THE UNIVERSITY OF WYOMING

BOARD OF TRUSTEES’ REPORT

May 6-8, 2009

The Final Report can be found on the University of Wyoming Board of Trustees website at http://uwadmnweb.uwyo.edu/trustees
University of Wyoming Mission Statement (March 2009)

The University of Wyoming aspires to be one of the nation’s finest public land-grant research universities. We serve as a statewide resource for accessible and affordable higher education of the highest quality; rigorous scholarship; technology transfer; economic and community development; and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming’s only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to accomplish this complex mission are the University’s strategic plans, revised periodically.
TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
May 6-8, 2009

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AGENDA ITEM TITLE: Transpark Funding, Harris/Collins

CHECK THE APPROPRIATE BOX(ES):
☒ Work Session
☐ Education Session
☐ Information Item
☐ Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:
Change in Parking and Transit Fee Structure to Support TransPark Services

UW parking and transit services are maintained and operated by TransPark, a unit of UW Auxiliaries. As an auxiliary unit, TransPark receives the majority of its funding from self-generated revenues including parking permits, fees and fines. TransPark also receives funding for transit services from the Federal Department of Transportation ($431,354 FY 10), matched on a 60/40 basis by UW section one funds ($397,000 FY 10).

Over the past several years, UW TransPark has significantly increased its transit services in order to improve mobility, increase ridership and reduce parking demand on and adjacent to campus. This current year, TransPark spent its existing reserves ($600,000) to initiate two new shuttle routes (South Express and Residence Hall) and to increase frequencies and headways on existing routes. The expanded transit options have been extremely well received by the UW community with an overall increase of 76% in ridership from 2008 to 2009. In order to continue this expanded level of transit service, UW requested approximately $1.4 million in operational funding this past legislative session to support existing transit services and add two additional shuttle routes. The request was not funded, although $1.4 million was allocated to purchase the 15th and Spring Creek south shuttle lot.

In order to maintain the existing level of transit and parking services on the UW campus, TransPark needs to raise the current fees for all categories of parking permits and implement a new transit fee for students, faculty and staff.

The proposed increases would raise approximately $800,000.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
The final recommendations of the UW Transportation and Parking Master Plan were discussed with the Board of Trustees at their March 2008 meeting. The Master Plan provided specific recommendations on managing parking needs, integrating transit systems, and implementing programs to improve local connectivity, mobility, and safety on the UW campus.

WHY THIS ITEM IS BEFORE THE BOARD:
The Board of Trustees approves fee increases for the University of Wyoming.
ARGUMENTS IN SUPPORT:
Parking and Transit are essential services for the University. As an auxiliary unit that primarily relies on internally generated funds for its ongoing operations, TransPark must raise rates to maintain its existing level of service to the UW campus.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Approval of the permit and transit fees as presented.

PRESIDENT’S RECOMMENDATION:
The President of the University recommends that the Trustees of the University of Wyoming approve the parking and transit fee increases as presented.
AGENDA ITEM TITLE: Endowment Update, Blalock

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☐ Information Item
☐ Other Specify:

Vice President for Institutional Advancement Ben Blalock will lead a discussion with the Board. Materials may be distributed at the Meeting.
AGENDA ITEM TITLE: University Planning, Allen

CHECK THE APPROPRIATE BOX(ES):

☑ Work Session
☐ Education Session
☐ Information Item
☐ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:
UW’s current planning process has been in place since 1999, when the Trustees approved Academic Plan I for the period 1999-2004. In 2004, the Trustees approved Academic Plan II, for the period 2004-2009. During the decade spanning 1999-2009, the Trustees also approved Support Services Plans and Capital Facilities Plan. University Plan 3 (UP3) reflects a continuation of this planning process, this time folding the various plans into a single, institution-wide document. UP3 spans the period 2009-2014.

The current document is a product of discussions and development that began in January 2007, with a presentation to the UW Board of Trustees. Since that time, the Office of Academic Affairs has conducted presentations and discussions with many constituency groups, gathered feedback, and distributed, to thousands of internal and external stakeholders, a sequence of three increasingly refined position papers to frame the plan. A draft of UP3 appeared in January 2009, with an invitation for further feedback. The document presented for approval represents the culmination of this process.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
The Board has received regular updates on the plan and has discussed its elements at many meetings since January 2007.

WHY THIS ITEM IS BEFORE THE BOARD:
The Board has responsibility over the major directions of the University.

ARGUMENTS IN SUPPORT:
UP3 advances five motifs that focus the University’s efforts and resources in directions that are meaningful to Wyoming and that can garner international recognition:

- Building depth.
- Reinforcing and refining areas of distinction.
- Promoting access to higher education.
- Fostering excellence.
- Cultivating leadership.
Approving the plan will allow UW’s administrators, faculty, and staff to implement the 109 specific action items proposed under these motifs.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Board approval or disapproval of the amendment to the Regulation.

PRESIDENT’S RECOMMENDATION:
The President recommends approval.
AGENDA ITEM TITLE:  Budget Planning, Buchanan

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☐ Information Item
☐ Other Specify:

President Buchanan will lead a discussion with the Board. Materials may be distributed at the Meeting.
AGENDA ITEM TITLE: Construction Contracts, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

A. 15th and Spring Creek

BACKGROUND AND POLICY CONTEXT OF ISSUE:

“It is the policy of the University of Wyoming that when a facility is no longer occupied, or upon request of the University administration, an evaluation of the subject facility or land shall be made to guide decisions regarding the retention or disposal of the facility and the land. The Vice President for Administration shall establish procedures, as appropriate, to determine necessary analyses to be used in the evaluation.”

Approved by the Board of Trustees of the University of Wyoming July 25, 1998

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

None

WHY THIS ITEM IS BEFORE THE BOARD:

The opportunity exists to purchase two properties held by the same owner located at 15th Street and Spring Creek. The purchase of the properties will permit the continuous operation of the South Express Shuttle and Parking without incurring additional leasing cost. In addition, one or both of the facilities will provide additional temporary storage of equipment for several university departments during remodel and renovation of their on-campus facilities.

ARGUMENTS IN SUPPORT:

- Once purchased, the University will have the opportunity to expand the total parking spaces from the current 197 spaces.

- With the deconstruction of the former Osco Drug, 68 parking spaces can be added to help alleviate current parking congestion.

- Future potential parking could add 168 additional parking spaces by removing the former Albertson’s grocery store. This would bring the total parking spaces for the lot to 410 spaces.

- The University is in need of more off-campus parking spaces.

ARGUMENTS AGAINST:

None
ACTION REQUIRED AT THIS BOARD MEETING:
The Board’s specific approval to purchase the property located at 1520 Spring Creek Drive and 1209 S. 15th Street.

PRESIDENT’S RECOMMENDATION:
It is recommended that the Board of Trustees of the University of Wyoming authorize the purchase of this property at or below appraised value.
AGENDA ITEM TITLE:
FY 2010 Section I Operating Budget (Agency 067 University of Wyoming and Agency 167 UW- Medical Education) and FY 2010 Section II Operating Budget, Harris

CHECK THE APPROPRIATE BOX(ES):
☑ Work Session
☐ Education Session
☐ Information Item
☑ Other Specify: Committee of the Whole (Consent Agenda)

Section I Operating Budget

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The following 2009-2010 Biennium budget authority requests are the result of appropriations by the 2009 Session of the Legislature that are effective immediately and will be added to the FY 2009 budget authority of the University:

1) 2009-2010 Biennium Budget, University of Wyoming, Department 067

a) FY 2009 – 067 Section I Operating Budget Authority Increase

i) Brucellosis Testing and Research; $100,000-General Fund (GF); recurring.  The President is requesting a FY 2009 budget authority increase of $100,000 in state general funds due to the Supplemental Budget Governor’s Recommendation for brucellosis vaccine and testing research in the Greater Yellowstone risk area.  This will be a continuing appropriation, beginning with the 2011-2012 Biennium, but it is not part of the block grant.

ii) Clean Coal Technology Research; $1,422,522-GF; one-time.  The President is requesting a FY 2009 Section I budget authority increase of $1,422,522 in state general funds to be credited to the University’s block grant from the $20M appropriation for the Capital Facilities Match program (2007 Session Laws, Chapter 136, Section 3.067, as amended).  The funds replace funds that the University expended to fund clean coal technology research approved by the Clean Coal Technology Task Force in the fall of 2008.

b) FY 2009 – 067 Special Appropriation, SER Budget Authority increase

Western States Energy and Environment Symposium; School of Energy Resources (SER); $250,000-GF; one-time.  2009 Session Laws, Chapter 149, appropriated $250,000 in state general funds to the University of Wyoming, School of Energy Resources to be expended “…for the purpose of providing the staffing, technical support, including contracting with consultants as necessary, and the costs of planning, conducting and reporting on the western states energy and environment symposium….” (An
appropriation of $200,000 general fund is also provided to the Legislative Service Office for the purposes of this act.)

c) 067-Capital Construction Appropriations, Information Items

i) Fine and Performing Arts; $2,700,000-GF. This appropriation is for Level III final design and construction documents for Phase I, the Arts building. Level II planning funds ($670,000, general fund) were appropriated in the 2008 Session budget bill.

ii) NCAR Architectural and Engineering Services; $3,500,000-GF. An appropriation not to exceed $3.5M in state general funds is to be transferred from the $20M appropriation to the Wyoming Business Council for the NCAR supercomputer. The funds are for expenditures made by the University under the existing contract with NCAR for architectural and engineering services for the construction of the supercomputer center.

iii) South Parking Lot; $1,400,000-GF. Not to exceed $1,400,000 may be expended from the Academic Facilities Match Account maintained by the State Treasurer’s Office for the purchase of the south parking lot identified in the University’s parking and transportation plan.

d) FY 2010 – 067 Section I Budget Authority Approval

The proposed Section I operating budgets shown in the following sections have been prepared on the basis of the state appropriations to the University for the biennium, other state revenue sources such as UW Land Income Funds, other University funds, and augmenting revenue (clinic income) in Department 167, UW-Medical Education. The current budget request includes adjustments and continuing obligations based on prior authorizations by the Trustees, state appropriations approved in the Budget and General Sessions of the Legislature, additional University-generated funds, and changes in other non-state funding.

The recommended FY 2010 Section I operating budget for the University of Wyoming, Department 067 is shown below. The following table summarizes the fiscal year budgets and the sources of revenue:
The University of Wyoming
Board of Trustees’ Report
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UNIVERSITY OF WYOMING
2009-2010 BIENNIAL BUDGET

Recommended FY 2010 Section I Operating Budget

University of Wyoming, Department 067

<table>
<thead>
<tr>
<th>Funding Sources</th>
<th>FY 2009 Budget (As amended)</th>
<th>FY 2010 Budget (Recommended)</th>
<th>2009-2010 Biennium Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund *</td>
<td>181,556,510</td>
<td>185,775,491</td>
<td>367,332,001</td>
</tr>
<tr>
<td>UW Income Funds</td>
<td>43,725,075</td>
<td>44,381,974</td>
<td>88,107,049</td>
</tr>
<tr>
<td>UW Income Fund (Athletics)</td>
<td>1,832,500</td>
<td>1,832,500</td>
<td>3,665,000</td>
</tr>
<tr>
<td>Sales and Services</td>
<td>3,622,352</td>
<td>3,622,352</td>
<td>7,244,704</td>
</tr>
<tr>
<td>Federal Mineral Royalties</td>
<td>9,220,689</td>
<td>9,240,707</td>
<td>18,461,396</td>
</tr>
<tr>
<td>Fed. Funds-Agriculture Col.-Research</td>
<td>1,350,000</td>
<td>1,350,000</td>
<td>2,700,000</td>
</tr>
<tr>
<td>Fed. Funds-Agriculture Col.-Extension</td>
<td>1,107,809</td>
<td>1,107,809</td>
<td>2,215,618</td>
</tr>
<tr>
<td>Land Income Fund-University</td>
<td>682,000</td>
<td>682,000</td>
<td>1,364,000</td>
</tr>
<tr>
<td>Land Income Fund-Agriculture College</td>
<td>460,000</td>
<td>460,000</td>
<td>920,000</td>
</tr>
<tr>
<td>Foundation Income</td>
<td>390,163</td>
<td>390,163</td>
<td>780,326</td>
</tr>
<tr>
<td><strong>Total Budget</strong></td>
<td>243,947,098</td>
<td>248,842,996</td>
<td>492,790,094</td>
</tr>
</tbody>
</table>

* Unbudgeted General Fund (see details below) 0 194,084 194,084

* Total General Fund Appropriation 181,556,510 185,969,575 367,526,085

Operating Budget Changes

<table>
<thead>
<tr>
<th>Changes from the Prior Fiscal Period</th>
<th>248,842,996</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2010 Section I Operating Budget, recommended</td>
<td></td>
</tr>
<tr>
<td>FY 2009 Section I Operating Budget, as amended</td>
<td>243,947,098</td>
</tr>
</tbody>
</table>

**Net Change** 4,895,898

Details

Adjustments Based on Prior Authorizations

Less: Trustee-approved one-time authorizations (University Income Fund) (2,158,440)

Plus: Appropriated continuing authorizations (State General Fund) 5,935,587

2009 General Session – One-time Appropriations

Brucellosis Testing and Research (State General Fund) -100,000

~ not part of the block grant – budget continues next biennium (FY 2011 and FY 2012)

Clean Coal Technology Research Backfill -1,422,522
Continuing Obligations (University Income Fund)

- Academic Scholarships: 2,401,722
- Athletics Scholarships: 287,835
- Student Health Service – FY 10 Mandatory Fee Increase: 25,800
- Freshman Summit Program: 120,000

Budget Authority Changes - FY10 Budget Plan

- FY10 Overtime Reduction: (194,084)

Total Operating Budget Adjustments: 4,895,898

2) 2009-2010 Biennium, University of Wyoming, Department 067
School of Energy Resources (SER), Special Appropriation, Information Item

In addition to the Section I Block Grant, above, the proposed Section I operating budget for FY 2010 for Department 067 includes special appropriations for the School of Energy Resources. The 2008 Session of the Legislature includes the following appropriations:

(a) For FY09, up to $2,020,177 was appropriated from the carryover of state general funds remaining from the amended state appropriation of $10,071,997 (see 2008 Session Laws, Chapter 48, Section 317); and

(b) For the 2009-2010 Biennium, Federal Funds were appropriated to the Department of Environmental Quality (DEQ) for the School of Energy Resources from Federal Abandoned Mine Land (AML) Funds (see ibid, Section 320).

The following table summarizes the funds available for the School of Energy Resources during the 2009-2010 Biennium:

<table>
<thead>
<tr>
<th>Program/Activity</th>
<th>FY 2009 (Approved)</th>
<th>FY 2010 (Recommended)</th>
<th>2009-2010 Biennium Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund*</td>
<td>2,020,177</td>
<td>0</td>
<td>2,020,177</td>
</tr>
<tr>
<td>Federal Funds (DEQ-AML)</td>
<td>6,423,086</td>
<td>10,997,479</td>
<td>17,420,565</td>
</tr>
<tr>
<td>Section I-Special Appropriation</td>
<td>8,443,263</td>
<td>10,997,479</td>
<td>19,440,742</td>
</tr>
</tbody>
</table>

*BFY 2006 account
3) **2009-2010 Biennium, UW-Medical Education, Department 167**

a) **FY 2009 – 167 Section I Operating Budget Authority Increase**

   **Accelerated Nursing Degree Loan Repayment (Contracts)**

   The 2009 Legislature (2009 Session Laws, Chapter 111) appropriated $250,000 State General Fund to the University of Wyoming, Medical Education budget (167) from the 2009-2010 Biennium appropriation to the Community College Commission (057) for the Wyoming Investment in Nursing Program. The purpose of the UW appropriation is to “provide loans to not more than six (6) students in each (accelerated nursing degree program) class cohort.” A permanent budget authority increase of $125,000-General Fund, beginning in FY 2009, is requested to accommodate loans for five (5) students that will be administered by the School of Nursing. The first class cohort begins in May 2009.

b) **FY 2010 – 167 Section I Budget Authority Approval**

   The recommended FY 2010 Section I operating budget for the UW-Medical Education, Department 167 is shown below. The following table summarizes the fiscal year budgets and the sources of revenue:

   
   **UNIVERSITY OF WYOMING**
   **2009-2010 BIENNIAL -- SECTION I OPERATING BUDGET**
   **Agency 167 - UW-Medical Education**

<table>
<thead>
<tr>
<th>Means of Funding</th>
<th>FY 2009 Budget (As amended)</th>
<th>FY 2010 Budget (Recommended)</th>
<th>2009-2010 Biennium Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Medicine Residency Program at Casper</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Fund</td>
<td>4,865,232</td>
<td>4,923,087</td>
<td>9,788,319</td>
</tr>
<tr>
<td>Family Medicine Residency Program at Cheyenne</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Fund</td>
<td>3,990,814</td>
<td>4,066,787</td>
<td>8,057,601</td>
</tr>
<tr>
<td>Clinic Income</td>
<td>3,543,017</td>
<td>3,622,485</td>
<td>7,165,502</td>
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<tr>
<td>Total Budget</td>
<td>7,533,831</td>
<td>7,689,272</td>
<td>15,223,103</td>
</tr>
<tr>
<td>WWAMI Instruction &amp; Contracts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Fund</td>
<td>3,770,896</td>
<td>3,784,853</td>
<td>7,555,749</td>
</tr>
<tr>
<td>Psychiatric Residency Rotation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Fund</td>
<td>84,400</td>
<td>84,400</td>
<td>168,800</td>
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</table>
### Advance Practice-RN Psychiatry

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
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<tbody>
<tr>
<td>General Fund</td>
<td>282,500</td>
<td>282,500</td>
<td>565,000</td>
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</table>

### Dentistry Contracts

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>1,176,000</td>
<td>1,863,940</td>
<td>3,039,940</td>
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</tbody>
</table>

### Accelerated Nursing Degree Contracts

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>125,000</td>
<td>125,000</td>
<td>250,000</td>
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</table>

### Total Section I Budget-Agency 167

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>14,294,842</td>
<td>15,130,567</td>
<td>29,425,409</td>
</tr>
<tr>
<td>Clinic Income</td>
<td>3,543,017</td>
<td>3,622,485</td>
<td>7,165,502</td>
</tr>
<tr>
<td>Total Budget</td>
<td>17,837,859</td>
<td>18,753,052</td>
<td>36,590,911</td>
</tr>
</tbody>
</table>

### PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
The Board has had numerous discussions about the University operating budgets and revenue, including the University budget submittals to the Governor and the Legislature, the University Fee Book, and budget authority adjustments.

### WHY THIS ITEM IS BEFORE THE BOARD:
The Board’s approval of the operating budget is required by Trustee Regulations and University budget procedures.

### ARGUMENTS IN SUPPORT:
The operating budget has been prepared on the basis of legislative appropriations and estimated University resources.

### ARGUMENTS AGAINST:
None

### ACTION REQUIRED AT THIS BOARD MEETING:
Board approval

### PRESIDENT’S RECOMMENDATION:
The President recommends Board approval of the 2009-2010 Biennium Budget which includes the amended FY 2009 Section I Operating Budget and the FY 2010 Section I Operating Budgets for Departments 067 and 167.
Section II Operating Budget

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The Section II operating budget covers the University’s need for its self-sustaining operations, consisting primarily of auxiliary services, gifts and contributions, sponsored funding for research, debt service, and other similar activities.

The FY 2009 budget and the recommended FY 2010 budget are shown below. Approval of the FY 2010 budget incorporates the budget authority for ASUW, Student Media, and the Wyoming Union, as shown in the Information Items section of this report.

UNIVERSITY OF WYOMING
2009-2010 BIENNIAL - SECTION II OPERATING BUDGET

<table>
<thead>
<tr>
<th>Program/Activity</th>
<th>FY 2009 (Approved)</th>
<th>FY 2010 (Recommended)</th>
<th>2009-2010 Biennium Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsored Funding</td>
<td>70,958,747</td>
<td>78,054,622</td>
<td>149,013,369</td>
</tr>
<tr>
<td>Gifts and Contributions</td>
<td>9,306,735</td>
<td>10,237,409</td>
<td>19,544,144</td>
</tr>
<tr>
<td>Auxiliary Services</td>
<td>61,858,156</td>
<td>68,043,972</td>
<td>129,902,128</td>
</tr>
<tr>
<td>Debt Service</td>
<td>5,878,545</td>
<td>5,959,775</td>
<td>11,838,320</td>
</tr>
<tr>
<td>Intercollegiate Athletics</td>
<td>9,675,845</td>
<td>10,304,744</td>
<td>19,980,589</td>
</tr>
<tr>
<td>ASUW</td>
<td>1,123,026</td>
<td>1,192,781</td>
<td>2,315,807</td>
</tr>
<tr>
<td>Student Media*</td>
<td>532,000</td>
<td>522,677</td>
<td>1,054,677</td>
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<tr>
<td>Wyoming Union</td>
<td>1,912,529</td>
<td>1,963,415</td>
<td>3,875,944</td>
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<tr>
<td><strong>Total Section II Budget</strong></td>
<td>161,245,583</td>
<td>176,279,395</td>
<td>337,524,978</td>
</tr>
</tbody>
</table>

*Student Media (formerly Student Publications)

<table>
<thead>
<tr>
<th>Funding Sources</th>
<th>FY 2009</th>
<th>FY 2010</th>
<th>2009-2010 Biennium Total</th>
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</thead>
<tbody>
<tr>
<td>Federal Funds</td>
<td>60,595,569</td>
<td>66,655,126</td>
<td>127,250,695</td>
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<tr>
<td>University Funds</td>
<td>96,470,703</td>
<td>105,464,976</td>
<td>201,935,679</td>
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<tr>
<td>Mineral Royalties</td>
<td>4,179,311</td>
<td>4,159,293</td>
<td>8,338,604</td>
</tr>
<tr>
<td><strong>Total Section II Budget</strong></td>
<td>161,245,583</td>
<td>176,279,395</td>
<td>337,524,978</td>
</tr>
</tbody>
</table>

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
The Trustees have had numerous discussions regarding the Section II operating budgets, including budget authority adjustments, the Fee Book, and other pertinent topics.

WHY THIS ITEM IS BEFORE THE BOARD:
The Board’s approval of the Section II operating budget is required by Trustee Regulations and University budget procedures.
ARGUMENTS IN SUPPORT:
The Section II operating budget has been prepared based on operating budget requests submitted by ASUW, Student Media, the Wyoming Union, the Intercollegiate Athletic department, and other university units operating under Section II funding. It has been reviewed by the President, the Vice President for Administration, the University Budget Officer, and many other interested parties, all of whom support the recommendation for approval.

The University of Wyoming will not be able to operate Section II programs without approval of the operating budget.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Approval of fiscal year and biennium operating budgets by the Trustees is required.

PRESIDENT’S RECOMMENDATION:
The President recommends Board approval of the 2009-2010 Biennium Section II Operating Budgets for the University of Wyoming (Agency 067), including the FY 2010 budgets, as described.
AGENDA ITEM TITLE:  **Bond Refunding**, Harris

CHECK THE APPROPRIATE BOX(ES):
- [x] Work Session
- [ ] Education Session
- [ ] Information Item
- [ ] Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:
Vice President for Administration Phill Harris will present an overview of the Series 2009 bond issue to refinance the Series 1999 bonds.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
The Series 1999 issue was approved.

WHY THIS ITEM IS BEFORE THE BOARD:
Bond documents for the refunding issue, which the Trustees will be asked to approve, will be described.

ARGUMENTS IN SUPPORT:
The refunding will provide a lower cost of debt service.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Approval of the bond documents for the Revenue Refunding Bonds Series 2009.

PRESIDENT’S RECOMMENDATION:
Approval of the bond documents as presented.
1. Committee of the Whole- REGULAR BUSINESS
   Board of Trustees Committee Reports

CHECK THE APPROPRIATE BOX(ES):
   □ Work Session
   □ Education Session
   □ Information Item
   ☒ Other Specify: Committee of the Whole (Regular Business)

A. Academics and Research Committee (Allen)
   Trustee Palmerlee, Committee Chair

B. Fiscal and Legal Affairs Committee (Harris)
   Trustee Haynes, Committee Chair

C. Student Affairs/Athletics/Administration Committee (Axelson)
   Trustee Rochelle, Committee Chair
1. Committee of the Whole- CONSENT AGENDA
   Approval of Contracts and Grants, Gern

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☐ Information Item
☒ Other Specify: Committee of the Whole (Consent Agenda)

Sponsored Programs

The following sponsored programs are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers the period: February 4, 2009 through March 31, 2009.

ADM
Abdelouhab Mesbah; Plant Sciences - Crop-Weed Research. $ 5,000

AGRILANCE
Abdelouhab Mesbah; Plant Sciences - Crop-Weed Research. $ 3,000

AMERICA VIEW
Ramesh Sivanpillai; Wyoming Geographic Information Science Center – Wyoming View 2008-2009. $ 23,989

ANADARKO PETROLEUM CORPORATION
Jeffrey L. Beck; Renewable Resources - Habitats for Greater Sage-Grouse Populations, Atlantic Rim, Wyoming. $ 119,092

BARRON ASSOCIATES
Douglas R. Smith; Mechanical Engineering - Active Flow Control with Adaptive Design Techniques for Improved Aircraft Safety 2008-2009. $ 15,000
Douglas R. Smith; Mechanical Engineering - Synthetic Jet Actuators for Flight Control. $ 30,000

BATTELLE ENERGY ALLIANCE
Sheena Xie; Chemical and Petroleum Engineering - Altering Wettability by Chemical Amendments. $ 50,000

CALIFORNIA, UNIVERSITY OF
Christine L. McKibbin; Psychology - Advanced Center for Innovation. $ 13,402

CAMPBELL COUNTY
Cherie K. Templeton; Wyoming Survey and Analysis Center - Life RU Ready? $ 5,000

COLORADO AT DENVER, UNIVERSITY OF
W. Michael Zawada; Pharmacy - RNA Interference Core. $ 41,077
COLORADO SCHOOL OF MINES
Francisco Basile; Chemistry - Microbial Enhancement of Coal Bed Methane. $ 33,033
David M. Bagley/Michael A. Urynowicz; Civil Engineering - Microbial Enhancement of Coal Bed Methane. $ 67,067

DELTANU
Keith T. Carron; Chemistry - Stand-Off Raman. $ 96,007

DENVER, UNIVERSITY OF
Henry A. Kobulnicky; Physics - Purchase of Wyoming Infrared Observatory Telescope Time by the University of Denver. $ 65,000

FLEMMING ASSOCIATES
James F. Broomfield; Medical Education and Public Health - Climb Wyoming Salaries and Benefits. $ 5,618

FOUNDATION FOR INFORMED MEDICAL DECISION MAKING
Trena Anastasia/Patricia Ann Taylor/Russell Allen Miller; Wyoming Survey and Analysis Center - Focus Groups on "Colon Cancer Screening: Deciding What's Right for You". $ 16,550

GEORGIA-PACIFIC
Abdelouhab Mesbah; Plant Sciences - Crop-Weed Research. $ 3,000

GLADYS KRIEBLE DELMAS FOUNDATION
Mark Allen Greene/Richard G. Ewig; American Heritage Center - Creation of Digital Outreach Teaching Tools from Primary Source Materials. $ 5,000

INSTITUTE FOR GLOBAL ENVIRONMENTAL STRATEGIES
Timothy Frederick Slater; Secondary Education - Online Earth Science Education. $ 24,000

JET PROPULSION LABORATORY
Daniel A. Dale; Physics - Kingfish. $ 43,644
Daniel A. Dale; Physics - Local Volume Legacy Survey. $ 20,000

LEARN AND SERVE WYOMING
Anita Isabel Drever; Wyoming Survey and Analysis Center - Learn and Serve Wyoming. $ 4,000

MEETEETSE CONSERVATION DISTRICT
Virginia B. Paige; Renewable Resources - Greybull River Streambed Processes. $ 26,000

MONTANA STATE UNIVERSITY
Richard Douglas Smith/Andrew R. Kniss/Gary D. Franc; Plant Sciences - Integrated Management of Wheat Stem Sawfly, Fusarium Crown Rot, and Grassy Weeds. $ 15,000
MONTANA, UNIVERSITY OF
George P. Jones; Wyoming Natural Diversity Database - Wetland Indicators and Assessment. $ 38,212

NATIONAL ENDOWMENT FOR THE ARTS
Beth A. Loffreda; English - MFA Weather Reports. $ 10,000

NORTH DAKOTA STATE UNIVERSITY
Khaled Ksaibati; Civil Engineering - Rural Road Safety Program and University Transportation Centers Program. $ 20,632

NORTHERN COLORADO, UNIVERSITY OF
Robert L. Mayes/Bryan L. Shader; Science and Mathematics Teaching Center - Mathematics Teacher Leadership Center. $ 241,097

NORTHWEST REGIONAL TELEHEALTH RESOURCE CENTER
Rex Earl Gantenbein; Center for Rural Health Research and Education - Wyoming Telehealth Nursing Training. $ 10,000

SAN DIEGO STATE UNIVERSITY
Maohong Fan/David A. Bell; Chemical and Petroleum Engineering - CO₂ Separation. $ 88,972

SCIENTIFIC SIMULATIONS
Dimitri J. Mavriplis; Mechanical Engineering - High-Order Modeling of Applied Multi-Physics Phenomena. $ 29,160

SMITHSONIAN INSTITUTION
Fred L. Ogden; Civil Engineering - Measurements of Hydrologic Fluxes and Storages in Deforested, Reforested and Old Growth Tropical Watershed. $ 44,033

Rajib Ganguly/Michael S. Brotherton; Physics - Testing the Radiative-Driving Hypothesis of Quasar Outflows. $ 81,648

TETON CONSERVATION DISTRICT
Wayne A. Hubert/Matthew Kauffman; Zoology - Teton Range Bighorn Sheep Study. $ 12,350

UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE
Ronald L. Hartman; Botany - Documentation of Forest Understory Exotic Species Database Arizona and New Mexico. $ 6,500

Alan Joseph Redder; Wyoming Natural Diversity Database - Threatened and Endangered Plant and Animal Database Fiscal Year 2009. $ 16,500

Steven William Buskirk/Merav Ben-David; Zoology - Forest Fragment and Marten Dispersal. $ 5,000

UNITED STATES DEPARTMENT OF DEFENSE, ARMY
Dimitri J. Mavriplis; Mechanical Engineering - Development of a Near Body Compute Engine for the HPC Institute for Advanced Rotorcraft Modeling and Simulation. $ 129,586
UNITED STATES DEPARTMENT OF DEFENSE, DEFENSE THREAT AGENCY
Francisco Basile/Debashis Dutta; Chemistry - Modular and Adaptable Sample Preparation for Biodetection. $ 784,219

Eva Siglinda Ferre-Pikal; Electrical Engineering - Modular and Adaptable Sample Preparation for Biodetection. $ 196,055

UNITED STATES DEPARTMENT OF DEFENSE, OFFICE OF NAVAL RESEARCH
Liqiang Wang; Computer Science - Continuously Monitoring and Checking Software in the Era of Multicore Systems. $ 51,803

UNITED STATES DEPARTMENT OF EDUCATION
James F. Baumann/Patrick Charles Manyak; Elementary and Early Childhood Education - Vocabulary Instructional Program. $ 543,428

David Lee Gruen/Sally Crow Schuman; Student Financial Aid - Academic Competitive Grants 2008-2009. $ 26,892


David Lee Gruen; Student Financial Aid - Pell Grant Administrative Allowance. $ 9,410

David Lee Gruen; Student Financial Aid - Pell Grant 2008-2009. $ 81,609

UNITED STATES DEPARTMENT OF ENERGY, OFFICE OF SCIENCE
Bruce Parkinson; Chemistry - Water Photoelectrolysis. $ 116,912

UNITED STATES DEPARTMENT OF THE INTERIOR, BUREAU OF LAND MANAGEMENT
Danny N. Walker; Anthropology - Wardell Buffalo Trap National Historic Landmark Nomination. $ 20,000

Steven D. Prager; Geography - Visual Resource Inventory and Visual Distance Zones Project. $ 9,082

Stephen E. Williams; Renewable Resources - Surface Compliance Internship. $ 25,000

Bonnie L. Heidel; Wyoming Natural Diversity Database - Special Status Plants. $ 13,000

Robert S. Seville/Cheryl Ann Mandich; University of Wyoming Casper College - Western Natrona County Sage-Grouse Distribution Project. $ 36,800

UNITED STATES DEPARTMENT OF THE INTERIOR, BUREAU OF RECLAMATION
Frank J. Rahel/Wayne A. Hubert; Zoology - Roundtail Chub Habitat Use and Interactions with Lake Trout in Lakes of the Upper Green River Drainage. $ 25,000
<table>
<thead>
<tr>
<th>Unit of Government</th>
<th>Project Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td><strong>UNITED STATES DEPARTMENT OF THE INTERIOR, NATIONAL</strong></td>
<td><strong>PARK SERVICE</strong></td>
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<tr>
<td></td>
<td>Paul H. Sanders; Anthropology - Along with the Nez Perce.</td>
<td>$138,000</td>
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<td></td>
<td>Michael Eugene Harkin/Paul H. Sanders; Anthropology - Class Three Inventory and Site</td>
<td>$1,403</td>
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<td></td>
<td>Documentation of the Indian Creek Drainage.</td>
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<td><strong>UNITED STATES DEPARTMENT OF THE INTERIOR, UNITED STATES</strong></td>
<td><strong>GEOLOGICAL SURVEY</strong></td>
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<td></td>
<td>Paul Alan Caffrey Jr.; Wyoming Geographic Information Science Center - Watershed</td>
<td>$16,322</td>
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<td>Boundary Dataset California Project Phase Two.</td>
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<td></td>
<td>Robert Ogden Hall Jr.; Zoology - Linking Whole System Carbon Cycling to Quantitative</td>
<td>$371,642</td>
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<td>Food Webs, Colorado River.</td>
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<td><strong>UNITED STATES NATIONAL AERONAUTICS AND SPACE</strong></td>
<td><strong>ADMINISTRATION SPACE GRANT CONSORTIUM</strong></td>
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<td></td>
<td>Robert R. Howell; Geology - Volcanic Processes on Io.</td>
<td>$68,043</td>
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<td>Dimitri J. Mavriplis; Mechanical Engineering - High-Order Spatial and Temporal</td>
<td>$160,000</td>
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<tr>
<td></td>
<td>Methods for Simulations and Sensitivity Analysis of High-Speed Flows.</td>
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<tr>
<td><strong>UNITED STATES NATIONAL SCIENCE FOUNDATION</strong></td>
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<tr>
<td></td>
<td>Samuel J. Haimov/Larry D. Oolman/Jeffrey R. French; Atmospheric Science -</td>
<td>$97,151</td>
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<tr>
<td></td>
<td>Collaborative Research Airborne Radar Investigation of Mountain Waves and Rotors.</td>
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<td></td>
<td>Terry Leigh Deshler; Atmospheric Science - Measurements of Aerosol Size and</td>
<td>$161,971</td>
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<td></td>
<td>Concentration in the Mid Latitudes and Tropics.</td>
<td></td>
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<tr>
<td></td>
<td>Gabor Vali; Atmospheric Science - Diagnoses of Ice Initiation from Airborne In Situ,</td>
<td>$164,730</td>
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<tr>
<td></td>
<td>Radar and Lidar Observations.</td>
<td></td>
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<td>Brent E. Ewers; Botany - Effects of Wildfire Disturbance on Water Budgets of Boreal</td>
<td>$207,000</td>
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<td></td>
<td>Black Spruce Forests.</td>
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<td></td>
<td>William J. Murdoch; Chemical and Petroleum Engineering - Nuclear Drug Delivery</td>
<td>$80,046</td>
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<td></td>
<td>for Cancer.</td>
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<td>Mark Todd Clementz; Geology - Ecological Diversification of Marine Mammals.</td>
<td>$296,880</td>
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<td>Bryan Nolan Shuman; Geology - Effects of Prolonged Drought, Fire and Forest</td>
<td>$66,430</td>
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<td>Parasites on Regional Ecosystem Pattern.</td>
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<td>Kevin R. Chamberlain; Geology - Wooley Creek Pluton Project.</td>
<td>$138,891</td>
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<td>Daniel M. Wall; Molecular Biology - Cell-to-Cell Transfer of Bacterial Lipoproteins.</td>
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<td></td>
<td>Carlos Martinez Del Rio; Zoology - Physiological Ecology of Adaptive Radiation.</td>
<td>$184,867</td>
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</table>
Donal C. Skinner; Zoology - Prolactin Regulation by the Pars Tuberalis. $140,000

UTAH STATE UNIVERSITY
Bret W. Hess/James M. Kral/Thomas K. Foulke; Animal Science - Evaluate Camelina Sativa as an Alternative Seed Crop and Feedstock for Biofuel and Developing Heifers. $55,858

VARIOUS SPONSORS
Norman R. Morrow; Chemical and Petroleum Engineering - Reservoir Wettability Effect on Oil Recovery. $30,000
Sheila Kristina Couture; Conferences and Institutes - Wyoming State Science Fair Russ Beamer Scholarships. $1,000
Thomas E. Heald; Cooperative Extension Service - Wyoming Backyards to Barnyards an Educational Newsletter for Wyoming Small Acre Enthusiast. $6,850
Larry Ray Stewart; Manufacturing Works - Operations. $74,816
Pamela Newcome Clarke; Nursing - Nursing Schools Program Development. $1,705
Paul E. Johnson; Physics - Match United States National Aeronautics Space Administration Space Grant Consortium, Wyoming Space Grant Consortium. $26,333
Andrew R. Kniss; Plant Sciences - Biology, Ecology and Management of Weeds in Agronomic Crops. $5,000
Sylvia D. Parker; Science and Mathematics Teaching Center - Program Support. $818
Diane D. Wolverton/Leonard Allen Holler; Small Business Development Center - Procurement Technical Assistance Program GRO-Biz. $18,856
Diane D. Wolverton/Leonard Allen Holler/Jill K. Kline; Small Business Development Center - Providing Consultation, Training, Technical Assistance and Business Assistance to Wyoming Entrepreneurs. $4,828
Diane D. Wolverton/Leonard Allen Holler; Small Business Development Center - Procurement Technical Assistance Program GRO-Biz. $2,430
Laura Lea Westlake; Wyoming Institute for Disabilities - Early Childhood Vision Screening. $25,590
Deborah Kay Fleming; Wyoming Institute for Disabilities - Geriatric Education Center. $1,885
Laura Lea Westlake; Wyoming Institute for Disabilities - Operating Support for the Vision Project. $3,200
Sandra Lee Root-Elledge; Wyoming Institute for Disabilities - Pathways Plus Human Services Database. $5,000
Keith Miller; Wyoming Institute for Disabilities - University Affiliated Program Training and Technical Assistance. $10,348

Alan Joseph Redder; Wyoming Natural Diversity Database - Database Management. $2,545

Rodney A. Wambeam; Wyoming Survey and Analysis Center - Conduct the Community Level Prevention Framework Evaluation. $5,527

Rodney A. Wambeam; Wyoming Survey and Analysis Center - Conduct the Community Level Prevention Framework Evaluation. $36,469

WASHAKIE BEETGROWERS WYOMING SUGAR
Abdelouhab Mesbah; Plant Sciences - Crop-Weed Research. $6,200

WASHINGTON STATE UNIVERSITY
John P. Hewlett/Cole C. Ehmke; Agricultural and Applied Economics - Profiling Risk Management Education Needs of Agricultural Producers in the Intermountain West. $24,120

Randolph R. Weigel; Family and Consumer Sciences - Profiling Risk Management Education Needs of Agricultural Producers in the Intermountain West. $11,880

WASHINGTON, UNIVERSITY OF
Matthew W. Bundle; Kinesiology and Health - Onset of Muscle Fatigue. $10,075

WYOMING ARTS COUNCIL
Eddie Munoz; Criminal Justice - Doin' Time: Through the Visiting Glass by Performing Artist Ashley Lucas. $750

Cecelia J. Aragon; Theatre and Dance - Doin' Time: Through the Visiting Glass by Performing Artist Ashley Lucas. $750

Margaret Ann Wilson; Theatre and Dance - Polaroid Touring Production. $1,000

WYOMING BUSINESS COUNCIL
William A. Gern; VP Research - Small Business Assistance - Administration 2009 One-Half "Watson". $140,800

Bistra B. Anatchkova/Brian J. Harnisch; Wyoming Survey and Analysis Center - Wyoming State-Wide Survey on Women's Issues. $28,000

WYOMING DEPARTMENT OF AGRICULTURE
Jack T. Cecil/James M. Krall; Plant Sciences - Turf Grass Trials. $10,000

WYOMING DEPARTMENT OF AGRICULTURE, ANIMAL DAMAGE MANAGEMENT BOARD
Matthew Kauffman; Zoology - Absaroka Elk Ecology Study. $20,000
### WYOMING DEPARTMENT OF EDUCATION
Sandra Lee Root-Elledge; Wyoming Institute for Disabilities - National Instructional Materials Accessibility Standards. $ 107,000

### WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY
Dorothy C. Yates; Civil Engineering - Environmental Engineering Internship. $ 17,250

### WYOMING DEPARTMENT OF HEALTH
Casey T. Wood; Wyoming Institute for Disabilities - Connect Wyoming Support. $ 7,500

### WYOMING DEPARTMENT OF TRANSPORTATION
Khaled Ksaibati; Civil Engineering - Wyoming Rural Road Safety Program. $ 100,000

Michael J. Samp; University of Wyoming Police Department - Selective Traffic Enforcement Grant Program. $ 24,000

### WYOMING DIVISION OF VICTIM SERVICES
Kay Elizabeth Lang/Trisha Lynn Worley; Wyoming Survey and Analysis Center - WyoSafe Data Dictionary and Data Analysis. $ 22,286

Hristiyan Beshkov; Wyoming Survey and Analysis Center - WyoSafe Enhancements Fiscal Year 2009. $ 67,014

### WYOMING GAME AND FISH DEPARTMENT
Eli J. Rodemaker; Wyoming Geographic Information Science Center - Cody Region and Yellowstone National Park Land Cover Remote Sensing Project. $ 90,000

Todd E. Cornish/David R. Edmunds; Veterinary Science - Chronic Wasting Disease Research. $ 40,000

Anna Lisa D. Chalfoun; Zoology - Evaluation of Road Networks in Associated with Energy Development on Herpetofauna. $ 139,833

### WYOMING HUMANITIES COUNCIL
Wendy E. Bredehoft; Art Museum - Opportunity Grant. $ 750

### WYOMING TECHNICAL INSTITUTE
A. Lorraine Lupton/Michael A. Pule; Associated Students of the University of Wyoming - SafeRide and WyoTech Transportation Coop. $ 15,000

### WYOMING LODGING AND RESTAURANT ASSOCIATION
Thomas Alan Furgeson; Wyoming Survey and Analysis Center - Focus Group. $ 8,600

### WYOMING WATER DEVELOPMENT COMMISSION
Theresa A. McGinty; Institute for Environmental and Natural Resources - High Savery Wetlands Willow Planting Project. $ 8,200
TOTAL - Sponsored programs approved

TOTAL - Sponsored programs previously approved:
07/01/08 - 08/12/08; $ 16,330,870
08/13/08 - 10/14/08; $ 20,854,697
10/15/08 - 12/09/08. $ 7,342,251
12/21/08 - 02/03/09. $ 8,642,683

TOTAL - Sponsored programs approved July 1, 2008 through March 31, 2009. $ 53,170,501

INSTITUTIONAL AWARDS

WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY
William A. Gern/Robert Ballard; Vice President's Research Office - Great Plains Gasification (Fiscal Year 2009). $ 5,000,000

Mark A. Northam; School of Energy Resources - Advancement of Energy Resources. $ 8,710,282

Mark A. Northam; School of Energy Resources - Clean Coal Technology Fund. $ 1,278,720

TOTAL - Institutional Awards approved July 1, 2008 through March 31, 2009. $ 14,989,002
2. Committee of the Whole- CONSENT AGENDA

Personnel, Allen

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☐ Information Item
☒ Other Specify: Committee of the Whole (Consent Agenda)

NOTE: An Addendum to the May 2009 Board of Trustees Report which contains additional information for the Personnel section will be provided in advance of the meeting.

A. Items for Action Recommended by the President

APPOINTMENTS

1. Administrators

It is recommended to the Trustees of the University of Wyoming that the following administrative appointments be approved as indicated.

<table>
<thead>
<tr>
<th>Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Miller, Kathleen</td>
</tr>
<tr>
<td>Ms. Miller has been hired as the new Internal Auditor. Ms. Miller has 19 years of experience in internal audit, working as the Director of Internal Audit at Weber State University. Ms. Miller received a B.S. in Finance in 1986 from the University of Utah and a Master of Business Administration from the University of Utah in 1987.</td>
</tr>
<tr>
<td>Vinzant, Douglas H.</td>
</tr>
<tr>
<td>Doug Vinzant received a B.S. (1980) in Political Science from Mississippi College and a M.P.A. (1982) and a D.P.A (1994) from the University of Southern California. He has over 23 years of financial and infrastructure management and strategic planning experience in higher education and has served in positions with increasing levels of responsibility at Central Washington University, Eastern Washington University, Arizona State University, and the University of Illinois. Vinzant has most recently served as the Senior Associate Vice President for Planning and Administration at the University of Illinois, a position he has held since 2002.</td>
</tr>
</tbody>
</table>

2. Faculty

It is recommended to the Trustees of the University of Wyoming that the following faculty appointments be approved as indicated.
The University of Wyoming  
Board of Trustees’ Report  
May 6-8, 2009  
Page 29

Academic Affairs

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
</tr>
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<tbody>
<tr>
<td>American Heritage Center</td>
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<tr>
<td>Goldman, Benjamin M.</td>
<td>Assistant Archivist</td>
<td>$45,000/FY</td>
<td>03/30/2009 to 06/30/2009</td>
</tr>
</tbody>
</table>

Benjamin Goldman received a B.A. (1998) in English from Arizona State University. Mr. Goldman has been an archival intern at Syracuse University, Syracuse, NY, since January 2009.

College of Arts & Sciences

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Geology &amp; Geophysics</td>
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<tr>
<td>Sims, Kenneth W.</td>
<td>Associate Professor</td>
<td>$90,000/AY</td>
<td>08/20/2009 to 06/30/2010</td>
</tr>
</tbody>
</table>

Kenneth Sims received a B.A. (1986) in Geology from Colorado College, an M.Sc. (1989) in Geology from the University of New Mexico, and a Ph.D. (1995) in Geology from the University of California, Berkeley. Dr. Sims has been an Associate Scientist with tenure in the Department of Geology and Geophysics at the Woods Hole Oceanographic Institution. Dr. Sims will be hired with tenure as an Associate Professor.

College of Education

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Elementary &amp; Early Childhood Education</td>
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<td></td>
</tr>
<tr>
<td>Madrid, Samara</td>
<td>Assistant Professor</td>
<td>$58,008/AY</td>
<td>08/20/2009 to 06/30/2010</td>
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</table>

Samara Madrid received a B.A. (1998) in Psychology from the University of Hawaii at Hilo, an M.A. (2000) in Psychology from San Jose State University, and a Ph.D. (2007) in Early Childhood Education from the Ohio State University. Dr. Madrid has been an administrative/research associate at Ohio State University since 2005.

College of Health Sciences

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
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<tr>
<td>Family Practice Residency Program - Cheyenne</td>
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</tr>
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<td>Yost, Patrick</td>
<td>Clinical Assistant Professor</td>
<td>$145,908/FY</td>
<td>04/01/2009 to 06/30/2009</td>
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</table>

Patrick Yost received a B.S. (1994) in Zoology from the University of Wyoming and an M.D. (1999) from Creighton University School of Medicine. Dr. Yost has been at Cheyenne Family Medicine in Cheyenne since 2003.

3. Academic Professionals

It is recommended to the Trustees of the University of Wyoming that the following extended-term-track academic professional appointments be approved as indicated.

College of Agriculture

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
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<td>Cooperative Extension Service</td>
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<td>Jacobsen, Jennifer</td>
<td>Assistant Extension Educator</td>
<td>$48,012/FY</td>
<td>03/09/2009 to 06/30/2009</td>
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</table>

Jennifer Jacobsen received a B.A. (1999) in Dietetics from St. John's University. Ms. Jacobsen has been a bilingual project coordinator with the CentSible Nutrition Program since 2008.
GLOSSARY OF PERSONNEL TERMS

Academic Professional
Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: Extension Educators, Lecturers, Research Scientists, Post-Doctoral Research Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

Academic-Year (AY) Appointments
Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

Adjunct Faculty
An adjunct appointment is the appointment of an individual to an academic unit that recognizes special discipline-related expertise but carries no financial obligation per se. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments carry no rights to remuneration, tenure, or employment-related privileges and are normally for three years, with renewal possible.

Archives Faculty
This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: Assistant Archivist, Associate Archivist, Archivist.

Assistant Professor
Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

Associate Professor
In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

Clinical Faculty
Clinical faculty appointments allow experts in health-related fields to contribute to the training of UW students in allied disciplines. Clinical appointments are for at most one year at a time and carry no rights to tenure or extended terms. Clinical faculty members may be salaried members of the UW faculty, in which case their reappointment is subject to annual performance reviews. There are also adjunct clinical faculty appointments, which typically involve health-care professionals whose normal employment is outside the university. Adjunct clinical appointments carry no financial commitment from the University.

Emeritus Faculty
Tenured faculty who retire after long and distinguished service are eligible for emeritus status upon their retirement. The designation is honorary and carries no necessary commitment of space or remunerative employment. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=masculine, emerita=feminine, emeriti=plural)

Extended-Term Appointment
Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.
**Extension Educator**
These academic professionals provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant University Extension Educator, Associate University Extension Educator, Senior University Extension Educator. All Extension Educators are in the College of Agriculture.

**Faculty**
Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Librarians and archivists also hold faculty status. They are eligible for extended terms instead of tenure.

**Fiscal-Year (FY) Appointments**
Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

**Full-Time Equivalent (FTE)**
A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

**Instructor**
Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

**Leave of Absence Without Pay**
Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

**Lecturer**
A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

**Library Faculty**
This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian.

**Part-Time Employee**
Any employee holding less than a full-time equivalent position (FTE less than 1.0).

**Post-Doctoral Research Associate**
Post-Docs are doctorally qualified academic professionals seeking greater professional development and research investigation, before obtaining permanent employment. Post-Doctoral appointments are temporary.

**Probationary Faculty**
This term refers to tenure-track faculty members who are working toward tenure and to academic professionals, library faculty, and archive faculty who are working toward extended-term contracts. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.
Professional Development Leave
Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual’s ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

Professor
In addition to the qualification of an Associate Professor, "full" Professors have attained wide recognition in their professional fields for scholarship or other creative activity and have gained recognition for superior teaching and service.

Research Professor
Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

Research Scientist
An academic professional whose primary responsibility is to conduct research. There are three ranks for Research Scientists: Assistant Research Scientist, Associate Research Scientist, Research Scientist.

Review Year
Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

Sabbatical Leave
Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical. Faculty members may not use sabbatical leaves to pursue degrees.

Temporary Appointment
A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

Tenure-Track Appointment
Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

Terminal Degree
Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), M.Arch. (architecture), and J.D. (law).

Visiting Appointment
Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.
FLOW CHART FOR FACULTY REAPPOINTMENTS

Year 1 Review

Review Year 2
Reappoint through Year 3

Review Year 4
Reappoint through Year 5

Year 2 Review

Year 3 Review

Review Year 3
Reappoint through Year 4

Year 4 Review

Review Year 4
Reappoint through Year 5

Review Year 5
Reappoint through Year 6

Year 5 Review

Review Year 6
Reappoint through Year 7

Year 6 Review

Tenure

Terminate after Year 1

Terminate after Year 3

Terminate after Year 4

Terminate after Year 5

Terminate after Year 6

Terminate after Year 7
3. Committee of the Whole- CONSENT AGENDA

   Approval of Construction Contracts, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)
4. Committee of the Whole- CONSENT AGENDA

Master List of Degrees (see also Appendix A), Allen

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☐ Information Item
☒ Other Specify: Committee of the Whole (Consent Agenda)

The full Master List of Degrees can be found in Appendix A.

BACKGROUND AND POLICY CONTEXT OF ISSUE:
In March 1983, the Board adopted the process of annually approving a composite list of all degrees and majors offered by the University of Wyoming. Because of the diversity of academic programs at UW, it was deemed prudent and helpful to have a single list, maintained by the Registrar. While the Board may make changes at any time, the list is annually updated in May and presented to the Board for confirmation.

The 2009 List contains three changes approved by the Board after confirmation of the 2008 List. Additionally, one new change is requested. At the request of the College of Business and the Graduate Council, the Board is asked to approve the addition of an Economics and Finance major under the Master of Science degree. This dual major combines core courses from each discipline and offers a stronger PhD preparation track.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
- The Board, on July 17, 2008, at the request of the College of Arts & Sciences, approved splitting the Bachelor of Science degree with a major in Zoology and Physiology into two separate majors, Physiology and Zoology.
- On January 24, 2009, at the request of the School of Energy Resources, in collaboration with the Colleges of Arts & Sciences, Engineering & Applied Science, Agriculture, Business, Education, and Law, as well as the Haub School of Environment & Natural Resources, the Board established a Bachelor of Science degree with an interdisciplinary major in Energy Resource Science.
- On January 24, 2009, at the request of the College of Engineering & Applied Science, the Board established a Bachelor of Science in Energy Systems Engineering degree.

ACTION REQUIRED AT THIS BOARD MEETING:
The Board is asked to approve the updated Master List of Degrees and Majors – 2009.

PRESIDENT'S RECOMMENDATION:
The President recommends approval.
5. Committee of the Whole- CONSENT AGENDA

University Planning- Approval of “Creation of the Future: University Plan 3, 2009-2014,” Allen

CHECK THE APPROPRIATE BOX(ES):

☑ Work Session
☐ Education Session
☐ Information Item
☑ Other Specify: Committee of the Whole (Consent Agenda)
6. Committee of the Whole- CONSENT AGENDA

Approval of UW Regulation 5-803 Revisions, “Tenure and Promotion for University Faculty” (see also Appendix B). Allen

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)

UW Regulation 5-803 can be found in Appendix B.

BACKGROUND AND POLICY CONTEXT OF ISSUE:
On January 26, 2009, the Faculty Senate adopted proposed changes to UW Regulation 5-803, which governs faculty reappointment, tenure, and promotion. The proposed changes primarily affect Section 3.a.v., which identifies the categories of department personnel who must be invited to review and provide recommendations on a faculty member’s case for reappointment, tenure, or promotion. In addition, some changes of an editorial nature are proposed to other sections of this regulation. In particular, throughout the document the word “reappointment” has been added to phrases referring to “tenure and promotion” in order to make it clear that the regulation-specified procedures apply to all three personnel actions, including annual reappointments, as well as to tenure and promotion.

The proposed changes are delineated by capital letters in the attachment to this narrative. The following is a summary of the substantive changes:

Paragraph 3.a.v. – This paragraph provides for the establishment of documented department-level peer groups for the purpose of reviewing and providing recommendations on faculty reappointment, tenure, and promotion cases. The significant change from the current regulation is the potential for these peer groups to include other, i.e. not tenured and not tenure-track faculty, members of the department. For example, by majority vote of the tenured and tenure-track faculty, a department may now explicitly include its Academic Professionals (lecturers, research scientists, and extension educators) or its Clinical Faculty in the voting protocol. However, the regulation does not force departments to do so. Departments’ voting protocols must be applied consistently to all candidates, and must be documented in each candidate’s reappointment, tenure, or promotion packet.

A second substantive revision to this paragraph allows college or unit deans or directors to direct an academic unit to include qualified members of other departments or units in the voting protocol if circumstances warrant it. This provision is designed to address the problem currently confronting small academic units that may have insufficient numbers of qualified reviewers to provide a robust set of recommendations on faculty cases.
Paragraph 3.d. – This paragraph identifies the UW regulations that should be consulted for information regarding the reappointment, promotion, and extended-term review processes for the American Heritage Center (AHC) and the University Libraries. Deleted from this section of the regulation are references to procedures applicable to the “University Services group,” a unit which no longer exists at UW.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
The Board approved earlier proposed changes to UniReg 5-803 at the January 2009 meeting.

WHY THIS ITEM IS BEFORE THE BOARD:
UW Regulation 1-101 requires that any amendment to UW Regulations must be approved by the Board.

ARGUMENTS IN SUPPORT:
- Current paragraph 3.a.v. is among the most ambiguously written and therefore most difficult to interpret and administer sections of the regulation. The proposed revision replaces the ambiguous and abstruse current language with a clear directive for establishing voting provisions.

- Current paragraph 3.a.v. does not mention voting privileges for “other” academic personnel, such as Academic Professionals. The proposed revision would allow departments to establish peer-group protocols for the purpose of making recommendations on faculty cases that include such other academic personnel. We believe such an approach aligns the regulation more closely with UW’s academic culture and recognizes the important teaching and research roles performed by non-faculty academic personnel.

- Other minor or editorial revisions were needed to correct outdated provisions and to make it clear that the regulation applies to annual reappointment processes as well as to tenure and promotion reviews.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Board approval or disapproval of the amendment to the Regulation.

PRESIDENT’S RECOMMENDATION:
The President recommends approval.
7. Committee of the Whole- CONSENT AGENDA

Identity Theft Prevention Program, Harris/Lowe

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☐ Information Item
☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The Federal Trade Commission (FTC) together with other regulatory agencies recently finalized the Identify Theft Red Flags regulations and guidelines. This rule, promulgated pursuant to the Fair and Accurate Credit Transactions Act of 2003 (FACTA), requires financial institutions and creditors to develop and implement written “identity theft prevention programs.” The programs must provide for the identification, detection, and response to patterns, practices or specific activities – known as “red flags” – that could indicate identity theft.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
None

WHY THIS ITEM IS BEFORE THE BOARD:
The University meets the FACTA definition of a creditor and the program must be approved by the Board of Trustees.

ARGUMENTS IN SUPPORT:
The effective date for compliance with the Red Flags Rule is May 1, 2009.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Approval of the University of Wyoming Identity Theft Prevention Program and designation of the Vice President for Administration as the responsible officer for developing, implementing and updating the Program.

PRESIDENT’S RECOMMENDATION:
The President recommends approval of the Identity Theft Prevention Program and designation of responsibility as presented.
University of Wyoming
Identity Theft Prevention Program
Effective beginning May 1, 2009

I. PROGRAM ADOPTION

The University of Wyoming ("University") developed this Identity Theft Prevention Program ("Program") pursuant to the Federal Trade Commission's ("FTC") Red Flags Rule. It is designed to detect, prevent and mitigate identity theft in connection with the opening of a covered account or an existing covered account and to provide for continued administration of the Program in compliance with Part 681 of Title 16 of the Code of Federal Regulations implementing Sections 114 and 315 of the Fair and Accurate Credit Transactions Act (FACTA) of 2003.

This Program was developed with oversight and approval of the University of Wyoming Board of Trustees. After consideration of the size and complexity of the University's operations and account systems, and the nature and scope of the University's activities, the University of Wyoming Board of Trustees determined that this Program was appropriate for the University, and therefore approved this Program on May 7, 2009.

II. DEFINITIONS AND PROGRAM

A. Red Flags Rule Definitions Used in this Program

"Identity Theft" is a "fraud committed or attempted using the identifying information of another person without authority."

A "Red Flag" is a "pattern, practice, or specific activity that indicates the possible existence of Identity Theft."

A "Covered Account" includes all student accounts or loans that are administered by the University.

"Program Administrator" is the individual designated with primary responsibility for oversight of the program. See Section VI below.

"Identifying information" is "any name or number that may be used, alone or in conjunction with any other information, to identify a specific person," including: name, address, telephone number, social security number, date of birth, government issued driver's license or identification number, alien registration number, government passport number, employer or taxpayer identification number, student identification number, computer’s Internet Protocol address, or routing code.
B. Fulfilling Requirements of the Red Flags Rule

Under the Red Flags Rule, the University is required to establish an “Identity Theft Prevention Program” tailored to its size, complexity and the nature of its operation. Each program must contain reasonable policies and procedures to:

1. Identify relevant Red Flags for new and existing covered accounts and incorporate those Red Flags into the Program;
2. Detect Red Flags that have been incorporated into the Program;
3. Respond appropriately to any Red Flags that are detected to prevent and mitigate Identity Theft; and
4. Ensure the Program is updated periodically to reflect changes in risks to students or to the safety and soundness of the student from Identity Theft.

III. IDENTIFICATION OF RED FLAGS

In order to identify relevant Red Flags, the University considers the types of accounts that it offers and maintains, methods it provides to open its accounts, methods it provides to access its accounts, and its previous experiences with Identity Theft. The University identifies the following Red Flags in each of the listed categories:

A. Notifications and Warnings from Credit Reporting Agencies

Red Flags

1. Report of fraud accompanying a credit report;
2. Notice or report from a credit agency of a credit freeze on an applicant;
3. Notice or report from a credit agency of an active duty alert for an applicant;
4. Receipt of a notice of address discrepancy in response to a credit report request; and
5. Indication from a credit report of activity that is inconsistent with an applicant’s usual pattern or activity.

B. Suspicious Documents

Red Flags

1. Identification document or card that appears to be forged, altered or inauthentic;
2. Identification document or card on which a person’s photograph or physical description is not consistent with the person presenting the document;
3. Other document with information that is not consistent with existing student information; and
4. Application for service that appears to have been altered or forged.
C. Suspicious Personal Identifying Information

Red Flags
1. Identifying information presented that is inconsistent with other information the student provides (example: inconsistent birth dates);
2. Identifying information presented that is inconsistent with other sources of information (for instance, an address not matching an address on a loan application);
3. Identifying information presented that is the same as information shown on other applications that were found to be fraudulent;
4. Identifying information presented that is consistent with fraudulent activity (such as an invalid phone number or fictitious billing address);
5. Social security number presented that is the same as one given by another student;
6. An address or phone number presented that is the same as that of another person;
7. A person fails to provide complete personal identifying information on an application when reminded to do so; and
8. A person’s identifying information is not consistent with the information that is on file for the student.

D. Suspicious Covered Account Activity or Unusual Use of Account

Red Flags
1. Change of address for an account followed by a request to change the student’s name;
2. Payments stop on an otherwise consistently up-to-date account;
3. Account used in a way that is not consistent with prior use;
4. Mail sent to the student is repeatedly returned as undeliverable;
5. Notice to the University that a student is not receiving mail sent by the University;
6. Notice to the University that an account has unauthorized activity;
7. Breach in the University's computer system security; and
8. Unauthorized access to or use of student account information.

E. Alerts from Others

Red Flag
1. Notice to the University from a student, Identity Theft victim, law enforcement or other person that the University has opened or is maintaining a fraudulent account for a person engaged in Identity Theft.
IV. DETECTING RED FLAGS

A. Student Enrollment

In order to detect any of the Red Flags identified above associated with the enrollment of a student, University personnel will take the following steps to obtain and verify the identity of the person opening the account:

**Detect**

1. Require certain identifying information such as name, date of birth, academic records, home address or other identification; and
2. Verify the student’s identity at time of issuance of student identification card (review of driver’s license or other government-issued photo identification).

B. Existing Accounts

In order to detect any of the Red Flags identified above for an existing Covered Account, University personnel will take the following steps to monitor transactions on an account:

**Detect**

1. Verify the identification of students if they request information (in person, via telephone, via facsimile, via email);
2. Verify the validity of requests to change billing addresses by mail or email and provide the student a reasonable means of promptly reporting incorrect billing address changes; and
3. Verify changes in banking information given for billing and payment purposes.

C. Consumer (“Credit”) Report Requests

In order to detect any of the Red Flags identified above for an employment or volunteer position for which a credit or background report is sought, University personnel will take the following steps to assist in identifying address discrepancies:

1. Require written verification from any applicant that the address provided by the applicant is accurate at the time the request for the credit report is made to the consumer reporting agency; and
2. In the event that notice of an address discrepancy is received, verify that the credit report pertains to the applicant for whom the requested report was made and report to the consumer reporting agency an address for the applicant that the University has reasonably confirmed is accurate.
V. PREVENTING AND MITIGATING IDENTITY THEFT

In the event University personnel detect any identified Red Flags, such personnel shall take one or more of the following steps, depending on the degree of risk posed by the Red Flag:

**Prevent and Mitigate**

1. Continue to monitor a Covered Account for evidence of Identity Theft;
2. Contact the student or applicant (for which a credit report was run);
3. Change any passwords or other security devices that permit access to Covered Accounts;
4. Not open a new Covered Account;
5. Provide the student with a new student identification number;
6. Notify the Program Administrator for determination of the appropriate step(s) to take;
7. Notify law enforcement;
8. File or assist in filing a Suspicious Activities Report (“SAR”); or
9. Determine that no response is warranted under the particular circumstances.

**Protect Student Identifying Information**

In order to further prevent the likelihood of Identity Theft occurring with respect to Covered Accounts, the University will take the following steps with respect to its internal operating procedures to protect student identifying information:

1. Ensure that its website is secure or provide clear notice that the website is not secure;
2. Ensure complete and secure destruction of paper documents and computer files containing student account information when a decision has been made to no longer maintain such information;
3. Ensure that office computers with access to Covered Account information are password protected;
4. Avoid use of social security numbers;
5. Ensure computer virus protection is up to date; and
6. Require and keep only the kinds of student information that are necessary for University purposes.

VI. PROGRAM ADMINISTRATION

A. Oversight

Responsibility for developing, implementing and updating this Program lies with an Identity Theft Committee (“Committee”) for the University. The Committee is headed by the Vice President for Administration (“Program Administrator”) or his appointee. Two or more other individuals appointed by the Program Administrator comprise the remainder of the committee membership. The Program Administrator, or his designee, will be responsible for ensuring appropriate training of University staff on the program, for reviewing any staff reports regarding the detection of Red Flags and the steps for preventing and mitigating Identity Theft, determining which steps of prevention and
mitigation should be taken in particular circumstances and considering periodic changes to the Program.

**B. Staff Training and Reports**

University staff responsible for implementing the Program shall be trained either by or under the direction of the Program Administrator in the detection of Red Flags and the responsive steps to be taken when a Red Flag is detected. University staff shall be trained, as necessary, to effectively implement the Program. University employees are expected to notify the Program Administrator once they become aware of an incident of Identity Theft or of the University’s failure to comply with this Program. At least annually or as otherwise requested by the Program Administrator, University staff responsible for development, implementation, and administration of the Program shall report to the Program Administrator on compliance with this Program. The report should address such issues as effectiveness of the policies and procedures in addressing the risk of identity theft in connection with the opening and maintenance of Covered Accounts, service provider arrangements, significant incidents involving identity theft and management’s response, and recommendations for changes to the Program.

**C. Service Provider Arrangements**

In the event the University engages a service provider to perform an activity in connection with one or more Covered Accounts, the University will take the following steps to ensure the service provider performs its activity in accordance with reasonable policies and procedures designed to detect, prevent and mitigate the risk of Identity Theft.

1. Require, by contract, that service providers have such policies and procedures in place; and
2. Require, by contract, that service providers review the University's Program and report any Red Flags to the Program Administrator or the University employee with primary oversight of the service provider relationship.

**D. Non-disclosure of Specific Practices**

For the effectiveness of this Identity Theft Prevention Program, knowledge about specific Red Flag identification, detection, mitigation and prevention practices may need to be limited to the Committee who developed this Program and to those employees with a need to know them. Any documents that may have been produced or are produced in order to develop or implement this program that list or describe such specific practices and the information those documents contain are considered “confidential” and should not be shared with other University employees or the public. The Program Administrator shall inform the Committee and those employees with a need to know the information of those documents or specific practices which should be maintained in a confidential manner.
E. Program Updates

The Committee will periodically review and update this Program to reflect changes in risks to students and the soundness of the University from Identity Theft. In doing so, the Committee will consider the University's experiences with Identity Theft situations, changes in Identity Theft methods, changes in Identity Theft detection and prevention methods, and changes in the University's business arrangements with other entities. After considering these factors, the Program Administrator will determine whether changes to the Program, including the listing of Red Flags, are warranted. If warranted, the Committee will update the Program.
8. Committee of the Whole- CONSENT AGENDA
Contract for Accelerated Nursing Student Loans (Senate File 23), Miller

CHECK THE APPROPRIATE BOX(ES):
☐ Work Session
☐ Education Session
☐ Information Item
☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:
Several years ago, legislation was enacted to provide loans to nursing students at all Community Colleges and UW which could be repaid by practicing in Wyoming. Those funds and loans are administered through the Community College Commission. This financial aid is awarded based upon the regular academic calendar. Subsequently, UW instituted the accelerated nursing program (BRAND) under which a student with a bachelor’s degree can earn a bachelor’s degree in nursing through an intensive 15 month course of study.

The 2009 Legislature passed legislation that provides for a loan repayment program for students in the BRAND program. Students will receive loans of up to $25,000 for tuition and other expenses for the program. If the student practices in Wyoming as a nurse for 2 years following graduation, the loan is forgiven. Otherwise the student must repay the loan to the state.

The administration of the program is structured identically to that for the psychiatric nurse practitioner program, already part of UW’s Medical Education budget (167). As such, students receiving the loans are required to sign a contract. Attached is the draft contract for this program which is based on the contract UW uses for the psychiatric nurse practitioner program.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
None

WHY THIS ITEM IS BEFORE THE BOARD:
The Board approves all contracts of this type and any substantive amendments thereto.

ARGUMENTS IN SUPPORT:
Since the next cohort for the BRAND program begins in mid-May, it is essential to finalize the contract so that students can receive the financial aid as intended.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
That the Board approve the contract.

PRESIDENT’S RECOMMENDATION:
The President recommends approval.
Wyoming Accelerated Nursing Degree Program Contract

Classes Starting May 2009 and Ending August 2010

This contract is made by and between the University of Wyoming, hereinafter University, and (NAME), SSN __________________, hereinafter Student.

WHEREAS, University is authorized by Wyoming statutes to administer a contract support program for students participating in the University’s Bachelor’s Reach for Accelerated Nursing Degree (BRAND) program; and

WHEREAS, Student desires to attend the University of Wyoming’s education program for a baccalaureate nursing degree through the BRAND program under the terms specified by the contract and in accordance with Wyoming statutes and any guidelines, which may be established by the Board of Trustees of the University of Wyoming.

NOW THEREFORE in exchange for the mutual promises and covenants contained herein University and Student agree as follows:

1. Definitions:

   a. Professional Practice: Practicing as a registered nurse as defined under Wyoming statutes.

   b. Professional Pursuits: Employment requiring a nursing degree and determined by the University of Wyoming, in its sole discretion, to be a professional pursuit.

2. University will provide an accredited program of education for a baccalaureate degree in nursing through the University’s BRAND program to students who meet Wyoming statutory guidelines and University admission guidelines for the program. Upon graduation students will be eligible to take the NCLEX national exam for licensing as a registered nurse.

3. University will provide financial aid to the Student through the University’s financial aid office from funds drawn from appropriations of the Wyoming State Legislature for twenty five thousand dollars ($25,000.00) for enrollment in the program. Disbursements shall be made in proportion to which payment for tuition and fees for the program become due.
4. Student shall repay, as set forth herein, all financial aid under this agreement for the Student’s education in the program, plus interest as specified by Wyoming statutes, together with all attorney’s fees and other costs necessary for the collection of any amount not paid when due.

5. Repayment by Student shall be made over a period commencing one year after the date on which the Student ceases to be enrolled in the program. Repayment shall be made in monthly installments for a period of time not to exceed forty-eight (48) months. Monthly payments shall be calculated on the basis of the total accumulated balance on the schedule of financial aid payments, along with interest thereon as specified by Wyoming statutes, and each payment shall be as nearly equal as possible to one forty-eighth of the total to be repaid.

6. Interest shall begin accruing after the Student’s completion of the program but in no event later than two (2) years after the Student enters into this agreement. Interest shall accrue at an annual rate equal to that charged for federal Stafford loans at the time interest begins to accrue, which rate shall be adjusted annually to match the federal Stafford loan rate. In no event shall the interest rate be greater than eight percent (8%). However, interest shall begin to accrue if the board finds that the Student has withdrawn from the program or is otherwise not making satisfactory progress toward completion of the program. Further, in the event of a failure to meet a scheduled repayment of any of the installments due, the entire unpaid amount paid on behalf of the Student shall, at the option of the University, BECOME IMMEDIATELY DUE AND PAYABLE without any presentment, demand, or prior notice.

7. Loan repayment options may be deferred for a period not to exceed five (5) years while a loan recipient is serving on full-time active duty with any branch of the military services of the United States, or while a recipient is actively enrolled full time in further health related educational programs approved by the Dean.

8. Upon recommendation of the President of the University, the Board of Trustees may relieve a student of the obligation to repay amounts expended under this contract, in whole or in part, where repayment would cause undue hardship. The President or his/her designee shall review applications for hardship and make recommendations to the Board based upon criteria set forth by the President.

9. The Student may at his/her option prepay any amounts in excess of scheduled payments, and at student request, the University may approve a graduated scale of installment payments.

10. If the Student enters active full-time professional practice, or other full-time professional pursuits deemed by the Board to be equivalent of practice, within the State of Wyoming, the Student's obligation to pay to the University the scheduled support payments shall be suspended as set forth below:
a. Upon the completion of the first year of full-time professional practice or other full-time professional pursuits in Wyoming, one-half of the total accrued at that point shall be canceled. The cancellation shall apply first to interest accrued and then to principal.

b. Upon the completion of the second year of full-time professional practice or of full-time professional pursuits in Wyoming, all amounts owed to the University under the schedule of support payments, plus interest, shall be canceled.

c. Part-time professional practice or part-time professional pursuits shall be credited by the Board for cancellation purposes on a proportional basis.

During any period of professional practice or other professional pursuits within the State of Wyoming, the obligation to make installment payments shall be suspended, however, the interest shall continue to accrue.

The University makes no guarantee or other representation as to availability of professional practice or the professional pursuit positions in future years in Wyoming and the Student shall be responsible for seeking such opportunities.

11. The University shall maintain records of contracts, financial aid provided to the student, and payments received from the Student, and on the basis thereof shall make entries in the foregoing Schedule of Support Payments. The Schedule of Support Payments, attached to this contract as Exhibit A, is made part of this contract and incorporated herein. Both parties specifically understand that the Schedule of Support Payments will vary from year to year depending upon the payments made and received and the interest rate.

12. In the event that financial aid terminates before Student completes the program, the Student fails to complete program, or any other event occurs which may impair or preclude Student's ability to enter professional practice or other professional pursuits, the Student shall remain obligated to the University for payment of the amount set forth in the Schedule of Support Payments attached plus interest.

13. Student understands and agrees that support payments on his/her behalf shall be made and continued only so long as appropriations for such purposes are provided by the Legislature of the State of Wyoming.

14. Student agrees that he/she shall not enter into any other agreement or indenture with any other agency, person or entity for financial assistance while attending the program, which agreement shall obligate Student for personal services that
would hinder or prevent entry into professional practice within the State of Wyoming.

15. Student states and acknowledges that he/she is an adult of sound mind, signs this agreement of his/her own free will under no duress, and at the time of signing is not under the influence of drugs or alcohol.

16. This Agreement shall be administered by the University of Wyoming pursuant to the contract and guidelines developed by the University. Administration shall be through:

   Business Manager
   Student Financial Operations
   University of Wyoming
   Dept. 3923, 1000 East University
   Laramie WY 82071
   307-766-3214

17. All notices required to be sent to Student shall be sent to the address below, and Student agrees to keep the University informed of any change of address, and agrees that notices sent to such address shall be considered to have been delivered to Student:

   Address:

   Phone:                 Cell Phone:

   E-Mail:

18. Student states and acknowledges that he/she has had full opportunity to review this agreement and discuss this agreement with any person Student desires to have review the agreement, including legal counsel.

19. This Agreement shall be interpreted in accordance with and pursuant to the laws of the State of Wyoming.

20. The failure to enforce any term does not constitute waiver of that term for the future nor does it constitute a modification of this agreement. This agreement may only be modified in writing signed by both parties.

21. Neither the State nor the University waives its sovereign or governmental immunity by entering into this Agreement and each fully retains all immunities
and defenses provided by law with regard to any action based on this Agreement.

22. In the event Student breaches any terms of the contract, the University will immediately cease further payments on behalf of the Student and accelerate payment on the entire unpaid amount due without any presentment, demand, or prior notice.

23. The Student admitted to the program is expected to take no longer than 20 months to complete the program. Students who take longer than 20 months will be responsible for their costs to complete the program.

24. Student shall be subject to all rules and regulations of the University of Wyoming.

25. This agreement is entered into and effective on the _______day of ____________, 200__. 

IN WITNESS WHEREOF, the parties have signed this Agreement on the date stated below.

________________________________________
Student

Subscribed and sworn to before me this _____ day of ________, 200__.

________________________________________
Notary Public

Recommended by the College of Health Sciences:

Date:_________    _____________________________________
Wyoming BRAND Program Contract Officer

Date:_________    _____________________________________
Dean, College of Health Sciences
For the University:

Date:________

Vice-President for Administration

**Schedule of Support Payments**

<table>
<thead>
<tr>
<th></th>
<th>Funds Received</th>
<th>Date</th>
<th>Total to Date</th>
<th>Entry Authenticated By</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
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<tr>
<td>3.</td>
<td></td>
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<tr>
<td>4.</td>
<td></td>
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<td></td>
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<tr>
<td>5.</td>
<td></td>
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<td></td>
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<tr>
<td>6.</td>
<td></td>
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<tr>
<td>7.</td>
<td></td>
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<tr>
<td>8.</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>9.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
9. Committee of the Whole- CONSENT AGENDA

College of Education Restructuring, Allen

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☐ Information Item
☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The Dean of Education has proposed reorganizing the department structure in the College of Education. The current structure has seven academic departments:

- Adult Learning and Technology
- Counselor Education
- Educational Leadership
- Educational Studies
- Elementary and Early Childhood Education
- Secondary Education
- Special Education

The proposed new structure has five departments:

- Elementary and Early Childhood Education
- Professional Studies: Adult Learning, Leadership, Research, Counseling and Instructional Technology (abbreviated name: Professional Studies)
- Educational Studies
- Secondary Education
- Special Education

This proposed reorganization will reduce the overall number of departments (and department heads). It will leave intact all faculty positions, all existing curricula, and all existing degree programs, which will remain subject to the university’s usual administrative decision-making processes. The net effect of the reorganization will be simply to reconfigure the way in which the University administers these functions.

The Dean’s proposal follows a series of college-wide meetings and discussions, initiated in response to an explicit charge issued in July 2008 by the Provost.

The reorganization will require a change in UW Regulation 7-540, which is the governing regulation for the College of Education. The attachment below indicates these changes.
PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
In 1999, the Board of Trustees approved a change to the current, seven-department structure. Before that, the College of Education had two large departments.

WHY THIS ITEM IS BEFORE THE BOARD:
UW Regulation 1-1.2 states that, “[s]ubject to the approval of the Trustees, each college may be organized into schools, departments, divisions or faculties under the general directions of an academic officer.”

ARGUMENTS IN SUPPORT:
There are three advantages to reducing the number of departments from seven to five:

1. **Administrative overhead.** A typical department head’s job description involves half as much teaching and research as a regular faculty appointment. Reducing the number of department heads increases the amount of senior faculty time available to the University’s core functions, permitting more efficient use of the academic workforce.

2. **Leadership transitions.** It is not easy to find seven department heads in a college of 70 faculty members. The facts that department heads must be tenured faculty members and they typically serve three-year terms compounds the difficulty, because the turnover rate can exceed a small department’s capacity to cultivate new leadership at an appropriate rate.

3. **Faculty governance.** Small departments sometimes encounter difficulties in the peer review processes required for faculty reappointment, tenure, and promotion recommendations. Since faculty candidates do not vote on their own cases, and the department head makes a separate recommendation, the number of faculty members remaining to vote in these cases at the disciplinary level can be quite small.

ARGUMENTS AGAINST:
Changes in department configuration typically generate anxiety, even if there are no associated changes in curriculum or degree offerings.

ACTION REQUIRED AT THIS BOARD MEETING:
The proposed reorganization appears on the Consent Agenda for approval by the Board.

PRESIDENT’S RECOMMENDATION:
President Buchanan recommends immediate approval.

Below please find the proposed changes to UW Regulation 7-540. Proposed new text appears in boldface capital letters; strikethroughs indicate proposed deletions.

The College of Education is organized into **seven FIVE** departments and the UW Lab School, the Science and Mathematics Teaching Center which is jointly operated between the Colleges of Education and Arts and Sciences, and the Wyoming School/University Partnership which is supported by the College of Education, the Wyoming State Department of Education, Wyoming Community Colleges, and Wyoming public school districts. The College is characterized by assignments and use of faculty resources to
ensure excellence in educator preparation programs. The primary purposes of the departments are to facilitate the teaching, scholarship and professional service activities of faculty and to deliver high-quality undergraduate and graduate programs. The departments are: the Department of Adult Learning and Technology, the Department of Counselor Education, THE DEPARTMENT OF PROFESSIONAL STUDIES: ADULT LEARNING, LEADERSHIP, RESEARCH, COUNSELING, AND INSTRUCTIONAL TECHNOLOGY, the Department of Educational Studies, the Department of Educational Leadership, the Department of Elementary and Early Childhood Education, the Department of Secondary Education, and the Department of Special Education.
10. Committee of the Whole- CONSENT AGENDA

Approval of Amended FY 2009 Section I Operating Budget, Harris

CHECK THE APPROPRIATE BOX(ES):

☑ Work Session
☐ Education Session
☐ Information Item
☑ Other Specify: Committee of the Whole (Consent Agenda)
11. Committee of the Whole- CONSENT AGENDA

Approval of UW Regulation 6-806, “Course Approval Process”
(see also Appendix C), Allen

CHECK THE APPROPRIATE BOX(ES):
☐ Work Session
☐ Education Session
☐ Information Item
☒ Other Specify: Committee of the Whole (Consent Agenda)

UW Regulation 6-806 can be found in Appendix C.

BACKGROUND AND POLICY CONTEXT OF ISSUE:
On March 30, 2009, the Faculty Senate adopted proposed changes to UW Regulation 6-806, which governs the faculty’s process for adding, revising, and deleting courses. The proposed changes mandate that each interdisciplinary undergraduate program have a program review committee to vet course proposals.

The proposed changes appear as strikethrough text (for deletions) and underlined text (for additions) in the attachment to this narrative.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
None

WHY THIS ITEM IS BEFORE THE BOARD:
UW Regulation 1-101 requires that any amendment to UW Regulations must be approved by the Board.

ARGUMENTS IN SUPPORT:
Interdisciplinary courses have become more prominent in UW’s curriculum. The proposed changes establish a consistent mechanism for the faculty to review and modify courses in this arena.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Board approval or disapproval of the amendment to the Regulation.

PRESIDENT’S RECOMMENDATION:
The President recommends approval.
12. Committee of the Whole- CONSENT AGENDA

Approval of UW Regulation 6-702, “Establishment of Faculty Senate Committees”
(see also Appendix D), Allen

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☐ Information Item
☒ Other Specify: Committee of the Whole (Consent Agenda)

UW Regulation 6-702 can be found in Appendix D.

BACKGROUND AND POLICY CONTEXT OF ISSUE:
On February 23, 2009, the Faculty Senate adopted proposed changes to UW Regulation 6-702, which establishes the Senate’s standing committees. The proposed changes rename the University Tenure and Promotion Committee to the University Reappointment, Tenure, and Promotion Committee, and update its composition to be consistent with UW’s current faculty structure. In particular,

- Reference to the nonexistent “University Services” faculty no longer appears.
- The revised version adds representation by the archives faculty.
- The change allows for representation by academic professionals when appropriate.

The proposed changes appear as strikethrough text (for deletions) and capital italic letters (for additions) in the attachment to this narrative.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
None

WHY THIS ITEM IS BEFORE THE BOARD:
UW Regulation 1-101 requires that any amendment to UW Regulations must be approved by the Board.

ARGUMENTS IN SUPPORT:
The proposed changes make the regulation consistent with the current structure of the faculty, with other regulations (such as the regulation governing the archives faculty and the regulation governing academic professionals), and with the committee’s current practice.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Board approval or disapproval of the amendment to the Regulation.

PRESIDENT’S RECOMMENDATION:
The President recommends approval.
1. INFORMATION ONLY ITEM:  
Quarterly Report on Investments, Lowe

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

UNIVERSITY OF WYOMING  
FIXED INCOME INVESTMENTS - COST BASIS  
SUMMARY FOR THE PERIOD 1/1/09 – 3/31/09

<table>
<thead>
<tr>
<th>University Managed</th>
<th>Prior</th>
<th>Current</th>
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<tbody>
<tr>
<td></td>
<td>12/31/2008</td>
<td>3/31/2009</td>
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<tr>
<td>Current Unrestricted, Auxiliary &amp; Other Funds</td>
<td>89,060,950</td>
<td>100,577,227</td>
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<td>Excellence in Higher Education</td>
<td>3,723,845</td>
<td>3,288,724</td>
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<tr>
<td>Other Restricted Funds</td>
<td>2,463,246</td>
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<td>Unrestricted Gifts and Grants</td>
<td>9,248,407</td>
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<td>Contract and Grants</td>
<td>23,817,765</td>
<td>30,086,878</td>
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<tr>
<td>Student Loans</td>
<td>5,687,588</td>
<td>6,326,092</td>
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<tr>
<td>Bond Series 2005 Construction Funds</td>
<td>2,873,294</td>
<td>2,829,646</td>
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<tr>
<td>Plant Funds</td>
<td>24,237,863</td>
<td>26,169,028</td>
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<td>Agency Funds</td>
<td>120,942</td>
<td>117,339</td>
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<td>APHEC</td>
<td>3,143,080</td>
<td>3,015,134</td>
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<tr>
<td>Total Pooled Investments</td>
<td>164,376,980</td>
<td>184,348,474</td>
</tr>
<tr>
<td>Average Return - Pooled Investments</td>
<td>2.19%</td>
<td>1.42%</td>
</tr>
</tbody>
</table>

Merrill Lynch FlexiCash Program - Bank of New York Custodian (US Agency Securities investments pool with daily access)  

|                    | 21,400,000 | 40,800,000 |
| Certificate of Deposit | 2,400,000 | 2,400,000 |
| Gov't Sponsored Enterprises Discount Notes | 140,576,980 | 141,148,474 |
| Total Investments | 164,376,980 | 184,348,474 |

Investments are changed every Monday for increases or decreases in available cash, regardless of the amount. Investments are changed on any day on which the increase or decrease is a minimum of $10,000.
2. INFORMATION ONLY ITEM:  
**Progress Report/Change Orders**, Harris

CHECK THE APPROPRIATE BOX(ES):
- Work Session
- Education Session
- Information Item
- Other Specify:

**Capital Construction**  
**Progress Report as of April 10, 2009**

The following gives an accounting of the progress and activity of construction and design since the last Trustees meeting. Also reported are approved change orders.

**PROJECTS IN CONSTRUCTION**

1. **Information Library and Learning Center (ILLC)**

   Construction Manager at Risk: FCI Constructors, Inc.  
   Guaran teed Maximum Price: $38,075,000  
   Contract Substantial Completion Date: August 31, 2009

<table>
<thead>
<tr>
<th>(In Thousands)</th>
<th>Total</th>
<th>Admin</th>
<th>Constr</th>
<th>Design</th>
<th>FF&amp;E</th>
<th>Misc</th>
<th>Cntngcy</th>
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<tbody>
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<td>Budget</td>
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<td>1,346</td>
<td>38,075</td>
<td>2,700</td>
<td>4,430</td>
<td>1,788</td>
<td>1,691</td>
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<tr>
<td>Expended</td>
<td>39,386</td>
<td>588</td>
<td>33,529</td>
<td>2,500</td>
<td>1,990</td>
<td>779</td>
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<tr>
<td>Obligated</td>
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<td>0</td>
<td>0</td>
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<td>0</td>
</tr>
<tr>
<td>Un-obligated</td>
<td>6,796</td>
<td>758</td>
<td>860</td>
<td>38</td>
<td>2,440</td>
<td>1,009</td>
<td>1,691</td>
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</tbody>
</table>

   Remarks: The addition is substantially complete and the Library has occupied the space. The contractor is preparing to start the last part of the project, remodeling the basement and ground floor of the original building and 70's addition. The west entrance is closed and the modifications associated with that area will begin early this summer. Exterior landscaping north of the new entrance will start in May. Demobilization and completion of the project will occur early this fall.

2. **Information Technology Facility**

   Construction Manager at Risk: Haselden Construction/Pope Construction  
   Guaranteed Maximum Price: $25,931,436  
   Contract Substantial Completion Date: December 5, 2008  
   Extended: December 18, 2008
### 3. College of Business

Construction Manager at Risk: Adolfson & Peterson Construction  
Aurora, CO  
Guaranteed Maximum Price: $44,188,467  
Contract Substantial Completion Date: April 27, 2010 except for Landscaping  
Extended to May 13, 2010  
June 15, 2010 for the Landscaping

<table>
<thead>
<tr>
<th>(In Thousands)</th>
<th>Total</th>
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<th>Constr</th>
<th>Design</th>
<th>Tech</th>
<th>FF&amp;E</th>
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<td>44,017</td>
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<tr>
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<td>Un-obligated</td>
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<td>242</td>
<td>2,746</td>
<td>2,974</td>
<td>544</td>
<td>1,354</td>
</tr>
</tbody>
</table>

Remarks: On the existing building, the contractor is working from the top down with finishes. The top floor finish work is nearly complete. The structural steel installation is progressing in the addition and should be complete in early June. Utility rough-ins are progressing throughout the addition.

### 4. Police Facility Renovation

Contractor: Shepard Construction, Inc.  
Rawlins, WY  
Bid Price: $1,470,475  
Contract Substantial Completion Date: March 13, 2009  
Extended to April 10, 2009
The University of Wyoming
Board of Trustees’ Report
May 6-8, 2009
Page 63

<table>
<thead>
<tr>
<th>(In Thousands)</th>
<th>Total</th>
<th>Admin</th>
<th>Constr</th>
<th>Design</th>
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<td>750</td>
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<td>Expended</td>
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<td>65</td>
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<td>Un-obligated</td>
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<td>0</td>
<td>0</td>
<td>60</td>
<td>0</td>
<td>33</td>
<td>0</td>
</tr>
</tbody>
</table>

Remarks  The contractor is completing the mechanical and electrical finishes. Drywall and painting is complete. Carpentry is 50% complete.

5. College of Law – Moot Court

Construction Manager at Risk Drahota Commercial, LLC
Fort Collins, CO
Guaranteed Maximum Price $3,693,215
Contract Substantial Completion Date May 1, 2009

<table>
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<th>(In Thousands)</th>
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<th>Design</th>
<th>FF&amp;E</th>
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<th>Cntngcy</th>
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<td>353</td>
</tr>
<tr>
<td>Un-obligated</td>
<td>425</td>
<td>83</td>
<td>0</td>
<td>63</td>
<td>189</td>
<td>90</td>
<td>0</td>
</tr>
</tbody>
</table>

Remarks  The building is enclosed with final inspection of the roof, the exterior hard coat and paint occurring as the weather permits. The landscaping is being installed during the next few weeks. The interior is painted and installation of wall coverings, ceilings, floor coverings, casework and interior trim are underway. The main corridor was re-carpeted and opened to the public during spring break. Commissioning, completion of the audio/visual equipment and furniture will be completed in Summer 2009.

CHANGE ORDERS

1. Information Library and Learning Center (ILLC)

Item 1 Changes made to HVAC system & COB generator  Add: 59,555.72
Item 2 Provide coiling fire doors per State Fire Marshall  Add: 72,683.69
Item 3 Provide mag starter for monitoring and damper indicators  Add: 17,830.05
Item 4 Eliminate fire-smoke dampers by installing coiling fire doors  Deduct: 106,970.50

Total Change Order No. 14  Add: $43,098.96
2. **Information Technology Facility**

**Statement of Contract Amount**

<table>
<thead>
<tr>
<th></th>
<th>Original Contract $25,931,436.00</th>
<th>Change Order $0.00</th>
<th>Adjusted Contract $25,931,436.00</th>
</tr>
</thead>
</table>

3. **College of Business**

**Statement of Contract Amount**

<table>
<thead>
<tr>
<th></th>
<th>Original Contract $38,075,000.00</th>
<th>Change Order $1,434,222.28</th>
<th>Adjusted Contract $39,509,222.28</th>
</tr>
</thead>
</table>

Item 1 Modify exterior walls in existing areaways Deduct: 20,449.00
Item 2 Modify window sill detail Add: 15,248.00
Item 3 Modify primary power feeds between manholes Deduct: 33,450.00
Item 4 Revise roof parapet for existing building Add: 28,160.00
Item 5 Modify domestic water tie-in Add: 10,288.00
Item 6 Add unit heaters Add: 2,147.00
Item 7 Modify window details in existing areaways Add: 5,687.00
Item 8 Add chilled water lines Add: 32,228.00

**Total Change Order No. 6** Add: $39,859.00

Item 1 Foundation drainage system estimate was higher than actual cost Deduct: 88,877.00
Item 2 Artwork budget estimate was higher than actual cost Deduct: 1,643.00

**Total Change Order No. 7** Deduct: $90,520.00

Item 1 Modify selected window in basement level Add: 16,477.00
Item 2 Additional light fixtures Add: 1,119.00
Item 3 Modify electrical feed for elevators Deduct: 1,964.00
Item 4 Modify electrical work in the BDF room Deduct: 1,631.00
Item 5 Complete renovation of lower level of existing building Add: 330,237.00

**Total Change Order No. 8** Add: $344,238.00

Item 1 Modify office ceiling system on 1st and 2nd floors Add: 21,562.00
Item 2 Modify specifications for door operators Add: 4,000.00
Item 3 Re-feed power to existing campus light poles Add: 6,227.00
Item 4 Modify power feed for all hand dryers Add: 21,376.00
Item 5 Credit for miscellaneous MEP items Deduct: 257.00
Item 6 Credit for Construction Manager fees related to project costs Deduct: 3,750.00

**Total Change Order No. 9** Add: $49,158.00
Statement of Contract Amount

Original Contract $44,188,467.00
Change Order 1-9 + 497,675.00
Adjusted Contract $44,686,142.00

4. Police Facility Renovation

Item 1 Delete 2” conduit run from General Storage Deduct: 2,942.18
Item 2 Modify wall at room 111 Add: 1,312.48
Item 3 Revise corridor glazing Deduct: 2,128.43
Item 4 Reroute water line in Toilet 105 Add: 968.16
Item 5 Modify hardware sets for D5 and 129 Deduct: 26.70
Item 6 Add floor drains in Mechanical 113 and Fire Riser 130 Add: 1,284.80
Item 7 Add soffit in Reception 134 Add: 1,112.23
Item 8 Revise Vestibule 200 Deduct: 157.77
Item 9 Electrical/lighting modifications & relocate LAN outlets Add: 5,107.14
Item 10 Increase size of bicycle storage Add: 3,650.40
Item 11 Raise canopy openings Add: 2,328.94
Item 12 Change ceiling studs in Vehicle Processing to hat channel Deduct: 1,168.74
Item 13 Add lintel at mechanical room wall Add: 777.00
Item 14 Add insulation to roof deck Add: 1,763.44
Item 15 Add exhaust fan for drying cabinet Add: 2,491.32
Item 16 Add sidewalk trench drains Add: 1,014.40
Item 17 Change out door frame 113 Add: 915.28
Item 18 Change door frames to electric strikes Add: 3,838.63
Item 19 Add isolation valves Add: 585.90
Item 20 Add accent tile Add: 264.54
Item 21 Add carpet in Hall 205 Add: 1,375.15
Item 22 Modify east wall in Dispatch 131 Add: 457.12
Item 23 New addition roofing modifications Add: 9,195.83

Total Change Order No. 1 Add: $32,018.94
Add 21 days

Item 1 Relocate LAN and data in room 211 Add: 98.12
Item 2 Sheet metal drain pan in electrical 112 Add: 658.91
Item 3 Patch EFIS at new electrical meter Add: 378.00
Item 4 Concrete drainage pan Add: 1,538.59
Item 5 Paint overhead door EFIS color Add: 1,323.00
Item 6 Add additional exterior light on west side of building Add: 1,295.38
Item 7 Modify egress lighting Add: 482.35
Item 8 Move irrigation backflow preventer for new supply duct Add: 490.21
Item 9 Install concrete floor leveler and floor grinding Add: 7,199.47
Item 10 Skim coat existing heavy textured walls Add: 2,834.43
Item 11 Modify existing walls in Training 206  Add: 1,833.67
Item 12 Relocate condensing unit in Vehicle Processing  Add: 391.07
Item 13 Add CAT6 wiring from each dispatch to server room  Add: 456.65
Item 14 Provide credit for deleting 6 VAV control covers  Deduct: 420.00
Item 15 Provide foam insulation in north wall of Dispatch 131  Add: 441.00
Item 16 Install glycol loop in Vehicle Processing  Add: 3,920.70
Item 17 Prime coat interior walls before texture  Add: 2,828.23

Total Change Order No. 2  Add: $25,749.78
Add 7 days

Statement of Contract Amount
Original Contract $1,470,475.00
Change Order 1-2 + 57,768.72
Adjusted Contract $1,528,243.72

5. College of Law – Moot Court

Item 1 Under slab drainage credit  Deduct: 833.16
Item 2 Remove trees  Add: 2,520.69
Item 3 Provide SRM rated doors  Add: 2,310.72
Item 4 Provide steel columns  Add: 1,553.97
Item 5 Eliminate laser cut logos  Deduct: 244.15
Item 6 Double tier lockers  Add: 20,000.00
Item 7 AV/IT  Add: 319,820.42
Item 8 Saw cut for data conduits in large court room  Add: 3,977.05
Item 9 Additional toilet shelves and hooks  Add: 158.58
Item 10 Modifications to tunnel door  Add: 1,139.53
Item 11 Roof upgrade  Add: 18,903.52
Item 12 Add 18 lockers to locker room  Add: 1,968.44
Item 13 Light fixture credit in locker room area  Deduct: 992.05
Item 14 Additional return air grills in locker room area  Add: 160.76
Item 15 Eliminate waterproofing under stone of CMU  Deduct: 864.69
Item 16 Add stucco at roof wall  Add: 1,202.93

Total Change Order No. 1  Add: $370,782.56

Statement of Contract Amount
Original Contract $3,693,215.00
Change Order 1 + 370,782.56
Adjusted Contract $4,063,997.56
3. INFORMATION ONLY ITEM:
FY 2010 ASUW Budget, Harris

CHECK THE APPROPRIATE BOX(ES):
- □ Work Session
- □ Education Session
- ☒ Information Item
- □ Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The ASUW Student Senate approved the ASUW budget request for FY 2010 at its meeting on April 7, 2009. The proposed budget is $69,755 more than the FY 2009 approved budget.

The ASUW student fee of $51.35 per student per fall and spring semester is the major revenue source supporting this budget. The budget is based on an estimated 9,250 students per semester, plus 12,000 credit hours estimated for summer students. The estimated student fee revenue will fund about 83% of the budget. Student Fees revenue projected for FY 2010 is $995,173.

The following table shows the approved FY 2009 operating budget and the recommended budget for FY 2010:

<table>
<thead>
<tr>
<th>Fund Sources</th>
<th>FY09 Approved Budget</th>
<th>FY10 Recommended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASUW Fee</td>
<td>836,044</td>
<td>995,173</td>
</tr>
<tr>
<td>ASUW Reserve (1)</td>
<td>89,867</td>
<td>7,000</td>
</tr>
<tr>
<td>Concerts &amp; Convocation Reserve</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>ASUW Equipment Reserve (2)</td>
<td>37,925</td>
<td>0</td>
</tr>
<tr>
<td>ASUW Endowments</td>
<td>81,000</td>
<td>100,908</td>
</tr>
<tr>
<td>ASUW Student Loan</td>
<td>820</td>
<td>500</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>77,370</td>
<td>89,200</td>
</tr>
<tr>
<td>Total Fund Sources</td>
<td>1,123,026</td>
<td>1,192,781</td>
</tr>
</tbody>
</table>
The University of Wyoming
Board of Trustees’ Report
May 6-8, 2009
Page 68

Fund Uses

<table>
<thead>
<tr>
<th>Fund Uses</th>
<th>2009</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Salaries and Benefits</td>
<td>257,401</td>
<td>265,189</td>
</tr>
<tr>
<td>Student Salaries</td>
<td>115,325</td>
<td>121,787</td>
</tr>
<tr>
<td>Travel</td>
<td>16,285</td>
<td>15,524</td>
</tr>
<tr>
<td>Equipment</td>
<td>55,925</td>
<td>51,722</td>
</tr>
<tr>
<td>Operations</td>
<td>678,090</td>
<td>738,559</td>
</tr>
<tr>
<td><strong>Total Fund Uses</strong></td>
<td><strong>1,123,026</strong></td>
<td><strong>1,192,781</strong></td>
</tr>
</tbody>
</table>

(1) As of March 31, 2009, the ASUW Reserve fund balance was $304,367.93
(2) As of March 31, 2009, the ASUW Equipment Reserve fund balance was $58,683.01

The FY10 budget above includes:

**ASUW Reserve**
Use of the funds includes: ASUW Presidential account (Executive) contingency reserve, $5,000; and Transportation budget contingency reserve, $2,000.

**ASUW Student Services Endowment**
Senate Bill #2238 approved the inclusion of a one-time startup budget for the new student radio station in the FY 10 budget in the amount of $23,908.

Senate Bill #2246 appropriates $20,000.00 from this same endowment for renovations to a Half Acre racquetball court for a bike shop to expand the ASUW Bike Library in Campus Recreation.

In addition to the budget shown above, the following approved allocation has not been included in the annual budget due to its large size which would inaccurately distort the ASUW budget: In FY08, Senate Bill #2203 approved the use of $100,000.00 from the ASUW Student Services Endowment to hire a consultant to begin plans on renovating and expanding Half Acre Gym. This allocation is available for use until June 30, 2010.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**
May 2008: Trustees approved the Section II Operating Budget for FY 2009.

**WHY THIS ITEM IS BEFORE THE BOARD:**
The Board’s approval of the ASUW operating budget is required by University Regulation 8-239, Trustee Regulations, and University budget procedures.
ARGUMENTS IN SUPPORT:

- The ASUW Business Manager, with the assistance of various ASUW committees, prepared a budget that was adopted by the ASUW Student Senate.

- ASUW will not be able to operate without approval of the fiscal year budget.

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS BOARD MEETING:

Approval of the Section II Operating Budget by the Board will incorporate approval of this budget. No specific action is required on this information item.

PRESIDENT’S RECOMMENDATION:

See the Section II Operating Budget recommendation.
4. INFORMATION ONLY ITEM:

   **FY 2010 Student Media Budget**, Harris

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☒ Information Item
☐ Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The Student Media Board approved the Student Media budget request for FY 2010 at its April 17, 2009 meeting. The proposed budget is $9,323.00 less than the FY 2009 approved budget.

The recommended budget is based upon expected revenue from student fees, advertising and publications sales, and graphic design work. Based on the student fee rate of $14.90 per student per semester, estimated student fee income for the upcoming fiscal year is $304,199. The estimated student fee revenue will fund about 52% of the budget. Generated revenues ($186,308) and reserves ($32,170) will fund the remainder of the recommended budget.

The following table shows the previously approved FY 2009 operating budget and the recommended budget for FY 2010:

<table>
<thead>
<tr>
<th>Fund Sources</th>
<th>FY09 Approved Budget</th>
<th>FY10 Recommended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Fees</td>
<td>272,730</td>
<td>304,199</td>
</tr>
<tr>
<td>Reserve (1)</td>
<td>33,010</td>
<td>32,170</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>226,260</td>
<td>186,308</td>
</tr>
<tr>
<td>Total Fund Sources</td>
<td>532,000</td>
<td>522,677</td>
</tr>
</tbody>
</table>
Fund Uses

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Salaries and Benefits</td>
<td>272,216</td>
<td>277,760</td>
</tr>
<tr>
<td>Student Salaries and Benefits</td>
<td>121,760</td>
<td>115,116</td>
</tr>
<tr>
<td>Travel</td>
<td>1,995</td>
<td>1,995</td>
</tr>
<tr>
<td>Equipment</td>
<td>2,577</td>
<td>2,577</td>
</tr>
<tr>
<td>Operations</td>
<td>133,452</td>
<td>125,229</td>
</tr>
<tr>
<td><strong>Total Fund Uses</strong></td>
<td>532,000</td>
<td>522,677</td>
</tr>
</tbody>
</table>

(1) As of March 31, 2009, the Student Media Reserve fund balance was $215,097.16. Of this amount, $100,000 is pending transfer to a UW Foundation account that was approved by the UW Board of Trustees.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
May 2008: Trustees approved the FY 2009 Section II Operating Budget.

WHY THIS ITEM IS BEFORE THE BOARD:
The Board’s approval of the Student Media operating budget is required by University Regulation 8-38 and University budget procedures.

ARGUMENTS IN SUPPORT:
- The General Manager-Adviser for the Student Media Board prepared a budget that was adopted by the Student Media Board.
- The Student Media Board will not be able to operate without approval of the fiscal year budget.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Approval of the Section II Operating Budget by the Board will incorporate approval of this budget. No specific action is required on this information item.

PRESIDENT'S RECOMMENDATION:
See the Section II Operating Budget recommendation.
5. INFORMATION ONLY ITEM:
FY 2010 Wyoming Union Budget, Harris

CHECK THE APPROPRIATE BOX(ES):
☐ Work Session
☒ Education Session
☒ Information Item
☐ Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The Wyoming Union Board approved the Wyoming Union operating budget for FY 2010 at its
meeting on April 13, 2009. The proposed budget is $50,886 more than the FY 2009 approved
budget.

The recommended budget is based upon expected revenue from student fees, sales and services,
and other income. The revenue numbers below reflect an increase of $46,168 from the FY09
approved budget. Based on the student fee rate of $118.70 per student per semester (up $3.70
from last year), estimated student fee income for the upcoming fiscal year is $1,586,538; an
increase of $21,430 ($54 decrease from academic year fees; $21,484 increase from summer
fees). The student fee revenue will fund about 81% of the budget. Sales and services and other
income, which funds the remainder of the recommended budget is $376,962; a net increase of
$24,738.

Items impacting non-fee revenue include the loss of business to the convention center, changing
traffic patterns due to construction projects, the loss of parking, and the decrease in interest rates.
Food service will be fully functioning for FY10, which should result in increased commission
revenue. Student fee revenue is negatively impacted by changes in the academic year part-time
fee structure, which was approved after the Union submitted its fee increase request. The fee
request had outlined an anticipated increase of $73,529 in student fees, a negative difference of
$52,099.

The following table shows the FY09 approved budget and the FY10 recommendation:
## FY 2010 Section II Operating Budget

### WYOMING UNION

<table>
<thead>
<tr>
<th>Fund Sources</th>
<th>FY09 Approved Budget</th>
<th>FY10 Recommended Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Fees</td>
<td>1,565,108</td>
<td>1,586,538</td>
</tr>
<tr>
<td>Sales &amp; Services</td>
<td>339,474</td>
<td>370,712</td>
</tr>
<tr>
<td>Other Income</td>
<td>12,750</td>
<td>6,250</td>
</tr>
<tr>
<td><strong>Total Fund Sources</strong></td>
<td><strong>1,917,332</strong></td>
<td><strong>1,963,500</strong></td>
</tr>
</tbody>
</table>

### Fund Uses

<table>
<thead>
<tr>
<th>Fund Uses</th>
<th>FY09</th>
<th>FY10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time benefited salaries</td>
<td>738,440</td>
<td>767,254</td>
</tr>
<tr>
<td>Part-time benefited &amp; non-benefited salaries</td>
<td>221,474</td>
<td>206,580</td>
</tr>
<tr>
<td>Benefits</td>
<td>374,025</td>
<td>389,071</td>
</tr>
<tr>
<td>Support Services</td>
<td>430,790</td>
<td>440,710</td>
</tr>
<tr>
<td>Contractual services</td>
<td>147,800</td>
<td>159,800</td>
</tr>
<tr>
<td><strong>Total Fund Uses</strong></td>
<td><strong>1,912,529</strong></td>
<td><strong>1,963,415</strong></td>
</tr>
</tbody>
</table>

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

May 2008: Trustees approved the Section II operating budget for FY 2009.

**WHY THIS ITEM IS BEFORE THE BOARD:**

The Board’s approval of the Wyoming Union operating budget is required by UW Regulation 2-245, Trustee Regulations, and University budget procedures.

**ARGUMENTS IN SUPPORT:**
- The Director of the Wyoming Union prepared a budget that was approved by the Wyoming Union Board.
- The Wyoming Union will not be able to operate without approval of this budget.

**ARGUMENTS AGAINST:**

None
ACTION REQUIRED AT THIS BOARD MEETING:
Approval of the Section II Operating Budget by the Board will incorporate approval of this budget. No specific action is required on this information item.

PRESIDENT’S RECOMMENDATION:
See the Section II Operating Budget recommendation.
6. INFORMATION ONLY ITEM:

**FY 2010 Budgets: W.R. Coe Estate, W.R. Coe School and Charles Chacey Kuehn Estate, Harris**

CHECK THE APPROPRIATE BOX(ES):

- [ ] Work Session
- [ ] Education Session
- [x] Information Item
- [ ] Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The recommended fiscal year 2010 budget allocations for programs supported by the W.R. Coe and Charles Chacey Kuehn endowments are presented on the following page.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
Brought forward annually for Board information and approval as part of the Section II Operating Budget.

WHY THIS ITEM IS BEFORE THE BOARD:
Historically, the Coe-Kuehn budgets have been brought forward as a separate action item.

ARGUMENTS IN SUPPORT:
Modifications to the Investment Committee structure and responsibilities removed the requirement to approve these budgets. However, we recommend approving the fiscal year 2010 Coe-Kuehn budgets as part of the overall Section II approval process.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Board approval of the annual operating budgets.

PRESIDENT’S RECOMMENDATION:
Approval of the Coe-Kuehn budget for fiscal year 2010 as presented.
Coe Kuehn Budgets
Fiscal Year 2010

<table>
<thead>
<tr>
<th></th>
<th>Approved FY 2009</th>
<th>Proposed FY 2010</th>
<th>Percentage Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>W R Coe Estate Funds</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Studies Program</td>
<td>188,896</td>
<td>159,137</td>
<td>-15.75%</td>
</tr>
<tr>
<td>Coe Chair</td>
<td>54,642</td>
<td>46,033</td>
<td>-15.76%</td>
</tr>
<tr>
<td>Total</td>
<td>243,538</td>
<td>205,170</td>
<td>-15.75%</td>
</tr>
<tr>
<td><strong>W R Coe School Funds</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Heritage Center</td>
<td>279,193</td>
<td>235,207</td>
<td>-15.75%</td>
</tr>
<tr>
<td>American Studies Program</td>
<td>13,413</td>
<td>11,300</td>
<td>-15.75%</td>
</tr>
<tr>
<td>Total</td>
<td>292,606</td>
<td>246,507</td>
<td>-15.75%</td>
</tr>
<tr>
<td><strong>Charles Chacey Kuehn Estate</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Heritage Center</td>
<td>123,727</td>
<td>104,235</td>
<td>-15.75%</td>
</tr>
<tr>
<td>American Studies Program</td>
<td>148,426</td>
<td>125,043</td>
<td>-15.75%</td>
</tr>
<tr>
<td>College of Agriculture</td>
<td>126,024</td>
<td>106,169</td>
<td>-15.75%</td>
</tr>
<tr>
<td>Total</td>
<td>398,177</td>
<td>335,447</td>
<td>-15.75%</td>
</tr>
<tr>
<td><strong>Total all Programs</strong></td>
<td>934,321</td>
<td>787,124</td>
<td>-15.75%</td>
</tr>
</tbody>
</table>

**Summary of All Budgets**

<table>
<thead>
<tr>
<th></th>
<th>Approved FY 2009</th>
<th>Proposed FY 2010</th>
<th>Percentage Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Heritage Center</td>
<td>402,920</td>
<td>339,442</td>
<td>-15.75%</td>
</tr>
<tr>
<td>American Studies Program</td>
<td>350,735</td>
<td>295,480</td>
<td>-15.75%</td>
</tr>
<tr>
<td>Coe Chair</td>
<td>54,642</td>
<td>46,033</td>
<td>-15.76%</td>
</tr>
<tr>
<td>College of Agriculture</td>
<td>126,024</td>
<td>106,169</td>
<td>-15.75%</td>
</tr>
<tr>
<td>Total</td>
<td>934,321</td>
<td>787,124</td>
<td>-15.75%</td>
</tr>
</tbody>
</table>
7. INFORMATION ONLY ITEM:

State Matching Funds for Endowments, Buchanan

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☒ Information Item
☐ Other Specify:

STATE MATCHING FUNDS FOR ATHLETICS
This state matching fund has been completely committed.

STATE MATCHING FUNDS FOR ACADEMIC FACILITIES
Arch Coal Inc.
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a $750,000.00 pledge from Arch Coal, Inc. for the School of Energy Building Project Fund. Arch Coal, Inc. also has a $750,000.00 pledge for an endowment as shown below.

Arch Coal, Inc. is an entity.

STATE MATCHING FUNDS FOR ENDOWMENTS
Arch Coal Inc.
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a $750,000.00 pledge from Arch Coal, Inc. for the Arch Clean Coal Technology Fund. Arch Coal, Inc. also has a $750,000.00 pledge for academic facilities as shown above.

Arch Coal, Inc. is an entity.

Burman, Mary and Charles DeWolf
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a $50,000.00 pledge from Mary Burman and Charles DeWolf for the Lillian Wald Development Fund for the Fay W. Whitney School of Nursing.

Dr. Burman and Dr. DeWolf are friends of the University of Wyoming. In addition, Dr. Burman serves as the dean and a professor in the Fay W. Whitney School of Nursing.

Garrison, Jean
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a pledge of $50,000.00 from Jean Garrison for the Endowment in International Studies.

Ms. Garrison graduated with a Bachelor of Arts degree in Political Science in 1990 from the University of Wyoming, and she is currently the director and a professor in International Studies.
The University of Wyoming
Board of Trustees’ Report
May 6-8, 2009
Page 78

Joannides, Timothy and Kathy
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a pledge of $51,000.00 from Timothy and Kathy Joannides for two new endowed funds in the College of Business.

Mr. Joannides is a friend of the University of Wyoming. Mrs. Joannides received a Bachelor of Science degree in 1992 in Psychology from the University of Wyoming.

Larson, Grant and Maralyn
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a pledge of $51,000.00 from Grant and Maralyn Larson for a new excellence fund in the College of Business.

Mr. and Mrs. Larson are friends of the University of Wyoming.

Long, Caitlin
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a gift of $5,000.00 from Caitlin Long for the Caitlin Long Excellence Fund in Arts and Sciences. This donor has prior endowment state matches totaling $169,111.79 to various endowments.

Ms. Long graduated with a Bachelor of Arts degree in Political Economics in 1990 from the University of Wyoming, and she is a member of the University of Wyoming Foundation Board of Directors.

Macdonald Family Foundation
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a pledge of $100,000.00 from the Macdonald Family Foundation for a new excellence fund in the College of Business.

The Macdonald Family Foundation is an entity.

McMurry, Victor
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a pledge of $100,000.00 from Victor McMurry for the College of Agriculture Dean's Excellence Fund.

Mr. McMurry graduated with a Bachelor of Science degree from the College of Agriculture in 1970 from the University of Wyoming.

Scarlett, Dick and Maggie
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a pledge of $50,000.00 from Dick and Maggie Scarlett for the Richard B. and Lynne V. Cheney Study-Abroad Scholarship. Mr. and Mrs. Scarlett have prior state matches of $1,575,000.00 to various allocations.
Mr. Scarlett graduated in 1964 with a Bachelor of Science in Business Administration and received an Honorary Degree in 2002 from the University of Wyoming. Mrs. Scarlett received a Bachelor of Arts degree in 1963 in Speech-Language Pathology from the University of Wyoming.

Scott, Homer and Janet
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a gift of $8,500.00 from Homer and Janet Scott for the Homer A. and Janet Scott Athletic Scholarship. Mr. and Mrs. Scott have prior endowment state matches of $67,000.00 for various allocations and $145,000.00 to the Athletics Facilities Campaign.

Mr. and Mrs. Scott are friends of the University of Wyoming.
8. INFORMATION ONLY ITEM:

**Development Report**, Blalock

CHECK THE APPROPRIATE BOX(ES):

- [ ] Work Session
- [ ] Education Session
- [x] Information Item
- [ ] Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The UW Foundation has agreed to report on donor giving to the UW Board of Trustees.

WHY THIS ITEM IS BEFORE THE BOARD:
This report is before the Board to advise them of the most current giving totals.

COMMENTS:
There are two spreadsheets within the FY2009 Monthly Giving Report through March, 2009. The first includes all gifts, while the second focuses on annual fund gifts. Both tables are broken down by the unit receiving the gifts.
## FY 2009 Monthly Giving Report through March 31, 2009

<table>
<thead>
<tr>
<th>FUND</th>
<th>New Commitments FY 2009 Goals</th>
<th>Current Month (cash received only)</th>
<th>FY 2009 to date</th>
<th>New Commitments YTD</th>
<th>FY 2008 Commitments YTD</th>
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<td>(9168019.89)</td>
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</table>

**Total Donors do not reflect Column totals. Donors may give to more than one unit/division.**
## FY 2009 Monthly Giving Report through March 31, 2009

<table>
<thead>
<tr>
<th>FUND</th>
<th>FY 2009 GOALS*</th>
<th>DONORS</th>
<th>AMOUNT</th>
<th>FY 2009 to Date</th>
<th>FY 2008 to Date</th>
<th>FY 2009 AF % of Goal</th>
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