

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

December 17, 1994

The Final Minutes can be found on the University of Wyoming Board of Trustees
website at www.uwyo.edu/trustees/meetings

TRUSTEES OF THE UNIVERSITY OF WYOMING

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December 17, 1994

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The Board of Trustees of the University of Wyoming held a regular business meeting on December 17, 1994 in the Old Main Board Room. Trustees held committee meetings on Friday, December 16.

President John D. "Dave" Bonner called the meeting to order at 9:55 a.m.

ROLL CALL

The following Trustees attended the business meeting: Deborah Healy Hammons, John D. (Dave) Bonner, F. Richard Brown, Harry L. Harris, Peter M. Jorgensen, Forrest "Frosty" Kepler, Daniel Kinnaman, Jeri Kirk, Walter G. (Jerry) Saunders, and David W. Updike. Ex-officio members Terry P. Roark, Diana Ohman, and Matthew Ward were also in attendance. Trustees W. Perry Dray and Elizabeth A. Kail, as well as ex-officio member Governor Mike Sullivan were not present.

PRESIDENT'S REPORT

President Roark gave the following report to the Trustees prior to committee meetings on Friday, December 16:

- UW is featured in "3.5 Plus" magazine as part of our efforts to attract the best scholars coming out of community colleges. The magazine is published by Phi Theta Kappa, the

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international honor society of students who attain a 3.5 grade point average while attending a junior or community college. Over 40,000 copies of the magazine are distributed across America.

- Approval has been given to create a University of Wyoming outreach center on the campus of Western Wyoming College in Rock Springs. The center will house all University outreach activities in Sweetwater County, including local offices of the Cooperative Extension Service and the School of Extended Studies and Public Services.

- The ASUW Survival Guide, a special publication for new students, won a first-place award as the best of its type. The award was presented at a recent national conference in Portland, Oregon.

- Spot checks show up to 80 riders are taking advantage of the free shuttle bus service from the UW track stadium parking area to the main campus. That translates to removing 30 to 40 cars from the core campus. The shuttle bus will continue on a trial basis through December.

- Author Rosemary Daniell will be the visiting writer at the UW Department of English during spring semester. She will teach a beginning fiction and non-fiction workshop. She also will conduct a weekend poetry workshop at the UW/Casper College Center. Daniell achieved a national literary reputation when her first non-fiction book was published in 1980.

- A script by playwright William Streib, UW assistant professor of theater and dance, recently won first place in a national competition. His play, "Jewish Sports Heroes and Texas Intellectuals," was selected from over 450 scripts submitted to the Norfolk and Southern Festival of New Plays.

- Brochures listing student financial aid and scholarships available for the 1995-96 academic year at the University of Wyoming and the state's seven community colleges are being distributed

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throughout the region. The 117-page books are being delivered to every high school, community college, and public library in Wyoming and to high schools in nearby communities of adjacent states.

ANNOUNCEMENTS

President Bonner noted that Trustees enjoyed excellent visitations to the Center for Teaching Excellence and the Athletic Department this week.

UW President Terry Roark said he appreciated the fact that Governor-elect Geringer took time to have lunch with Trustees on Thursday. President Roark described it as a wonderful opportunity to talk about the legislative agenda and what Governor-elect Geringer expects from state agencies, as well as his ideas on long-range planning. The word "accountability" is one to remember, and although UW has made strides to achieve accountability, such as with creation of a workload policy, a perception of good accountability at UW needs to be increased.

APPROVAL OF MINUTES

It was moved by Trustee Brown and seconded by Trustee Kirk that the October 21, 1994 Minutes of the Trustees as well as the November 14, 1994 conference call minutes of the Trustees (included as Enclosure 1) be approved. The motion carried.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

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President Bonner asked Chairman Jorgensen for a report from the Academic and Student Affairs Committee meeting held on December 16, 1994. Committee members Jorgensen, Hammons, Kinnaman, and Updike attended the meeting, along with other Trustees and University personnel. The following items were presented to the full board:

Change of Name - Department of Range Management

During the May, 1994 meeting of UW Trustees, a proposal to change the name of the Department of Range Management was tabled. Dean Steven Horn, College of Agriculture; Bill Laycock, head of the Department of Range Management; and faculty reaffirm their original belief that the department, college, and University will be best served by the proposed name change. The original memorandum justifying the request and letters of support from student groups and the agricultural community were presented in the advance report mailed to Trustees. It was reported that the newly instituted Citizens' Advisory Committee for the School of Environment and Natural Resources and the executive board of Wyoming CARET (Council on Agriculture, Research, Extension, and Teaching) have also unanimously endorsed the proposed name change.

During the Academic and Student Affairs Committee meeting, the proposal to rename the Department of Range management was removed from the table. Trustee Hammons indicated the reason it was tabled was that the School of Environment and Natural Resources had just been created and there was a question as to the direction UW was going. There was also a need for user groups to be aware of the change, and also an awareness by Trustees of a sensitivity to words. Trustee Hammons said that reports were now available. College of Agriculture Dean Steven Horn

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said that his office had touched base with a number of groups, both internal and external, and have received support from those them. The word "ecology" is no longer viewed negatively. It was moved by Trustee Jorgensen and seconded by Trustee Harris that the name of the Department of Range Management be changed to the Department of Rangeland Ecology and Watershed Management. The motion carried unanimously. The name change will be effective January 1, 1995.

Change in Degree Titles - College of Health Sciences

a. The faculty in the School of Physical and Health Education requested the following changes in degree titles in order to clarify the established undergraduate specializations within the School of Physical and Health Education:

<u>From</u>	<u>To</u>
Physical Education	Physical Education Teaching
Physical Education (non-teaching)	Exercise and Sport Science

b. The faculty in the School of Health and Human Services requested the following change in degree title in order to make this professional program more comparable to others in the college and at other universities.

<u>From</u>	<u>To</u>
Bachelor of Science	Bachelor of Science in Medical Technology

College of Health Sciences Dean Martha Williams explained that she endorsed the changes to increase job market value for students, and to make the degrees more consistent with those

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nationwide.

Based on a recommendation from the Academic and Student Affairs Committee, it was moved by Trustee Jorgensen, seconded by Trustee Brown, and carried that the changes in degree titles as outlined above be approved. The motion carried unanimously.

Proposed Minor in Interior Design

The Departments of Home Economics and Civil and Architectural Engineering proposed the implementation of a Minor in Interior Design. The proposal was presented to the Trustees as an information item at their October, 1994 meeting. The minor will make UW students more competitive with interior design majors from other institutions in being accepted into required apprenticeships following graduation. Subsequently, these graduates become eligible to take the certification examination to become American Society of Interior Design members.

The minor will serve to formalize the satisfactory completion of a prescribed series of existing University of Wyoming courses and will be noted on the student's transcript as "Minor: Interior Design." Currently, students interested in careers in interior design may major in art, architectural engineering, business or home economics. Existing faculty, library and physical facilities, and equipment are sufficient to meet the demand of the 11 to 20 students who are estimated to elect this minor each year. A list of courses is attached as Enclosure 2.

During the Academic and Student Affairs Committee meeting of December 16, Provost Karnig explained that it is a way of packaging the courses UW has already and providing students a minor without adding additional faculty or resources. The minor has less value than a major, but is

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manageable within the resources of the University.

Based on the Academic and Student Affairs' Committee recommendation, it was moved by Trustee Jorgensen, seconded by Trustee Saunders, and carried that approval be given for the minor in interior design.

Medicine Bow Post

The Department of Communications and Mass Media and the College of Arts and Sciences have reviewed the operations of the Medicine Bow Post. After fully exploring the options, it was recommended that the newspaper be put up for sale, should the donor not wish to accept the return of the newspaper.

In the future, students will gain practical writing experience and distribute their work to newspapers using the Internet as the distribution mode. According to the Department of Communications and Mass Media, an electronic news service will provide experience in community journalism which will prepare students for job opportunities in this information age, as well as in traditional reporting and editing positions.

College of Arts and Sciences Dean Oliver Walter, and Frank Millar and Eric Wiltse from the Department of Communication and Mass Media were present during the Academic and Student Affairs Committee meeting of December 16. Dean Walter reported that the recommendation had been received approximately 18 months ago. The Department of Communication and Mass Media faculty have indicated that a substitution of electronic news service will allow more students to be involved and would be a better use of resources. In response to a question from Trustee Hammons

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as to reaction of students, the campus at large, and newspaper associations to the change, Dr. Millar said that reactions had been mixed. Some people have had a good experience with the newspaper and are very loyal to it because it does provide good practical experience. However, there is no way to make it financially solvent.

It was noted that others may be interested in assuming the newspaper if negotiations with the donor fail. Dr. Millar said that the original donation included an enlarger and subscription list, and the name Medicine Bow Post.

After committee discussion and concern that negotiations occur in a timely fashion, it was recommended that a timeline be considered. President Roark subsequently changed his recommendation during the committee meeting to read, "It is recommended that the Academic and Student Affairs Committee recommend to the Trustees of the University of Wyoming that approval be given for the College of Arts and Sciences to enter into discussions with the donor of the Medicine Bow Post regarding the possible return of the gift or, pending the outcome of those discussions, move to sell the newspaper. In the event that the newspaper is not returned to the donor or not sold, it will be closed at the end of spring semester, 1995." Based on a recommendation from the Academic and Student Affairs Committee, it was moved by Trustee Jorgensen and seconded by Trustee Kepler that President Roark's revised recommendation be approved. The motion carried, with Trustee Updike voting no.

Trustees added that the intention of the board through this action is no reflection of changes to the Journalism program.

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Change in Degree Title in the College of Arts and Sciences

The faculty in the Department of Theatre and Dance requested the following change in degree title in order to bring the title into conformity with nationally accepted terminology.

From

Bachelor of Theatre and Dance

To

Bachelor of Fine Arts in Theatre and Dance

A Bachelor of Fine Arts is more theatre and performance based than a Bachelor of Theatre and Dance. It was moved by Trustee Jorgensen, seconded by Trustee Kepler and carried that the degree title be changed as indicated. The motion carried.

Saratov Initiative

Professor Lew Bagby of Modern and Classical Languages introduced Sergei Orlov, Vice President for International Affairs at the University of Saratov, Russia. Professor Bagby reported that several exchanges are taking place as part of the Saratov initiative. Twelve UW faculty members and several UW students will be traveling to Saratov during the next two summers. In addition, six faculty members from Saratov will visit UW to attend classes in the colleges of business and agriculture.

UW professors will provide classes on a western model with a goal to open a business school on the western model by 1997. Vice President Orlov expressed appreciation to those involved in creating the opportunity and for the many contacts they have made. He said the first contact was with a group of students who came to Saratov a few summers ago. He said the purpose of the grant was to train faculty members in intellectual disciplines, and the program has real substance.

Office of International Programs

The following status report on the Office of International Programs was provided by Provost Karnig:

In 1992, when the University undertook budget reductions to address a one percent decrease in state support, the Office of International Programs was removed from Section I funding. It was hoped that indirect cost recovery funds from international grants and contracts could be employed to support the office. The overhead funds from international grants never materialized. Given the perceived importance of international activities for UW students and staff, internal reallocations provided for the continued operation of the unit.

In the fall of 1993, the provost appointed a committee, chaired by Dean Bruce Forster, to review the University's international program efforts. In the review, the committee was asked to examine policies, functions, and organizational structures, as well as activities in various UW units. In addition, the committee was asked to recommend whether or not an Office of International Programs ought to be continued to support UW international activities.

The committee recommended that there should be a "central International Programs Office" to:

- Promote and facilitate the development of international activities throughout the University;
- Serve as a central clearinghouse for UW international activities;
- Serve as a broker of information concerning new international opportunities, especially for those involving extra-mural funding possibilities; and
- Coordinate all international activities at UW.

Moreover, the report said that "given the mission outlined, the committee recommends that the International Programs Office be located in Academic Affairs with the director reporting to the provost."

Further recommendations include appointment of a half-time director (later hoped to become a full-time director); an administrative assistant; and a half-time office technician; in addition to a satisfactory operating budget. The committee believed that the office would benefit from a steering committee. The committee also urged that the International Programs Office be located in Knight Hall with the International Student Services Office.

Direct funding of up to \$85,000 for International Programs will be provided from the Office of Academic Affairs.

On a trial basis for three years, the vice presidents for administration and research have agreed to allow up to the first \$100,000 of overhead funds to be retained in the International Programs' Office as seed money for future development.

During the 1997-98 academic year of operations, a comprehensive program review will be undertaken to assess the organizational and policy approaches, as well as the funding arrangements.

Center for the Advancement of Ethics

A. Background

During his acceptance speech as a distinguished alumnus in 1993, Carl M. Williams expressed his belief in the underlying importance of ethics in our everyday lives and to the future of our nation. To promote this emphasis on ethics, Mr. Williams pledged \$1 million

to the University of Wyoming to establish a center to renew and advance ethics. The \$1 million gift is contingent on the University securing an equivalent sum from private, corporate and/or state sources and upon development of a plan for the operation of a center.

Early in 1994, President Roark appointed a faculty committee, chaired by Professor Harvey Gelb, to consider creation of such a center and to include in its report recommendations on a mission statement, goals and objectives, near-term and future activities, governance and funding. The committee submitted its first report in March, 1994, and an action plan in October, 1994.

B. Proposed Center

The committee report stressed that universities have an educational imperative to prepare students, whatever their chosen majors, to recognize ethical issues and problems and to be informed about possible solutions to them. It was recommended that the guiding vision for the Center for the Advancement of Ethics should be to promote ethics within the University and beyond by supporting the consideration and discussion of ethics as integral components of the University's mission and its programs. The major goals of the center are to:

- Advocate increased recognition of ethical considerations in all disciplines;
- Encourage, support, and provide opportunities for faculty development in teaching ethical theory and leading discussions of ethical issues;
- Assist faculty in exploring and implementing appropriate and effective instructional strategies to include ethical components in all relevant classes;

- Coordinate and provide technological, media, and library support necessary for effective inclusion of ethical issues;
- Foster research on ethical issues;
- Broaden campus forums for discussion, teaching, and learning ethical theory, possibly including fellows, roundtables, symposia, seminars, conferences, etc.;
- Advocate policies and procedures that support and enhance the inclusion of ethical considerations within the University;
- Provide leadership and expertise for consideration of ethical issues in all disciplines;
- Encourage efforts to bring speakers from outside the University campus to address ethical issues; and
- Encourage opportunities to provide for the advancement of ethics beyond the University.

If approved by the Board of Trustees, the center would have a director, appointed by and reporting to the provost, and be governed by an internal board of directors composed of faculty from each college and representatives from other University constituencies such as the Libraries, the School of Extended Studies and Public Service, and the UW Center at Casper College. (The Board of Directors would also be appointed by the provost.) An external board of advisors -- drawn from business, government, the professions and other walks of life -- would assist the center in fundraising, program development and implementation, and other matters.

Once funds are available, among likely activities of the center are an annual symposium, a series of lectures and student debates, as well as grants for summer course development and research. To maintain its concentration on ethics throughout the year, the center may publish a quarterly newsletter for faculty and professionals. Further activities may include a monthly roundtable for student leaders and others, a visiting fellows program, and a colloquium series for professionals and practitioners.

While the addition of ethics courses to any curriculum would be left to the various colleges and departments within the university, the center would provide encouragement and support through its funds, programs and curricular resources. The committee believed that greater sensitivity to and awareness of ethical issues will inspire more ethics content in existing courses, and may lead to new courses across the University.

C. Resources

Funding needed to begin the center's operation is estimated to be \$30,000 to \$40,000 per year to provide a half-time director, sufficient staff support, and a satisfactory operating budget, including travel funds. If Trustees approve the center, one half of the startup funds will be secured from the Foundation and the other half from the Provost's Office. The center, in turn, would become a fundraising priority of the UW Foundation.

Progress in fundraising and program development will be closely monitored, with annual reviews and a full examination regarding fundraising progress no later than three years following approval of the center.

President Roark said he planned to come before the Trustees with a recommendation to approve

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Section C., Resources, at the January meeting. Trustees were given the background in this report as an information item so that they would have time to review it.

The Foundation Board will be deliberating the potential for a fund drive for the center, but cannot embark without approval of the Trustees. The Foundation Board hopes to make a decision at their April meeting as to their involvement.

During the Academic and Student Affairs Committee meeting, Trustees expressed reluctance about establishing the center prior to long-range planning discussions. With a large number of priorities and goals, establishment of the center might be premature.

BUDGET COMMITTEE

President Bonner called on Trustee Harris for a report from the Budget Committee meeting held on December 16. Committee members Brown, Hammons, Harris, and Jorgensen, and ex-officio members Bonner and Roark attended the committee meeting, along with other Trustees and University staff. Committee chairman Dray was absent. Based on the committee meeting, the following recommendations and reports were presented to the full Board.

Authorization for Stock Transfers

Brokerage firms are requesting certification of resolutions carrying a date within six months of the transaction.

Based on a recommendation from the Budget Committee, Mr. Harris moved, Dr. Saunders

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seconded, and it carried, to adopt the following resolution:

RESOLVED that the President of The University of Wyoming and the Treasurer of the Board of Trustees, representing the Trustees of The University of Wyoming, a body corporate, are hereby authorized to sell, assign and transfer stocks, bonds, evidences of interest, evidences of indebtedness and/or other obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity, and to execute any and all instruments necessary, proper or desirable for the purpose; further that any past action in accordance herewith is hereby ratified and confirmed; and

FURTHER RESOLVED that the President of The University of Wyoming and the Treasurer of the Board of Trustees, representing the Trustees of The University of Wyoming, a body corporate, are hereby authorized to act as agents for and to sign agreements, resolutions and any other documentation required to establish, maintain, and terminate security cash accounts with security dealers and brokers for the purpose of taking ownership and possession of cash, bonds, stocks and other securities held by such dealers and brokers which have been directed to the University by gift, bequest or any other act of transfer; and further that said agents are fully authorized to sell, assign and transfer stocks, bonds, evidences of interest, evidences of indebtedness and/or other obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity pursuant to this authorization, and to execute any and all instruments necessary, proper or desirable for the purpose; and

FURTHER RESOLVED that any corporate officer of the University of Wyoming is hereby authorized to certify this Resolution to whom it may concern.

Audit Reports - Fiscal Year 1994

Mr. Tim McKeever and Mr. Russ Bell, from the firm of Deloitte & Touche, and Ms. Tammy Lantz, CPA, attended the committee meeting to present audit reports for the fiscal period July 1, 1993 through June 30, 1994.

The following audit reports were reviewed: (1) financial statements for the University of Wyoming, (2) audit report for certain bond funds, (3) single audit report of federal assistance programs, (4) Intercollegiate Athletics, and (5) KUWR-FM. These reports will be mailed under separate cover as soon as they are received.

The auditors issued an unqualified opinion on each report.

Based on a recommendation from the Budget Committee, Mr. Harris moved acceptance of the five reports identified above. The motion was seconded by Mrs. Kirk, and it carried.

Tuition Proposal for FY 1996

In October 1989, the Trustees approved the University's long-range plan to benchmark undergraduate tuition rates at approximately the 15th percentile of public doctoral institutions. The goal was to achieve this objective in five years. This objective was reached this fall. The University's resident undergraduate tuition rate for FY 1995 is \$1,908, slightly above the 15th percentile. The University's non-resident rate of \$5,988 is at the 15th percentile.

Projections of undergraduate tuition increases at public doctoral institutions indicate rates for FY 1996 will increase by approximately 4.1 percent for residents and 6.7 percent for non-residents. Like adjustments of the University's rates will be necessary if the University is to

maintain its desired place at the 15th percentile.

Percentage adjustments of 4.1 percent for residents and 6.6 for non-residents will increase FY 1996 undergraduate rates to \$1,686 and \$6,084 respectively, which includes mandatory fees at the FY 1995 rate. This is an increase of \$78 a year for residents and \$396 a year for non-residents. These changes apply to tuition only, and do not include fee increases which may be recommended to the Trustees in January.

Graduate tuition rates, which are based on undergraduate rates plus a tuition differential of 25 percent of the full-time resident undergraduate rate, would increase to \$2,406 for residents and \$6,798 for non-residents. These are annual increases of \$90 and \$414 respectively.

Trustee Ward reported that the ASUW Senate voted to support the tuition increase as recommended by the administration.

Based on a recommendation from the Budget Committee, Mr. Harris moved that FY 1996 undergraduate tuition for residents be increased by \$78 annually, and non-resident tuition be increased by \$396 annually. The motion was seconded by Mr. Brown, and it carried.

Proposed Changes in Approved Tuition Rates

a. Summer Session 1995 Tuition

Based on a recommendation from the Budget Committee, Mr. Harris moved, Mr. Jorgensen seconded, and it carried, that the approved tuition for Summer Session 1995 be modified as shown below.

<u>Tuition Classification</u>	<u>Tuition Rates</u>
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	Summer 1994	Approved 1995	Proposed 1995
•Resident, Undergrad	\$76	\$67	<u>\$ 76*</u>
•Resident, Graduate	95	112	112
•Non-Resident Undergrad	224	237	237
•Non-Resident, Graduate	243	338	<u>\$ 243**</u>

In the above table, three tuition levels are shown, including Summer 1994 rates, the approved rates for Summer 1995 and, finally, two proposed changes. The effect of these changes will be to maintain Summer 1994 rates during Summer 1995 for the following tuition classification groups:

* resident, undergraduate students; and

** non-resident, graduate students.

The goal of this recommendation is to stabilize tuition revenue by maintaining the tuition at 1994 levels.

During the spring semester, the University will closely review the Summer Session Vision Committee recommendations on tuition and other summer tuition alternatives, and a plan will be submitted for Trustee approval of Summer 1996 tuition.

b. Off-Campus Credit Course Tuition, Summer 1995 and FY 96

Based on a recommendation from the Budget Committee, Mr. Harris moved, Mr. Jorgensen seconded, and it carried, that the approved tuition for off-campus, outreach courses be modified for Summer 1995 and FY 96 as shown below and remain at \$76 per credit hour until such time as the resident, undergraduate per credit hour tuition rate exceeds \$76 per hour:

<u>Tuition Classification</u>	<u>Tuition Rates</u>
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Proposed	FY 94	FY 95	FY 96
·Resident, Undergrad	\$ 76	\$ 67	<u>\$ 76*</u>

The goal of this recommendation is to stabilize revenue by maintaining tuition at 1994 levels; if this change were not made, the outreach units would experience a reduction in revenue of more than \$145,000 from resident students.

Approval of Contracts and Grants, Gifts and Scholarships

Based on a recommendation from the Budget Committee, it was moved by Mr. Harris, seconded by Dr. Saunders, and carried, that the Trustees of the University of Wyoming accept contracts and grants in the amount of \$6,691,597 for the period September 27, 1994 through November 21, 1994, and gifts and scholarships in the amount of \$169,030.84 for the period September 16, 1994, through October 31, 1994.

Student Health Insurance

President Roark reported that the University has been informed by its student health insurance carrier that it will no longer offer coverage after this year because the pool has become so low and so high risk. This leaves four options: (1) continue the voluntary program, if a carrier can be found; (2) go to a mandatory program with a soft waiver; (3) go to a mandatory program with a hard waiver; or (4) drop the student health insurance program and assist students in contacting brokers for their insurance.

ASUW polled the student body and a copy of the results of the survey and comments was furnished to the Trustees. The majority of the students are opposed to any mandatory program. Bruce Hooper, Director of Risk Management, reported that he will put out a proposal for bids giving

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the three options: mandatory with soft waiver, mandatory with hard waiver, and voluntary. If any bids are received, a recommendation will be prepared for Trustee consideration.

Program Reduction/Elimination Policy

President Roark reported that in response to a request from the Trustees, the administration is working on a suggested policy for program reduction and/or elimination.

A committee of faculty, staff and administrators will be charged with the development of recommendations for a reorganization policy. President Roark appointed Trustees Kepler and Jorgensen to represent the Trustees on the committee. Recommendations should be ready for review by the Faculty Senate and Staff Senate by March 31. The Budget Committee requested that, if possible, the elimination portion of the policy be presented to the Trustees at the January meeting. Trustee Harris requested information on the number of students enrolled in the various courses which are being taught. Trustee Brown noted that the request for the policy was predicated on a need to be accountable to the legislature.

PERSONNEL COMMITTEE

President Bonner asked Trustee Kirk for a report from the Personnel Committee meeting held on Friday, December 16, 1994. Committee members Kirk, Harris, and Kinnaman attended the committee meeting, along with other Trustees and University personnel. It was moved by Trustee Kirk, seconded by Trustee Kinnaman, and carried that the following items be approved as indicated:

Faculty Appointments

COLLEGE OF HEALTH SCIENCES

- a. Ann Albrecht Reyes as assistant professor in the School of Human Medicine effective October 15, 1994 at a fiscal (11-month) salary of \$50,004. This is a tenure-track appointment.
- b. Maria Glacia Teixeira as temporary assistant professor of pharmaceutics, effective August 25, 1994, through May 13, 1995, at an academic (9-month) salary of \$38,412. This is a non-tenure track appointment.

COLLEGE OF LAW

- c. Mary Jenny as associate librarian, Law Library, effective September 30, 1994, at a fiscal (11-month) salary of \$35,004. This appointment is eligible for extended term appointment.

Academic Professional Appointments

COLLEGE OF EDUCATION

- a. Margaret A. Hudson, as assistant lecturer, Wyoming Center for Teaching and Learning -Laramie, effective August 29, 1994, at an annual (9-month) salary of \$23,016. This appointment is eligible for extended term appointment.
- b. Joan K. James, as assistant lecturer, Wyoming Center for Teaching and Learning - Laramie, effective August 29, 1994, at an annual (9-month) salary of \$23,016. This appointment is eligible for extended term appointment.

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Administrative Appointments

INSTITUTE FOR ENERGY RESEARCH

- a. Thomas L. Dunn as associate director of the Institute for Energy Research, effective December 1, 1994, at a fiscal (11-month) salary of \$54,996.

RESEARCH OFFICE

- b. Dwane Marvin Heintz as Regional Director of Wyoming Small Business Development Centers - Powell Sub-Center, effective October 24, 1994, at a fiscal (11-month) salary of \$35,004.

- c. Leonard Allen Holler as Regional Director of Wyoming Small Business Development Centers - Casper sub-center, effective September 26, 1994, at a fiscal (11-month) salary of \$35,004.

- d. Arlene Marie Soto as Regional Director of Wyoming Small Business Development Centers - Cheyenne sub-center, effective October 24, 1994, at a fiscal (11-month) salary of \$35,004.

- e. Dianne Wolverton as Regional Director of Wyoming Small Business Development Centers - Rock Springs Sub-Center, effective September 26, 1994, at a fiscal (11-month) salary of \$35,004.

Adjunct Appointments

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The following adjunct appointments were approved under the conditions cited.

ACADEMIC AFFAIRS

- a. F. William Eikenberry as adjunct faculty for the School of Environment and Natural Resources for the period effective November 15, 1994, through October 17, 1997. Mr. Eikenberry is currently associate state director, Bureau of Land Management, Wyoming, and is serving at the University of Wyoming as part of an Intergovernmental Personnel Act exchange at no cost to the institution.

ARMY ROTC

- b. Charles E. Munier as adjunct professor of military science for a two-year period effective December 1, 1994, through November 30, 1996. Major Munier is currently deputy sheriff, Albany County Sheriff's Department.

Adjunct Reappointments

The following academic personnel were approved for a three-year period from December 1, 1994 through November 30, 1997.

COLLEGE OF ARTS AND SCIENCES

- a. George Blau is currently associate professor of psychology at the UW/CC Center.
- b. Audie L. Blevins is currently a professor of sociology at the University of Wyoming.
- c. Roderick S. Carman is currently a professor of psychology at the

University of Wyoming.

d. Catherine R. Connolly is currently an assistant professor of sociology at the University of Wyoming.

e. George W. Gill is currently a professor of anthropology at the University of Wyoming.

f. Malcolm B. Holmes is currently an associate professor of sociology and director of administration of justice at the University of Wyoming.

g. Fred Homer is presently a professor of political science at the University of Wyoming.

h. Ronald Ketchum is currently an academic professional temporary assistant lecturer at the UW/CC Center.

i. Michael J. Horan is currently a professor of political science at the University of Wyoming.

j. Richard S. Machalek is currently a professor of sociology at the University of Wyoming.

k. Hugh W. McGinley is currently a professor of psychology at the University of Wyoming.

l. Margaret M. Murdock is currently a professor of political science and dean of the UW/CC Center.

m. Narina L. Nightingale is currently an associate professor psychology at the University of Wyoming.

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- n. Max W. Rardin is currently a professor of psychology at the University of Wyoming.

Clinical Faculty Appointments

The appointments in support of student programs in the College of Health Sciences were approved for a three-year period as indicated.

COLLEGE OF HEALTH SCIENCES

SCHOOL OF HUMAN MEDICINE

<u>NAME</u>	<u>CLINICAL TITLE</u>	<u>LOCATION</u>
Brown, Phillip H. (10/28/94 - 06/30/97)	Clinical Faculty in Dental Hygiene	Sheridan
Shamley, Kirk (10/17/94 - 06/30/97)	Clinical Faculty in Family Practice/Obstetrics and Gynecology	Cheyenne

SCHOOL OF PHARMACY

<u>NAME</u>	<u>CLINICAL TITLE</u>	<u>LOCATION</u>
Griffin, James H. (10/21/94 - 06/30/97)	Clinical Faculty in Pharmacy	Fort Collins

Changes in Assignment

The following changes in assignment were approved as indicated.

COLLEGE OF AGRICULTURE

- a. James W. Waggoner, associate professor, Department of Animal Science, be

reassigned as associate professor, Department of Range Management, effective October 1, 1994.

UW/CC CENTER

b. Carolyn G. Burke, part-time assistant professor, School of Extended Studies, be reassigned as part-time temporary academic professional - senior lecturer, UW/CC Center, effective October 26, 1994,

Sabbatical Leaves

The following 24 faculty members were granted sabbatical leave during 1995-96, as indicated, subject to available resources. In each case, the teaching responsibilities of faculty on sabbatical will be assumed by other instructors.

a. George L. Blau, associate professor of psychology, for the 1996 spring semester. Dr. Blau, a member of the faculty of the UW/CC Center since 1979, was granted a sabbatical leave in 1988. Dr. Blau will write a complete digest of those laws (statutes, cases, and rules and regulations) that affect mental health practitioners in the state of Wyoming. This book, one in a 51-volume study of legal issues facing the mental health profession in the United States, will be published by the American Psychological Association. Dr. Blau's participation in this project is an outgrowth of his on-going research linking psychology and the law.

b. Daniel R. Caldwell, professor of molecular biology, for the 1996 spring semester. Dr. Caldwell, a member of the faculty of the University of Wyoming since 1969, was granted

a sabbatical leave in 1988. Dr. Caldwell will work in the laboratory of Dr. Lonnie Ingram, the world's authority on the effects of alcohols on microorganisms, at the University of Florida. This research relates to Dr. Caldwell's teaching and research programs. Dr. Caldwell will be involved in several types of research activities related to understanding ethanoloigenesis and optimization of the process in genetically engineered organisms.

c. Colin G. Calloway, associate professor of history, for the 1995-96 academic year. Dr. Calloway, a member of the faculty of the University of Wyoming since 1987, has had no previous sabbatical leaves. Dr. Calloway proposes to write a book that examines the experiences of Native Americans in New England during the era of the American Revolution.

d. Badrul Hasan Chowdhury, associate professor of electrical engineering, for the 1995-96 academic year. Dr. Chowdhury, a member of the faculty of the University of Wyoming since 1987, has had no previous sabbatical leaves. Dr. Chowdhury will work with the Bonneville Power Administration, a leading federal power agency, and will develop a research collaboration with the industry. This work will further enhance his instruction and research activities.

e. Susan Frye, associate professor of English, for the 1996 spring semester. Dr. Frye, a member of the faculty of the University of Wyoming since 1986, has had no previous sabbatical leaves. Dr. Frye, a specialist in Renaissance English literature, will examine changes which resulted in a significant increase in the publication of poetry by 17th

century women compared to the 16th century. The major outcome will be a book length manuscript to be called Curious Knots: Women's Work and Women's Writing.

f. Ward K. Gates, associate professor of physical and health education, for the 1995 fall semester. Dr. Gates, a member of the faculty of the University of Wyoming since 1982, has had no previous sabbatical leaves. Dr. Gates proposes visits to the Universities of Colorado, Utah, and Washington in preparation of a self-paced instructional program for PEPR/ZOO 2040 (Human Anatomy), including a laboratory manual to accompany the software currently employed in the course. The manual will be published by Benjamin/Cummings Publishing Company, Inc.

g. Joni Hersch, associate professor of economics and finance for the 1995-96 academic year. Dr. Hersch, a member of the faculty of the University of Wyoming since 1989, has had no previous sabbatical leaves. Dr. Hersch will be a scholar in residence in the department of economics at Duke University.

h. Audrey Kleinsasser, associate professor in the division of leadership and human development, for the 1995-96 academic year. Dr. Kleinsasser, a member of the faculty of the University of Wyoming since 1988, has had no previous sabbatical leaves. Dr. Kleinsasser proposes to examine assessment and testing cultures in formal educational settings. She will conduct an exhaustive library search on assessment and testing cultures, including a series of interviews with educational researchers. She will also develop a detailed book outline, further developing the theory of assessment and testing cultures in K-12 school settings and will collect data during a four-five month period in a Casper,

Wyoming, senior high school which is committed to creating an assessment culture within an alternative instructional delivery model.

i. Dennis H. Knight, professor of botany, for the 1995-96 academic year. Dr. Knight, a member of the faculty of the University of Wyoming since 1966, was granted a sabbatical leave in 1987. Dr. Knight will work toward a sustainable forest management alternative for the Rocky Mountain region. He will spend the fall semester in the Harvard Forest in Massachusetts, an outdoor ecology laboratory; this study will benefit his teaching of the UW course in forest management as well as his on-going research.

j. Kevin S. Larsen, associate professor of modern and classical languages, for the 1995-96 academic year. Dr. Larsen, a member of the faculty of the University of Wyoming since 1989, has had no previous sabbatical leaves. Dr. Larsen will study the nineteenth-century medical environment reflected in the novel Fortunata y Jacinta by Benito Perez Galdos. Both the writings of medical scientists and those of literary authors at the time shape this novel, on such subjects as phrenology (skull bumps), male and female hysteria, madness, syphilis, dietary allergies, and the medical role of literature itself. This research will be reflected in enhanced classroom teaching and scholarly endeavors.

k. David Legg, associate professor of plant, soil, and insect sciences, for the period of September 1, 1995, through February 29, 1996. Dr. Legg, a member of the faculty of the University of Wyoming since 1988, has had no previous sabbatical leaves. Dr. Legg will travel to Godollo University of Agricultural Sciences in Hungary to develop a course in sampling, modeling and decision-making in pest management which will have application

to his research and grant activities. If Fulbright or Hungarian Foundation Awards are not obtained, he will pursue his work at Virginia Polytechnical Institute and State University.

l. Jason A. Lillegraven, professor of geology and geophysics and zoology and physiology, for the 1995-96 academic year. Dr. Lillegraven, a member of the faculty of the University of Wyoming since 1976, was granted a sabbatical leave in 1988. Since 1990, Dr. Lillegraven has done extensive field work on the vertebrate paleontology and the geological development of the northern Hanna Basin and adjacent uplifts in south-central Wyoming. He will study major paleontological collections at other institutions to broaden the evidence available to him both for this multi-disciplinary research project and for the courses he teaches in both academic departments.

m. Vicki Lindner, associate professor of English, for the 1995 fall semester. Ms. Lindner, a member of the faculty of the University of Wyoming since 1988, has had no previous sabbatical leaves. Ms. Lindner will complete a book-length collection of personal and travel essays entitled Doing the Wrong Thing: Reflections of a Woman Renegade.

The essays, which are about the adventures and difficulties of a woman who did not make traditional life choices, will result in both scholarly contributions and augment classroom teaching.

n. John D. Marwitz, professor of atmospheric science, for the 1995-96 fiscal year. Dr. Marwitz, a member of the faculty of the University of Wyoming since 1967, was granted a

sabbatical leave in 1989. Dr. Marwitz will participate in a one-year residence with the National Severe Storms Laboratory in Norman, Oklahoma. Dr. Marwitz will use a new airborne millimeter radar in studies of severe thunderstorms and expand his knowledge of ground-based radar studies. This sabbatical will have direct application to his teaching and research assignments at the University of Wyoming.

o. Sigrid Mayer, professor of modern and classical languages, for the 1995 fall semester. Dr. Mayer, a member of the faculty of the University of Wyoming since 1973, was granted a sabbatical leave in 1988. Dr. Mayer has been invited to produce a book for a series in Literary Criticism in Perspective; this scholarly contribution will be the primary result of the sabbatical. This project builds upon personal contacts which Dr. Mayer made during previous sabbatical research. She will also continue her established research projects editing the work of the philosopher, Ernst Cassirer and studying those of the German novelist, Gunter Grass.

p. Larry C. Munn, professor of plant, soil, and insect sciences for the period of July 1, 1995 through December 30, 1995. Dr. Munn, a member of the faculty at the University of Wyoming since 1981, has had no previous sabbatical leaves. Dr. Munn will engage in collaboration with Dr. Eugene Kelly at his Isotope Geochemistry Laboratory at Colorado State University to learn new skills in isotope geochemistry. These skills will strengthen Dr. Munn's research program investigating Wyoming paleosols and past periglacial climates. This research area has increased importance now because of its relevance to the global warming scenario.

q. Karen B. Nicholas, associate professor of psychology, for the 1995-96 academic year.

Dr. Nicholas, a member of the faculty of the University of Wyoming since 1977, has had no previous sabbatical leaves. Dr. Nicholas will research family violence, specifically studying exactly how adult behavior connects to exposure to abusive behaviors in childhood. She will collect data on different populations, including patients at one of several major urban medical centers in this country. This research will have direct application to the undergraduate and graduate courses taught by Dr. Nicholas; in addition, it has direct transfer to the problems seen in the psychology clinic, and will result in scholarly publications.

r. Bibek Ray, professor of molecular biology, for the 1996 spring semester. Dr. Ray, a member of the faculty of the University of Wyoming since 1981, has had no previous sabbatical leaves. Dr. Ray will spend four months at the National Dairy Research Institute at Karnal and the Defense Food Research Laboratory and Central Food Research Institute, both at Mysore, India, and at the Institute National Research for Agriculture and Center of Research at Jouyen Josas, France. His research will result in further understanding of bio-preservation techniques, which will be useful in both instructional and research efforts.

s. James M. Rosen, professor of physics and astronomy, for the 1995-96 academic year. Dr. Rosen, a member of the faculty of the University of Wyoming since 1968, was granted a sabbatical leave in 1982. Dr. Rosen will work with an advanced research group at the White Sands Missile Range that is developing new concepts in bio-aerosol detection, the detection of freely floating micro-organisms in the atmosphere. This

research has military implications, but it also bears on the detection of wind-born pathogens of any kind and from any source, including various civil or industrial processes.

t. Jean Owens Schaefer, professor of art, for the 1995-96 academic year. Dr. Schaefer, a member of the faculty of the University of Wyoming since 1977, has had no other sabbatical leaves. Dr. Schaefer will complete a book-length study of the nineteenth-century artist, Marie Bashkirtseff. Working from the voluminous autobiographical writings of the artist, she will put them in the context of social, political, medical, and artistic tests of the times. The project will contribute to the history of women artists in the nineteenth century and to current scholarly discussions of how people see or shape themselves in writing.

u. Earl Spillar, assistant professor of physics and astronomy for the 1995-96 academic year. Dr. Spillar, a member of the faculty of the University of Wyoming since 1985, has had no other sabbatical leaves. Dr. Spillar will join the staff at the Air Force Starfire Optical Range, the leading adaptive optics facility in the world and a high-profile technology initiative of the Air Force. He will be part of the team developing and deploying new infra-red instrumentation, building on and enhancing his expertise from the Wyoming Infra-Red Observatory.

v. D. Paul Thomas, professor of physical and health education for the 1995-96 academic year. Dr. Thomas, a member of the faculty of the University of Wyoming since 1989, has had no previous sabbatical leaves. Dr. Thomas will work with Dr. Olga Hudlicka, an international expert in microcirculation in skeletal muscle, at the University of

Birmingham, England. The purpose will be to further expand knowledge relevant to his teaching and research programs regarding abnormalities in skeletal muscle metabolism and blood flow consequent to myocardial infarction which may lead to skeletal muscle failure. The latter pathology has been linked, in part, to heart failure, impaired gross motor performance, and increase muscle fatigue often seen in patients with this disease.

w. Bogdan M. Wilamowski, professor of electrical engineering, for the 1995-96 academic year. Dr. Wilamowski, a member of the faculty of the University of Wyoming since 1989, has had no previous sabbatical leaves. Dr. Wilamowski will participate in a one-year residence with the Alabama Microelectronic Science and Technology Center at Auburn University where he will have the opportunity to utilize state of the art design tools and fabrication equipment. He also proposes to explore requirements for successfully attracting external funding as well as to introduce new technologies to his classes.

Leaves of Absence Without Pay

The following leaves of absence without pay were granted for the period and under the conditions cited.

COLLEGE OF EDUCATION

- a. David A. Baird, associate professor in the division of lifelong learning and instruction, f the 1995 spring semester for personal reasons.
- b. Donald A. Anderson, professor of statistics, for the spring 1995 semester for personal reasons.

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c. William J. Gribb, associate professor of Geography and Recreation, January 1, 1995 to December 31, 1995, to teach and conduct research supported by a Fulbright Scholarship at the University of Zimbabwe.

Retirements

The following retirements were approved for the dates and under the conditions cited.

Birth <u>Name</u>	Employment <u>Position</u>	Retirement <u>Date</u>	<u>Date</u>	<u>Date</u>
Coffey, Billy R. Extension Educator as <u>Emeritus</u>	University	12/29/42 with designation	08/03/81	01/06/95
Johnson, Jean S. Librarian <u>Retired</u>	Associate	05/07/33 designation of	08/23/71	02/03/95 with
Leskinen, Heikki I. and Coordinator of Research and Course Development	Associate Professor	05/11/33 designation of <u>Emeritus</u>	08/23/73	01/04/95 with
Sindt, Vincent G. of Physics and Director of the Natural Science Program	Associate Professor	09/13/34 designation of <u>Emeritus</u>	09/01/71	12/31/94 with

Part-Time Faculty Appointment

The Regulations of the Trustees provide that part-time faculty will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The part-time appointment shown below was reported to the Trustees for their information.

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<u>Name</u>	<u>Department</u>	<u>Rank</u>
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COLLEGE OF ENGINEERING

Glass, James W. (09/01/94 - 05/15/95)	Chemical and Petroleum Engineering	Visiting Assistant Professor
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Part-Time Academic Professional Appointments

The Regulations of the Trustees provide that part-time academic professionals will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The part-time appointments shown below were reported to the Trustees for their information.

<u>Name</u>	<u>Department</u>	<u>Rank</u>
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COLLEGE OF AGRICULTURE

Clapper, Jeffrey A. (12/19/94 - 6/30/95)	Animal Science	Temporary Research Scientist
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COLLEGE OF ARTS AND SCIENCES

Miller, Margaret P. (08/29/94 - 12/23/94)	Modern and Classical Languages	Temporary Assistant Lecturer
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Trost, Elizabeth Maxine (09/01/94 - 05/13/95)	History	Temporary Assistant Lecturer
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Wilsted, Thomas P. (09/01/94 - 05/13/95)	History	Temporary Assistant Lecturer
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COLLEGE OF BUSINESS

Nelson, Frank Ralph (01/17/95 - 05/13/95)	Management and Marketing	Temporary Assistant Lecturer
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Seidenberg, Laurie Brooke Management and
(01/17/95 - 05/13/95) Marketing Temporary Assistant Lecturer

COLLEGE OF HEALTH SCIENCES

Montopoli, Delia C. Nursing Temporary Assistant Lecturer
(10/01/94 - 06/30/95)

UW/CC CENTER

Platt, Michael D. Political Science Temporary Assistant Lecturer
(09/20/94 - 12/16/94)

Resignation

a. Ghasem Sadat Alijani, assistant professor of computer science, effective May 7, 1994.

Information on tenure track positions was presented to the Trustees by Chairperson Kirk.

PHYSICAL PLANT AND EQUIPMENT COMMITTEE

President Bonner called on Chairman Updike for a report from the Physical Plant and Equipment Committee meeting held on December 16. Committee members Updike, Jorgensen, Kepler, and Kirk, and ex-officio members Bonner and Roark attended the committee meeting, along with other Trustees and University staff. Committee member Kail was absent. Based on the committee meeting, the following reports were presented to the full Board.

Progress Report, Projects in Design, and Change Orders

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As a matter of information, the progress reports and change orders on current construction projects and projects in the design stage were provided to the Physical Plant and Equipment Committee.

INVESTMENT COMMITTEE

President Bonner called on Chairman Kepler for a report from the Investment Committee meeting held on December 16. Committee members Kepler and Saunders and ex-officio members Bonner and Roark attended the committee meeting, along with other Trustees and University staff. Committee member Dray was absent. Based on the committee meeting, the following reports and recommendations were presented to the full Board.

Endowment Income Distribution

The University's investment policy provides for an annual allocation of endowment earnings to support endowed programs, scholarships and other activities and to pay administrative costs to manage the endowment portfolio. Total earnings of six percent are allocated, five percent to endowed programs and one percent to pay administrative costs. Earnings in excess of six percent are reinvested to provide for long-term growth of endowments.

The six percent allocation is paid from dividend and interest earnings (yield), and from principal appreciation if the yield on the portfolio does not provide adequate cash flow. In FY 1994 the cash flow provided by the interest and dividends on endowments is short \$730,655 of funding the budgets supported by endowments.

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In order to fund the full six percent allocation, it will be necessary to withdraw a portion of the accumulated capital gains from each equity portfolio. A withdrawal of \$730,655 will result in a net portfolio decline of \$78,421. If, on the other hand, the withdrawal is limited to the FY 1994 appreciation, the total allocation would amount to 5.7 percent rather than 6 percent. A statement summarizing FY 1994 investment results for the endowment portfolio was provided to the Investment Committee.

Vice President Baccari distributed an endowment study which shows that UW's policy is fairly generous. Most institutions allocate in the 4.0 to 4.5 percent range of endowment investment earnings.

The committee asked that Vice President Baccari review the policy and bring back a recommendation for consideration of the Trustees.

Quarterly Report, University Endowments

A quarterly report on the status of the University endowments as of September 30, 1994, prepared by John Vann, Investment Advisor, was provided to the Investment Committee for information only.

DEVELOPMENT COMMITTEE

President Bonner called on Chairman Brown for a report from the Development Committee meeting held

December 16, 1994. Committee members Brown, Hammons, Kepler, and Saunders attended the meeting. The committee was presented with four items for information including a report on current fiscal year fund raising, approved projects, an annual fund update, and a report on future projects.

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Development activities are proceeding well. Fund raising figures continue to increase, from \$1.5 million last year to \$1.7 million this year. President Roark recently granted approval for the Art Museum to pursue \$80,000 in funds. The annual fund has been completed, and returns are better than last year at this time.

Trustee Hammons asked President Roark to brief Trustees on the procedure for deciding on capital projects and the process of implementation. President Roark said that the President's Executive Council had discussed it recently, and were looking at items that could be put into a large campaign. A set of ideas will be presented to the Foundation Board meeting in Arizona in January. Recommendations will be given to Trustees after the list is refined, probably at the May meeting.

COMMITTEE OF THE WHOLE

The Committee of the Whole met on December 16, 1994. The following items were presented to the committee:

Endorsement of UW's Role in Wyoming Technology Development Plan

University of Wyoming personnel have been involved with state and private sector representatives in drafting a technology development plan for Wyoming. The draft plan was presented to Trustees at the October, 1994 meeting, and defines UW roles in linking science and technology with economic development opportunities in the state.

It was moved by Trustee Updike, seconded by Trustee Hammons, and carried that the

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following resolution be approved.

"A result of the Governor's Roundtable on Economic Competitiveness held in September of 1993 was Governor Sullivan's call for long-range planning for economic and technology development. This planning was to begin immediately. An economic development plan was to be developed followed by a science and technology development plan as a companion document.

The "State of Wyoming Plan for Economic and Community Development" was approved by the Wyoming Economic Development and Stabilization Board in December 1993. The Wyoming State Technology Plan was approved by the Wyoming Science, Technology and Energy Authority (STEA) during the September 1994 board meeting. During the December 1994 STEA board meeting this group laid out the framework whereby the plan would be modified. This plan was a component of the EPSCoR-Systemic Initiative proposal that was submitted to the National

Science Foundation in November, also during the November Economic Development and Stabilization Board meeting, a resolution endorsing this plan was adopted.

The Wyoming State Technology Development Plan is a living document that can be amended consonant with changes in the technological and economic environment of the state and as the listed parties see fit.

Therefore, be it resolved that the Trustees of the University of Wyoming affirm the University of Wyoming's willingness to participate in the technological development of the state through its faculty, students and facilities, and further they acknowledge the University's role as described in the Wyoming State Technology Development Plan."

Economic Development Activities

Acting Vice President for Research Bill Gern made a report to Trustees on recent economic development activities involving UW. Small Business Development Centers, which are partnerships between states and the small business administration, have been realigned. Vice President Gern reported that David Mosely is now the directing the program. Four centers have been operating since mid-October in Cheyenne, Powell, Casper, and Rock Springs, and are each managed by a University employee. The centers assist in development of new businesses, or in helping old ones become more profitable. They are chiefly involved in development of business plans or in securing loans.

Dr. Gern reported that Mid-American Manufacturing Technological Center, a non-profit organization, will be housed at UW. UW has written a grant with them and that contract has now been funded. They will service business with technological problems.

EPSCoR has submitted a proposal for basic science including coal technology and gas production in the Green River area. It will have long-term business aspects in Wyoming.

Assistant Vice President for Research Roger Wilmot visited Gillette recently to develop classes specific for various entities in the mines.

Policy for Use of Real Property Sale Proceeds

Based on a Trustee request, the administration drafted a policy addressing the use of proceeds from the sale of real property, to be discussed at the December meeting. The draft policy

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was modified during the meeting of the Committee of the Whole to read:

"It is the policy of the Trustees to designate proceeds from the sale of real property for the acquisition of land and improvements, new construction, and/or renovation of facilities.

A quasi-endowment account shall be created to receive and hold all sale proceeds until they are released by the Trustees for the acquisition of land and improvements, new construction, and/or renovation of facilities. Funds held in the account shall be invested in accordance with the Trustees' investment policy for endowment funds, with the provision investment earnings reinvested in the quasi-endowment account for use under the provisions of the policy.

Requests for the use of these funds are to be submitted to the Vice President for Administration and Finance. If the request is for new construction or a major remodeling project, it must include estimates for total construction costs, as required by Trustee policy for consideration of such projects."

President Roark will bring the above policy or a modification of it to the Trustees as an action item at the January meeting.

UNFINISHED BUSINESS

Trustee Jorgensen urged that the shuttle bus "The Transporter" be continued. Vice President Baccari indicated that he has received a number of letters of support, and will most likely recommend continuing the bus testing through spring semester.

President Bonner asked that Assistant to the Vern Shelton, Assistant to the President for Governmental Relations, prepare letters to the Center for Teaching Excellence and Intercollegiate Athletics, thanking them for excellent visitations. It was also recommended that a letter be sent to Governor-elect Geringer thanking him for visiting with Trustees earlier in the week.

NEW BUSINESS - PUBLIC COMMENTS

Tom Bailey, chair of Faculty Senate, thanked Trustees for the opportunity to speak at committee meetings on Friday, December 16.

Pat Wolfinbarger reported that Staff Senate had been working with the public services office to identify two needy families to help during the holidays. Staff Senate is planning a luncheon to benefit the staff endowment fund.

Debbie Ramirez, owner of the Ranger Bar, distributed a letter and spoke to Trustees about an incident at her establishment that she felt was reported incorrectly in the Branding Iron. President Bonner said that while he appreciated her letter, Trustees do not publish the Branding Iron. It is a student, ASUW fee-supported entity. He added that Trustees do not endorse or sponsor boycott of any business. Student Publications has responsibility for the paper, and Ms. Ramirez was advised to take her complaint to their board.

Trustee Ward distributed a report of all legislation passed by the ASUW student senate during the 1994 fall semester. Trustee Ward said that some of the successes this semester include the creation of an ex-officio position for the International Student Association on the ASUW senate and establishment of a international student center in the Wyoming Union. A child care program was instituted for study days and for finals week. A seminar was also conducted regarding the building of student success. ASUW is working on expanding what they can do financially. Mr. Ward expressed appreciation for the support the administration has given to students.

President Roark thanked Diana Ohman for her service and wise counsel to UW as an ex-

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officio Trustee. Trustee Ohman thanked President Roark and the board, saying that her term on the board had been a once-in-a-lifetime experience.

Trustee Updike said he was appalled at the public exhibition at the UW/CSU football game this fall. He said it should be a reminder to Trustees every time there is talk about allowing beer in the UW stadium. Trustee Ward said the CSU's student body president had apologized to him, and had handled it in a dignified manner.

President Roark announced that the next meeting of the Trustees is scheduled for January 20-21, 1995. The meeting following was scheduled for March 3-4, 1995. However, the last day of the legislative session will be March 3, so he recommended that Trustees change that meeting date to March 17-18. It was moved by Trustee Harris, seconded by Trustee Saunders, and carried to move the meeting date to March 17-18, 1995. President Roark reminded Trustees that legislators will be on campus January 21. They will visit campus in the morning, and will be invited to attend the UW/BYU basketball game in the afternoon. Trustees will have an

opportunity to interact with legislators during lunch and in the afternoon of January 21.

ADJOURNMENT AND DATE OF NEXT MEETING

There being no further business to come before the Board, the meeting adjourned at 10:50 a.m. A meeting of the Academic and Student Affairs Committee followed for the purpose of addressing long-range planning. The next meeting is scheduled for January 20-21, 1995 in the Old

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Main Board Room.

Respectfully submitted,

Electronic signature not available.

Donna J. Mecham
Deputy Secretary

**MINUTES
CONFERENCE TELEPHONE MEETING
TRUSTEES OF THE UNIVERSITY OF WYOMING**

November 14, 1994

A conference telephone meeting of the Trustees of the University of Wyoming was held on Monday, November 14, 1994, beginning at 3:00 p.m. Trustees John D. "Dave" Bonner, Deborah Healy Hammons, Forrest "Frosty" Kepler, Daniel L. Kinnaman, Geraldine "Jeri" Kirk, Walter G. "Jerry" Saunders, and David W. "Bud" Updike participated in the call. UW President Terry P. Roark, Vice President for Administration and Finance Dan Baccari, Vice President for Academic Affairs Albert K. Karnig, Special Assistant to the President David Baker, Assistant to the President for Governmental Relations Vern Shelton, and members of the press were also present.

President Roark called the meeting for the purpose of 1) discussing an early retirement proposal submitted by Wyoming State Auditor David G. Ferrari and 2) to recommend ADA (Americans with Disabilities Act) consulting and facility modification design teams.

State auditor David Ferrari has extended an invitation for the University of Wyoming to participate in the 1995 early retirement proposal to be presented to the legislature. Information on the program was sent by fax to the Board of Trustees. President Roark and Vice President Baccari briefed the Trustees on estimated costs and savings if UW were to take part in the early retirement plan. President Roark added that the primary benefits of participation in the program would be 1) renewal of the workplace, and 2) some portion of the monies saved and reverted could be returned to the University in future legislative action.

It was moved by Trustee Jerry Saunders and seconded by Trustee Kepler that Trustees inform Dave Ferrari that the University of Wyoming be included in the early retirement program, with the proviso that authority to fill positions vacated under this plan be retained by the Board of Trustees of the University of Wyoming. The motion carried, with Trustees Hammons and Kirk abstaining from the vote.

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Responses to Requests for Qualifications for the ADA consulting and ADA facility modification design were received recently. The University Access Committee reviewed the qualifications and selected, in priority order, for both the consulting and facility modification design:

1. Malone-Belton Architects, Sheridan, Wyoming and Barrier Free Environments, Inc., Raleigh, North Carolina.
2. Access by Design, Fort Collins, Colorado, and Architectural Horizons, Cheyenne, Wyoming.
3. Quinn/Richardson, P.C., Lander, WY and Evan Terry Associates, P.C., Birmingham, Alabama.

President Roark also recommended acceptance of the teams as recommended by the University Access Committee.

It was moved by Trustee Kepler, seconded by Trustee Updike and carried that the 1,2,3 priority order as recommended by President Roark be accepted. The motion carried.

There being no further business to come before the Board, the meeting adjourned at 3:30 p.m.

Respectfully submitted,



Donna J. Mecham
Deputy Secretary

Minor -- Interior Design

A minor in Interior Design is sponsored jointly by the departments of Home Economics and Civil & Architectural Engineering. It is designed to enable students with career interests in this field to gain experience in the competency areas expected of interior designers. Students who hope to use this minor to prepare for professional certification examinations following graduation should consult the sponsoring departments to receive an advisor for the minor.

1. Required Courses [Interior Design, Technology, Non-Residential Design]:

ARE 2000*	Architectural Graphics	2 credits
HOEC 2188*	Interior Design I	3 credits
ARE 2200	Building Materials and Const. Meth.	3 credits
HOEC 4188*	Interior Design II	3 credits
HOEC 1171	Consumer Textiles	3 credits
or		
HOEC 2172*	Yarn and Fabric Systems	<u>3 credits</u>
		14 credits

2. Plus one of the following [Basic & Creative Arts]:

HOEC 1180	Applied Design	3 credits
ART 1110	Design I	3 credits
ART 1120*	Design II	3 credits
ARE 4250*	Design I	<u>3 credits</u>
		3 credits

3. Plus one of the following [Architectural Communication Skills]:

EDIE 1000	Intro. to Communications Tech.	3 credits
EDIE 2250*	Industrial Graphics Arts Processes	3 credits
EDIE 2040*	Construction Graphics	3 credits
EDIE 3500	Computer-Aided Drafting	3 credits
ARE 3210*	Architectural Construction	3 credits
ARE 3220*	Detailing in Architectural Const.	<u>3 credits</u>
		3 credits

4. Plus one of the following [Professional]:

BADM 1000	Introduction to Business	3 credits
ACCT 1010	Accounting and Social Behavior	3 credits
ACCT 2010	Principles of Accounting I	<u>3 credits</u>
		3 credits

5. Plus one of the following [History of Art and Design]:

ARE 3020*	Architectural Hist. 1200 AD - Present	3 credits
ART 2710	Art History II	3 credits
HOEC 4177*	Historic Textiles	3 credits
HOEC 4180*	Historic Furnishings	<u>3 credits</u>
		3 credits

Total**26 credits**

* Indicates courses with prerequisites or instructor's permission required to enroll

Approved by College of Agriculture Curriculum Committee 2/1/94 ; College of Engineering 3/15/94