

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

October 26, 1991

**For the confidential information
of the Board of Trustee**

THE UNIVERSITY OF WYOMING

Minutes of the Trustees

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THE UNIVERSITY OF WYOMING

Minutes of the Trustees
October 26, 1991

Following breakfast with deans and department heads, the Board of Trustees of the University of Wyoming held a regular meeting on October 26, 1991 in the Old Main Board Room. President Bryan Sharratt called the meeting to order at 9:05 a.m. Trustees held committee meetings as well as an executive session to discuss personnel and litigation matters on October 25.

ROLL CALL

The following Trustees
attended the meeting:

Bryan E. Sharratt, John D. (Dave) Bonner, F. Richard Brown, Deborah Hammons, Harry L. Harris, Peter M. Jorgensen, Daniel Kinnaman, Jeri Kirk, Walter G. (Jerry) Saunders, Mike Schutte, and David W. Updike. Ex-officio members Terry P. Roark and Travis Gentry were also in attendance. Ex-officio member Diana Ohman attended the committee meetings on October 25, but she, W. Perry Dray and ex-officio member Mike Sullivan were unable to attend the business meeting.

ANNOUNCEMENT

President Roark announced that the reason Trustee Dray was absent from the meeting was because he had complications from back surgery.

**APPROVAL OF SEPTEMBER 6, 1991
MINUTES**

It was moved by Trustee Harris and seconded by Trustee Kinnaman that the September 6, 1991 minutes be approved. The motion carried.

REPORTS AND RECOMMENDATIONS OF COMMITTEES

ACADEMIC ISSUES COMMITTEE

President Sharratt called on chairperson Deborah Hammons for a report from the Academic Issues Committee. Committee members Hammons, Dray, Jorgensen, Ohman, Saunders, Updike, and ex-officio members Sharratt and Roark attended the meeting, along with other Trustees and University personnel. Committee member Dray was not present. The following report and recommendations were presented to the full Board:

Criteria for Wyoming Trust Fund Chairs

The Wyoming Education Trust Fund was established in part to fund endowed chairs at the University. The general framework of the policy was discussed as an information item during the September, 1991 board meeting, and was shared with the Foundation Board. It was moved by Trustee Hammons and seconded by Trustee Jorgensen that the University's internal policy, including criteria and procedures, be approved. The motion carried. The policy is included as Enclosure 1, canary.

Academic Calendars for 1992-93 and 1993-94

At the September 21-22, 1990 meeting the Board approved academic calendars for 1991-92 and 1992-93. To assure a satisfactory number of Mondays in the spring semester, it was proposed that the following changes be made to the 1992-93 calendar: that the dates for early bird fee payment for preregistered students of August 28, 1992 and January 8, 1993 be eliminated, thereby moving the Advising/Registration date from Monday, January 11, 1993 to Friday, January 8; and the date classes begin from January 12 to January 11.

Trustee Hammons asked for Travis Gentry's comments. Trustee Gentry said that it was essentially the same proposal that had been proposed by ASUW and subsequently approved by Faculty Senate. It was moved by Trustee Hammons that the proposed changes in the 1992-93 and 1993-94 calendars be approved. The motion was seconded by Trustee Jorgensen and carried. The two calendars are included as Enclosure 2, ivory.

Update on Touchtone Registration

Trustee Updike asked for an update on touchtone registration. Associate Provost James Hurst reported that the touchtone registration should be in place for the spring, 1993 semester. He informed Trustees that UW is in the process of changing the registration process as it moves in the direction of the touchtone system. The change will eliminate the need for early bird fee payment.

Major in Women's Studies

A proposal for a major in Women's Studies in the College of Arts and Sciences was brought before Trustees for their approval.

The purpose of the major is to provide students with a liberal arts education which focuses on the meaning of gender and the ways in which gender affects our lives. It is interdisciplinary in faculty, intellectual perspective, and academic coursework; and courses explore the contributions of women scholars and artists. Courses specific to Women's Studies and courses which have emerged from the intellectual traditions of other disciplines will be included in the Women's Studies major.

Enrollments over the next five years are expected to increase to approximately 800 student credit hours, with FTEs remaining around 25. No additional resources are needed to institute the major.

There was discussion at the Trustee meeting about adding a new major in light of the recent reallocation process. Trustee Hammons expressed concern because of financial considerations, because other minority studies should be considered, and because of the possibility that the self-designed major approved by Trustees at the July 19, 1991 meeting could incorporate women's studies. It was moved by Trustee Harris and seconded by Trustee Kirk that the major in Women's Studies be approved. The motion carried. Attached as Enclosure 3, blue, is the approved proposal for a major in Women's Studies in the College of Arts and Sciences.

BUDGET COMMITTEE

President Sharratt called on Chairman Schutte for a report from the Budget Committee meeting held on October 25, 1991. Committee members Schutte, Bonner, Hammons, and Harris, and ex officio members Sharratt and Roark attended the committee meeting, along with other Trustees and University staff. Committee member Dray was absent. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

Approval of Contracts and Grants, Gifts and Scholarships

In response to a Trustee inquiry, Vice President Hodgson reported that the grant from the Corporation for Public Broadcasting to Instructional Telecommunication Service for 1992 National Program Production and Acquisition represents a 6.9 percent increase over the previous year, and a 40 percent increase over the last four years. The Corporation for Public Broadcasting Radio and Community Service grant to Instructional Telecommunication Service represents a three percent increase over the previous year, and a 12 percent increase over the last four years. Based on a recommendation from the Budget Committee, it was moved by Mr. Schutte, seconded by Mrs. Hammons, and carried, that the Trustees of the University of Wyoming accept contracts and grants in the amount of \$3,476,327 for the period August 17, 1991, through October 4, 1991, and gifts and scholarships in the amount of \$292,600.50 for the period August 16, 1991, through September 30, 1991.

Financial Review - First Quarter FY 1992

As a matter of information, the financial report for the three-month period ended September 30, 1991, was provided to the Budget Committee.

PERSONNEL COMMITTEE

President Sharratt called on Chairman Updike for a report from the Personnel Committee meeting of October 25, 1991. Committee members Updike, Jorgensen, Kirk, Saunders, and Schutte were present at the meeting, along with other Trustees and University personnel. Based on the committee meeting, Mr. Updike moved approval of the following appointments, adjunct appointments, clinical faculty reappointments, administrative appointments, changes in assignment, leaves of absence without pay, retirements, and recall. The motion was seconded by Trustee Kirk and it carried.

Appointments

COLLEGE OF AGRICULTURE

- a. Warrie John Means as Associate Professor of Animal Science, effective January 2, 1992, at an annual (9-month) salary rate of \$45,576. This is a tenure-track appointment.

COLLEGE OF ARTS AND SCIENCES

- b. David Scott Bohle as Assistant Professor of Chemistry, effective August 26, 1991, at an annual (9-

month) salary rate of \$38,004. This is a tenure-track appointment.

c. Suzanne Harris as Associate Professor of Chemistry, with tenure, effective August 26, 1991, at an annual (9-month) salary rate of \$52,776.

d. Henry P. Heasler as Associate Professor of Mathematics, effective August 28, 1991, at an annual (9-month) salary rate of \$41,004. This is a tenure-track appointment.

e. Maria Lasaga as Assistant Professor of Psychology, effective August 26, 1991, at an annual (9-month) salary rate of \$36,000. This is a tenure-track appointment.

f. Raytcho Dimitrov Lazarov as Professor of Mathematics, with tenure, effective August 26, 1991, at an annual (9-month) salary rate of \$62,508.

g. Yutaka Semba as Visiting Professor of Modern and Classical Languages, effective September 3, 1991, at an annual (9-month) salary rate of \$35,400. This is a non-tenure track appointment.

COLLEGE OF HEALTH SCIENCES

h. Marilyn K. Culp as Temporary Supply Instructor in Nursing, effective August 26, 1991, at an annual (9-month) salary rate of \$31,800. This is a non-tenure track appointment.

i. Janice L. Gahagan as Coordinator of the Health Science Information Network (HSIN) and senior assistant librarian, effective August 26, 1991, at an annual (11-month) salary rate of \$30,000. This is a tenure-track appointment.

j. Mary Sue Yarbrough as Temporary Assistant Professor in Nursing, effective August 26, 1991, at an annual (9-month) salary rate of \$32,100. This is a non-tenure track appointment.

UNIVERSITY LIBRARIES

k. Karen S. Lange as Assistant Director for Outreach Services and Senior Assistant Librarian, effective September 3, 1991, at an annual (11-month) salary rate of \$39,504. This position is eligible for extended term appointment.

Adjunct Appointments

COLLEGE OF AGRICULTURE

a. James Robert Forwood as Adjunct Professor in Range Management for the period September 1991 through December 1993.

COLLEGE OF ARTS AND SCIENCES

b. Robert McGreggor Cawley as Adjunct Faculty in American Studies for the period September 27, 1991, through July 31, 1993.

- c. Barbara Ann Chatton as Adjunct Faculty in American Studies for the period September 24, 1991, through July 31, 1993.
- d. Janet M. Clark as Adjunct Faculty in American Studies for the period September 21, 1991, through July 31, 1993.
- e. Lewis M. Dabney as Adjunct Faculty in American Studies for the period September 27, 1991, through July 31, 1993.
- f. Colleen Denney as Adjunct Faculty in American Studies for the period September 24, 1991, through July 31, 1993.
- g. William J. Gribb as Adjunct Faculty in American Studies for the period September 24, 1991, through July 31, 1991.
- h. Jeanne E. Holland as Adjunct Faculty in American Studies for the period September 27, 1991, through July 31, 1993.
- i. William H. Moore as Adjunct Faculty in American Studies for the period September 27, 1991, through July 31, 1993.
- j. Philip J. Roberts as Adjunct Faculty in American Studies for the period September 27, 1991, through July 31, 1993.
- k. James O. Rose as Adjunct Faculty in American Studies for the period September 20, 1991, through July 31, 1993.

l. Audrey C. Shalinsky as Adjunct Faculty in American Studies for the period September 27, 1991, through July 31, 1993.

m. Robert L. Torry as Adjunct Faculty in American Studies for the period September 27, 1991, through July 31, 1993.

Clinical Faculty Reappointments

The reappointments listed below in support of student programs in the School of Human Medicine were approved for a three-year period effective July 1, 1991.

<u>NAME</u>	<u>CLINICAL TITLE</u>	<u>LOCATION</u>
Izadara, Alireza	Clinical Faculty in Family Practice/ Internal Medicine	Cheyenne
Johnson, James V.	Clinical Faculty in Family Practice/ Family Practice	Cheyenne

Administrative Appointments

COLLEGE OF ARTS AND SCIENCES

a. Thomas Buchanan as Associate Dean of the College of Arts and Sciences and Professor of Geography and Recreation, effective August 30, 1991, at an annual (11-month) salary rate of \$54,420.

b. Malcolm Dwight Holmes as Director of the Administration of Justice Program for a three-year term,

and Associate Professor of Sociology, with tenure, effective August 26, 1991, at an annual (9-month) salary rate of \$45,000.

c. David A. Jaeger as Head of the Department of Chemistry for a two-year period, effective August 28, 1991, at his present annual (9-month) salary rate of \$61,524.

COLLEGE OF HEALTH SCIENCES

d. Ward K. Gates as Assistant to the Dean for Human Medicine; Associate Dean, School of Physical and Health Education; and Professor of Physical and Health Education, effective September 1, 1991 through June 30, 1992, at an annual (12-month) salary rate of \$70,728.

DIVISION OF FINANCE

e. Bruce C. Hooper as Director of Risk Management effective November 1, 1991, at an annual (11-month) salary rate of \$50,808.

Changes in Assignemnt

The following changes in assignment were approved as indicated.

COLLEGE OF ARTS AND SCIENCES

a. Katherine Jensen, Associate Dean of the College of Arts and Sciences and Associate Professor of Sociology, be reassigned as Associate Professor of Sociology and

Women's Studies, effective August 30, 1991, at an annual (9-month) salary rate of \$43,045.

COLLEGE OF HEALTH SCIENCES

b. Elizabeth G. Nichols as Associate Dean in the School of Nursing and Professor of Nursing, be reassigned as Assistant to the President for Program Reviews and Professor of Nursing, effective November 1, 1991, at her current annual (12-month) salary rate of \$66,120.

Leaves of Absence Without Pay

The following leaves of absence without pay were granted for the period and under the conditions cited.

- a. Shue Sum Chow, Assistant Professor of Mathematics, for the 1991 fall semester.
- b. Mary R. Gatzke, Assistant Professor, Division of Lifelong Learning and Instruction, for the 1991-92 academic year.
- c. Robert C. Points, Professor, Division of Lifelong Learning and Instruction, for the 1991-92 academic year.

Changes in Sabbatical Leave

The following changes in sabbatical leaves be approved.

COLLEGE OF AGRICULTURE

- a. At the December 6-8, 1990, meeting of the Trustees, Don A. Roth, Professor of Plant Pathology and Molecular Biology, was granted a sabbatical leave for the 1992

spring semester. Professor Roth has requested that this sabbatical leave be canceled.

COLLEGE OF ARTS AND SCIENCES

b. At the September 21-22, 1990, meeting of the Trustees, Frederick C. Gersten, Chair of the Department of Music, was granted a change in his sabbatical leave from the 1990 fall semester to the 1991 fall semester. Professor Gersten requested and was granted a postponement of this sabbatical leave until his present term as department chair is completed.

COLLEGE OF ENGINEERING

c. At the December 6-8, 1990, meeting of the Trustees, Henry W. Haynes, Professor of Chemical Engineering, was granted a sabbatical leave for the 1991-1992 academic year. Professor Haynes requested and was granted a sabbatical leave change to the 1992 spring semester only.

Retirements

The individuals listed below were granted retirement on the dates and under the conditions cited.

<u>Name</u>	<u>Position</u>	<u>Birth Date</u>	<u>Employment Date</u>	<u>Retirement Date</u>
Fisser, Herbert	Professor of Range Management	03/09/26	06/15/59	12/31/91 with designation as <u>Emeritus</u>

Geraud, Joseph	Professor of Law	09/14/26	09/01/55	01/31/92 with designation as <u>Emeritus</u>
Harper, Karl G.	Asst. Dir. UW News Service	03/05/31	07/08/63	8/15/91 with designation as <u>Retired</u>
Hilim, Anita	Sr. Admin. Secretary Molecular Biology	01/11/29	08/01/70	10/31/91 with designation as <u>Retired</u>
Morgan, George	Professor of Chemistry	08/08/37	09/01/62	09/01/92 with designation as <u>Emeritus</u>
Whitmire, W. Dee	Professor of Cooperative Extension Service	01/20/32	05/26/77	01/02/92

Recall

Walter Langlois, Professor Emeritus, Modern and Classical Languages, be recalled on a part-time basis for the 1991 fall semester at a salary of \$29,670. Professor Langlois was born May 27, 1925, and retired from the University on July 1, 1991.

Part-Time Appointments

The Regulations of the Trustees provide that part-time faculty be appointed annually by the President of the University upon the recommendation of appropriate academic officers. They were reported to the Trustees for their information.

Assistant to the President for Program Reviews

President Roark noted that Elizabeth Nichols had just returned from an American Council on Education fellowship, a program which brings together promising future administrators. She was involved in program review at the University of Maine system, and has been assigned to a one-half time appointment at UW as Assistant to the President for Program Reviews.

PHYSICAL PLANT AND EQUIPMENT COMMITTEE

President Sharratt called on Chairman Jorgensen for a report from the Physical Plant and Equipment Committee meeting held on October 25, 1991. Committee members Jorgensen, Harris, Kinnaman, Kirk and Updike and ex-officio members Sharratt and Roark attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

Purchase of Property Adjacent to Red Buttes

The Red Buttes Research Facility, acquired in 1957 from the Wyoming Game and Fish Department, has enjoyed a good neighbor in the Burman Ranch since that time. In March 1991, Keith Burman sold this ranch which constitutes the land lying immediately north, east and south of Red Buttes. This change in ownership creates situations that must be considered:

- a. Red Buttes has been using water from springs existing on the Burman Ranch with the ownership by the Game and Fish and the University. These water rights were claimed in the 1920's but the State Engineer has never adjudicated

them. The University is presently working to get the water rights adjudicated.

- b. If the Red Buttes facility is to continue its wildlife studies, a buffer is necessary between the potential housing developments planned for the Burman Ranch and the wildlife control areas.
- c. It would be prudent for the University to own the land upon which the springs are presently located for access and protection.
- d. Adjacent lands have natural lakes and property conducive to the development of wild game and waterfowl research. The University should acquire a reasonable amount of adjacent property for research expansion.
- e. The water rights are significant and must be protected for future use. This includes negotiating covenants or restrictions to be added to land acquisitions or sales on the Burman Ranch through negotiations with the new owner. The aquifer feeding the springs is the same aquifer that would be used for housing development. Use of the aquifer by adjacent owners will affect the flows of the springs.

The history of the facility and the research programs conducted there were provided in memoranda from Dr. Harold Bergman, Director of the Red Buttes Environmental Biology Laboratory.

To protect the continued access and use of some 21 artisan springs on the Burman property, the University proposed either a right-of-way easement to the springs or an outright purchase of the land encompassing said springs. Of the several options offered by Mr. Moody, the new owner of the Burman Ranch, for purchase of varying acreages or easement only, the purchase of all of Section 21 lying east of U.S. Highway 287 and the west 1/2 of the west 1/2 of Section 22 containing 435 +/- acres would be most beneficial to UW.

Mr. Moody gave the University until October 25 to accept his offer of \$156,000 for the above-described property. As of September 11, 1991, B. Ray DeGooyer and Grant L. Redden appraised the market value of this 435 +/- acres at \$163,000.

Based on a recommendation from the Physical Plant and Equipment Committee, Mr. Jorgensen moved approval of this purchase offer. The motion was seconded by Mr. Harris, and it carried.

McGuire Property

The University, through the College of Agriculture, has negotiated with the Farmers Home Administration for the transfer by gift of title of the McGuire property to the University of Wyoming. The property consists of 5,470.43 acres, more or less, of agricultural property, lying north of Highway 34 and just west of the mountains in Albany County. The property is well known in the area by the fact that there is a very significant water well on the property reportedly capable of delivering about 10,000 gallons of water per minute. Assuming that land in the area is valued at about \$50 per acre, the value of this property would then be in the neighborhood of \$270,000.

The University wishes to accept the property, and to operate it for the benefit of the College of Agriculture. The land would be used for the purpose of conducting research and to provide forage for livestock. The college could utilize the land immediately as pasture, thus relieving it of its current expense of \$10,000 per year to lease pasture.

The college has developed a short-range operating plan for the property. The college proposes the following:

Year one:

- 1) Utilize pasture resources with existing work force from Laramie Animal Science Center.
- 2) Operating funds will be those dollars previously used to lease livestock pasture.
- 3) Sell existing irrigation systems - at least that equipment not needed to develop an economic irrigation system.

Year two:

- 1) Determine feasibility for utilization of property for research, teaching and extension programs.
- 2) Renovate and install irrigation system if feasible.

Future years:

- 1) Continue to develop land on the basis of feasibility and needs.

Arrangements are being completed for the transfer of the property to the University of Wyoming. There are no restrictions prohibiting the University from disposing of the property should it choose to do so. There are several restrictive covenants attached to some of the acreage to which the U.S. Fish and Wildlife Service has easements.

Based on a recommendation from the Physical Plant and Equipment Committee, Mr. Jorgensen moved acceptance of the gift of the McGuire property to the University by the Farmers Home Administration. The motion was seconded by Mr. Harris, and it carried.

Draft Campus Master Plan

A copy of the Proposed Campus Master Plan was distributed to the Trustees at their September 6 meeting. Discussion of the document was held during the Physical Plant and Equipment meeting with Vice President Baccari and Roger Baalman, Director of Facilities Planning, leading the discussion and responding to Trustee questions.

Discussion was held on the possibility of creating a walking campus by closing 15th Street and Lewis Street and, if so, where to locate replacement parking for the spaces lost on the campus core. Priority for obtaining property for campus expansion was set, with property north of Lewis Street first priority, property south of Ivinson second, and property west to 8th Street third. The committee expressed appreciation for the work that has been done to develop the master plan, and asked that Mr. Baalman, with the assistance of the Campus Planning Committee, continue to refine and update it.

American Heritage Center/Art Museum Roofing

When construction of the American Heritage Center/Art Museum was under way, the University asked the contractor to explore the possibility of reducing the cost of the copper roofing alternate on the project. The contractor provided several options for consideration. Additional funding for the copper roofing alternate would be taken from the project contingency fund of \$661,350.

Based on a recommendation from the Physical Plant and Equipment Committee, Mr. Jorgensen moved to authorize the University to enter into an agreement with the contractor, Kloefkorn Ballard, for a 16-ounce copper sheet roofing in place of a lead roofing, at an increased cost to the project of \$163,000. The motion was seconded by Mr. Brown, and it carried.

Sale of Eden Property

The following information was provided for the information of the Trustees. On July 19, 1991, the Trustees authorized the University to sell, either outright or on a lease-purchase basis, the 145.58 acres remaining of the Eden Farm, for no less than a minimum amount to be determined by appraisal. The University has proceeded to advertise the property for sale. The property was appraised at \$45,000 by DeGooyer and Associates, Inc. of Green River, Wyoming, on September 5, 1991.

Progress Report and Change Orders

As a matter of information, the progress reports and change orders on current construction projects were provided to the Physical Plant and Equipment Committee.

INVESTMENT COMMITTEE

President Sharratt called on Chairman Brown for a report from the Investment Committee meeting held on October 25, 1991. Committee members Brown, Bonner and Jorgensen and ex-officio

members Sharratt and Roark attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following reports were presented to the full Board.

Quarterly Report, University Investments

A quarterly report on the status of the University investments, excluding the W. R. Coe and Charles Chacey Kuehn Estate funds, as of September 30, 1991, was provided to the Investment Committee for information only.

Quarterly Report, W. R. Coe School of American Studies, W. R. Coe Estate, and Charles Chacey Kuehn Estate Funds

A quarterly report on the status of the W. R. Coe and Charles Chacey Kuehn Estate funds for the quarter ended September 30, 1991, provided by John A. Vann, Investment Adviser to the Investment Committee, was provided to the Investment Committee for information only.

Quarterly Report, University Endowments

The quarterly investment report on the status of University Endowment funds for the quarter ended June 30, 1991, provided by John A. Vann, Investment Adviser to the Investment Committee, was provided to the Investment Committee for information only.

December 12 Meeting

A review of the performance of the Investment Managers is scheduled in December. A meeting of the Investment Committee with

John A. Vann, Investment Adviser, has been scheduled for Thursday, December 12, 1991, at 7:00 P.M., in Room 217 Merica Hall. All Trustees are invited to attend.

ATHLETIC COMMITTEE

President Sharratt called on Chairman Bonner for a report from the Athletic Committee meeting held on October 25, 1991. Committee members Bonner, Brown, Harris, Kirk, Schutte, and Updike and ex-officio members Sharratt and Roark attended the committee meeting, along with other Trustees and University personnel.

Committee member W. Perry Dray was absent from the meeting.

Athletic Broadcast Rights

The University received a total of three responses for its request for bids/proposals for broadcast rights for football and basketball. Two of the proposals were for radio only. The remaining response was a proposal for combined radio and television by the same vendor and on the same basis as the present joint venture.

Formal presentations were made October 25 by the three qualified bidders: Paul E. Lowrey, Crecelius/Lundquist Communications Company, and Clear Channel Radio, Inc.

Trustee Bonner moved that Clear Channel Radio, Inc. of Casper's joint venture proposal to split profits 50/50 with the University of Wyoming on broadcast operations for both radio and TV be adopted and that broadcast rights for the 1992-93, 1993-94 and

1994-95 seasons be awarded to Clear Channel Radio, Inc. The motion was seconded by Trustee Harris and carried.

Endorsement of Knight Commission Recommendation

In March 1991 the Knight Foundation on Intercollegiate Athletics released its report, "Keeping Faith with the Student Athlete: A New Model for Intercollegiate Athletics," which was proposed to reform Intercollegiate Athletics through what the Commission calls the "one-plus-three model". It consists of the "one"---presidential control---directed towards "three"---academic integrity, financial integrity and accountability through certification.

It was moved by Trustee Bonner and seconded by Trustee Kinnaman that the University of Wyoming subscribe to the Knight Foundation Commission "one-plus-three" model for Intercollegiate Athletics--presidential control directed toward academic integrity, financial integrity, and independent certification. The motion carried.

A description of the work of the commission with a summary of its major findings contained in a 15-minute video tape that was prepared and distributed by the Knight Foundation was made available for viewing after the business session.

NCAA/WAC Representative

Noting Joe Geraud's retirement, Trustee Bonner asked whether a replacement had been named as the University's NCAA/WAC

representative. President Roark said that the person is appointed by the President, and advised that it is in process.

North End Zone Facility

A proposal for construction of a north end zone athletic center was circulated and reviewed informally by Trustees.

Trustee Bonner made the following motion:

"To authorize the Athletic Director to pursue private funding for the design and construction of new north end zone facilities in War Memorial Stadium to address the needs for improved team study, meetings, medical, locker room and equipment storage facilities, among other things incorporated in a consultant study known by the acronym NEZAC. Funding efforts must be coordinated through and approved by the Vice President for Institutional Advancement. Construction planning is to be done with the active involvement of the Campus Planning Committee and the University Architect's office."

The motion was seconded by Trustee Harris and it carried.

Following discussion, the following addendum was added to the motion by Trustee Bonner, seconded by Trustee Harris and carried:

"Authority to proceed with private fund raising does not mean that Trustees grant final program approval for the project as presented in the consultant's NEZAC study report as of this date."

President Roark noted that the Board's action may not be final action; that if the north end zone facility is completed, UW may need legislative authority to use appropriated funds for maintenance and operation.

COMMITTEE OF THE WHOLE

Proposed Changes to UniReg 643

The proposed changes to UniReg 643, "Regulations of the Wyoming Water Research Center," were approved on a motion by Trustee Schutte, seconded by Trustee Harris, and carried. UniReg 643 is attached as Enclosure 4, green.

Exchange Visitor Program

The United States Information Agency (USIA) has informed the University that in order to continue as a bona fide sponsor under the USIA Exchange Visitor Program, federal regulations require the University's Board of Trustees to designate a "Responsible Officer" for the Exchange Visitor Program and an "Alternate Responsible Officer." It was moved by Trustee Jorgensen, seconded by Trustee Harris and carried that the Trustees of the University of Wyoming adopt the following resolution:

"The Board of Trustees at the University of Wyoming hereby affirms and acknowledges that Dennis M. Dreher, Director of International Student Services, is authorized to sign the certification of agreement with the United States Information Agency on behalf of the University of Wyoming.

Furthermore, the above named individual is to be listed as the Responsible Officer for the University with matters concerning the Exchange Visitor Programs. In addition, Mr. Stewart P. Harris, Associate Director of Admissions, is authorized as the Alternative Responsible Officer."

Continuing Program Reviews

As part of the University's on-going reallocation process, all academic and non-academic units were scheduled to be reviewed over a five-year period, beginning in 1992-93.

Hereafter, unit reviews will coincide with the fiscal year starting July 1 and ending June 30. At the end of each fiscal period, Trustees will receive an overall status report on units reviewed in subsequent years, and preliminary findings for units being reviewed over more than one year.

In addition, a final report will be made at the completion of each unit review to detail findings and recommendations.

Various reviews and reports, many related to Trustee reallocation decisions, already are in process or will be undertaken in 1991-92. Provost Karnig proposed that the five-year cycle of academic and non-academic program and unit reviews be initiated in FY 1993-94. Trustee Hammons moved, Trustee Harris seconded, and it carried to change the timing of the reviews as outlined. A revised and complete schedule of reviews will be presented at the December 1991 meeting.

Status Report - Center for Teaching Excellence

A status report on the Center for Teaching Excellence was originally on the agenda as an information item for the Academic Issues Committee. Upon the committee's recommendation the item was moved to the Committee of the Whole.

At their June 29, 1991 meeting, Trustees approved a \$300,000 proposal to the Wyoming Education Trust Fund Advisory Council for funding through the 1991-1992 Innovative Education Grants Program. The proposal was for establishment of the Center for Teaching Excellence and grant funds had been awarded. Provost Karnig updated Trustees by sharing a letter he had written to the Center for Teaching Excellence Advisory Council members earlier in October. The letter summarized council activities, part of which read:

"In the University's application for Wyoming Trust Funds in support of the proposed Center for Teaching Excellence, five goals were outlined:

- (1) Provide tangible and responsive services as needed to improve teaching and learning both on and off-campus.
- (2) Assist colleges, departments, and individual faculty, and teaching assistants in established and new efforts to improve teaching and learning - including curriculum development.
- (3) Support the objectives of the new teacher education program by providing laboratories and appropriate pre-service and in-service learning experiences for teachers.
- (4) Exercise leadership in promoting research, evaluation, and reward structures which contribute to University and statewide goals for excellence in teaching.
- (5) Generate funding for improvement of teaching and learning.

As its title suggests, the Center for Teaching Excellence provides the University with a vehicle for instructional improvement. To that end, a director will be selected, teaching "resources" will be brought together in the Center facility, the Advisory Council will allocate \$15,000 in travel funds to support initiatives directed at improved instruction (including possible trips elsewhere by UW personnel and visits to campus by others), and the Advisory Council will play an invaluable role in identifying strategies to advance instructional quality."

ASUW President Travis Gentry expressed concern that the University intended to purchase the Kappa Delta house and use it as the location for the Center for Teaching Excellence. He distributed a letter written to President Roark and signed by representatives of the Associated Students of the University of Wyoming, Panhellenic Council, Interfraternity Council, and Freshman Council outlining some of those concerns. Trustee Gentry said students would like reconsideration of the decision to locate the Center for Teaching Excellence in the Kappa Delta house.

Associate Provost Judy Powell stated that the proposal for grant funds was written without a facility in mind. In the process of trying to find a suitable location, a number of options, including the Kappa Delta House, were considered.

Vice President Dan Baccari said that purchase of the house had been delayed because of extensive plumbing problems on all four floors caused by freezing of pipes. His plan is to assess the damage and obtain appraisals of the property.

President Roark reaffirmed his personal commitment to both the Center for Teaching Excellence and the fraternity/sorority system as stated in his letter to ASUW President Travis Gentry on October 10, 1991.

It was moved by Trustee Brown, seconded by Trustee Sharratt and carried that the following resolution be approved:

WHEREAS, Trustees of the University of Wyoming believe establishment of the Center for Teaching Excellence will greatly

enhance undergraduate instruction and will be of significant benefit to all students; and

WHEREAS, University of Wyoming students, the administration, and Trustees wish to maintain the integrity of Fraternity-Sorority Row as a student residence area, to the extent existing resources and circumstances permit; and

WHEREAS, although the Center for Teaching Excellence may be located in a vacated sorority house which may be purchase by the University, UW President Terry P. Roark has given written assurance to students that a facility on Fraternity-Sorority row will be identified and made available as a home for a new sorority or fraternity when a chapter has been colonized and has matured to the point that a house would be needed and that options for such chapter house will include the vacated facility being used for the Center for Teaching Excellence;

NOW, THEREFORE, BE IT RESOLVED:

That the Trustees of the University reaffirm their dual commitment to strengthening undergraduate teaching and to maintaining the integrity of Fraternity-Sorority Row, to the greatest extent possible, by endorsing the October 10, 1991, letter from President Terry P. Roark to ASUW and making a copy of same a part of the official minutes of the Trustees.

A copy of the October 10, 1991 letter from President Terry P. Roark to ASUW is attached as Enclosure 5, gray.

Trustee Updike moved that UW proceed with the purchase of the Kappa Delta house subject to the appraisal process and Vice

President Baccari's recommendation. The motion was seconded by Trustee Saunders and it carried. Vice President Baccari will bring his recommendation back to Trustees for final approval.

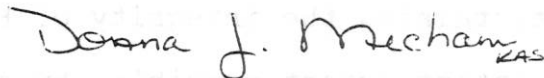
NEW BUSINESS

Larry Bean, President of the University of Wyoming Foundation Board, was introduced at the meeting. Mr. Bean expressed his appreciation at being invited to Trustee meetings and his hope that learning how the Trustees function would help the Foundation Board function better.

ADJOURNMENT AND DATE OF NEXT MEETING

There being no more business to come before the Trustees, the meeting adjourned at 11:15 a.m. The next meeting of the Trustees of the University of Wyoming is scheduled for December 12-13, 1991 in the Board Room of Old Main.

Respectfully submitted,



Donna J. Mecham
Deputy Secretary

**CRITERIA FOR FACULTY CHAIRS FUNDED
FROM THE WYOMING EDUCATION TRUST FUND**

Among the goals of the University, as set forth in Agenda 2000, is establishment and funding by the year 2000 of at least ten endowed research or creative arts professorships at an average endowment of \$2.5 million each. To assist the University in achieving Agenda 2000, the 51st Legislature of the State of Wyoming enacted Senate Bill 114 which established the Wyoming Education Trust Fund. The Trust Funds dedicated to the University of Wyoming are to be used for two purposes: (1) Funding faculty chairs within the several colleges pursuant to priority established by the Board of Trustees and (2) Improvement to and innovation in teacher education or other programs.

The following criteria have been designed to fulfill the intent of the legislation by providing the various colleges and the library equal access to these funds. These criteria are based on three assumptions: (1) Existing faculty positions in the University must be used for the endowment of permanent chairs in the various colleges; (2) The various colleges should be expected to raise match-funds from non-legislative funds as a basis for the allocation of Trust Fund dollars; and (3) Since the various colleges do not have equal access to private sources of funds, there should be no set minimum for sharing in the allocation of Trust Funds. Based upon these assumptions, the criteria and procedures as set forth here should be used to guide decisions concerning the allocation of funds. These criteria and procedures shall be reviewed periodically to ensure that they fulfill the intended purpose.

Criteria:

1. The amount of funds requested from the Trust Fund for establishing a faculty chair must be matched 50/50 with non-legislative funds, but there is no minimum required for the match. In no case will more than \$50,000 be dedicated from the fund to any one chair. The match can be acquired from either interest from an endowed fund or expendable gifts.
2. In general, funds generated shall be used for purposes of hiring new faculty members into the University Community.
3. Chairs will be selected to advance the quality of the University's undergraduate, graduate, professional, research and service programs. All chairholders will assume teaching responsibilities, including significant interaction with undergraduate students.
4. Normally, holders of chairs will have five-year terms, with reviews and possible reappointments following completion of the terms.

Criteria for WETF Faculty Chairs

Page 2

5. Chair matching funds may be derived from two revenue sources: funds from expendable gifts or funds from endowed gifts to the University. In the case of chairs funded by expendable gifts, the chair shall be established for a fixed term based on the number of years committed by the gift. Faculty chairs established through endowed funds shall be established in accord with the conditions set forth in the endowment agreement.
6. Three criteria shall be used for the selection of individuals to faculty chairs: (1) A person nationally recognized in his/her field; (2) The selection of the individual would help to fulfill a University priority identified in Agenda 2000; and (3) The individual shall have demonstrated the ability to develop strong collegial relationships with colleagues and students.
7. Chairs may be established in colleges, the University libraries, the American Heritage Center, Art Museum, or other units. The goal is to have at least one chair funded in each College of the University. Therefore, the permanent commitments against the fund shall not exhaust the revenue available until such time that at least one chair is funded in each college. This provision shall be in effect for a five year period of time commencing with the funding of the first chair. Thereafter, the remaining revenues will be available to be committed to chairs in all colleges.
8. For at least the first five years of the program, colleges may match Trust funds with a minimum of \$5000 and a maximum of \$10,000 of non-legislative donations to create University or named "Professorships." During the period, a maximum of \$150,000 of Trust Funds and a maximum of 20 University or named Professorships may be allocated. Professorships normally will be held for three-year terms.
9. The internal University process for approving both the pursuit of funding for Chairs and Professorships, as well as the final allocation of Trust Funds, will include:
 - a) Recommendation by a Deans' Subcommittee to the Deans' Council;
 - b) Recommendation by the Deans' Council to the Provost;
 - c) Recommendation by the Provost to the President;
 - d) Feasibility study of each proposed chair and budget by the Development Office; and
 - e) Recommendation by the President to the Board of Trustees.

ACADEMIC CALENDAR

1992

1993

ENCLOSURE 2

AUGUST

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30	31					

SEPTEMBER

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OCTOBER

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NOVEMBER

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DECEMBER

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FALL SEMESTER 1992

- New Faculty Reporting Date Aug. 24
- New Faculty Orientation Aug. 25
- Returning Faculty Reporting Date Aug. 26
- Advising/Registration Aug. 31
- Classes Begin Sept. 1
- Labor Day Sept. 7
- Homecoming Oct. 10
- Midsemester Oct. 16
- Advising Week Nov. 2 - 6
- Classes Held
- Thanksgiving Break Nov. 25 - 29
- Study Day Dec. 12
- Finals Week Dec. 14 - 19

TOTAL DAYS: 70 (Blocked classes
1st half: 33
2nd half: 37)

TOTAL DAYS FOR YEAR--141

M=13;Tu=15;W=14;Th=14;F=14

JANUARY

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FEBRUARY

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MARCH

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SPRING SEMESTER 1993

- Advising/Registration Jan. 8
- Classes Begin Jan. 11
- MLK/Equality Day Jan. 18
- Midsemester Mar. 5
- Spring Break Mar. 8 - 12
- Advising Week Mar. 29-Apr. 2
- Classes Held
- Easter Break Apr. 9 - 12
- Study Day April 30
- Finals Week May 1/3 - 7
- Commencement May 8

TOTAL DAYS: 71 (Blocked classes
1st half: 39
2nd half: 32)

M=13;Tu=15;W=15;Th=15;F=13

ACADEMIC CALENDAR

1993

AUGUST

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SEPTEMBER

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OCTOBER

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NOVEMBER

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DECEMBER

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19	20	21	22	23	24	25
26	27	28	29	30	31	

FALL SEMESTER 1993

New Faculty Reporting Date Aug. 23
 New Faculty Orientation Aug. 24
 Returning Faculty Reporting Date Aug. 25
 Advising/Registration Aug. 30
 Classes Begin August 31
 Labor Day September 6
 Homecoming October 16
 Midsemester October 15
 Advising Week November 1 - 5
 Classes Held
 Thanksgiving Break November 24 - 28
 Study Day December 11
 Finals Week December 13 - 18

TOTAL DAYS; 70 (Blocked classes
 1st half: 33
 2nd half: 37)

M=13; Tu=15; W=14; Th=14; F=14

1994

JANUARY

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FEBRUARY

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27	28					

MARCH

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APRIL

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MAY

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29	30	31				

SPRING SEMESTER 1994

Advising/Registration Jan. 7
 Classes Begin January 10
 MLK/Equality Day January 17
 Midsemester March 4
 Spring Break March 7 - 11
 Advising Week March 28-April 1
 Classes Held
 Easter Break April 1 - 4
 Study Day April 29
 Finals Week Apr. 30, May 2-6
 Commencement May 7

TOTAL DAYS; 71 (Blocked classes
 1st half: 39
 2nd half: 32)

M=13; Tu=15; W=15; Th=15; F=13

TOTAL DAYS FOR YEAR--141

PROPOSAL FOR A MAJOR IN WOMEN'S STUDIES

University of Wyoming, Laramie

May 1, 1991
(revised June 14, 1991)
(revised September 26, 1991)

Proposed by the

Committee on Women's Studies,

Committee Members:

- Janet Clark
- Gladys Crane
- Mary Jane Edwards
- Lynn Grasamkee (student)
- Duncan Harris (ex-officio)
- Janice Harris
- Brenda Ilg (student)
- Judith Jacobsen
- Katherine Jensen
- Garth Massey
- Susan McKay
- Madonne Miner
- Jean Schaefer
- Lisa Shipley
- Karen Stanford
- Patricia Taylor, Chair

PROPOSAL FOR A MAJOR IN WOMEN'S STUDIES
MAY 1, 1991

I. DESCRIPTION OF THE ACADEMIC PROGRAM IN WOMEN'S STUDIES

A. The committee on Women's Studies is proposing an academic major in Women's Studies that would lead to the Bachelor of Arts Degree. The Women's Studies major will be offered through the Women's Studies Program, in the College of Arts and Sciences.

B. The purpose of the major in Women's Studies is to provide students with a liberal arts education which focuses on the meaning of gender and the ways in which gender affects our lives. The major in Women's Studies, like the present minor, is interdisciplinary in faculty, intellectual perspective, and academic coursework. Courses in the major explore the contributions of men and women. Other courses analyze the evolution of roles, psyches, history, and the language of men and women. Still others focus on politics, health, and sexuality as these issues affect and are affected by the experience of gender.

C. Program requirements have been developed after extensive analysis of our strengths in teaching and research, and after considering the fundamental purpose of intellectual inquiry in Women's Studies. We have designed a major which includes both courses specific to Women's Studies (such as Intro to Women's Studies) and courses which have emerged from the intellectual traditions of other disciplines (such as Gender and Society). Additionally, we individually and collectively designed courses which expand the knowledge base and perspective of our Ph.D. disciplines. We require our students to receive training in several of these areas. That requirement is reflected in the areas of distribution for the major.

At the Women's Studies Committee meeting of March 8, 1991, we approved the following program requirements.

Program of Study for the B.A. in Women's Studies

Required Courses: WMST 1080 Intro to Women's Studies (3)
WMST 3500 Gender and Society (3)
WMST 3710 Gender and Humanities (3)
WMST 4000* Internship (3)
WMST 4700* Feminist Theory (3)
WMST 4980* Senior Thesis (3)
WMST 4990* Senior Thesis (3)

Additional Areas: Women and Cultural Diversity (3)
(e.g. WMST 4890 - Women and 3rd World
Development, ANTH 4020 - Anth of Women)

Women in Literature and the Arts (3)
(e.g. WMST 4780 - History of Women
Artists, ENG 2250 - Women in Literature)

Women and Contemporary Issues (3)
(e.g. WMST 4550 - Gender & the Law,
WMST 4300 - Politics of Sexuality) (3)

Social, Historical & Behavioral Analyses of Women (3)
(e.g. WMST 4950 - Women, War & Health,
HIST 4840 - Social History of American Women)

Total hours required for the Major: 36

*Courses still to be submitted to the University Course Committee

D. Current courses in Women's Studies which have been approved for university instruction as of May 1, 1991, are listed in Appendix A. Fourteen courses are presently being offered in Women's Studies, with twelve of the fourteen courses being cross listed with allied disciplines. Additionally, the Departments of Anthropology, English and History offer courses which will count in one or more of the distribution areas (such as HIST 4840, ENG 2250, 2260, and ANTH 4020).

Women's Studies has long benefitted from the contributions of several departments in the College of Arts and Sciences, especially English and Art, both of which have staffed required courses in the proposed major, and provided leadership for the program. Additionally, Political Science and Anthropology have supported the program by providing new courses, and one past director. History has offered two important courses in Women's Studies, and will attempt to offer one of them on an annual basis. Sociology is perhaps most closely allied with the Women's Studies Program: The first and longest director came from the Sociology department, and the current director holds a joint appointment with Sociology; several graduate students in the program on Teaching Assistantships have come from Sociology; and a large number of Women's Studies courses are cross listed with Sociology. Finally, American Studies has been able to provide a Teaching Assistant every other year to assist the Women's Studies program with course work and program development. It is likely that ties will remain strong with the programs listed above.

E. New courses which are currently planned as well as courses which must be added to the curriculum to complete the required courses in the major are listed in Appendix B. Three of the required courses are of the independent study variety, and do not require released time for any instructor (WMST 4000 - Internship, WMST 4980/4990 - Senior Thesis). One additional course which will be required for majors is WMST 4700 - Feminist Theory. We will be able to provide coverage for this course with the release of Professor Katherine Jensen from the position of Associate Dean and her return to full-time teaching, half in Women's Studies and half in Sociology.

Descriptions of the required courses to be added to the major are provided in Appendix B. The three additional course listed (WMST 2500, 3300, and 4830) are courses presently under discussion in other departments, and will be added as faculty become available to teach these courses, in departments which have research and teaching interests complementary to Women's Studies. WMST 4830 - Women in Art and Literature - has been proposed to the Academic Planning Committee, and will probably be offered during the next year, given a recent hire in the Art Department.

II. RESOURCES

A. Faculty.

1. Names and level of involvement of teaching faculty in Women's Studies (1 = highest level of involvement; 2 = considerable involvement; 3 = moderate involvement).

<u>NAME</u>	<u>DEPARTMENT</u>	<u>DEGREE</u>	<u>HIGHEST INVOLVEMENT</u>
Susan Aronstein	English	Ph.D.	3
Janet Clark	Political Sci.	Ph.D.	1
Gladys Crane	Theatre	Ph.D.	1

Colleen Denny	Art	Ph.D.	3
Mary Jane Edwards	Art	Ph.D.	2
Janice Harris	English	Ph.D.	1
Jeanne Holland	English	Ph.D.	2
Judith Jacobsen	Geography	Ph.D./J.D.	2
Katherine Jensen	Soc/WMST	Ph.D.	1
Garth Massey	Sociology	Ph.D.	3
Caroline McCracken-Flesher	English	Ph.D.	3
Susan McKay	Nursing	Ph.D.	1
Madonne Miner	English	Ph.D.	1
Sheila Nyhus	Sociology	M.A.	3
Jean Owens Schaefer	Art	Ph.D.	1
Ronald Schultz	History	Ph.D.	2
Audrey Shalinsky	Anthropology	Ph.D.	2
Karen Stanford	Political Sci.	Ph.D.	2
Patricia Taylor	WMST	Ph.D.	1

2. No additional faculty are expected as necessary for the foreseeable future. The faculty listed above have departmental support to teach courses in Women's Studies. Those persons who are listed with a 1 or 2 regularly teach Women's Studies courses, while those persons listed with a 3 teach only intermittently, and/or do not serve any administrative function on Women's Studies.

3. We present a history of the growth in student credit hours, since meaningful data on FTE's are not available. And, as faculty come in and out of the program, the meaning of FTE's is unclear.

Student credit hours in Women's Studies have grown consistently since the first courses were offered in the Spring of 1978. The most complete records on student credit hours come from the Office of the Dean, College of Arts and Sciences. In 1983/84, student credit hours were at 45; in 1985/86, student credit hours were at 135; in 1987/88, they were at 153; and in 1990/91, student credit hours are at 495. Student credit hours for the Fall, 1991, are 417 (credit hours are based on number of students who enroll under the WMST rubric, or who are taught through a Women's Studies instructional line, times three.) These last increases are due to the addition of the full-time Director of Women's Studies, and the lifting of traditional enrollment limits in two courses (WMST 1080, sec. 1; and WMST 3500). In the case of WMST 1080, the cap on enrollments was increased from 20 to 40; the class filled. For WMST 3500, the enrollment limit was increased from 40 to 70; the class filled. Indeed, for the Fall, 1991, all five courses reached classroom size limits. And, an instructional class offered in late August to teach new faculty and Community College faculty how to teach Women's Studies (Women's Studies 5900 - Practicum in College Teaching - "Teaching Introduction to Women's Studies") drew 20 students as future instructors. This suggests an awareness by Community College faculty of needs at their campuses.

4. The long range goal of Women's Studies has been a slow and steady growth in student enrollments, matched by a commitment of resources from the University. It appears that this policy has proved successful when examining student enrollments in Women's Studies courses. The enrollments keep increasing, as faculty and courses are made available to students. Based on the student credit hours and 1.5 faculty lines, Women's Studies FTE's are at or will reach approximately 25.

As the University is not expected to receive additional faculty lines, even given the growth in Women's Studies course enrollments, new faculty lines in Women's Studies are unlikely. However, we do have a great need to cover areas such as Minority Women (in both the social science and humanities), and Science and Gender. Should additional faculty resources be allocated to Women's Studies, we would choose to fill in these areas. However, new faculty resources will most likely be realized through appointments to allied disciplines, as other departments experience turnover. We hope these appointments will include an acknowledgement of interdisciplinary needs such as Women's Studies.

B. Library

1. Women's Studies has been fortunate to have allied disciplines at this University, as well as past leadership, which have monitored and assisted the library to remain current in Women's Studies publications.

Moreover, personnel at the library are supportive to Women's Studies, and while the Women's Studies library budget is very small (only \$1,800 per year), the librarians work hard to coordinate the Women's Studies requests with other departments such as History and English. Recent acquisitions, for example, include the writings of Mary Wollstonecraft, purchased by the English Department. Additionally, a recent request to purchase Western Women's diaries has been supported by the Department of History.

2. Most important for Women's Studies is the addition of new periodicals to our library holdings. Since Women's Studies is a new field, and since it is growing rapidly, we need greater journal coverage than our budget of \$700 allows. This is not an insurmountable problem for faculty, since interlibrary lending is possible. However, two journals which have become important resources for students and faculty are Gender and Hypatia. Neither journal is available at this library, and since the lead time which students give themselves for research is not long, interlibrary loans are not always practical.

C. Physical Facilities and Equipment

1. Classroom space has been made available to Women's Studies as requested.

Updated computer facilities are necessary for the program to efficiently produce its materials for teaching, administrative communications, and research. Two additional 386SX micro-computers, have been purchased by Women's Studies to facilitate the office work, the publication of a Women's Studies Newsletter, and to provide support for research.

2. Women's Studies has an office for secretarial support, and three offices for instructional faculty and staff. Highly desirable is meeting space identified as Women's Studies. As the number of students grows, and as our major grows, we need such space to promote student/faculty interaction. At this time the Department of Sociology assists Women's Studies with meeting space.

No additional faculty offices are needed over the next five years unless new faculty are added.

D. Other Support

1. Women's Studies has been working with Audio Visual Services to supplement the University's video holdings, and new purchases have already been used in the classroom and in service activities. Additionally, Women's Studies receives considerable support and administrative assistance from the Offices of the Dean of the College, Development of Teaching, and Academic Affairs.

In the community, Women's Studies faculty have working relationships with school administrators and support agencies. These relationships will provide assistance in the establishment of our internships.

2. Additional support staff has recently been added to Women's Studies and includes one part-time instructor, and one half-time secretary. The part time instructor has been added through the Dean's funding for Fall 1991, and the half-time secretary began on August 1, 1991.

III. NEED AND DEMAND

A. The Women's Studies Committee undertook an examination of the B.A. in Women's Studies nationwide, as well as with our comparator universities. According to information from the National Women's Studies Association, 219 colleges and universities offered a B.A./B.S. in Women's Studies in 1990.

Of the 14 other NCHEMS Universities, 8 offered a B.A. in Women's Studies, and of the 13 other Western Universities, 8 offered a B.A. The universities and the undergraduate degree offered are as follows:

NCHEMS UNIVERSITIES

University of Arkansas (minor)
University of Connecticut (BA) 30 hours required
University of Delaware (BS) 39 hours required
University of Kentucky (BA) 42 hours required
University of Maine (BA)
University of Missouri (BA) 32 hours required
University of Nebraska (BA) 36 hours required
University of New Hampshire (minor)
Oregon State University (minor)
University of Rhode Island (BA) 30 hours required
University of Tennessee (BA) 30 hours required
University of Vermont (minor)
University of West Virginia (minor)
Washington State University (minor)

14 WESTERN UNIVERSITIES

Arizona State University (BA/BS) 30 hours required
University of Arizona (BA) 36 hours required
University of Colorado (BA) 33 hours required
Colorado State University (minor)
University of Nebraska (BA) 36 hours required
New Mexico State University (?)
University of New Mexico (BS)
Oregon State University (certification)
University of Oregon (minor)
University of Utah (BA in Social Sci.) 50 hours required
Utah State University (BA)
Washington State University (minor)
University of Washington (BA in General Studies) 30 hours

B. Employment opportunities are good for students with strong liberal arts backgrounds. Traditional fields such as counseling, teaching, government, clinical psychology, group work, health care, and library science are examples of areas in which well-prepared students, primarily women, with a Women's Studies background have found employment. Many are working in centers organized to provide women with special guidance and counseling in careers, education, personal growth, and health problems; these are supported by community groups, schools, and private and government agencies. Other students are working as Women's Studies teachers and administrators. Students with training in both Women's Studies and business have been hired as affirmative action officers, financial and insurance consultants to women, and personnel and management consultants. Similar kinds of jobs are available in public administration and higher education.

Many of these jobs have opened up because of recent laws requiring equal treatment of women, others because of the new options available to women and the large numbers of older women returning to school and the labor force. Additionally, the expansion of ideas in the coursework for Women's Studies helps undergraduate women to deal with their own life aspirations. Therefore, undergraduate women especially are assisted in the recognition that they can do professional and graduate level work, expanding their employment opportunities even further.

C. Enrollments are expected to increase over the next five years even without the addition of new faculty. We expect that enrollments will increase to approximately 800 student credit hours for the academic year, and that the FTE's will remain around 25.

The number of majors is hard to gauge since there is no one department from which we draw students, nor is there any one department which is allied closely enough to use as a guide. However, in the last month, without any advertising of the possible major, two students have asked to take independent readings to begin work on the major in Women's Studies. A rough estimate is that Women's Studies will have 4 - 8 majors for each of the first two to three years, and will grow to approximately 10 - 15 majors per year.

(The additional material requested in Table 1 of the Provost's guide does not appear to be applicable.)

IV. ADDITIONAL INFORMATION

Information required is available above.

V. FINANCING

A. Funding for Women's Studies will continue to come from state sources. While Women's Studies personnel participated in the Phonathon, and are likely to pursue outside research funding, no other sources of funding are contemplated which would produce sufficient resources for any substantial program enhancement. However, some limited funds should also become available from summer school profits and research grants overhead.

B. See Table 2.

Table 1

STUDENTS IN DEGREE PROGRAMS

Academic Unit: College of Arts and Sciences

New Major - Women's Studies

<u>Degree</u>	<u>Program Title</u>	<u>Majors/Degrees in Last Three Years</u>		
		19__	19__	19__
		/	/	/
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Projected Enrollments in proposed Women's Studies new degree program:

<u>19 91</u>	<u>1992</u>	<u>1993</u>	<u>19 94</u>	<u>19 95</u>
400	500	600	700	800

Projected number of students in the Program after 5 years: 20 majors.

Table 2

BUDGET PROJECTIONS

Expenditure Items	Total Budget Commitment to Unit if Proposed Program is <u>Not</u> Approved	Estimated Total Additional Cost Per Year from Operation of the Proposed Program.				
		19 <u>91</u>	19 <u>92</u>	19 <u>93</u>	19 <u>94</u>	19 <u>95</u>
Faculty *	\$70,000 1.5 FTEs					
Other Personnel *	\$ 6,700 1.25 instructor \$ 8,000 .5 secretary					
Construction or Renovation						
Equipment		\$2,000		\$2,000		
Library Resources	\$2,500	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Scholarships						
Graduate Assistantships *	2 GAs \$13,400		\$7,000	\$7,000	\$7,000	\$7,000
Materials and Supplies	\$4,000		\$ 500	\$ 500	\$ 500	\$ 700
Travel	\$1,000		\$ 500	\$ 500	\$ 500	\$ 500
Other Items						
TOTAL	\$105,600	\$2,200	\$8,200	\$10,200	\$ 8,200	\$ 8,400
GRAND TOTAL						

* Please note number of FTE.

APPENDIX A
COURSES IN WOMEN'S STUDIES AND THEIR STATUS
MAY 1, 1991

1080	Introduction to Women's Studies USP - Humanities Cross-listed with English	Approved Approved
2060	Special Topics in Women's Studies	Approved
2400	Women and Politics USP - Soc and Behavior Cross-listed with Political Science	Approved Approved
3500	Gender and Society USP - Soc and Behavioral Cross-listed with Anthropology and Political Science	Approved Approved
3710	Gender and Humanities USP - Humanities Cross-listed with Art, English and History	Approved Approved
4300	The Politics of Sexuality USP - Humanities	Approved Approved
4500	Special Topics Cross-listed with Sociology	Approved
4550	Gender and the Law USP - Soc and Behavioral USP -W3 Cross-listed with Sociology	Approved Approved Approved
4780	History of Women Artists USP - Humanities Cross-listed with Art	Approved Approved
4800	Research Seminar in Women's Studies USP - W3 Cross-listed with English and Sociology	Approved Approved
4830	Women in Art and Literature USP - Humanities Cross-listed with Art and English	Submitted Submitted
4890	Women and Third World Development USP - Soc and Behavioral USP - Global Studies Cross-listed with Sociology	Approved Approved Approved
4950	Women, War and Health USP - Global Studies Cross-listed with Nursing	Approved Approved
4960	Women's Bodies/Women's Minds USP - Soc and Behavioral Cross-listed with Nursing	Approved Approved
4970	Independent Studies	Approved
5500	Readings in Women's Studies USP - Humanities	Approved Submitted

**APPENDIX B
COURSES IN WOMEN'S STUDIES STILL TO BE SUBMITTED
FOR COURSE APPROVAL
MAY 1, 1991**

<u>COURSE</u>		<u>CREDIT HOURS</u>
2500	Minority Women	3
3300	Gender and Violence	3
*4000	Internship	3

This course is designed to give the student practical experience in an area of Women's Studies of direct concern in women's lives. Interns will be placed in work locations such as Ivinson Memorial Hospital, the SAFE House, the Women's Center, the Senior Center, the "Journal of Women and Politics," etc. Internships will require a commitment of approximately ten (10) hours per week for the semester, for three (3) hours of credit, and will run in conjunction with a Women's Studies substantive course. Approval of the work site and requirements will be determined by the supervising professor (see Appendices C and D).

*4700	Feminist Theory	3
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This is a capstone course in Women's Studies which traces the history of ideas on gender, feminism, and perspective in modern scholarly work. We will read works by authors such as Chodorow, Gilligan, Beauvior, Woolf, Kristeva, and Rich, among others.

*4980/4990	Senior Thesis	3
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This course is for the fourth year students in Women's Studies to produce a major research paper. Students who write a senior thesis are expected to integrate ideas from several disciplines represented in Women's Studies. The senior thesis will be supervised by a faculty member in Women's Studies, and will also be assigned a faculty reader from a second discipline.

*Required course for major.

Appendix C
UNIVERSITY OF WYOMING - WOMEN'S STUDIES INTERNSHIP
Application Form for Field Site

Name of Agency/Business: _____

Address: _____

Name of Supervisor: _____ Phone: _____

Services Offered: _____

Description of clientele and work environment: _____

Would the supervisor receive partial release from other duties in order to fulfill field instruction requirements? _____

What space would be allocated for the use of the Internship student(s): _____

Is reimbursement provided to Interns for on-the-job expenses (e.g., transportation)? _____

Work experiences provided to Interns will be with which of the following?

Individuals: _____

Groups: _____

Community Work: _____

Research: _____

Policy: _____

Upon what projects will the Interns be expected to work and/or complete?

1. _____

2. _____

3. _____

How many hours per week will you need the Intern? _____

Of that number, how many hours will you be available to supervise? _____

Has your agency hosted Interns before? _____

Would you prefer a student Intern in the fall _____ or spring _____ semester?

Are there special qualifications needed for student Interns in your agency (e.g., driver's license, own car, Spanish language, etc.)? _____

Signed: _____ Date: _____

Position: _____

Appendix D
UNIVERSITY OF WYOMING - WOMEN'S STUDIES INTERNSHIP
Student Application Form

Name: _____ Phone: _____

Address: _____

Education: _____ Major: _____

Additional skills and/or qualifications: _____

Coursework taken in WMST:

_____	_____
_____	_____
_____	_____
_____	_____

Previous work experience: _____

Previous volunteer experience: _____

In what type of Internship experience are you interested (i.e., research, SAFE house, Wyoming Center for Women, etc.)?

How many hours per week are you available for your Internship? (A minimum of 10 hours per week or _____ hours per semester are required for _____ hours of credit.)

Signed: _____ Date: _____

* * * * For Office Use Only * * * *

Position assigned: _____ Date assigned: _____
Interview Notes: _____

Draft for consideration of Trustees - 10/25-26/91

THE UNIVERSITY OF WYOMING
Laramie, Wyoming

UNIREG 643

UNIVERSITY REGULATION 643

Initiating Authority: Vice President for Research

Subject: Regulations of the Wyoming Water **Resources** CenterReferences: (a) Regulations of the Trustees, Chapter IV,
(b) Adopted by the Trustees,

1. Purpose. To establish the regulations of the Wyoming Water **Resources** Center, as outlined in the Wyoming Water **Resources** Center Charter.
2. General Information. Enclosure sets forth the basic organization and processes through and by which the Wyoming Water **Resources** Center may function in the exercise of its authority and responsibility as prescribed by the Regulations of the Trustees.
3. Directive. In accordance with reference (a), Regulations of the Wyoming Water **Resources** Center, shall be effective upon approval by the President of the University.

Approved:

Terry P. Roark
President

REGULATIONS OF THE WYOMING WATER **RESOURCES** CENTER

PART I. PURPOSE OF THE CENTER

The Wyoming Water **Resources** Center (WWRC), created and funded by the 1982 Wyoming Legislature, shall be the administrative unit designated to participate in the Water Resources Research Act of 1964 and shall be the Center of multidisciplinary water research at the University of Wyoming, for and in behalf of the State of Wyoming. This designation shall meet the requirements of paragraph 104(a) of Public Law 98-242 and Part 401.6, Title 30, Chapter IV of the Code of Federal Regulations.

The Wyoming Water **Resources** Center shall have the following elements: (1) service, (2) extension, (3) research, and (4) instruction (education).

PART II. ORGANIZATION OF THE CENTER

The Wyoming Water **Resources** Center is a unit of the University of Wyoming, and shall function according to the applicable regulations of the University.

Section 1. THE DIRECTOR--APPOINTMENT OF, DUTIES AND RESPONSIBILITIES

Overall responsibility for management and administration of the Center shall be vested in a Director of the Center.

Appointment. The Director of the Center shall be appointed by the Vice President for Research, with the advice of a Selection Committee. The appointment shall be subject to approval by the President of the University and the Board of Trustees.

Term. The Director shall be appointed for a term not to exceed four years. Reappointment of the Director is permitted.

Duties and Responsibilities. The duties of the Director shall include, but not be limited to:

1. planning for the activities of the Center
2. receive and account for all funds paid under the provisions of the Water Resources Research Act of 1964 and to make annual reports to the granting agency on work accomplished
3. preparation of periodic budgets

4. appointment of other officers and employees of the Center, as described in Section 2.

The Director of the Center shall report to the Vice President for Research of the University of Wyoming.

Section 2. OTHER OFFICES

The Director of the Center shall create such offices, and shall appoint and/or employ such personnel to fill these offices, as may be required for the orderly conduct of the Center's business. Appointment of such individuals may or may not include compensation, and such appointments may be filled by personnel from either within or without the University community.

Appropriate job descriptions and job titles to describe such offices shall be developed by the Director and his staff, and shall conform to applicable University regulations. Employment of personnel shall follow all guidelines, regulations, and requirements as currently exist or may be established by the University of Wyoming.

Section 3. RESEARCH REVIEW AND PRIORITIES COMMITTEE

A Research Review and Priorities Committee (RRPC) shall be appointed to advise the Director on matters of policy. The Research Review and Priorities Committee shall consist of **eighteen (18)** members.

Composition of the Research Review and Priorities Committee shall be as follows:

- (a) Three members **of the University faculty** to be appointed by the President of the University of Wyoming, to include the Vice President for Research
- (b) Three members **representing state government** to be appointed by the Governor of the State of Wyoming, to include the State Planning Coordinator
- (c) The State Climatologist, shall be appointed as the seventh regular member
- (d) The President of the University of Wyoming and the Governor of the State of Wyoming shall serve as ex officio voting members
- (e) The Director, who shall be an ex officio member, shall serve as the Committee Executive Secretary

- (f) The President of the Wyoming State Senate and the Speaker of the Wyoming State House of Representatives shall recommend to the Governor one member of each entity for appointment.
- (g) **Six members representing the general public to be appointed by the Governor to include one member from each of the four state water districts and two members-at-large**

Term. Terms of appointment shall be for a four-year period. One person from each of (a), (b), (f), and (g) above will rotate off the committee at two-year intervals.

Responsibilities.

1. The Committee shall use all available sources of information **including the University faculty and state agencies** to profile the immediate, short-term, and long-term water issues of the State of Wyoming.
2. The information collected will be used by the Committee to:
 - (a) Identify problems
 - (b) Classify and prioritize research needs and develop requests for proposals. Under the guidance of the RRPC committee, the Director of the Water Center will:
 - (1) Implement the selection of research projects that have a high likelihood of solving ranked problems by establishing peer review of the responding proposals, thereby increasing the scientific quality and utility of the selected projects.
 - (2) Identify problems which require immediate action and initiate development of proposals and their review in order to provide an excellent information product in a timely manner.
 - (3) Recommend the funding level of the selected projects and endeavor to ensure the appropriate balance of basic research, applied research, and service activity.
 - (4) Establish accountability and evaluation of the funded projects on a continuing basis. The Director shall be responsible for disclosing the disbursement of Center funds and for reporting consequent achievements.

Section 4. OTHER COMMITTEES

With the advice and concurrence of the Research Review and Priorities Committee, the Director may form other committees to provide advice on matters related to technical direction of the research and development programs of the Center.

Appointment. Appointive members of such other committees shall be appointed by the Director, with the concurrence of the Vice President for Research.

Term. Appointive members of such other committees shall serve for a two-year term, and appointments shall be effective July 1. The terms of appointive members of such other committees shall be staggered, such that approximately one-half of the members shall be appointed in even years, and one-half of the members shall be appointed in odd years. Reappointment is permitted.

Duties and Responsibilities. The duties and responsibilities of such other committees shall be defined by the Director, with the advice and concurrence of the Research Review and Priorities Committee.

PART III. CENTER'S FUNDING

Funds for operation of the Center shall be obtained from the State, from federal agencies, and from industrial and private participants.

PART IV. AMENDMENTS TO THE REGULATIONS

These regulations may be amended by a two-thirds majority of the Research Review and Priorities Committee and with the approval of the President of the University and the Governor of the State of Wyoming.