

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

September 6, 1991

**For the confidential information
of the Board of Trustee**

THE UNIVERSITY OF WYOMING

Minutes of the Trustees

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THE UNIVERSITY OF WYOMING

Minutes of the Trustees
September 6, 1991

A regular meeting of the Board of Trustees of the University of Wyoming was held on September 6, 1991 in the Old Main Board Room. President Bryan Sharratt called the meeting to order at 3:20 p.m. Trustees held committee meetings earlier in the day, as well as an executive session to discuss personnel and litigation matters.

ROLL CALL

The following Trustees
attended the meeting:

Bryan E. Sharratt, John D. (Dave) Bonner, F. Richard Brown, W. Perry Dray, Deborah Hammons, Harry L. Harris, Peter M. Jorgensen, Daniel Kinnaman, Jeri Kirk, Walter G. (Jerry) Saunders, Mike Schutte, and David W. Updike. Ex-officio members Terry P. Roark, Diana Ohman and Travis Gentry were also in attendance, but ex-officio member Mike Sullivan was unable to attend.

**APPROVAL OF JULY 19, 1991
MINUTES**

It was moved by Trustee Bonner
and seconded by Trustee
Jorgensen that the July 19, 1991 minutes be approved. The motion
carried.

**RATIFICATION OF EXECUTIVE
COMMITTEE ACTION OF
AUGUST 5, 1991**

President Sharratt reported on
the conference telephone
meeting of the Executive

Committee of the Trustees which was held on August 5, 1991. The purpose of the call was to consider the award of the contract for the construction of the American Heritage Center/Art Museum. At the July 19 Trustee meeting, the selection of the contractor for construction of the American Heritage Center/Art Museum was delegated to the Executive Committee since bids were to be received on July 25. The minutes of the conference telephone meeting are included as Enclosure 1, blue.

Trustee Bonner moved for ratification of the Executive Committee action of August 5, 1991. The motion was seconded by Trustee Jorgensen and it carried.

REPORTS AND RECOMMENDATIONS OF COMMITTEES

ACADEMIC ISSUES COMMITTEE

President Sharratt called on chairperson Deborah Hammons for a report from the Academic Issues Committee. Committee members Deborah Hammons, Perry Dray, Peter Jorgensen, Diana Ohman, Jerry Saunders, and David W. Updike attended the meeting, along with other Trustees and University personnel. The following report and recommendations were presented to the full Board:

Casper and Cheyenne Family Practice Residency Programs

A practice plan for the Casper and Cheyenne Family Practice Residency programs and a related budget concerning the use of resources from the Clinic Income Account were presented to Trustees. The practice plan and associated budget regarding funds from the Clinic Income Account will assist both programs in recruiting and retaining faculty and residents, offer the potential for increased clinic revenues, and provide a mechanism to assist in the successful development of the centers. Consultants will be invited to campus during the fall semester to recommend other strategies that might be employed.

In accord with the practice plan, each center will retain two-thirds of clinic revenue above 50 percent of the approved operating budget. (One-third of the revenues will return to the Clinic Income Account to serve as a safety net for both programs.) Monies retained by the respective centers will be used to fund salary increases for faculty and residents, additional staff, equipment, etc. During the first year, up to \$110,000 in one-time funds will be allocated to the Casper center from the Clinic Income Account to construct four new examination rooms.

For the first two years, in addition to one-time funding for examination rooms, the Clinic Income Account will serve as a fail safe and guarantee up to \$469,730 in faculty and resident salary (and benefit) increases, and up to \$262,500 in additional staff (for salaries and benefits) to be employed in the four new

examination rooms--for a total of \$842,230. Of this amount, \$110,000 is for Casper examination rooms, \$255,380 will raise Casper faculty and resident remuneration, \$262,500 will permit employment of staff for the new exam rooms, and \$214,350 will supplement salaries of Cheyenne faculty and residents.

The effectiveness of the practice plan will be reviewed annually, with interventions proposed and undertaken as needed.

Provost Albert Karnig reported that the budget for the family practice centers would remain the same insofar as state appropriations and would continue the same after the biennium, unless there are budget processes made with new funds. The Board of Trustees directed the family practice centers in December of 1990 to match state appropriations with clinic revenue. In accord with the practice plan, each center will retain 2/3 of the clinic revenue above 50 percent of the approved operating budget. Monies retained by the respective centers will be used to fund salary increases for faculty and residents, additional staff, equipment, etc. During the first year, up to \$110,000 in one-time funds will be allocated to the Casper Family Practice Center.

Upon a recommendation from the Academic Issues Committee, it was moved by Trustee Hammons and seconded by Trustee Bonner that the Board of Trustees approve both the practice plan and the related agreement. The motion carried.

President Roark and Provost Karnig noted that Acting Dean of the College of Health Sciences, Dr. Ward Gates, had worked very hard in negotiating the practice plan and related agreement.

Admissions Policy

Provost Albert Karnig outlined a possible change in the University's admissions policy. The model presented could be employed as a basis for any new admissions standards adopted by the Board. The essential elements of the model included:

- * Postponing application of the criteria for a period after Board adoption to allow students a satisfactory opportunity to meet the requirements, and permitting older students to petition if they failed to meet the criteria;
- * Requiring completion of high school coursework (or competencies) in certain subjects that are likely to affect student success at the university;
- * Creating three admissions categories: Regular, Restricted, and Deferred.

New admission standards could apply to those students who graduate from high school two (or three) years after the date they are adopted. For example, if the standards are adopted Spring 1992, they could apply to those students who graduate from high school Spring 1994 or 1995. That would give students adequate time to prepare to meet the criteria for admission.

These standards would not apply to students 25 years of age or older. During the implementation phase of this program, students age 25 or older and those who graduated from high school before the effective date and have not yet reached the age of 25 will be admitted to the University on an individual basis, depending on potential for success.

Trustee Dray suggested that UW form a committee with representatives from the State Department of Education, community colleges, and high schools to get external views, ask for faculty input, and report back to Trustees in December, 1991. If the general model is accepted by Trustees in December, Provost Karnig suggested that we move at a reasonable pace to have concrete recommendations approved by spring, 1992.

**Environment and Natural Resources Program
Planning Committee**

Provost Karnig reported that a blue-ribbon committee had been formed which would consider three different types of environment and natural resource programs: undergraduate, graduate, and a research center. He indicated that the committee will try to determine whether there is sufficient strength across campus, whether there is a growing need for employment in the environment and natural resources category, and special relevance the programs may have in the state of Wyoming.

Criteria for Faculty Chairs

Among the goals of the University, as set forth in Agenda 2000, is establishment and funding by the year 2000 of at least 10 endowed research or creative arts professorships at an average endowment of \$2.5 million each. To assist the University in achieving Agenda 2000, the 51st Legislature of the State of Wyoming enacted Senate Bill 114 which established the Wyoming Education

Trust Fund. The trust funds dedicated to the University of Wyoming are to be used for two purposes: (1) funding faculty chairs within the several colleges pursuant to priority established by the Board of Trustees and (2) improvement to and innovation in teacher education or other academic programs.

Criteria established to fulfill the intent of the legislation were presented to Trustees as an item for information at the meeting. The criteria will be brought before the Trustees as an action item at their October, 1991 meeting.

AGB Meeting Participation

It was moved by Trustee Hammons and seconded by Trustee Jorgensen that the President of the Trustees, Executive Committee, and chairs of committees be encouraged to attend the Association of Governing Boards Conference on Trusteeship in March of 1992. The motion carried.

Program Reviews

During the Academic Issues Committee meeting, Trustees discussed reviewing programs to reflect demand for new and continuing programs. It was moved by Trustee Hammons, seconded by Trustee Harris and carried that a multi-year schedule of program reviews, including reallocation considerations, be prepared and brought to the full Board at the October, 1991 meeting.

President Roark reported that a self-study of the College of Engineering has been developed in preparation for reaccreditation.

The site team will be visiting later this month and will have a report prepared by the first of the year. It was moved by Trustee Hammons and seconded by Trustee Jorgensen that an analysis in terms of demand for, preparation of, and placement of students within each of the College of Engineering programs be prepared by March, 1992. The motion carried.

**COMMUNITY COLLEGE RELATIONS
COMMITTEE**

President Sharratt called on Chairperson Saunders for a report from the Community College Relations Committee meeting held earlier in the day on September 6, 1991. Committee members Jerry Saunders, Dave Bonner, F. Richard Brown, Deborah Hammons and Diana Ohman attended the committee meeting, along with other Trustees and University personnel. The following report and recommendations were presented to the full Board.

UW/Western Wyoming College Agreement

A cooperative agreement between Western Wyoming College and UW was signed August 21, 1991 subject to approval by the Trustees of both institutions. Upon a recommendation by the Community College Committee, it was moved by Trustee Saunders and seconded by Trustee Jorgensen that the cooperative agreement between the University of Wyoming and Western Wyoming College be approved. The motion carried. The cooperative agreement is included as Enclosure 2, ivory.

Block Transfer Agreement

Provost Karnig reported that the block transfer agreement between Western Wyoming College and UW had been approved by all UW departments and would be signed next week.

BUDGET COMMITTEE

President Sharratt called on Chairman Schutte for a report

from the Budget Committee meeting held earlier in the day.

Committee members Schutte, Bonner, Dray, Hammons, and Harris, and ex officio members Sharratt and Roark attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

Increase of 1991-1992 Budget Authorization

Based on a recommendation from the Budget Committee, Mr. Schutte moved, Mrs. Kirk seconded, and it carried to increase the Section I budget authorization for the institution by \$1,195,156 to accommodate the self-generated revenues that have been identified in the reallocation process as outlined below.

Previous Trustee action authorized \$1,280,000 of self-generated income for support of faculty and staff salary increases for fiscal year 1992. The total reallocation enhancements for FY 1992 equaled \$3,507,977. Inter-departmental and intra-departmental transfers for FY 1992 will account for \$1,032,821 of the program

enhancements and the balance of \$1,195,156 will be derived from the following sources:

Admissions Application Fee	\$ 36,000
Career Planning File Maintenance Fee	\$ 7,000
Engineering Equipment Fees	\$ 106,000
Arts & Sciences Laboratory Fees	\$ 154,875
Agriculture Laboratory Fees	\$ 37,500
Differential Tuition	\$ 367,860
FY Year 1991-92 Tuition Increase	<u>\$ 485,921</u>
TOTAL	\$1,195,156

The fee income will be used to support the specific program enhancements enumerated, and the tuition income will support the general program enhancements that were identified in the reallocation document.

Approval of Contracts and Grants, Gifts and Scholarships

Based on a recommendation from the Budget Committee, it was moved by Mr. Schutte, seconded by Mr. Harris, and carried, that the Trustees of the University of Wyoming accept contracts and grants in the amount of \$3,523,985 for the period July 1, 1991, through August 16, 1991, and gifts and scholarships in the amount of \$94,082.49 for the period July 1, 1991, through August 15, 1991.

Financial Review - Fourth Quarter FY 1991

The financial report for the 12-month period ended June 30, 1991, was provided to the Budget Committee.

PERSONNEL COMMITTEE

President Sharratt called on Chairman Updike for a report from the Personnel Committee meeting of September 6, 1991. Committee members David Updike, Peter Jorgensen, Jeri Kirk, Jerry Saunders, and Mike Schutte were present at the meeting, along with other Trustees and University personnel. Based on the committee meeting, Mr. Updike moved approval of the following appointments, adjunct appointment, clinical faculty appointment, clinical faculty reappointments, administrative appointments, change in assignment, leaves of absence without pay, and retirements. The motion was seconded by Trustee Jorgensen and it carried.

Appointments

COLLEGE OF AGRICULTURE

- a. Richard A. Olson as Assistant Professor of Range Management, effective July 1, 1991, at an annual (11-month) salary rate of \$37,020. This is a tenure track appointment.
- b. Peter E. Thorsness as Assistant Professor of Molecular Biology, effective August 26, 1991, at an annual (9-month) salary rate of \$35,508. This is a tenure track appointment.
- c. Larry W. VanTassell as Associate Professor of Agricultural Economics, effective July 1, 1991, at an annual (11-month) salary rate of \$52,500. This is a tenure track appointment.

COLLEGE OF ARTS AND SCIENCES

- d. Adrian A. Bantjes as Assistant Professor of History, effective August 26, 1991, at an annual (9-month) salary rate of \$31,008. This is a tenure track appointment.
- e. George A. Gladney as Assistant Professor of Communication and Mass Media, effective August 26, 1991, at an annual (9-month) salary rate of \$34,008. This is a tenure track appointment contingent upon satisfactory completion of the Ph.D. requirements by August 26, 1991, otherwise the appointment will be as Instructor at an annual (9-month) salary rate of \$32,004.
- f. Farhad Jafari as Assistant Professor of Mathematics, effective August 26, 1991, at an annual (9-month) salary rate of \$36,504. This is a tenure track appointment.
- g. Gary D. Levy as Assistant Professor of Psychology, effective August 26, 1991, at an annual (9-month) salary rate of \$35,508. This is a tenure track appointment.
- h. William F. McMosley as Director of Bands and Assistant Professor of Music, effective August 26, 1991, at an annual (9-month) salary rate of \$35,004. This is a tenure track appointment.
- i. Teresa Scardino as Assistant Professor of Psychology, effective August 26, 1991, at an annual (9-month) salary rate of \$35,004. This is a tenure track appointment.

j. Jeffrey Van Baalen as Assistant Professor of Computer Science, effective August 26, 1991, at an annual (9-month) salary rate of \$53,004. This is a tenure track appointment.

k. John Weiner as Visiting Assistant Professor of Geography and Recreation, effective August 28, 1991, at an annual (9-month) salary rate of \$27,996. This is a non-tenure track appointment.

COLLEGE OF BUSINESS

l. Kenton B. Walker as Assistant Professor of Accounting, effective August 26, 1991, at an annual (9-month) salary rate of \$58,200. This is a tenure track appointment.

m. Mark V. White as Visiting Instructor of Finance, effective August 26, 1991, at an annual (9-month) salary rate of \$52,008.

COLLEGE OF EDUCATION

n. Norma Decker Collins as Assistant Professor, Division of Lifelong Learning and Instruction, effective August 26, 1991, at an annual (9-month) salary rate of \$32,592. This is a tenure track appointment.

o. Francie R. James as Assistant Professor, Division of Leadership, Educational Studies, and Human Development, effective August 26, 1991, at an annual (9-month) salary rate of \$33,300. This is a tenure track appointment.

- p. George J. Moyer as Director, Wyoming Center for Teaching and Learning, effective August 26, 1991, at an annual (9-month) salary rate of \$34,008. This is a non-tenure track appointment.
- q. Johanna Nel as Assistant Professor, Division of Leadership, Educational Studies, and Human Development, effective August 26, 1991, at an annual (9-month) salary rate of \$32,556. This is a tenure track appointment.
- r. Margaret Shaeffer as Assistant Professor, Division of Lifelong Learning and Instruction, effective August 26, 1991, at an annual (9-month) salary rate of \$32,592. This is a tenure track appointment.
- s. Donna L. Whitson as Assistant Professor, Division of Lifelong Learning and Instruction and Division of Leadership, Educational Studies, and Human Development, effective August 26, 1991, at an annual (9-month) salary rate of \$32,592. This is a tenure track appointment.
- t. Dorothy Jean Yocom as Assistant Professor, Division of Leadership, Educational Studies, and Human Development, effective August 26, 1991, at an annual (9-month) salary rate of \$30,000. This is a tenure track position.

COLLEGE OF ENGINEERING

- u. J. Bradley Christensen as Assistant Professor of Architectural Engineering, effective August 26, 1991, at an annual (9-month) salary rate of \$41,376. This is a

tenure track appointment.

v. Terry L. Deshler as Assistant Professor of Atmospheric Science, effective August 1, 1991, at an annual (11-month) salary rate of \$41,172. This is a tenure track position.

w. Charles W. Dolan as Associate Professor of Civil Engineering, with tenure, effective August 26, 1991, at an annual (9-month) salary rate of \$50,160.

x. Carl R. Reid as Assistant Professor of Mechanical Engineering, effective August 26, 1991, at an annual (9-month) salary rate of \$43,560. This is a tenure track appointment.

COLLEGE OF HEALTH SCIENCES

y. Stephen G. Gillespie as Assistant Professor of Medicinal Chemistry and Pharmacognosy, effective September 3, 1991, at an annual (9-month) salary rate of \$37,728. This is a tenure track appointment.

z. Katherine L. Woodard as Assistant Professor of Social Work, effective August 26, 1991, at an annual (9-month) salary rate of \$33,720. This is a tenure track appointment.

INTERCOLLEGIATE ATHLETICS

aa. Rhonda Y. Blanford as Assistant Track and Field Coach and Lecturer in Intercollegiate Athletics, effective August 15, 1991, at an annual (10-month) salary of \$19,008. This is a non-tenure track appointment.

bb. Linda Conger as Assistant Swimming Coach and Lecturer in Intercollegiate Athletics, effective August 29, 1991, at an annual (10-month) salary of \$17,004.

This is a non-tenure track appointment.

cc. James G. Harrington as Assistant Ski Coach and Lecturer in Intercollegiate Athletics, effective August 9, 1991, at an annual (10-month) salary of \$17,544. This is a non-tenure track appointment.

dd. Robert O. Jones as Assistant Women's Volleyball Coach and Lecturer in Intercollegiate Athletics, effective August 1, 1991, at an annual (10-month) salary of \$16,500. This is a non-tenure track appointment.

Adjunct Appointment

COLLEGE OF BUSINESS

a. Delbert E. Wells as Adjunct Professor of Management and Marketing for the period September 4, 1991, through May 20, 1994.

Clinical Faculty Appointments

The appointments listed below in support of student programs were approved in the School of Medicine for a three-year period effective July 1, 1991.

<u>NAME</u>	<u>CLINICAL TITLE</u>	<u>LOCATION</u>
Cramm, Russell E.	Clinical Faculty in Family Practice/Surgery	Cheyenne
Lower, Dennis L.	Clinical Faculty in Family Practice/Internal Medicine	Cheyenne
Yates, Jr. Adolph J.	Clinical Faculty in Family Practice/Orthopedic Surgery	Cheyenne

Clinical Faculty Reappointments

The reappointments listed below in support of student programs in the School of Human Medicine were approved for a three-year period effective July 1, 1991.

COLLEGE OF HEALTH SCIENCES
SCHOOL OF HUMAN MEDICINE
CLINICAL FACULTY REAPPOINTMENTS
July, 1991

<u>NAME</u>	<u>CLINICAL TITLE</u>	<u>LOCATION</u>
Allen, Charles R.	Clinical Faculty in Family Practice/Orthopedic Surgery	Lander
Anderson, James A.	Clinical Faculty in Family Practice/ General Surgery	Casper
Bailey, John D.	Clinical Faculty in Family Practice/Orthopedic Surgery	Casper
Bailey, Tarver B.	Clinical Faculty in Family Practice/Urology	Casper
Baker, Gerald L.	Clinical Faculty in Family Practice/Orthopedic Surgery	Gillette
Balison, Jeffrey R.	Clinical Faculty in Family Practice/General Surgery	Cody
Barrasso, John	Clinical Faculty in Family Practice/Orthopedic Surgery	Casper

Becker, Garry G.	Clinical Faculty in Family Practice/Family Practice	Gillette
Beckman, John	Clinical Faculty in Family Practice/Internal Medicine	Cheyenne
Behrens, Jerome A.	Clinical Faculty in Family Practice/Orthopedic Surgery	Casper
Brondos, Gregory A.	Clinical Faculty in Family Practice/Pathology	Casper
Brothers, Lyman R.	Clinical Faculty in Family Practice/Urology	Laramie
Burke, Thomas M.	Clinical Faculty in Family Practice/Internal Medicine	Casper
Calhoun, David L.	Clinical Faculty in Family Practice/Internal Medicine	Casper
Carmen, John C.	Clinical Faculty in Family Practice/Family Practice	Cheyenne
Carolan, John A.	Clinical Faculty in Family Practice/Ophthalmology	Laramie
Christensen, Kent T.	Clinical Faculty in Family Practice/Otorhinolaryngology	Casper
Clapp, William L.	Clinical Faculty in Family Practice/Psychiatry	Casper
Cooper, Christopher	Clinical Faculty in Family Practice/Obstetrics & Gynecology	Cheyenne
Curnow, Robert J.	Clinical Faculty in Family Practice/Orthopedic Surgery	Laramie
Davis, Harmon H.	Clinical Faculty in Family Practice/Internal Medicine	Cheyenne
Davis, Leon J.	Clinical Faculty in Family Practice/Family Practice	Casper
Davis, Meade O.	Clinical Faculty in Family Practice/Orthopedic Surgery	Cheyenne
DePaolo, Hugh D.	Clinical Faculty in Family Practice/Obstetrics & Gynecology	Casper

Dijkstal, Dirk N.	Clinical Faculty in Family Practice/Ophthalmology	Cheyenne
Ellbogen, Martin H.	Clinical Faculty in Family Practice/Family Practice	Casper
Emch, Rita M.	Clinical Faculty in Family Practice/Internal Medicine	Casper
Ferguson, Donald E.	Clinical Faculty in Family Practice/Urology	Casper
Fischer, Carol	Clinical Faculty in Family Practice/Family Practice	Cheyenne
Fleck, Roland	Clinical Faculty in Family Practice/General Surgery/Urology	Jackson
Fleming, Timothy	Clinical Faculty in Family Practice/Internal Medicine	Lander
Flick, William F.	Clinical Faculty in Family Practice/General Surgery	Cheyenne
Flock, William D.	Clinical Faculty in Family Practice/Urology	Laramie
Gasser, Thomas J.	Clinical Faculty in Family Practice/Orthopedic Surgery	Cheyenne
Gibbens, William P.	Clinical Faculty in Family Practice/Otorhinolaryngology	Cheyenne
Gibson, Ronald E.	Clinical Faculty in Family Practice/Ophthalmology	Casper
Gilbertson, Phillip	Clinical Faculty in Family Practice/Family Practice	Lander
Gorman, John	Clinical Faculty in Family Practice/Otorhinolaryngology	Gillette
Gose, Roger L.	Clinical Faculty in Family Practice/Internal Medicine	Riverton
Grinstead, Dan S.	Clinical Faculty in Family Practice/Internal Medicine	Casper
Gruber, Amy	Clinical Faculty in Family Practice/Family Practice	Cheyenne

Gullickson, Donald A.	Clinical Faculty in Family Practice/Internal Medicine	Lander
Haberland, Lyle F.	Clinical Faculty in Family Practice/General Practice	Powell
Haden, James B.	Clinical Faculty in Family Practice/Urology	Casper
Haller, James G.	Clinical Faculty in Family Practice/Cardiology	Cheyenne
Halpern, Jean A.	Clinical Faculty in Family Practice/Internal Medicine	Cheyenne
Herber, Michael	Clinical Faculty in Family Practice/Family Practice	Cheyenne
Hettinger, Thomas E.	Clinical Faculty in Family Practice/Radiology	Cheyenne
Hill, Jr. John E.	Clinical Faculty in Family Practice/Cardiology	Cheyenne
Hillman, J. Richard	Clinical Faculty in Family Practice/Pediatrics	Cheyenne
Hiser, Wesley W.	Clinical Faculty in Family Practice/Internal Medicine	Casper
Holland, Rod	Clinical Faculty in Family Practice/Internal Medicine	Laramie
Hopkins, Ralph E.	Clinical Faculty in Family Practice/Urology	Riverton
Horn, Steve R.	Clinical Faculty in Family Practice/Radiology	Casper
Horsley, Edward G.	Clinical Faculty in Family Practice/General Practice	Worland
Hummel, Johathan A.	Clinical Faculty in Family Practice/Surgery	Cheyenne
Hunton, Donald B.	Clinical Faculty in Family Practice/Internal Medicine	Cheyenne
Iverson, Donald G.	Clinical Faculty in Family Practice/Ophthalmology	Cheyenne

Iverson, Ronald D.	Clinical Faculty in Family Practice/Emergency Medicine	Casper
Johnson, Paul K.	Clinical Faculty in Family Practice/Internal Medicine	Casper
Johnston, Randolph L.	Clinical Faculty in Family Practice/Ophthalmology	Cheyenne
Johnston, Theodore L.	Clinical Faculty in Family Practice/Ophthalmology	Cheyenne
Jording, Michael J.	Clinical Faculty in Family Practice/Family Practice	Newcastle
Kanter, Roy	Clinical Faculty in Family Practice/Neurology	Cheyenne
Kaufman, Steven	Clinical Faculty in Family Practice/General Surgery	Cheyenne
Kieffer, David A.	Clinical Faculty in Family Practice/Orthopedic Surgery	Laramie
Killean, James	Clinical Faculty in Family Practice/Radiology	Casper
Kirbens, Drew J.	Clinical Faculty in Family Practice/Speech Pathology-Audiology	Laramie
Kirsch, Archie P.	Clinical Faculty in Family Practice/Family Practice	Rawlins
Kleppinger, Kent M.	Clinical Faculty in Family Practice/Pediatrics	Laramie
Kohler, Kathryn	Clinical Faculty in Family Practice/Obstetrics & Gynecology	Laramie
Landon, Thomas W.	Clinical Faculty in Family Practice/Orthopedic Surgery	Casper
Lanier, Robert L.	Clinical Faculty in Family Practice/Internal Medicine	Cheyenne
Larson, Dale L.	Clinical Faculty in Family Practice/General Surgery	Casper
Larson, Trenette	Clinical Faculty in Family Practice/Internal Medicine	Cheyenne

Lawler, Donald J.	Clinical Faculty in Family Practice/Ophthalmology	Cheyenne
Leland, Robert W.	Clinical Faculty in Family Practice/Pediatrics	Cheyenne
Loughry, Richard W.	Clinical Faculty in Family Practice/General Surgery	Cheyenne
Lyford, Charles L.	Clinical Faculty in Family Practice/Gastroenterology	Casper
Macguire, Anne M.	Clinical Faculty in Family Practice/Rheumatology	Casper
Maddy, James A.	Clinical Faculty in Family Practice/Internal Medicine	Casper
Mazhar, Mohammed	Clinical Faculty in Family Practice/Internal Medicine	Cheyenne
McDonald, Patrick	Clinical Faculty in Family Practice/Orthopedic Surgery	Gillette
McGuire, Robert L.	Clinical Faculty in Family Practice/Obstetrics & Gynecology	Cheyenne
McInnis, Michael	Clinical Faculty in Family Practice/Family Practice	Rock Springs
McIntyre, William W.	Clinical Faculty in Family Practice/Internal Medicine	Cheyenne
McKee, Ronald J.	Clinical Faculty in Family Practice/Family Practice	Cheyenne
McKusker, Shauna K.	Clinical Faculty in Family Practice/Ophthalmology	Cheyenne
McMahon, Charles F.	Clinical Faculty in Family Practice/Neurology	Lander
Melinkovich, Gary	Clinical Faculty in Family Practice/Pediatrics	Cheyenne
Morgan, James F.	Clinical Faculty in Family Practice/Family Practice	Douglas
Naramore, James J.	Clinical Faculty in Family Practice/Family Practice	Gillette

Pheneger, Paul W.	Clinical Faculty in Family Practice/Ophthalmology	Laramie
Phipps, Douglas R.	Clinical Faculty in Family Practice/Family Practice	Lander
Primrose, Joseph	Clinical Faculty in Family Practice/Emergency Medicine	Casper
Pullos, Take	Clinical Faculty in Family Practice/General Surgery	Cheyenne
Reasoner, Edward E.	Clinical Faculty in Family Practice/Internal Medicine	Casper
Robertson, Charles H.	Clinical Faculty in Family Practice/Internal Medicine	Casper
Robertson, Kenneth L.	Clinical Faculty in Family Practice/Internal Medicine	Laramie
Romero, Calixto A.	Clinical Faculty in Family Practice/Cardiology	Casper
Rutt, Rodney	Clinical Faculty in Family Practice/Family Practice	Torrington
Schiel, Carol	Clinical Faculty in Family Practice/Pediatrics	Cheyenne
Schiel, Philip	Clinical Faculty in Family Practice/Family Practice	Cheyenne
Seitz, Larry E.	Clinical Faculty in Family Practice/Dermatology	Cheyenne
Shafer, Reed C.	Clinical Faculty in Family Practice/Neurology	Cheyenne
Smith, Donald D.	Clinical Faculty in Family Practice/Internal Medicine	Casper
Smith, Gary L.	Clinical Faculty in Family Practice/Internal Medicine	Powell
Smith, Gerald L.	Clinical Faculty in Family Practice/Otorhinolaryngology	Cheyenne
Smith, Kayo	Clinical Faculty in Family Practice/Family Practice	Torrington

Sorenson, Richard R.	Clinical Faculty in Family Practice/Internal Medicine	Riverton
Steger, David	Clinical Faculty in Family Practice/Family Practice	Riverton
Sugden, Richard G.	Clinical Faculty in Family Practice/Family Practice	Jackson
Sullivan, Patrick G.	Clinical Faculty in Family Practice/Radiology	Casper
Taylor, Robert R.	Clinical Faculty in Family Practice/Radiology	Cheyenne
Thickman, Seymour	Clinical Faculty in Family Practice/Internal Medicine	Sheridan
Thiel, Robert	Clinical Faculty in Family Practice/Pediatrics	Douglas
Thorpen, James W.	Clinical Faculty in Family Practice/Pathology	Casper
Tichenor, Rowan E.	Clinical Faculty in Family Practice/Dermatology	Casper
Tipton, Harry B.	Clinical Faculty in Family Practice/Obstetrics & Gynecology	Lander
Toews, Berton	Clinical Faculty in Family Practice/Family Practice	Casper
Toft, Thomas V.	Clinical Faculty in Family Practice/Pathology	Cheyenne
Torkelson, Richard E.	Clinical Faculty in Family Practice/Orthopedic Surgery	Cheyenne
Vigneri, Joseph M.	Clinical Faculty in Family Practice/Otorhinolaryngology	Casper
Waeckerlin, Ronald W.	Clinical Faculty in Family Practice/Pathology	Cheyenne
Walker, Michael E.	Clinical Faculty in Family Practice/Radiology	Casper
Wedell, Eric J.	Clinical Faculty in Family Practice/Internal Medicine	Cheyenne

Welch, John C.	Clinical Faculty in Family Practice/Family Practice	Lovell
Whalen, Richard M.	Clinical Faculty in Family Practice/General Surgery	Casper
Williams, Russell	Clinical Faculty in Family Practice/Pediatrics	Cheyenne
Wohl, Barry M.	Clinical Faculty in Family Practice/Pediatrics	Sheridan
Yordy, Gary L.	Clinical Faculty in Family Practice/Pathology	Cheyenne
York, Robert K.	Clinical Faculty in Family Practice/Family Practice	Rawlins

COLLEGE OF HEALTH SCIENCES

CLINICAL FACULTY REAPPOINTMENTS

JULY 1, 1991

SCHOOL OF PHARMACY

<u>NAME</u>	<u>CLINICAL TITLE</u>	<u>LOCATION</u>
Auble, Elizabeth A.	Clinical Faculty in Pharmacy	Fort Collins
Butler, Paul	Clinical Faculty in Pharmacy	Fort Collins
Conrad, Aubrey B.	Clinical Faculty in Pharmacy	Fort Collins
Farrell, Betty L.	Clinical Faculty in Pharmacy	Fort Collins
Frydendall, Jane	Clinical Faculty in Pharmacy	Fort Collins
Horejs, Edward J.	Clinical Faculty in Pharmacy	Fort Collins
Irwin, Alan D.	Clinical Faculty in Pharmacy	Bellvue, CO
Keller, J. David	Clinical Faculty in Pharmacy	Fort Collins
Neuman, Peter S.	Clinical Faculty in Pharmacy	Fort Collins
Reed, Robert W.	Clinical Faculty in Pharmacy	Fort Collins
Stuart, Clifford C.	Clinical Faculty in Pharmacy	Fort Collins
Wilkins, Charles R.	Clinical Faculty in Pharmacy	Fort Collins

COLLEGE OF HEALTH SCIENCES
 CLINICAL FACULTY REAPPOINTMENTS
 JULY 1, 1991

<u>NAME</u>	<u>CLINICAL TITLE</u>	<u>LOCATION</u>
Boucher, James A.	Clinical Faculty in Health Sciences/Optomtry	Laramie
Chesebro, Ben R.	Clinical Faculty in Health Sciences/Dentistry	Laramie

MEDICAL TECHNOLOGY PROGRAM

<u>NAME</u>	<u>CLINICAL TITLE</u>	<u>LOCATION</u>
Bindschadler, Darryl	Clinical Faculty in Medical Technology	Cheyenne
Brondos, Gregory A.	Clinical Faculty in Medical Technology	Casper
Brown, Sister Rose	Clinical Faculty in Medical Technology	Colorado Springs
Fingerhut, Bonnie	Clinical Faculty in Medical Technology	Rapid City, SD
Halverson, Catherine	Clinical Faculty in Medical Technology	Cheyenne
Hunter, Shirley	Clinical Faculty in Medical Technology	Casper
Kieffer, Pam I.	Clinical Faculty in Medical Technology	Rapid City, SD
Smith, Margaret E.	Clinical Faculty in Medical Technology	Cheyenne
Toft, Thomas V.	Clinical Faculty in Medical Technology	Cheyenne
Waeckerlin, Ronald	Clinical Faculty in Medical Technology	Cheyenne
Yordy, Gary L.	Clinical Faculty in Medical Technology	Cheyenne

Administrative Appointments

COLLEGE OF AGRICULTURE

- a. Lee A. Bulla, Jr. as Chair of the Department of Molecular Biology and Professor of Molecular Biology, for a five-year term, effective August 1, 1991, at no change in present salary of \$81,168.
- b. David L. Whitman as Assistant Dean of the College of Engineering and Professor of Petroleum Engineering for the 1991-1992 academic year at no change in his present salary of \$55,176.

OFFICE OF RESEARCH

- c. Derek J. Hodgson as Vice President for Research and Professor of Chemistry, effective July 24, 1991, at an annual (11-month) salary rate of \$92,412.

Change in Assignment

COLLEGE OF AGRICULTURE

- a. Randolph V. Lewis, Professor of Molecular Biology and Head of the Department of Molecular Biology, was reassigned as Professor of Molecular Biology, effective August 1, 1991, with no change in salary.

Leaves of Absence Without Pay

- a. Edward L. Clennan, Professor of Chemistry, from September 1991 through August 1992, to serve as a Program Officer at the National Science Foundation.

b. Timothy W. Johnson, Assistant Professor of Electrical Engineering, for the 1991 fall semester.

c. John H. Rowland, Professor of Computer Science, for half-time leave for the 1992 spring semester for personal reasons.

Retirements

<u>Name</u>	<u>Position</u>	<u>Birth Date</u>	<u>Employment Date</u>	<u>Retirement Date</u>
Evans, Richard	Professor of Art	10/01/23	9/1/53	12/21/91 with designation as <u>Emeritus</u>
Flach, Victor	Professor of Art	05/31/29	9/1/65	05/09/92 with designation as <u>Emeritus</u>
Hoel, Mary L.	Sr. Admin. Secretary Student Fin. Aid	01/08/31	6/1/68	10/04/91 with designation as <u>Retired</u>

Part-Time Appointments

The Regulations of the Trustees provide for part-time faculty to be appointed annually by the President of the University upon the recommendation of appropriate academic officers. The part-time appointments shown were reported to Trustees for their information.

<u>Name</u>	<u>Department</u>	<u>Part-time Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Boyd, Margaret (08/28/91-05/09/92)	Home Economics	Supply Instructor

Burns, David P. (07/01/91-06/30/92)	Range Management	Lecturer
Dunlavy, Danny T. (07/01/91-06/30/92)	Range Management	Lecturer
Knight, Judith Eddy (08/28/91-05/09/92)	Home Economics	Supply Instructor
Lindmier, Connie Jo (08/28/91-12/21/91)	Home Economics	Supply Instructor

COLLEGE OF ARTS AND SCIENCES

Aghazadehbonab, Ali A. (09/03/91-12/12/91)	Physics and Astronomy	Visiting Assistant Professor
Boyd, John Ritchie (08/26/91-05/15/92)	Arts and Sciences Dean's Office	Lecturer
Carney, Chris P. (08/26/91-05/09/92)	Political Science	Visiting Instructor
Gersten, Joan Volek (08/28/91-05/09/92)	Music	Lecturer
Handel, Heinrich Georg (08/28/91-12/21/91)	Modern and Classical Languages	Visiting Professor
Hedges, Miriam L. (08/26/91-05/09/92)	Theatre and Dance	Temporary Assistant Professor
Howey, Adrienne I. (08/28/91-05/09/92)	Modern and Classical Languages	Lecturer
Ibarra, Susan (08/28/91-05/09/92)	Modern and Classical Languages	Lecturer
Jones, MaryAnn (08/28/91-05/09/92)	Music	Lecturer
Kjelgaard, Julia (08/26/91-12/21/91)	Art	Temporary Assistant Professor
Marcum, David (08/26/91-05/09/92)	Political Science	Instructor

Marston, Linda M. (08/28/91-05/09/92)	Geography and Recreation	Instructor
Martinsen, Randi (09/04/91-05/09/92)	Geology/Geophysics	Lecturer
Nyhus, Sheila (08/26/91-12/21/91)	Women's Studies and Sociology	Instructor
Roberts, David L. (08/26/91-05/09/92)	Communication and Mass Media	Visiting Lecturer
Wenz, Michael (09/03/91-12/21/91)	Physics & Astronomy	Temporary Instructor
Winner, Robert W. (07/01/91-06/30/92)	Zoology and Physiology	Research Professor

COLLEGE OF BUSINESS

Agee, Mark D. (09/03/91-12/21/91)	Economics & Finance	Lecturer
Haenisch, Jerry F. (08/26/91-12-21-91)	Management & Marketing	Lecturer
Mattheus, Gail (08/26/91-12/21/91)	Management & Marketing	Lecturer

COLLEGE OF EDUCATION

Tighe, Thomas G. (08/26/91-05/22/92)	Wyoming Center for Teaching and Learning- Laramie	Lecturer
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COLLEGE OF ENGINEERING

Jensen, Trond Bjorn (08/26/91-12/21/91)	Petroleum Engineering	Lecturer
Kim, Boris I. (07/01/91-06/30/92)	Chemical Engineering	Visiting Professor
Plancher, Henry (08/12/91-06/30/92)	Chemical Engineering	Lecturer
Zimmerman, Sheldon A. (08/26/91-12/21/91)	Electrical Engineering	Lecturer

COLLEGE OF HEALTH SCIENCES

Elwyn, Laurie L. (08/05/91-12/30/91)	Family Practice/ Cheyenne	Temporary Assistant Professor
Nouruzi, Feresht (07/10/91-01/08/92)	Nursing	Lecturer
Stepans, Mary Beth (08/26/91-12/21/91)	Nursing	Supply Instructor

COLLEGE OF LAW

Nelson, Frank R. (09/03/91-12/21/91)	Law	Lecturer
Schierer, Paul D. (09/03/91-05/09/92)	Law	Lecturer

INSTITUTIONAL ADVANCEMENT

Bishop, Bruce E. (08/28/91-06/30/92)	Alumni Relations	Director, Centennial Singers
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UW/CC CENTER

Agte, Lloyd Mark (08/26/91-12/19/91)	English	Instructor
Carlson, Robert Kent (08/26/91-12/19/91)	Philosophy	Lecturer
Howard, James A. (08/26/91-12/19/91)	Zoology and Physiology	Lecturer
Kelly, Floyd W. (08/26/91-12/19/91)	Molecular Biology	Lecturer
Ketchum, Ronald L. (08/01/91-06/30/92)	Political Science	Instructor
Kubichek, Mary L. (08/26/91-12/19/91)	Communication and Mass Media	Instructor
Nelson, Gerald E. (08/26/91-12/19/91)	Geography and Recreation	Lecturer

O'Neill, James W. (08/26/91-12/19/91)	History	Lecturer
Raines, Helon Howell (08/26/91-12/19/91)	English	Lecturer
Thompson, Susan A. (08/26/91-06/30/92)	BOCES-Education	Temporary Assistant Professor
VonRiesen, Cheryl K. (08/26/91-12/19/91)	Accounting	Lecturer

INTERCOLLEGIATE ATHLETICS

Gerald Anton Kassin (8/15/91-5/14/92)	Athletics	Asst Men's Basketball Coach and Lecturer
Patrick G. Robbins (8/15/91-5/14/92)	Athletics	Asst Women's Basketball Coach and Lecturer

New Faculty

President Roark noted that outstanding new faculty appointments had been made for the 1991-92 academic year.

Resignations

Trustees were provided information on tenure track positions and faculty resignations as a matter of information only.

**PHYSICAL PLANT AND
EQUIPMENT COMMITTEE**

President Sharratt called
on Chairman Jorgensen for a
for a report from the

Physical Plant and Equipment Committee meeting held earlier in the day. Committee members Jorgensen, Harris, Kinnaman, Kirk and Updike

and ex-officio members Sharratt and Roark attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

Selection of Architectural/Engineering Services for Botany Conservatory

The National Science Foundation awarded the University a matching grant of \$575,000 in January of this year for the replacement and updating of the Botany Greenhouse under their "Academic Research Facilities Modernization Program." The grant is matched by \$745,000 of funds identified by the University and set aside for the project. The project must be designed and constructed within three years from the date of the grant.

The advertisement for architectural/engineering qualifications for services was placed in state daily newspapers during August 1991. Submittals were required on August 19, 1991. The advertisement was for qualified Wyoming resident firms, or resident firm with a non-resident associate. Five responses were received from Cheyenne and Laramie firms. Three include out-of-state associates.

The planning committee, with the consultation of the Facilities Planning Office, reviewed the responses and chose three for interview. The firms were interviewed on August 27, 1991, and were ranked in the following order:

Architectural Horizons/Johnson-Walzer Associates,
Cheyenne
Pouppirt Architects/Smith/White, Cheyenne
Banner Associates/Nakata & Associates, Laramie

Based on a recommendation from the Physical Plant and Equipment Committee, Mr. Jorgensen moved that the above ranking of architectural/engineering firms be accepted for negotiation and contracting on the Botany Conservatory. The motion was seconded by Mr. Harris, and it carried.

Selection of Architectural/Engineering Services for Student Apartments

The University requested, and the 1991 Legislature authorized the issuance of revenue bonds to replace approximately 50 percent of the existing married student housing east of 22nd Street and south of Willet Drive.

The advertisement for architectural/engineering qualifications for services was placed in state daily newspapers during August 1991. Submittals were required on August 21, 1991. The advertisement was for qualified Wyoming resident firms, or resident firms with non-resident associates. Ten responses were received from firms in Cheyenne, Laramie, Riverton, Sheridan, and Jackson.

The planning committee, with the consultation of the Facilities Planning Office, reviewed the responses and chose four firms for interview. The firms were interviewed on August 29, 1991, and the three top firms were ranked in the following order:

TSP Two, Inc./CMK Architects, Sheridan
Kemper/Lantz-Boggio, Cheyenne
Plan One/Tobin/Bowen Architects, Jackson and Cheyenne

Based on a recommendation from the Physical Plant and Equipment Committee, Mr. Jorgensen moved that the above ranking of

architectural/engineering firms be accepted for negotiation and contracting on the Student Apartments. The motion was seconded by Mr. Bonner, and it carried.

Chairman Jorgensen requested that the design concepts on the student apartments be brought to the Trustees for review before progressing to final documents.

Draft Campus Master Plan

A draft campus master plan was presented to the Physical Plant and Equipment Committee by Roger Baalman, Director of Facilities Planning. Discussion of the plan will be scheduled for the October Trustee meeting.

Status of Bond Fund Projects

An update on the status of the projects to be funded with the proceeds of the Series 1991 Facilities Revenue Bonds was presented to the Physical Plant and Equipment Committee for information only.

Progress Report and Change Orders

As a matter of information, the progress reports and change orders on current construction projects were provided to the Physical Plant and Equipment Committee.

INVESTMENT COMMITTEE

President Sharratt called on Chairman Brown for a report from the Investment Committee meeting held earlier in the day. Committee members Brown, Bonner and Jorgensen and ex-officio members Sharratt and Roark attended the committee meeting, along with other Trustees and University staff. Based on the committee meeting, the following reports were presented to the full Board.

Quarterly Report, University Investments

A quarterly report on the status of the University investments, excluding the W. R. Coe and Charles Chacey Kuehn Estate funds, as of June 30, 1991, was provided to the Investment Committee for information only.

Quarterly Report, W. R. Coe School of American Studies, W. R. Coe Estate, and Charles Chacey Kuehn Estate Funds

A quarterly report on the status of the W. R. Coe and Charles Chacey Kuehn Estate funds for the quarter ending June 30, 1991, provided by John A. Vann, Investment Adviser to the Investment Committee, was provided to the Investment Committee for information only.

Vice President Baccari recommended that the Committee review the overall performance of the investment managers to determine whether to consider a possible change in managers. Such a review will be scheduled for the next meeting.

Quarterly Report, University Endowments

The quarterly investment report on the status of University Endowment funds for the quarter ending June 30, 1991, provided by John A. Vann, Investment Adviser to the Investment Committee, was provided to the Investment Committee for information only.

ATHLETIC COMMITTEE

President Sharratt called on Chairman Bonner for a report from the athletic committee. Trustees Dave Bonner, Richard Brown, Perry Dray, Harry Harris, Jeri Kirk, Mike Schutte, and David Updike were present at the committee meeting, along with other Trustees and University personnel. The following report and recommendations were presented to the full Board:

Request for Proposals - Athletic Broadcast Rights

Separate requests for proposals for exclusive radio and television broadcast rights for UW athletic events beginning in the 1992-93 academic year were brought to the Athletic Committee. David Baker, Special Assistant to the President, explained that bids will be available the week prior to the October Trustee meeting, and successful bidders will be determined following individual presentation at the Trustee meeting October 25, 1991. The initial contract will be for three years with the option for the University to renew up to three two-year extensions, for a total of nine years. Vendors are being sought on either a rights basis, with a specific quote for rights for broadcasts on a three-year basis, and/or a joint

venture agreement. In the case of television rights, vendors will be asked for a maximum number of games they will be able to televise. Trustee Dray requested that historical data on net revenues be prepared for Trustees.

A suggestion was made that the request for proposals contain an option for televising a minimum number of home games, with appropriate gate cost analysis. Following discussion, it was moved by Trustee Bonner that an addendum in that regard be added to the request for proposals as an alternate. David Baker and Trustee Bonner agreed to draft the addendum. The motion was seconded by Trustee Dray and carried, with Trustee Brown opposed.

It was moved by Trustee Bonner and seconded by Trustee Jorgensen that the request for proposals for the 1992-93 academic year be approved and that vendors be present at the October 25, 1991 meeting to make presentations. The motion carried.

Athletic Drug Policy

Development of the present drug education/testing program in the Division of Intercollegiate Athletics was inaugurated in the Fall of 1986 and proceeded through Spring, 1987. The program was instituted by the Division in the fall of 1987 and has been in place since that time.

The Division of Intercollegiate Athletics recently reviewed the five-year drug education/testing program with the UW Drug Screening and Education Program. Particular emphasis was placed on the voluntary nature of the program, its effectiveness, and any

recommendations for changes to improve the program.

Paul Roach, Athletic Director and Pete Toye, supervisor of Athletic Counseling, provided a summary and spoke to Trustees about the current program. Primarily, the program consists of the following two significant components: 1) drug/alcohol education, with a provision of on-going programming that will educate student athletes and staff about the effects of drug/alcohol use on physical, psychological and social aspects of life, and 2) voluntary drug screening. (The Division reserves the right to also test on a reasonable suspicion basis).

Mr. Roach said that the current program has suffered from sporadic testing and low participation by athletes. As a result of that, he recommended a change to mandatory random drug testing. Mr. Roach said that nationwide, mandatory drug testing has been found to be the best deterrent for drug use.

To minimize the likelihood of successful court challenges of mandatory random testing, it was suggested that the program be phased in, with students required to sign a consent form, possibly included with a letter of intent. It would be established so that approximately 30 percent of athletes would be tested each year.

It was moved by Trustee Bonner and seconded by Trustee Schutte that a mandatory random drug testing policy be instituted at the University of Wyoming on a phased-in basis in the fall of 1992. The motion carried.

NCAA Contract

Athletic Director Paul Roach informed Trustees that UW will receive \$215,000 annually as its share of a \$1,000,000,000 seven-year NCAA contract. This is an increase of approximately \$30,000 -\$50,000 annually for the University of Wyoming. The award is based on the number of scholarships, number of sports, and number of conference units.

Financial Status - Intercollegiate Athletics

Athletic Director Paul Roach reported that Intercollegiate Athletics finished the last fiscal year with a balance of \$12,000, the fifth consecutive year of surplus. He said that if \$200,000 in reallocation funds had been carried forward as proposed, the department would have had a negative balance.

COMMITTEE OF THE WHOLE

Academic Calendar

Trustees were advised by Provost Karnig that the academic calendar for 1993-94 was being prepared and would be brought back as an action item at the October Trustees' meeting.

Campus Security

Police Chief Bill Tynan made a report to Trustees on campus security. He said that UW has one of the lowest overall crime rates among schools in the nation, and an extremely low violent crime rate.

A combination of public awareness and education is used to help

prevent crimes. The University police are active in various community efforts including alcohol awareness programs, work with minority groups, issuing Halloween trick-or-treat bags with safety information, and special presentations. They also work closely with the city police department.

Staff Council Report

Janet Guest, Staff Council chair, said that a survey of the staff appraisal process, salaries, and supervision had been completed, and that preliminary figures would be available by the October meeting.

Faculty Senate

Faculty Senate chair Gary Hampe spoke in favor of the work done towards an admissions policy at the University of Wyoming.

ADJOURNMENT AND DATE OF NEXT MEETING

There being no more business to come before the Trustees, the meeting adjourned at 3:40 p.m. The next meeting of the Trustees of the University of Wyoming is scheduled for October 25-26, 1991 in the Board Room of Old Main.

Respectfully submitted,



Donna J. Mecham
Deputy Secretary

ENCLOSURES

MINUTES
 CONFERENCE TELEPHONE MEETING
 EXECUTIVE COMMITTEE OF
 THE TRUSTEES OF THE UNIVERSITY OF WYOMING

August 5, 1991

A conference telephone meeting of the Executive Committee of the Trustees of the University of Wyoming was held on August 5, 1991, at 8:00 a.m. with Committee members Bryan Sharratt, Dave Bonner, Perry Dray, Mike Schutte, and David W. Updike participating. Trustees Dick Brown, Debbie Hammons, Harry Harris, Peter Jorgensen, Jeri Kirk, and Jerry Saunders, and Vice President for Finance Dan Baccari, Special Assistant Dave Baker, and Director of Facilities Planning Roger Baalman also took part in the meeting.

The conference meeting was called to consider the award of the contract for the construction of the American Heritage Center/Art Museum. At the July 19 Trustee meeting, the selection of the contractor for construction of the American Heritage Center/Art Museum was delegated to the Executive Committee, since bids were to be received on July 25.

Mr. Baccari reported that five bids were received as follows:

<u>Firm</u>	<u>Base Bid</u>
Westates	\$13,600,000
Kloefkorn/Ballard	13,727,000
Jacobson	14,140,000
TIC	15,299,000
Groathouse	15,423,000

He also reported that ten days prior to the opening of the bids the Department of Labor ruled that Westates no longer qualified as an in-state bidder.

Two bids were within the budget for the project. When the five percent Wyoming preference is added to the Westates base bid, it increases the bid to \$14,280,000, making Kloefkorn/Ballard the low bidder.

Eleven alternates were included in the bid documents. Mr. Baccari indicated that five of the alternates are included in the administration's recommendation:

- 1) Complete the manuscript storage area
- 2) Landscape the entry
- 3) Landscape the sculpture terrace
- 4) Elevator substitution
- 5) Aluminum rather than oak entry doors

These five alternates result in an addition of \$75,000 to the Kloefkorn/ Ballard base bid, for a total of \$13,802,000.

Discussion was held on manuscript storage capacity. Mr. Baalman stated that with alternate #1, the storage will meet or exceed the 80,000 cubic feet, which will accommodate all current collections when they have been culled, and provide for some expansion and growth. Trustees asked that Mr. Baalman confirm the 80,000 cubic feet of storage with the architect. Mr. Baalman reported also that there are compressed storage systems on the market that could increase storage capacity at a later time.

Discussion was held on the roofing materials. The base bid includes a lead roof. The stainless steel alternate would add an additional \$295,000 and the copper alternate would add \$495,000. This would bring the contract to \$14,047,000 with stainless steel or \$14,297,000 with copper, both over the construction budget. Several Trustees expressed concern over the use of lead.

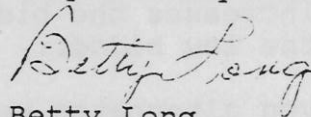
Mr. Schutte moved to accept the apparent low bid and award a construction contract, to include the base bid and five alternates outlined above, for a total contract of \$13,802,000, to Kloefkorn/Ballard, Casper, Wyoming, on the basis that discussions will be held immediately with the contractor to explore the possibility of negotiating the cost of the alternative roof options. The motion was seconded by Mr. Schutte, and it carried.

Trustees will be kept informed of negotiations and the final decision on the roofing will be made at a later Trustee meeting.

President Sharratt asked that Vice President Simpson be contacted and arrangements made for a telephone conference meeting with the President of the UW Foundation, and any interested Directors, to update them on this meeting.

There being no further business to come before the Committee, the conference telephone meeting was adjourned at 9:00 a.m.

Respectfully submitted,



Betty Long

COOPERATIVE AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 199__, by and between Western Wyoming College District Board, operating Western Wyoming Community College, Rock Springs, Wyoming, and the Trustees of the University of Wyoming, Laramie, Wyoming, WITNESSETH THAT:

WHEREAS, Western Wyoming Community College, hereinafter referred to as the "Community College", and the University of Wyoming, hereinafter referred to as the "University", wish to cooperate in providing educational programs;

WHEREAS, the Wyoming State Legislature has, pursuant to Wyoming Statute Section 21-18-205 (Laws 1977), granted to the Community College District Board the authority to enter into an agreement with the Trustees of the University to provide cooperative educational programs; and

WHEREAS, the Wyoming State Legislature has, pursuant to Wyoming Statute Section 21-17-108, and 21-17-109 (Laws 1977), granted to the Trustees of the University the authority to enter into an agreement with the Community College District Board to provide cooperative educational programs;

NOW THEREFORE, for and in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

ARTICLE ONE

The Community College and the University will jointly offer, in the Community College service area, a cooperative educational program in Social Science. This program shall entail a course of required post-secondary study that, when successfully completed, may result in the award of two degrees. An Associate Degree shall be awarded by the Community College following the

successful completion of the degree requirements. A Bachelor of Arts or Bachelor of Science in Social Science shall be awarded by the University following successful completion of that degree.

The agreement recognizes that both institutions desire to serve the population of the Community College service area with a degree track offered in a format attractive to non-traditional students.

1. Students in the cooperative degree program will enroll at the Community College for the first two years of prescribed coursework (generally credits 1-69), and then will enroll with the University for the remaining coursework prescribed for the degree (70-120 credits). Holders of an associate degree with at least 61 hours transferable to the University may enroll at the University beginning with 61 credits.

a. Freshman and sophomore level courses required or recommended for the Associate and Baccalaureate Degrees will be offered by the Community College.

b. Junior and senior level courses required or recommended for the Bachelor of Arts/Bachelor of Science in Social Science will be offered by the University. Instructional modes may include, but are not limited to, face-to-face, telecommunication based, or independent study.

2. The Community College, in consultation with the Division of Extended Credit Programs, will arrange for classroom space and attendant operational support, for all courses required in the curriculum for the degree.

3. Both institutions will yearly assess enrollments in the degree track to monitor cost effectiveness of the joint degree program.
4. The Community College will assist the University in advertising the availability of the joint degree program to the residents of the Community College Service area.
5. The University Libraries, will provide needed books and related materials for upper division instruction at the Community College campus as well as provide access to research materials. The librarians at the Community College will provide professional support in circulating the materials to students in upper division courses.
6. University personnel will be present on the Community College campus and available to advise students during the Community College's registration periods.

ARTICLE TWO

In addition to jointly offering coursework which will enable site-bound adult students to complete the above degree program(s), the Community College and the University will strive to better articulate degree tracks for those students transferring from the Community College to the University.

Toward that end, the University will work with the Community College in articulating selected curricula for the Associate of Arts and Associate of Science degrees to the corresponding curricula for the Bachelor of Arts and Bachelor of Science degrees at the University.

University and Community College faculty will specify the sequence of Community College courses - through articulation conferences and other contacts - which students should follow in the first two years of study.

ARTICLE THREE

It is further agreed:

1. Instruction for University off-campus continuing education and graduate courses, when offered in the Community College service area, will be offered on the Community College campus by mutual agreement. The University is currently offering courses leading to the M.P.A. degree in the Community College service area; however, it is anticipated that this program will not continue to be offered there indefinitely. New degree options may be developed for delivery off-campus based upon need and available resources.
2. The University will offer the junior and senior level courses for the RN/BSN completion program. Registered nurses with an associates degree or registered nurses with a diploma must be admitted to the School of Nursing before enrolling in these courses.
3. When students in University degree programs require access to microcomputer equipment, the Community College will provide such access on a space available basis. If a fee is charged for the use of microcomputers, the fee assessed students enrolled in University courses will be charged at the same rate as the fee charged Community College students.
4. The Community College, in consultation with the Division of Extended Credit Programs, will provide an office where University faculty and students can discuss academic coursework and advisement issues.

ARTICLE FOUR

Prior to the inception of cooperative educational programs described herein, this document must be approved by the Community College's Dean of

Instruction, and the President of the Community College; by the University Provost and Vice President for Academic and Student Affairs; and the President of the University, and by the Western Wyoming Community College District Board and the Trustees of the University of Wyoming.

Following initial approval, the responsibility for review and modification of the curriculum shall rest with the appropriate curriculum committees of the Community College and the University.

A Memorandum of Implementation will describe administrative details of admission, registration and records, student services, and the like. The Memorandum of Implementation will take effect when signed by the President and the Provost and Vice President for Academic and Student Affairs (for the University) and the President and Dean of Instruction of the Community College.

ARTICLE FIVE

This agreement may be terminated by either the Community College or the University following twelve (12) months of written notice, provided, however, that all students then enrolled in the last two years of prescribed coursework for the B.A./B.S. in Social Science will be provided an opportunity, over a reasonable period of time, to complete their designated courses of study and receive their degrees.

ARTICLE SIX

This Agreement shall be subject to annual review in order to consider any amendment, alteration or change.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first written above.

For the Western Wyoming Community College District Board:

For the University of Wyoming Board of Trustees:

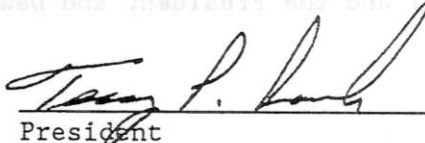
President

President

For the Western Wyoming Community College:

For the University of Wyoming:

President



President

ARTICLE FIVE

This agreement may be terminated by either the Community College or the University following twelve (12) months of written notice, provided, however, that all students then enrolled in the last two years of prescribed coursework for the B.A./B.S. in Social Science will be provided an opportunity, over a reasonable period of time, to complete their designated courses of study and receive their degrees.

MEMORANDUM OF IMPLEMENTATION

PART ONE: ADMISSIONS, REGISTRATION AND STUDENT SERVICES

I. ADMISSIONS

A. Students (either degree-seeking or non-degree) taking UW courses must apply and be accepted for admission to UW. Students will be allowed to register for courses but continuance in the course is conditional upon admission to UW. Students taking Western Wyoming Community College courses must apply and be accepted for admission to WWCC.

B. Admission and residency requirements are the same for students in the cooperative programs as for students on the respective campuses. Determination of admission and residency status will be made by the Director of Admissions at the institution where the student registers. Appeals of decisions will be processed in accordance with procedures established by the respective institutions.

II. REGISTRATION

A. Course Enrollments: The registration process will be a separate function for both the University and for the College. Each institution will follow their existing guidelines for registration. Students taking courses from both the College and the University will be required to register with the University for University courses and with the College for College courses. Registration for upper division courses will occur during the University of Wyoming Extension Class registration period. This time period will be advertised by Extended Credit Programs through the University of Wyoming Field Representative's Office at the College.

B. Change of Registration: Subsequent actions by students to change class schedules, including such alterations as adds and drops, withdrawals, incompletes and any other event that changes enrollment status in a course will conform to the established policies of the institution offering the particular course. Due to registration verification requirements, financial aid will not be available on the day of registration.

C. Transcribing: Official transcribing will be accomplished by each institution for its own courses. The College and the University will exchange course registration information for concurrent registered students not later than each institution's drop/add periods.

D. Student petitions: Students who seek to petition for exceptions to curricular requirements will follow the procedures required by the institution from which they seek exception.

III. STUDENT SERVICES

A. WWCC Services: Students enrolling under the Cooperative Agreement will be entitled to student services and benefits normally afforded part-time and/or full-time students at the College, including library services and academic advising.

Students, upon payment of the College student activity fee, will be entitled to the following additional services: Children's Center, consideration for housing (if full-time), vocational counseling, academic advising, admittance to WWCC sponsored events, use of athletic facilities, and the opportunity to purchase student health care insurance.

B. UW Services: Students enrolling under the Cooperative Agreement will be entitled to the following student services including library services (Outreach Service Office and Coe Library), Wyoming Higher Educational/Educational Talent Search Outreach Counselor and academic advising.

Students enrolling in six or more UW hours will be eligible to purchase the part-time student benefit packet for various cultural and athletic events in Laramie. Students who purchase this packet will be eligible to purchase health insurance coverage for themselves and dependents. Information about this package is available from the UW Manager of Loans and Receivables.

University services offered by the Center for Career Planning and Placement (CCPP) and Student Educational Opportunity (SEO) shall be available to students enrolling in UW courses under the Cooperative Agreement. However, these services will be available only on the Laramie Campus.

C. Policies and procedures of the College that apply to safety, behavior, and security issues will apply equally to students enrolling in a University or College course if the class is taught in a WWCC facility.

IV. FINANCIAL AID

A. This document is a binding agreement. Undergraduate students with 70 or more semester hours of credit transferable to UW, or holding an associate degree with at least 60 hours transferable to UW, who have been accepted for admission to UW, will be considered UW students for purposes of financial aid. Undergraduate students with fewer than 70 semester hours of credits transferable to UW who have not been accepted for admission will not be considered UW students for the purposes of financial aid, but, may be

considered College students. A student may receive financial aid from only one institution for a given term. (Financial aid is available only to students who are enrolled, or accepted for enrollment, in a program of study which leads to a degree.) If a student has not completed an associate degree with at least 60 hours transferable to UW or has completed less than 70 hours and is enrolled in both College and UW courses totaling 12 or more hours, the student will be treated as a full-time College student for the purposes of financial aid. If a student has completed an associate degree program with 60 hours transferable to UW or has completed 70 or more hours and is enrolled in both College and UW courses totaling 12 or more hours, the student will be treated as a full-time UW student for the purposes of financial aid.

B. Students, regardless of location, seeking financial assistance for education will follow procedures and deadlines prescribed for aid applicants at the appropriate institution. Eligibility for financial aid will be determined by the Office of Student Financial Aid at the institution responsible for processing the request. Disbursement of UW-administered aid will occur through the office of the UW Field Representative.

PART TWO: FISCAL ADMINISTRATION

I. TUITION AND FEES

A. Assessment and Collection

1. Assessment and collection of tuition and fees will be done by the institution that is responsible for the course. That is, the University of Wyoming will be responsible for assessing and collecting all fees for courses offered by the University and the same is true of the College. Students taking

University of Wyoming courses at WWCC under the Cooperative Agreement will complete registration through the University of Wyoming Field Representative's Office.

2. In the event that a student issues non-sufficient funds checks for tuition and fees, the University shall place record and registration holds on the student. Such checks will be turned over to the University Accounts Receivable Office for collection.

3. Under the University's "cooperating agency" policy, the University will honor requests to use fee waiver benefits presented by all full-time University of Wyoming and College employees for up to three (3) credits of coursework offered by the University of Wyoming per semester or summer session. The College has a like policy and will allow the same benefit to all full-time University of Wyoming and College employees enrolling for coursework at the College. Tuition will not be remitted to the student for those hours enrolled for which fee waivers have been accepted in payment.

4. The University will collect payments for certain fees, e.g., graduation fees, at the University of Wyoming Field Representative's Office. The University employee receiving such payments will forward all amounts collected to the UW Cashier's Office for deposit to the appropriate UW account. Thus, payment of fees for application for admission, graduation, etc., and certain charges related to course offerings will be deposited to the appropriate UW account.

5. All WWCC fees will be collected by the Office of Enrollment Services.

B. Rates and Distribution

1. All students will be assessed tuition rates (plus special course fees if applicable) and mandatory fees, as authorized by the institution in which they enroll, in accordance with their residency status.

C. Refunds

The refund schedules and policies approved by the institution in which the student is enrolled shall be used in determination of tuition and fee refunds. The amount due the appropriate institution from the student's original fee assessment shall be utilized as the base for refund determination. The appropriate institution shall determine if payment of refund to a financial aid source or elsewhere is required.

Students who fail to meet the University admission requirements will receive the appropriate refund according to the UW policy.

PART THREE: INSTITUTIONAL INSTRUCTIONAL RESPONSIBILITIES

As provided in the Cooperative Agreement, the University of Wyoming will be responsible for providing upper division courses and programs and the College will be responsible for providing lower division courses and programs. A single course will not be offered for both lower division and upper division credit.

PART FOUR: LIBRARY SERVICES

The quality of off-campus educational experiences for UW students and faculty depends in part on the availability of information resources and

library services. The UW Libraries will support UW off-campus curricula, in cooperation with College Libraries, through its Outreach Services Office.

Specifically, the UW Libraries will design, maintain and promote consistent and open communication channels to connect the College Libraries to UW Libraries, provide library reference and research services, develop and deliver information access training (bibliographic instruction), and strengthen cooperative collection/resource sharing activities. Emphasis will be placed on access to information rather than on-site collection of materials. By capitalizing on the use of the UW on-line catalog, telefacsimile equipment, CED-ROM and other electronic data base access, as well as any other emerging technologies, information resources can be enhanced and document delivery improved.

PART FIVE: COOPERATIVE AGREEMENT ADMINISTRATION

I. The Cooperative Agreement and its covered programs will be administered on behalf of the University by the Director of Extended Credit Programs.

II. General responsibilities of the Director of Extended Credit Programs are set forth in the Cooperative Agreement but they will also include the obligation, through the Dean of the School of Extended Studies and Public Service, to coordinate with the appropriate University administrators, on curriculum and faculty issues, and with College administrators on scheduling and facilities matters. In addition, for upper division courses, the Director will ensure adherence to University policies and procedures including, but not limited to, such concerns as admissions, registration, tuition and fee assessment and collection, student financial aid, library acquisition, and

facilities and academic program planning. The Director will also have, through the Dean of the School of Extended Studies and Public Service, budget responsibility and authority for the Cooperative Agreement and will have immediate supervisory responsibility for University faculty and staff while they directly serve the University under the Cooperative Agreement.

III. For the Social Science Degree Program, the Director of Extended Credit Programs will coordinate the course scheduling, classroom scheduling, allocation of instructional equipment and facilities, office assignments and any other matters needing coordination with the Coordinator of the Green River Center and/or Director of Extended Education.

Communications about all other joint programs offered under the Cooperative Agreement will be channeled through the Dean of Instruction at the College or the Dean's designee.

PART SIX: ADDITIONAL PROVISIONS

I. OPERATIONAL ISSUES SPECIFIC TO THE COOPERATIVE AGREEMENT BETWEEN WWCC AND

UW

A. An office on the campus of WWCC will be made available to UW instructors.

B. The WWCC Bookstore will stock books in support of UW courses. University of Wyoming instructors will conform to the regular ordering practices of the WWCC Bookstore.

C. The librarians at WWCC will provide professional librarian services for books, documents, and journals provided by the UW Libraries in support of UW Extension courses on the campus of WWCC.

D. Access to existing microcomputers and software at WWCC will be available to students enrolled in certain UW courses, provided that prior notice and permission have been arranged by the Director of Extended Credit Programs with the Dean of Instruction and Academic Computer Coordinator at Western Wyoming College. Purchase of course specific software will be the responsibility of UW.

E. Due to the desire to serve non-traditional students, flexibility in course scheduling will be the rule. For example, scheduling a semester course in an eight-week session during evening hours and/or on weekends may be desirable. Class scheduling will be done by the UW Extension Classes Office in consultation with the appropriate WWCC Coordinator and will be completed at least eight (8) weeks prior to the beginning of the classes.

F. There will normally be a minimum enrollment of twelve (12) students enforced in the UW Extension courses at WWCC. The University of Wyoming reserves the right to waive this requirement or to set a higher minimum enrollment in advance, in consultation with the College. When consultation results in low enrollment courses being offered, the College will participate in addressing the losses unless the average number of enrollments in southwest Wyoming Extension courses exceeds seventeen (17). In case of cancellation of a UW course, the Director of Extended Credit Programs will immediately inform

each affected student of alternatives and arrange a change of enrollment, if possible.

G. All university courses taught by Western Wyoming Community College faculty will be taught as overload. WWCC instructors teaching UW courses will be contracted by the University at the prevailing University rate. The College and the University will consult on exceptional costs of instruction prior to offering a course that will require exceptional expenditures.

II. REVIEW AND MODIFICATION OF THIS MEMORANDUM

This memorandum shall be subject to annual review (once each spring semester) at a meeting of the WWCC Chief Academic Officer or designee, the UW Director of Extended Credit Programs, and the Academic Administrators for the degree tracks offered as a part of the Cooperative Agreement, from both institutions. Proposals to recommend modification of this Agreement must be circulated in writing at least thirty (30) days prior to the spring meeting. The Director of Extended Credit Programs and the designated College Administrator for the program will convene the meeting in alternating years. No modification will be allowed unless and until signed by the Chief Academic Officers of the two institutions or their representatives.

III. PROGRAM EVALUATION

In the spring semester of each academic year, the Director of Extended Credit Programs will submit to the Provost a brief review of the status of each degree program. Every five years, the Provost of the University shall initiate the process for a formal review of each academic program offered under the

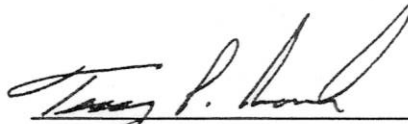
Agreement. Both the programs and evaluation process will conform to University policies, standards, and accreditation requirements.

For the Western Wyoming Community College

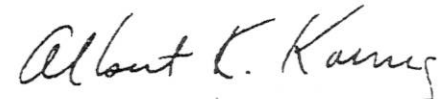
President

Dean of Instruction

For the University of Wyoming



President



Provost