THE UNIVERSITY OF WYOMING

BOARD OF TRUSTEES’ MINUTES

July 16-17, 2008

The Final Minutes can be found on the University of Wyoming Board of Trustees website at www.uwyo.edu/trustees/meetings
University of Wyoming Mission Statement (April 2002)

The University of Wyoming aspires to be one of the nation’s finest public land-grant research universities, dedicated to serving as a statewide resource for accessible and affordable higher education of the highest quality, rigorous scholarship, technology transfer, economic and community development, and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to teach and educate students, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity, and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming’s only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to achieve this complex mission are the University’s Academic Plan, Support Services Plan, and Capital Facilities Plan, each revised periodically.
TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
July 16-17, 2008

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THE UNIVERSITY OF WYOMING
MINUTES OF THE BOARD OF TRUSTEES
July 17, 2008

Sibley Room, Holiday Inn; Sheridan, Wyoming

The Board held Executive Session from 8:03 to 9:01 a.m.

Trustee Chuck Brown called the Public Session to order at 9:16 a.m.

AGENDA ITEM TITLE: Fund-Raising Priorities, Buchanan/Blalock

CHECK THE APPROPRIATE BOX(ES):

☒ Work Session
☐ Education Session
☐ Information Item
☐ Other Specify:

MINUTES OF THE MEETING

Trustee Brown invited Vice President for Institutional Advancement Ben Blalock and Foundation Board President Pat Rile to brief the Board on the activities of the University of Wyoming Foundation. Vice President Blalock spoke about initiating an institutional review process and a set of development priorities. A proposed list of priorities was distributed to the Board; it dealt specifically with prioritizing possible uses for private gifts.

President Buchanan stated that new Fine Arts facilities have been considered in the University’s facilities planning process for a long time. These new and renovated work spaces would benefit numerous departments including: Music, Theatre, Art, and the Art Museum. President Buchanan invited Vice President for Academic Affairs Myron Allen to speak about the project as well.
Vice President Allen used his time to speak to the Board about other plans to enrich the arts at UW. He stated that the University is contemplating the establishment of a traveling arts scholar program for the University. Through this program UW would bring in master teachers in areas such as art, music, theatre, etc. Each scholar would stay for a set period of time, and when one scholar left UW, the next scholar, preferably an expert in another area, would come and take his or her place.

Vice President Allen stated that UW is also pursuing a stronger, more extensive graduate program. He mentioned that the University should consider instituting graduate fellowships to provide funding for graduate students, much the way that other schools do. Trustee Spicer stated that he agreed, and that the University should pursue a stronger graduate program.

Vice President Blalock segued the conversation to the University’s plans to fortify its relationship with outreach education and to increase funding for outreach. One project specifically mentioned was the Intertribal Center. President Buchanan commented that the development priorities being discussed were not simply priorities for constructing buildings but also priorities for strengthening the University in particular areas as well.

Vice President Allen continued by mentioning the possibility of adding a Community Planning position in the Department of Agriculture and Applied Economics. Vice President Allen spoke about the strong links between the School of Energy Resources and the Haub School for Environment and Natural Resources. President Tom Buchanan stated that at the September meeting the Board will be presented with a summary of the milestones that the University has reached in funding for the SER and the Haub School. The amount of funding for these two institutes is truly monumental. Discussion then moved to the important role that the Simpson family has played in the building of the University and that every effort is being made to ensure that the Simpson legacy is a lasting one at UW.

President Buchanan took the floor and talked about how the Cheney International Center is now being constructed and that this year more students than ever have had the opportunity to study
abroad with financial support from the University. He reported that virtually all the athletic facilities improvements that have been proposed are either completed or in progress and that the state matching funds for the past year have been phenomenal; they have funded everything on the list of requests. President Buchanan spoke about how, in the future, the Foundation will direct many of its donors to give to program-specific excellence funds. Faculty support is also high among the priorities for new gifts to the University.

Vice President Blalock mentioned how he appreciates that the Board has given clear, specific direction as to where they would like funds spent and what projects they find most important for the use of University funds. He also invited Foundation Board President Pat Rile to address the Board.

President Rile stated that the Foundation Board is highly energized and ready to support the University to the highest degree possible. Vice President Blalock closed with a statement that the Foundation Board will be in Laramie at the same time as the Board of Trustees in early September and that an effort will be made to hold a joint session between the two boards.
MINUTES OF THE MEETING

Trustee Chuck Brown invited University Dean of Libraries Maggie Farrell to address the Board. Dean Farrell talked to the Board about how this will be a difficult year for University Libraries because the libraries must continue to operate while renovations and construction of the new Information Learning and Library Center goes on around them. Moving the library away from the construction was not a possibility – there are simply too many volumes. Dean Farrell continued by mentioning the exchange programs that UW participates in to offer its students and faculty the most comprehensive information resources possible.

The University Libraries exchange materials with partners across the state, country, and even across the world. Dean Farrell talked about how important access to a variety of academic journals is to a quality education and how the rights licensing for most academic journals is getting quite expensive. Academic journals are sold on an international market, making them more expensive to American institutions during periods like the present, when the dollar is weak. The University is working toward membership in the Greater Western Library Alliance (GWLA), a consortium of the libraries at 12 western universities. The University of Wyoming is also seeking membership in two prestigious, national library associations which would provide validation of the quality of our libraries. One organization is the Association of Research Libraries (ARL). UW’s book count is still low enough that membership may take some time, but funding at the University is now on par with the lesser funded ARL member institutions.

Trustee Palmerlee asked why it is necessary to house hard copies of journals, when there are electronic copies available. Dean Farrell replied that for some purposes, like studying graphics,
electronic documents are less than ideal. Vice President Allen stated that many journals will not permit access to the electronic versions of their work unless an institution has purchased the journal in print. Vice President for Outreach Maggie Murdock stated that electronic journal postings are great for outreach students who cannot walk to one of the University’s library sites.
Trustee Brown introduced Vice President for Research and Economic Development Bill Gern. Vice President Gern started his presentation to the Board with information about Wyoming’s coal. He mentioned that Wyoming produces 470 million tons of coal annually, more than the next four American coal producing states combined. Vice President Gern stated that Wyoming must work to build the value of coal before we export it. Rather than letting coal be shipped out of the state raw, Wyoming companies should do something with the coal to add value. The result would be higher revenues from coal within the state, rather than letting that profit be made somewhere else.

Vice President Gern continued that as the University works with General Electric (GE) on the proposed coal gasification plant, there is the potential that we will benefit from a number of peripheral aspects of the gasifier project. General Electric has hinted at the possibility that they will build a gasification training facility with the gasifier, which would be available the University’s engineering departments. Working in such a world-class facility would give UW’s engineering students an enormous advantage over other new graduates in the field. These students would graduate from the University and enter the workforce with first-hand experience in coal gasification.

Trustee Davis questioned Vice President Gern about whether or not the new coal technology that UW pursues would be compatible with existing coal-fired plants. Vice President Gern responded that the most likely outcome is that completely new plants will have to be built and that old plants would be difficult to retrofit with the new technology.
Trustee Palmerlee followed up with a question about whether or not we are pursuing the conversion of waste gases, from old-technology power plants, to something useful like fertilizer. Vice President Gern stated that efforts are being made but that the University’s focus is elsewhere. Continuing on, he stated that the University has just received a million dollar plus grant to research carbon sequestration in western Wyoming.

Vice President Gern then moved discussion to a description of enhanced oil recovery and the research which the University is doing in this realm. He proceeded with an explanation of how enhanced oil recovery can be employed in cooperation with carbon sequestration. He explained to the Board how carbon dioxide, the waste material from coal combustion plants, could be used to fill-in the porous rock which is drained by enhanced oil recovery processes. In this way, carbon sequestration and enhanced oil recovery would work symbiotically—enhanced oil recovery creating a usable, contained space under-ground, and carbon sequestration providing a waste material to fill that space and stabilize the local geological system. Trustees Brown and Neiman commented about their vision for this research. Trustee Neiman said that he sees a need for the College of Business to bridge the void between various companies which are involved in the industry-level application of this research. He also said that he is encouraged by the collaborative, cross-discipline work that he sees taking place at the University, especially in regard to energy.

Vice President Gern then moved the focus of the presentation to his third area of emphasis, renewable resources. Wind and solar energy will be actively pursued at the University, in terms of research work. He talked about how enhanced oil recovery and wind energy research will require super-computer access which UW is now planning to acquire through the NCAR super-computing facility to be placed in Cheyenne. Another concern is reclamation, and Vice President Gern stated that the School of Energy Resources has provisions for a reclamation center which would key in on ways to return Wyoming’s landscape to the same or better condition than before the mining or drilling took place.
Trustee Neiman complimented President Buchanan and Vice Presidents Allen and Gern for their work in this endeavor. He especially likes the way that they are working with industry to develop a comprehensive approach to energy research and development.

President Buchanan also thanked the Vice Presidents and others for their work on this project. He commented that if the University’s energy school is ever to be nationally lauded, it will need a full bench of industry experts. We are working on that currently with the hiring of high-caliber scholars in energy for the School of Energy Resources (SER), but we will have to continue to take on research leaders if we are to lead the country in energy research. President Buchanan said that he is excited to see the pieces fall into place with the School of Energy Resources and that he will continue to provide information to the Trustees on where the University stands in the process of building these crucial programs, hopefully giving Trustees a solid grasp on how all of these pieces fit together.
AGENDA ITEM TITLE: **UW Promotions and Communication**, Miller/Allen

*(this item was not on the original agenda)*

CHECK THE APPROPRIATE BOX(ES):

- [x] Work Session
- [ ] Education Session
- [ ] Information Item
- [ ] Other Specify:

MINUTES OF THE MEETING

Trustee Rochelle spoke to the Board about her sense that the level of excellence which exists at the University is not being conveyed to UW students. More importantly, the state’s high school students and graduates do not realize the momentous progress being made at Wyoming’s University. She is afraid that the best students in Wyoming are being counseled to leave the state for their education beyond high school. Vice President for Academic Affairs Sara Axelson responded that the University is doing its utmost to advertise and promote itself to Wyoming high schoolers. She said that UW is a great choice of higher education for every student, all the way up to the highest achieving students in the state.

ASUW President Kelsey Day said that the students at the University understand that big things are happening at UW, but that she believes our promotional efforts fall short in communicating with Wyoming’s high school students.

University President Tom Buchanan asked Vice President for Governmental, Community and Legal Affairs Rick Miller to comment on the increased funding to his division for promoting the University to the state and beyond. Vice President Miller spoke to the Trustees about past promotional plans which had varied success. He then briefed them about the new plan for the Director of Public Relations position to be split into two separate roles: a Director of Communications and a Director of Marketing. He emphasized that the new Director of Marketing position would be tasked with creating a complete marketing plan for the University.
University President Tom Buchanan asked Vice President for Academic Affairs Myron Allen to comment on the recent National Council for Teacher Quality (NCTQ) evaluation of the College of Education. He explained that NCTQ is not a nationally appointed panel but an assessment group appointed by three private foundations. The Council gave UW’s College of Education a failing grade because one of the University’s elementary education math courses allows enrollment for students other than education majors. However, this past spring the College of Education received very high marks from a far more prestigious and important metric, the Reaccreditation Board. Trustee Rochelle again stated that the University’s successes need to be trumpeted to the state, if we are to see numerical growth or increases in the quality of the student body.
AGENDA ITEM TITLE: UW Retirement Plan, Harris
(this item was not on the original agenda)

CHECK THE APPROPRIATE BOX(ES):

☒ Work Session
☐ Education Session
☐ Information Item
☐ Other Specify:

MINUTES OF THE MEETING

Vice President for Administration Phill Harris spoke to the Board about upcoming changes to UW’s 403B retirement plans. In the past, University employees have been able to place their 403B monies with roughly 50 approved investment funds, but that list of fifty vendors will soon be narrowed to approximately 10 funds. Money already invested in funds which will lose their approved status will not be recalled, but UW employees will no longer be able to add to those accounts; they will have to use one of the University’s 10 program funds for any capital added in the future.
AGENDA ITEM TITLE: **Construction Contracts**, Harris

CHECK THE APPROPRIATE BOX(ES):

- [x] Work Session
- [ ] Education Session
- [ ] Information Item
- [x] Other Specify: Business Meeting, Committee of the Whole (Consent Agenda)

MINUTES OF THE MEETING

Trustee Brown invited Vice President for Administration Phill Harris to address the Board on current construction contracts. Vice President Harris distributed a memorandum containing information on construction bids to the Trustees (memorandum included below). First addressing the UW Police Facility project, Vice President Harris stated that the best bid the University has received thus far is $1.4 million. This estimate is slightly higher than the University was expecting to pay.

He continued by reporting that the University has $4.5 million set aside for the Moot Court Addition and College of Law Renovation and that this project is about ready to enter the construction phase. The University has received a bid for the project, placing the guaranteed maximum price (GMP) at $3.69 million, where the University funds allocated for the project total $3.71 million. There is also a $450,000 allotment for beatification available from the Rochelle Beautification Fund.

Finally, Governor Freudenthal’s Chief of Staff, Chris Boswell, reminded the Board that unspent funds from the University’s block grant revert to the state at the end of the fiscal year. These funds are then redistributed to other state agencies as need dictates. University President Tom Buchanan explained that because the University is different from other state agencies, the decision was made in the spring that it was in the best interest of the University’s finances to honor bonds the University has issued for the UW Conference Center. Several of the Trustees commented that this issue had been presented and addressed at previous Board meetings.
TO: Board of Trustees

FROM: Phill Harris, Vice President Administration

SUBJECT: Construction bid for UW Police Facility Guaranteed Maximum Price (GMP) Moot Court Addition

UW Police Facility

The 2006 legislature provided an appropriation of $2.125 million for a new police facility as part of a larger appropriation that included razing of the Ivinson Building to provide additional parking adjacent to the main campus. Rather than designing and building a new structure for police facilities the University was able to purchase the former UniWy Federal Credit Union building at the corner of 15th and Flint Streets which will provide sufficient space with remodeling to accommodate police operations.

The architectural firm, Plan One of Rock Springs, with experience in police and detention facilities in Wyoming was approved by the Board of Trustees in July 2007 to develop the renovation plans for the project. The project was first advertised for receipt of bids on April 23, 2008 but no bids were received. The construction plans were then modified and the project was rebid. Two Wyoming contractors, one each from Cheyenne and Rawlins, submitted bids on the modified project when bids were opened on June 25, 2008. The low bid has been analyzed, appears to be valid and has been found to be a reputable contractor.

The low bid of $1,470,475 dollars is slightly more than the original budget estimate for construction but remains within the funding available through the legislative appropriation. The budget for furniture, fixtures and equipment will be reduced in order to cover the additional construction cost. Portions of the FF&E can be funded from other sources to complete the project and fund the equipment necessary for police and security operations.

It is my recommendation that the Board of Trustees award the construction contract for the UW Police Facility to Shepard Construction of Rawlins, Wyoming in the bid amount of $1,470,475. The anticipated completion date for renovating this facility is March 13, 2009.

GMP for Moot Court Addition & Renovation to the College of Law

The Moot Court addition and renovation to the College of Law is a facility matching project funded through $2.25 million in private funds matched by state appropriation. A maximum of $450,000 of private funds held in the Rochelle Beautification Gift has also been committed to the project for landscaping to the extent needed. The design team of GSG Architecture associated with Riley Johnson Architects was selected and approved by the Board of Trustees in mid 2004 to complete the Level II
Police Facility/Moot Court Projects
July 16, 2008
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study for the project. The design team is now completing the construction documents for the facility.

The building addition will provide space for a new Moot Court (a large classroom that can be converted for full court proceedings by any state court). The renovation includes addressing accessibility issues in several classrooms, converting the existing Moot Court to a practice facility, and providing for associated facilities for judges, juries, and attorneys complete with state of the art electronics for local and remote proceedings.

The Construction-Manager-At-Risk (CMAR), Drahota Commercial, LLC, Fort Collins, Colorado was approved by the Board of Trustees in February this year and has been engaged with the design and planning teams in developing the building costs and a Guaranteed Maximum Price (GMP) to construct the facility. With the GMP the project construction will begin as soon as the amendment to their agreement is approved and executed. The construction will begin with the demolition of the exterior walls to permit the building addition, followed by the foundation and building structure for the building addition. The design team will be providing packages for those portions of the project to permit construction while the construction documents are being fully completed. Bidding of the subcontracts will continue as the construction documents and packages are completed.

Drahota has presented a GMP at this time of $3,693,215. The construction budget within the project funding is $3.71 million including an allocation of beautification funds of $300,000 for additional landscaping. It is my recommendation that the GMP be approved to permit the start of construction. It is the goal of the project team to accomplish the demolition and provide the demarcation walls for the continued operation of the Law College prior to the student orientation on August 20, 2008.

CC: President Buchanan
    Roger Baalman
AGENDA ITEM TITLE: 2009 Supplemental Budget Request, Buchanan

CHECK THE APPROPRIATE BOX(ES):
- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

MINUTES OF THE MEETING

University President Tom Buchanan moved the discussion to the 2009 Supplemental Budget Request. The first item under the capital construction section was a proposal for new construction at the Wyoming State Vet Lab. Next, was the proposed construction of a Fine Arts facility. President Buchanan mentioned that the University would seek funds to build the new facility now and would return to the state later to get funding for the remodeling of the existing Fine Arts building. He then informed the Board of plans to spend $1.74 million on expanding transportation and parking services, as prescribed by the initial implementation of the Parking and Transportation Plan.

President Buchanan asked Vice President for Administration Phill Harris to provide more information to the Board, regarding this project. Vice President Harris briefed the Board on topics including parking space deficits for students who live in the residence halls, a better quality University transportation system, and the possibility of building a four-level, 600 slot parking garage near the residence halls. President Buchanan also spoke to the Board about athletics facilities. He then mentioned the final item on the capital construction list, the building of infrastructure on community college campuses, to support our joint programs with those institutions.

President Buchanan went on to speak about the University’s operating budget. He stated that in the coming years UW will shift some gifted monies away from capital construction projects towards placement of donor funds into endowments. More information will be provided on this topic at the September meeting.
The next sub-section of the budget was the operating budget for the UW Transportation and Parking Service (TransPark). UW will spend roughly $1.81 million on TransPark this next biennium, in part for busses and in part for the operating costs of running the bus routes. Each route costs about $500,000 per year, said Vice President Harris.

President Buchanan mentioned increased spending for University Libraries. The key purpose in spending these funds will be to gain GWLA membership. He then moved on to the next item, outreach education infrastructure. Associate Vice President for Outreach Maggi Murdock explained that close relationships with the community colleges are truly important for the University and for the State. She envisions nearly full compatibility in terms of credit transfer and course congruence between the state’s community colleges and the University. President Buchanan added that the University should seek to build program-specific outreach centers at Wyoming community colleges which are already strong in that particular discipline.

Item five on the operating budget had to do with student summer internships. President Buchanan stated that Wyoming has a problem with students leaving the state for internships because generally in-state internships do not provide competitive compensation. This proposal would create a program where the University would establish relationships with business throughout the state whereby the business would pay half of the student’s wages and UW would pay the other half. ASUW President Kelsey Day asked the Board if these internship opportunities would be available to UW’s international students. President Buchanan responded by saying that the University would certainly not restrict international students’ opportunities but that the determining factor would be federal visa policy.

The final item on the Operating Budget was utilities. President Buchanan stated that utility costs are rising and that we are working on integrating those costs into the forthcoming budgets and estimates.
MINUTES OF THE MEETING

Vice President for Governmental, Community and Legal Affairs Rick Miller led the Board in a discussion about a new proposed regulatory structure. Subject to Trustee approval, the University will move away from its current system of UniRegs and Trustee Regs to a new system of comprehensive regulations.
MINUTES OF THE MEETING

University President Tom Buchanan introduced to the Board, Audrey Kleinsasser, Director of the Wyoming School-University Partnership (the Partnership). Director Kleinsasser distributed a handout to the Board. She stated that the University is connected to 18 high schools and community colleges across the state through the Partnership. She talked about the collaborative efforts of educators, at every level of education, to get students to actually read assignments and write proficiently.

Trustee Neiman asked how he and his fellow Board members could help get the school districts which do not participate to join the program. Director Kleinsasser replied that she is in correspondence with each school district.
MINUTES OF THE MEETING

Trustee Chuck Brown led the Board in a discussion on possible future changes to the Trustee Committee structure. University President Tom Buchanan asked the Board whether they would prefer to see a smaller number of committees which address a wider array of issues or whether they would prefer a larger number of committees which deal with a more narrow concentration.

Trustee Fear moved and Trustee Lauer seconded to accept a Trustee committee and subcommittee structure, to be defined and approved in the near future. Trustee Bostrom called for the previous question, to which the Board voted unanimously in favor of the motion.
Roll Call  
Trustee Warren Lauer called the roll with those present being: Dave Bostrom, Chuck Brown, Dick Davis, Betty Fear, Warren Lauer, Jim Neiman, David Palmerlee, Ann Rochelle, Tom Spicer, and Howard Willson. Ex-officios present included University President Tom Buchanan and ASUW President Kelsey Day. Representing Governor Freudenthal was his Chief of Staff Chris Boswell, and State Superintendent of Public Instruction Jim McBride joined the Board, along with Deputy Secretary of the Board of Trustees Shannon Sanchez, by teleconference. Trustees Taylor Haynes and James Trosper were not present.

Approval of Board of Trustees Meeting Minutes/Executive Session Meeting Minutes  
Trustee Spicer moved that the Board approve both sets of minutes, and Trustee Davis seconded. The motion passed unanimously.

Reports  
ASUW  
ASUW President Kelsey Day reported that ASUW is developing a program for voter registration on campus in preparation for this fall’s federal, state, and local elections.

Staff Senate  
Staff Senate President Jauque Schuman said that Staff Senate is about to raffle off a Harley-Davidson motorcycle, the biggest fund-raiser in Staff Senate history. They expect to raise approximately $7,000 which will go to the Staff Senate Endowment.

Faculty Senate  
Faculty Senate Co-Chair Larry Hubbell stated that Faculty Senate is considering UniReg 802 which outlines academic dishonesty. Faculty Senate is also seeking to gain a 20% salary increase for professors who get full professorship from associate professor status, rather than the 10% that they are getting for that promotion now.
Public Testimony
There was no public testimony.

Committee of the Whole (Regular Business)
1. Audit and Fiscal Integrity Committee Report, Lowe

Associate Vice President for Administration Janet Lowe told the Board that there had been a regular meeting of the Audit and Fiscal Integrity Committee on July 10, 2008, with all members present. Also, the University’s external auditors were recently audited themselves, by federal auditors checking to see that federal funds were being spent according to regulation. There were only two minor findings in that audit; it was a very good overall assessment.

Trustee Brown then asked Associate Vice President Lowe to brief the Board on the University’s investments, specifically the University’s holdings in Freddie Mac and Fannie Mae. The stock values of both Freddie Mac and Fannie Mae have rapidly declined over the past month or so, and between Freddie and Fannie, the University has holdings amounting to $76 million. Associate Vice President Lowe told the Board that UW does not hold stock in Fannie or Friedie, and thus the University is not susceptible to losses on those lenders’ stock prices. However, most of the University’s holdings with Freddie and Fannie will mature in the next six weeks, at which point the University will choose not to reinvest in those funds.

Trustee David Palmerlee moved to accept the report as stated, and Trustee Betty Fear seconded.

Committee of the Whole (Consent Agenda)
Trustee Spicer moved to approve the Consent Agenda as it reads; Trustee Bostrom seconded.

Trustee Rochelle moved that the UniReg 802 item be removed from the Consent Agenda. She stated concerns that according to the language in the proposed legislation, colleges may create their own processes for punishing academic dishonesty and revoking degrees. She found this unacceptable, as did Trustee Spicer who seconded the motion. Item six, UniReg 802, was removed from the Consent Agenda.

All Trustees were in favor of accepting the amended Consent Agenda.
Committee of the Whole- Consent Agenda

1. Approval of Contracts and Grants
2. Personnel
3. Approval of Construction Contracts
4. UniReg 175- University Tuition Privileges of University Employees and other Eligible Personnel
5. Bachelor of Science in Zoology and Physiology Revision
6. UniReg 802 Revision “Procedures and Authorized University Actions in Cases of Academic Dishonesty” [removed during work session]
7. New Regulatory Structure
8. 2009 Supplemental Budget Request

New Business
University President Tom Buchanan took a few moments to introduce the newest member of the President’s Office staff, Tara Nelson. Tara is a Special Assistant to the President. President Buchanan also announced that Kellie Southards, while she continues in the same duties, now works out of the Foundation House on 12th and Ivinson.

Trustee Lauer moved that the dates of the July 2009 Board of Trustees Meeting be changed from Wednesday and Thursday, July 15-16, 2009, to Thursday and Friday, July 16-17, 2009. Trustee Spicer seconded; the motion passed unanimously.

Date of Next Meeting
The date of the next meeting of the Board is September 11-13, 2008, in Laramie, Wyoming.

Adjournment
There being no further business to discuss, Trustee Brown adjourned the meeting at 4:03 p.m.

Respectfully submitted,

Mark VerBurg attended the Board Meeting and took minutes in Shannon’s absence.