McNett, Stephen A.	Accounting	Assistant Professor
Peters, Richard M.	Accounting	Associate Professor
Rittenburg, Terri L.	Business Administration	Assistant Professor
Varca, Philip E.	Business Administration	Associate Professor

COLLEGE OF EDUCATION

Cross, Tracy L.	Leadership, Educational Studies, & Human Development	Assistant Professor
Gatzke, Mary R.	Lifelong Learning & Instruction	Assistant Professor

Peterson, Norman K.	Lifelong Learning & Instruction	Assistant Professor
Shade, Richard A.	Leadership, Educational Studies, & Human Development	Assistant Professor
Sherritt, Carol A.	Lifelong Learning & Instruction	Assistant Professor
Stewart, Roger A.	Lifelong Learning & Instruction	Assistant Professor

COLLEGE OF ENGINEERING

Basham, Kim D.	Civil	Assistant Professor
Johnson, Tim W.	Electrical	Assistant Professor
Sandige, Richard S.	Electrical	Associate Professor
Wilamowski, Bogdan M.	Electrical	Associate Professor

COLLEGE OF HEALTH SCIENCES

Benham, Tami B.	Physical & Health Education	Assistant Professor
Gavin, William J.	Speech Pathology & Audiology	Associate Professor
Perry, Cecyle K.	Speech Pathology & Audiology	Assistant Professor
Thomas, D. Paul	Physical & Health Education	Associate Professor

COLLEGE OF LAW

Burman, John M.	Law	Associate Professor
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UNIVERSITY LIBRARIES

Hughes, Edward J.	Administrative/Coe	Senior Assistant Librarian
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Kalvee, Debbie H.	Administrative/Coe	Senior Assistant Librarian
Lange, Karen S.	Administrative/Coe	Senior Assistant Librarian
Leath, Janis L.	Administrative/Science Library	Senior Assistant Librarian

Sabbatical Leaves

- a. Donald F. Adams, Professor of Mechanical Engineering, for fall semester 1991. Dr. Adams, a member of the faculty of the University of Wyoming since 1972, has had no previous sabbatical leaves. Dr. Adams will examine the state of composite materials research in the United States and Europe as well as write a textbook on materials testing.
- b. Lowell A. Bangerter, Professor of Modern and Classical Languages, for fall semester 1991. Dr. Bangerter, a member of the faculty of the University of Wyoming since 1970, was granted a sabbatical leave in 1984. Dr. Bangerter will conduct research on a project regarding the literary and popular response to recent political events in East Germany.
- c. Ronald E. Beiswenger, Professor of Geography and Recreation, for fall semester 1991. Dr. Beiswenger, a member of the faculty of the University of Wyoming since 1971, was granted a sabbatical leave in 1978. Dr. Beiswenger will conduct on-going research on the use of mammal species as indicators of biodiversity in western national parks.

d. Audie L. Blevins, Professor of Sociology, for fall semester 1991. Dr. Blevins, a member of the faculty of the University of Wyoming since 1970, was granted sabbatical leaves in 1975 and 1984. Dr. Blevins plans to conduct research involving an in-depth study of the recent rapid economic development of Deadwood, South Dakota due to legalized gambling.

e. Mark S. Boyce, Professor of Zoology and Physiology, for the 1991-1992 academic year. Dr. Boyce, a member of the faculty of the University of Wyoming since 1976, was granted a sabbatical leave in 1981. Dr. Boyce will spend three months in Kruger National Park, Republic of South Africa, developing harvest models for African buffalo and elephant populations. He will then go to the Indian Institute of Science in Bangalore, India to collaborate on viable population analysis and on the role of science in resource management.

f. Steven W. Buskirk, Associate Professor of Zoology and Physiology, for fall semester 1991. Dr. Buskirk, a member of the faculty of the University of Wyoming since 1984, has had no previous sabbatical leaves. Dr. Buskirk will conduct field studies of sables in the Peoples Republic of China, study the thermal ecology of the Eurasian pine marten in Northern Siberia, and complete the editing of the Proceedings of the Symposium on the Biology and Management of Martens and Fishers.

g. Jerry J. Cupal, Assistant Professor of Electrical Engineering, for the 1991-1992 academic year. Dr. Cupal, a member of the faculty of the University of Wyoming since 1983, has had no previous sabbatical leaves. Dr. Cupal plans to conduct research in Eastern Europe on a unique telephone switch which is ideally suited for application with European telephone systems.

h. Ralph C. d'Arge, Professor of Economics, for spring semester 1992. Dr. d'Arge, a member of the faculty of the University of Wyoming since 1975, was granted a sabbatical leave in 1982. Dr. d'Arge plans to develop a large-scale proposal to NSF on new measures of economic impact of climate changes based on his research.

i. Donald V. Forrest, Professor of Education, for spring semester 1992. Dr. Forrest, a member of the faculty of the University of Wyoming since 1966, was granted a sabbatical leave in 1983. Dr. Forrest will re-examine the College of Education programs with a focus on school counseling/development counseling.

j. James W. Forrester, Professor of Philosophy, for the 1991-1992 academic year. Dr. Forrester, a member of the faculty of the University of Wyoming since 1973, was granted a sabbatical leave in 1984. Dr. Forrester will write the first draft of a book, tentatively titled, Being Good and Being Logical.

k. Henry W. Haynes, Professor of Chemical Engineering, for the 1991-1992 academic year. Dr. Haynes, a member of the faculty of the University of Wyoming since 1982, has had no previous sabbatical leaves. Dr. Haynes has been accepted as a visitor at the University of New Mexico to work with a group on surface science and the University of Adelaide in Australia to collaborate on synthetic fuels from coal. He also hopes to complete a graduate textbook.

l. Eli L. Isaacson, Professor of Mathematics, for the 1991-1992 academic year. Dr. Isaacson, a member of the faculty of the University of Wyoming since 1982, has had no previous sabbatical leaves. Dr. Isaacson will work on three projects concerning a study of solutions of conservation laws, a study of inverse problems that arise in cardiac physiology, and a new graduate level textbook on numerical analysis/numerical methods.

m. William P. Iverson, Associate Professor of Petroleum Engineering, for the 1991-1992 academic year. Dr. Iverson, a member of the faculty since 1984, has had no previous sabbatical leaves. Dr. Iverson will conduct research on the enhancement of natural gas production from the Mesa Verde formation in Wyoming.

n. Robert B. Keiter, Professor of Law, for the 1991-1992 academic year. Dr. Keiter, a member of the faculty of the University of Wyoming since 1978, was granted a sabbatical leave in 1984. Dr. Keiter will work on the Endangered

Species Act and NEPA to identify and develop broad themes related to ecosystem conservation on western public lands.

o. Henry J. Laskowsky, Professor of English, for spring semester 1992. Dr. Laskowsky, a member of the faculty of the University of Wyoming since 1966, was granted a sabbatical leave in 1981. Dr. Laskowsky will travel to Washington, D.C., and Ft. Collins, Colorado, to conduct research in conjunction with literature and documentation on the Vietnam War in preparation for a book, tentatively titled, Boys into Men: Crises of Conscience in the Literature of the Vietnam War.

p. Michael J. Magee, Professor of Computer Science, for the 1991-1992 academic year. Dr. Magee, a member of the faculty of the University of Wyoming since 1975, was granted a sabbatical leave in 1981. Dr. Magee will establish new research ties between the Graphics and Image Processing Center (GRIP) at UW and the National Center for Atmospheric Research (NCAR) in Boulder, Colorado.

q. William H. McGinley, Professor of Psychology, for fall semester 1991. Dr. McGinley, a member of the faculty of the University of Wyoming since 1970, was granted sabbatical leaves in 1976 and 1984. Dr. McGinley will conduct research on the personality characteristics and characteristics of possible family disruption of adult children of alcoholic parents.

r. Gary E. Moss, Associate Professor of Animal Science, for the period October 1991 through September 30, 1992. Dr. Moss, a member of the faculty of the University of Wyoming since 1985, has had no previous sabbatical leaves. Dr. Moss will collaborate with colleagues at the University of Nebraska in the area of reproductive physiology.

s. William A. Reiners, Professor of Botany, for the 1991-1992 academic year. Dr. Reiners, a member of the faculty of the University of Wyoming since 1983, has had no previous sabbatical leaves. Dr. Reiners plans to enhance his capacities as an ecologist by developing competence in the theory and practice of Geographic Information Systems (GIS).

t. Alfred R. Rodi, Associate Professor of Atmospheric Science, for the 1991-1992 academic year. Dr. Rodi, a member of the faculty of the University of Wyoming since 1980, has had no previous sabbatical leaves. Dr. Rodi has been accepted as a visitor at Centre National de Recherches Meteorologiques in France, and he will spend time at the Deutsche Forschungsanstalt fur Luft und Raumfahrt in Germany to further his expertise in atmospheric science.

u. James M. Rosen, Professor of Physics, for the 1991-1992 academic year. Dr. Rosen, a member of the faculty of the University of Wyoming since 1968, was granted sabbatical leaves in 1974 and 1981. Dr. Rosen will conduct research at the Climate Monitoring and Diagnostics Laboratory in

Boulder, Colorado to develop and complete new balloon borne instrumentation.

v. Don A. Roth, Professor of Plant, Soil, and Insect Sciences, for spring semester 1992. Dr. Roth, a member of the faculty of the University of Wyoming since 1978, has had no previous sabbatical leaves. Dr. Roth will conduct research in Wyoming to study the development of a nucleic acid probe for rice bacterial pathogens and other long term studies in cell molecular plant pathology.

w. Marylou Scavnicky-Mylant, Associate Professor of Nursing, for spring semester 1992. Dr. Scavnicky-Mylant, a member of the faculty of the University of Wyoming since 1981, has had no previous sabbatical leaves. Dr. Scavnicky-Mylant plans to develop a strong theory base and clinical skills in the areas of psychiatric and family nursing.

x. Gary L. Smart, Professor of Music, for the 1991-1992 academic year. Dr. Smart, a member of the faculty of the University of Wyoming since 1979, was granted a sabbatical leave in 1984. Dr. Smart will dedicate the time to the composition of at least two new musical works which will incorporate and/or reflect the influence of musical elements associated with traditional Japanese music and aesthetics.

y. William K. Smith, Professor of Botany, for spring semester 1992. Dr. Smith, a member of the faculty of the University of Wyoming since 1977, was granted a sabbatical leave in 1982. Dr. Smith will test existing ideas currently

being researched in his laboratory using the evolutionary perspective of the unique plant/habitat associations that exist in Western Australia.

z. Ronald Steger, Associate Professor of Theatre and Dance, for the 1991-1992 academic year. Dr. Steger, a member of the faculty of the University of Wyoming since 1981, has had no previous sabbatical leaves. Dr. Steger will travel to London and Paris to explore Diaghilev era Ballet Russes productions.

aa. Frederic P. Sterbenz, Associate Professor of Economics, for fall semester 1991. Dr. Sterbenz, a member of the faculty of the University of Wyoming since 1981, has had no previous sabbatical leaves. Dr. Sterbenz will visit the Graduate School of Industrial Administration at Carnegie-Mellon University in Pittsburgh to collaborate and conduct research related to Game Theory in financial markets.

bb. Samuel G. Taylor, Professor of Business Administration, for fall semester 1991. Dr. Taylor, a member of the faculty of the University of Wyoming since 1978, was granted a sabbatical leave in 1984. Dr. Taylor will research the area of process flow scheduling and conduct on-site company visits.

cc. Thomas C. Vogelmann, Associate Professor of Botany, for the 1991-1992 academic year. Dr. Vogelmann, a member of the faculty of the University of Wyoming since 1984, has had no previous sabbatical leaves. Dr. Vogelmann will conduct

research at the Institute of Plant Physiology at the University of Lund, Sweden to gain expertise in the area of analysis of pulse-modulated chlorophyll florescence from intact plants and phytoluminography.

dd. Dale VonRiesen, Professor of Casper Business Programs, for the 1991-92 academic year. Dr. VonRiesen, a member of the faculty of the University since 1971, has had no previous sabbatical leaves. Dr. VonRiesen will expand and complete a project which involves the development of a model to predict/estimate the total retail sales of medium-sized cities in the United States.

ee. John G. Wilkinson, Associate Professor of Physical Education, for the 1991-1992 academic year. Dr. Wilkinson, a member of the faculty of the University of Wyoming since 1985, has had no previous sabbatical leaves. Dr. Wilkinson will investigate the effects of high intensity training on athletes and "acute physiological adaptations to high altitude exposure."

Change in Assignment

COLLEGE OF ARTS AND SCIENCES

a. James E. McClurg, Head of the Department of Geology and Geophysics and Professor of Geology and Geophysics, be reassigned as Professor of Geology and Geophysics, effective October 15, 1990.

Appointment of Director to WRI Board

Professor Robert Jenkins requested that he be relieved of his appointment as a director for the Western Research Institute (WRI) so that he may devote full time to teaching and research. Dr. Derek Hodgson, Vice President for Research, was appointed to fill the remaining term of Dr. Jenkins as a WRI director. The term expires May 11, 1991.

Part-Time Appointments

As a matter of information only, Trustees acknowledged part-time appointments.

Resignations

The following resignations were acknowledged by the Trustees:

- a. Richard R. Abood, Professor of Pharmacy, December 22, 1990.
- b. Jeri Bigbee, Associate Professor of Nursing, December 22, 1990.
- c. Bonnie R. Mack, Assistant Professor of Pharmacy and HSIN Coordinator, November 12, 1990.

One faculty member left the institution for personal reasons and has not accepted a different position. Two faculty members accepted positions at other academic institutions and received salary increases of \$10,000 and \$14,000.

ATHLETIC COMMITTEE

President Sharratt called on Chairman Miracle for a report from the Athletic Committee meeting of December 6, 1990. Committee members Miracle, Bonner, Brown, Bussart, Dray, Mickelson, Schutte, and Updike and ex-officio members Sharratt and Roark attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following report was presented to the full Board.

Copper Bowl Update

Coach Paul Roach attended the meeting to report on the Copper Bowl. He said the Copper Bowl will provide approximately \$600,000 to participants as a minimum. The University of Wyoming's share would be \$420,000 with estimated expenses at this point of \$380,000 to \$390,000.

The University of Wyoming will be guaranteed 8,000 seats. The breakeven point in this bowl game would be to sell approximately 3,000 tickets. He said a mailing had been sent to 6,000 alumni in the state of Arizona, adjacent California, southern part of Nevada, and parts of New Mexico encouraging them to purchase tickets from UW.

Coach Roach also said that according to Dr. Paul Bender, the Dean of the Law School at Arizona State, the Martin Luther King Holiday vote was doomed before they went to the polls partly because of an illogically perceived ballot. The entire squad and then the black players of the squad met with Coach Roach, and

their feeling was they would pay a greater tribute to Dr. King by participating in a game rather than withdrawing. He told them if there was any ill feeling or if they felt uncomfortable with this, they would formulate a decision as to whether or not they would go. They came back together as a team and it was unanimous that they would go.

Vice President Simpson briefed the committee on the schedule of events associated with the Copper Bowl. A special program, "Share a Cowboy," has been initiated to encourage those not attending the game to buy tickets to the Copper Bowl game for families of servicemen, who have been sent to the Persian Gulf, who are remaining in Tucson over the holidays.

NCAA Contemplated Legislation

As a matter of information only, President Roark addressed the membership of the board that expressed interest in knowing what was happening in NCAA contemplated legislation. The Athletics Department has been analyzing a tremendous number of changes. There is no way they can adequately summarize all the changes, however, they will make available the changes to all interested persons.

PHYSICAL PLANT AND EQUIPMENT COMMITTEE

President Sharratt called on Chairman Jorgensen for a report from the Physical Plant and Equipment Committee meeting held on December 6. Committee members Jorgensen, Kirk, Mickelson and Updike and ex-officio members Sharratt and Roark attended the

Committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

Mineral Lease, Archer Property

An offer to lease the University's oil and gas interests at Archer Research and Extension Center, located in Laramie County, Sections 27 and 28, Township 14N, Range 65W, has been received from High Plains Energy Company. This land is located relatively close to some recent oil discoveries and High Plains is very interested in leasing the 844 acres.

The original offer of High Plains Energy was renegotiated, and the current proposal is for a five-year lease with terms providing for a first year bonus payment of \$25.00 per net mineral acre plus a 16 2/3 percent royalty share of the production, and \$1.00 per net acre annual delay rentals for the second through fifth years. These lease parameters are as recommended by the Wyoming State Land and Farm Loan Office. The High Plains Energy Company's initial offer was much less.

The Physical Plant and Equipment Committee directed Vice President Baccari to continue negotiations for a higher bonus payment for the proposed lease.

Water Line Easement, Eden Property

A request for an easement at Eden Farm, located in Sweetwater County, SW 1/4 of Section 16, Township 24N, Range 106W, has been received on behalf of Sweetwater County to

construct a pump station and install an estimated 1,200 feet of water pipeline. The purpose is to draw water from an irrigation lateral and transport it to the northwest corner of the 5.016 acre Sweetwater County picnic area. The water thus transported would be for irrigating the lawn areas of the picnic grounds.

Since this proposed easement crosses University land presently leased to one Gary Mines, the University will obtain Mr. Mines' permission for the construction.

Based on a recommendation from the Physical Plant and Equipment Committee, Mr. Jorgensen moved that an easement no greater than ten feet either side of the center line of the water pipe described above be granted to Sweetwater County for the purpose of constructing an irrigation water supply. The motion was seconded by Mrs. Hammons, and it carried.

Funding for Law Library Addition

The College of Law Library currently is under considerable stress due to its lack of sufficient physical facilities to house its collection. Five years ago when the American Bar Association conducted its regular reaccreditation visit of the College of Law, it warned that additional space would be necessary prior to the next reaccreditation visit in 1992. Thus, some solution to the problem is necessary by that date.

Last year, the projected cost for the construction of the Law Library addition was \$1.7 million. At that time the legislature appropriated \$850,000 and conditioned that funding on

the ability of the University and the College of Law to raise the additional \$850,000 from private sources. The estimated cost of construction has increased \$102,000 due to the one-year delay, and the rate of inflation will probably increase over the next two years.

Less than \$20,000 has been raised to date. Private fund raising will continue, but it is important that a more immediate means of funding the library addition be found.

It is proposed to raise the additional funds from an increment to the filing fees on civil actions filed in district and county courts of Wyoming and to pledge that revenue to retire University-issued bonds for construction of the addition. The amount of the filing fee increment should be broken down into three parts. First, to avoid any issue concerning access to justice, no increment should be made for small claims actions in county courts (\$1 to \$2,000). For other civil actions in the county courts (\$2,001 to \$7,000), the increment should be \$5 per filing. For all actions in district courts (unlimited jurisdiction), the increment should be \$10 per filing. This proposal would match the amount of the increment to the relief being sought. Based on 1989 filings and 1990 projections, it is justified to expect that \$150,000 a year could be realized from this revenue source. This proposal has the support of the Wyoming State Bar and the Wyoming Supreme Court.

Based on a recommendation from the Physical Plant and Equipment Committee, it was moved by Mr. Jorgensen, seconded by

Mr. Bonner, and carried that legislation be drafted for introduction during the 1991 legislative session to increase the civil filing fee as discussed above, to be initially earmarked for use by the University of Wyoming for construction of the Law Library addition, and at such time as the need for those funds is satisfied, those fees be credited to the University of Wyoming general budget.

Mr. Jorgensen further moved to authorize the University to seek legislative authorization to issue bonds in an amount sufficient to cover the University's share of construction costs of the Law Library addition, currently \$940,000, plus the cost of bond issuance, with the bonds to be retired over a 10-year period from revenues generated by the dedicated civil filing fees and by privately donated funds. The motion was seconded by Mr. Dray, and it carried.

Authorization to Issue Bonds

The most recent forecast issued by the Consensus Revenue Estimating Group (CREG) in October 1990 projects significant increases in the estimated amount of Federal Mineral Royalty the State will receive in the 1991-1992 biennium and beyond. Federal Mineral Royalties are earmarked by state statute for various state agencies, including the University which receives 6 3/4 percent of these funds. In October 1989 CREG estimated the University would receive \$20,840,885 in Federal Mineral Royalty for the current biennium. In October 1990 CREG adjusted its

estimate to \$29,400,000. This balance has since been adjusted downward by \$1 million due to a reduction in the royalty the Federal Government now pays the State for production on federal lands. With the adjustment, the University will receive an additional \$7.4 million this biennium.

The purposes for which the University can use its share of these funds is highly restricted. State statute provides that they "may be used only when authorized by the legislature for the actual and necessary expenses of constructing, equipping and furnishing new buildings, the repairing of existing buildings, the purchasing of improved or unimproved real estate, the payment of principal and interest on securities issued to finance these projects or for the payment of principal and interest on securities issued to refund the securities."

Governor Sullivan recommended to the 1991 Legislature utilization of approximately \$3.7 million of the additional royalty income as a revenue offset to state general funds in the fiscal year 1992 budget for Physical Plant. The proposed funding offset will leave about \$3.4 million of mineral royalty uncommitted. The Governor is further recommending that the University be granted authorization to use this balance to fund a portion of its budget request for capital construction. The University request totalled \$16,935,000, but with the notation that it will be increased by the additional amount needed to construct the Regulated Materials Management Center. Assuming \$1 million will be needed for the Regulated Materials Management

Center, the University would have \$2.4 million to address the balance of its request for capital construction.

Rather than paying construction costs with mineral royalties, it is now possible to bond the University's capital needs and to use the additional mineral royalties for the payment of debt service.

Based on a recommendation from the Physical Plant and Equipment Committee, it was moved by Mr. Jorgensen, seconded by Mrs. Kirk, and carried to authorize the University of Wyoming administration to seek legislative authorization to issue \$15.5 million in bonds to be retired over 20 years, and that the bond proceeds be used to fund the following projects:

*Deferred Maintenance	\$ 2,281,400
*Regulated Materials	
Management Center	1,000,000
*Omnibus Projects:	
Elevator-Education Building	167,000
Knight Hall-Student Services	347,700
Access-McWhinnie Hall	88,900
*Law Library Addition	940,000
*Replacement of Half of the	
Concrete Block Student Apartments	
(150 2-BDRM, 16 3-BDRM units)	<u>10,300,000</u>
	\$15,125,000
*Bond Issuance Costs	<u>375,000</u>
Total	<u>\$15,500,000</u>

While mineral royalties would be the primary source of funds for the payment of debt service on this new issue, filing fees identified with the proposal for the Law Library Addition and income from the operation of the student apartments would help carry this obligation.

Trustee Dray moved that the Trustees allow the administration latitude, depending on the legislative actions, to deal with the dollar amounts on the bond issue during the session. The motion was seconded by Mrs. Hammons, and it carried.

Vice President Baccari was authorized to contact Barbara Bonds for preliminary bond counsel.

Progress Report and Change Orders

As a matter of information, the progress reports and change orders on current construction projects were provided to the Physical Plant and Equipment Committee.

INVESTMENT COMMITTEE

In the absence of Chairman Brown, President Sharratt called on Mr. Bonner for a report from the Investment Committee meeting held on December 6. Committee members Brown, Bonner and Jorgensen and ex-officio members Sharratt and Roark attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following report and recommendations were presented to the full Board.

Portfolio Adjustments

The Investment Committee met on December 4 with the University's Investment Advisor, John Vann, and its Investment Managers, Lew Parker of Dreman Value Management and David Banta of J. M. Hartwell. The meeting covered a review of the market and the performance of the University's accounts for the third

quarter of 1990. It also considered several proposals, including:

- a. Diversification of the Coe/Kuehn portfolio to include low P/E small capitalization stocks.
- b. Diversification of the Coe/Kuehn portfolio by transferring \$1 million from Dreman Value Management, a value manager, to J. M. Hartwell, a growth stock manager. The performance of the two management styles are counter-cyclical, and the proposed adjustment to the portfolio will reduce the annual variance in earnings.
- c. Simplification of the Coe/Kuehn portfolio by pooling the three separate accounts that currently exist, and accounting for each on the basis of its pro rata share of the pool. Under this arrangement, the assets in the pool would belong to the Coe Estate, Coe School and Kuehn Estate, and the balance of each would be determined on the basis of the amount each was invested in the pool.

During the Investment Committee meeting, Chairman Brown expressed appreciation for the counsel of John Vann and said he felt the meeting in Denver had been very helpful to the Committee. The Committee expressed a desire to meet with the investment advisor and managers on a semi-annual basis. They extended an invitation to any members of the board to attend these meetings.

Based on a recommendation from the Investment Committee, Mr. Bonner moved that \$1 million of Coe/Kuehn funds be transferred from Dreman Value Management to J. M. Hartwell, and that the Coe/Kuehn investments be pooled to simplify record keeping for these assets. The motion was seconded by Mr. Schutte, and it carried.

Quarterly Report, W. R. Coe School, W. R. Coe Estate, and Charles Chacey Kuehn Estate Funds

The quarterly investment report for the quarter ending September 30, 1990, provided by John A. Vann, Investment Adviser to the Coe/Kuehn Committee, was presented to the Committee as an item of information.

Quarterly Report, University Investments

A quarterly report on the status of the University investments, excluding the W. R. Coe and Charles Chacey Kuehn Estate funds, as of September 30, 1990, was provided to the Investment Committee for information only.

Quarterly Report, University Endowments

A quarterly report prepared by Mr. John Vann, Investment Adviser for the University endowment portfolio, on the status of the University endowment portfolio, excluding the W. R. Coe and Charles Chacey Kuehn Estate funds, for the quarter ended September 30, 1990, was provided to the Investment Committee for information only.

COMMITTEE OF THE WHOLE

President Sharratt reported on the meeting of the Committee of the Whole held on December 7 and 8, 1990. Present were Trustees Bonner, Brown, Bussart, Dray, Hammons, Jorgensen, Kirk, Mickelson, Miracle, Schutte, Sharratt, Updike and ex-officio members Roark, Simons, and Miller. Based on the committee meeting, the following report and recommendations were presented to the full Board.

Reallocation Recommendations

President Sharratt opened the committee meeting with the following statement:

"Today marks a milestone in a reallocation process that started more than a year ago and that has involved literally hundreds of people both on campus and off. When we, the Trustees of the University of Wyoming, act on the reallocation recommendations that have been forwarded to us, we will be taking a major step, but it won't be the final step. Reallocation is a continuing process. What already has been done and what we do today and tomorrow are new beginnings, not ends. Issues will have to be revisited and benefits may not be realized for several years.

"It is appropriate, then, that we stop for a moment to reflect on the genesis of reallocation.

"Since 1984, the University of Wyoming has lost nearly 20 percent of its purchasing power against the Higher Education

Price Index, while simultaneously experiencing about a 10 percent increase in students and more facilities to maintain. The result is a de facto decline of roughly 30 percent in our budgetary resources.

"As a consequence, faculty salaries have fallen to the bottom 20 percent nationally, and the staff situation is no better. As a result, we have lost some key people. Operating budgets have been reduced, equipment purchases have been cut, and maintenance of both equipment and the physical plant has become a severe program. Virtually all University programs have been affected as we have lost our ability to compete financially.

"Based on the then-current revenue estimates, it was projected a year ago that the University could expect another 10 to 15 percent budget reduction. A committee of faculty and deans was organized to recommend retrenchment processes and criteria. That committee began its work in the fall of 1989.

"The state's revenue picture brightened a bit, but the committee still felt that reallocation should be undertaken, given that all UW programs had been sharply affected in previous years.

"At the same time, during fall of 1989, the National Center for Higher Education Management Systems (NCHEMS), of Boulder, which had been commissioned by the University and the legislature to undertake a study, reported its findings. NCHEMS confirmed what we all knew - that the University of Wyoming was trying to be too many things to too many people without the resources. In

sum, NCHEMS found that the University has too little funding for its programs or too many programs for its funding.

"NCHEMS recommended:

- Internal reallocations and reductions
- Charging higher tuition and gathering more funds from development activity; and
- Receiving greater legislative support.

"Based on NCHEMS' findings, as well as legislative directives and the faculty-deans committee's recommendations, the reallocation process was initiated.

"Criteria were identified, and three major committees were organized -- the Academic Reallocation Committee, the Non-Academic Reallocation Committee, and the Teaching Effectiveness Committee. These became best known by their initials -- ARC, NARC, and TEC.

"The reallocation process has been open throughout. When recommendations of the committees were advanced, there was public announcement and discussion. That was repeated when Provost Karnig and the University's Executive Council made their recommendations to President Roark, and when President Roark, in turn, made his recommendations to the Trustees.

"We have received substantial input through ASUW, the Faculty Senate, the Staff Council, the Council of Deans, and numerous other groups and individuals across the campus and across the state. The recommendations being considered by the Trustees differ in many respects from those initially offered by

the reallocation committees. In many instances, that is because of alternatives or additional information brought to the table through the broader consultations.

"Today's meeting is not a public hearing. Rather it is a time for the Trustees to discuss, then act, on President Roark's recommendations to us. We've already received public comment on those in the form of letters, phone calls, and personal contacts. If anyone has anything further to add, we'll be happy to visit with you during our breaks, upon adjournment this evening, or prior to the start of our business session tomorrow morning.

" The recommendations before us are complex and often inter-related. We are meeting in Committee of the Whole to expedite the process by involving all Trustees in all the discussions."

The Committee of the Whole considered each recommendation as it was introduced by President Roark or Provost Karnig and noted any exceptions. Prior to consideration of the revenue enhancements, Trustee Bussart moved to adopt the recommendations of the administration for program enhancements, and that all of the administration's recommendations for revenue enhancements be stricken and the administration be authorized to prepare a budget request to the legislature for \$6,521,431 additional dollars. The motion was seconded by Mr. Miracle. Mr. Dray moved to table the motion until after the Trustees had considered the specific recommendations. Mr. Jorgensen seconded the motion, and it carried. When Mr. Bussart's motion was removed from the table, Mr. Dray moved to amend it to suggest that to the extent sources

of funds, as reflected in the reallocation decisions, are less than the \$6,521,431, that legislative state general fund support be solicited to provide sources of funds for those enhancements. Mr. Jorgensen seconded the amendment, and it carried. The motion failed by a 5 to 6 vote.

Each recommendation was revisited and acted upon by the Committee.

Mr. Miracle moved to adopt the motions that were made by the Committee of the Whole concerning the source of funds for reallocation, the program reductions and eliminations, the general and specific enhancements, and the program and general recommendations. The motion was seconded by Mrs. Hammons, and it carried. Following are the actions taken by the Committee of the Whole:

SOURCES OF FUNDS FOR REALLOCATION

Revenue Enhancements

1. Mr. Jorgensen moved to approve a tuition increase of \$143 for full-time resident students and \$527 for full-time non-resident students effective fall semester 1991. The proposal will net annually for the general fund about \$1,440,000. The motion was seconded by Mr. Brown, and it carried. Trustee Miller opposed the motion.
2. Mr. Jorgensen moved to approve a post-baccalaureate student fee equal to 25 percent of tuition charged to resident undergraduate students to be assessed to students seeking graduate degrees or law degrees. The charge would, after adjustments for fee remission scholarships, net for the general fund an annual amount of \$325,000. Mr. Bonner moved to amend the motion to include "In the interest of clarification, this additional fee does not apply to students who are seeking a second bachelor's degree." The amendment was seconded by Mr. Jorgensen, and it carried. The motion as amended carried.
3. Mr. Dray moved to approve a student fee equal to 25 percent

of tuition charged to resident undergraduate students for full-time resident Pharmacy students and a \$750 per semester fee for full-time non-resident Pharmacy students (the latter to be introduced in equal increments over the next three years). This \$750 surcharge will not apply to currently enrolled third, fourth, and fifth year students, but be instituted in full beginning with students entering the Pharmacy program as third-year non-resident students in summer or fall of 1991. When fully implemented, this charge would net for the general fund a yearly total of approximately \$80,000. The motion was seconded by Mr. Bussart, and it carried.

4. Mr. Brown moved to approve a \$15 fee for each student taking a College of Arts and Sciences lab or studio course. The funds secured from the fee would remain in Arts and Sciences to be devoted exclusively to sorely needed laboratory and studio teaching equipment and supplies. This proposal would yield an annual amount of about \$219,000. The motion was seconded by Mr. Jorgensen, and it carried.

Mr. Miracle moved, Mr. Mickelson seconded, and it carried to accept the President's recommendations for the next five enhancements.

5. A \$25 per semester lab fee for College of Agriculture students, which will be employed solely for the purchase and maintenance of teaching lab equipment. The annual sum obtained from this fee is expected to be \$37,500.
6. An increase to \$125 in the current teaching practicum fee in the College of Education. The annual revenue from this fee is required to support practicum experiences and is estimated to total \$41,310.
7. A \$30 increase in semester tuition charges and a minimum \$50 per semester tuition level for students in the Wyoming Center for Teaching and Learning in Laramie, i.e., the University School. The yearly total of the added charges is predicted to be \$14,000.
8. A \$50 per semester fee for Engineering majors, which will be dedicated to the purchase and maintenance of necessary teaching equipment in the College. Once introduced, the fee annually will yield about \$106,000.
9. In addition to participation in the post-baccalaureate fee recommended above, an increase by five in the number of students admitted in each College of Law entry class. The ARC believed that the Law College could admit, without

adversely affecting the quality of instruction or the quality of admittees, another five students per year -- for a total of 15 additional students after three years. This change should result over time in an annual general fund increase of \$36,000.

10. Mr. Dray moved to strike the recommendation as written and substitute: Direct the Family Practice Centers collectively to move toward the goal of the Family Practice Centers generating revenues from non-general fund sources equal to 50 percent of their operating costs by 1995, beginning in FY 1992 at the rate of 4.5 percent per year, by acquiring community financial support (as is the practice with cooperative extension); controlling expenditures and enhancing revenue generation; developing affiliation agreements with hospitals and other service providers; and/or securing added state budget support. The long-term annual savings from this approach is \$790,000. The motion was seconded by Mr. Updike, and it carried.
11. Dr. Miracle moved to adopt the elimination of the \$10 per credit fee now assessed to off-campus students. The removal of this fee would reduce general fund yearly revenues by approximately \$173,600. The motion was seconded by Mr. Bonner, and it carried.
12. Mr. Schutte moved to strike the recommendation for reallocation of funds from Intercollegiate Athletics to non-academic areas. The motion was seconded by Mr. Dray, and it carried by a six to five vote.

Mr. Bussart moved, Dr. Miracle seconded, and it carried to accept the next six recommendations by the President.
13. Imposition of a \$25 per semester service fee to be assessed all international students, with the understanding that the expense of this fee will not be included in the grant-in-aid payments for scholarships or graduate stipends. Each year, the fee will generate approximately \$25,000.
14. Reduction in the number of free transcripts given each student. Only one free copy be given each student.
15. Assessment of a \$5 annual file maintenance fee to all students applying for services through the Career Planning and Placement Center. It is estimated the fee will produce annual revenues of \$7,000.
16. Implementation of an annual administrative fee of two-tenths of one percent (20 basis points) to be assessed against all endowment accounts and to be taken from interest income

generated. It is estimated that this revenue enhancement annually will generate \$40,000.

17. Transfer of the current admissions fee. NARC recommended that the current \$10 fee, which is now deposited to a Section II account, be transferred to the University's general fund, along with the currently scheduled fee increase of \$10 which goes into effect January 1, 1991. It is anticipated the additional fee each year will generate about \$36,000.
18. Charging for security services to the UNIWYO Credit Union. The charge for security services currently provided by Campus Police annually will net about \$2,600.
19. Mr. Dray moved, Mr. Jorgensen seconded, and it carried to approve increasing fees for services provided by Student Health Services and/or Student Pharmacy, with the understanding that some Section I back-up may, on occasion, be required to maintain an acceptable standard of student health care if anticipated fee revenues are not realized. The amount freed for reallocation is \$87,218.

Program Reductions and Eliminations

1. Mr. Bussart moved to approve the reduction of 3.5 FTE faculty from the combination of Agricultural Economics; Animal Science; Plant, Soil and Insect Sciences; Range Management; and Veterinary Science -- for a College of Agriculture total of \$154,707. The motion was seconded by Mr. Jorgensen, and it carried.
2. Mr. Jorgensen moved to approve, by FY 1996, pooling a proportion of the funds in the Agricultural Experiment Station budget of the College of Agriculture. These monies would be combined with \$198,510 secured from elimination of the Agricultural Engineering program -- resulting in a sum equal to 10 percent of the Agriculture Experimentation Station budget. This pool would be open to competition across the University. The amount shifted from the College of Agriculture budget is \$324,922. The motion was seconded by Mr. Dray and it carried.
3. Mr. Dray moved to approve a decrease in Arts and Sciences of two faculty in Music (\$65,452) and two faculty in Physics and Astronomy (\$103,371), for a total of \$168,823. The motion was seconded by Mr. Bonner, and it carried.
4. Mr. Bonner moved to approve a reduction in the College of Commerce and Industry of two faculty in Accounting (\$129,164) and four faculty in Business Administration

(\$79,729), for a total of \$208,893. The motion was seconded by Mr. Dray, and it carried.

5. Mr. Jorgensen moved to approve a reduction in the College of Engineering of four faculty from a combination of Civil, Electrical, and Mechanical Engineering, for a total of \$166,600. The motion was seconded by Mr. Dray, and it carried.
6. Mr. Jorgensen moved, Mr. Dray seconded, and it carried to approve in FY 1993, a reduction in the College of Engineering of two faculty from the overall College allocation, amounting to \$83,300.
7. Mr. Jorgensen moved to support the recommendation for elimination of the Department of Agricultural Engineering and its degree programs, the phasing out of the program over the next four to five years, and the Department elimination next year, with two additions: (1) a provision that areas of curriculum in agricultural engineering important to the State of Wyoming be provided by the College of Engineering; and (2) the Dean of the College of Engineering have the ability to continue the intensive reallocation and reevaluation study within the College, and if the outcome of the internal study can generate similar or greater reallocations, Trustees consider this no later than the February meeting. The motion was seconded by Mr. Bonner, and it carried. The 5.93 faculty and 2.5 staff may be reassigned, depending upon future negotiations, to one of several possible programs. Savings from the program elimination, which will occur with faculty resignations and retirements, will amount to \$384,158.
8. Mr. Brown moved to approve a reduction from 19 to 10 in the number of medical contract students accepted into the program each year. The Provost and the Dean of the College of Health Sciences have been directed to enter into negotiations with Utah, Creighton, and other medical schools to secure more favorable contract fees than those currently paid so that more than 10 new contract students may be supported in any given year. This diminution will result in savings over four years of \$1,122,000. The motion was seconded by Mr. Bonner. Mrs. Kirk moved to amend the recommendation to delay putting it into effect until the 1992-93 school year if there are already commitments made for next fall. The amendment was seconded by Mr. Schutte, and it carried. The amended motion carried.
9. Mr. Bonner moved to approve a \$215,000 reduction in the University Libraries' acquisitions budget (of which \$115,000 will be shifted within the Libraries for service enhancements). Decisions on acquisition reductions would be

developed by June 1991. Despite the proposed \$100,000 decrease in overall budget, support for the University Libraries will remain at the 95th percentile among NCHEMS and western comparator universities. The total reallocation recommended is \$215,000. The motion was seconded by Mr. Jorgensen, and it carried.

10. Mrs. Kirk moved, Mr. Schutte seconded, and it carried to table the recommendation proposing elimination of the Dental Hygiene major because no such degree is offered on the campus and no UW/Laramie faculty members have expertise in the discipline.

Mr. Jorgensen moved approval of the next two recommendations. The motion was seconded by Dr. Miracle, and it carried.

11. Because of low student demand, elimination of the Classical Languages degree program.
12. Due to small enrollments, elimination of the Linguistics program in Anthropology.

President Roark indicated that the last item is more in the nature of an item for information.

13. President Roark supported an Executive Council recommendation that the merits and cost of the alternatives of providing the University President a residence versus a housing allowance be evaluated. The appropriate time to consider this would be during the next change in the UW presidency. This recommendation does not provide funds for reallocation at this time.

Program and General Recommendations

Mr. Bussart moved that the Trustees endorse the administration carrying forward with the following recommendations. The motion was seconded by Mr. Bonner. Mr. Dray moved to amend the motion to include that items 2, 3, and 10 be completed and reported to the Trustees at the June or July meeting, and that item 10 include a minimal undergraduate teaching load for each

faculty member. The amendment was seconded by Mrs. Hammons, and it carried. The amended motion carried.

1. All programs with capacity to participate, especially in the sciences, are being asked to develop and offer appropriate courses in support of University Studies. These programs include life sciences in the College of Agriculture (and the College has already responded by formulating proposals); Speech Pathology and Audiology; Engineering, which will offer a number of applied or introductory math classes as well as participate more generally in University Studies; and other units.
2. All programs will be asked to examine their course offerings and to determine whether classes with low enrollments could reasonably be offered less frequently.
3. All academic units with low graduate enrollments will be encouraged to review their graduate degrees to determine whether consolidation is possible and whether interdisciplinary degrees are a valuable option.
4. In the 1993 and 1994 Academic Years, the Graduate Committee will be requested to undertake a review of masters and doctoral degree programs which rank in the lowest 25 percent in either enrollments or graduates during the previous three years.
5. Reorganization of the College of Commerce and Industry is, as recommended by the Faculty Senate, best left to the College itself. The College's recommendations will be received by December of this year, and proposed changes will be presented to the Board for consideration.
6. The College of Engineering is a central and vital component of the University -- marked by excellence in its teaching, research, and service activities. As a consequence of national trends, however, the College's enrollments have diminished. Not only will the College participate in University Studies, it is already developing a marketing plan which will seek to raise the number of majors to 1,300.
7. The ARC recommended the elimination of physical education activity as an all-University requirement. This is a matter for consideration by the Faculty Senate and eventually the Board of Trustees. Provost Karnig will ask the Academic Planning Committee (APC) to consider the proposal and consult, as appropriate, with the University Studies Committee. If the proposed elimination is recommended by the APC to the Senate, and if the Senate recommends

elimination, the Board of Trustees would need to make the final decision.

8. The deans of Health Sciences, Agriculture, and UWCC, the heads of Social Work and Home Economics, and their respective faculties will discuss the value of merging the Social Work program and Home Economics. The deans, heads, and faculty will provide a recommendation by April 1991. If a merger is recommended, a reorganization plan will be brought to the Trustees.
9. The ARC made three recommendations concerning the School of Extended Studies and Public Service: (1) Consolidating the School with the Cooperative Extension Service now in the College of Agriculture. The ARC's goal was the creation of an Office of Outreach and Extension which would report to the Provost. Integration of the units may result in complementarities and opportunities to better meet the service and outreach mission of the University. However, it is critical that costs, implications, and benefits be assessed rigorously before any major change is advanced. Therefore, Provost Karnig has appointed a committee to consider the merger and make appropriate recommendations. Any proposed reorganization would be brought to the Board of Trustees for consideration. (2) Shifting off-campus credit program budgets from the School of Extended Studies to the colleges. The committee referred to above also is reviewing this proposition. (3) Decentralizing summer session budgets from the School of Extended Studies to the colleges. This recommendation has been accepted, and it will be implemented for summer 1991.
10. As suggested by the ARC: (1) the Provost intends to appoint a task force to recommend guidelines for academic job descriptions, teaching responsibilities, departmental and collegiate enrollment targets, etc.; (2) the Deans' Council has initiated discussions dealing with closed classes, the distribution of the class schedule throughout the day to more effectively use classroom space, and related issues; (3) a committee composed of representatives from Finance, Student Affairs, and the colleges has been charged to formulate recommendations on strategies to improve our registration approaches; (4) consistent with not only the ARC's but also the Teaching Evaluation Committee's recommendations, the Provost will convene a task force to study and propose ways to improve instruction (including the shape and direction of the proposed Center for Teaching Excellence if it is approved), better evaluate teaching, and enrich rewards associated with instructional excellence; and (5) an ongoing, though less formidable, reallocation process will be developed using ARC-like criteria and data as part of the University's regular program review process.

General and Specific Enhancements

Mr. Dray moved to adopt all of the following enhancements, with the exception of \$15,470 for the College of Law and \$15,470 for the College of Commerce and Industry for fund raising efforts. Mrs. Hammons seconded the motion.

1. The Trustee charge recognized that UW faculty salaries now are dramatically short of the marketplace. To supplement the Governor's 1991 legislative budget request for salaries and benefits adjustments, faculty salary increases, including employer-paid benefits (EPB), will total \$980,000.
2. Staff salaries have also fallen sharply; hence, to also supplement the Governor's legislative requests, staff salary increases (including EPB's) in the sum of \$300,000. A motion by Mr. Schutte, seconded by Mrs. Kirk, to take \$100,000 from the pool for minority and women recruitment (item 5) and add it to staff salaries failed.
3. Along with faculty and staff salaries, graduate assistant stipends also have tumbled far below the market, and UW programs are not nearly as competitive as necessary. To raise GA stipends to \$7,500 for masters students and \$8,500 for doctoral students, as well as to increase the number of graduate assistantships over four years, a total of \$600,000.
4. To enhance excellence in undergraduate education -- including University Studies, the Honors program, academic advising, international programs, and a Center for Teaching Excellence -- over two years an allocation of \$300,000. Mr. Dray moved to approve this recommendation with the stipulation that none of the \$300,000 be used for construction or renovation of physical facilities without prior Trustee approval. The motion was seconded by Mr. Bussart, and it carried.
5. Mrs. Hammons moved, Mr. Bonner seconded, and it carried to change the wording of this recommendation to read as follows: To promote recruitment of minority faculty, and to recruit women in severely underrepresented fields, the formation of a pool that academic units may borrow against for a maximum of three years. The total of this pool, to be developed over a three-year period, is \$200,000.
6. The University's travel budget has been ravaged by cuts in the past and should be improved significantly; therefore,

over two years the faculty travel budget be increased by \$320,000.

7. Mr. Bonner moved, Mr. Schutte seconded, and it carried to amend this recommendation to eliminate reference to source of funding to read as follows: To assist in dealing with serious and long-standing problems in bringing on-line and maintaining new services and systems (including microcomputer pods for students and the Student Information System), an allocation to the Office of Information Technology over three years of \$570,000. Mr. Dray moved to amend the recommendation further to stipulate that the sum of \$50,000, or an additional amount necessary to meet the needs of students for microcomputer clusters, be the first monies expended from the allocation. The motion was seconded by Mr. Bonner, and it carried.
8. To partially -- albeit only modestly -- assist in addressing the University's profound need both to maintain equipment and to allow the purchase of high-technology equipment necessary to keep our teaching, research, and service programs at the forefront, over four years an allocation of \$450,000.
9. Across every field at the University, faculty could, if given limited amounts of additional support, develop new teaching programs and launch novel and creative areas of inquiry. To advance the development of new teaching and scholarly programs by faculty -- particularly in disciplines with limited access to external funding -- the development of a small-grants competitive pool, to be introduced no later than the 1994-95 academic years, of \$100,000.
10. UW is one of the few institutions which does not provide summer support for department heads who are asked to work during the summer period. To offer summer funding to individuals who provide critical continuity for class scheduling, student advising, and the like during the summer, beginning no later than the 1994-1995 fiscal years, an allocation of \$200,000.
11. To meet the needs of the Home Economics Department, to promote the work of Molecular Biology, and in both instances to observe prior EPSCoR I commitments, one faculty line in the human nutrition area of Home Economics (\$43,150, including EPB and support) and one technician line in Molecular Biology (\$38,200, including EPB and support), for a total College of Agriculture allocation of \$81,350.
12. Because of high student demand, the addition of a faculty member who will serve as Director of the Administration of Justice Program (\$55,500, including EPB and support); a

faculty member (or two lecturers in combination with existing part-time funds) in the Spanish section of the Department of Modern and Classical Languages (\$37,700, including EPB and support); and two faculty in the Department of Psychology, which has the highest student/faculty ratio at UW (\$87,350, including EPB and support). In addition, due to strong enrollments, significant scholarly achievement, and substantial opportunities for excellence, as well as to meet previous EPSCoR I commitments, the Departments of Botany and Chemistry each receive one additional faculty line (together amounting to \$99,200, including EPB and support). Finally, a vacant Astronomy position, which should also count as an EPSCoR I assignment, be augmented by \$14,875. The overall recommendation for the College of Arts and Sciences is \$294,625.

13. To facilitate valuable student services in the College of Commerce and Industry, \$63,500 be allocated to the College's Student Services Office; and to advance the College's ability to attract donor support, \$15,470 in administrative assistance to allow the Dean to actively pursue fund development. The overall total for the College of Commerce and Industry is \$78,970. Following considerable discussion on fund raising by colleges, and the assurance by Vice President Simpson that the fund raising activities of colleges will be coordinated by the Development Office, Mr. Miracle moved to amend Trustee Dray's original motion to retain the \$15,470 in the College of Commerce and Industry for a period of two years, stating that "after a period of two years fund-raising programs should be able to support themselves." The motion was seconded by Mrs. Hammons, and it carried.
14. To meet enrollment pressures both at Laramie and Casper, two faculty lines and \$89,250 (including EPB and support) be assigned to the Social Work program. One of these faculty will serve as Department Chair. Furthermore, because the School of Nursing has not had sufficient salary resources to attract doctorally-prepared, tenure-track faculty, an allocation of \$35,700 (including EPB) to augment salaries. The overall amount proposed for the College of Health Sciences is \$124,950.
15. To assist the Dean of the College of Law in seeking donor contributions, administrative support in the sum of \$15,470. In line with previous Trustee action for the College of Commerce and Industry, Mr. Jorgensen moved to amend Trustee Dray's original motion to retain the \$15,470 in the College of Law for a period of two years. The motion was seconded by Mrs. Hammons, and it carried.
16. To help reduce budget shortfalls for teaching equipment and supplies encountered by several colleges, adoption of the

following allocations that will be funded directly by student fees:

- College of Agriculture lab equipment and supplies, \$37,500.
 - College of Arts and Sciences lab and studio equipment and supplies, \$219,000.
 - College of Engineering lab equipment, \$106,000.
17. To support its practicum program, the College of Education be allocated \$41,310 (an amount to be financed through student fees). Also \$14,000 be allocated to the Wyoming Center for Teaching and Learning in Laramie, i.e., University School. (This latter amount will be derived from a semester tuition increase of \$30 per child and the establishment of \$50 as the Center's minimum semester tuition.) The sum of these adjustments is \$55,310.
 18. To allow the University Libraries to enhance services, the Libraries be permitted to undertake an internal reallocation of up to \$115,000.
 19. To assure that vital University opportunities are not abandoned in the future, that the uncommitted funds for fiscal years 1992 through 1994 be pooled. These resources would be available to help fund EPSCoR II if UW is successful in the grant competition. Should the University not be awarded an EPSCoR II grant, the funds would be reallocated to support start-up or other program activities. The total pool would amount to \$285,858.
 20. By fiscal year 1995, demands on and opportunities for the University are apt to have changed dramatically. The \$200,500 additional funds secured in 1995 and the later-derived \$185,980 be left flexible in order to treat shifting needs. The proposed sum of this pool is \$386,480. (This item was subsequently deleted. See page 52).
 21. The \$198,178 in Agriculture Experiment Station (AES) funds that may be secured from elimination of Agricultural Engineering (see recommendation below) be combined with approximately \$325,000 currently in the College of Agriculture AES budget to create a pool for which faculty across the University may compete. The benefit of forming this AES pool, which will amount to roughly 10 percent of all AES funds available to the University, is a potential increase in the variety of expertise and skills which may be employed in treating issues of agricultural concern. The overall total to be shifted is \$523,100.

22. Reallocations of \$7,818 for computer software and \$16,770 for an additional cashier position be made to the Cashiers Office. The total is \$24,588.
23. The remaining non-academic funds be allocated to directly enhance service to our students, primarily through the Offices of Admissions, Registration and Records, and Student Financial Aid. The total to be reallocated is \$153,230.

Mr. Schutte moved to reallocate \$100,000 per year for the marching band to be used for scholarships, travel, uniforms and other expenses as they see fit. The motion was seconded by Mr. Dray, and it failed.

Mr. Dray moved (1) that the administration report back to the Board within a reasonable time, the anticipated telecommunication access and user fees that may be available as a source of revenue for 1991-92; and (2) that the administration identify the anticipated expenses and sources of revenue for American Heritage Center/Art Museum staffing and maintenance operations necessary for us to address in 1993 - within a reasonable amount of time. The motion was seconded by Mr. Mickelson, and it carried.

Mr. Updike moved that tuition for the College of Law for resident students be increased \$2,500 per year and \$7,500 per year for out-of-state students, to be phased in in the fall of 1991, with the current Law School classes to be considered at the same post-baccalaureate fee schedule previously approved. The motion was seconded by Mr. Mickelson. Mr. Dray moved to amend the motion to increase the resident tuition in the College of Law \$1,500 and non-residents the same amount over their current fees. Mr. Dray's motion died for lack of a second. The motion failed.

Mr. Updike moved that the administration make a study of differential tuition for law as has been made for Pharmacy and come back with specific recommendations and specific figures that might be available for professional and graduate programs. The motion was seconded by Mr. Dray, and it carried.

Trustee Jorgensen stated that many people in Wyoming would like to have access to KUWR. An update of this program will be given at the next meeting.

At this point in the meeting it was noted that the enhancements approved exceed the identified sources of funds to be reallocated by \$578,000.

Trustee Jorgensen moved that Trustees delete from enhancements a resource pool of \$386,480 for shifting needs resulting from dramatic changes at the University (item 20). The motion was seconded by Mr. Dray, and it carried.

A motion by Mr. Dray, seconded by Mrs. Hammons, to reinstate the reallocation of funds from Intercollegiate Athletics in the amount \$191,520, following the recommendations of the NARC, failed.

Mr. Jorgensen moved to re-visit the reallocation of the elimination of off-campus fees. After discussion, Mr. Jorgensen withdrew his motion.

Trustee Hammons noted that the quantity of reports that Trustees have asked the faculty and staff to prepare is very demoralizing, and she moved that the Trustees adopt the following resolution:

"BE IT RESOLVED that the University of Wyoming Board of Trustees, administrators, faculty, staff and students have worked for the betterment of the University through internal

and external review; that is, the Centennial Report, Agenda 2000, NCHEMS Report, NCA Accreditation, and the process of reallocation. We have met our obligation to the citizens of Wyoming to maintain the integrity and cost effectiveness of the University. It is now time for the University of Wyoming to focus exclusively on its mission: education, research, and outreach for the benefit of the State of Wyoming and its students."

The motion was seconded by Mr. Bussart, and it carried.

President Roark thanked the Board for its deliberations and the manner in which it made its decisions.

Trustee Bussart stated that we are the only state in the United States that has a double digit surplus. The legislature is where we need to be looking for funds to enhance this University. The reallocation exercise was visited upon us by some of the members of the legislature. We agreed to hire NCHEMS to do a study, and completed the reallocation process to show the legislature that we were willing to do everything we could. Now it is the Trustees' job to deal with the legislature and the citizens of the state to encourage them to communicate with their legislators to tell them that the University is underfunded and to give us the resources we need to deliver education to the state. We need to make a specific request to this end. Let us show the legislature that we feel these programs are important and that we feel that this funding should come to us in this form. It is a detriment to the University of Wyoming for us to have to do these kinds of things.

Trustee Updike asked President Sharratt and Mr. Bussart to reduce these comments to writing and submit them sometime in the future.

Mr. Updike asked that something in regard to differential

tuition for professional schools be on the agenda for the next Trustee meeting.

NEW BUSINESS

President Sharratt noted that Lynn Simons was completing her term on the Trustees after twelve years, and on behalf of the Board thanked her for her service to the University, to the State and to the educational system. He stated that "It is undeniable that it is in large part due to your unselfish service to the education of this state that we have the quality exemplary programs that we have.

Mrs. Simons thanked President Sharratt, and said she has enjoyed her term on the Board. She stated that she thought it was very important for the State Superintendent of Public Instruction to sit on the Board, being mindful of the relationship of the University with the public schools and the community colleges. Mrs. Simons said that "more than ever before, education is important to the State."

Amendment to "REGULATIONS OF THE TRUSTEES"

Trustee Sharratt asked that the Trustees provide for an emeritus status on the Board of Trustees for all Board of Trustee members who have completed their terms. Trustee Jorgensen moved, Mr. Bussart seconded, and it carried to amend the Regulations of the Trustees, Section 5. RETIREMENT, to read:

"Employees who have completed 25 years of service with the University or who have attained the age of 60 with 15 years of immediately preceding University service shall at the time of retiring from University service be designated retired with regard to staff and Emeritus with regard to faculty in recognition of such service. ON COMPLETION OF THEIR APPOINTED TERM(S), TRUSTEES SHALL BE DESIGNATED EMERITUS IN RECOGNITION OF THEIR SERVICE. A roll of such personnel shall be maintained and such personnel shall thereafter be afforded such University privileges as have

been customary and as may appear appropriate from time to time in the future."


PUBLIC COMMENTS

Kirk Brown of Staff Council stated that on behalf of Staff Council he would like to thank the Board for acknowledgment of a letter that was sent to them and would like to meet with the principals at some future time.

**ADJOURNMENT AND
ANNOUNCEMENT OF NEXT
MEETING**

The next meeting of the Trustees is scheduled for January 18-19, 1991. There being no further business to come before the Trustees, the meeting was adjourned at 12:07 p.m.

Respectfully submitted,



Secretary Protem

MINUTES OF
CONFERENCE TELEPHONE MEETING OF THE
EXECUTIVE COMMITTEE OF THE
TRUSTEES OF THE UNIVERSITY OF WYOMING

November 26, 1990

A conference telephone meeting of the Executive Committee of the Trustees of the University of Wyoming was held at 2:00 p.m. on November 26, 1990, with committee members Sharratt, Bussart, and Updike present. Committee members Dray and Schutte were absent. Also participating were Brian Miracle, Trustee member, and David Baker, Special Assistant to the President.

Mr. Baker reported that, following consultation with attorney Hoke MacMillan, he and attorney Jack Stanfield are recommending that the University of Wyoming settle all disputes with CIGNA Insurance Company and the BHJ insurance brokerage.

It was moved by Mr. Bussart, seconded by Mr. Updike and carried to approve settlement of all disputes with CIGNA and BHJ related to the Bott and Meiers cases for the sum of \$65,000 along lines recommended by counsel.

There was no further business. The meeting was adjourned.

Respectfully submitted,

David L. Baker

David L. Baker