

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**October 12, 1990**

**For the confidential information  
of the Board of Trustee**

THE UNIVERSITY OF WYOMING

Minutes of the Trustees

October 12, 1990

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**THE UNIVERSITY OF WYOMING**

**Minutes of the Trustees**

**October 12, 1990**

A regular business meeting of the Trustees of the University of Wyoming was held on October 12, 1990 in the Board Room of Old Main. Trustee President Bryan Sharratt called the meeting to order at 2:25 p.m. Committee meetings and an executive session were held earlier in the day.

**ROLL CALL**

The following Trustees were in attendance: Bryan E. Sharratt, President; John D. (Dave) Bonner, F. Richard Brown, Ford T. Bussart, W. Perry Dray, Deborah Healy Hammons, Peter M. Jorgensen, Geraldine Kirk, Gordon Mickelson, Brian Miracle, Mike Schutte and David W. Updike. Ex officio members Terry P. Roark, Lynn Simons and David Miller were also in attendance. Ex officio Trustee Mike Sullivan was unable to attend.

**ANNOUNCEMENT**

President Roark announced that there would be a memorial service for Wilson O. Clough, Professor Emeritus of English, on October 21 in the Fine Arts Concert Hall at 2:00 p.m.

**APPROVAL OF MINUTES**

President Sharratt asked if there were any corrections or additions to the minutes of the September 21, 1990 meeting. There being none, Mr. Bussart moved, Dr. Miracle seconded, and it carried to approve the minutes as circulated.

**ACADEMIC ISSUES COMMITTEE**

Trustee President Bryan Sharratt called upon Chairman Dray for a report from the Academic Issues Committee meeting of October 12, 1990. Committee members Deborah Healy Hammons, Peter Jorgensen, Brian Miracle, Mike Schutte, and David W. Updike were in attendance, along with other Trustees and University personnel. Lynn Simons was unable to attend the committee meeting. Based on that meeting, the following report and recommendations were presented to the full Board.

**Common Residency Policy**

For the past year, the University of Wyoming, Wyoming Community College Commission, and community college officials have been working to develop common residency policies to simplify the transfer process and to clarify standards. Trustees

were provided a policy statement, included as Enclosure 1, gray, which was a joint product of the three groups and is currently under final review by community college officials. It was recommended that Trustees adopt the common residency policy, contingent on subsequent adoption by Wyoming's seven community colleges.

University of Wyoming President Terry Roark told the committee that he had been in contact with Jim Meznek, Director of the Community College Commission. Mr. Meznek anticipated favorable action the following week by community college presidents. Dr. Roark indicated that he would bring any substantial changes back to Trustees, but preferred action on the policy at this meeting rather than postponing it until the December meeting. Dr. Roark commented that he felt Trustee concerns had been addressed.

Trustees briefly discussed the residency policy as it related to recognizing students as adults at age 21 rather than 18, and were informed that the policy actually works to the advantage of students between 18 and 21. It will reduce by approximately 200 the number of appeals to the Admissions Office.

The common residency policy was approved, contingent on subsequent adoption by the Community Colleges, upon a motion by Chairman Dray, seconded by Trustee Miracle and carried.

**BUDGET COMMITTEE** President Sharratt called on Chairman Bussart for a report from the Budget Committee meeting held earlier in the day. Committee members Bussart, Bonner, Brown, Dray, Hammons, Mickelson, and Schutte and ex officio members Sharratt and Roark attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

#### Department of Audit Management Report

The State of Wyoming Department of Audit's annual Management Report, covering the audit of the University's financial statements for the period July 1, 1988 through June 30, 1989, was presented to the Budget Committee for review. Mr. Jim Painter from the Department of Audit was present at the Committee meeting to address questions concerning the report.

Based on a recommendation from the Budget Committee, Mr. Bussart moved to accept the Department of Audit Management Report on the financial statements of the University of Wyoming for the period July 1, 1988 through June 30, 1989, including the University's responses to the areas of concern addressed by the report. The motion was seconded by Mrs. Hammons, and it carried.

#### Approval of Contracts and Grants, Gifts and Scholarships

Based on a recommendation from the Budget Committee, it was moved by Mr. Bussart, seconded by Mr. Brown, and carried, that the

Trustees of the University of Wyoming accept contracts and grants in the amount of \$894,923 for the period September 1, 1990 through September 24, 1990, and gifts and scholarships in the amount of \$207,189.30 for the period August 31, 1990, through October 1, 1990.

#### Lease of Lyman Property

Vice President Baccari reported to the Budget Committee that the University has been working with the City of Lyman on a one-year lease, with the right to renew for one additional year, on the University's former experiment station at Lyman. The City of Lyman has agreed to maintain the improvements. This will give the Trustees time to consider if and how they wish to dispose of the property.

#### Monthly Financial Report

As a matter of information, Vice President Baccari presented to the Budget Committee a financial report as of September 30, 1990, including schedules that presented Section I revenue estimates and income to date by funding source, Section I budget expenditures by program and expenditure series, and fund balances exclusive of agency and revolving funds. He and Phill Harris, Deputy to the Vice President for Finance, responded to questions on mineral royalty distributions and the impact of the Gramm-Rudman-Hollings Bill on federal funds. Similar reports will be provided to the Trustees on a monthly basis, and review and discussion of the University's financial status schedule will be



included on the Trustees' agenda following the close of each fiscal quarter.

**PERSONNEL COMMITTEE**

President Sharratt called upon Chairman Mickelson for a report from the Personnel Committee meeting of October 12, 1990. Committee members Gordon Mickelson, Peter Jorgensen, Geraldine Kirk, and David W. Updike attend the committee meeting, along with other Trustees and University personnel. Based on the committee meeting, the following report and recommendations were presented to the full board.

It was moved by Trustee Kirk, seconded by Trustee Updike and carried that the following appointments, adjunct appointments, reappointments, and leave of absence with pay be approved as indicated.

**Appointments**

**COLLEGE OF ARTS AND SCIENCES**

- a. William L. Baker as Assistant Professor of Geography and Recreation, effective August 27, 1990 at an annual (9-month) salary rate of \$17,508. This is a .50 FTE, tenure track appointment.
- b. Evelyn H. Merrill as Assistant Professor of Zoology and Physiology, effective August 27, 1990 at an annual (9-month) salary rate of \$19,008. This is a .50 FTE, tenure track appointment.

- c. James G. Thompson as Associate Professor of Geography and Recreation, effective August 27, 1990 at an annual (9-month) salary rate of \$21,000. This is a .50 FTE, tenure track appointment.
- d. Khama-Bassili Tolo as Assistant Professor of Modern and Classical Languages, effective August 27, 1990 at an annual (9-month) salary rate of \$31,008. Dr. Tolo will be teaching French. This is a tenure track appointment.
- e. Bryan L. Shader as Assistant Professor of Mathematics, effective August 27, 1990 at an annual (9-month) salary rate of \$32,508. This is a tenure track appointment.

UNIVERSITY LIBRARIES

- f. Dorothy E. Harrison as Senior Assistant Librarian and Cataloger, effective October 15, 1990 at an annual (11-month) salary rate of \$21,504. This appointment is eligible for extended term appointment.

Adjunct Appointments

An adjunct appointment carries no tenure rights. The following were approved under the conditions cited.

COLLEGE OF ARTS AND SCIENCES

- a. Michael J. Cassity as Adjunct Professor of History, for a three-year period, effective September 1, 1990.

b. Peter K. Simpson as Adjunct Professor of History, for a three-year period, effective September 1, 1990.

COLLEGE OF ENGINEERING

c. Greg L. Kerr as Adjunct Assistant Professor of Agricultural Engineering, for a three-year period, effective August 1, 1990.

Reappointments (1990-91 academic year)

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Bucher, Gerald	Computer Science	Lecturer
<u>COLLEGE OF EDUCATION</u>		
Collins, Norma D.	Lifelong Learning & Instruction	Temporary Assistant Professor
Freeman, Brenda J.	Leadership, Educational Studies, & Human Development	Temporary Assistant Professor
Shaeffer, Margaret B.	Lifelong Learning & Instruction	Temporary Assistant Professor
Stanford, Willena W.	Lifelong Learning & Instruction	Temporary Assistant Professor
<u>COLLEGE OF HEALTH SCIENCES</u>		
Jansa, Nancy	Nursing	Temporary Assistant Professor
Wolff, Thresa	Nursing	Temporary Assistant Professor

Leave of Absence With Pay

COLLEGE OF AGRICULTURE

a. Nancy S. Peterson, Associate Professor of Molecular Biology, for the period January 1, 1991 through May 31, 1991, to conduct research at Massachusetts Institute of Technology under the auspices of a National Science Foundation ROW Career Advancement Award.

Resignation for Purpose of Retirement

The individual listed below requested resignation for purpose of retirement on the date cited below. His resignation was approved under the following conditions:

<u>Name</u>	<u>Position</u>	<u>Birth Date</u>	<u>Employment Date</u>	<u>Date of Resignation</u>
Goudey, Charles E.	Professor of Lifelong Learning & Instruction	2/13/37	9/1/70	8/2/91

Administrative Appointment

The following administrative appointment was approved as indicated.

UW/CC Center

a. Margaret M. Murdock as Dean of the UW/CC Center and Associate Professor of Political Science at an annual (11-month) salary rate of \$57,804.

### Part-Time Appointments

The Regulations of the Trustees provide that part-time faculty will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The part-time appointments were reported to the Trustees for their information.

### Resignations

The following faculty resignations were reported to the Trustees for their information.

- a. Jackson B. Battle, Professor of Law, December 22, 1990.
- b. David S. Brookshire, Professor of Economics, May 19, 1990.

Both faculty members left the institution because of family considerations, one for the private sector with about a 100 percent salary increase, and the other for a faculty position at another academic institution with a 3 percent salary increase.

### PHYSICAL PLANT AND EQUIPMENT COMMITTEE

President Sharratt called on Chairman Jorgensen for a report from the Physical Plant and Equipment Committee meeting held earlier in the day. Committee members Jorgensen, Kirk, Mickelson and Updike and ex-officio members Sharratt and Roark attended the Committee meeting, along with other Trustees and University staff.

### Sale of House at 1203 Lewis Street

The residence, constructed in 1956, is located on the south 74 feet of Lot 1, Block 2, University Place Addition, City of Laramie, Albany County, Wyoming. The property was purchased by the University of Wyoming this summer for projected future expansion of the campus.

The furnace has been red-tagged by the gas company and would have to be replaced, there would be considerable painting, roof repair and window repair required before it would be acceptable for use. The costs necessary to make the required repairs would exceed the value of the facility. Also, the house is rather small; therefore, its use would be restricted.

Based on a recommendation from the Physical Plant and Equipment Committee, Mr. Jorgensen moved that the University offer, through the bidding process, the house located at 1203 Lewis to be sold and removed from the site and that the land be retained for future expansion of campus facilities, and that if acceptable bids are not received the University shall demolish the house and retain the land for future expansion of campus facilities. The motion was seconded by Mr. Updike, and it carried.

### Mineral Lease in Mississippi

The University owns mineral rights on several tracts of property located in Mississippi, which it acquired by gift through the Spears Estate about six years ago. The University

has been contacted by Browning & Welch, Inc., an oil and gas exploration firm, with an offer to lease the University's mineral rights to one of these tracts located in Clay County, Mississippi (12.26 net acres). Browning & Welch is putting together a drilling unit, which would include the University's property, in anticipation of drilling a 13,500 foot gas well in the near future.

Under the Mississippi Mortmain Statute, the University is required to dispose of its mineral interests within ten years of the effective date of the bequest. About five and a half years of the ten year period has now lapsed.

Based on a recommendation from the Physical Plant and Equipment Committee, Mr. Jorgensen moved to accept the Browning & Welch lease offer as described in Enclosure 2, canary. The motion was seconded by Mrs. Kirk, and it carried.

#### Request to Use Wyoming Union Remodeling Fees

On October 13, 1989, the Trustees approved the use of mandatory student fees earmarked for the planning, renovation and construction of the Union for an interior "facelift," including the services of an interior designer. The amount of that approval was \$120,000, representing the fees for the spring semester 1990.

A large portion of the spring semester fees have been expended to repaint the main lobby, the lower lobby and beer garden areas, replace carpet in the main floor lobby, renovate

the food service area of the cafeteria, replace portions of the chairs in the lobby lounge and beer garden, replace seats on portions of the chairs in the lobby lounge and beer garden area, and to pay for the professional services provided by the interior designer for the renovation project.

The scope of the original plan to do a "facelift" has been modified to some extent by inclusion of some minor construction work. Consequently, the \$120,000 approved by the Trustees for the project will not cover the total cost of desired renovations. Still to be completed is the renovation of the dining room and snack bar connected with the cafeteria, and further renovation of the beer garden. It is estimated that an additional \$106,000 is needed to finish the project, and the Wyoming Student Union Board requested authorization to expend 1990 fall semester fee income up to this amount for the renovation projects.

Based on a recommendation from the Physical Plant and Equipment Committee, Mr. Jorgensen moved, Mr. Mickelson seconded, and it carried, to authorize expenditure of up to \$106,000 of the 1990 fall semester student fee income earmarked for planning, renovation and construction of the Union for the continued renovation of the Union.

#### **Report on Property Owned and/or Leased by the University**

At the May 18, 1990 meeting, the Trustees requested an inventory of University properties. As a matter of information, a preliminary report prepared for Trustee review and



consideration was presented to the Physical Plant and Equipment Committee.

In response to a question about the fairness and appropriateness of the lease fees on various University properties, President Roark asked that those Trustees who live in the areas of the leased properties and who are familiar with the property share their comments with Vice President Baccari on the fairness of those particular fees. The Trustees requested further evaluation of each property in the inventory to identify how each is utilized by the University, and if each should be retained or possibly offered for sale.

#### Progress Report and Change Orders

As a matter of information, the progress reports and change orders on current construction projects were provided to the Physical Plant and Equipment Committee.

#### COMMITTEE OF THE WHOLE

#### Proposal to Amend the Bylaws of the Trustees of the University of Wyoming: Article VII., Section 7-2

On September 21, 1990, Trustees were advised of a motion to amend the Bylaws of the Trustees of the University of Wyoming, Article VII., Section 7-2. The purpose of the amendments is to consolidate Trustee oversight for the management of all University investments, and to rename the Committee to reflect its broader charge. The motion proposed the following actions:

Section 7-2. ~~W.R. COE TRUST FUND/CHARLES CHACEY KUEHN ESTATE~~  
INVESTMENT COMMITTEE

The ~~W. R. Coe Trust Fund/Charles Chacey Kuehn Estate~~ INVESTMENT Committee shall consist of not less than three members of the Trustees experienced in business and financial affairs and the management of investments who shall be elected by the Trustees for a term of one year at the annual meeting of the Trustees. The Committee shall ~~manage the William Robertson Coe Memorial Funds and the Charles Chacey Kuehn Estate Funds,~~ OVERSEE THE MANAGEMENT OF INVESTED UNIVERSITY FUNDS, INCLUDING UNIVERSITY ENDOWMENT FUNDS AND UNIVERSITY OPERATING FUNDS, subject to the following conditions:

- a. The President of the University shall be the administrative officer of the ~~William Robertson Coe Memorial Funds and the Charles Chacey Kuehn Estate Funds~~ INVESTED UNIVERSITY FUNDS, and may assign to a designee such duties as may be described in a written delegation of authority. ~~The income produced from the management of said funds shall be disbursed under his direction upon approval of the Committee.~~
- b. The day-to-day operations of said administrative officer, including reports of any purchase or sale of securities carried out by the administrative officer or designee, shall be submitted to the Committee for consideration, and further, from time to time, the overall management of ~~the William Robertson Coe Memorial Funds and~~

~~the Charles Chacey Kuehn Estate Funds~~ INVESTED UNIVERSITY FUNDS may be ratified by the Trustees at their regular meeting upon submission by the Committee.

c. The Committee may employ the services of an investment adviser, AND/OR MANAGER(S), and may give due consideration to such advice.

d. The Committee shall place the securities of said Funds in custody of a ~~proper bank and the~~ custodian bank OR OTHER FULLY INSURED CUSTODIAL INSTITUTION, WHICH shall have the right and privilege of holding the securities in a street name or in a name of such nominee as it may choose.

e. Each year the President of the University shall ~~prepare and submit a budget for expenditure of the said~~ RECOMMENDATIONS FOR ALLOCATIONS TO PROGRAMS FROM INCOME PRODUCED FROM THE MANAGEMENT OF ENDOWMENT FUNDS to the Committee for approval and submission to the Trustees for adoption.

The affirmative vote of two-thirds of all the members of the Trustees was required for adoption of these amendments. It was moved by Trustee Dave Bonner and seconded by Trustee Perry Dray that the Bylaws of the Trustees be amended as proposed. The motion carried unanimously.

### Report from Governor's Committee on Recycling

Scott Farris, Intergovernmental Affairs Representative in Governor Sullivan's office, reported to Trustees on the recommendations made to the Governor by the Governor's Committee on Recycling. Mr. Farris also distributed copies of the committee's report. The Governor recently issued an Executive Order mandating recycling in the state. The University of Wyoming, Science Technology and Energy Authority, and other appropriate institutions are asked to work on small scale recycling.

### Report on Community College Interactions

A two-day articulation conference was held in September to work out a system for approval of courses for the University Studies Program. Associate Provost Judy Powell reported that the equivalent community college courses will be approved when the University of Wyoming's courses are approved. Additionally, elective transfer courses from the community colleges can be submitted for approval for University Studies after they have been approved by the respective UW department. The University of Wyoming's common course numbering is finished. Community colleges are working on a system of common course number which will apply to those courses which they do not share in common with the university. A new common course guide was produced last month for use between the community colleges and the university.

**NEW BUSINESS**

President Roark announced that the University of Wyoming was listed in the October 15, 1990 issue of U.S. News and World Report. Their study, "America's Best Colleges" ranked 450 top universities and colleges.

Trustee Miracle recommended that Trustees, encourage Foundation and Alumni Board members to attend Trustee meetings. Trustee President Sharratt will issue letters to the groups inviting them to the next meeting.

**ADJOURNMENT AND DATE OF NEXT MEETING**

There being no further business to come before the Trustees, the meeting adjourned at 2:45 p.m. The next meeting will be held December 7-8, 1990 in Laramie.

Respectfully submitted,



Donna J. Mechem  
Deputy Secretary

DRAFT - September 13, 1990

Wyoming Institutions of Higher Education  
Student Residence Classifications  
for Tuition/Fee Purposes

The following regulations govern the classification of students at the University of Wyoming and Wyoming community colleges as resident or non-resident for purposes of fee assessment.

[a.]I. The following persons shall be classified as Wyoming residents for fee purposes:

- (1) Persons (under 21 years of age) [Minors] whose parent(s) are domiciled in the State of Wyoming. Domicile in Wyoming shall be deemed to exist when the parent(s) have established permanent residence in Wyoming and any former domicile is abandoned. "Parents" may be deemed to include a legally appointed guardian depending on the circumstances.

For purposes of these regulations, minors shall be classified as residents for fee purposes if the student's parent or guardian works and resides within the State for [an anticipated] a period of not less than one year. Students must inform the Office [Division] of Admissions of any change in the place of residence of their parents or guardian between the time of filing the Application for Admission and registration for classes.

- (2) Adults who have established a permanent domicile in Wyoming and resided in the State for one continuous year after the permanent domicile is perfected. Adults, for purposes of this regulation, are defined as persons at least 21 years of age, or married persons under such age maintaining a household in Wyoming with their spouse.

Individuals over 21 years old, who can document financial dependence on Wyoming resident parents or legal guardian, may qualify for in-state fee status.

- (3) Persons temporarily absent from the State due to military service, attendance at an educational institution, or other type of documented temporary sojourn, who would have been classified as residents at the time of departure.

- (4) A U.S. citizen or permanent resident who marries a person who qualifies as a Wyoming resident for [University] fee purposes shall be granted resident fee status at the beginning of the next [University] term subsequent to the marriage.
- (5) [For purposes of tuition/fee assessment, an individual (and his or her legal dependents)] Individuals and their legal dependents on active duty with the United States Armed Forces will be granted resident status if he or she verifies by copy of his/her orders that (a) he/she is on active duty [with the Armed Forces] and (b) his/her permanent duty station is in Wyoming. Active members of the Wyoming National Guard or the Reserves will also be allowed to pay in-state tuition and fees. To receive in-state fee benefits, students must have been inducted into the Wyoming National Guard or Reserves on or before the first class day for each semester. Induction in the Wyoming National Guard or Reserves after the first class day for each semester will qualify the student for in-state tuition and fees beginning with the next appropriate semester.
- (6) Non-resident Graduates of the University of Wyoming or one of the community colleges and spouses, sons or daughters of said graduates will be Wyoming residents for purposes of tuition/fee assessment only at the institution(s) from which the person graduated. [All students enrolling in a term for four (4) credit hours or less per semester will be assessed tuition at the resident rate. All students enrolling in summer session credit will pay in-state tuition and fees.]
- (7) All Wyoming high school graduates (U.S. citizens or permanent residents) who attend the University of Wyoming or a Wyoming community college within one year of high school graduation and maintain continuous enrollment will qualify for in-state fee status. A break of no more than two semesters in continuous enrollment is permitted without a resulting change in status. [UW graduates, and sons and daughters of University of Wyoming graduates, will be granted resident status for purposes of tuition/fee assessment.]
- [(8) All Wyoming high school graduates residing in bordering states who initiate enrollment at UW or a Wyoming community college within one year of high school graduation, and who remain continuously enrolled, will qualify for in-state fee status at the University of Wyoming for purposes of continued enrollment at the University.]

[b.] II. All others, including persons other than U.S. citizens who have not been admitted to the United States for permanent residence shall be classified as non-residents.

[c. All other persons shall be classified as non-residents for fee purposes. Residing in Wyoming primarily as a student does not qualify a student as a resident for fee purposes irrespective of the length of such temporary residence. Students may request review of such original classification when they consider these regulations as not clearly applicable to their claim for resident classification.]

[d. Change of residence classification shall be governed by the following regulations:]

[(1) Non-resident undergraduates whose original classification was based on domicile of parents may be reclassified after reaching age 19 and meeting all other domicile requirements.]

[(2) Individuals may be reclassified for the following term when the facts indicate that a change in domicile has occurred since the time of original residence classification.]

[e. An initially assigned non-resident classification may be appealed to the Director of Admissions for decision provided the residency petition is submitted at least seven calendar days before the beginning of registration for each term. The decision on the petition for reclassification made by the Director of Admissions may be further appealed to the Residence Classification Committee provided the appeal is made within twenty calendar days of the date of the Director's decision.]

[f. The Director of Admissions shall be responsible for the administration of these regulations.]

[g. There shall be a Residence Classification Committee consisting of three members appointed by the President and the Director of Admissions who shall be an ex officio (without vote) member of the Committee and shall serve as Chairperson. The duties of this Committee shall be as follows:]

[(1) To render interpretations and rulings at the request of the Director of Admissions.]



[(2) To serve as an appeals Committee for students who wish to appeal the decision of the Director of Admissions.]

[(3) To consider University policies in the area of residence classification and make recommendations to the Trustees of the university of Wyoming.]

III. Acts of domicile include but are not limited to the following:

Highly Persuasive Acts of Domicile

- a. Full-time employment in Wyoming for one continuous year
- b. Ownership of home or property in Wyoming
- c. One year of continual presence in Wyoming without being enrolled in college for more than four hours per term
- d. Payment of substantial taxes to Wyoming

Less Persuasive Acts of Domicile

- e. Former domicile in Wyoming and maintenance of ties to Wyoming
- f. Reliance on Wyoming [resources] sources for full financial support
- g. Wyoming vehicle registration (required by state law)
- h. Wyoming address on most recent federal income tax
- i. A valid Wyoming driver's license
- j. Wyoming voter registration

IV. Appeals to the above policy will be considered upon matriculation and not upon transfer from another Wyoming institution.

V. The decisions concerning residency status for purposes of tuition/fees made by the University of Wyoming or the Wyoming community colleges will be binding upon all other institutions provided the student enrolls within one (1) calendar year of the student's departure from the parent institution.



**BROWNING & WELCH, INC.**  
**OIL AND GAS EXPLORATION**

111 CAPITAL BUILDING / P.O. BOX 22680 / SUITE 341 / JACKSON, MS 39225-2680 / PHONE (601) 948-3359

August 30, 1990



Mr. Terry Benson  
University of Wyoming  
Room 209, Merica Hall  
Laramie, WY 82071

Dear Mr. Benson:

As discussed with you in our telephone conversation, please find enclosed the oil and gas lease pertaining to acreage located in Clay County, Mississippi, which is described as follows:

TOWNSHIP 15 SOUTH, RANGE 4 EAST

- Section 21: E/2 SW/4;
- Section 22: SW/4: N/2 NE/4;
- Section 23: S/2;

Browning & Welch, Inc. has plans to drill a 13,500' Knox test in the very near future, the unit for the test well to include a portion of the above described 640-acre tract. We would like to acquire an oil and gas lease covering the University of Wyoming's mineral interest (12.26 net acres) in the tract on the following terms:

- 1) \$32/00 per net acre
- 2) 3-year paid-up lease
- 3) 3/16 royalty

Also enclosed is a bank draft made payable to the University of Wyoming in the amount of \$392.32 as bonus consideration for their lease.

For your information, Browning & Welch, Inc. has already purchased from Southland Royalty Company the leasehold interest leased to Southland by the University of Wyoming in Sections 26 and 27, T15S-R4E.

Enclosure 2  
Mr. Terry Benson  
University of Wyoming  
Page 2



Should you need any additional information regarding our proposal or planned activities for the area of your lease, please do not hesitate to call me collect at 601/948-3359.

Yours very truly,

BROWNING & WELCH, INC.

William F. Browning, III

Room 208, Merica Hall  
Laramie, WY 82071

WFB:dca  
Enclosures

Dear Mr. Benson:

As discussed with you in our telephone conversation, please find enclosed the oil and gas lease pertaining to acreage located in Clay County, Mississippi, which is described as follows:

TOWNSHIP 18 SOUTH, RANGE 4 EAST

Section 21: E/2 SW/4;  
Section 22: SW/4; NW/2 NE/4;  
Section 23: S/2

Browning & Welch, Inc. has plans to drill a 13,500' Knox test in the very near future, the unit for the test well to include a portion of the above described 840-acre tract. We would like to acquire an oil and gas lease covering the University of Wyoming's mineral interest (12.28 net acres) in the tract on the following terms:

- 1) \$32,000 per net acre
- 2) 3-year paid-up lease
- 3) 3 1/2% royalty

Also enclosed is a bank draft made payable to the University of Wyoming in the amount of \$32,322 as bonus consideration for their lease.

For your information, Browning & Welch, Inc. has already purchased from Southland Royalty Company the lesshold interest leased to Southland by the University of Wyoming in Sections 18 and 27, T18S-R4E.