

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

May 9, 1997

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THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

May 9, 1997

Trustees attended a breakfast meeting with Faculty Senate members, as well as a reception honoring Vice President James Hurst on Thursday, May 8, 1997. Committee meetings began on Thursday, May 8 and continued Friday morning. The University of Wyoming Trustees conducted their annual business meeting on Friday, May 9, 1997.

Ex-officio Trustee Jason Thompson introduced incoming ex-officio Trustee and President of the Associated Students of the University of Wyoming Scott Neu prior to committee meetings on Thursday.

CALL TO ORDER

President Kepler called the business meeting to order at 10:20 a.m. on Friday, May 9, 1997.

ROLL CALL

The following were in attendance: Trustees Forrest "Frosty" Kepler, John D. "Dave" Bonner, Deborah Healy Hammons, Peter M. Jorgensen, Elizabeth A. Kail, Jeri Kirk, Ron McCue, Rita Meyer, Shelly Ritthaler, Walter G. "Jerry" Saunders, Thomas Spicer, and Hank True. Ex-officio members Philip Dubois, and Scott Neu also attended the meeting. Ex-officio Trustees Jim Geringer and Judy Catchpole were unable to attend.

ANNOUNCEMENTS

President Dubois reported that his staff had completed arrangements for him to visit ten Wyoming counties in May. Trips to the remaining counties will be made in late June and August. Dr. Dubois reported that he had a very good trip to Casper the previous week visiting the UW extension and outreach office, the Casper College Center, Casper Rotary, and the Casper Star.

Dr. Dubois reported meeting with the Faculty Senate recently, and the faculty at large in the meeting required each semester. He said there was a very good exchange during those meetings, and he found that UW faculty are committed to the University. Dr. Dubois is scheduled to meet with the Staff Senate again early this summer. He also reported having a very good meeting with student leaders.

Dr. Dubois announced that his installation ceremony has been scheduled for October 4, 1997. Some activities are being planned for October 3, with the formal ceremony on October 4. A planning committee will be formed to coordinate the events.

Dr. Dubois reported that UW had been recognized as one of Money Magazine's "100 Best Buys," and as one of Yahoo magazine's 100 top wires. Dr. Dubois reported that Jill Adamsky, a senior in the Honors Program, had received a Goldwater Scholarship and Mitchell Craft, a Junior in English from Sheridan had won a Rotary Foundation ambassadorship for full-time study abroad. Students in the College of Engineering performed very well on the ABET engineering test.

Dr. Dubois noted that the institution continues to work hard on retaining students. However, a national study of land-grant institutions comparing 5-year graduation rates of approximately 160,000 students showed that we are about 14 percentage points lower than we should be, so he challenged Trustees to come up with ways to retain more students.

APPROVAL OF MARCH 22, 1997 MINUTES OF THE TRUSTEES

It was moved by Trustee True, seconded by Trustee Bonner and carried that the March 22, 1997 Minutes of the Trustees be approved.

APPROVAL OF DEGREES

It was moved by Trustee Jorgensen and seconded by Trustee True that the Trustees of the University of Wyoming approve the awarding of degrees to individuals recommended by the faculty and deans. A record of such degree awards will be maintained by the Registrar's Office after authentication by the President.

ELECTION OF OFFICERS

President Kepler called for the election of officers. The nominating committee, consisting of the three most current past presidents of the Trustees, with the most recent president as chair, forwarded the following slate of officers: Treasurer – Hank True; Secretary – Rita Meyer; Vice President – Elizabeth Kail; and President – Pete Jorgensen. It was moved by Trustee McCue and seconded by Trustee Hammons that the Trustees approve the slate of officers presented. The motion carried.

Trustee Kepler said he appreciated the great support he had the past year from Trustees, staff, faculty and the administration. He distributed an evaluation form for Trustees to complete regarding their opinions of Trustee leadership during the last year. Trustee Saunders and others expressed appreciation for the fine job Trustee Kepler did as President.

President Jorgensen presided over the remainder of the meeting.

President Jorgensen thanked Trustees for their vote of confidence, saying he was looking forward to his term as president and to learning a lot.

ELECTION OF TWO MEMBERS TO EXECUTIVE COMMITTEE

President Jorgensen distributed a committee list to the board. Trustee Hammons nominated Trustees Rita Meyer and Hank True to fill the two remaining positions on the Executive Committee. Trustee Saunders seconded the motion and it carried.

ELECTION OF ONE MEMBER TO THE INVESTMENT COMMITTEE

It was moved by Trustee Kepler that Trustee Hammons be named to the Investment Committee of the Trustees. Trustee Saunders seconded the motion and it carried.

ASUW REPORT

Ex-officio Trustee Scott Neu reported that ASUW will be looking at revamping student loan criteria in the next few months, and will be reviewing Referendum #4 for possible Trustee approval at the August meeting. Executive Assistant Ben Shrader will be visiting northern counties with President Dubois next week. Mr. Neu thanked Trustees for their attendance at Vice President Hurst's reception on Thursday.

STAFF SENATE REPORT

Outgoing Staff Senate Chairperson Caroline Johnson said she had enjoyed working with Trustees, and had appreciated their direct answers to her questions. Staff Senate president-elect

Sandy Gabriel said she was looking forward to working with Trustees. She can be reached via e-mail at sgab@uwyo.edu.

FACULTY SENATE REPORT

Faculty Senate chair Susan Frye said it was an honor representing such a distinguished and diverse faculty to this diverse group. She distributed a sheet outlining Faculty Senate accomplishments in the past year, including Resolution 278 dealing with the faculty workload ad hoc committee's recommendations, and Resolution 280, which recommended faculty salary increases. The Faculty Senate budget committee prepared a resolution coming up with a phased retirement program. They are in the process of educating faculty members who can retire and then come back on a part-time basis without benefits. One advantage to UW is that it would save money. Ms. Frye reported that the Faculty Senate has taken a more active role in the state since Carolyn McCracken-Flesher's tenure as President.

Ms. Frye said she had an outstanding executive committee this year. The Senate is in the process of forming a committee to address the Bookstore issues. The committee will convene as soon as administrative members are named to the committee. There will probably be a Bookstore report this fall.

Faculty Senate held a series of session on April 25, with campus experts in technology, K-12 standards, and budget meeting with Governor Geringer.

APPROVAL OF EXECUTIVE COMMITTEE MINUTES OF APRIL 17, 1997

It was moved by Trustee Hammons, seconded by Trustee Kepler and carried that the April 17, 1997 Executive Committee minutes be approved. The minutes are included as Enclosure 1.

REPORTS AND RECOMMENDATIONS OF COMMITTEES

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Elimination of B.S. Degree in Petroleum Engineering

It was proposed that the undergraduate degree program in petroleum engineering be eliminated and an option in chemical engineering be created to serve those students seeking professional expertise in the field. Currently enrolled undergraduate students would be allowed to complete their program of study leading to a B.S. degree in petroleum engineering. Trustees were given more detailed information in the advance Trustees' Report mailed to them. The subject was initially presented to Trustees at their March, 1997 meeting as an informational item.

College of Engineering dean Ken Pell spoke during the Academic and Student Affairs Committee, expanding on the material previously presented to Trustees. He noted that the proposal was to change the program to a designated option under the Chemical Engineering program. The college would continue to offer a graduate program and work to improve and strengthen research areas that would enhance petroleum and gas exploration in Wyoming.

The enrollment in petroleum engineering has decreased from 44 students in 1990 to 23 students today. The college is required to teach 43 hours in petroleum engineering course to maintain accreditation. They are in a position to be re-accredited for all engineering programs in October of 1997. The college will prepare self-study materials in July and are in the "show cause" status.

Dean Pell stated that he would have to commit extra faculty to the program if it was to be accredited, and based on a history of declining enrollment decided that the best uses of the resources were not to commit extra faculty. Responding to Trustee questions, Dean Pell said that all but one

of the students now in the program have received scholarships from the Belker Foundation. Other companies previously supporting petroleum education do not do so now.

Associate Dean David Whitman provided information forecasting a decrease in the need for new graduates. Dr. Whitman noted that Trustee True had provided an industry forecast showing some growth and an increase in demand for petroleum engineers of approximately five percent. Ron Weaver, an industry official, spoke to the Trustees, voicing his desire to have UW's petroleum engineering program continue. His opinion was that although oil and gas prices have been low for the past ten years, business is now turning around, with rig counts double what they were last year, so there would be a need for petroleum engineers in the near future. He stated that he thought industry officials would be willing to provide private support for the program.

Trustees discussed the program at length during their committee meeting, with some Trustees suggesting sending Wyoming students to out-of-state schools and paying the difference in tuition, such as might be possible in a WICHE or WUE-type program.

President Dubois stated during the committee meeting that although he didn't know whether the projections were accurate or not, the National Bureau of Labor Statistics showed that while there would be an increase in engineers, there would not be an increase in petroleum engineers, which shows a decrease of 20%. Dr. Dubois said he thought the dean's recommendation was a prudent middle course that would keep the program alive without dismantling the infrastructure.

During the business meeting, Trustee Hammons moved that:

"The Trustees of the University of Wyoming eliminate the undergraduate degree program in petroleum engineering and the development of an option in chemical engineering to serve those students seeking professional expertise in the field. Additionally, the administration will immediately commence discussion and exploration of those items discussed during the Academic

and Student Affairs Committee meeting of May 8, 1997, including examining private support from industry (specifically ongoing support), recruitment assistance by industry, exploration into WICHE/WUE, and tuition for students at different institutions. Dr. Dubois will study the options and report to the committee at the August meeting of the Trustees.” The motion was seconded by Trustee Bonner and carried, with Trustees True and Ritthaler voting against the motion.

Proposed M.S. and Ph.D. Programs in Soil Science

The College of Agriculture proposed approval of two new degree program titles in the soil sciences – an M.S. and the Ph.D. The coursework for the proposed degree programs is currently offered as a component of graduate programs in agronomy. Hence, no new courses or faculty are required to offer these two graduate degree programs and no new financial resources will be allocated to support these programs. Trustees were provided more details in the advance report mailed to them.

It was moved by Trustee Hammons, seconded by Trustee Kepler and carried that the Trustees of the University of Wyoming approve the M.S. and Ph.D. degree programs in soil sciences.

Differential Tuition Request

The School of Extended Studies and Public Service, in conjunction with the College of Education, proposed to deliver graduate level coursework in Utah leading to a Ph.D. in Education (adult education specialization). To cover all direct instructional costs, related delivery costs (e.g., travel, telecommunications, library support, contingency funds, etc.), and to generate additional

revenue to support off-campus Wyoming academic programs, a differential tuition of \$225 per credit hour was proposed for 1997-98.

In responding to the invitation to deliver this degree program to Utah, the University of Wyoming was required to notify and register with the Utah State Board of Regents. That process was initiated and registration approved.

Mike Freeman, Director of the School of Extended Studies and Public Service, spoke to the Academic and Student Affairs Committee. He reported that since discussion at the last Trustees' meeting, his office had continued to explore costs, delivery mechanisms, and defined the admission process. Forty-five applications for admission had been received thus far, which divided into areas in the state where the classes could be offered. Mr. Freeman reported that this is a program not currently being offered in Utah.

During the business meeting, it was moved by Hammons and seconded by Trustee McCue that the Trustees of the University of Wyoming approve the proposal to deliver graduate level coursework in Utah leading to a Ph.D. in Education (adult education specialization). It was noted that Trustees expect to receive a timely annual report as to costs and benefits of this program.

1997 ASUW Constitution Changes

Trustees were provided with information on four proposed changes to the constitution of the Associated Students of the University of Wyoming (ASUW). Three of the proposed changes (#1, #2, and #3) were passed by the student body in the general election on April 2, 1997. Trustee Neu recommended that he continue to review Referendum #4 and bring it back to the board at the August meeting. It was moved by Trustee Hammons and seconded by Trustee Ritthaler that the

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Trustees of the University of Wyoming approve the three changes to the ASUW constitution passed by the student body. The changes are included as Enclosure 2.

Master List of Degrees

In accordance with the procedure established by the Board of Trustees of the University of Wyoming in March, 1983, a Master List of Degrees offered is submitted annually for the information of the Trustees. The Master List of Degrees offered was presented in the advance Trustees' Report for the May meeting.

BUDGET COMMITTEE

FY98 Section I Operating Budget

The Section I operating budget for FY 1998 was prepared on the basis of the legislative appropriation for the 1997-98 biennium less the funding reductions allocated during FY 1997 as a result of Trustee action taken last year.

The following table summarizes the May 1996 approved budget plus Trustee adjustments throughout the fiscal year.

**UNIVERSITY OF WYOMING
 SECTION I OPERATING BUDGET
 FISCAL YEAR 1997 RECONCILIATION**

APPROPRIATION	Original FY 1997	Adjusted FY 1997	Difference	
Instruction	59,415,684	60,661,994	1,246,310	(1)
Research	8,944,016	8,974,016	30,000	(2)
Public Service	5,943,268	5,943,268	-	
Academic Support	15,255,433	15,278,959	23,526	(3)
Student Services	6,770,179	6,770,179	-	
Institutional Support	11,558,635	11,774,197	215,562	(4)
Operation of Plant	15,541,869	15,541,869	-	
Scholarships/Fellowships	6,553,540	6,553,540	-	
Intercollegiate Athletics	6,503,503	6,503,503	-	
Total Budget	\$ 136,486,127	\$ 138,001,525	\$ 1,515,398	

*Notes on Difference

- (1) a. \$921,395 re-budgeted FY 1996 carry-over for program fees and summer session; b. A budget increase of \$222,015 from revenue generated by current summer school activity approved in May 1996; c. Implementation of the Doctor of Pharmacy (Pharm.D.) program effective Fall 1996 funded with a tuition differential requiring additional budget authority of \$102,900 approved in July, 1996.
- (2) A one-time adjustment in the amount of \$30,000 was added to the budget after the fiscal period started to help cover expenses from unexpected repair costs at Afton and Powell.

- (3) Carry forward of fiscal year 1996 program fees and summer session revenue of \$23,526 budgeted in the Dean's office, College of Engineering.
- (4) An increase of \$215,562 was approved in the July Trustee meeting to provide for the appropriate staffing level within Development Office.

The following table summarizes revised 1997 allocation, the proposed allocation for the 1998 fiscal year, and the total biennium authorization.

**UNIVERSITY OF WYOMING
 SECTION I OPERATING BUDGET
 FISCAL YEAR 1998**

APPROPRIATION

Program/Activity	Allocated FY 1997	Proposed FY 1998	1997-1998
Instruction	60,661,994	59,747,320	120,409,314
Research	8,974,016	8,959,371	17,933,387
Public Service	5,943,268	5,975,207	11,918,475
Academic Support	15,278,959	15,052,210	30,331,169
Student Services	6,770,179	6,775,193	13,545,372
Institutional Support	11,774,197	12,035,218	23,809,415
Operation of Plant	15,541,869	8,698,716	24,240,585
Scholarships/Fellowships	6,553,540	6,553,540	13,107,080
Intercollegiate Athletics	6,503,503	6,520,483	13,023,986
Sub-total	<u>\$ 138,001,525</u>	<u>\$130,317,258</u>	<u>\$268,318,783</u>

FY 1998 ADJUSTMENTS

Scholarship Adjustment(1)	<u>-</u>	<u>684,958</u>	<u>684,958</u>
Sub-total	<u>\$ -</u>	<u>\$ 684,958</u>	<u>\$ 684,958</u>

Total Budget **\$ 138,001,525** **\$131,002,216** **\$269,003,741**

Notes

- (1) The fiscal year 1998 scholarship adjustment is based on approved tuition change for academic year 1997-98.

The following table summarizes the sources of revenue used to support the Section I Block Grant and the funding allocation for each fiscal year:

**UNIVERSITY OF WYOMING
 1997-1998 BIENNIUM
 FUNDING SOURCES**

APPROPRIATED

	FY 1997	FY 1998	1997-1998
General Fund	86,368,904	86,368,904	172,737,808
Water Development Fund	768,623	768,622	1,537,245
Agricultural Land Income	500,000	500,000	1,000,000
University Land Income	1,100,000	1,100,000	2,200,000
UW Income Fund	31,696,727	28,572,836	60,269,563
Sales and Service	3,500,350	3,500,350	7,000,700
Family Practice Income	2,000,000	2,000,000	4,000,000
Mineral Royalties	8,705,950	4,145,574	12,851,524
Federal Funds	2,457,808	2,457,809	4,915,617
Foundation Income	403,163	403,163	806,326
Medical Contract Income	<u>500,000</u>	<u>500,000</u>	<u>1,000,000</u>
Sub-total	\$ 138,001,525	\$130,317,258	\$268,318,783

UW ADJUSTMENTS

UW FUNDS

Scholarship Adjustment(1)	<u>-</u>	<u>684,958</u>	<u>684,958</u>
Net Increase	\$ -	\$ 684,958	\$ 684,958

Total Section I Budget \$ 138,001,525 \$131,002,216 \$269,003,741

In addition to the above information, Trustees were provided details on the allocation of operating funds for Section I in the advance report mailed to them.

Based on a recommendation from the Budget Committee, it was moved by Trustee True, seconded by Trustee Kepler and carried that the Trustees of the University of Wyoming approve the Section I operating budget of \$131,002,216 for the Fiscal Year beginning July 1, 1997.

Trustee Hammons noted during the committee meeting that although there were no salary adjustments for the second half of the biennium for FY 1998, it was important that employees be thanked for the good job they do and that their efforts are appreciated on behalf of the institution.

FY98 Section II Operating Budget

The FY 1998 operating budget for Section II covers the University's need for its self-sustaining operations, consisting primarily of auxiliary services, gifts and contributions, sponsored funding for research, debt service, and other similar activities. This appropriation, like that for Section I, is allocated as a block grant by the legislature and then subsequently broken into fiscal year operating budgets.

The Section II budget for the 1997-1998 Biennium and both fiscal years of 1997 and 1998 are presented in the table below:

**UNIVERSITY OF WYOMING
 SECTION II BUDGET
 FOR FY 1998**

	FY 1997	FY 1998	1997-98
Sponsored Funding	38,465,500	38,465,500	76,931,000
Gifts and Contributions	3,847,500	3,847,500	7,695,000
Auxiliary Enterprises	36,927,500	36,927,500	73,855,000
ASUW	772,600	793,109	1,565,709
Debt Service	6,214,034	6,214,035	12,428,069
Intercollegiate Athletics	<u>3,296,000</u>	<u>3,296,000</u>	<u>6,592,000</u>
Total	\$ 89,523,134	\$89,543,644	\$179,066,778

Revenues to support the Section II budget are derived from the following sources:

**UNIVERSITY OF WYOMING
SECTION II SOURCES
FOR FY 1998**

	FY 1997	FY 1998	1997-98
Federal Funds	31,505,222	31,505,223	63,010,445
University Funds	52,449,598	52,470,106	104,919,704
Mineral Royalties	<u>5,568,314</u>	<u>5,568,315</u>	<u>11,136,629</u>
Total	\$ 89,523,134	\$89,543,644	\$179,066,778

Based on a recommendation from the Budget Committee, it was moved by Trustee True, seconded by Trustee Hammons, and carried that the Trustees of the University of Wyoming approve the Section II budget for FY 1998 as described above in the amount of \$89,543,644.

ASUW Budget

Section 3 of University Regulation 239 provides that the annual budget for the Associated Students of the University of Wyoming (ASUW) is to be presented to the Trustees for consideration.

The budget requests for FY 1998 are summarized below. Action taken by ASUW in FY 1995 separates the student publications budget from other ASUW activities. The overall budget for ASUW is \$21,009 more than the current fiscal year.

ENCLOSURE 1

Enclosure 2

**ASUW
FY 1998
OPERATING BUDGET**

SOURCES OF FUNDS:	FY 1997	FY 1998
ASUW Fee	381,800	415,000
ASUW Reserve	47,900	40,609
ASUW Equipment Reserve	8,010	10,000
Other Revenue	<u>24,190</u>	<u>17,300</u>
TOTAL FUND SOURCES	\$ 461,900	\$ 482,909
USES OF FUNDS:		
ASUW Government & Services	257,080	259,186
ASUW Activities	127,645	128,100
Student Organizations	41,675	59,210
UW Recycling Program	25,000	25,000
Equipment Reserve	<u>10,500</u>	<u>11,413</u>
TOTAL FUND USES	\$ 461,900	\$ 482,909

**STUDENT PUBLICATIONS
 FY 1998
 OPERATING BUDGET**

SOURCES OF FUNDS:	FY 1997	FY 1998
Student Fee	130,000	130,000
Revenues	<u>180,700</u>	<u>180,200</u>
TOTAL FUND SOURCES	\$ 310,700	\$ 310,200
USES OF FUNDS:		
Staff Salaries/benefits	123,000	123,000
Student Salaries	51,980	58,280
Travel	5,500	2,000
Equipment	3,300	5,600
Operations	<u>126,920</u>	<u>121,320</u>
TOTAL FUND USES	\$ 310,700	\$ 310,200
TOTAL ASUW & STUDENT PUBLICATIONS	\$ 772,600	\$ 793,109

The ASUW Reserve is an account containing funds remaining from prior budget periods. By ASUW policy, all unexpended funds remaining in the ASUW budget are transferred to this account at the end of each fiscal period and are available for future allocation with Trustee approval. The balance in the reserve account as of March 31, 1997 was \$282,970.28.

Based on a recommendation by the Budget Committee, it was moved by Trustee Meyer, seconded by Trustee Kepler, and carried, that the Trustees of the University of Wyoming approve the ASUW operating budget and Student Publications request for FY 1998 in the amount of \$793,109, including authorization to transfer up to \$40,609 from the ASUW Reserve to fund the FY 1998 budget request.

Enclosure 2

Wyoming Union Budget

The fiscal year 1998 operating budget for the Wyoming Union was presented for consideration by the Budget Committee and the Trustees. The Wyoming Union budget for the fiscal year beginning July 1, 1997 was developed in consultation with the Wyoming Union Board. The budget request for FY 1998 was \$1,016,441.

It was moved by Trustee Meyer and seconded by Trustee Ritthaler that the Trustees of the University of Wyoming approve the fiscal year 1998 budget for the Wyoming Union, as presented in Enclosure 6 of the Trustees' Report. The motion carried.

Utilization of ASUW Student Loan Account

The balance in the ASUW student loan account has steadily grown over the years and now stands at approximately \$2.8 million. This greatly exceeds the requirements to service loan requests on this account. Consequently, the ASUW Senate proposed the use of a portion of the loan fund to address other students needs, and has passed Senate Bill #1857 authorizing:

- 1) A loan of \$400,000 to Information Technology to purchase equipment for student computer laboratories, to be repaid from mandatory student computer fees;
- 2) Appropriation of \$253,000 to replace the PLAINS server with a dedicated student server called ASUWLINK; and
- 3) Transfer of \$1,000,000 to a permanent endowment, the income from which would be available annually to ASUW to address special student needs.

In the Budget Committee meeting, the Trustees discussed the ASUW request to transfer \$1 million from the Student Loan Fund to establish an ASUW endowment which would provide 5% or a \$50,000 minimum return annually. The funds would be used for projects to benefit students.

After considerable discussion in the business meeting, an amendment was moved by Trustee Bonner authorizing Dr. Dubois to consult with ASUW to finalize arrangements providing for a recommendation at the August meeting that would authorize a guaranteed income distribution to ASUW of \$50,000 per year for three years, and thereafter ASUW would receive an annual income distribution in accordance with Trustee policy; seconded by Trustee Kepler, and carried. Trustee Hammons then made a motion to approve the ASUW Senate Bill #1857 authorizing items 1) and 2), and item 3) as amended by the Trustees; seconded by Trustee Meyer. The motion carried.

Internal Audit Plan – Fiscal Year 98

The following internal audit plan for fiscal year 1998 was presented to the Trustees:

The goal of Internal Audit is to audit as many areas of the University as possible and provide audit services to the following affiliated organizations: University of Wyoming Alumni Association, Inc.; Cowboy Joe Club; and the Wyoming State 4-H Foundation.

To determine the specific University areas to be audited the following factors are taken into consideration: audit work performed by external auditors, an assessment of risk, and the resources of Internal Audit. Whenever possible, internal controls are reviewed as they are being developed for new systems or revised within existing systems.

The Internal Audit Plan for the year ending June 30, 1998 consists of the following:

- a. Participation in the implementation of the PeopleSoft Financial Management System and Human Resources Management System will continue. The goals in this area are to evaluate the controls and functionality that are being configured into these systems as they are being implemented.
- b. Audit services will be provided to the following affiliated organizations:
 1. The University of Wyoming Alumni Association will be audited and financial statements will be prepared for the fiscal year ending June 30, 1997.
 2. Cowboy Joe Club will be audited and financial statements will be prepared for the fiscal year ending June 30, 1997.

3. The Wyoming State 4-H Foundation will receive a limited examination for the fiscal year ending September 30, 1997.
- c. A comprehensive audit of NCAA compliance in the area of Financial Aid will be performed. This is the second audit in a series of five annual audits that will cover all NCAA compliance areas.
- d. The 403 (b) Retirement Plan administered by the Payroll office will be audited.
- e. Audits of operations with self-sustaining accounts in the following fund groups will continue: Auxiliary Enterprise Funds, General Current Funds Unrestricted and Revolving Funds.
- f. Cash counts will be performed when appropriate.

Approval of Contracts and Grants

It was moved by Trustee Meyer and seconded by Trustee Saunders that contracts and grants in the amount of \$3,671,096 for the period February 26, 1997 through April 15, 1997 be approved. The motion carried.

Approval of Gifts and Scholarships

It was moved by Trustee Meyer, seconded by Trustee Kail and carried that gifts and scholarships in the amount of \$73,293.02 for the period February 16, 1997 through March 31, 1997 be approved.

Internal Audit Activity Conducted in Accordance with the Audit Plan for the Period January 1 – March 31, 1997

A report on internal Audit Activity conducted in accordance with the audit plan for the period January 1 – March 31, 1997 was presented to the Trustees in their advance report as an item for information.

PERSONNEL COMMITTEE

The Personnel Committee of the University of Wyoming Trustees met on May 8, 1997 with the following members present: Jeri Kirk, chair; Dave Bonner, Elizabeth Kail, and Shelly Ritthaler.

It was moved by Trustee Kirk that items 1-16 in the Trustees' report, as well as the addenda presented to the committee, be approved. The motion was seconded by Trustee Bonner and carried.

The approved items were:

Faculty Appointments

<u>Name/Rank</u>	<u>Department</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Tenure Decision</u>
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COLLEGE OF ARTS AND SCIENCES

Wade, Paul R. Assistant Professor	Zoology and Physiology	08/19/97	\$41,004	2003
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COLLEGE OF HEALTH SCIENCES

Hardigan, Patrick C. Assistant Professor	Pharmacy	08/19/97	\$42,984	2003
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Academic Professional Appointment

<u>Name/Rank</u>	<u>Department</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Extended Term Decision</u>
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COLLEGE OF AGRICULTURE

Cooper, Wendell Assistant University Extension Educator	Cooperative Extension Service	03/17/97	\$30,000	2001
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Administrative Reappointment

UNIVERSITY LIBRARIES

- a. Keith M. Cottam as professor of the University Library and director of the University Libraries, effective July 1, 1997, at no change in salary.

Change in Assignment

COLLEGE OF HEALTH SCIENCES

- a. Joseph Steiner, director of the clinical pharmacy program, was reassigned as director of pharmacy practice, effective August 1, 1997, at a fiscal (11-month) salary of \$70,008.

Academic Professional Probationary Reappointments

The following academic professionals were reappointed for the 1997-98 academic year.

<u>Name</u>	<u>Department</u>	<u>Academic Rank 1997-98</u>
COLLEGE OF AGRICULTURE		
Aagard, Steve	Cooperative Extension Service	Associate University Extension Educator
Cecil, Connie	Cooperative Extension Service	Associate University Extension Educator
Christensen, Darlene	Cooperative Extension Service	Assistant University Extension Educator
Cosner, Danny	Cooperative Extension Service	Associate University Extension Educator

Crane, Kelly	Cooperative Extension Service	Assistant University Extension Educator
Grubb, Gary	Cooperative Extension Service	Associate University Extension Educator
Lewis, Phyllis	Cooperative Extension Service	Associate University Extension Educator
Morrison, Eric	Cooperative Extension Service	Assistant University Extension Educator
Schlutt, Fred	Cooperative Extension Service	Associate University Extension Educator
Wilson, Ruth	Cooperative Extension Service	Associate University Extension Educator
Wolery, Jane	Cooperative Extension Service	Assistant University Extension Educator

COLLEGE OF ARTS AND SCIENCES

Brumberger, Eva R.	English	Assistant Lecturer
Clark, Sandra	English	Assistant Lecturer
Ellsworth, Peter	Natural Science	Associate Lecturer
Evertz, Kathy J.	English	Assistant Lecturer
Keeney, Colin	English	Assistant Lecturer
Ketchum, Ron	Administration of Justice	Assistant Lecturer
Kloda, Phyllis	Art	Assistant Lecturer
Knights, Susan	Mathematics	Assistant Lecturer
Krafczik III, Joseph F.	Modern and Classical Languages	Assistant Lecturer
LeBlanc, Diane	English	Assistant Lecturer
Marron, Margaret G.	English	Assistant Lecturer
Martinsen, Randi	Geology and Geophysics	Senior Lecturer

Pfeiffer, Joann	Chemistry	Assistant Lecturer
Sherman, Gary	Administration of Justice	Assistant Lecturer
Spitler, John	Mathematics	Assistant Research Scientist
Stalder, Margaret	Theatre and Dance	Associate Lecturer
Travers-Mathews, Diane L.	Modern and Classical Languages	Assistant Lecturer
Weathermon, Rick	Anthropology	Assistant Research Scientist
Young, Carolyn	English	Assistant Lecturer
<u>COLLEGE OF HEALTH SCIENCES</u>		
Boulden, Walter	Social Work	Assistant Lecturer
Cassel, Jane	Casper Family Practice	Assistant Lecturer
Keintz, Connie	Speech Pathology and Audiology	Assistant Lecturer
Thompson, Loren	Pharmacy	Assistant Lecturer
Wilson, Deborah	Nursing	Assistant Lecturer

Intercollegiate Athletic Reappointments

The policy governing personnel awarded academic rank in Intercollegiate Athletics states that recommendations for non-tenure track appointment with faculty rank in the Division of Intercollegiate Athletics shall be initiated by the Director of Athletics and submitted to the President for recommendation to the Trustees no later than 30 days prior to the end of the employee's employment year. Lee Moon, Director of Athletics, submitted recommendations for the following reappointments for the period indicated, which were approved by Trustees for the period July 1, 1997 through June 30, 1998.

<u>Position Number</u>	<u>Name</u>	<u>Title</u>
0920	Clancy Barone	Asst. Football Coach and Lecturer (4/1/97-3/31/98)
2160	Kevin Blokker	Asst. Women's Soccer Coach and Lecturer (8/1/97-5/31/98)
4155	Sterling Brown	Sr. Assoc. Athletic Director and Lecturer
4113	Tom Burman	Assoc. Athletic Director and Lecturer
1511	Linda Conger	Asst. Swim Coach and Lecturer (8/29/97-6/28/98)
1311	Carolyn DeHoff	Asst. Women's Basketball Coach & Lecturer
0315	Joe Dowler	Assoc. Athletic Director and Lecturer
7667	Matthew Driscoll	Asst. Men's Basketball Coach and Lecturer (4/1/97-3/31/98)
0389	Scott Duncan	Asst. Men's Basketball Coach and Lecturer (4/1/97-3/31/98)
0188	Jerome Francis	Asst. Men's Basketball Coach and Lecturer (4/1/97-3/31/98)
0343	Ted Gilmore	Asst. Football Coach and Lecturer (4/1/97-3/31/98)

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2193	Liza Grant	Head Women's Soccer Coach and Lecturer
4361	Trent Greener	Asst. Strength Coach and Lecturer
2026	Terri Howes	Asst. Athletic Director and Lecturer
2238	Tim Jones	Asst. Swim Coach and Lecturer (8/15/97-5/14/98)
0872	Chris Knutsen	Asst. Football Coach and Lecturer (4/1/97-3/31/98)
1833	Vic Koenning	Asst. Football Coach and Lecturer (4/1/97-3/31/98)
4236	Jim Lathrop	Head Strength Coach and Lecturer
0673	Chad Lavin	Head Women's Basketball Coach and Lecturer
0119	Bill Lyons	Head Athletic Trainer and Lecturer
2152	Jeff Meyer	Athletics Counselor and Lecturer
0463	Mark Miller	Head Swim Coach and Lecturer
2018	Pat Moran	Asst. Women's Basketball Coach and Lecturer (8/15/97-6/14/98)
4445	Kathy Parker	Athletics Counselor and Lecturer
0391	Roger Prenzlou	Head Men's Golf Coach and Lecturer
0754	Stacy Schulz	Athletic Trainer and Lecturer (8/1/97-5/31/98)
2034	Joe Stafford	Asst. Wrestling Coach and Lecturer (8/15/97-6/14/98)
0668	Susan Steadman	Head Women's Volleyball Coach and Lecturer
0247	Mark Stoops	Asst. Football Coach and Lecturer (4/1/97-5/31/98)
1255	Steven Suder	Head Wrestling Coach and Lecturer
1862	Lonnie Swenson	Athletic Trainer and Lecturer
0741	Peter Toye	Asst. Athletic Director and Lecturer
0518	Mike Van Diest	Asst. Football Coach and Lecturer (4/1/97-3/31/98)

1600	Matt Wallersteadt	Asst. Football Coach and Lecturer (4/1/97-3/31/98)
2252	Kilmeny Waterman	Head Women's Tennis Coach and Lecturer
4112	Randy Welniak	Development Officer Athletics and Lecturer
0744	Todd Whitten	Asst. Football Coach and Lecturer (4/1/97-3/31/98)
0561	Sheahon Zenger	Asst. Football Coach and Lecturer (4/1/97-3/31/98)

Academic Professional Extended Term Appointments

Following review of the appropriate academic personnel, the dean, and the provost, the President recommended the following academic professionals be placed on extended term appointments to be effective July 1, 1997. The following were approved as indicated.

<u>Name</u>	<u>Department</u>	<u>Academic Rank 1997-98</u>
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COLLEGE OF AGRICULTURE

Cecil, Jack	Cooperative Extension Service	Assistant University Extension Educator
Kettle, Roby	Cooperative Extension Service	Assistant University Extension Educator
Popp, Debby	Cooperative Extension Service	Associate University Extension Educator

COLLEGE OF ARTS AND SCIENCES

Jane Beiswenger	Zoology and Physiology	Senior Lecturer
McKeage, Kate	Music	Senior Lecturer

COLLEGE OF HEALTH SCIENCES

Jansa, Nancy	Nursing	Senior Lecturer
Wolff, Teresa	Nursing	Senior Lecturer

Academic Professional Promotions

Following review of the appropriate academic personnel, the dean, and the provost, the President recommended the following promotions to be effective July 1, 1997. They were approved by the Trustees.

<u>Name</u>	<u>Title*</u>	<u>Promoted To **</u>
<u>COLLEGE OF AGRICULTURE</u>		
Cunningham, Ron	University Extension Educator	Senior University Extension Educator
Jensen, Tammie	Associate University* Extension Educator	Associate University** Extension Educator
Melcher, Linda	University Extension Educator	Senior University Extension Educator
Peterson, Eric	Associate University* Extension Educator	Associate University** Extension Educator
Popp, Debbie	Assistant University Extension Educator	Associate University Extension Educator
Romero, Nina	Associate University* Extension Educator	Associate University** Extension Educator
Taylor, Bill	Associate University* Extension Educator	Associate University** Extension Educator
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Beiswenger, Jane	Associate Lecturer	Senior Lecturer
McKeage, Kate	Associate Lecturer	Senior Lecturer

* "Old" rank under previous 4-rank system. Eliminated by Trustee action dated February 15, 1997

** Title for "new" rank under Trustee-approved 3-rank system dated February 15, 1997.

Continuation of Probationary Faculty Appointments

The following members of the faculty in their second, third, fourth, or fifth year of service were recommended by the appropriate administrative officials for reappointment for the year 1997-98. The reappointments were approved by Trustees.

<u>Name</u>	<u>Department</u>	<u>Academic Rank 1997-98</u>
<u>COLLEGE OF AGRICULTURE</u>		
Silliman, Benjamin	Family and Consumer Sciences	Assistant Professor
Van Campen, Hana	Veterinary Science	Assistant Professor
Williams, Karen	Family and Consumer Sciences	Assistant Professor
Zhang, Renduo	Plant, Soil, and Insect Sciences	Assistant Professor
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Anderson, Carolyn B.	English	Assistant Professor
Antell, Judith A.	Sociology	Assistant Professor
Bartsch, Karen	Psychology	Assistant Professor
Belser, Robert S.	Music	Assistant Professor
Brinkman, David J.	Music	Assistant Professor
Brown Michael R.	Communication and Mass Media	Assistant Professor
Bogard, Theresa L.	Music	Assistant Professor
Thomas, Britt	Chemistry	Assistant Professor

Colberg, Patricia	Zoology and Physiology	Assistant Professor
Connolly, Catherine R.	Sociology	Assistant Professor
Downs, Williams M.	Theatre and Dance	Assistant Professor
Eggleston, Carrick M.	Geology and Geophysics	Assistant Professor
Estes, David	Psychology	Assistant Professor
Fromm, Stephen J.	Mathematics	Assistant Professor
Gerow, Kenneth G.	Zoology and Physiology, Statistics	Assistant Professor
Goodin, Susanna L.	Philosophy	Assistant Professor
Haines, Matthew D.	Computer Science	Assistant Professor
Harrison, Neil E.	Political Science	Assistant Professor
Hayward, Gregory D.	Zoology and Physiology	Assistant Professor
Hensel, Larry L.	Music	Assistant Professor
Hosmer, Brian	History	Assistant Professor
Hunt, Jr., Earle R.	Botany	Assistant Professor
Huzurbazar, Snehalata	Statistics	Assistant Professor
Larson, Mary Lou	Anthropology	Assistant Professor
Luk, Ting Shan	Physics and Astronomy	Assistant Professor
Marks, Clifford	English	Assistant Professor
Martinez, Del Rio, Carlos	Zoology and Physiology	Assistant Professor
Mathew, Tarek P.	Mathematics	Assistant Professor
Meyer, Joseph S.	Zoology and Physiology	Assistant Professor
Mishra, Shivakant	Computer Science	Assistant Professor

Montopoli, George	Statistics	Assistant Professor
Mundt, Hannelore G.	Modern and Classical Languages	Assistant Professor
Paulson, Deborah	Geography and Recreation	Assistant Professor
Peris, Daniel	History	Assistant Professor
Przygocki, James T.	Music	Assistant Professor
Resler, Tamara J.	Political Science	Assistant Professor
Ritchie, Mark E.	Art	Assistant Professor
Romtvedt, David M.	English	Assistant Professor
Shader, Chanyoung Lee	Mathematics	Assistant Professor
Seville, Robert S.	Zoology and Physiology	Assistant Professor
Wright, Lou Anne	Theatre and Dance	Assistant Professor
Yoakum-Stover, Suzanne	Physics and Astronomy	Assistant Professor

COLLEGE OF BUSINESS

Brown, Robert L.	Management and Marketing	Assistant Professor
Del Rossi, Alison F.	Economics and Finance	Assistant Professor
Lucero, Margaret A.	Management and Marketing	Assistant Professor
Seaton, Lloyd Pat	Accounting	Assistant Professor

COLLEGE OF EDUCATION

Bryant, Carol J.	Lifelong Learning and Instruction	Assistant Professor
Cooney, Margaret H.	Lifelong Learning and Instruction	Assistant Professor
Ellsworth, Judith Z.	Lifelong Learning and Instruction	Assistant Professor

Flor, Richard F.	Leadership and Human Development	Assistant Professor
Hutchison, Linda S.	Lifelong Learning and Instruction	Assistant Professor
Machell, Jr., James R.	Leadership and Human Development	Assistant Professor
Sealander, Karen A.	Leadership and Human Development	Assistant Professor

COLLEGE OF ENGINEERING

Bell, David A.	Chemical and Petroleum	Assistant Professor
Hamann, Jerry C.	Electrical	Assistant Professor
Hamilton, III, Homer R.	Civil and Architectural	Assistant Professor

COLLEGE OF HEALTH SCIENCES

Allerheiligen, David	Casper Family Practice	Assistant Professor
Beeken, Janice E.	Nursing	Assistant Professor
Burman, Mary E.	Nursing	Assistant Professor
Chapman, Iva	Speech Pathology and Audiology	Assistant Professor
Hanna, Kathleen	Nursing	Assistant Professor
Henderson, Scott T.	Cheyenne Family Practice	Assistant Professor
Houston, Robert E.	Casper Family Practice	Assistant Professor
Hussain, M. Delwar	Pharmacy	Assistant Professor
Marek, Tamara A.	Pharmacy	Assistant Professor
McFadden, Teresa U.	Speech Pathology and Audiology	Assistant Professor
Mohl, Virginia K.	Casper Family Practice	Assistant Professor

Oliphant, Catherine M.	Pharmacy	Assistant Professor
Parks, Douglas S.	Cheyenne Family Practice	Assistant Professor
Ranelli, Paul L.	Pharmacy	Associate Professor
Reyes, Ann A.	Cheyenne Family Practice	Assistant Professor
Scott, Patricia A.	Social Work	Assistant Professor
Teixeira, Maria	Pharmacy	Assistant Professor
Thompson, Christy L.	Speech Pathology and Audiology	Assistant Professor
Wildman, Karen M.	Casper Family Practice	Assistant Professor

COLLEGE OF LAW

Donahue, Debra L.	Law	Associate Professor
Jenny, Mary	Law Library	Associate Librarian
Muller, Eric L.	Law	Assistant Professor
Saxton, Bradley	Law	Associate Professor
Welle, Elaine	Law	Associate Professor

UNIVERSITY LIBRARIES

Bauer, Frances L.	Science Reference	Senior Assistant Librarian
Fowler, Kristine K.	Science Reference	Senior Assistant Librarian
Phillips, Lori Jo	Coe Reference	Senior Assistant Librarian
Riedel, Thomas	Coe Reference	Senior Assistant Librarian
Schmitt, John	Coe Reference	Senior Assistant Librarian
Scott, Sally J.	Science Reference	Senior Assistant Librarian
Sielaff, Barbara M.	Documents and Maps	Senior Assistant Librarian
Wolfe, Paula J.	Science Reference	Senior Assistant Librarian

Faculty Tenure

Following review of the appropriate faculty bodies, the dean, and the provost, the President recommends that the following faculty be placed on tenure effective August 26, 1997. The recommendations were approved by the full board.

<u>Name</u>	<u>Department</u>	<u>Academic Rank 1997-98</u>
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COLLEGE OF AGRICULTURE

Brewer, Michael J.	Plant, Soil, and Insect Sciences	Associate Professor
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Cameron, Bruce A.	Family and Consumer Sciences	Associate Professor
Hansen, Diana K.	Animal Science	Associate Professor
McAllister, Milton M.	Veterinary Science	Associate Professor
Miller, Kurt W.	Molecular Biology	Associate Professor

COLLEGE OF ARTS AND SCIENCES

Bantjes, Adrian A.	History	Associate Professor
Bowen, Anne M.	Psychology	Associate Professor
Branting, Luther K.	Computer Science	Associate Professor
Denney, Colleen J.	Art	Associate Professor
Garnett, Rodney A.	Music	Associate Professor
Gladney, George A.	Communication and Mass Media	Associate Professor
Harkin, Michael E.	Anthropology	Associate Professor
Humphrey, Neil F.	Geology and Geophysics	Associate Professor
Jackson, Stephen T.	Botany	Associate Professor
Polyakov, Peter	Mathematics	Associate Professor
Smith, Kenneth L.	Communication and Mass Media	Associate Professor
Van Baalen, Jeffrey	Computer Science	Associate Professor

COLLEGE OF EDUCATION

Bruce, Mary A.	Leadership and Human Development	Associate Professor
Cochenour, John J.	Lifelong Learning and Instruction	Associate Professor

Freeman, Brenda J.	Leadership and Human Development	Associate Professor
Whitson, Donna L.	Lifelong Learning and Instruction	Associate Professor
Yocom, Dorothy J.	Leadership and Human Development	Associate Professor

COLLEGE OF ENGINEERING

Kubichek, Robert F.	Electrical	Associate Professor
McInroy, John E.	Electrical	Associate Professor
Pierre, John W.	Electrical	Associate Professor

COLLEGE OF HEALTH SCIENCES

Yamreudeewong, Weeranuj	Pharmacy	Associate Professor
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UNIVERSITY LIBRARIES

The following recommendation for placement of Library faculty on extended appointment was submitted pursuant to University Regulation 631. An extended term appointment is for a period of five years with another review before reappointment. The following individual was placed on extended term appointment effective July 1, 1997.

<u>Name</u>	<u>Department</u>	<u>Academic Rank 1997-98</u>
Harlow, Mary Ann	Coe Reference	Associate Librarian
Hert, Tamsen L.	Coe Reference	Associate Librarian
Jorgensen, Jan L.	Documents and Maps	Associate Librarian
Wilhelm, Lourn	Learning Resource	Associate Librarian

Faculty Promotions

Following review of the appropriate faculty bodies, deans, and provost, the President recommended the following promotions to be effective July 1, 1997, and subsequently approved by the Trustees.

<u>Name</u>	<u>Department</u>	<u>Promotion To</u>
<u>COLLEGE OF AGRICULTURE</u>		
Brewer, Michael J.	Plant, Soil, and Insect Sciences	Associate Professor
Cameron, Bruce A.	Family and Consumer Sciences	Associate Professor
Hansen, Diana K.	Animal Science	Associate Professor
Krall, James M.	Plant, Soil, and Insect Sciences	Professor
McAllister, Milton	Veterinary Science	Associate Professor
McCormick, Richard J.	Animal Science	Professor
Miller, Kurt W.	Molecular Biology	Associate Professor
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Bantjes, Adrian A.	History	Associate Professor
Branting, Luther K.	Computer Science	Associate Professor
Bowen, Anne M.	Psychology	Associate Professor
Brown, Gregory	Botany	Professor
Buskirk, Steven	Zoology and Physiology	Professor
Cawley, R. McGregor	Political Science	Professor
Denney, Colleen J.	Art	Associate Professor
Garnett, Rodney A.	Music	Associate Professor

Gladney, George A.	Communication and Mass Media	Associate Professor
Harkin, Michael E.	Anthropology	Associate Professor
Hilliker, Rebecca	Theatre and Dance	Professor
Jackson, Stephen T.	Botany	Associate Professor
Roddick, Dean	Chemistry	Professor
Smith, Kenneth L.	Communication and Mass Media	Associate Professor
Tate, Patricia	Theatre and Dance	Professor
Van Baaelen, Jeffrey	Computer Science	Associate Professor

COLLEGE OF EDUCATION

Bruce, Mary A.	Leadership and Human Development	Associate Professor
Cochenour, John J.	Lifelong Learning and Instruction	Associate Professor
Freeman, Brenda J.	Leadership and Human Development	Associate Professor
Whitson, Donna L.	Lifelong Learning and Instruction	Associate Professor
Yocom, Dorothy J.	Leadership and Human Development	Associate Professor

COLLEGE OF ENGINEERING

Hansen, Andrew C.	Mechanical	Professor
Kubichek, Robert F.	Electrical	Associate Professor
McInroy, John E.	Electrical	Associate Professor
Pierre, John W.	Electrical	Associate Professor
Turner, John P.	Civil and Architectural	Professor

COLLEGE OF HEALTH SCIENCES

Yamreudeewong, Weeranuj	Pharmacy	Associate Professor
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COLLEGE OF LAW

Donahue, Debra L	Law	Associate Professor
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Welle, Elaine	Law	Associate Professor
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UNIVERSITY LIBRARIES

Harlow, Mary Ann	Coe Reference	Associate Librarian
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Jorgensen, Jan L.	Documents and Maps	Associate Librarian
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Changes in Sabbatical Leave

The following changes in sabbatical leave were approved.

COLLEGE OF ARTS AND SCIENCES

a. At the December 13-14, 1996, meeting of the Trustees, Frank Millar, professor of communication and mass media, was granted a sabbatical leave for the 1998 spring semester. Professor Millar was granted a change in his sabbatical leave to the 1997-98 academic year.

COLLEGE OF ENGINEERING

b. At the December 13-14, 1996, meeting of the Trustees, M.P. Sharma, professor of chemical and petroleum engineering, was granted a sabbatical leave for the 1997-98 academic year. Professor Sharma was granted a change in his sabbatical leave to the 1997 fall semester.

ENCLOSURE 2

Leaves of Absence Without Pay

The following leaves of absence without pay were granted for the period and under the conditions cited:

COLLEGE OF ARTS AND SCIENCES

- a. Junping Wang, associate professor of mathematics, for the 1997-98 academic year. Dr. Wang will complete research on the development of a new simulator for high velocity flows in porous media at Texas A&M University.
- b. Lee Hodgson, associate professor of theatre and dance, for the 1997-98 academic year for personal reasons.

COLLEGE OF BUSINESS

- c. Joni Hersch, professor of economics and finance, for the 1998 spring semester. Dr. Hersch will serve as the John M. Olin Research Fellow in Law and Economics at the Harvard School of Law.

Retirements

The individuals listed below were granted retirement on the date and under the conditions cited.

Name	Position	Birth Date	Employment Date	Retirement Date
Baldwin, Leonard	Professor of Civil and Architectural Engineering	10/16/23	09/01/61	05/12/97 with designation as <i>Emeritus</i>
Blackstone, M.F.	Professor of Law	10/15/20	09/01/69	05/10/97 with designation as <i>Emeritus</i>
Borgman, Leon E.	Professor of Geology and Geophysics	02/16/28	09/01/70	08/25/97 with designation as <i>Emeritus</i>
Gruenfelder, John	Professor of History	03/22/32	09/01/63	05/10/97 with designation as <i>Emeritus</i>
Humenick, Michael	Professor of Civil and Architectural Engineering	09/24/36	08/24/81	08/31/97 with designation as <i>Emeritus</i>
McClurg, James E.	Professor of Geology and Geophysics	05/30/32	08/26/74	05/31/97 with designation as <i>Emeritus</i>
McGinley, William	Professor of Psychology	09/16/35	09/01/70	05/30/97 with designation as <i>Emeritus</i>

Rescission of Early Retirement

The following rescission of early retirement was granted:

- a. Kenyon N. Griffin, associate provost, was reported in the July 12-13, 1995 Trustees' Report as requesting retirement on June 30, 1997, under the Wyoming Early Retirement Incentive Program.

Change in Retirement Date

Trustees of the University of Wyoming approved the following change in retirement date:

- a. At the February 14-15, 1997, meeting of the Trustees, the retirement of David A. Nelson, professor of chemistry, was approved effective August 1, 1997. At Professor Nelson's request, the effective date of his retirement was changed to August 24, 1997.

Revisions to University Regulation on Retirement and Emeritus Status

The purposes of the proposed changes to the Trustee Regulation on Retirement (Chapter VII, G) are to separate the award of Emeritus status for faculty from other Board authorized retirement benefits and extend Emeritus status to academic professionals. The following changes to Trustee Regulation, Chapter VII, were approved.

G. RETIREMENT

Employees of the University are automatically included by state law in the Wyoming Retirement System and participation in the federal social security program (FICA). As an alternative to participation in the Wyoming Retirement System program, University employees may participate in a legislatively approved plan which is available pursuant to agreement with the Teachers Insurance Annuity Association-College Retirement Equities Fund (TIAA-CREF). ~~The Higher Education Retirement Act of 1969 permits certain options by employees to utilize a portion of employer and employee contributions to the State Retirement System for a separate plan approved by the Trustees meeting Statutory requirements, which is available pursuant to agreement with the Teachers Insurance Annuity Association. Individual contributions, benefits, and options shall be administered in accordance therewith and any other controlling state or federal laws.~~

~~Members of the Faculty with tenure will be retired on July 1 after attaining the age of 70, or they may elect retirement options, in accordance with the terms and conditions provided by state law. At the option of the Trustees, and with the concurrence of the individual faculty member, a recommendation for an annual extension of employment beyond age 70 in a capacity mutually agreed upon by the individual and the University may be presented to the Wyoming Retirement Board, which under state law shall grant approval of the recommendation.~~

~~Each year the President of the University shall report to the Trustees the names and positions of all tenured faculty members who will have reached the age of 70 or over by July 1 of that year. This report shall carry a specific recommendation from the President~~

~~concerning further appointment. Such recommendations shall be required for each successive one year appointment.~~

~~Faculty members officially retired may be recalled annually by the Trustees. Request for recall shall be made by the appropriate University officers with the consent of the retiree. Accrued limited service rights will not be affected by recall.~~

~~Employees who have~~ Any employee who has completed twenty-five (25) years of service with the University or who ~~have~~ has attained the age of 60 with fifteen (15) years of immediately preceding University service or who elects an early retirement program authorized by state statute shall ~~at the time of retiring from University service~~ be designated Retired at the time of retiring with regard to staff and Emeritus with regard to faculty in recognition of such service. ~~On completion of their appointed term(s), Trustees shall be designated Emeritus in recognition of their service.~~ A ~~roll~~ list of such retired personnel shall be maintained in the Human Resources office[;] ~~and such personnel~~ each retiree shall ~~thereafter be afforded~~ receive such University privileges as have been customary and as may appear appropriate from time to time in the future. (Amended, 12/8/90)

H. EMERITUS DESIGNATION FOR ACADEMIC PERSONNEL.

The emeritus designation shall be conferred upon academic personnel who retire after long and distinguished service to the University. For faculty, minimal qualifications normally will include tenure, associate rank, fifteen (15) years of service, and extraordinary performance in one or more of the following: teaching, advising, research/creative endeavors, professional and/or public service, or administration at the University of Wyoming.

For academic professionals (lecturers, extension educators and research scientists), minimal qualifications normally will include an extended term appointment, associate rank, fifteen (15) years of service, and extraordinary performance in one or more areas of their job duties.

Nominations for emeriti status shall be initiated by the department head and/or dean; the nomination shall then be forwarded through the appropriate University officers, who shall add their recommendations. The President of the University shall then forward his/her recommendation to the Trustees.

Faculty Academic personnel officially retired from the University of Wyoming may be recalled annually by the Trustees. Request for recall shall be made by the appropriate university officers with the consent of the retiree.

The following items were reported to the Trustees for their information:

Full-Time Temporary Academic Professional Appointments

The Regulations of the Trustees provide that full-time academic professionals will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The full-time academic professional appointments shown below were reported to the Trustees for their information.

<u>Name</u>	<u>Department</u>	<u>Rank</u>
<u>COLLEGE OF ENGINEERING</u>		
Nardi, Bruno (03/11/97 - 06/30/97)	Atmospheric Science	Temporary Research Scientist

RESEARCH OFFICE

Davis, Frank G.
(03/01/97 - 06/30/97)

Institute for Energy Research

Temporary Associate
Research Scientist

Resignations

- a. Ervin L. Black, assistant professor of accounting, effective May 10, 1997.
- b. John D. Mittelstaedt, assistant professor of management and marketing, effective May 10, 1997.
- c. John Schmitt, Senior Assistant Librarian, effective June 15, 1997.
- d. Larry D. Sorenson, assistant professor in the Division of Leadership and Human Development, effective May 10, 1997.

Each accepted a position at another academic institution.

Proposed Change to Trustee Regulation on Vacation Leave

The purpose of the proposed change to the Trustee Regulation on Vacation Leave (Chapter V.G) is to eliminate the provision requiring new personnel to be employed six months prior to taking accrued vacation leave. Effective July 1, 1997, the change will permit the use of accrued vacation leave as it is earned. If this change is approved, it will be extended to staff employees; this will be done through the Staff Handbook.

G. VACATION AND LEAVE FOR FACULTY, ACADEMIC PROFESSIONALS, AND UNIVERSITY OFFICERS

1. VACATION LEAVE

Full-time faculty, academic professionals (excluding post-doctoral personnel) and University officers on a fiscal year contract are entitled to twenty-two (22) working days of Vacation Leave annually accrued at the rate of 1.834 working days per month. Vacation Leave credits may not accrue beyond the maximum amount which may be earned over two (2) years.

Part-time faculty, academic professionals and University officers on a fiscal year contract shall accrue Vacation Leave based upon a pro rata basis in accordance with the percentage of appointment up to a maximum of 100 percent. Thus, for example, one working three-fourths time earns Leave at 75 percent of the rate of full-time personnel.

Faculty, academic professionals and University officers whose working term is less than twelve (12) months, regardless of the fact that their salaries may be paid in twelve (12) monthly installments, are not entitled to Vacation Leave with pay.

Vacation Leave accrues to eligible faculty, academic professionals and University officers after they have been in the employ of the University for six (6) months. Vacation

Leave credits may not accrue beyond the maximum amount which may be earned over two (2) years.

Academic personnel converting from fiscal to academic year appointments will utilize their Vacation Leave prior to assuming their academic year appointments in lieu of a lump-sum payment.

Employees terminating for all reasons other than disciplinary, may elect a lump sum payment and/or Terminal Vacation Leave; an employee released for disciplinary reasons must take the accrued Vacation Leave in a lump sum payment. No other type of Leave may be used during Terminal Vacation Leave except Holiday Leave. Dates for Vacation Leave shall be approved by the appropriate administrative supervisor.

PHYSICAL PLANT & EQUIPMENT COMMITTEE

The Physical Plant and Equipment committee met on Thursday, May 8, 1997, with all members present: Betty Kail, chair; Pete Jorgensen, Ron McCue, Rita Meyer, Shelly Ritthaler, and Tom Spicer. Trustee Kail reported the following:

Lease of Land at Afton Research and Extension Center

Two factors have developed at the Afton Research and Extension Center that have made the continued production of hay at this facility economically unfeasible. First, the number of acres in production are limited (90-100 acres) and the haying equipment is old and requires expensive maintenance resulting in high production costs. Second, health-related problems affecting two of the personnel at Afton have arisen, causing a labor shortage for this spring and summer. Additionally, crop production on the Afton acreage has provided for approximately fifty percent of the forage and none of the barley fed to the dairy herd.

The University's assessment of the situation concluded it would be more economical to lease the land and apply the income toward the purchase of all its hay needs. This situation was discussed with the Afton Advisory Committee, who concurred with the University's assessment, and the land was subsequently advertised for lease in 1997 with an option to renew the lease in 1998.

Three bids were received in the amounts of \$35/acre, \$42/acre and \$45/acre. The income from leasing the land to the highest bidder, along with the projected savings on equipment repair and labor, will exceed the cost to purchase the hay that would have otherwise been produced on the land.

Based on a recommendation from the Physical Plant and Equipment Committee, it was moved by Trustee Kail and seconded by Trustee McCue that some ninety to one hundred acres of the Afton Research and Extension Center be leased at \$45.00/acre for the period April 15, 1997 through March 31, 1998 with the option to renew the lease for an additional year. The motion carried.

The following items for information were presented to the Trustees:

Update on Student Athlete Center

Trustee Kail reported that the conference call scheduled for early April had been cancelled; however a report had been prepared.

President Dubois said he had asked Athletic Director Lee Moon to evaluate the Division of Intercollegiate Athletics and prioritize its capital improvement needs. The prioritization plan was distributed to the Trustees. The next step will be to work with Vice President Baccari to determine what is appropriate and to get a sense of where we fit in with programs of our kind. After that, President Dubois will make a judgment as to how large a facility UW needs, and whether some facilities can be scaled down as to the number of students and teams we sponsor. President Dubois said he hoped to report to the committee by the September meeting.

Update on 22nd & Grand Zoning

The University property at 22nd and Grand contains three zones as identified by the Laramie Zoning Ordinance. The property is divided into equal thirds from north to south with the following zoning:

1. B-2 Zone (Business Zone - along Grand Avenue). Some of the permitted uses are retail sales, places of amusement or recreation, automobile sales and repair shops, lumber yards, laundry and dry cleaning, places serving alcoholic beverages, lockers, veterinary clinics (provided the clinic is totally enclosed), all limited business operations and all residential uses.
2. B-1 Zone (Limited Business Zone - mid third of site). Some of the permitted uses are businesses such as book and art shops, banks, barber and beauty shops, clothing stores, dry and variety goods, florists, furniture stores, hotels and motels, music and appliance stores, theaters, and all residential uses.
3. R-3 Multifamily Residential Zone (Along Arrowhead Drive, south edge of Student Apartments). The permitted uses are primarily multifamily housing projects but do include college and university buildings, community buildings, hospitals, daycare centers, museums, churches and religious centers, student centers and group home facilities.

The purpose of the graduated zoning is to reduce business zoning impacts that include high density building coverage and significant automobile traffic on the student apartments. Grand Avenue is presently zoned B-2 on both sides between 21st and 30th Streets.

The Facilities Planning Office is working on the recommendation of the Planning Team (comprised of community leaders and university personnel) to change the zoning to a complete B2 zone. The B2 zone will give maximum flexibility to develop the site; however, any University agreement for the sale or lease of the property will have added restrictions including greater requirements for landscaping, automobile and truck traffic control in and about the site, solar rights for the student apartments, density for the development, and noise and visual screening between the development and the student apartments. The architectural review and restrictions will control the

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compatibility of the development with the University and the quality of the facilities within the development.

The rezoning process is expected to take from 9 to 15 weeks to complete with the City Council and County Planning Commission.

Change Orders and Progress Reports

Change Orders and Progress Reports on continuing projects were provided to the Trustees.

INVESTMENT COMMITTEE

The Investment Committee of the Trustees met on Thursday, May 8, 1997. The following members were present: Hank True, Chair; Dave Bonner, and Jerry Saunders.

Fiscal Year 1998 Budgets, W.R. Coe Estate, W.R. Coe School, and Charles Chacey Kuehn Estate

Section 7-2 of Chapter VIII of the Bylaws of the Trustees of the University of Wyoming provides that "each year the president of the University shall submit recommendations for allocations to programs from income produced from the management of endowment funds to the committee for approval and submission to the Trustees for adoption."

The recommended fiscal year 1998 budget allocations for programs supported by the W.R. Coe and Charles Chacey Kuehn endowments are presented below.

	<u>Approved FY 1997</u>	<u>Proposed FY 1998</u>
W.R. Coe Estate Funds		
Expenditures:		
Administrative Expenses	\$ 29,702	\$ 31,710
American Studies Program	103,670	110,679
Coe Chair	<u>29,989</u>	<u>32,016</u>
Total	\$163,361	\$174,405
W.R. Coe School Funds		
Expenditures:		
Administrative Expenses	\$ 34,235	\$ 36,648
American Heritage Center	146,997	157,355
American Studies Program	<u>7,062</u>	<u>7,560</u>
Total	\$188,294	\$201,563

	<u>Approved FY 1997</u>	<u>Proposed FY 1998</u>
Charles Chacey Kuehn Estate		
Expenditures:		
Administrative Expenses	\$ 45,590	\$ 48,873
American Studies Program	76,474	81,981
American Heritage Center	63,748	68,338
College of Agriculture	<u>64,933</u>	<u>69,609</u>
Total	<u>\$250,745</u>	<u>\$268,801</u>
Total all programs	<u>\$602,400</u>	<u>\$644,769</u>
Summary of all budgets		
American Heritage Center	\$210,745	\$225,693
American Studies Program	187,206	200,220
Coe Chair	29,989	32,016
College of Agriculture	64,933	69,609
Administrative Expenses	<u>109,527</u>	<u>117,231</u>
Total	<u>\$602,400</u>	<u>\$644,769</u>

Program allocations are based on a distribution of 4.5 percent average market value of the Coe and Kuehn endowments as of March 31, for the last three years. Allocations for administrative expense are based on one percent of the average market value of the portfolio.

Chairman True reported that distributions represent approximately a 7% increase over last year. Administrative increases were based on 1% of the average market value of the portfolios.

Based on a recommendation of the Investment Committee, it was moved by Trustee True and seconded by Trustee Saunders that the Trustees of the University of Wyoming approve the budget allocations for programs supported by the W.R. Coe Estate, W.R. Coe School and Charles Chacey Kuehn Endowments. The motion carried.

Quarterly Report, University Investments and Endowments

A quarterly report on fixed income investments and a statement of endowments for the period January 1, 1997 through March 31, 1997 was presented to the Trustees for their information

COMMUNITY COLLEGE AND OUTREACH COMMITTEE

The Community College and Outreach Committee met on Thursday, May 8, 1997, with Shelly Ritthaler, Chair, Debbie Hammons, Jeri Kirk, Ron McCue, and Rita Meyer in attendance.

The following was reported to the full board:

Governor's Proclamation

Trustee Ritthaler read a proclamation from Governor Geringer stating that May 1997 was to be "University of Wyoming Outreach Month." The proclamation recognized UW as maintaining outreach offices in each of Wyoming's 23 counties and on the Wind River Reservation. It stated that the University provides residents of each county the opportunity to earn one of 10 undergraduate or graduate degrees through distance education and offers continuing education programs in law, nursing, and pharmacy. It noted that UW provides residents of each Wyoming county with business and community assistance, library and health information and services, the benefits of applied research, cultural programs, medical training and services through the family practice centers, and agricultural and family assistance through the Cooperative Extension Service. It marked the 20th anniversary of the University of Wyoming/Casper College Center. The Governor made the proclamation in appreciation of the University of Wyoming's long record of dedication to the educational, business, health, cultural, and information needs of residents throughout Wyoming.

ENCLOSURE 1

Enclosure 2

Trustee Ritthaler noted that congratulations should go to the people involved in outreach, and that it was fitting to note that Trustees' action of granting the request today to offer graduate programs in Utah was part of the outreach efforts. Trustee Ritthaler said that many activities would be going on in the state to celebrate outreach month, including activities at each of the outreach offices, and a series of outreach programs. President Dubois will be participating in some of those during his statewide tour.

It was reported that in 1994 the outreach council had presented a major report on the status of outreach for a collaborative cooperative model for outreach programs under UW/CC or the School of Extended Studies, with a five-year plan for University outreach. By fall of 1996 most of the 80 original items had been accomplished or deleted because they were no longer appropriate. Trustee Ritthaler thanked Judy Powell, Jay Fromkin, and others from the outreach committee and the Board of Trustees.

During the committee meeting, President Dubois distributed a report on the status of transfer of academic coursework from Wyoming's community colleges to the University of Wyoming, prepared by Associate Provost Judith Powell. Dr. Dubois stated that UW has done a tremendous job improving articulation transfer across the state, and that Judy Powell and her staff went through a painstaking analysis, selecting transcripts of the fall 1997 enrollees. Ninety-three percent of the total credit hours did transfer. The percentage was 97% when remedial courses were taken out. President Dubois said these checks would be done periodically, and he will see that the news gets out to the public. President Dubois will transmit the report to Governor Geringer, State Superintendent of Public Instruction Judy Catchpole, Wyoming Community College Commission chairman Tom Henry, and the chairs of two education committees.

Responding to a question from Trustee Bonner as to the level of scholarship assistance to community college transfers, Vice President Hurst said he would provide a report on what is available.

DEVELOPMENT COMMITTEE

The Development Committee of the Trustees met on Friday, May 9, with Jerry Saunders, chair; Pete Jorgensen, Ron McCue, Hank True, and Thomas Spicer in attendance.

Trustee Saunders reported that proposed guidelines for gift procedures had been received. Vice President Blalock and President Dubois are working on a master plan for the development office.

Update on Fund Raising for FY97

Vice President Blalock distributed a monthly gift report through April 30, 1997, comparing funds raised in the current fiscal year to funds raised in the previous fiscal year. Vice President Blalock said he was encouraged by the major activities with significant gifts, and reported that the Institute for Environment and Natural Resources has formed a development committee to begin working on raising support for the University.

ATHLETIC COMMITTEE

The Athletic Committee of the Trustees met on May 9, 1997. The following committee members were in attendance at that meeting: Trustee Jerry Saunders, Chair; Dave Bonner, Ron McCue, and Hank True.

Trustee Saunders shared the academic success of UW athletes in summer sports. All-WAC honors, requiring a 3.2 grade point average and 50% participation in competition went to seven women's basketball players, one men's basketball player, three students in men's swimming, one woman swimmer, and four wrestlers.

Trustee Saunders also distributed a seating chart for the Ohio stadium for those interested in attending the August 28, 1997 football game. The Athletic Department will hold tickets for the game for Trustees, with 5500 seats available for Wyoming fans. Governor and Mrs. Geringer will attend as special guests of UW.

COMMITTEE OF THE WHOLE

The Committee of the Whole met on May 9, 1997. The following items for action were presented to the committee:

Trustees' Meetings for 1997-98

President Dubois forwarded a list of proposed meeting dates to the Trustees. After discussion, it was decided that the following schedule would apply:

June 21-22, 1997 – Trustees' Retreat
August 21-22, 1997 – Trustees' Meeting #1
September 26-27, 1997 – Trustees' Meeting #2
November 7-8, 1997 – Trustees' Meeting #3
January 9-10, 1998 – Trustees' Meeting #4
March 13-14, 1998 – Trustees' Meeting #5
May 7-8, 1998 – Trustees' Meeting #6

George Duke Humphrey Award

The Faculty Development Committee made a recommendation that David Allen Jaeger, Professor in the Department of Chemistry, be awarded the George Duke Humphrey Distinguished Faculty Award. The Humphrey Award recognizes teaching effectiveness, distinction in scholarly work, and distinguished service to the University and state. The award carries a \$2,800 stipend. Based on their recommendation, it was moved by Trustee Bonner, seconded by Trustee Kirk, and carried that the award be made to Dr. Jaeger.

Board of Directors, Western Research Corporation

It was moved by Trustee Kepler and seconded by Trustee Hammons that the existing board of directors for Western Research Corporation be reappointed, and that Dr. Philip Dubois be

appointed to the Board. The motion carried. The members are: Dr. Charles Brandenburg, Dr. Philip Dubois, Dr. William Gern, Mrs. Dolores Kern, Mr. Thomas J. Lien, Mr. Frank Mendicino, Major General Scott B. Smith, Mr. Richard C. Willson, and Lt. General Thad Wolfe.

Faculty, Staff and Graduate Teaching Assistant Awards

Trustees were provided information on faculty, staff, and graduate teaching assistant awards. The recipients were to be honored at commencement exercises.

UNFINISHED BUSINESS

Reception for Vice President Hurst

Trustee Kail noted that the event on Thursday honoring Vice President Hurst was one of the nicest she has attended since she has been on the board. She said she was proud of the kind of man we have dealing with students and that the students saw fit to recognize. Trustee Kail said we were lucky to have this fine man at the University.

Status of AHC Access

Trustee Bonner asked about the status of American Heritage Center access. Vice President Baccari said they were still in the process of raising funds. An architect has been retained for design. Vice President Baccari said he would get the information and put it in the update letter.

NEW BUSINESS

President Jorgensen asked Trustees to put their names on a sign-up sheet if they were interested in receiving the Branding Iron on a weekly basis. Trustees indicated they would also like

to receive copies of Frontier and the Owen Wister Review on a regular basis, and the Vista publication when it is available.

Trustees were encouraged to attend as many of the commencement events as possible on Friday and Saturday. It was noted that the native American graduation would be held in the east ballroom and the African American ceremony at the American Heritage Center on Friday, and that college ceremonies would be held Saturday.

ADJOURNMENT AND DATE OF NEXT MEETING

There being no further business to come before the board, it was moved by Trustee Saunders and seconded by Trustee McCue that the meeting be adjourned. The motion carried. The next meeting will be held August 21 and 22, 1997.

Respectfully submitted,



Donna J. Mechem
Deputy Secretary, Board of Trustees

Crystal R.M. Bennett
Staff Assistant

Trustees' Executive Committee
Conference Call, Thursday, April 17, 1997
2:00 p.m.

Present: Pete Jorgensen, Jeri Kirk, Jerry Saunders by phone; Dan Baccari, Frosty Kepler, Dr. Dubois on-site.

Trustee Hammons faxed her votes on the items to Dan Baccari on April 16, 1997, as she had a conflicting commitment.

Dan convened the meeting with roll call from the operator, with Dr. Dubois and Frosty Kepler present.

The meeting was convened to address two items for action:

- 1) Sigma Nu Renovation - Dan reviewed the status of the Sigma Nu renovation project to expand its housing capacity. The contractor has halted work on the project because the fraternity did not secure Trustee approval prior to construction, as is required by the warranty deed on the Sigma Nu property. Trustee Kirk asked if the new construction would extend beyond the 30-foot setback from the property line, and if the project required asbestos removal. Dan reported the addition would not extend beyond the setback, and if removal of asbestos was necessary, then it would be the responsibility of the contractor. Trustee Jorgensen moved to approve the Sigma Nu renovation project; Trustee Saunders seconded, and the motion passed.
- 2) City Lease for Indoor Recreational Facility - Trustee Kepler reviewed the Trustees' previous work on the matter with the Laramie City Council, and then asked Dan to brief the Committee on subsequent negotiations with the City. Dan reported he met with City officials to explore the possibility of a land swap. Several possibilities were discussed, but none that could be arranged prior to the sales tax election scheduled for May 6th. Absent the opportunity for a land swap at this time, the University and City worked out modifications to the existing lease agreement, which was presented for the Committee's review and approval. It was noted that in the event the City is unsuccessful in securing funding for the recreation facility in the upcoming election, then the proposed lease will be canceled, with the provision the City will continue to use the site for soccer fields on a year-to-year basis. Trustee Jorgensen moved to approve the new lease agreement; Trustee Saunders seconded. Trustee Kirk asked about the vagueness of the ice charge for hockey. Dan stated the City will assess the University at the same rate other users would be assessed. Motion carried.

Dr. Dubois had information items he wished to discuss with the Executive Committee.

- 1) The date for presidential installation has been set. Dr. Dubois met with Governor Geringer, who would like to be present at the installation. October 4, 1997 was set as the date, and Dr. Dubois will form a planning committee for the event.

- 2) President Dubois reported there are several problems regarding the main commencement ceremony this year; there is no keynote speaker, neither of the two honorary degree recipients can attend the event, and attendance has dwindled significantly. Consequently, Dr. Dubois recommended cancellation of this year's main commencement ceremony, and advised the Executive Committee he will write a general memorandum to the campus to explain the reasons for the cancellation. He will appoint a committee of faculty and students in the fall to review the commencement program, and make recommendations for next year's event. In addition, the President said he will arrange for a reception to provide an opportunity for students and family to meet with the Trustees and himself. The Executive Committee concurred with the President's recommendation to cancel this year's main commencement ceremony.

- 3) Student Athlete Center: Dr. Dubois reported he is working with Lee Moon, and has asked him to prioritize Athletics' needs. After the needs have been prioritized, then the President would like to consider hiring a design professional to move forward with a plan. Dr. Dubois requested authority to expend up to \$150,000 to hire a design professional and \$5,000 to hire an experienced athletics consultant to come and review the project with objectivity. Trustee Saunders moved the President's funding requests; Trustee Kirk seconded. The motion carried.

- 4) Velma Linford Scholarship: Trustee Jorgensen reported that the Trustees' Academic Affairs Committee reviewed and approved the recommendation to modify the covenants of the Velma Linford Scholarship to permit the scholarship recipient to be someone from the Albany County school district, rather than to limit the award to a Laramie Senior High School graduate. Trustee Jorgensen moved approval to modify the Velma Linford scholarship as described above; Trustee Kirk seconded. The motion carried.

Trustee Hammons joined the call at 2:24 p.m.

Trustee Kepler reviewed the items that had been discussed for Trustee Hammons.
Meeting was adjourned at 2:34 p.m.

Respectfully submitted,



Crystal R.M. Bennett

Staff Assistant

Vice President for Administration & Finance

1997 ASUW CONSTITUTION CHANGES OVERVIEW

REFERENDUM 1:

(HOUSE KEEPING CHANGES)

Changes **PASSED** by Student Body in General Election on April 2, 1997
Yes Votes: 704 – No Votes: 145 – Under Votes: 131

1. Title Page:

Add:

"Wherever used in this Constitution, the term University refers to the University of Wyoming."

2. Article VII, Section 2:

Previously read:

"In the event that no other candidate exists, the Elections Committee shall have the power to nominate a replacement for the vacant position. In those cases where the Elections Committee shall have determined the person or persons to fill Senate vacancies, such determinations shall be according to strict rules and procedures approved each year by the ASUW Senate."

Change: Strike:

"strict rules and procedures approved each year by the ASUW Senate."

Add:

"ASUW Election Rules."

3. Article VIII, Section 1.D:

Previously read:

"There shall be an advisor appointed by the mutual agreement of the ASUW President and the Dean of Students with the advice and consent of two-thirds (2/3) of the voting Senate."

Change: Strike:

"Dean of Students"

Add:

"Director, Office of Student Life" to reflect University of Wyoming title change.

4. Article VIII, Section 4.B:

Previously read:

"Decisions by the Judicial Council on matters where the Council has recommended to the Associate Vice President for Academic Affairs that sanctions be imposed against an individual student or a student organization may, at the discretion of the sanctioned students, be appealed to the University Board for Student Appeals before any action is initiated by the Associate Vice President for Academic Affairs."

Change: Strike (in both places):

"Associate Vice President for Academic Affairs"

Add (in both places):

"Vice President for Student Affairs" to reflect University of Wyoming title change.

REFERENDUM 2:

Changes PASSED by the Student Body in General Election on April 2, 1997
Yes Votes: 660 – No Votes – 165 – Under Votes: 155

Article IV, Section 1:

Previously Read: "Failure to fulfill any of the foregoing requirements shall mean the person will be automatically disqualified from his or her position, following action taken by the ASUW Judicial Branch, and that position shall remain vacant until any appropriate appeals procedures have been exhausted."

Change: Strike: "*following action taken by the ASUW Judicial Branch, and.*"
Add: "*and in the case of conduct issues, acts which result in the establishment of a citizenship file in the Office of Student Life will result in automatic disqualification.*"

Make a separate sentence of the phrase: "*That position shall remain vacant until any appropriate appeals procedures have been exhausted.*"

After changes and corrections, this Section will read:

"Failure to fulfill any of the foregoing requirements shall mean the person will be automatically disqualified from his or her position, and in the case of conduct issues, acts which result in the establishment of a citizenship file in the Office of Student Life will result in automatic disqualification. That position shall remain vacant until any appropriate appeals procedures have been exhausted."

Move this entire paragraph from the bottom of Section 1 to the bottom of Section 2.

REFERENDUM 3

Changes **PASSED** by Student Body in General Election April 2, 1997
Yes Votes: 721 – No Votes: 92 – Under Votes: 167

Article IV, Section 2.

Previously Read:

"Section 2. A member of the ASUW shall not be eligible to serve as a representative of the ASUW Executive, Legislative, or Judicial branches if he or she has been found within the previous two years prior to election to be guilty of academic dishonesty, forgery, providing false information or other acts which compromise his or her integrity as a student leader and representative of the ASUW."

Add at the end of the first paragraph of Section 2:

"This standard must be maintained throughout the term of office."

REFERENDUM 4:

Changes **FAILED TO PASS** by Student Body in General Election April 2, 1997
Yes Votes: 593 – No Votes: 222 – Under Votes: 164

Article VI, Section 6, Subsection H, Paragraph 3:

Presently reads:

"3. Composition. The membership of the Student Housing and Health Committee shall consist of a minimum of two ASUW senators, one of whom shall serve as chairperson, one student appointed by the President of Panhellenic Council; one student appointed by the Interfraternity Council; one student representing the Residence Halls; one student representing married student housing; one student representing off campus students; a representative of Student Health Services; a representative from the Campus Police Department and an advisor appointed by the University's Director of Student Housing."

Change: Strike:

"a representative of Student Health Services; a representative from the Campus Police Department and an advisor appointed by the University's Director of Student Housing."

Add:

"and a minimum of one student-at-large."