

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

MARCH 22, 1997

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**THE UNIVERSITY OF WYOMING
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MARCH 22, 1997

The University of Wyoming Trustees held committee meetings on Friday, March 21, 1997, and spent three hours in executive sessions discussing legal and personnel matters. Trustee President Frosty Kepler introduced new Trustees Ron McCue and Tom Spicer prior to the committee meetings. UW President Terry Roark said he was pleased to have them as Trustees to guide the University through the next several years. President Roark introduced the deans, as well as others in the gallery, to the new Trustees.

Trustees hosted a dinner honoring President and Mrs. Roark on Friday evening. At that dinner, the Trustees honored outgoing UW President Terry Roark with the Trustees' Award of Merit. The citation presented to President Roark read as follows:

“Since 1987, Terry Roark has served the University of Wyoming with distinction as this institution's 21st president.

For more than a decade, Terry has worked tirelessly with the University Trustees, the Wyoming Legislature, our state elected officials, and employees of this University to enhance opportunities for student success on the Laramie campus and throughout the state; to increase UW's research capabilities for Wyoming and the world; and to expand outreach programs to the citizens living in each of the state's 23 counties. The University of Wyoming, and the state of Wyoming, have benefited greatly from Terry's presidency.

In recognition of his profound dedication, with gratitude for a job well done, and with high expectations for continued service as a member of the UW faculty, the Trustees of the University of Wyoming are pleased to present to Terry P. Roark their highest honor – the University of Wyoming Trustees' Award of Merit.”

The Trustees attended a continental breakfast on Saturday morning, where Vice President for Information Technology Fritz Hibbler gave a presentation on “Academic Courses on the World Wide Web.”

CALL TO ORDER

Trustee President Frosty Kepler called the meeting to order at 9:15 a.m., Saturday, March 22, 1997

ROLL CALL

Trustee Dave Bonner called roll. Trustees Forrest “Frosty” Kepler, John D. “Dave” Bonner, Deborah Healy Hammons, Peter M. Jorgensen, Elizabeth A. Kail, Jeri Kirk, Ron McCue, Rita Meyer, Shelly Ritthaler, Walter G. “Jerry” Saunders, Thomas Spicer, and Hank True attended the meeting, as well as ex-officio members Terry Roark, Judy Catchpole, and Jason Thompson. Governor Jim Geringer was unable to attend. Trustee Kepler noted that new lists with names, addresses and phone numbers of the Trustees was distributed. Trustee Kepler suggested that e-mail addresses be added to the master list.

ANNOUNCEMENTS

President Roark made the following announcements:

- A recent questionnaire presented to UW freshmen asked how many hours per week they had spent using a computer prior to entering UW. Only 6.8% of the students said "none." The remainder used it from one to 20 or more hours/week. One third of the respondents used e-mail; 45% browsed the Web. Sixty-six percent used the computer for word processing. Pre-college computer preparation left 26% saying they were very well prepared and another 49.8% well prepared.
- Faculty members of the University of Wyoming College of Arts and Sciences have met a \$10,000 challenge grant issued by UW alum Paul Carlin (B.A. '54 and M.A. '58, political science), U.S. postmaster general during the Reagan administration. Carlin's challenge was to double the percentage of faculty members in the college who contribute to University Foundation programs by the end of 1996. The grant will support undergraduate research and study, and travel expenses for faculty and students.
- H. John Baldwin, UW School of Pharmacy dean and associate dean of the College of Health Sciences, is a 1997 Fellow of the American Pharmaceutical Association (APhA), the national professional society of pharmacy. The honor is conferred on APhA members who have demonstrated progressive and exemplary experience and achievements.

- Gene Wilson, UW professor and director of the Wyoming Technology Transfer Center, has received a Lifetime Achievement Award from the International Board of Directors for the Institute of Transportation Engineers (ITE). The ITE resolution says that Wilson's "personal dedication and unique style are exemplary of professional leadership and a credit to the transportation engineering profession."
- Bruce Hooper, UW risk management and insurance director, has received the largest grant (\$7,900) ever presented under an awards program sponsored by the United Insurance Risk Retention Group. The grant, awarded in part because of UW's innovative risk management strategies, will be used to develop a computer model for tracking risk transfer in contracting for goods and services.
- Francis "Bill" Flynn, UW professor of psychology, is the project coordinator of an international study supported by a two-year research grant from the North Atlantic Treaty Organization (NATO). The project, which will focus on factors that affect salt consumption, has implications in treating hypertension and related cardiovascular health problems.
- U.S. News and World Report has ranked the University of Washington School of Medicine first in primary care medicine and first in teaching both rural medicine and family medicine. This fall, the first class of University of Wyoming College of Health Sciences medical students will begin their education through UW's affiliation with WWAMI, based at the University of Washington School of Medicine.

- Winberg Chai, professor of political science, recently testified before the U.S. Senate Subcommittee on East Asia regarding its hearing on post-Deng China. Chai is a specialist in relations between mainland China and Taiwan Province.
- Jeff Odor, a civil engineering junior from Fort Morgan, Colorado, is one of 10 competitors selected to the National Rifle Association (NRA) All-American team. Odor finished second in the nation at the recent national championships at Murray State University in Kentucky.
- Carolyn D. Burks Meyer, UW doctoral degree candidate in botany, is one of only 200 students nationwide who received a graduate fellowship from the U.S. Environmental Protection Agency (EPA). The EPA fellowship will support Meyer's research on the threatened marbled murrelet, a small diving bird that feeds in the ocean but nests in old-growth forests in California and Oregon.
- Jeremy Gilstrap, a former UW football player and a graduate student in civil engineering, was selected as one of only 46 students nationwide to participate in a poster session at the Dirksen Building in Washington, D.C., sponsored by the Council on Undergraduate Research. Gilstrap was selected for work he did to improve the earthquake and blast resistance of masonry structures. The research initially was supported with a fellowship from the Wyoming EPSCoR (Experimental Program to Stimulate Competitive Research) program.
- Jill Adamski of Green River, a senior in molecular biology, was one of only 70 candidates selected from more than 1,000 applicants to participate in a 10-week summer internship program at the Mayo Clinic in Minnesota. She received a fellowship offered through the

Wyoming EPSCoR program and was selected for her research experience gained through the fellowship.

- Dallas Rose, a senior from Albuquerque, New Mexico, is the first UW student to enroll in the new practicum agreement between the UW's Administration of Justice Program and the Wyoming Law Enforcement Academy in Douglas. The practicum is an opportunity to combine classroom theory with the practical training provided by the agency. Rose will complete the WLEA's training requirements on April 11 and graduate from UW in May.
- A television campaign on educational outreach opportunities, produced by the School of Extended Studies and Public Service, won first place in competition conducted by the Marketing Division of the University Continuing Education Association. The three 30-second announcements were created by Mike Freeman, director of the school, and produced by Mike McElreath and Tony Pedersen of University of Wyoming Television.
- The Wyoming Science Technology and Energy Authority and the University of Wyoming's partnership, through Wyoming EPSCoR, to support enhanced small business innovation research activity in the state continues to produce results. The Wyoming SBIR coordinator, Dr. Chris Busch, a UW employee, has been notified that Wyoming Saw Mills Incorporated, of Sheridan, has been awarded an SBIR grant from the U.S. Department of Energy.
- Matt Peavy, one of UW's honors program students, was recently awarded a Fulbright Scholarship to study wood preservation in Germany. Hamid Kahn, another UW student, was awarded the Truman scholarship.

APPROVAL OF FEBRUARY 15, 1997 MINUTES OF THE TRUSTEES

It was moved by Trustee Jorgensen and seconded by Trustee Kail that the February 15, 1997 Minutes of the Trustees be approved. Trustee Bonner noted that the computer access fees, included as page 19, enclosure 1 of the minutes, was mislabeled, and the general access computing fee should be listed as a mandatory fee. It was moved by Trustee Bonner to amend the minutes to properly reflect the computing fees. The motion was seconded by Trustee Jorgensen and carried. A corrected page 19 is included as Enclosure 1. Trustees True and Ritthaler abstained from voting because they did not receive copies of the minutes until Friday.

ASUW REPORT

Ex-officio Trustee Jason Thompson reported that it was his last meeting as ASUW President. He reported that the primary elections for ASUW positions are taking place. He will provide a list of those students running for president and vice president. General elections will be held April 2. Mr. Thompson reported that ASUW provides training in Microsoft Word and Netscape at no cost to students. ASUW is working on their budget and will be bringing the budget to the next meeting. Jason thanked President and Mrs. Roark for hosting a dinner for ASUW senators at their home recently.

Trustee President Frosty Kepler thanked Jason Thompson for serving as an excellent ASUW president.

UW student James Adams spoke to Trustees about the amount of rent increases for student housing, and said he felt the increases were putting a heavy burden on the students. There are a few apartments with lower rent. Deborah Coffin, Director of Housing, said that UW housing costs are at or below City of Laramie housing costs. Caroline McCracken-Flesher, chair of Faculty Senate, asked if a waiting list could be maintained for lower-cost apartment housing. Trustees will speak to Deborah Coffin and look into the situation for alternatives.

STAFF SENATE REPORT

Caroline Johnson, chair of Staff Senate, shared information about Staff Recognition Day, which was held March 14, 1997. 485 staff members attended. There were some complaints from staff members after the event that supervisors would not allow them to use release time to attend. Staff Senate is working on a six-year salary plan and a five-year strategic plan. They are looking at additional benefits to offer staff. Ms. Johnson thanked President Roark for attending informal lunches with Staff Senate each month.

FACULTY SENATE REPORT

Caroline McCracken-Flesher commented on post-tenure review, noting that there seems to be a national concern about whether tenured faculty do their jobs. A year ago President Kepler convened an ad-hoc committee to look at the procedures in place and how they could be developed to address problems. A document was produced and referred to a committee on academic rights. It was accepted and may go forward. At the next Senate meeting, the group

will be looking at the staff salary report and making recommendations, and will have a presentation on the workload policy with committee recommendations. Ms. McCracken-Flesher thanked President Roark for his service.

Trustee Hammons asked about the status of the book-ordering issue. Carolyn McCracken-Flesher said that a committee of faculty members, students, and bookstore personnel is being formed. Trustee Hammons asked if it would be taken care of by fall semester. Carolyn said she couldn't be sure of it, but faculty are aware of what is happening. Trustee Kail noted that discounts to people other than those in higher education institutions is taking place nationally, and asked that someone look into it. Carolyn McCracken-Flesher said she thought it had more to do with libraries, but she would have someone research it if Trustee Kail would put her concern in writing.

* **REPORTS AND RECOMMENDATIONS OF COMMITTEES**

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

The Academic and Student Affairs Committee met on Friday, March 21, 1997 with the following members present: Trustee Deborah Healy Hammons, chair; Trustees Pete Jorgensen, Elizabeth Kail, Jeri Kirk, and Ron McCue. The Academic and Student Affairs Committee was presented with one item for discussion:

Elimination of B.S. Degree in Petroleum Engineering

It is proposed that the undergraduate degree program in petroleum engineering be eliminated and an option in chemical engineering be created to serve those students seeking professional expertise in the field. If the program is eliminated, currently enrolled undergraduate students will be allowed to complete their program of study leading to a B.S. in petroleum engineering. The primary factor for this proposal is low enrollments; from a high of more than 400 undergraduate majors in 1982, enrollments fell to 47 in 1987 and to 23 in 1996. Trustees were provide a more detailed summary and rationale for the proposal to eliminate the undergraduate major in petroleum engineering and to create a petroleum option within chemical engineering in the advance report mailed to them.

Trustee Hammons reported during the Academic and Student Affairs Committee meeting that the Committee had met at length to come up with a livable solution. She noted that it was a momentous thing to be considered. Trustee Hammons asked for a report as to why the B.S. degree in Petroleum Engineering should be eliminated. College of Engineering Dean Kynric Pell said that a brief report, enclosure 1, of the Trustees' Report, proposed that the current undergraduate program be changed to an option within the existing chemical engineering program. This would reportedly strengthen the graduate education and research programs to focus on producing students and research results, which can assist in enhancing petroleum and gas production in the state of Wyoming. Dean Pell reiterated that the primary factor for the proposal was low enrollments. It was noted that all engineering programs are up for

reaccreditation in October of this year. There was lengthy discussion during the committee meeting about elimination of the petroleum engineering program. It is anticipated that the item will be brought back to the board at the May, 1997 meeting.

Items for Information

The following items were presented to the Academic and Student Affairs Committee for their information:

Academic and Career Advising

The second annual evaluation of academic and career advising has been completed. Responses once again confirm that students rate faculty availability and performance very positively and that faculty members take the advising component of their jobs seriously. Summaries of undergraduate and graduate student assessments of seven academic and four career advising concerns were presented in the Trustees' Report. A copy of the evaluation form was also included. President Roark noted that last year was the first evaluation. To give the report validity, the evaluation was repeated this year and reported back to the Trustees. Provost Karnig said that during advising, students are asked to fill out an evaluation prior to receiving their "pin" number.

This year's evaluation results were very positive, reflecting even greater satisfaction from students than the survey completed last year.

Proposed M.S. and Ph.D. Programs in Soil Science

The College of Agriculture proposed approval of two new degree programs in the soil sciences – an M.S. and the Ph.D. The coursework for the proposed degrees is currently offered as a component of graduate programs in agronomy. Therefore, no new courses or faculty are required to offer these two graduate degree programs.

Through the approval of this proposal, soil science students will be more marketable as a result of more correctly identifying their academic emphasis. In addition, this change may enhance the recruitment efforts of the college in attracting students interested in pursuing a graduate program in soil science.

Trustees were provided a more detailed summary of the College of Agriculture's proposal to create two new graduate degree titles.

During the Academic and Student Affairs Committee meeting, Associate Dean Rollin Abernathy of the College of Agriculture gave an overview of the program and its relation to agriculture, and Professor Larry Munn also spoke in support of the program. Some committee members favored stipulating that no additional resources be required if and when the programs are approved.

Additional information about the M.S. and Ph.D. programs is available from the Provost's office.

Proposed Differential Tuition Request

The School of Extended Studies and Public Service, in conjunction with the College of Education, proposes to deliver graduate level course work in Utah leading to a Ph.D. in Education (adult education specialization). A differential tuition of \$225 per credit is proposed to cover direct instructional costs, related delivery costs (e.g., travel, telecommunications, library support, contingency funds, etc.), and to generate additional revenue to support UW off-campus academic programs. This tuition is based upon FY98 resident graduate rates of \$135 plus a differential of \$90 per credit hour.

The request to deliver this program to students statewide in Utah is primarily based upon an expanding need for faculty with expertise in serving adult learners. More than 140 potential students have been identified; the program will break even based upon the proposed differential with only 21 students per course. With projected enrollments of 36 students per course, a surplus of \$115,000 will be generated over three years; these funds will be directed to distance education programs.

The delivery of this Ph.D. program has been coordinated with participating faculty, the Graduate School, the Office of Student Financial Aid, and University libraries. The instructional modes will blend audio teleconferencing and intensive weekend courses. Classes will be held at LDS Centers for Continuing Education and higher education locations, which will be made available to UW without charge.

In responding to the invitation to deliver this degree program to Utah, the University of Wyoming is required to notify and register with the Utah State Board of Regents. This process has been initiated and registration is approved.

Mike Freeman, Director of the School of Extended Studies, spoke to the Committee, and said that faculty would participate in an overload basis and would be paid accordingly. When questioned about the non-resident rate, Mr. Freeman reported that it would be \$338.

There was discussion about the telecommunications delivery systems available. Utah has two delivery systems in place for their programs, whereas Jackson, for instance, has one. UW is working with Utah to link our two compressed video systems, which may be available by the end of this year. Discussion took place during the committee meeting about where the surplus revenues would be directed, as well as discussion about UW's differential tuition policy.

Chairperson Hammons suggested that the technology and the costs should be addressed further at the next meeting.

Other

Trustee Kail commended the College of Arts and Sciences' Dean and faculty for their initiative in sending professors to Wyoming communities to offer lectures.

BUDGET COMMITTEE

The Budget Committee of the Trustees met on Friday, March 21, 1997 with the following members present: Rita Meyer, chair; Deborah Hammons, Pete Jorgensen, and Hank True. The committee reported the following to the full Board:

FY 1997 Operating Budget Increase

During FY 1997, income generated at the Research and Extension Centers will exceed projections by approximately \$100,000. The primary reason for the increase is attributed to increased milk production coupled with higher milk prices and increased grain sales at the Powell R&E Center.

A portion of this increased revenue is being requested to help cover expenses for unexpected repairs and higher feed costs. There were several repair costs at the milking parlor in Afton and a pole machinery storage building needed to be constructed at Powell. Expenses for hay and barley at the dairy in Afton have also exceeded the original budget.

To cover these expenses, it was recommended that the Budget Committee recommend to the Trustees of the University of Wyoming that the Section I operating budget, on a one-time basis, be increased by \$30,000. This increase will provide an adjustment to the College of Agriculture budget to fund additional expenses during FY 1997. It was moved by Trustee Meyer, seconded by Trustee Hammons and carried that the Trustees of the University of Wyoming approve the Section I operating budget increase of \$30,000, on a one-time basis.

Approval of Contracts and Grants

It was moved by Trustee Meyer, seconded by Trustee Hammons, and carried that contracts and grants in the amount of \$2,913,264 be approved. This covers the period January 22, 1997 through February 25, 1997.

Approval of Gifts and Scholarships

It was moved by Trustee Meyer and seconded by Trustee Hammons that gifts and scholarships in the amount of \$161,127.61 be approved for the period January 1, 1997 through February 15, 1997. The motion carried.

Annual Report on Insurance

The University of Wyoming's insurance broker's (Arthur J. Callagher & Company) report for 1996-1997 was provided as an item for information to the Trustees. The report addressed the objectives of the University's risk management program, a historical perspective of the insurance program, and services provided by Arthur J. Gallagher & Company during 1996. The report further illustrated the University's current insurance coverage and outlined the proposed risk management plan for 1997. Bruce Hooper, director of risk management and insurance programs, spoke to and answered questions from Trustees about UW's insurance program and the report. Mr. Hooper explained that approximately a year ago his office began looking at United Educators, which would provide an entire liability program. Through many efforts, a program was put together at a lesser cost, where all three layers of liability are

provided, and broader coverage was added. UW has saved approximately \$43,000 in premium costs.

Other

Trustee Meyer requested monthly reports of the Executive Budget Council be sent to the Budget Committee.

PERSONNEL COMMITTEE

The Personnel Committee of the Trustees met on March 21, 1997 with the following members present: Jeri Kirk, chair; Dave Bonner, Elizabeth Kail, and Shelly Ritthaler. Based upon a motion by Trustee Kirk, seconded by Trustee Ritthaler and carried, the following were approved by the Trustees:

Faculty Appointments

<u>Name/Rank</u>	<u>Department</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Tenure Decision</u>
<u>COLLEGE OF AGRICULTURE</u>				
Roger H. Coupal Assistant Professor	Agricultural Economics	06/01/97	\$44,004	2003

Extended Track Academic Professional Appointments

Extended

<u>Name/Rank</u>	<u>Department</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Term Decision</u>
<u>COLLEGE OF AGRICULTURE</u>				
Suzanne Pelican Assistant University Extension Educator	Family and Consumer Science	04/10/97	\$42,000	2003

Administrative Reappointments

SCHOOL OF EXTENDED STUDIES AND PUBLIC SERVICE

- a. Michael K. Freeman as director of the School of Extended Studies and Public Service, from July 1, 1997, through June 30, 1998, or until a permanent director for the school is appointed, at no change in his fiscal (11-month) salary of \$57,876.

Continuation of Probationary Appointments

The following faculty members in their first year of service were approved for reappointment for the year 1997-98.

<u>Name</u>	<u>Department</u>	<u>Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Heinzen, Robert	Molecular Biology	Assistant Professor
Hess, Bret W.	Animal Science	Assistant Professor
Hild, Angela L.	Rangeland Ecology and Watershed Management	Assistant Professor
Kazmer, David	Plant, Soil, and Insect Sciences	Assistant Professor
Welker, Jeffrey M.	Rangeland Ecology and Watershed Management	Associate Professor

COLLEGE OF ARTS AND SCIENCES

Blake, Kevin Scott	Geography and Recreation	Assistant Professor
Dain, Bruce	History	Assistant Professor
Hagy, Alyson	English	Assistant Professor
Jennings, Peggy	Psychology	Assistant Professor
Klages, Ricki L.	Art	Assistant Professor
Kornfeld, Marcel	Anthropology	Assistant Professor
Mandell, Paul B.	Modern and Classical Languages	Assistant Professor
McDonald, David	Zoology and Physiology	Assistant Professor
Schuhmann, Robert A.	Political Science	Assistant Professor

COLLEGE OF BUSINESS

Gurley, A. Lee	Accounting	Assistant Professor
Stamland, Tommy	Economics and Finance	Assistant Professor

COLLEGE OF EDUCATION

Akintunde, Omowale A.	Lifelong Learning and Instruction	Assistant Professor
Dambekalns, Lydia	Lifelong Learning and Instruction	Assistant Professor
Duncan, Dean M.	Leadership and Human Development	Assistant Professor

Young, Suzanne	Leadership and Human Development	Assistant Professor
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COLLEGE OF ENGINEERING

Horner, Steven L.	Electrical Engineering	Assistant Professor
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COLLEGE OF HEALTH SCIENCES

Conklin, Sarah C.	Physical and Health Education	Assistant Professor
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Harris, Catherine M.	Nursing	Associate Professor
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Hentzen, Audrey E.	Medical Technology	Assistant Professor
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Stepans, Mary E.	Nursing	Assistant Professor
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COLLEGE OF LAW

Ryan, Maureen	Law	Assistant Professor
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UNIVERSITY LIBRARIES

Fairclough, Ian	Cataloging	Assistant Librarian
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Retirement

Name	Position	Birth Date	Employment Date	Retirement Date
Anthony V. Guzzo	Professor of Chemistry	10/31/34	09/01/65	05/31/97 with designation as <i>Emeritus</i>

Recall

Peter K. Simpson, emeritus vice president for institutional advancement, was recalled for the period April 1, 1997 through March 31, 1998, to undertake projects related to University Relations and the University's development activities. This is a non-benefited position with a 20 percent FTE assignment; the pro rata salary for these duties for the period will be \$18,000.

Change of Assignment

The following change in assignment was approved as indicated:

ACADEMIC AFFAIRS

Terry P. Roark, as President of the University of Wyoming and professor of physics and astronomy, to president emeritus and professor of physics and astronomy, effective April 1, 1997.

Faculty Appointment with Tenure

The following faculty was approved as indicated:

ACADEMIC AFFAIRS

Philip L. Dubois, President of the University, as professor of political science with tenure, effective April 1, 1997.

Administrative Appointment

The following administrative appointment was approved as indicated:

John B. Hester, head, Army ROTC program and professor of military science, effective July 1, 1997. There is no University of Wyoming salary associated with this non-tenure track position.

Full-Time Faculty Appointment

Lt. Thomas E. Sachariason, assistant professor of military science, Army ROTC program, was granted a full-time faculty appointment, effective July 1, 1997, for a two-year period. There is no University of Wyoming salary associated with this non-tenure track position.

Intercollegiate Athletic Appointments

The following intercollegiate athletic appointments were approved:

Larry Shyatt, Head Men's Basketball Coach and Lecturer, at an annual base salary of \$98,004. This is a non-tenure track appointment.

Christopher J. Knutsen Assistant Football Coach and Lecturer, effective March 10, 1997, at an annual salary of \$45,000. This is a non-tenure track appointment.

Scott Duncan, Assistant Men's Basketball Coach and Lecturer, effective March 11, 1997, at an annual salary of \$52,008. This is a non-tenure track appointment.

Matthew J. Driscoll, Assistant Men's Basketball Coach and Lecturer, effective March 17, 1997, at an annual salary of \$30,000. This is a non-tenure track appointment.

Jerry Francis, Assistant Men's Basketball Coach and Lecturer, effective March 17, 1997, at an annual salary of \$52,500. This is a non-tenure track appointment.

Full-Time Temporary Academic Professional Appointments

The Regulations of the Trustees provide that full-time temporary academic professionals will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The full-time temporary academic professional appointments shown below were reported to the Trustees for their information.

Name	Department	Rank
<u>COLLEGE OF AGRICULTURE</u>		
Brownson, Mary P. (02/17/97 - 06/30/97)	Molecular Biology	Temporary Research Scientist
<u>COLLEGE OF HEALTH SCIENCES</u>		
Liguori, Gary (07/01/97 - 06/30/98)	Physical and Health Education	Temporary Assistant Lecturer
Sorensen, Kristine K. 03/01/97 - 05/15/97)	Medical Technology	Temporary Assistant Lecturer

Part-Time Temporary Academic Professional Appointments

The Regulations of the Trustees provide that part-time temporary academic professionals will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The part-time temporary academic professional appointment shown below was reported to the Trustees for their information.

<u>Name</u>	<u>Department</u>	<u>Rank</u>
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COLLEGE OF ARTS AND SCIENCES

Harris, Charles (02/10/97 - 05/09/97)	Mathematics	Temporary Assistant Lecturer
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Resignations

The following resignation was reported to the Trustees:

- a. Roberta Glasscock, assistant professor in the School of Nursing, effective May 9, 1997.

The faculty member resigned to pursue other professional opportunities.

4. STAFF SALARY PROPOSAL

The Staff Senate developed a proposal for a salary increase for all classified staff for the FY 1999-2000 biennium. This proposal is was provided in the advance report mailed to Trustees.

The Staff Senate has been analyzing benchmarks and salary levels. They presented it to President Roark, who shared it with Executive Council, and then directed that it go tot he Budget Committee so it could be included in their deliberations as they come forward with potential raises. President Roark thanked Staff Senate for their work. Carolyn Johnson, chair of Staff Senate, introduced Joyce Lamb, Valerie Miller, George Longpre, Joan Ryan and Vicki Henry, all of whom had worked on the proposal.

PHYSICAL PLANT AND EQUIPMENT COMMITTEE

The Physical Plant and Equipment Committee met on March 21, 1997. The following members were present: Trustee Kail, chair, Trustees Jorgensen, McCue, Meyer, Ritthaler, and Spicer. Items presented to the full board were:

Approval for Wyoming Union Elevator

The Wyoming Union is only partially accessible with respect to the American with Disabilities Act. The Union contains one elevator installed in the 1974 addition. It is located behind the information desk and provides access to the main level, lower level and the ballroom level. The older sections of the building constructed in the 1940's and 1960's are not fully accessible. A second elevator would provide accessibility to all levels except the uppermost part of the tower adjacent to the main entry of the 1940's building.

It was recommended that in order to enhance the public accessibility of the Wyoming Union, an elevator should be placed on the major routes and visible to the public.

The Wyoming Union Board, at a special session on February 5, 1997, considered four possible elevator locations. Three locations were within the perimeter walls of the present facility, and a fourth location was an addition onto the south end of the building. The chosen location is immediately north of the 1940's building main entry. This location will be on the main public route of all levels and accessibility to the ballroom level will be greatly enhanced.

The estimated cost of the elevator installation is \$392,000.00. The Union Renovation Fund supported by student fees contains approximately \$700,000.00. The elevator project will be funded through the Renovation Fund.

Based on a recommendation from the Physical Plant and Equipment Committee, it was moved by Trustee Kail and seconded by Trustee Kirk that the University of Wyoming Board of Trustees approve the funding for the Wyoming Union elevator. The motion carried.

Utility Easement at the Veterinary Science/State Chemistry Lab Property

The Wyoming Highway Department intends to reconfigure the Interstate 80 intersection at Snowy Range Road during the 1997 construction season. To prepare the intersection for construction, utilities will have to be relocated. Interstate 80 is a federally funded highway, and as such, above-ground utilities are not permitted within the highway right-of-way.

To cross the interstate highway, the utilities will have to be placed under the highway. Three utilities have requested easement along the west side of the Veterinary Science/State Chemistry Lab Property – TCI Cablevision of Wyoming, Inc, Pacific Power and Light and K-N Energy, Inc., with varying lengths and widths requested

TCI needs a 10-foot wide easement for 90 feet, Pacific Power needs a 10-foot wide easement for 100 feet, and KN Energy is requesting a 20-foot wide easement the entire length of the UW property, or about 1000 feet. TCI and Pacific Power agree they can use the same 10-foot wide easement; KN Energy, Inc. would use the same 10-foot easement plus another 10-foot immediately to the east.

The right-of-way easements prepared by the three companies are quite vague and lacking as to compensation to UW. TCI offers "for valuable considerations," Pacific Power offers "for value received" and KN Energy offers \$10.00. The Public Service Commission advised that compensation should approach the appraised value of the land.

The Wyoming State Land and Farm Loan Office provided ranges paid by companies for utility easements around the State of Wyoming to the Wyoming Department of Transportation.

Based on a recommendation by the Physical Plant and Equipment Committee, it was moved by Trustee Kail and seconded by Trustee Jorgensen that the easements be negotiated with TCI Cablevision at \$16.50/rod; Pacific Power & Light at \$10.00/rod, and KN Energy at \$10/rod. Each utility company will be expected to pay its entire easement even though all three utilities are in the same corridor. Trustees Hammons and True abstained from voting due to a conflict of interest.

Sale of Constance C. Spears Oil and Gas Interests

At the December 14, 1996 meeting of the Trustees of the University of Wyoming, authorization was given to sell the Constance C. Spears oil and gas interests in the State of Mississippi.

Eight companies were contacted, three of which registered an interest in buying the Mississippi properties. Based on a recommendation from the Physical Plant and Equipment Committee, it was moved by Trustee Kail and seconded by Trustee Jorgensen that the Trustees of the University of Wyoming accept the offer of Pecos Bend Royalties, Inc., in the amount of

\$18,370.00 for all University of Wyoming oil and gas interests in the counties of Adams, Clay, Marion, Perry, Lamar and Yazoo, Mississippi, effective January 1, 1997. The motion carried. Trustee True abstained from voting due to a conflict of interest.

Centennial Complex Access

Although presented as an item for information to the Physical Plant and Equipment Committee, the Centennial Complex access was moved to an action item during the committee meeting of March 21, 1997.

Access to the Centennial Complex has been a concern to the University community and supporters of the American Heritage Center. In response to the concern, the American Heritage Center and the University Art Museum have been working to raise the funds necessary to modify the entrance and to date, have received gifts and pledges in the amount of \$120,000.00

The entrance is important to the continued existence of the American Heritage Center and the University Art Museum. The Centennial Complex Coordinating Committee suggested initiation of the development of design and construction documents for acceptable access at the entryway. The architectural work was estimated at \$35,000 - \$40,000.

The firm of Malone, Belton, Abel Architects, P.C. of Sheridan, Wyoming, has been retained by the University to complete the Americans with Disabilities Act consulting and architectural work for modifications to several buildings on campus. Their work has included the gathering of information for design of modifications to the Centennial Complex entry. It was

suggested that an extension to the ADA architectural agreement be made to include the entry of the Centennial Complex.

Based on a suggestion by the Facilities Planning Office and the Physical Plant Committee, it was moved by Trustee Kail, seconded by Trustee Jorgensen and carried that the firm of Malone, Belton, Abel Architects, P.C. of Sheridan, Wyoming be retained for architectural services on the Centennial Complex. The construction contract will be bid through normal procedures.

Improvement of the berm landscaping will be postponed until work on the entry is completed. If the architectural work can be completed in conjunction with the fundraising, construction can begin without delay.

Student Athlete Center

Chairperson Kail reported that the committee had met twice to discuss this item, and hope to have a recommendation in May. Trustee Kail asked Roger Baalman for information by April 9. The committee will follow with a conference call in early April, and will then prepare a report. Information will be shared with the full board in advance of the May meeting.

Change Orders and Progress Reports

Change orders and progress reports on continuing projects were provided to the Trustees.

Zoning Requirements for 22nd and Grand Avenues

Vice President Dan Baccari said that a group is working on zoning for 22nd and Grand Avenues. The group includes local business people, representatives from the city/county planning office, and Trustee Frosty Kepler. They are hoping to re-zone the entire property to one zone. The item will probably be brought to Trustees in the near future asking to approach the city about rezoning.

INVESTMENT COMMITTEE

The Investment Committee of the Trustees met on Friday, March 21, 1997. Committee members Hank True, chair; Dave Bonner, and Jerry Saunders attended the meeting. The committee reported the following to the full board:

Report and Recommendations on Investment Managers from Investment Meeting in Denver
March 19-20, 1997

Chairman True reported that during the Investment Committee meeting of March 19-20, 1997, the committee interview four growth-style investment managers, discussed the trading process, and index growth funds. They looked at the distribution policy of UW and decided to let the current policy stand.

Based in the committee recommendation, Trustee True moved that additional growth managers – Montage-Caldwell and McKinley and Navellier, be retained. Trustee Bonner seconded the motion and it carried.

COMMUNITY COLLEGE AND OUTREACH COMMITTEE

The Community College of Outreach Committee met on Friday, March 21, 1997 with the following members present: Shelly Ritthaler, chair; Deborah Hammons, Jeri Kirk, Ron McCue, and Rita Meyer. The committee had one item for information on their agenda:

Proposed Process for Community Colleges to Request the Delivery of Baccalaureate or Graduate Degrees

Associate Provost Judy Powell spoke to the Trustees about a process for Community colleges to request the delivery of baccalaureate or graduate degrees. The agreement was the result of a meeting between community college presidents and UW administrators last November, and was developed by a committee consisting of community college representatives Maggi Murdock, Skip Gillum Jerry Winter, and Bruce Snyder, as well as Associate Provost Powell. It was felt that an agreement on the development of baccalaureate and Master's degrees in the state was necessary as we have become more involved with outreach in Wyoming. The Executive Council of the community colleges has granted their approval. The agreement states that when a community college develops an interest in a program, they will include UW as a possible provider. UW agreed that if we were asked about a particular degree, we will respond

quickly, within 20 working days. Trustee Ritthaler asked Associate Provost Powell to pass along high praises to the committee for their work.

DEVELOPMENT COMMITTEE

The Development Committee of the Trustees met on Friday, March 21, 1997. Committee members Jerry Saunders, chair; Pete Jorgensen, Ron McCue, Thomas Spicer, and Hank True attended the meeting. The following were presented to the full board:

Update on Fund Raising for FY1997

Ben Blalock, Vice President for Institutional Advancement, introduced Molly Williams, new Associate Vice President for Institutional Advancement. Ms. Williams was formerly with the Denver Botanical Gardens, Denver University, and the Colorado School of Mines.

Mr. Blalock reported that he and UW president-elect Philip Dubois recently made a trip around the state, as well as Colorado and Arizona, making contacts with friends of the University of Wyoming. Trustees Kepler and Saunders also participated in portions of the trip. Mr. Blalock has also been travelling around the state, with meetings in Jackson with Trustee Pete Jorgensen and being introduced to the Lander area by Trustee Elizabeth Kail. Mr. Blalock will be visiting the Powell area in the near future. He has also been working with Dean Williams on the College of Health Sciences project.

Mr. Blalock reported that the annual fund is 23% ahead of where it was a year ago. The number of donors has increased significantly. However, the total amount of gifts is not as high as last year.

A new strategic plan is being drawn up for the institutional advancement area. Deans will be doing more travelling, and college development officers will be more involved in major gifts.

ATHLETIC COMMITTEE

The Athletic Committee met on March 21, 1997 with the following members present: Trustee Jerry Saunders, chair; trustees Dave Bonner, Ron McCue, and Hank True. The following items were discussed:

Report on Football Alliance

President Roark reported that he had talked to Senators Enzi and Thomas, as well as Representative Cubin's chief of staff. He urged them to join Senator McConnell from Kentucky in addressing inequities with regard to the bowl alliance. The UW administration has continued to work with the NCAA. A letter was sent to the NCAA student advisory committee noting concerns, in hopes that the NCAA advisory committee will make it a priority.

WAC Commissioner Karl Benson is expecting communication from the Alliance offering for our consideration different ways to play in post-season football. The Presidents plan to have a conference call next week.

COMMITTEE OF THE WHOLE

Assistant to the President Joe Meyer distributed a copy of bills that had passed during the legislative session to the Trustees. A special session will be held the end of May or the first part of June to deal with school finance.

Trustee Spicer reported that he was on the committee to select WAMI students, and was inspired by the credentials of the students who applied. Seven women and three men received offers. Several have attended UW, and all are Wyoming citizens.

Report from Honorary Degree Committee

The honorary degree committee met via conference call on March 20, 1997, and recommended that two persons receive the honorary doctorate of laws degree: John Ellbogen, and William Ruckleshaus. Trustee Kepler moved that John Ellbogen and William Ruckleshaus be awarded the honorary doctorate of laws degree. The motion was seconded by Trustee Saunders and carried. It was requested that the minutes reflect that consideration be given to begin deliberations for honorary degrees in September or earlier for more thorough action.

Distribution of Revenues for Post-Season Benefits

Trustee Jorgensen asked about distribution of revenues for post-season benefits, and was advised that they are administered through the central offices. The money of the WAC is distributed to all sixteen WAC schools. Trustees may contact David Baker, Special Assistant to the President with questions, and the information will be shared equally with all Trustees.

NEW BUSINESS/PUBLIC COMMENTS

Trustee McCue asked about providing information to his constituents regarding questions about the College of Agriculture. He was referred to Agriculture Dean Steven Horn.

President Roark expressed appreciation on behalf of himself and his wife, Beverly, for the events Friday evening in their behalf. He said he appreciated the understanding of devotion to the University by those present, and publicly thanked everyone.

Trustee Catchpole said that she and Governor Geringer visited the law enforcement academy, and congratulated Dallas Rose for being the first participant in the partnership between UW and the law enforcement academy.

Trustee McCue expressed his appreciation to everyone for being treated graciously and warmly as a new member of the Board.

ANNOUNCEMENT OF NEXT MEETING DATE

There being no further business to come before the Board, the meeting adjourned at 10:30 a.m. The next meeting will be held May 8-9, 1997 in the Old Main Board Room.

A Trustees' orientation followed the meeting for new Trustees Ron McCue and Thomas.

Respectfully submitted,



Donna J. Mecham
Deputy Secretary



Crystal R.M. Bennett
Staff Assistant

The fee changes as approved by the Trustees are as follows:

Tuition, Fees and Other Selected Changes	Current Fees (FY97)	Proposed Fees (FY98)	Increase	
			Dollars	Percent
Tuition (Per Semester):				
Resident	\$906.00	\$972.00	\$66.00	7.5
Non-Resident	\$3,270.00	\$3,516.00	\$246.00	7.5
Mandatory Fees (Per Semester):				
Student Health Services	\$55.00	\$55.00		
Intercollegiate Athletics	\$22.25	\$22.25		
Student Loan	\$2.50	\$2.50		
Wyoming Union	\$48.50	\$51.00	\$2.50	5.0
Student Publications	\$7.25	\$7.25		
ASUW	\$23.00	\$25.00	\$2.00	9.0
Intramural Fee	\$5.50	\$8.00	\$2.50	45.0
Student General Access Computing Fee	\$2.00	\$20.00		
TOTAL	\$166.00	\$191.00	\$7.00	3.5
TOTAL RESIDENT TUITION & FEES	\$1,072.00	\$1,163.00	\$91.00	8.4
TOTAL NON-RESIDENT TUITION & FEES	\$3,436.00	\$3,707.00	\$271.00	7.9
Residence Halls (Academic Year):				
Double Occupancy	\$1,596.00	\$1,724.00	\$128.00	8.0
Single Occupancy	\$2,395.00	\$2,588.00	\$193.00	8.0
Food Service (Academic Year):				
Unlimited Access	\$2,390.00	\$2,520.00	\$130.00	5.5
Any 15 Access	\$2,080.00	\$2,194.00	\$39.00	1.86
Any 12 Access	\$1,966.00	\$2,074.00	\$58.00	3.0
Technology/Equipment Fees (Per Semester):				
Engineering	\$50.00	\$50.00		
Education	\$25.00	\$25.00		
College Computing Fee		\$20.00		