University of Wyoming Mission Statement (March 2009)

The University of Wyoming aspires to be one of the nation’s finest public land-grant research universities. We serve as a statewide resource for accessible and affordable higher education of the highest quality; rigorous scholarship; technology transfer; economic and community development; and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming’s only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to accomplish this complex mission are the University’s strategic plans, revised periodically.
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New Business

Date of Next Meeting – March 4-6, 2010; Laramie, Wyoming

Adjournment

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AGENDA ITEM TITLE: HLC Reaccreditation Self-Study Update, Abernethy

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:
This presentation will briefly overview the university’s published self-study *Enriching the University of Wyoming Learning Experience; A thematic self-study* as we prepare for the reaccreditation site visit, scheduled for March 1-3, 2010. Discussion with the Board on plans for the site-visit will be a component of the presentation.

AGENDA ITEM TITLE: Spring 2010 Enrollment Update, Axelson

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

Vice President for Student Affairs Sara Axelson will lead a discussion with the Board. Materials may be distributed at or before the meeting.
AGENDA ITEM TITLE:  Modification to UW Regulations, Miller

CHECK THE APPROPRIATE BOX(ES):

- [x] Work Session
- [ ] Education Session
- [ ] Information Item
- [ ] Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:
With the retirement of the incumbent, the position of Vice President for Governmental, Community and Legal Affairs will be deleted. The responsibilities of that position will be divided between the position of General Counsel and Director for Governmental and Community Affairs.

To accomplish that, amendments to UW Regulations are attached. While the changes to these regulations are effective upon approval by the Board of Trustees, for the purpose of ensuring that certain matters can be expeditiously resolved, the current Vice President for Governmental, Community and Legal Affairs shall retain the responsibility and authority under the regulations as they existed prior to this change through February 28, 2010, when he commences terminal leave.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
The Board was briefed about this structure at its November 2009 Board meeting.

WHY THIS ITEM IS BEFORE THE BOARD:
Only the Trustees can modify UW regulations.

ARGUMENTS IN SUPPORT:
It implements the planned structure.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Approve the regulation.

PRESIDENT’S RECOMMENDATION:
Approve the regulation.
THE ADMINISTRATIVE ORGANIZATION OF THE UNIVERSITY

1. PRESIDENT OF THE UNIVERSITY

Subject to control of the Trustees, the President of the University is the chief executive officer of the University and is vested with powers and duties as provided by laws of this State and the Bylaws of the Trustees of the University of Wyoming. In addition to such duties, the President shall enforce UW regulations as adopted hereof, and the President is hereby clothed with all authority requisite to these ends. Any authority or responsibility of the President may be delegated by him/her to any other member of academic personnel (faculty or academic professional) or staff of the University, but delegation of major areas of authority or responsibility shall have the prior consent of the Trustees.

In the event of the resignation, death or incapacity of the President, the Trustees may appoint an acting president who shall perform the duties and have the powers of the President during such time as the Trustees may direct. If no acting President has been appointed by the Trustees, the duties of the President shall be performed by the Vice President for Academic Affairs.

The President shall serve as the ordinary channel of communication between the Trustees and academic personnel and between the Trustees and all subordinate administrative officers and staff of the internal organization. This regulation shall not be interpreted to limit the right of communication between academic personnel or other officers of the University and the Trustees or to limit the manner in which the Trustees may gain information as to the work and operation of the University.

The President shall have as principal administrative officers a Vice President for Academic Affairs, a Vice President for Student Affairs, a Vice President for Administration, a Vice President for Research and Economic Development, a Vice President for Institutional Advancement, a Vice President for Information Technology, a General Counsel, a Vice President-Director for Governmental and Community and Legal Affairs and Special Assistant to the President. He also may have other assistants as are authorized from time to time and may also authorize the appointment of Associate Vice Presidents, or Associate Directors, for each of the principal administrative officers, who shall perform such duties as specified.
4. Vice President for Governmental, Community and Legal Affairs General Counsel

The Vice President for Governmental, Community and Legal Affairs is responsible to the President or establishing and implementing the University’s plans for relations with federal, state, and local government officials. The Vice President represents the University in its communications with elected officials at all levels, including all federal and state legislation. The Vice President provides advice, assistance, and information to the Trustees, the President, and other University units with respect to government relations.

The Vice President General Counsel provides legal advice to the University, supervises, the General Counsel’s Office, and coordinates communications with the state’s Attorney General. The Vice President General Counsel is responsible for development, administration, and implementation of Affirmative Action Plans and for administration of University regulations and procedures related to discrimination and employment practices.

The Vice President oversees the University’s public relations functions, including publications.

The Vice President and has administrative responsibility for University Public Relations, the Office of General Counsel, and the Employment Practices Office/Diversity.

10. Director for Governmental and Community Affairs

The Director for Governmental and Community Affairs is responsible to the President or establishing and implementing the University’s plans for relations with federal, state, and local government officials. The director represents the University in its communications with elected officials at all levels, including all federal and state legislation. The director provides advice, assistance, and information to the Trustees, the President, and other University units with respect to government relations.

The director has administrative responsibility for the Office of Institutional Communication and the Office of Institutional Marketing.

Source:

Trustee Regulations I, II, III, and IX.B; adopted 7/17/08 Board of Trustees minutes
Establishment of University Administrative Committees

3. UNIVERSITY ADMINISTRATIVE COMMITTEES

F. Facilities and Space Allocation Committee.

   i. Rationale.

      The University must sustain its programs and respond to emerging needs within
      the constraints of existing space and available Physical Plant manpower and monetary
      resources. Deliberations of a committee representing all areas of the University will
      promote the allocation of these limited resources in a manner consonant with overall
      program goals.

   ii. Functions.

      It shall be the function of the Committee to:

      (1) Determine relative priorities for Physical Plant projects requiring significant
          man-hour commitments.

      (2) Determine the allocation of space not assigned to colleges.

      (3) Determine the reassignment of space among colleges and other units in
          accordance with University program requirements.

   iii. Composition.

      The Committee shall consist of the Vice Presidents of the University, the General
      Counsel, and the Director for Governmental and Community Affairs. The Vice President
      for Administration will serve as chair.

Source:

University Regulation 2, Revision 10; adopted July 17, 2008, Board of Trustees meeting
UW REGULATION 1-3
Equal Employment Opportunity/Diversity (Affirmative Action) Program
2010 Amendment

C. DISSEMINATION OF THE POLICY AND PROGRAM.

To assure that the University’s commitment to equal employment opportunity is communicated to all involved with recruiting, selecting, hiring, training and promoting employees, the University will disseminate the policy and program both internally and externally.

a. In addition to the normal distribution of this University Regulation through the Employment Practices/Diversity Office, Legal Affairs, General Counsel and Human Resources websites, a copy will also be distributed in employee orientation and training sessions and through other University publications as developed and distributed.

Source:
University Regulation 3, Revision 2; adopted July 17, 2008 Board of Trustees meeting
2. PROCEDURES

A. General Roles and Responsibilities

   iii. Investigation of complaints
   1. Any member of the University community—i.e. student, staff, faculty member, and campus visitor—is required to report acts or threats of workplace violence to the Director of Employment Practices or the appropriate university official.
   2. All University personnel who are informed of complaints of violence or threats of violence shall immediately forward the complaint to the Director of Employment Practices.
   3. The Director of Employment Practices, or his designee, is responsible for coordinating a complaint investigation process. Investigations, if necessary, shall ordinarily be completed within thirty calendar days following the date the complaint is received by the Director of Employment Practices. The President or appropriate Vice President may approve an extension of time for good cause. The investigator may make a recommendation on action to the appropriate Vice President.

   54. The Vice President shall take action, including disciplinary action where appropriate. As used in this paragraph 4, “vice president” includes the General Counsel and Director for Governmental and Community Affairs.

   65. Employee Practices Office will maintain University-wide information on workplace acts or threats of violence.

Source:

University regulation 44, Revision 1; adopted 7/17/08 Board of Trustees meeting
UW Regulation 4-1

STAFF OF THE UNIVERSITY

Draft 2010 amendment

B. APPOINTMENT

Each Vice President, and the Athletic Director, General Counsel, and Director for Governmental and Community Affairs are designated as appointing authorities. They may designate additional appointing authorities within their respective units as desired.

Each appointment to a staff position shall have a continuing, temporary or limited temporary basis unless otherwise specified by University rules. Compensation for staff positions shall be determined by rules established by the University. Commencing with initial employment all staff appointed on a continuing or temporary basis shall be required to serve a probationary period of one (1) year, which period can be reduced or extended in accordance with University rules. Staff, other than initial employees, may be required to serve an additional probationary period.

Source:
Trustee Regulation VI; adopted 7/17/08 Board of Trustees meeting
AGENDA ITEM TITLE: Trustees Serving on Boards, Miller

CHECK THE APPROPRIATE BOX(ES):
- [ ] Work Session
- [ ] Education Session
- [ ] Information Item
- [ ] Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The Fiscal and Legal Affairs Committee has on several previous occasions discussed whether a Trustee should be a voting member of a UW related board where UW’s Board of Trustees makes the appointment to that related Board. Research revealed that the UW Foundation Board and the governing board of the Ruckleshaus Institute of Environment and Natural Resources were the only two such Boards.

The Committee concluded that there was a substantial possibility for conflicts to occur when a Trustee served as a voting member of a related board. Actions of that related board may come before the UW Board of Trustees for consideration in some fashion. UW’s Trustees owe a duty of loyalty to the Board of Trustees, not to the related board.

The Committee recommended that the Board adopt a policy that such appointments be only as non-voting members of the related board. Such Trustee appointees would serve as liaisons to that related board to enhance communication, but absent specific authorization, would not be able to represent the official position of the UW Board of Trustees on any matter.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
The Board has periodically discussed this issue over the past few years.

WHY THIS ITEM IS BEFORE THE BOARD:
The Board determines whether its appointments to related UW boards will be as voting or non-voting members.

ARGUMENTS IN SUPPORT:
It reduces the likelihood of there being conflicts.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Approve the policy and direct that the two affected UW related boards be notified of the action.

PRESIDENT’S RECOMMENDATION:
Approve the action as described.
AGENDA ITEM TITLE:  NCAR Financing, Miller

CHECK THE APPROPRIATE BOX(ES):
- ☑ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other Specify:

Vice President for Government, Community, and Legal Affairs Rick Miller will provide an update on the status of the financing for the NCAR-Wyoming Supercomputer Center. If Board action is necessary, materials will be provided at the meeting.
AGENDA ITEM TITLE: Construction Contracts 1, Vinzant

a. Long Range Development Plan (LRPD) Approval
b. Land Trade in Albany County
c. Land Purchase in Albany County

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

a. Long Range Development Plan (LRDP) Approval

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The Long Range Development Plan (LRDP) establishes principles and an infrastructure and land use plan for the physical development of the University campus for many decades to come. The principles and recommendations included in the LRDP will guide the design of specific projects during development. The LRDP will be administered by the Vice President for Administration and the Facilities Planning Office.

While the LRDP provides an essential framework for guiding long term physical development of the campus, the Capital Facilities Plan (CFP) will continue as the authoritative statement of information regarding priorities, sequencing, and timing of all UW facilities. Projects in the CFP will conform to the principles in the LRDP, but the CFP will contain the strategic priorities for facility development at the University. As such, the CFP will be the cornerstone for communication of facility needs to the Governor and the legislature.

Work on the Long Range Development Plan (LRDP) has continued since the last presentation to the Board of Trustees in November 2009. The planning firm of Moore Iacofano and Goltsman, Inc. (MIG) along with Robert Sena, planning consultant, and the University Facilities Planning Office completed the final draft of the plan for presentation to the Board at the January meeting on January 7, 2009. The complete outline of the draft plan is presented below.

VOLUME I: PLAN OVERVIEW

I. Introduction
II. Academic Mission and Vision
III. Planning Foundation
IV. Space Planning and Development Needs
V. Plan Framework
VI. Major Campus Design Concepts
VII. Plan Implementation
VOLUME II: PLAN ELEMENTS
   I.   Introduction
   II.  Campus uses
   III. Open Space
   IV.  Transportation and Parking
   V.   Signage and Wayfinding
   VI.  Infrastructure and Utilities
   VII. Sustainability
   VIII. Design Guidelines

VOLUME III: SUPPORTING DOCUMENTS
   I.   Detailed Space Analysis
   II.  Lewis Street Analysis
   III. 15th Street Analysis
   IV.  Housing Analysis
   V.   Working Maps and Diagrams

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
   •   March 5-7, 2009 Board of Trustees meeting, Presentation of Long Range Development Plan.
   •   November 19-21, 2009 Board of Trustees meeting, Presentation of Long Range Development Plan.

WHY THIS ITEM IS BEFORE THE BOARD:
The approval of the Long Range Development Plan will complete the plan development process.

ARGUMENTS IN SUPPORT:
Board approval of the LRDP will provide the University with a framework for guiding long term physical development of the campus; it will provide design and development principles that are reflected in the Capital Facilities Plan which contains the strategic funding priorities for facility development at the University.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Board approval of the Long Range Development Plan

PRESIDENT’S RECOMMENDATION:
It is recommended that the Board of Trustees approve the Long Range Development Plan for the University of Wyoming.
b. Land Trade in Albany County
[Exchange of ~80 acres of State land for ~110 acres of University Land]

BACKGROUND AND POLICY CONTEXT OF ISSUE:
“It is the policy of the University of Wyoming that when a facility is no longer occupied, or upon request of the University administration, an evaluation of the subject facility or land shall be made to guide decisions regarding the retention or disposal of the facility and the land… The Vice President for Administration shall establish procedures, as appropriate, to determine necessary analyses to be used in the evaluation.”

Approved by the Board of Trustees of the University of Wyoming July 25, 1998

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
None

WHY THIS ITEM IS BEFORE THE BOARD:
The University currently conducts research at the Roger’s Research Center which is immediately adjacent to the 80 acres of State Land that the University would like to acquire (see EXHIBIT A). The 80 acre parcel is comprised of meadow land that will enhance research efforts in wildlife habitat. The land at the Roger’s Research Center is comprised of 320 acres of largely mixed conifer and aspen woodlands, grass and shrub lands, and at elevations to 8,000 feet. There is a small, permanent stream and small pond on the property both having vegetation represented by willow and alder. Soils consist of granite substrates, variable in depth but mostly shallow, and well drained. Access is approximately two hours from Laramie by highway and maintained county roads. The land status of surrounding adjacent lands is predominantly Forest Service (e.g., Medicine Bow National Forest, Douglas Ranger District), but also includes some parcels of private and state of Wyoming land.

The addition of 80 acres of State Land that is contiguous to the University’s research center would enhance our operations by diversifying our ability to conduct grazing research in a less timbered environment, and the possibilities of studying migratory wildlife species is greatly enhanced with the additional 80 acres (EXHIBIT C).

ARGUMENTS IN SUPPORT:
The property has potential for research unlike any other lands currently controlled by the University. The only other property of similar vegetation and elevation is the AMK Ranch (the UW-National Park Service Research Center) on Jackson Lake that is oriented toward addressing needs in the State's National Parks and underscored by the NPS mandate to preserve lands for the enjoyment of the people. The Fletcher Property is different in that much of its potential lies in development of UW-National Forest Service Research which would follow the multiple use mandates of this agency. The Fletcher Property has potential therefore as a base of operations for expanded work with the several arms of the Forest Service as well as providing a site for more intensive research confined to the Roger’s Research Center.
Research with the U.S. Forest Service would include interactions with the Medicine Bow National Forest (which manages about 600,000 acres immediately adjacent in the Douglas Ranger District) and with the U.S.F.S. Rocky Mountain Forest and Range Experiment Station. Potential research directions include forest fire research (e.g., management of fire in forests containing vacation and permanent human habitations). Other potential research areas are water management and erosion control, grazing management and interactions of domestic livestock with wildlife species, timber management including research and demonstrations of best management practices for forest harvest contractors as well as private owners of forested land.

Research of a more intensive nature confined to the property could include nutrient management, measurement of plant physiological properties above and below ground, wildlife disease investigations, and forest tree disease research including investigations of pine bark beetle infestations, carbon sequestration, and monitoring of water and air quality parameters.

The existing Bosler Pasture (EXHIBIT B) is remote but is contiguous to other State of Wyoming property making it a logical choice for the state to exchange as part of their strategy to focus on assemblage of land.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Board approval to exchange the approximate 110 +/- acres of property located near Bosler, Wyoming for the 80 +/- acres located contiguous to the Roger’s Research Center.

PRESIDENT’S RECOMMENDATION:
It is recommended that the Board of Trustees of the University of Wyoming authorize the exchange of this property with the state of Wyoming.
EXHIBIT A:
EXHIBIT B:
EXHIBIT C:
c. Land Purchase in Albany County
[Property Acquisition of 40 +/- acres contiguous to the Roger’s Research Center, Albany County]

BACKGROUND AND POLICY CONTEXT OF ISSUE:
“It is the policy of the University of Wyoming that when a facility is no longer occupied, or upon request of the University administration, an evaluation of the subject facility or land shall be made to guide decisions regarding the retention or disposal of the facility and the land. The Vice President for Administration shall establish procedures, as appropriate, to determine necessary analyses to be used in the evaluation.”

Approved by the Board of Trustees of the University of Wyoming July 25, 1998.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
None

WHY THIS ITEM IS BEFORE THE BOARD:
The opportunity exists to purchase 40 +/- acres of privately owned land (see Portwood Parcel in attached Exhibit A) contiguous to the Roger’s Research Center in northeast Albany County. The purchase of the property will provide improved access to the Center and provide expanded research opportunities.

ARGUMENTS IN SUPPORT:
Currently, the Center is completely surrounded by U.S. Forest Service land, State of Wyoming land, and a private parcel owned by Mr. George Portwood (see Exhibit A). At the present time, researchers must cross the private land to gain access to the Center.

In addition to improved access, the acquisition of this land would provide numerous areas of opportunity for expanded research, including water management and erosion control, grazing management and interactions of domestic livestock with wildlife species, timber management, and migratory wildlife species. Moreover, involvement with other state, federal and private organizations may result in new and/or expanded partnerships for UW research based out of this location. Potential partners include the Department of Forestry, Bureau of Land Management, Fish and Wildlife Service, Natural Resource Conversation Service, Department of Game and Fish, Wyoming Tourism Board, and the Department of Environmental Quality.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Board approval to purchase the property located in NW4N4W, Section 15, Township 26 North, Range 71 West.

PRESIDENT’S RECOMMENDATION:
It is recommended that the Board of Trustees of the University of Wyoming authorize the purchase of this property at or below appraised value.
EXHIBIT A:
AGENDA ITEM TITLE: Mandatory and Non-Mandatory Fees, Vinzant

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

Vice President for Administration Doug Vinzant will lead a discussion with the Board. Materials may be distributed at or before the meeting.
AGENDA ITEM TITLE: Construction Contracts 2, Vinzant

a. Student ACRES Building Site Approval
b. Architect/Engineer for Energy Resource Center

CHECK THE APPROPRIATE BOX(ES):
- Work Session
- Education Session
- Information Item
- Other Specify:

a. Student ACRES Building Site Approval
[ACRES Storage Facility]

BACKGROUND AND POLICY CONTEXT OF ISSUE:
ACRES (Agricultural Community Resources for Everyday Sustainability) Student Farm was formed in 2007 as a Recognized Student Organization (RSO) at the University of Wyoming. ACRES is presently a student-managed agricultural operation that provides quality food and educational and research opportunities for the University of Wyoming and Laramie community.

ACRES Student Farm is located on approximately 1.8 acres of the Agriculture Research Greenhouse and Station near the intersection of 30th and Harney Streets (west of the Golf Course) as indicated on the attached aerial photograph. The present location and future locations will be supported by the College of Agriculture. The College will mentor and provide direct support to the ACRES farm.

The ACRES Farm provides a unique setting for UW students to practice teamwork, project-based learning and civic engagement in an interdisciplinary and environmentally-conscious setting. Through growth, ACRES will continue to provide an interface for students to work with university and community organizations for internships and career development. ACRES also provides direct connections with existing and developing academic programs in the College of Agriculture and others, as interdisciplinary opportunities expand.

ACRES is primarily funded through grants written by student members and through produce sales at the Laramie Farmer’s Market and Big Hollow Food Cooperative. ACRES is also supported by the College of Agriculture, ASUW and the Center for Volunteer Service.

Currently, ACRES is lacking the dedicated on-site storage needed for tools, seeds, first aid and other safety items, files, outreach materials, coolers, food packaging and other items critical for efficient operation of a campus organization, agricultural operation and small business. In addition, produce is currently harvested outdoors, which provides less than desirable conditions with respect to environmental exposure to both volunteers and the quality of food being harvested. Lack of electricity limits the already short growing season in the existing greenhouse structure on the site.
This proposal is for a 20 by 30-foot combined storage facility, covered day-use harvesting area and, ultimately, an alternative energy station to be constructed at ACRES Student Farm site (see attached concept sketch). The facility is designed to be a non-occupied structure but will provide covered area for produce-washing and packaging during the harvest season. The simplicity of the structure will minimize requirements for imported resources and footprint, so that as much arable land is retained as possible. The harvest area will initially utilize water from the adjacent research irrigation system (non-potable) and re-use the waste water on the adjacent fields. Use of natural light, windows, cross-ventilation and passive thermal heating will be maximized. The full plan includes the opportunity to install solar panels and appropriate electrical storage to provide an alternative energy to heat and ventilate the greenhouse. The structure will utilize, to the greatest extent possible, recycled building materials from university buildings being deconstructed.

Planning for this project to date has been led by the ACRES Building Committee in cooperation with Dr. Tony Denzer, certified LEED practitioner in the Department of Civil & Architectural Engineering, Mr. Tim Nyquist of the LCCC Construction Technology Program, and Mr. Roger Baalman in the UW Office of Facilities Planning. The initial design (conceptual drawing attached) was completed by two Architectural Engineering students. It is anticipated that final design and specifications for conformance to the International Building Code and construction permitting will be completed with the assistance of Mr. Roger Baalman. Construction will be completed by students and volunteers under the supervision of Dr. Tony Denzer and Mr. Roger Baalman.

The project will be initially funded by ASUW through a $10,000 grant awarded from student fees. This grant is intended to construct the basic building with reclaimed building materials, and additional funds and grants will be sought for future installation of alternative energy to heat the existing greenhouse.

Planning was initiated mid-2008 by ACRES Student Farm members. Grant funding was awarded by ASUW in the fall of 2008, and the grant has been extended to June 30, 2010 to allow for completion of the project. Construction is planned for the spring or early summer of 2010.

The scope of this project is very small in comparison to other projects currently under the Office of Facilities Planning. Overall impacts are to be purposefully minimized with respect to resource use and long-term maintenance. The basic concept is to keep the structure off-grid which includes at least initially all utility services. Restrooms for the students and volunteers will be available in the adjacent Greenhouse. Primary users of the structure will be the students that have participated in the planning, design and construction of the project. Routine use will include upkeep during growing and harvesting seasons, while winter use will be reduced. The ultimate goal is to have a four-season greenhouse, heated and ventilated by solar energy captured by panels on the roof of the proposed structure.

ACRES Student Farm has the potential to expand on the services provided, and recognizes that expansion of infrastructure and operations will require more formalized support from the
University of Wyoming. The logical supporting organizations are the College of Agriculture and ASUW. ACRES has recently developed a Business Plan, which is available upon request, to provide guidance to the RSO members, including 5 and 10-year growth plans. In addition to these plans, the one-year plan includes construction of the proposed structure.

The ACRES Student Farm is not the first in the country. Many Universities have permitted student operated facilities. The University Climate Action plan recognizes the complete full sustainable cycle of food waste (collected from Washakie and other food centers) to compost (presently at the ACRES farm) to food production (also at the ACRES farm) and expects to expand on the opportunities in the future for waste avoidance and potential food cost reductions and the associated cultural and education opportunities.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
None

WHY THIS ITEM IS BEFORE THE BOARD:
This request is for the Board of Trustees to authorize the placement of a permanent structure on the recommended site and to recognize the efforts of the students who initiated and pursued the development of the ACRES Farm.

ARGUMENTS IN SUPPORT:
The funding is available and will be available through grants and donations to proceed with the project through its completion. Sources of funding include a combination of ASUW grants and potential corporate donations. The design and construction documentation is scheduled to start immediately, with construction as soon as possible in the spring.

ARGUMENTS AGAINST:
None

ACTION REQUIRED AT THIS BOARD MEETING:
Approval by the Board of the ACRES Storage facility site and project delivery process.

PRESIDENT’S RECOMMENDATION:
It is recommended that the Board of Trustees of the University of Wyoming approve the site for the ACRES Storage facility and the proposed design and construction process. Any associated contracts for purchase of materials or construction labor will be executed through the Facilities Planning Office by the Vice President for Administration.
b. Architect/Engineer for Energy Resource Center

[Energy Resource Center]

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The 2006 Wyoming Legislature approved funding for the establishment of a School of Energy Resources at the University of Wyoming. The appropriation covers the first biennium of a three year ramp-up plan.

The School of Energy Resources will strengthen and link the University of Wyoming’s curriculum, faculty expertise, and outreach in an array of disciplines critical to Wyoming’s energy portfolio. Among these disciplines are Geology and Geophysics, Chemical and Petroleum Engineering, Economics and Finance, Mathematics, Renewable Resources, Chemistry, Electrical and Computer Engineering, Mechanical Engineering, and other related disciplines. These departments, residing in several of the University’s seven colleges, are home to expertise in geophysical exploration, geologic resource characterization, oil and gas production engineering, carbon-based technologies, mathematical modeling, natural resource economics, mine-land reclamation, carbon sequestration, power-grid engineering, wind-turbine design, and other areas critical to Wyoming’s energy portfolio.

The School of Energy Resources will allow the University of Wyoming to add world-class faculty expertise in focused areas, to foster greater interdisciplinary interaction between undergraduate and graduate students and coursework, to engage in more robust outreach with industries and state agencies, and to help build links with Wyoming’s high school and community colleges.

The Energy Resource Center will serve two main purposes. First, the Center will house offices, meeting space, and laboratories for operations that are central to the School of Energy Resources, including:

- research laboratories focused on rock and fluid physics, underground resource characterization, chemical and thermodynamic properties of fossil fuels, computational modeling, and carbon technologies;
- administrative offices for the director of the School of Energy Resources and several of the research centers operated under the Institute for Energy Research (including the Enhanced Oil Recovery Institute); and
- offices, publication facilities, and space for public presentations for the Energy Outreach Center.

Second, the center will provide a common working environment to support interdisciplinary research. The central concept will be to recreate, in an academic setting, the interdisciplinary research environment common in industrial organizations and the nation’s top-tier national laboratories. Such an environment will encourage day-to-day interaction between chemical engineers, geophysicists, mathematicians, economists, petroleum engineers, and others, providing an unusually rich and practically oriented educational experience for undergraduate students, graduate students, and postdoctoral fellows.
The School of Energy Resources facilitates interdisciplinary academic and research programs in Engineering and Science, Economics and Environment and Natural Resources policy to address critical energy-related issues faced by our society.

The Facilities Planning Office advertised for architect/engineer qualifications November 20, 2009 through December 4, 2009. Eleven responses were received on December 10, 2009. The qualifications were narrowed to four firms by the Energy Resource Center planning team and the Facilities Planning Office. The statements-of-qualifications were narrowed to four firms for interviews. The interviews occurred on January 6, 2010, with the following firms:

- By Architectural Means, Cheyenne, WY in association with H+L Architecture, Denver, CO
- GSG Architecture, Casper, WY in association with HOK Inc., St. Louis, MO
- Malone Belton Abel, Sheridan, WY in association with Smith Group, Phoenix, AZ
- Tobin Associates, Cheyenne, WY in association with Anderson Mason Dale Architects, Denver, CO

The ranking of firms to begin negotiations for an agreement for architectural/engineering services are as follows:

1. GSG Architecture, Casper, WY in association with HOK Inc., St. Louis, MO
2. Malone Belton Abel, Sheridan, WY in association with Smith Group, Phoenix, AZ
3. By Architectural Means, Cheyenne, WY in association with H+L Architecture, Denver, CO

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
None

WHY THIS ITEM IS BEFORE THE BOARD:
To secure authorization from the Board to proceed with negotiations and contracting with an architectural/engineering firm to perform the Level II and Level III design, construction documentation and construction observations services for the Energy Resource Center.

ARGUMENTS IN SUPPORT:
The funding is available to proceed with the project through its completion. The funding is a combination of corporate donations matched by state appropriated funds. The design and construction documentation is scheduled to start immediately with the Energy Resource Center construction following the completion of the Berry Biodiversity Conservation Center next fall.

ARGUMENTS AGAINST:
None
ACTION REQUIRED AT THIS BOARD MEETING:
Board approval of the ranked architect/engineering firms for the negotiation and contracting of an agreement with a firm to perform architectural/engineering services described in this item for the Energy Resource Center.

PRESIDENT’S RECOMMENDATION:
It is recommended that the Board of Trustees of the University of Wyoming authorize a contract with an architect/engineering firm utilizing the recommended ranking of the firms as provided by the Energy Resources planning team and the Facilities Planning Office.
AGENDA ITEM TITLE: ARRA SFSF Update, Richards

CHECK THE APPROPRIATE BOX(ES):
- Work Session
- Education Session
- Information Item
- Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:
On December 1, 2009, the Governor submitted a revised application for federal stimulus State Fiscal Stabilization Funds (SFSF) to the federal Department of Education. Recall that under the American Recovery and Reinvestment Act of 2009 (ARRA), Wyoming anticipates receiving SFSF amounting to approximately $67 million. The State’s original application for SFSF monies made in July 2009 anticipated significant shortfalls in K-12 education and requested the following distribution: ~$8 million for institutions of higher education (Wyoming community colleges and UW) and ~$59 million for K-12 education. Based upon the October 2009 Consensus Revenue Estimating Group (CREG) projections, the anticipated shortfalls in K-12 education no longer appear likely. As a result, all of the SFSF funds (~$67 million) are now requested to support institutions of higher education, consistent with the most recent revenue projections.

If approved by the federal government, UW anticipates receiving $5.2 million in SFSF to offset the need for tuition and instructional fee increases for residents and non-residents in the 2011 fiscal year. More specifically, these stimulus funds will be used for library material acquisitions and for instructional excellence, both of which experienced budget reductions as part of the June 2009 statewide budget cuts.

Furthermore, due to constrained state finances, Governor Freudenthal recommended elimination of major maintenance payments to community colleges and UW, to be more than offset by available SFSF monies. UW’s major maintenance for 2011-12 would be reduced by $22.1 million in general funds to be replaced by SFSF monies, the exact magnitude of which is still under negotiation with the federal government. In short, UW could receive more funds, under a more constrained timeframe and be required to track and report on these federal funds on a quarterly basis to the federal government and on a monthly basis to the State, well beyond the reporting requirements for state general funds. The federal language tracks closely with the state’s definition of major maintenance projects, so the potential uses of the funds is similar, though not identical, to state funds, which have traditionally supported major maintenance initiatives on campus.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
None on this specific issue, but numerous discussions of the federal stimulus funds anticipated and directed to UW.
WHY THIS ITEM IS BEFORE THE BOARD:
Update on the budgetary impacts of replacing state general funds with federal stimulus funds for purpose of major maintenance expenditures.

ARGUMENTS IN SUPPORT:
N/A

ARGUMENTS AGAINST:
N/A

ACTION REQUIRED AT THIS BOARD MEETING:
None

PRESIDENT’S RECOMMENDATION:
N/A
1. Committee of the Whole- REGULAR BUSINESS
   Board of Trustees Committee Reports

CHECK THE APPROPRIATE BOX(ES):
- [ ] Work Session
- [ ] Education Session
- [ ] Information Item
- [x] Other Specify: Committee of the Whole (Regular Business)

A. Academics and Research Committee (Allen)
   Trustee Palmerlee, Committee Chair

B. Fiscal and Legal Affairs Committee (Vinzant)
   Trustee Haynes, Committee Chair

C. Student Affairs/Athletics/Administration/Information Technology Committee (Axelosn)
   Trustee Rochelle, Committee Chair
1. Committee of the Whole- CONSENT AGENDA
   Approval of Contracts and Grants, Gern

CHECK THE APPROPRIATE BOX(ES):
   □ Work Session
   □ Education Session
   □ Information Item
   ☑ Other Specify: Committee of the Whole (Consent Agenda)

Sponsored Programs
The following sponsored programs are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers the period October 2009 through November 2009.
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<td>WY Natural Diversity Database</td>
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<td>WY Community Fndtn</td>
<td>$1,152</td>
<td>Macnee, Carol L Burman, Mary</td>
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<td>WY Dept Family Srvcs</td>
<td>$106,260</td>
<td>Schatz, Mona</td>
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<td>Veterinary Science</td>
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<td>WY Dept Health</td>
<td>$6,000</td>
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<td>WY Dept Transportation</td>
<td>$29,960</td>
<td>Samp, Michael</td>
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<td>WY Survey &amp; Analysis Ctr</td>
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<td>WY Governor's Office</td>
<td>$6,000</td>
<td>Keinath, Douglas Griscom, Hannah Rose</td>
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<td>WY Governor's Office</td>
<td>$70,000</td>
<td>Tronstad, Lusha</td>
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<td>WY Governor's Office</td>
<td>$19,999</td>
<td>Shaw, Scott R.</td>
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<td>Ag Experiment Station</td>
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<td>WY Livestock Board</td>
<td>$100,000</td>
<td>Mills, Kenneth W.</td>
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<td>WY St Geological Srvy</td>
<td>$100,000</td>
<td>Vance Jr., George Floyd</td>
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<td>Renewable Resources</td>
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<tr>
<td>WY Workforce</td>
<td>$280,000</td>
<td>Burman, Mary Sholty, Matthew</td>
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</table>
Sponsored Programs
TOTAL 10/2009  $7,377,988

<p>| | | |</p>
<table>
<thead>
<tr>
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<tr>
<td>Total From 7/2009</td>
<td>$15,553,079</td>
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<tr>
<td>Total From 8/2009</td>
<td>$15,391,538</td>
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<td>Total From 9/2009</td>
<td>$11,151,814</td>
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<td>Total Year to Date 7/2009-10/2009</td>
<td>$49,474,419</td>
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INSTITUTIONAL AWARDS WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY FISCAL YEAR 2010

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Award</th>
<th>Amount</th>
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<tbody>
<tr>
<td>William A. Gern/Robert Ballard; VP's Research Office - Great Plains Gasification.</td>
<td>WYDEQ49812</td>
<td>$5,000,000</td>
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<tr>
<td>Mark A. Northam; Schl of Energy Resources - Advancement of Energy Resources.</td>
<td>WYDEQ49811</td>
<td>$8,710,283</td>
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<tr>
<td>Mark A. Northam; Schl of Energy Resources - Clean Coal Technology Fund.</td>
<td>WYDEQ49813</td>
<td>$2,521,730</td>
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TOTAL INST 10/2009

$16,232,013

GRAND TOTAL

$65,706,432
<table>
<thead>
<tr>
<th>Sponsor</th>
<th>Amount</th>
<th>Principal Investigator (PI)</th>
<th>Co-PI</th>
<th>Dept</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black Hills State Univ</td>
<td>$72,000.00</td>
<td>Hartman, Ronald</td>
<td></td>
<td>Botany</td>
<td>Development Of A Web-Accessible Database Of The Vascular Plants From The Missouri Plateau, U.S.</td>
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<tr>
<td>CA, Univ of CA, Univ of</td>
<td>$11,055.00</td>
<td>Franc, Gary</td>
<td></td>
<td>Plant Sciences</td>
<td>Development Of A Wyoming And High Plains Cooperative Extension IPM Program For Legumes</td>
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<tr>
<td>Childrens Hospital LA</td>
<td>$13,440.00</td>
<td>Root-Elledge, Sandra Lee</td>
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<td>Wyoming Inst for Disabilities</td>
<td>Wyoming Access To Care</td>
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<tr>
<td>Denver, Univ of</td>
<td>$28,000.00</td>
<td>Schatz, Mona</td>
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<td>Social Work</td>
<td>Natrona County Workforce Project</td>
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<td>KS St Univ</td>
<td>$79,800.00</td>
<td>Green, Jeremiah Winters Kirk</td>
<td>Evans, Jenna Lee</td>
<td>Cooperative Extension Service</td>
<td>Military 4-H Grant</td>
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<td>ND St Univ</td>
<td>$268,053.00</td>
<td>Ksaibati, Khaled</td>
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<td>Civil Engineering</td>
<td>Mountain Plains Consortium</td>
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<tr>
<td>Northeastern Univ</td>
<td>$16,402.00</td>
<td>Whitman, David</td>
<td>Hamann, Jerry C.</td>
<td>Electrical Engineering</td>
<td>Self-Efficacy And Retention In Engineering</td>
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<tr>
<td>Rsrch Partnership to Secure Energy for America</td>
<td>$41,898.00</td>
<td>Dolan, Charles W.</td>
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<td>Civil Engineering</td>
<td>Pecos Low Impact Roads Project</td>
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<td>US Dept Ag FS</td>
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<td>Botany</td>
<td>Floristic Survey Of The Salmon-Challis National Forest</td>
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<tr>
<td>Department</td>
<td>Grant Amount</td>
<td>Name(s)</td>
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<td>--------------------------</td>
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<tr>
<td>US Dept Ag FS</td>
<td>$30,000.00</td>
<td>Hartman, Ronald</td>
<td>Botany Floristic Survey Of The White River National Forest</td>
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<td>US Dept Ag RMA</td>
<td>$70,000.00</td>
<td>Ehmke, Cole C, Hewlett, John P.</td>
<td>Developing The Risk Resilience Of Underserved Agricultural Operators Across Wyoming</td>
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<td>US Dept Defense Army ROTC</td>
<td>$10,956.46</td>
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<td>US Dept Defense Army ROTC</td>
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<td>US Dept Ed</td>
<td>$76,669.00</td>
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<td>Wyoming Inst for Disabilities Wind Assistive Technology Resources (Watr)</td>
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<tr>
<td>US Dept Ed</td>
<td>$2,000.00</td>
<td>Gruen, David</td>
<td>Student Financial Aid D-Ed National Science &amp; Mathematics Access To Retain Talent (Smart) 09-10, Gruen</td>
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<td>US Dept Energy</td>
<td>$994,910.00</td>
<td>Myers, James D.</td>
<td>Geology/Geophysics Wyoming Carbon Capture And Sequestration Technology Institute</td>
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<td>US Dept Interior BLM</td>
<td>$5,000.00</td>
<td>Berendsen, Margo Elizabeth</td>
<td>WY Geographic Info Sci Ctr Carat 9.X Upgrade</td>
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<tr>
<td>US Dept of Justice</td>
<td>$24,697.00</td>
<td>Butler, Steven, Furgeson, Thomas Alan</td>
<td>WY Survey &amp; Analysis Ctr A Study Of Prescription Drug Distribution And Tribal Crime Data Reporting Project</td>
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### November 2009, cont.

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Investigator(s)</th>
<th>Department/Program</th>
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<tbody>
<tr>
<td>US Nat'l Aero &amp; Space Admin</td>
<td>$5,010.00</td>
<td>Walrath, David</td>
<td>Mechanical Engineering Nasa Wy Space Grant Consortium 05-10, Johnson</td>
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<td>US Nat'l Sci Fndtn</td>
<td>$26,789.00</td>
<td>Jackson, Stephen</td>
<td>Botany Peatland Paleoclimate Workshop</td>
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<td>Various Sponsors</td>
<td>$3,000.00</td>
<td>Walrath, David</td>
<td>Mechanical Engineering Varspn-Wyoming Small Business Engineering Assistance</td>
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<tr>
<td>Various Sponsors</td>
<td>$1,000.00</td>
<td>Williams, Stephen E.</td>
<td>Graduate School Var Spon Bighorn Sheep Survival, S Williams</td>
</tr>
<tr>
<td>WA, Univ of</td>
<td>$4,816.00</td>
<td>Burman, Mary</td>
<td>School of Nursing Wwami Nursing Technology Collaboration</td>
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<tr>
<td>WA, Univ of</td>
<td>$69,702.00</td>
<td>McEchron, Matthew</td>
<td>WWAMI Model States Ahec</td>
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<tr>
<td>WY Animal Damage Mgmt Board</td>
<td>$17,250.00</td>
<td>Kauffman, Matthew</td>
<td>Zoology Absaroka Wolf-Cattle Study</td>
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<tr>
<td>WY Animal Damage Mgmt Board</td>
<td>$46,000.00</td>
<td>Kauffman, Matthew</td>
<td>Zoology Absaroka Elk Ecology Project</td>
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<td>WY Dept Envirmtl Quality</td>
<td>$10,000.00</td>
<td>Ballard, Robert E</td>
<td>School Energy Resrc Great Plains Gasification</td>
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<tr>
<td>WY Dept Health</td>
<td>$304,520.00</td>
<td>Canen, Eric</td>
<td>WY Survey &amp; Analysis Ctr Wyoming Prevention Needs Assessment (Pna)</td>
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</table>
### November 2009, cont.

#### Sponsored Programs

<table>
<thead>
<tr>
<th>Institution</th>
<th>Award Amount</th>
<th>Principal Investigator(s)</th>
<th>Description</th>
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<tr>
<td>WY Dept Health</td>
<td>$2,899.80</td>
<td>Leduc, Robert K. Beshkov, Hristiy</td>
<td>WY Survey &amp; Analysis Ctr</td>
</tr>
<tr>
<td>WY Dept Transportation</td>
<td>$12,000.00</td>
<td>Puckett, Jay A.</td>
<td>Civil Engineering</td>
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<td>WY Dept Transportation</td>
<td>$696,899.00</td>
<td>Kunkel, Paul</td>
<td>Fleet Operations</td>
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</tbody>
</table>

**TOTAL Inst 11/2009** $16,232,013

**GRAND TOTAL** $68,787,269

#### INSTITUTIONAL AWARDS WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY FISCAL YEAR 2010

<table>
<thead>
<tr>
<th>Agency</th>
<th>Award Amount</th>
<th>Principal Investigator(s)</th>
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<tr>
<td>WY Dept Health</td>
<td>$2,899.80</td>
<td>Leduc, Robert K. Beshkov, Hristiy</td>
<td>Ranger Lab Database 2009</td>
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<tr>
<td>WY Dept Transportation</td>
<td>$12,000.00</td>
<td>Puckett, Jay A.</td>
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<td>WY Dept Transportation</td>
<td>$696,899.00</td>
<td>Kunkel, Paul</td>
<td>5311 Operating, Administrative And Capital Grant For Fy10</td>
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</tbody>
</table>

**TOTAL** $52,555,256
The University of Wyoming  
Board of Trustees’ Report  
January 21-23, 2010  
Page 46

2. Committee of the Whole- CONSENT AGENDA

Personnel, Allen

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other Specify: Committee of the Whole (Consent Agenda)

A. Items for Action Recommended by the President

APPOINTMENTS

1. Administrators

It is recommended to the Trustees of the University of Wyoming that the following administrators be approved as indicated.

Legal Affairs

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weidel, Susan</td>
<td>General Counsel</td>
<td>$165,200/FY</td>
<td>1/22/2010 to 6/30/2010</td>
</tr>
</tbody>
</table>

Susan Weidel received a B.S. (1978) in American Studies from Roosevelt University (Chicago) and the J.D. (1983) from DePaul College of Law (Chicago). Prior to joining the staff of the University of Wyoming in 1997, Ms. Weidel served in various capacities as an attorney for the State of Illinois. She currently serves as Deputy General Counsel for the University of Wyoming.

| Lang, Rod       | Deputy General Counsel | $120,000/FY | 1/22/2010 to 6/30/2010   |

Rod Lang received a B.A. in International Studies (1972), a Masters in Public Administration (1978), and the J.D. (1983) from the University of Wyoming. In addition, he holds a diploma in African Studies from the University of Edinburgh (Scotland) and a Masters in Library Science from Denver University. Mr. Lang was in private practice before he joined UW as a staff attorney in 1987; he is currently Senior Associate General Counsel.

| Nelson, Teresa | Associate General Counsel | $85,008/FY | 1/22/2010 to 6/30/2010   |

Government and Community Affairs

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
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</thead>
<tbody>
<tr>
<td>Richards, Don</td>
<td>Director, Government &amp; Community Affairs</td>
<td>$150,000/FY</td>
<td>1/22/2010 to 6/30/2010</td>
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</table>

Don Richards received a B.S. (1995) in Mathematics and Economics from the University of Wyoming and a M.A. (2003) in Political Management from The George Washington University (Washington D.C.). Mr. Richards served as non-partisan staff to the Wyoming Legislature in three different capacities over approximately nine years, including as the Legislative Service Office's first Research Manager. He has also worked in a variety of positions on both the House and Senate sides of Congress, in both partisan and non-partisan roles, including serving as Senator John Barrasso's Energy Policy Advisor. Mr. Richards has been the Deputy Director of Governmental Relations at UW since 2008.

2. Faculty

It is recommended to the Trustees of the University of Wyoming that the following faculty appointments be approved as indicated.

College of Agriculture and Natural Resources

Department of Plant Sciences

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Garcia y Garcia, Axel</td>
<td>Assistant Professor</td>
<td>$75,000/FY</td>
<td>10/30/2009 to 06/30/2010</td>
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</tbody>
</table>
Axel Garcia y Garcia received a B.Sc. (1991) in Agronomy/Cropping Systems from the University of San Carlos, Guatemala, an M.Sc. (1997) in Irrigation and Drainage and a Ph.D. (2002) in Agronomy/Crop Sciences from the University of Sao Paulo, Brazil. Dr. Garcia y Garcia has been a postdoctoral research associate at the University of Georgia since 2004.

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mealor, Brian</td>
<td>Assistant Professor</td>
<td>$70,008/FY</td>
<td>11/02/2009 to 06/30/2010</td>
</tr>
</tbody>
</table>
Brian Mealor received a B.S. (1999) in Biology from North Georgia College and State University, an M.S. (2003) and a Ph.D. (2006) in Rangeland Ecology and Watershed Management from the University of Wyoming. Dr. Mealor has been a Director of Stewardship at the Nature Conservancy in Wyoming since 2007.

College of Arts & Sciences

Department of Music

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
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</thead>
<tbody>
<tr>
<td>Meredith, Scott A</td>
<td>Assistant Professor</td>
<td>$53,004/FY</td>
<td>09/01/2009 to 06/30/2010</td>
</tr>
</tbody>
</table>
Scott Meredith received a B.M. (1996) in Trumpet Performance from the University of Northern Colorado, an M.M. (2003) and a DMA (2008) in Trumpet Performance from the University of North Texas, Denton. Dr. Meredith has been an Instructor at the University of Northern Colorado since 2004.
College of Education

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
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</thead>
<tbody>
<tr>
<td><strong>Kamberelis, George A.</strong></td>
<td>Professor</td>
<td>$135,000/AY</td>
<td>01/11/2010 to 06/30/2010</td>
</tr>
</tbody>
</table>

George Kamberelis received a B.A. (1976) in Philosophy and Religion from Bates College, an M.A. (1979) in Literature and Religion from the University of Chicago, and a Ph.D. (1993) in Education and Psychology from the University of Michigan. Dr. Kamberelis has been a Professor in the Department of Reading at the University of Albany-SUNY since 2008. Dr. Kamberelis will be a Professor with tenure in the Department of Secondary Education and the Wyoming Excellence Chair in Literacy Education.

College of Health Sciences

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
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<tr>
<td><strong>Burch, Jessica C.</strong></td>
<td>Clinical Assistant Professor</td>
<td>$85,008/FY</td>
<td>12/01/2009 to 06/30/2010</td>
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</table>

3. Academic Professionals

It is recommended to the Trustees of the University of Wyoming that the following extended-term-track academic professional appointments be approved as indicated.

College of Arts & Sciences

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
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<tr>
<td><strong>Jeffrey L. Selden</strong></td>
<td>Assistant Lecturer</td>
<td>$32,508/AY</td>
<td>08/18/2009 to 06/30/2010</td>
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</table>

Jeffrey Selden received a B.S. (1998) in Mathematics from New Mexico State University, and a Ph.D. (2004) in Mathematics from the University of Arizona, Tucson. Dr. Selden has been an Assistant Lecturer in the Department of Mathematics at the University of Wyoming since 2008.

College of Law

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Salary</th>
<th>Appointment Period</th>
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<tr>
<td><strong>Playton, Dona</strong></td>
<td>Assistant Lecturer</td>
<td>$88,008/FY</td>
<td>08/17/2009 to 06/30/2010</td>
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</table>

Dona Playton received a B.S. (1989) in Administration of Justice and a J.D. (1993) from the University of Wyoming. Ms. Playton has been an Assistant Lecturer in the College of Law at the University of Wyoming since 1999.
GLOSSARY OF PERSONNEL TERMS

Academic Professional
Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: Extension Educators, Lecturers, Research Scientists, Post-Doctoral Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

Academic-Year (AY) Appointments
Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

Adjunct Faculty
An adjunct appointment is the appointment of an individual to an academic unit that recognizes special discipline-related expertise but carries no financial obligation per se. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments carry no rights to remuneration, tenure, or employment-related privileges and are normally for three years, with renewal possible.

Archives Faculty
This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: Assistant Archivist, Associate Archivist, Archivist.

Assistant Professor
Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

Associate Professor
In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

Clinical Faculty
Clinical faculty appointments allow experts in health-related fields to contribute to the training of UW students in allied disciplines. Clinical appointments are for at most one year at a time and carry no rights to tenure or extended terms. Clinical faculty members may be salaried members of the UW faculty, in which case their reappointment is subject to annual performance reviews. There are also adjunct clinical faculty appointments, which typically involve health-care professionals whose normal employment is outside the university. Adjunct clinical appointments carry no financial commitment from the University.

Emeritus Faculty
Tenured faculty who retire after long and distinguished service are eligible for emeritus status upon their retirement. The designation is honorary and carries no necessary commitment of space or remunerative employment. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=masculine, emerita=feminine, emeriti=plural)

Extended-Term Appointment
Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.
Extension Educator
These academic professionals provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant Extension Educator, Associate Extension Educator, Senior Extension Educator. All Extension Educators are in the College of Agriculture.

Faculty
Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Librarians and archivists also hold faculty status. They are eligible for extended terms instead of tenure.

Fiscal-Year (FY) Appointments
Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

Full-Time Equivalent (FTE)
A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

Instructor
Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

Leave of Absence Without Pay
Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

Lecturer
A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

Library Faculty
This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian.

Part-Time Employee
Any employee holding less than a full-time equivalent position (FTE less than 1.0).

Post-Doctoral Associate
Post-Docs are doctorally qualified academic professionals seeking greater professional development and research investigation, before obtaining permanent employment. Post-Doctoral appointments are temporary.

Probationary Faculty
This term refers to tenure-track faculty members who are working toward tenure and to academic professionals, library faculty, and archive faculty who are working toward extended-term contracts. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.
Professional Development Leave
Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual’s ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

Professor
In addition to the qualification of an Associate Professor, "full" Professors have attained wide recognition in their professional fields for scholarship or other creative activity and have gained recognition for superior teaching and service.

Research Professor
Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

Research Scientist
An academic professional whose primary responsibility is to conduct research. There are three ranks for Research Scientists: Assistant Research Scientist, Associate Research Scientist, Research Scientist.

Review Year
Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

Sabbatical Leave
Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical. Faculty members may not use sabbatical leaves to pursue degrees.

Temporary Appointment
A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

Tenure-Track Appointment
Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

Terminal Degree
Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), M.Arch. (architecture), and J.D. (law).

Visiting Appointment
Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.
FLOW CHART FOR FACULTY REAPPOINTMENTS

Year 1 Review

Review Year 2
Reappoint through Year 3
→ Terminate after Year 1

Year 2 Review

Review Year 3
Reappoint through Year 4
→ Terminate after Year 3

Year 3 Review

Review Year 4
Reappoint through Year 5
→ Terminate after Year 4

Year 4 Review

Review Year 5
Reappoint through Year 6
→ Terminate after Year 5

Year 5 Review

Review Year 6
Reappoint through Year 7
→ Terminate after Year 6

Year 6 Review

Review Year 6
Reappoint through Year 7
→ Terminate after Year 7

Tenure
3. Committee of the Whole- CONSENT AGENDA

Proposed Baccalaureate Major in Religious Studies, Allen

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☐ Information Item
☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The College of Arts and Sciences and its Religious Studies Program have developed a proposal for a Bachelor of Arts program in Religious Studies. This proposal responds to Action Item 56 of University Plan 3:

Action Item 56 Proposed major in Religious Studies. The Dean of Arts and Sciences has asked to develop a proposal for an undergraduate major in Religious Studies. The proposal should include the following elements:

1. **Foundation:** Summarize the existing resources that contribute to expertise in religious studies, including relevant faculty expertise, level of research, existing curriculum, and quantitative evidence of student interest in the major. Also indicate the degree to which the program will include an emphasis on aspects of religious studies that are distinctive to the Rocky Mountain region, its cultures, and its history of immigration. In particular, indicate the degree to which the program intends to incorporate the religious beliefs and ways of knowing followed by peoples native to the Rocky Mountain Region into the curriculum, through course contents and future hiring priorities.

2. **Cost:** Summarize the extent to which the new baccalaureate program will require resources — including faculty positions, institution-supported graduate assistantships, new or renovated space, new support budgets, new library resources, and new technical facilities — that the College of Arts and Sciences cannot currently supply.

3. **Curriculum:** Summarize the curriculum required for the proposed program, including (a) the unifying core curriculum that will be required of all participating students, (b) any new courses not currently offered, and (c) the degree to which these new courses will replace existing courses.

4. **Interdisciplinarity:** Summarize the proposed contributions from other academic units.

The President, Provost, and Dean of Arts and Sciences recommend approval of this new doctoral program.
PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
The Academics and Research Subcommittee discussed this proposal at its December meeting.

WHY THIS ITEM IS BEFORE THE BOARD:
The Board of Trustees has authority over the adoption of UW’s degree programs.

ARGUMENTS IN SUPPORT:

Overview
Religious Studies is a well established academic program at UW that currently offers a baccalaureate minor program. Sufficient faculty strength, course offerings, and student demand are currently in place to support a new baccalaureate major. The proposal aligns with one of the areas of distinction identified in UP3, namely the history and culture of the Rocky Mountain region.

The goal of Religious Studies is to describe, analyze and compare various religions, never to proselytize. Religious Studies is a standard liberal arts discipline much like History, Philosophy, Political Science or Art. Over 80 percent of American Research I and Research II universities offer a Religious Studies degree.

The number of regular faculty members in the program stands at five, a number sufficient to offer the courses required for the degree, to maintain expertise covering the major world religions, and to continue teaching courses that contribute to the University Studies Program. Because the faculty workforce and courses are already in place, no immediate budget increases are required.

The discussion below addresses aspects of the proposal identified in University Plan 3: foundation, cost, curriculum, and interdisciplinarity.

Discussion
Events of recent decades reveal that an understanding of religions is critical for a successful life and stable society in the twenty-first century. In the United States, religious adherents have significant influences on politics: many American voters vote according to their beliefs, and public debates often take place in religious terms. Outside the US, the rise of the Hindu National Party (BJP) in India and the reemergence of Daoism, Buddhism, and Confucianism in Communist China reveal the enduring character of religious belief, while terrorist acts in New York, London, Mumbai, and Madrid indicate that, to some adherents, religion can be more important than life itself.

Similarly, actions of many different religious groups influenced the history and culture of Wyoming and the Rocky Mountain west. From the early Native Americans to Catholic and Episcopalian missionaries arriving from the East, Mormon communities arriving from the West, and more recently Baptists arriving from the South, religions have helped shape the Wyoming society we know today.
The proposed baccalaureate program builds on the existing undergraduate minor in Religious Studies. It will be taught by faculty members affiliated with the Religious Studies Program, which was created in 1993, building on the foundation laid by the School of Religion organized in the 1930s by UW President Arthur G. Crane.

Action Item 56 in University Plan 3 calls for an analysis of four factors relevant to the establishment of a new major program: foundation, cost, curriculum, and interdisciplinarity.

1a. Foundation: Faculty expertise and offerings
- The Religious Studies Program comprises 5 full-time, permanent faculty members, one of whom begins teaching in Fall 2010. The program also has 7 affiliated faculty members in English, History, Modern and Classical Languages, and Theatre and Dance. All have doctorates and carry out published research.
- The two common courses required for the major are offered regularly, including courses sufficient to cover the major world religions as well as religions — including American Indian religions — of specific importance to the Rocky Mountain region.
- Religious Studies offers eleven different University Studies courses, most of which satisfy the Diversity in America or Global Studies requirements.

1b. Foundation: Student Interest
- There is strong student demand for Religious Studies courses. Since 2004, the program has taught on average about 12 courses a semester to a total of 470 students — an average of over 36 students per course. Religious Studies is the fourth most popular minor in the College of Arts and Sciences.
- Demand for this curriculum appears to be sustained. In a 2007 survey, over 90% of students questioned thought it was important or fairly important to have a Religious Studies major at UW. Projections based on this survey and polling of current minors predicts that the major would have about 50 enrollees within five years. At present, ten minors have indicated they would become majors if the degree program were available in Fall 2010.

1c. Foundation: Area of Distinction in History and Culture of the Rocky Mountain Region
- The program has faculty expertise in religions of the American West, including religions native to the region as well as religions brought by European immigrants.
- The program is engaged in a campaign to acquire external funding for a Center for the Study and Teaching of the Religions of the American West. The aim is to have several full-time faculty associated with the center.
- The program is seeking ways to fund a faculty position dedicated to Native American Religions. We have discussed this position with the Arapahoe Council of Elders and members of the Shoshone Business Council and they have encouraged UW to pursue it.
2. Cost
   - No new expenditures are needed for this major. The faculty positions and curriculum needed are currently in place.

   - The major requires two common courses: an introductory world religions course and a senior capstone seminar.
   - Each student takes a primary concentration (9 credits) and a secondary concentration (6 credits) in different religions or the religions of different global regions.
   - Twelve credits of further courses are also required. This requirement enables students to concentrate in a single religion or to improve their comparative knowledge.
   - Honors in Religious Studies requires a senior thesis project and additional language expertise.
   - Religious Studies courses currently serve not only the program’s minors but also the University Studies Program. To address the need for more upper-level courses for majors, some lower-level courses accessible to non-majors will be offered less frequently but with slightly larger class sizes (for example, 40 instead of 30). Mitigating this effect will be an increase, beginning in Fall 2010, in the number of lower-level courses offered, especially in the area of Asian religions where UW has recently added a faculty position.

4. Interdisciplinarity: Religious Studies is a net contributor of courses to other academic units.
   - Every semester, the Religious Studies Program contributes courses to other departments and programs, usually through cross-listing. Units that benefit include: English, History, International Studies, African-American and Diaspora Studies, and Women’s Studies.
   - In many semesters, the Religious Studies Program offers more online courses than any other Arts & Sciences unit, averaging 4-5 each semester.
   - Religious Studies has worked with Laramie County Community College to offer upper-level religion and humanities courses in Cheyenne.
   - A few courses each year are contributed to the Religious Studies curriculum by faculty in History, English, and Modern and Classical Languages.

ARGUMENTS AGAINST:
Any degree program requires a commitment of time, expertise, and resources from the faculty.

ACTION REQUIRED AT THIS BOARD MEETING:
The proposal appears on the consent agenda for approval by the Board.

PRESIDENT’S RECOMMENDATION:
President Buchanan recommends immediate approval.
4. Committee of the Whole- CONSENT AGENDA

Proposed Elimination of the Baccalaureate Major in Health Sciences, Allen

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☐ Information Item
☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:
Consistent with the request of Dean Joe Steiner of the College of Health Sciences and the recommendation of the Faculty Senate Academic Planning Committee, Provost Myron Allen has recommended elimination of the Bachelor of Science in Health Sciences as a baccalaureate major at the University of Wyoming.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
There are no related prior discussions.

WHY THIS ITEM IS BEFORE THE BOARD:
The Board of Trustees has authority over the elimination of UW degree programs.

UW Regulation 6-43 calls for a process of review by all university stakeholders, including the affected academic departments, all academic deans, Faculty Senate, Staff Senate, and ASUW. Provost Allen oversaw that process, posted all responses and reviews on WyoWeb, and forwarded a recommendation to President Buchanan. The responses and reviews appear in the Academic Affairs channel on WyoWeb and are available for review by any interested members of the UW community. Instructions for adding this channel to one’s WyoWeb appear in the text following.

Regulation 6-43 calls for the following action by the President of the University:

The President shall approve, approve with modifications, or disapprove the proposal to eliminate an academic program. If the President approves or approves with modifications the proposal to eliminate an academic program, the President shall forward his recommendation, together with the proposal, all responses and reviews, and the recommendation of the Vice President, to the Board of Trustees for final action.

If the President disapproves the proposal to eliminate an academic program, no further action shall be taken on the proposal.

ARGUMENTS IN SUPPORT:

Rationale. The grounds advanced by Dean Steiner for eliminating this degree program include the following:
The major lacks academic rigor and a cohesive academic core.
It has tended to attract students who were not successful in other areas of the college.
The college has significant enrollments to manage in other programs, and hence this major is not a high priority for the use of college resources.
Certain courses required for completion of the major are no longer available to non-majors.

Administrative issues. There are no active students in this program, which has been closed for enrollment since January 2005. In June 2009, the college contacted all inactive students who once declared Health Sciences as their major, notifying them of the intention to eliminate the program at the end of the current academic year. Eliminating the program will not cause the elimination of any positions currently occupied by faculty members or academic professionals.

ARGUMENTS AGAINST:
No constituency advanced an argument against elimination of this degree program.

ACTION REQUIRED AT THIS BOARD MEETING:
The proposal appears on the consent agenda for approval by the Board.

PRESIDENT’S RECOMMENDATION:
President Buchanan recommends elimination of the program.
INSTRUCTIONS FOR ACCESSING DOCUMENTS RELATED TO THE PROPOSED ELIMINATION OF THE BACHELOR OF SCIENCE IN HEALTH SCIENCES

All documents appear on WyoWeb, in the Academic Affairs channel. The instructions below indicate how to add that channel to the user’s content layout.

- Log into WyoWeb.
- Click on the “Content Layout” tab near the upper left corner.

Follow the directions to ‘add a channel’.
- To add a channel, click on the “Add Channel” button where you want it to be placed.
- Choose “select all”, click go, select “Academic Affairs”, then click “Add Channel” in the lower right.

Manage Content/Layout

Steps for adding a new channel:
1. Select a category:
   - Select All
   - go

2. Select a channel:
   - Category:All
     - Academic Affairs
     - Academic Document Look-up
     - Academic Profile
     - Accessibility at UW
     - Accounting Office

3. Add the selected channel:
   - Add Channel

- Click the “Back to Home Tab” link and navigate to the tab you placed your new channel.

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1 WyoWeb is accessible to University of Wyoming students, employees, and Trustees. For further help in accessing these documents, contact UW’s Office of Academic Affairs.
5. Committee of the Whole- CONSENT AGENDA

Construction Contracts, Vinzant

a. Long Range Development Plan (LRPD) Approval
b. Land Trade in Albany County
c. Land Purchase in Albany County
d. Student ACRES Building Site Approval
e. Architect/Engineer for Energy Resource Center

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Consent Agenda)
1. INFORMATION ONLY ITEM:
   Quarterly Report on Investments (Quarter Ending 12/31/2009), Lowe

CHECK THE APPROPRIATE BOX(ES):
- Work Session
- Education Session
- Information Item
- Other Specify:

### UNIVERSITY OF WYOMING

**FIXED INCOME INVESTMENTS - COST BASIS**

**SUMMARY FOR THE PERIOD**

10/1/09 - 12/31/09

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<th>University Managed</th>
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<td>Prior Quarter</td>
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<td>Current Unrestricted, Auxiliary &amp; Other Funds</td>
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<td><strong>Total Pooled Investments</strong></td>
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<td><strong>Average Return - Pooled Investments</strong></td>
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- Merrill Lynch FlexiCash Program - Bank of New York Custodian
  (US Agency Securities investments pool with daily access)
  - Prior Quarter: 60,100,000, Current Quarter: 25,700,000
  - Certificate of Deposit: Prior Quarter: 2,400,000, Current Quarter: 2,400,000

**Total Investments**

|                                | 191,608,998        | 180,381,242        |

Investments are changed every Monday for increases or decreases in available cash, regardless of the amount. Investments are changed on any day on which the increase or decrease is a minimum of $10,000.
2. INFORMATION ONLY ITEM:  
*Progress Report/Change Orders*, Vinzant

CHECK THE APPROPRIATE BOX(ES):
- [ ] Work Session
- [ ] Education Session
- [x] Information Item
- [ ] Other Specify:

Capital Construction  
**Progress Report as of December 14, 2009**

The following gives an accounting of the progress and activity of construction and design since the last Trustees meeting. Also reported are approved change orders.

PROJECTS IN CONSTRUCTION

1. **Information Library and Learning Center (ILLC)**

   Construction Manager at Risk    FCI Constructors, Inc.  
   Longmont, CO
   Guaranteed Maximum Price    $38,075,000
   Contract Substantial Completion Date    August 31, 2009

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<th>FF&amp;E</th>
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<td>36</td>
<td>475</td>
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<td>757</td>
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</table>

Remarks: The construction contract for the Library is substantially complete. The Library shelving and collection move contracts are also substantially complete. Most of the public furniture has been received with the balance arriving in January. Office furniture should be bid in January.

2. **Information Technology Facility**

   Construction Manager at Risk    Haselden Construction/Pope Construction  
   Centennial, CO/Mills, WY
   Guaranteed Maximum Price    $25,931,436
   Contract Substantial Completion Date    December 5, 2008  
   Extended    December 18, 2008
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<tr>
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<td>2,201 547 0 0 237 806 569 42</td>
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**Remarks**

All punchlist work is complete for the main construction and furnishings. Final change orders are being processed for minor alterations to the mechanical system and final furnishing selections. Some additional modifications to the mechanical system will be constructed during an opportune time in 2010 when it can be scheduled during warmer weather. Building commissioning is continuing through the season changes.

3. **College of Business**

- **Construction Manager at Risk**: Adolfson & Peterson Construction
- **Aurora, CO**
- **Guaranteed Maximum Price**: $44,188,467
- **Contract Substantial Completion Date**: April 27, 2010 except for Landscaping
- **Extended**: May 13, 2010
- **June 15, 2010 for the Landscaping**

<table>
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<tr>
<th>(In Thousands)</th>
<th>Total Admin Constr Design Tech FF&amp;E Misc Cntngcy</th>
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**Remarks**

The renovation of the existing building has received a substantially complete inspection. Commissioning of that portion of the project will start in January. Finish carpentry, carpeting and other finish work is continuing in the basement level. Painting has begun on the ground level. Final gypsum board finishing has started on the second level. On the third level, gypsum board installation is underway. Work on the air handlers and duct work in the penthouse is well under way. The AV package is being advertised for a January bid opening. The furniture package bid was open prior to the winter break.
4. **Police Facility Renovation**

**Contractor**  
Shepard Construction, Inc.  
Rawlins, WY

**Bid Price**  
$1,470,475

**Contract Substantial Completion Date**  
March 13, 2009

**Extended**  
April 10, 2009

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</table>

**Remarks**  
Punch list items are continuing to be worked on.

5. **College of Law – Moot Court**

**Construction Manager at Risk**  
Drahota Commercial, LLC  
Fort Collins, CO

**Guaranteed Maximum Price**  
$3,693,215

**Contract Substantial Completion Date**  
May 1, 2009

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<th>(In Thousands)</th>
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</table>

**Remarks**  
All work is complete. Final change orders are being processed for work requested just prior to the substantial completion date. Building commissioning is continuing through the season changes during the first year for both the new construction and retro-commissioning for the existing building.

6. **Berry Biodiversity and Conservation Center**

**Construction Manager at Risk**  
Haselden Construction  
Centennial, CO

**Guaranteed Maximum Price**  
$14,453,560

**Contract Substantial Completion Date**  
September 6, 2010
The University of Wyoming
Board of Trustees’ Report
January 21-23, 2010
Page 65

<table>
<thead>
<tr>
<th>(In Thousands)</th>
<th>Total</th>
<th>Admin</th>
<th>Constr</th>
<th>Design</th>
<th>Tech</th>
<th>FF&amp;E</th>
<th>Misc</th>
<th>Contingcy</th>
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<tbody>
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<td>1,447</td>
<td>250</td>
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<tr>
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<td>372</td>
<td>1,204</td>
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<td>0</td>
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<td>0</td>
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<tr>
<td>Obligated</td>
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<td>14,095</td>
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<tr>
<td>Un-obligated</td>
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<td>0</td>
<td>0</td>
<td>250</td>
<td>2,144</td>
<td>435</td>
<td>390</td>
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</tbody>
</table>

Remarks
Deconstruction of the old Cowboy Dorm, WRI storage buildings and Old Power Plant are complete. More than 88% of the materials were put into the recycled materials stream and diverted from the landfill. All bids are complete and within the GMP. Excavation of the Berry Center building site is complete. Concrete footing and foundation walls are being constructed. Steel erection scheduled to begin in February.

CHANGE ORDERS

1. Information Library and Learning Center (ILLC)

   Statement of Contract Amount
   Original Contract $38,075,000.00
   Change Order 1-14 + 1,434,222.28
   Adjusted Contract $39,509,222.28

2. Information Technology Facility

   Item 1 Chilled water bypass loop Add: 2,945.00
   Item 2 Chiller guards credit Deduct: 5,889.00
   Item 3 Building IP recorder & bond credit Deduct: 14,387.00
   Item 4 Additional NAE Add: 7,836.00
   Item 5 Add return air grilles in basement Add: 719.00
   Item 6 Additional audio visual Add: 10,661.00
   Item 7 Misc lighting changes Add: 681.00
   Item 8 CMAR 5% fee Add: 128.30

   Total Change Order No. 2 Add: $2,694.30

   Statement of Contract Amount
   Original Contract $25,938,496.00
   Change Order 1-2 + 1,239,930.82
   Adjusted Contract $27,178,426.82
3. **College of Business**

Item 1  Additional circuits  Add: 5,913.00  
Item 2  Omit magnetic door holders and add duct smoke detectors  Add: 4,017.00  
Item 3  Revise stair one  Add: 7,564.00  
Item 4  Omit unit heaters  Deduct: 1,259.00  
Item 5  Add electric panel  Add: 2,032.00  

**Total Change Order No. 20** Add: $18,267.00

**Statement of Contract Amount**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$44,188,467.00</td>
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<td>Change Order 1-20</td>
<td>+ 741,377.00</td>
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<tr>
<td>Adjusted Contract</td>
<td>$44,929,844.00</td>
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</table>

4. **Police Facility Renovation**

**Statement of Contract Amount**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$1,470,475.00</td>
</tr>
<tr>
<td>Change Order 1-4</td>
<td>+ 72,606.66</td>
</tr>
<tr>
<td>Adjusted Contract</td>
<td>$1,543,081.66</td>
</tr>
</tbody>
</table>

5. **College of Law – Moot Court**

Item 1  Deletion of trench drains Deduct: 1,383.51  
Item 2  Relocate handicap chair lift Add: 758.20  
Item 3  Relocation of roof drain leaders Add: 2,943.91  
Item 4  Metal cap at foundation insulation Add: 3,258.85  
Item 5  Temporary shoring allowance Deduct: 3,532.40  
Item 6  Stone tablet install allowance Deduct: 508.63  
Item 7  Landscape changes Add: 7,504.10  
Item 8  Paint existing concrete wall sign Add: 656.14  
Item 9  Cisco switch credit Deduct: 4,069.11  
Item 10  Front entry concrete replacement Add: 8,569.26  
Item 11  JCI NAE/ADX unit & programming Add: 8,529.88  
Item 12  Repair sewer Add: 2,178.31  
Item 13  Repaint entry Add: 1,541.94  
Item 14  Repaint west entry Add: 995.16  
Item 15  Donor wall at corridor Add: 12,028.75  
Item 16  Woodwork changes/adds Add: 639.75  
Item 17  Trash enclosures and rail tube Add: 4,651.79  
Item 18  Replace slotted trench drain cover Add: 1,192.27  

**Total Change Order No. 3** Add: $45,954.66
<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Item 1 Commissioning</td>
<td>Add: 4,946.47</td>
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<tr>
<td>Item 2 Concrete work at entry</td>
<td>Add: 440.72</td>
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<tr>
<td>Item 3 Door hardware</td>
<td>Add: 2,548.03</td>
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<tr>
<td>Item 4 SMC wood base</td>
<td>Add: 629.89</td>
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<tr>
<td>Item 5 Misc electrical</td>
<td>Add: 1,482.25</td>
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<tr>
<td>Item 6 Track lighting</td>
<td>Add: 26,539.65</td>
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<td>Item 7 Electrical standby</td>
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<td><strong>Total Change Order No. 4</strong></td>
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</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Item 1 Corridor work</td>
<td>Add: 14,167.98</td>
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<tr>
<td>Item 2 Fire sprinkler heads</td>
<td>Add: 1,148.25</td>
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<tr>
<td>Item 3 Permit allowance</td>
<td>Add: 10,140.63</td>
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<tr>
<td>Item 4 Supplemental landscape</td>
<td>Add: 81,448.80</td>
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<tr>
<td>Item 5 Drainage path</td>
<td>Add: 3,692.69</td>
</tr>
<tr>
<td>Item 6 Weather protection</td>
<td>Deduct: 931.28</td>
</tr>
<tr>
<td>Item 7 Modifications to fire</td>
<td>Deduct: 4,496.37</td>
</tr>
<tr>
<td>Item 8 Sidewalk and curb</td>
<td>Deduct: 4,851.39</td>
</tr>
<tr>
<td>Item 9 Fire protection</td>
<td>Add: 12,442.29</td>
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<tr>
<td>Item 10 ADA modifications</td>
<td>Add: 8,736.18</td>
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<tr>
<td><strong>Total Change Order No. 5</strong></td>
<td>Add: $121,497.78</td>
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</table>

**Statement of Contract Amount**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
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<tr>
<td><strong>Adjusted Contract</strong></td>
<td>$4,271,150.17</td>
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</table>
3. INFORMATION ONLY ITEM:

   **State Matching Funds for Endowments**, Buchanan

CHECK THE APPROPRIATE BOX(ES):

☐ Work Session
☐ Education Session
☒ Information Item
☐ Other Specify:

**STATE MATCHING FUNDS FOR ATHLETICS**

**Crader, Jerry & Nancy**

This is to inform you regarding approval for Wyoming Legislative Matching Funds for a $25,000.00 gift from Jerry and Nancy Crader designated for the War Memorial Stadium Enhancements fund.

Mr. and Mrs. Crader are friends of the University of Wyoming.

**Honig, Tom and Dianne**

This is to inform you regarding approval for Wyoming Legislative Matching Funds for a $25,000.00 pledge from Tom and Dianne Honig designated for the Athletics Campaign Unrestricted fund. Mr. and Mrs. Honig also have a $50,000.00 endowment state matched pledge.

Mr. Honig graduated from the University of Wyoming in 1973 with a Bachelor of Science in Business Administration, and Mrs. Honig graduated from the University of Wyoming in 1973 with a Bachelor of Arts in Elementary Education.

**Neu, Scott and Heather**

This is to inform you regarding approval for Wyoming Legislative Matching Funds for a $25,000.00 pledge from Scott and Heather Neu designated for the War Memorial Stadium Enhancements fund. Mr. and Mrs. Neu also have a $50,000.00 endowment state matched pledge.

Mr. Neu graduated from the University of Wyoming in 1998 with a Bachelor of Science in Electrical Engineering, and Mrs. Neu graduated from the University of Wyoming in 1998 with a Master of Science in Mathematics.

**STATE MATCHING FUNDS FOR ACADEMIC FACILITIES**

There were no new gifts or pledges for Academic Facilities since the last report.
STATE MATCHING FUNDS FOR ENDOWMENTS

ANONYMOUS DONOR
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a $150,000.00 pledge from an ANONYMOUS DONOR for the Ann Simpson Art Mobile. This ANONYMOUS DONOR has previous endowment state matches totaling $413,500.00, athletic facilities state matches totaling $1,465,000.00, and academic facilities state matches totaling $210,001.00.

This donor is a friend of the University of Wyoming.

Kelly, Sam and Margaret
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a gift of $52,107.50 from Sam and Margaret Kelly for a new endowment in the College of Business. Mr. and Mrs. Kelly have previous endowment state matches of $100,000.00 to various endowments.

Mr. Kelly graduated from the University of Wyoming in 1950 with a Bachelor of Science in Business Administration, and Mrs. Kelly graduated from the University of Wyoming in 1951 with a Bachelor of Arts in Business Education.

Mortenson, Russ
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a pledge of $20,000.00 from Russ Mortenson for the Bud and Bing Mortenson Entrepreneurship Endowment. Mr. Mortenson has a previous endowment state match of $50,000.00 to the same endowment.

Mr. Mortenson graduated from the University of Wyoming in 1971 with a Bachelor of Science in Business Administration.

Ultra Petroleum Corporation
This is to inform you regarding approval for Wyoming Legislative Matching Funds for a pledge of $1,000,000.00 from Ultra Petroleum Corporation for the Ultra Petroleum Corporation Visiting Chair in Energy Resources.
4. INFORMATION ONLY ITEM:  
   Development Report, Blalock

CHECK THE APPROPRIATE BOX(ES):
   ☑ Work Session
   ☐ Education Session
   ☑ Information Item
   ☐ Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:
The UW Foundation has agreed to report on donor giving to the University of Wyoming Board of Trustees.

WHY THIS ITEM IS BEFORE THE BOARD:
This report is before the Board to advise them of the most current giving totals.

COMMENTS:
There are two spreadsheets within the FY 2010 Monthly Giving Report through November 30, 2009. The first includes all gifts, while the second focuses on annual fund gifts. Both tables are broken down by the unit receiving the gifts.
### University of Wyoming, Foundation

#### FY 2010 Monthly Giving Report through November 30, 2009

#### All Gifts

<table>
<thead>
<tr>
<th>FUND</th>
<th>Current Month</th>
<th>FY 2010 to date</th>
<th>New Commitments YTD</th>
<th>FY 2009 Commitments YTD</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>DONORS</td>
<td>Face Value</td>
<td>Donors</td>
<td>Outright</td>
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<tr>
<td>AGRICULTURE</td>
<td>150</td>
<td>$32,570</td>
<td>353</td>
<td>$244,279</td>
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<tr>
<td>AHC</td>
<td>31</td>
<td>$6,770</td>
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<td>$23,040</td>
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<td>ALUMNI</td>
<td>1</td>
<td>$4,000</td>
<td>1</td>
<td>$4,000</td>
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<tr>
<td>A &amp; S</td>
<td>290</td>
<td>$72,328</td>
<td>992</td>
<td>$499,857</td>
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<td>$228,653</td>
<td>1302</td>
<td>$902,190</td>
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<tr>
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<td>$320,235</td>
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<tr>
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<td>$37,018</td>
<td>283</td>
<td>$167,543</td>
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<td>ENERGY</td>
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<td>$0</td>
<td>7</td>
<td>$166,275</td>
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<tr>
<td>IENR</td>
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<td>$16,768</td>
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<td>$4,698</td>
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<td>$20,720</td>
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<td>$165,149</td>
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<td>UNIV. FUND</td>
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<td>$117,909</td>
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<tr>
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<td>5,677</td>
<td>$800,425</td>
<td>9,733</td>
<td>$8,019,180</td>
</tr>
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</table>

**Total YTD Goal $30,000,000**

**Total donors do not reflect column totals. Donors may give to more than one unit/division.**
University of Wyoming, Foundation  
FY 2010 Monthly Giving Report through November 30, 2009  
Annual Gifts

<table>
<thead>
<tr>
<th>FUND</th>
<th>FY 2010 GOALS*</th>
<th>Current Month</th>
<th>FY 2010 to date</th>
<th>FY 2009 to same date</th>
<th>FY 2010 AF % of Goal</th>
</tr>
</thead>
<tbody>
<tr>
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<td>$ 110,000</td>
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<td>269 $29,388</td>
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<tr>
<td>AHC</td>
<td>$ 70,000</td>
<td>30 $6,071</td>
<td>109 $11,296</td>
<td>163 $14,190</td>
<td>16.14%</td>
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<tr>
<td>ALUMNI</td>
<td>$</td>
<td>0 $0</td>
<td>0 $0</td>
<td>0 $0</td>
<td>N/A</td>
</tr>
<tr>
<td>A &amp; S</td>
<td>$ 475,000</td>
<td>239 $44,293</td>
<td>845 $134,945</td>
<td>1050 $144,967</td>
<td>28.41%</td>
</tr>
<tr>
<td>ATHLETICS</td>
<td>$ 2,165,000</td>
<td>537 $94,163</td>
<td>1252 $322,363</td>
<td>991 $294,033</td>
<td>14.89%</td>
</tr>
<tr>
<td>BUSINESS</td>
<td>$ 250,000</td>
<td>139 $23,235</td>
<td>358 $53,187</td>
<td>360 $65,179</td>
<td>21.27%</td>
</tr>
<tr>
<td>EDUCATION</td>
<td>$ 75,000</td>
<td>86 $12,018</td>
<td>259 $22,723</td>
<td>332 $20,123</td>
<td>30.30%</td>
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<tr>
<td>ENERGY</td>
<td>$</td>
<td>0 $0</td>
<td>6 $1,275</td>
<td>0 $0</td>
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<tr>
<td>ENGINEERING</td>
<td>$ 300,000</td>
<td>209 $41,874</td>
<td>556 $94,017</td>
<td>621 $199,510</td>
<td>31.34%</td>
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<tr>
<td>IENR</td>
<td>$ 65,000</td>
<td>10 $5,175</td>
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<td>12.12%</td>
</tr>
<tr>
<td>HEALTH SCI</td>
<td>$ 140,000</td>
<td>113 $9,853</td>
<td>394 $38,123</td>
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<td>27.23%</td>
</tr>
<tr>
<td>LAW</td>
<td>$ 75,000</td>
<td>38 $5,735</td>
<td>96 $11,765</td>
<td>102 $14,638</td>
<td>15.69%</td>
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<tr>
<td>LIBRARY</td>
<td>$ 35,000</td>
<td>58 $8,765</td>
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<td>37.85%</td>
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<tr>
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<td>$ 775,000</td>
<td>42 $1,710</td>
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<tr>
<td>STU AFFRS</td>
<td>$ 35,000</td>
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<td>363 $16,370</td>
<td>137 $8,548</td>
<td>46.77%</td>
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<td>UW ART MUS</td>
<td>$ 55,000</td>
<td>18 $1,600</td>
<td>74 $11,012</td>
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<tr>
<td>UNIV. FUND</td>
<td>$ 175,000</td>
<td>136 $21,106</td>
<td>464 $45,274</td>
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<td>25.87%</td>
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<tr>
<td>OTHER</td>
<td>$</td>
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<td>113 $9,776</td>
<td>109 $24,757</td>
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<tr>
<td>GIFTS NOT YET BOOKED</td>
<td>$ 55,000</td>
<td>18 $1,600</td>
<td>74 $11,012</td>
<td>108 $14,281</td>
<td>20.02%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$4,800,000</td>
<td>1,710 $299,249</td>
<td>9,006 $1,111,368</td>
<td>9,331 $1,340,337</td>
<td>23.15%</td>
</tr>
</tbody>
</table>

**Total donors do not reflect column totals. Donors may give to more than one unit/division.**