



Board of Trustees

**BUDGET COMMITTEE**

Wednesday, March 27, 2019

8:00 am

Marian H. Rochelle Gateway Center

UW BofT Budget Committee  
Agenda  
March 27, 2019 at 8:00 a.m. (8-11)

1. Executive Session. (if necessary). Real property, security issues, private donors, items confidential by law. [Pg. 1](#)
2. Update regarding fiscal system status. Any WyoCloud funding issues? (short update). [Pg. 2](#)
3. Pursuant to the Reserve Account Policy—Provide a detailed hard copy of all balances and all transactions in all Official Reserve Accounts to the Budget Committee. Any issues or concerns identified by Administration. [Pg. 22](#)
4. Pursuant to BofT motion—provide Budget Committee current BofT monthly budget report to date and passenger plane usage spreadsheet. [Pg. 25](#)
5. Follow up and status update regarding UW’s FY2020 supplemental budget request as approved by Legislature and signed by Governor. Provide short summary by category. [Pg. 27](#)
6. Identify any footnotes in Budget which apply to UW supplemental budget (exclude housing). [Pg. 33](#)
7. Required reimbursement of official Reserve Accounts. Detailed plan and timing. Finish funding of Reserve Accounts pursuant to BofT Policies. Update on written plan. (May meeting) [Pg. 38](#)
8. UW Trustees’ FY20 budget—preliminary discussion. [Pg. 39](#)
9. Presentation of six month budget v. actual of annual operating budget. All Units/Departments—any issues? [Pg. 41](#)
10. Discuss and finalize annual budget timeline for UW FY20 budget hearings in May. Discuss any issues and hearing structure. [Pg. 68](#)
11. Discussion of Budget Assumptions being proposed by the Administration for UW FY20 budget hearings. [Pg. 70](#)
12. Discuss and finalize annual budget timeline for UW’s FY21-22 budget to be submitted to Governor in August of 2019. [Pg. 72](#)
13. West Campus Satellite Energy Plant Funding. Any issues and finalize funding sources. [Pg. 74](#)
14. Update on NCAR and related issues. [Pg. 76](#)
15. Consideration and Action: Wyoming Technology Business Center (Casper). Request for use of funds from UW reserve account. Need details. Jewell [Pg. 77](#)

16. Any other reports from UW Administration. Brief discussion. Pg. 80
17. Student Life and Dining. Need to address food service delivery to students and related issues. Pg. 81
18. Discuss any funding issues required to finish construction of BSL-3 lab project. Discuss and make recommendation for source of funds. (Reserve accs., College of Ag. fund accs., other). Pg. 82
19. Discussion: 2020-22 Tuition Policy Pg. 83
20. Address any requested or required transfers from the centralized reserve accounts. Contractual or legal standard and factual basis to be presented and discussed. i.e. Accounts in “old” system which should have been classified as “Restricted”, but were inadvertently classified as “Unrestricted.” -- David Jewell, other persons as necessary for specific requests. (May need action by full BofT). Pg. 84
21. Discuss need for any new Regulation identified by Budget Committee or Administration. If so, discuss and provide outline of parameters to Tara. Pg. 93
22. Discuss approach for overall UW Capital Budgeting process (includes major maintenance) (March, 2019). Pg. 94
23. Any other necessary motions or recommendations to full BofT. Pg. 95
24. Other

**Executive Session**

(if necessary)

Real Property, security issues, items confidential by law

## Board of Trustees Budget Committee

### COMMITTEE MEETING MATERIALS

**AGENDA ITEM TITLE:** Full Funding for WyoCloud Project, Theobald/Durr/Jewell

- PUBLIC SESSION  
 EXECUTIVE SESSION

PREVIOUSLY DISCUSSED BY COMMITTEE:

- Yes *May 2018*  
 No

FOR FULL BOARD CONSIDERATION:

- Yes [proposed meeting date]  
 No

*Attachments/materials are provided in advance of the meeting.*

EXECUTIVE SUMMARY:

As the WyoCloud project approaches its final stages of implementation, the University is requesting the Board of Trustees fund full project budget that was originally approved by the board of Trustees, which is noted below:

<b>Approved Budget</b>	
Consulting	\$21,250,000
Backfill	\$2,094,720
Contingency	\$2,922,733
Software	\$3,750,000
<b>Total</b>	<b>\$30,017,453</b>

This budget was to be funded from the following sources:

<b>Funding Sources</b>	
Transfer from reserves (June 2016)	\$2,000,000
Sec I Budget FY17	\$13,500,000
Cash transfer October 2016	\$8,000,000
Funding Transfer (May 2018)	\$4,267,453
IT Operating Budget	\$2,250,000
<b>Total</b>	<b>\$30,017,453</b>

One of the primary reasons UW needed a new fiscal system was to increase transparency, tracking of approval of expenditures and better fiscal reporting. In reviewing the WyoCloud project budget, two issues arose that have affected the WyoCloud budget and have caused it to be underfunded.

Both of these issues occurred in the prior system, as it had a decreased ability to report and track expenditures. Each of these issues are summarized below, following the explanation table.

<b>Funding Source</b>	<b>Approved Amount of Funding</b>	<b>Amount Truly Funded</b>	<b>Difference</b>
Transfer from reserves (June 2016)	\$2,000,000	\$1,550,956.35	\$449,043.65
Sec I Budget FY17	\$13,500,000	\$12,325,757.24	\$1,174,242.76
Cash transfer October 2016	\$8,000,000	\$8,000,000	\$0
Funding Transfer (May 2018)	\$4,267,453	\$4,267,453	\$0
<b>IT Operating Budget</b>	\$2,250,000	\$2,250,000	\$0
<b>Total</b>	<b>\$30,017,453</b>	<b>\$28,394,166.59</b>	<b>\$1,623,286.41</b>

#### Unconverted spending authority from Sec I Budget FY17

When FY17 ended, there was a remaining amount of \$1,174,242.76 of encumbered and unencumbered spending authority remaining of the \$13,500,000 that was originally allocated to this project. This remaining spending authority was not converted to the project in WyoCloud Financial Management, thus resulting in a 1.174 million deficit to the project. See attachment A for final year end close report on PISTOL org 21818, which was one organization that housed funding for the project.

#### Use of project-funds for non-project expenditures from Reserve Transfer

In early FY16, nearly a full year before the formal WyoCloud project was approved by the Board, the University was working with Huron Consulting Group on several projects while considering a full-implementation of a new finance/HR system. One of these engagements with Huron Consulting Group was tied to a master agreement with Huron dated August 15, 2015. The attachment to this master Statement of Work was signed on April 7, 2016 (see attachment B).

There was an invoice related to this project that was paid out of organization 21819, which is the same organization in PISTOL that received the \$2,000,000 transfer for the WyoCloud project. This invoice totaled \$449,043.65 and was dated May 5, 2016 for services through April 30, 2016. This \$449,043.65 expenditure was the only expenditure out of the organization for FY16—thus reducing year end balances for the organization (see attachment C).

The Board of Trustees formally approved the full WyoCloud project implementation and \$30 million dollar project budget at the June 2016 Board of Trustees meeting (see attachment D). This approval then prompted a separate, additional statement of work with Huron Consulting group that has guided the project budget and implementation. This separate statement of work was not signed until August 11, 2016 (see attachment E).

Thus, as the Board did not approve the WyoCloud project or budget until June 15, 2016, the invoice for services rendered in April 2016 is unrelated to the WyoCloud project, which didn't formally begin until the secondary statement work was signed on August 11.

#### WHY THIS ITEM IS BEFORE THE COMMITTEE:

Given the information shared above, the University is requesting that \$1,623,286.41 be returned to the project so it can be fully funded per the original budget approved by the Board from the

Special Projects Reserve. This is not a request for additional funds, it is simply for full funding for the project within the approved amount.

**ACTION REQUIRED AT THIS COMMITTEE MEETING:**

Approval of a transfer of \$1,623,286.41 to fully fund the WyoCloud project as originally approved by the Board of Trustees.

**PROPOSED MOTION:**

I move to recommend to the full Board approve a transfer of \$1,623,286.41 to fully fund the WyoCloud project as originally approved by the Board of Trustees.

## Attachment A:

The below numbers noted in red show the amount of encumbered and remaining spending authority that was not converted into WyoCloud Financial Management.

**University of Wyoming**  
**Monthly Report for Appropriation Budgets**  
 Report Information As Of: June 30, 2017

Report Information For: Fiscal Mgmt/Report Sys-Sect I  
 Chartfield: 1100-21818  
 Report Request: Shared Business Services  
 nVision Layout: UW\_NV\_APPROP  
 Report Run On : July 13, 2017 at 23:50

Description	Account	Original Spending Authority	Total Spending Authority at: June 30, 2017	ITD Expenditures Through: June 30, 2017	Encumbrances at: June 30, 2017	Remaining Spending Authority at: June 30, 2017	Current Period Expenditures: June 2017
<b>Budget Reference 2017</b>							
Full-time Salaries	100000	-	-	4,584.00	-	-	4,584.00
Full-time Salaries	B1000	-	4,584.00	-	-	-	-
Total Full-Time Salaries		-	4,584.00	4,584.00	-	-	4,584.00
Total Overtime Salaries		-	-	-	-	-	-
Part-time Salaries	120000	-	-	7,192.50	-	-	1,330.00
Part-time Salaries	B1200	-	8,156.00	-	-	-	-
Total Part-Time Salaries		-	8,156.00	7,192.50	-	963.50	1,330.00
Total Graduate Assistants		-	-	-	-	-	-
Total Employer Paid Benefits		-	-	-	-	-	-
Fuel	203400	-	-	2,040.50	-	-	274.28
Water	203500	-	-	3,593.81	-	-	102.54
Telephone Charges	205100	-	-	1,012.61	-	-	75.12
Copy Charges	220300	-	-	3,906.77	-	-	251.18
Office Supplies	220500	-	-	301.54	-	-	-
Data Processing/Tech & Supplie	220600	-	-	1,047,359.32	-	-	254,349.51
Subscriptions & Databases	227500	-	-	17,280.00	-	-	-
Buildings/Office Rent	240200	-	-	50,000.00	-	-	-
Non-Empl Other Travel Expense	340600	-	-	1,102.33	-	-	-
Management Services	902700	-	-	11,187,151.53	1,112,913.47	-	1,439,852.16
Computer & Information Service	902800	-	-	37.33	-	-	-
Advertising	903400	-	-	195.00	-	-	-
Supportive Services	B2000	13,500,000.00	13,487,260.00	-	-	-	-
Total Supportive Services		13,500,000.00	13,487,260.00	12,313,980.74	1,112,913.47	60,365.79	1,694,904.79
Total Grant & Aid Payments		-	-	-	-	-	-
Total Capital Outlay		-	-	-	-	-	-
Total Non-Operating Expenses		-	-	-	-	-	-
<b>Total 2017</b>		<b>13,500,000.00</b>	<b>13,500,000.00</b>	<b>12,325,757.24</b>	<b>1,112,913.47</b>	<b>61,329.29</b>	<b>1,700,818.79</b>

STATEMENT OF WORK  
PURSUANT TO THE MASTER SERVICES AGREEMENT  
BETWEEN  
UNIVERSITY OF WYOMING  
AND  
HURON CONSULTING SERVICES LLC

This Statement of Work ("SOW") is an attachment to the Master Services Agreement (the "MSA") dated August 7th, 2015 between the University of Wyoming ("Client", "University," "you" or "your") and Huron Consulting Services LLC ("Huron", "we", "us" or "our"). Subject to the terms of the MSA, Huron shall provide to the Client the following services pursuant to this SOW:

**Objectives and Scope**

The scope of services outlined in this statement of work focus on performing analysis and planning activities to prepare the University of Wyoming for the implementation of selected cloud Financials and HRMS applications. Specifically in Phase 3 Huron will aid the University throughout the RFP process, assist the University in redesigning its Chart of Accounts, perform long-range project planning, and conduct evaluations of University management structures and operations.

We anticipate Phase 3 will comprise four work streams in order to enable the University to meet critical milestones related to the beginning of solution implementation efforts which we anticipate will begin around July 1, 2016. The four work streams, detailed in the "Our Services" section below, are:

- **Workstream 1:** System Selection RFP Assistance;
- **Workstream 2:** Chart of Accounts Redesign;
- **Workstream 3:** Project Planning, Governance, and Change Management; and
- **Workstream 4:** Shared Services Visioning.

Huron believes that each of these workstreams listed above and described in more detail below are critical and necessary steps to ready the University for the anticipated implementation of cloud financials and HRMS technology solutions scheduled to begin on July 1, 2016.

**Our Services**

Huron proposes the following work streams to be completed from February 1, 2016 through June 30, 2016.

**Workstream 1: System Selection RFP Assistance**

This workstream focuses on helping the University of Wyoming develop the tools they need to determine each vendor's fit with requirements and other criteria defined by UW, assisting in aggregating information so that the University can assess vendor responses, and assisting in the development of a final document / business case which will validate the vendor solutions selected and summarize and illustrate the fit between the selected systems and UW requirements and needs.

Specific tasks include:

1. **Supporting vendor Q&A and/or pre-bid conferences:** Huron will support response efforts to any submitted questions by the solution vendors, as well as support pre-bid conference efforts (as needed).
2. **Developing demo scripts:** Huron will work with the UW Selection Committee to assist in the development of business-focused scripts for analyzing and comparing the systems during the vendor product demonstration process. The scripts will reflect the manner in which the organization envisions conducting business in a "future state" and will focus on UW's specific requests / needs. Huron will conduct interviews with key functional leaders and system users as well as utilize submitted comments and questions from the initial vendor demonstrations scheduled for February 2<sup>nd</sup> and 3<sup>rd</sup> to inform the development of the demo scripts.

3. Schedule and support vendor demonstrations: Vendors will participate in additional onsite demonstrations of their products. Huron will help facilitate these meetings using demonstration scripts as a guide. University participants will utilize a common approach to rate each vendor's ability to meet the established requirements.
4. Support vendor evaluation process: Based on the evaluation and decision by the Selection Committee, Huron will help to develop a detailed business case which will include a fit/gap analysis summary of the selected solutions. In addition, the team will support any reasonable additional information gathering or analysis needed to support vendor selection.
5. Support contract negotiations and pricing strategy: Huron will help the University develop and determine the negotiations and pricing strategy for the selected vendor as well as provide as needed (non-legal) advisory services during contraction negotiations.

*Deliverables:*

- Confirmed goals and objectives
- Vendor demonstration scripts
- Vendor assessment criteria
- Vendor demonstration report
- Vendor of choice business case including fit/gap analysis summary of selected solutions

*Timeline:*

Project Work Stream	Week Beginning																	
	2/1	2/8	2/15	2/22	2/29	3/7	3/14	3/21	3/28	4/4	4/11	4/18	4/25	5/2	5/9	5/16	5/23	5/30
<b>System Selection RFP Assistance</b>																		
Support vendor Q&A	█	█	█	█														
Develop demo scripts				█	█	█	█											
Schedule and conduct vendor demonstrations							█	█	█	█								
Coordinate detailed analysis										█	█	█	█					
Support vendor selection												█	█	█	█			
Support contract negotiations and pricing strategy													█	█	█	█	█	█

### Workstream 2: Chart of Accounts Redesign

The Chart of Accounts Redesign workstream will involve designing a new chart of accounts for the University of Wyoming in anticipation of the cloud financials solution implementation (Workday or Oracle) currently scheduled to begin July 1, 2016. The new chart of accounts will be designed with sufficient flexibility to allow adaptation to either vendor solution selected by the University. Huron will work with the Data and Systems Governance Committee, established as part of Phase 2, throughout the steps outlined below to develop the finalized chart of accounts.

Designing a new chart of accounts for the University will include the following steps:

1. Planning, Discovery and Design: Based on our findings from phase 1 and phase 2 as well as through additional information gathering regarding the current state of both the main chart of accounts maintained at the University as well as "shadow" charts maintained in functional units, Huron will begin to design a new prototype chart of accounts. The prototype CoA will include:
  - Functional definitions of each chart segment to be used
  - Labeling and numbering scheme for chart segment values
  - Draft hierarchical structure by chart segment
  - Sample value sets (to extent possible)
  - A requirements traceability matrix
  
2. Concept Validation: The Concept Validation step serves as an initial test of the design concepts set forth in the prototype CoA and provides a starting point for establishing certain chart segment values. One of the key objectives of this step is to confirm that the CoA structure meets the financial management and reporting goals and needs of the University of Wyoming at all levels of the reporting hierarchy established during Phase 1 of this initiative. Also, the Concept Validation should confirm the capacity of the CoA to meet the fiscal management and reporting of funds consistent with sponsor, donor and/or governmental requirements. Following the Concept Validation step, Huron will deliver a finalized chart of accounts structure including:
  - Number of chart-fields to be used and their order
  - Final definition and purpose of each chart-field
  - Field length, numbering, and naming conventions and schemes
  - Sample value hierarchies for each field
  - Draft value ranges
  - Sample values
  
3. Value Development: Value development represents the establishment of the individual items in each chart-field. Values may be established to support the recording of data at the transactional level or may represent a "roll up" or summary at a reporting level. While the establishment of draft hierarchies, value ranges, and value definitions is accomplished during the Discovery and Design phase (and confirmed in Concept Validation), the development of actual values will span the Concept Validation and Value Development steps. It should be noted that, at this stage, value development will be limited to those needed to meet requirements identified in the Planning, Discovery, and Design step and those identified through a review of existing (or planned) organization structures, known funds, and activities. A full value set will not be completed until all existing CoA values are mapped to the new CoA.

#### *Deliverables:*

- Prototype Chart of Accounts
- Finalized Chart of Accounts Structure

Timeline:

Project Work Stream	Week Beginning																		
	3/28	4/4	4/11	4/18	4/25	5/2	5/9	5/16	5/23	5/30	6/6	6/13	6/20	6/27	7/4	7/11	7/18	7/25	
<b>Chart of Accounts Redesign</b>																			
Discovery and design	█	█	█	█	█	█	█	█											
Proof of concept								█	█	█	█	█	█	█	█				
Value development											█	█	█	█	█	█	█	█	█

**Workstream 3: Project Planning, Governance, and Change Management**

This phase will focus on providing the University of Wyoming with a detailed and reasonable approach and plan for the implementation of cloud applications for reporting and business intelligence (both cloud and on premise pieces), financials, human capital management, budgeting, and grants as well as for the integrations with current legacy systems.

The Project Planning workstream will include:

1. Validating the governance structure and scope for the project implementation team: This will include defining the governance structure that will need to be established for implementation as well as defining what will be included as part of the implementation
2. Creating a project resource plan and budget: The project team will work with UW leadership to develop detailed management plans to support the 36-month implementation as outlined during phase 2 of this engagement. The plan will include the following sections: Project Management, Chart of Accounts Redesign, Reporting and Business Intelligence, Financials, Human Capital Management, Budgeting, and Grants.
3. Developing a communication and change management plan: This will include developing a detailed communication and change management plan to ensure the success of this initiative.
4. Developing a reporting strategy and roadmap: This will include creating a reporting strategy to better align with key organizational objectives, reporting needs of the organization, content of the analytics solution, prioritization of development effort, high-level design, and the project resource plan and budget.
5. Developing additional deliverables as described below in the "Deliverables" section

*Deliverables:*

- Project resource plan and budget
- Project team members roles and responsibilities matrix
- Communication and change management plan
- High-level reporting and business intelligence strategy framework (incorporating the reporting hierarchy developed as part of Phase 1)
- Training plan
- Detailed project plan to include:
  - Project charter

- Issue tracking and task logs

Timeline:

Project Work Stream	Week Beginning																	
	3/28	4/4	4/11	4/18	4/25	5/2	5/9	5/16	5/23	5/30	6/6	6/13	6/20	6/27	7/4	7/11	7/18	7/25
<b>Project Planning, Governance, and Change Management</b>																		
Validate governance structure and scope	█	█	█	█	█													
Create project resource plan and budget				█	█	█	█	█	█	█								
Dev. communication and change management plan							█	█	█	█	█	█	█	█	█	█	█	
Develop additional deliverables										█	█	█	█	█	█	█	█	█

**Workstream 4: Shared Services Visioning**

This workstream will focus on helping the Shared Business Services office at the University of Wyoming develop a plan and vision for future-state organizational roles and structures, and determining how functions will evolve within the context of new cloud technology applications for reporting and business intelligence (both cloud and on premise pieces), financials, human capital management, budgeting, and grants as well as for the integrations with current legacy systems.

Specific tasks related to the Shared Services Visioning and Planning workstream will include:

1. Conduct interviews with key leadership: To begin developing an understanding of current state operations at the University of Wyoming, Huron will conduct 15-20 interviews with key academic and administrative leaders. In addition, in order to develop a thorough understanding of the current state, Huron will ask the University of Wyoming to deliver employee data including their job titles and roles as well as where they fall within the organizational structure and physically on campus.
2. Develop and administer an administrative support survey: In addition to conducting interviews with key stakeholders, Huron will develop and administer an administrative support survey to a broad group of stakeholders to develop an understanding of how individuals are spending their time on a variety of functions, including but not limited to finance, human resources, research administration, information technology, and procurement.
3. Synthesize findings: Following interviews with key stakeholders and administering the administrative support survey, Huron will develop key findings to deliver to the University of Wyoming. Huron will evaluate the current state of operations at the University of Wyoming to develop an understanding of what functions may shift in the future-state environment after the cloud application implementations have occurred. Additional findings may include but are not limited to how time is currently being spent across campus, where there may be gaps in service delivery, and general themes and challenges identified by stakeholders across the University.
4. Evaluate alternative service delivery models: During this step, Huron will work with the Shared Business Services office as well as utilize its findings from the above steps to evaluate and identify potential alternative service delivery models within the context of the anticipated future-state operations based on the cloud application technology implementation.
5. Develop strawman future-state organization structures: Following the identification of potential alternative service delivery models, Huron will begin to develop strawman organization structures to more formally visualize how the organization may

look in the future. Huron will vet these strawman structures with the Shared Business Services office and with key academic leadership to ensure their viability and validity.

**Deliverables:**

- Administrative Support Survey
- Data, Interview, and Survey Data Analysis Findings Document
- Draft Alternative Service Delivery Models
- Strawman Future-State Organization Structures

**Timeline:**

Project Work Stream	Week Beginning																	
	3/28	4/4	4/11	4/18	4/25	5/2	5/9	5/16	5/23	5/30	6/6	6/13	6/20	6/27	7/4	7/11	7/18	7/25
<b>Shared Services Visioning</b>																		
Conduct interviews with key leadership																		
Develop and administer administrative support survey																		
Synthesize findings																		
Evaluate alternative service delivery models																		
Develop strawman future-state organization structures																		

**Fees and Expenses**

Our professional fees for this engagement will be based on time committed and are estimated to be between \$1,200,000 and \$1,250,000 for all four workstreams. In addition to professional fees, we will bill for out-of-pocket expenses (transportation, lodging, meals, supplies, etc.), as incurred without mark-up, which we estimate to be 15%-18% of professional fees and we will work with the University to minimize such expenses as much as possible. Technology related expenses (including mobile phones, mobile internet access, databases, routine copying, faxing, printing, etc.) will be billed at a rate equal to 1% of professional fees.

Huron will invoice the University of Wyoming on a monthly basis for professional fees and expenses.

Payments may be made via wire transfer to:

**Harris Bank**  
 Chicago, Illinois  
 Routing No. 071000288  
 Account Title: Huron Consulting Services, LLC  
 Account Number: 262-463-3  
 Comments: (Include Invoice Number to ensure proper credit)

All invoices shall be due thirty (30) days from the date of invoice.

Amounts remaining outstanding for more than 30 days (past due), will be subject to an interest charge of 1.5% per month from the date of the invoice. We reserve the right to suspend services if invoices are not timely paid, in which event we will not be liable for any resulting loss, damage or expense connected with such suspension. In addition, you agree to reimburse us for all out of pocket costs of collection for overdue invoices. We understand that our bills should be sent to:

Mr. William H. Mai  
Vice President for Administration  
University of Wyoming  
Old Main, Room 202H  
1000 E. University Avenue  
Laramie, WY 82071  
Phone: (307) 766-5768  
Fax: 307-766-3436  
Email: wmai@uwyo.edu

**Business Terms**

The terms and conditions of the MSA apply to this engagement. Please indicate your agreement to this SOW by signing and returning this SOW.

We appreciate the opportunity to be of service to you and look forward to working with you on this project. You can be assured that it will receive our close attention.

**ACKNOWLEDGED AND ACCEPTED:**

**HURON CONSULTING SERVICES LLC**

Signed By: 
Print Name: Jason Moebius
Title: Managing Director
Date: April 5, 2016

**UNIVERSITY OF WYOMING**

Signed By: 
Print Name: William H Mai
Title: Vice President for Administration
Date: 4/7/16

*Appendix C*

This document shows the \$2,000,000 transfer in June 2016, as well as the \$449,043.65 unrelated invoice.

**University of Wyoming  
Monthly Report for Non Budgeted  
Report Information As Of: June 30, 2016**

Report Information For: Fiscal Mgmt/Report Sys-Sect II  
Chartfield: 1700-21819  
Report Request: Shared Business Services  
nVision Layout: UW\_NV\_NONBUDGET  
Report Run On: July 28, 2016 at 19:19

Description	Account	Balances at the Beginning of 2016-06-30	Transactions For The Month of: 2016-Period 12 - 2016-06-01	Ending Balances Before Encumbrances: June 30, 2016	Encumbrances at: June 30, 2016
<b>Balance Sheet</b>					
Claim on Cash	001100	-	1,550,956.35	1,550,956.35	-
<b>Fund Balance Change</b>		-	1,550,956.35	1,550,956.35	-
<b>Fund Additions</b>					
Nonmand Trfr-Educ & Genl	006900	-	(200,000.00)	(200,000.00)	-
Nonmand Trfr-Aux Ent	006910	-	(1,800,000.00)	(1,800,000.00)	-
<b>Total Fund Additions</b>		-	(2,000,000.00)	(2,000,000.00)	-
<b>Fund Deductions</b>					
<b>Total Fund Deductions</b>		-	-	-	-
<b>Revenues</b>					
<b>Total Revenues</b>		-	-	-	-
<b>Expenses</b>					
Management Services	902700	-	449,043.65	449,043.65	867,596.35
<b>Total Expenses</b>		-	449,043.65	449,043.65	867,596.35
<b>Net Fund Additions/Deductions, Revenue And Expenses</b>		-	(1,550,956.35)	(1,550,956.35)	867,596.35

*Appendix D*

Note: the formal project budget amount was reviewed in the Executive Session materials.

The University of Wyoming  
Minutes of the Trustees  
Wednesday, June 15, 2016  
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Trustee Dave True moved that the Board authorize the Vice President for Administration Bill Mai to enter into contract negotiations with the preferred vendor in an amount not to exceed the 10-year agreement amount specified in the Executive Session, as it related to the updated budget plan for the overall UW Financial Process and Reporting Assessment Initiative Plan, as discussed in this meeting's minutes. Trustee Mel Baldwin seconded; the motion passed unanimously.

*Appendix E*



**Huron**  
CONSULTING GROUP

**Statement of Work**

Financial Management, Human Capital Management, Budgeting, Grants Management, and Business Intelligence Systems Implementation

July 7, 2016

**Submitted to:**

William Mai  
University of Wyoming

**Submitted by:**

Steven Kish  
Huron Consulting Group  
805-551-2300  
skish@huronconsultinggroup.com



This Statement of Work (“SOW”) is an attachment to the Master Services Agreement (the “MSA”) dated August 7th, 2015 between the University of Wyoming (“Client”, “University,” “you” or “your”) and Huron Consulting Services LLC (“Huron”, “we”, “us” or “our”). Subject to the terms of the MSA, Huron shall provide to the Client the following services pursuant to this SOW:

## Objectives and Scope

The scope of services outlined in this statement of work relates to the transformation program defined by the University of Wyoming, centering on the implementation of Oracle Cloud systems. Specifically, Huron will aid the University of Wyoming with the implementation of Oracle's cloud-based Financial Management, Human Capital Management, Budgeting, Grants Management, and Business Intelligence Systems. Huron will simultaneously lead the University of Wyoming through a series of Performance Improvement initiatives and assist in the re-design of the university's budget process.

We anticipate this effort will include four workstreams within an over-arching program and change management structure (note: we use the term “program” to refer to multiple ongoing inter-dependent projects). The four work streams, detailed in the “Our Services” section below, are:

**Workstream 1:** Implementation of Oracle Reporting and Business Intelligence;

**Workstream 2:** Implementation of Oracle Financials, HCM, and Grants;

**Workstream 3:** Budget Process Redesign and Oracle Cloud Planning and Budgeting Implementation;

**Workstream 4:** University Performance Improvement.

Huron believes that each of these workstreams listed above, and described in more detail below, are critical and necessary steps to successfully implement these systems as part of a broader transformation program.

## Our Services

Huron will work with the University of Wyoming on implementation tasks identified in the detailed project plan produced during the planning phase of the project. Our work will commence in July 2016 and is estimated to be completed on or near June 2019. This timeframe includes a limited stabilization

## Reporting

- Huron will work with the University of Wyoming team members to define requirements and document functional design specifications for a limited number of custom reports (to be defined in the work plan).
- Huron has included a total number of consultant hours for report development during the implementation of Oracle Cloud Financials, HCM & Grants (i.e. operational report development outside of the scope of the Reporting and Business Intelligence workstream) not to exceed 4,080 hours.
- University of Wyoming will be responsible for development of all additional reports, including report technical design, build, unit test, validation, and migration, as well as the functional designs for additional reports determined to be beyond this initial scope defined in the work plan.
- During the Design phase, Huron will work with University of Wyoming team members to develop relevant reporting requirements and provide additional guidance on the types of reports that may be needed.
- Delivered dashboards and queries will be used before developing custom reports.

## Fees and Expenses

Huron is committed to the success of the system implementations for the University of Wyoming and is demonstrating our commitment by the following:

- Should the need arise, Huron will commit to standing by our resources and include two weeks of transitional support at no cost to the University of Wyoming.
- Huron will provide approximately 60 weeks (~2,400 hours) of Analyst support at no cost to the University of Wyoming.
- Huron will set expectations with the team to manage travel expenses, which will include obtaining best prices on flights and accommodations as much as possible to keep overall expenses at a minimum. Also, when possible, the Huron team will work off-site one week per month to keep travel expenses as low as possible.

In light of the fiscal crisis in the state of Wyoming and to help alleviate some of the financial burden on the University, Huron has provided an additional discount on the rates for each resource level. The table below outlines the proposed discounted rates for the systems implementation by resource level and the estimated number of total hours.

Huron Role	Original Budgeted Rates	Proposed Rates <sup>1,2</sup>	% Change	Total No. of Budgeted Hours <sup>1</sup>
Managing Director	\$427	\$325	31%	48
Senior Director	\$427	\$325	31%	96
Director	\$325.50	\$300	9%	11,304
Manager	\$276.50	\$250	11%	12,328
Associate	\$213.50	\$193	9%	25,592
Analyst	\$164.50	\$145	13%	36,432
<b>Average % Change from Budgeted Rates to Proposed Rates</b>			17%	
			<b>Total<sup>3</sup></b>	<b>85,800</b>

**Notes:**

1: Rates for Performance Improvement (PI) projects (budget model redesign, shared services, resource enhancement, etc.) will differ slightly. The following are the proposed rates for PI projects followed by the percent discount from the original budgeted rates: Managing Director \$360 (16%), Senior Director \$315 (26%), Director \$315 (3%), Manager \$260 (6%), Associate \$200 (6%), Analyst \$160 (3%). Also, the total number of budgeted hours does not include hours for performance improvement projects but the fees for PI projects represent 8% of total consultant fees.

2: A nominal cost of living rate increase of 3% has been incorporated into the rates for FY2017 and FY2018.

Based on the scope, approach, deliverables, schedule and staffing assumptions outlined in this SOW, the fees and expenses for the Project are not to exceed \$21,250,000. Huron will bill the University of Wyoming for fees and expenses as they are incurred. Any significant change in scope, deliverables or assumptions may result in additional fees. Should the need arise to request additional funding from the project contingency, Huron will follow the agreed scope change approach for the program.

The University of Wyoming acknowledges that where out-of-town personnel are assigned to any project on a long-term basis (as defined from time to time in the applicable provisions of the Internal Revenue Code and related IRS regulations, and currently defined, under IRC Section 162, as a period of time reasonable expected to be greater than one year), the associated compensatory tax costs applied to out-of-town travel and living expenses also shall be calculated on an individual basis, summarized, and assessed to such personnel. In such cases, the expenses for which you shall reimburse us hereunder shall be deemed to include the estimated incremental compensatory tax costs associated with the out-of-town travel and living expenses of our personnel, including tax gross-ups. These compensatory expenses will be billed as a separate line item on the invoice. We will work with UW to limit such expenses wherever possible by working off-site or bringing in new project resources.

Huron will invoice the University of Wyoming on a monthly basis for professional fees and expenses.

Payments may be made via wire transfer to:

**Harris Bank**

**Chicago, Illinois**

**Routing No. 071000288**

**Account Title: Huron Consulting Services, LLC**

**Account Number: 262-463-3**

Comments: (Include Invoice Number to ensure proper credit)

All invoices shall be due thirty (30) days from the date of invoice.

Amounts remaining outstanding for more than 30 days (past due), will be subject to an interest charge of 1.5% per month from the date of the invoice. We reserve the right to suspend services if invoices are not timely paid, in which event we will not be liable for any resulting loss, damage or expense connected with such suspension. In addition, you agree to reimburse us for all out of pocket costs of collection for overdue invoices. We understand that our bills should be sent to:

Mr. William H. Mai  
Vice President for Administration  
University of Wyoming  
Old Main, Room 202H

1000 E. University Avenue  
Laramie, WY 82071  
Phone: (307) 766-5768  
Fax: 307-766-3436  
Email: [wmai@uwyo.edu](mailto:wmai@uwyo.edu)

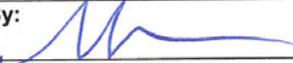
## Business Terms

The terms and conditions of the MSA dated August 7, 2015 apply to this engagement. Please indicate your agreement to this SOW by signing and returning this SOW.

We appreciate the opportunity to be of service to you and look forward to working with you on this project. You can be assured that it will receive our close attention.

### ACKNOWLEDGED AND ACCEPTED:

#### HURON CONSULTING SERVICES LLC

Signed By:	
Print Name:	Steven Kish
Title:	Managing Director
Date:	7-26-16

#### UNIVERSITY OF WYOMING

Signed By:	
Print Name:	William H Mai
Title:	Vice President for Administration
Date:	8/11/16

**Summary of University Reserves:**

Fund Source	Organization	2/28/18 Balance	3/31/18 Balance	4/30/18 Balance	Preliminary 2/28/19 Balance
Capital Construction Reserves	General University Operati	20,000,000	15,000,000	15,000,000	14,200,000
Residence Hall Capital Project	General University Operati	14,000,000	14,000,000	14,000,000	14,000,000
Transportation Plane Reserve	General University Operati	1,140,000	1,140,000	1,140,000	640,000
Legal Reserve	General Counsels Office	5,000,000	5,000,000	5,000,000	5,000,000
General University Reserve (Unrestricted Operating Reserve)	General University Operati	50,000,000	35,000,000	35,000,000	40,000,000
Recruitment & Retention Expendable (1)	President's Office	400,000	400,000	400,000	400,000
Special Projects Reserve (Unrestricted Operating Reserve)	General University Operati	37,683,921	28,956,504	28,956,504	24,512,727
<b>Total</b>		<b>128,223,921</b>	<b>99,496,504</b>	<b>99,496,504</b>	<b>98,752,727</b>

(1) \$10M of this reserve has been transferred to the UW Foundation for investment like an endowment

**Capital Construction Reserve Uses to Date:**

	FY18 Beginning Balance	\$20,000,000	\$20,000,000	\$20,000,000	\$20,000,000
Facility Construction	Science Initiative Building		(5,000,000)	(5,000,000)	(5,000,000)
Capital Construction	High Altitude Performance Center				(800,000)
	<i>Subtotal of Approved Projects</i>	<i>0</i>	<i>(5,000,000)</i>	<i>(5,000,000)</i>	<i>(5,800,000)</i>
	<b>Reserve Balance</b>	<b>20,000,000</b>	<b>15,000,000</b>	<b>15,000,000</b>	<b>14,200,000</b>

**Transportation Plane Reserve**

	FY18 Beginning Balance	\$1,140,000	\$1,140,000	\$1,140,000	\$1,140,000
UW Operations	Upgrade of Transportation Plain - Avionics and Sound				(500,000)
	<i>Subtotal of Approved Projects/Uses</i>				<i>(500,000)</i>
	<b>Reserve Balance</b>	<b>1,140,000</b>	<b>1,140,000</b>	<b>1,140,000</b>	<b>640,000</b>

**General University Operating Reserve**

	FY18 Beginning Balance	\$50,000,000	\$50,000,000	\$50,000,000	\$50,000,000
Facility Construction	Science Initiative Building		(10,000,000)	(10,000,000)	(10,000,000)
Academic Affairs	Vol. Separation Incentive Plan (VSIP)		(5,000,000)	(5,000,000)	(5,000,000)
Academic Affairs	Return Vol. Separation Incentive Plan (VSIP)				5,000,000
	<i>Subtotal of Approved Projects</i>	<i>0</i>	<i>(15,000,000)</i>	<i>(15,000,000)</i>	<i>(10,000,000)</i>
	<b>Reserve Balance</b>	<b>50,000,000</b>	<b>35,000,000</b>	<b>35,000,000</b>	<b>40,000,000</b>

**Special Projects Reserve Uses to Date:**

	FY18 Beginning Balance	\$50,585,571	\$50,585,571	\$50,585,571	\$50,585,571
Information Technology	HPC Research Cluster Up	(1,635,000)	(1,635,000)	(1,635,000)	(1,635,000)
Information Technology	VMAX Data Storage Repla	(860,000)	(860,000)	(860,000)	(860,000)
Information Technology	Chiller for IT Building	(770,000)	(770,000)	(770,000)	(770,000)
Administration	WyoCloud Project Funding	(8,218,469)	(8,218,469)	(8,218,469)	(8,218,469)
Academic Affairs	Earmark for Start Ups			0	0
Student Affairs	Veterans Center Renovati	(420,000)	(420,000)	(420,000)	(420,000)
Student Affairs	Transfer to ASUW Reserv	(502,918)	(502,918)	(502,918)	(502,918)
Engineering	King Air Research Aircraft	(513,732)	(513,732)	(513,732)	(513,732)
Academic Affairs	Vol. Separation Incentive Plan (VSIP)		(1,000,000)	(1,000,000)	(1,000,000)
Athletics	Season Ticket Deferred Revenue		(1,428,387)	(1,428,387)	(1,428,387)
Medical Education (Agency 167)	Various WWAMI Funds "Section 1" from Internal Auc		(3,367,720)	(3,367,720)	(3,367,720)
Agriculture	Seed Certification & Research "Section 1" from Intern		(280,471)	(280,471)	(280,471)
Various	Various Donor Accounts "Section 2" from Internal Auc		(2,632,369)	(2,632,369)	(2,632,369)
Staff Senate	Return of fundraising account				(5,791)
EORI	Return of swept FY17 funds				(115,013)
SBDC	Return of swept FY17 funds				(30,151)
Administration	Remaining funding for WyoCloud Project				(2,267,453)
Engineering	Return of swept FY17 funds				(650,369)
Education	Trustees Education Initiative -FY2019				(775,000)
Education	Earmark Trustees Education Initiative -FY2020 and FY2021				(600,000)
	<i>Subtotal of Approved Proj</i>	<i>(12,920,119)</i>	<i>(21,629,067)</i>	<i>(21,629,067)</i>	<i>(26,072,844)</i>
	<b>Reserve Balance</b>	<b>37,665,452</b>	<b>28,956,504</b>	<b>28,956,504</b>	<b>24,512,727</b>

**Summary of Division Level Reserves:**

<b>Fund Source</b>	<b>Organization</b>	<b>3/31/18 Balance</b>	<b>4/30/18 Balance</b>	<b>6/30/18 Balance</b>	<b>Preliminary 2/28/19 Balance</b>
Unrestricted Operating Reserves	Office of the President	155,160	155,908	155,908	156,308
Unrestricted Operating Reserves	Provosts Office	2,947,343	2,949,489	2,950,949	2,950,949
Unrestricted Operating Reserves	College of Agriculture & Natural Resources Deans Office	1,028,266	1,032,584	1,033,223	1,051,828
Unrestricted Operating Reserves	College of Arts & Sciences Deans Office	1,663,021	1,669,652	1,673,418	1,677,208
Unrestricted Operating Reserves	College of Business Deans Office	273,896	275,067	277,510	277,930
Unrestricted Operating Reserves	College of Education Deans Office	1,226,084	1,226,946	478,478	478,934
Unrestricted Operating Reserves	Engineering & Applied Science Deans Office	447,573	449,061	452,001	452,129
Unrestricted Operating Reserves	College of Health Sciences Deans Office	2,216,180	2,220,327	2,227,525	1,879,981
Unrestricted Operating Reserves	College of Law Deans Office	96,698	96,726	96,726	96,726
Unrestricted Operating Reserves	University Libraries Administrative Office	206,640	206,924	206,924	206,964
Unrestricted Operating Reserves	VP for Administration Office	3,860,371	3,868,393	2,135,105	2,076,686
Unrestricted Operating Reserves	VP Student Affairs Office	2,706,348	2,710,892	2,717,666	2,621,217
Unrestricted Operating Reserves	Office of the CIO	622,846	623,943	625,631	625,839
Unrestricted Operating Reserves	Institutional Advancement & UW Foundation	1,934	1,934	2,166	0
Unrestricted Operating Reserves	VP for Governmental & Community Affairs Office	16,563	16,563	16,747	16,747
Unrestricted Operating Reserves	VP for Research & Economic Development Office	569,601	570,001	570,041	570,041
Unrestricted Operating Reserves	General Counsels Office	136,848	136,848	136,848	98,117
Unrestricted Operating Reserves	Intercollegiate Athletics Directors Office	307,493	307,493	307,493	303,593
<b>Total</b>		<b>18,482,865</b>	<b>18,518,751</b>	<b>16,064,359</b>	<b>15,541,197</b>

Board of Trustees FY19 Expense Report including Encumbrances As of 3/25/19				
NATURAL ACCOUNT	NATURAL ACCOUNT DESCRIPTION	TOTAL	BUDGET	% of Budget Spent
62001	Professional Services Expense Presidential Board Evaluation - \$16,115.41 Trustee Professional Service Fee- \$2,500.00 Other - \$22.25	\$ 18,637.66	\$ 26,000.00	
62003	Legal & Attorney Services Expense	\$ -	\$ 100.00	
62006	Telecom Expense	\$ 822.72	\$ 1,500.00	
62008	Visiting Speakers/Faculty Expense	\$ -	\$ 400.00	
<b>Total Professional Services</b>		<b>\$ 19,460.38</b>	<b>\$ 27,999.99</b>	<b>69.5%</b>
62011	Catering Expense	\$ 12,076.01		
63001	Travel Domestic Expense WYDOT State plane - \$7,755.00 Staff Lodging for BOT Retreat - \$4,089.00 Shuttle/Rental Car Transportation - \$1,958.73 Staff Meals/ Meal Reimbursements- \$562.98 Travel Fuel Expenses - \$269.43	\$ 14,635.14	\$ 170,300.00	
63003	Hosting Expense	\$ 4,002.86		
63101	Non Employee Transportation (Mileage Reimbursements)	\$ 9,695.82	\$ 1,000.00	
63102	Non Employee Lodging (Trustee Hotel Expenses)	\$ 20,348.50		
63103	Non Employee Meals (Meals during BOT Meetings: non-catered)	\$ 1,794.36		
63104	Non Employee Other Travel	\$ 19.24		
<b>Total Travel &amp; Entertainment</b>		<b>\$ 62,571.93</b>	<b>\$ 171,300.00</b>	<b>36.5%</b>
64002	Office Supplies	\$ 540.14	\$ 50.00	
64005	Non capital Equipment Com - Microsoft Surface Pro	\$ 1,372.48	\$ 1,500.00	
64007	Books Subscriptions & Med	\$ 877.90	\$ 1,000.00	
64011	Postage Freight & Shipping	\$ 1,509.59	\$ 1,000.00	
64012	Other Supplies - Serving Supplies for refreshments	\$ 9.00	\$ 1,000.00	
64015	Food & Beverage Non Resale	\$ 224.59	\$ 500.00	
<b>Total Supplies</b>		<b>\$ 4,533.70</b>	<b>\$ 5,050.00</b>	<b>89.8%</b>
65002	Equipment Repairs & Maint - Laptop Privacy Screen	\$ 35.97		
65501	Building/Facilities Rental - Holiday Inn Cody Room Rental	\$ 1,800.00	\$ 4,000.00	
65502	Equipment Rental Expense - Holiday Inn Cody	\$ 525.00		
66502	Printing & Copying Expense	\$ 124.98	\$ 50.00	
66509	Training/Professional Development Expense	\$ -	\$ 5,000.00	
67503	Participant Subsistence	\$ 224.00		
<b>Total Other Expenses</b>		<b>\$ 2,709.95</b>	<b>\$ 9,050.00</b>	<b>29.9%</b>
76001	Internal Service Allocation (UW Operations)	\$ 908.54		
76002	Internal Service Allocation (UW IT Billing)	\$ 1,085.53		
76003	Internal Service Allocation (ASTEC & UW Catering)	\$ 3,753.60		
76601	Internal Sales Auxiliarie (Flights and Car Rentals) UW Flight Center - \$51,531.97 Car Rentals - \$2,443.17	\$ 53,975.14		
<b>Total Internal Services</b>		<b>\$ 59,722.81</b>	<b>\$ -</b>	<b>0.0%</b>
<b>TOTAL</b>		<b>\$ 148,998.77</b>	<b>\$ 213,400.00</b>	<b>69.8%</b>

**Use of the UW Plane from Org 00013 (Trustees)  
Fiscal Year 2019**

Date of Flight	Route	Purpose	Passengers	Expense to Trustees	
				\$1400/hr	Flight Hours
<i>July</i>					
7/10/2018	LAR-LSK-DGW-SAA-AFO-COD	July BOT meeting	Jones, Tully, Moore, MacPherson, Baldwin, Scarlett	\$ 3,231.97	2.3
7/10/2018	COD-DEN-COD-LAR	July BOT meeting	President Nichols and Steven Portch	\$ 6,440.00	4.6
7/11/2018	LAR-COD-LAR	July BOT meeting	David Jewel, Meredith Asay& Michael Barber	\$ 3,220.00	2.3
7/13/2018	LAR-COD-JAC-AFO-SAA-DGW-LSK-LAR	July BOT meeting	Jones, Tully, Moore, MacPherson, Baldwin, Scarlett	\$ 6,020.00	4.3
<i>August</i>					
<i>There were no flights for Trustees in August.</i>					
<i>September</i>					
9/11/2018	LAR-JAC-LAR	Sept BOT meeting	Scarlett	\$ 3,360.00	2.4
9/11/2018	LAR-RKS-JAC-WRL-LAR	Sept BOT meeting	Schmid-Pizzato, Bostrom	\$ 4,060.00	2.9
9/14/2018	LAR-JAC-LAR	Sept BOT meeting	Scarlett, Marsh	\$ 3,360.00	2.4
<i>October</i>					
<i>There were no flights for Trustees in October.</i>					
<i>November</i>					
11/13/2018	LAR-RKS-WRL-SHR-TOR-LAR	Nov BOT meeting	Schmid-Pizzato, Bostrom, Fall, Marsh	\$ 4,200.00	3.0
11/14/2018	LAR-AFO-LAR	Nov BOT meeting	Baldwin	\$ 3,080.00	2.2
11/16/2018	LAR-AFO-WRL-LAR	Nov BOT meeting	Baldwin, Bostrom	\$ 4,060.00	2.9
<i>December</i>					
<i>There were no flights for Trustees in December.</i>					
<i>January</i>					
1/22/2019	LAR-JAC-WRL-SHR-GCC-LAR	Jan BOT meeting	Scarlett, Sullivan, Fall, Bostrom, Weaver	\$ 4,900.00	3.5
1/25/2019	LAR-WRL-GCC-SHR-JAC-LAR	Jan BOT meeting	Scarlett, Sullivan, Fall, Bostrom, Weaver	\$ 5,600.00	4.0
			<b>Total</b>	<b>\$ 51,531.97</b>	
<i>February</i>					
<i>There were no flights for Trustees in February.</i>					

## Supplemental Budget Summary

Overview: In the 2019 Supplemental budget bill, HEA 51, ten footnotes were added to the 067 budget and the overall state general fund amount appropriated to the university 067 budget increased by \$12.5 million (1M on-going, 11.5M one-time). Additionally, UW will be given \$2.77M for salary increases as set out in the budget bill. SER to receive \$5M pursuant to the governor's letter requesting the money for design and construction of a pilot project utilizing advanced coal-based generated technology.

Priority	Description			Final
1	President's Endowed Scholarship			\$2.5M added to the endowment challenge fund in the 067 budget for the president's endowed scholarship initiative Footnote 10. Footnote 10 requires report to JAC by December 1, 2019 on president's endowed scholarship program.
2	Programmatic Science Initiative Funding			\$1M added to the block grant for programmatic aspects of the science initiative, one-time, Footnote 13.

3	Excellence in Agriculture Education and Research			<p>\$500K added to the Endowment challenge fund line in the 067 budget for excellence in agriculture education. Footnote 10.</p> <p>Footnote 11(a) requires any earnings from the Ag excellence endowment to be used for ranch and range management programs.</p> <p>Footnote 11(b) requires the university to consult with the Joint Ag committee to identify priority degree programs in Ag and cooperative extension. Also requires a report by November 1, 2019 on priority degrees associated with this footnote and areas and uses of endowment funds.</p>
4	Intercollegiate Athletics Competitiveness			<p>\$1M added to budget. Footnote 3 was amended to state that "nine million dollars" (instead of eight million) shall be expended for the purpose... <i>Should</i> be on-going.</p>
5	<p>University of Wyoming Natural Diversity Database (WYNDD)</p> <p><i>Not included in budget bill</i></p>			
6	Water Development Funding			<p>Did not receive funding</p>
	Rodeo/College of AG - construction of rodeo practice arena			<p>\$500k, one-time funds, Footnote 7 states that of this general fund appropriation, five hundred thousand dollars (\$500,000.00) shall only be expended for design and construction of a covered practice arena, animal stalls, stables and animal handling units associated with University of Wyoming rodeo activities and programs.</p>

	School of Energy Resources			<p>\$4M added to SER line of the budget, one-time. Footnote 9, states “ Of this general fund appropriation, four million dollars (\$4,000,000.00) shall only be expended for research and development efforts within the school of energy resources for which non-state funds provide at least a dollar for dollar match....” Footnote 9.</p>
	Blockchain program at UW			<p>See Tier 1 Engineering additional funding.</p>
	Compensation increases			<p>Provides \$2.77M to UW, Med Ed, and EORC for salary increases. Section 336. Subsection (b) sets a limitation that increase is to only be on 80k of the employee’s salary.  “(b) Funds appropriated under subsection (a) of this section shall be uniformly distributed to employees within each paragraph under subsection (a) of this section to provide for salary and employer paid benefit increases in a uniform percentage for the portion of an employee's or position's generally funded salary that is less than or equal to eighty thousand dollars (\$80,000.00) per year. No funds appropriated in this section shall be expended to provide for a percentage increase for the portion of an employee's or position's salary that exceeds eighty thousand dollars (\$80,000.00) per year. “</p> <p>Footnote 12 (Section 067) requires the university to report to the JAC on salary adjustments given to employees under 067 in the budget and under Section 336(a)(ii) of the budget.</p>

	<p>Other Footnotes and Section 300's</p>		<p>Sect. 067, Footnote 8: ties \$250k of existing block grant money to the hiring of a director of the biosafety level three lab and to the staffing of the lab to a level of 90%. Requires a report on June 1, 2019 on staffing levels and another report December 1, 2019. Footnote 8.</p> <p>Sect. 067, Footnote 14 ties \$1M of existing block grant money to the university instituting a program to train CTE education teachers, in person and through virtual education.</p> <p>Sect. 067, Footnote 15 adds \$3M, one-time, to the Tier 1 Engineering line of the 067 budget to raise the stature of the college. \$1M of that \$3M will only be released if several conditions are met (set out in footnote)(these requirements mirror the language added in the House for the blockchain program, direction heard was that this money is for blockchain program. However, no mention of blockchain in final budget language).</p> <p><del>Section 346—Wyoming's Tomorrow Task Force—to study Tennessee Promise program and other potential education scholarship or grant programs)- vetoed</del></p> <p>Section 349 Coal conversion technology center. FYI.</p> <p>Section 350 – State employees received additional adjustment to compensation, excludes UW.</p> <p><del>Section 352 Higher Education Study: requires UW and community colleges to study and make recommendations on</del></p>
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			<p>how to increase the availability of BAS degrees. Requires report. Only effective if no other bill dealing with BAS degrees passes. Vetoed</p> <p>In Department of Education budget, Footnote 5 states “Of this general fund appropriation, one hundred thousand dollars (\$100,000.00) shall be distributed to establish a pilot principal education program in Sheridan County School District #2 as a component of the statewide system of support. The department shall distribute these funds to the school district on or before July 1, 2019. Sheridan County School District #2 shall use these funds to train Wyoming school principals and may provide a report on the program to the joint education interim committee by June 30, 2020.” Vetoed</p>
	<p>Advancing Coal Technologies – Governor’s letter to provide \$10M to the University of Wyoming School of Energy Resources for the purpose of constructing a 5-megawatt equivalent pilot project utilizing advanced coal-based generation technology that captures 75% of carbon emissions.</p>		<p>Section 337 Appropriates \$5M to SER for the design and construction of a pilot project utilizing advanced coal-based generated technology that captures 75% of carbon emissions. Several requirements included in supplemental budget bill.</p>

<b>Agency 167</b>			
	Agency 167		<p>Footnote 6 to Section 067 of the bill states: The University of Wyoming budget request for the 2021-2022 biennium shall be comprised of both the University of Wyoming (agency 067) and the University of Wyoming-medical education (agency 167) budget requests, including all divisions and units, consolidated into a single agency for purposes of budgeting.</p> <p>Footnote 4 to the 167 Medical Education budget states “If 2019 House Bill 0221 is enacted into law, the 2021-2022 standard budget request for the family medical residency programs shall be re-designated as expenditure object series funding for grants and aid.”</p> <p>HB221 passed and has been signed into law.</p>

APPROPRIATION FOR	GENERAL FUND	FEDERAL FUNDS	OTHER FUNDS	TOTAL APPROPRIATION
	\$	\$	\$	\$

than November 1, 2019 on the expenditure of the funds, recommendations for future grants and measurable impacts of the efforts, including but not limited to local lodging tax collections and local sales and use tax collections for relevant industry classifications.

2. Of this general fund appropriation, thirty-five thousand dollars (\$35,000.00) shall only be expended for the purpose of a grant to a local government in Campbell county for an evening of fireworks displays in support of tourism related to a national convention. These funds shall not be transferred or expended for any other purpose and any unexpended, unobligated funds remaining from this appropriation on June 30, 2020 shall revert as provided by law.

**Section 067. UNIVERSITY OF WYOMING 6.,12.**

PROGRAM				
State Aid <u>1.,2.,3.,4.,7.,8.,</u>	350,484,172			350,484,172
<u>13.,14.</u>	352,984,172			352,984,172
School Of Energy Res. <u>5.,9.</u>	19,303,167			19,303,167
	23,303,167			23,303,167
Tier 1 Engineering <u>15.</u>	8,369,436			8,369,436
	11,369,436			11,369,436
NCAR MOU	1,802,339			1,802,339
Endowments <u>10.,11.</u>	3,000,000			3,000,000
TOTALS	379,959,114	0	0	379,959,114
	<u>392,459,114</u>			<u>392,459,114</u>
AUTHORIZED EMPLOYEES				
Full Time	0			
Part Time	0			
TOTAL	0			

1. Upon application of the university board of trustees, the state loan and investment board may loan funds to the University of Wyoming for the purpose of acquiring a replacement research aircraft for the department of atmospheric science within the college of engineering and applied science. The loan interest rate shall not exceed three percent (3%) and the loan shall otherwise be in accordance with the provisions of W.S. 16-1-109. The aircraft shall be treated as a "facility" for purposes of the loan. The university shall develop a financial plan for repayment of the loan to cover the cost of servicing the loan over the expected life of the aircraft and to cover the cost of distributions to the reserve fund as specified in footnote 2 of this section. The university shall provide a report on this plan to the joint appropriations committee within thirty (30) days after the loan is executed.

APPROPRIATION FOR	GENERAL FUND	FEDERAL FUNDS	OTHER FUNDS	TOTAL APPROPRIATION
\$	\$	\$	\$	\$

2. For the use of the university aircraft, the university shall identify and distribute amounts to a reserve fund to cover the cost for routine and planned maintenance, engine replacement and propeller replacement. To the extent funds are available after servicing the loan provided for in footnote 1 of this section, additional amounts to support funding of replacement of the research aircraft shall be included in any contract for use of the aircraft to the extent practicable. Amounts received to support replacement of the aircraft shall be held in the reserve fund. Proceeds from the sale of the research aircraft, engine or any related research instrumentation shall be credited to the reserve fund.

3. (a) Of this general fund appropriation, ~~eight million dollars (\$8,000,000.00)~~ nine million dollars (\$9,000,000.00) shall only be expended for the purpose of providing a state match for funds received by the university from athletic booster organizations or individuals donating funds to be used solely for athletic programs. This appropriation shall be retained by the state treasurer for distribution in accordance with the provisions of this footnote and only be expended for the purposes of:

(i) Authorized recruitment of prospective student athletes to the university and expenses associated with participation in intercollegiate athletics including summer school attendance, nutrition, tutoring, team travel and costs directly related to participation in competition;

(ii) Athletic training equipment.

(b) None of these funds shall be used for salaries or capital construction projects.

(c) To the extent funds are available from this appropriation, on a quarterly basis, the state treasurer shall match each cash or cash equivalent contribution actually received by the University of Wyoming for the purposes specified in this footnote for the period July 1, 2018 through June 30, 2020 by distributing to the university an amount equal to the amount of qualifying contributions for the quarter.

(d) Notwithstanding any other provision of law, this appropriation shall not be transferred or expended for any other purpose not specified in this footnote and any unexpended, unobligated funds remaining from this appropriation shall revert as provided by law on June 30, 2020.

4. Of this general fund appropriation, five hundred thirty-four thousand dollars (\$534,000.00), or as much thereof as is necessary, shall be expended so that there is no diminution of employer-paid benefits for 4H educator employees or 4H educator contract employees as compared to other University

APPROPRIATION FOR	GENERAL FUND	FEDERAL FUNDS	OTHER FUNDS	TOTAL APPROPRIATION
\$	\$	\$	\$	\$

of Wyoming employees during the period beginning July 1, 2018 and ending June 30, 2020.

5. Of this general fund appropriation, one million dollars (\$1,000,000.00) is effective immediately.

6. The University of Wyoming budget request for the 2021-2022 biennium shall be comprised of both the University of Wyoming (agency 067) and the University of Wyoming-medical education (agency 167) budget requests, including all divisions and units, consolidated into a single agency for purposes of budgeting.

7. Of this general fund appropriation, five hundred thousand dollars (\$500,000.00) shall only be expended for design and construction of a covered practice arena, animal stalls, stables and animal handling units associated with University of Wyoming rodeo activities and programs. The appropriation subject to this footnote shall not be included in the agency's 2021-2022 standard budget request.

8. Of this general fund appropriation, two hundred fifty thousand dollars (\$250,000.00) shall only be authorized for transfer to the University of Wyoming if a director of the biosafety level three (3) laboratory is hired and the laboratory is at least ninety percent (90%) staffed by March 30, 2020. Not later than June 1, 2019 the University of Wyoming shall submit a report to the joint appropriations committee and joint agriculture, state and public lands and water resources interim committee on the optimal staffing levels for the laboratory and a timeline for achieving the optimal staffing levels. Not later than December 1, 2019, the University of Wyoming shall submit a report to the joint appropriations committee and joint agriculture, state and public lands and water resources interim committee on the university's plan to fully staff the laboratory.

9. Of this general fund appropriation, four million dollars (\$4,000,000.00) shall only be expended for research and development efforts within the school of energy resources for which nonstate funds provide at least a dollar for dollar match. The appropriation subject to this footnote shall not be included in the agency's 2021-2022 standard budget request.

10. Of this general fund appropriation, three million dollars (\$3,000,000.00) shall only be expended for the endowment challenge fund program as provided in W.S. 21-16-901 through 21-16-904. Two million five hundred thousand dollars (\$2,500,000.00) of this appropriation shall only be expended for the purposes of the president's endowed scholarship initiative. Five hundred thousand dollars (\$500,000.00) of this appropriation shall only be expended for programs associated with excellence in agricultural education

APPROPRIATION FOR	GENERAL FUND	FEDERAL FUNDS	OTHER FUNDS	TOTAL APPROPRIATION
\$	\$	\$	\$	\$

and research for which matching funds are received. Notwithstanding W.S. 9-2-1008, 9-2-1012(e) and 9-4-207(a), any unexpended, unobligated monies from these appropriations subject to this footnote shall not revert until June 30, 2024. The appropriations subject to this footnote shall not be included in the agency's 2021-2022 standard budget request. Not later than December 1, 2019, the University of Wyoming shall submit a report to the joint appropriations committee on the operation of the president's endowed scholarship initiative including information on the number of students who receive the scholarship, from which communities the students entered the university, the degree programs of the students and other financial resources and aid available to the students that assisted the students in meeting their financial obligations to the university.

11. (a) The annual earnings from the excellence in agricultural education and research endowment initiated in footnote 10 of this section shall be used for ranch and range management programs.

(b) The University of Wyoming shall consult with the joint agriculture, state and public lands and water resources interim committee to identify priority degree programs in agriculture and cooperative extension. Not later than November 1, 2019, the University of Wyoming shall submit a report to the joint appropriations committee and joint agriculture, state and public lands and water resources interim committee on the efforts and outcomes on each of the permissible uses of endowment funds as well as development of priority degrees associated with this footnote.

12. Not later than October 1, 2019, the University of Wyoming shall report to the joint appropriations committee on salary adjustments given to employees under this section and Section 336(a)(ii) of this act. The report shall include a list of all salary adjustments made by position, the amount of each salary adjustment and how the salary adjustments comply with the requirements of Section 336 of this act.

13. Of this general fund appropriation, one million dollars (\$1,000,000.00) shall not be included in the agency's 2021-2022 standard budget request and shall only be expended for programmatic aspects of the science initiative.

14. Of this general fund appropriation, one million dollars (\$1,000,000.00) shall be distributed to the University of Wyoming after the president of the university certifies to the governor that the university's college of education, after consultation and coordination with Wyoming community colleges, has instituted a program to train career and technical education teachers in person and through virtual education.

APPROPRIATION FOR	GENERAL FUND \$	FEDERAL FUNDS \$	OTHER FUNDS \$	TOTAL APPROPRIATION \$
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15. (a) Of this general fund appropriation, three million dollars (\$3,000,000.00) shall not be included in the agency's 2021-2022 standard budget request and shall only be expended for the purpose of raising the stature of the college of engineering and applied sciences toward tier one (1) status. One million dollars (\$1,000,000.00) of the appropriation subject to this footnote shall only be released to the University of Wyoming if the following conditions are met:

(i) The funds are matched by the University of Wyoming in the ratio of one dollar and fifty cents (\$1.50) of appropriated funds for every one dollar (\$1.00) of matching funds from any other funds available to the University of Wyoming; and

(ii) The funds are additionally matched in the ratio of one dollar (\$1.00) of appropriated funds for one dollar (\$1.00) of matching funds from nonstate funds external to the University of Wyoming, but not to exceed one million dollars (\$1,000,000.00) from nonstate funds external to the University of Wyoming.

(b) Funds shall be released to the University of Wyoming under subsection (a) of this footnote in increments of not less than one hundred thousand dollars (\$100,000.00) as required matching ratios have been secured. The general funds subject to this footnote that are not released under subsection (a) of this footnote on or before June 30, 2020 shall revert as provided by law.

#### Section 072. RETIREMENT SYSTEM

##### PROGRAM

Administration <sup>1</sup> .			15,813,328 PF	15,813,328
			15,896,501 PF	15,896,501
Highway Patrol			51,000 SR	51,000
Game & Fish-Wardens			75,945 SR	75,945
Deferred Compensation			2,121,849 P2	2,121,849
TOTALS	0	0	18,062,122	18,062,122
			18,145,295	18,145,295

##### AUTHORIZED EMPLOYEES

Full Time	39	42
Part Time	0	
TOTAL	39	42

1. (a) For the period beginning on the effective date of this act and ending June 30, 2020, the maximum annual salary to be paid for each investment staff position classification, as determined by the retirement board of the Wyoming retirement system, shall be as follows:

**Reimbursement of Official Reserve Accounts**

Postpone to May & June meeting

Fund Class - Source	Summary Level Natural Accounts	FY19		FY20	
		Budget	Actual through March	Budget	Variance FY19 Budget to FY20 Budget
FC_105 Unrestricted Operating Class	A_B4000 Tuition & Educational Fees	-	-	-	-
	A_B4100 Sales of Goods & Services	-	-	-	-
	A_B4300 Grants & Contracts	-	-	-	-
	A_43501 Federal Appropriations	-	-	-	-
	A_B4400 Other Operating Revenue	-	-	-	-
	A_B5000 Non Operating Revenues	-	-	-	-
	A_B5100 Appropriations	-	-	-	-
	A_B5300 Gifts	-	-	-	-
	A_B5500 Investment Income	-	-	-	-
	A_B5600 Other Non Operating Revenues	-	-	-	-
	<b>Total Revenue</b>	-	-	-	-
	A_B6000 Salaries, Wages & Benefits	-	-	12,468	12,468
	A_B6200 Services & Fees	28,000	31,356	38,850	10,850
	A_B6300 Travel	171,300	46,380	87,432	(83,868)
	A_B6400 Supplies	5,050	4,492	5,150	100
	A_B6450 Utilities	-	-	-	-
	A_B6500 Repairs & Maintenance	-	36	-	-
	A_B6550 Rentals & Leases	4,000	2,325	2,550	(1,450)
	A_B6575 Interest Expense	-	-	-	-
	A_B6600 Claims & Judgements	-	-	-	-
	A_B6650 Other Expense	5,050	157	3,350	(1,700)
	A_B6700 Subcontracts	-	224	-	-
	A_B6900 Depreciation & Amortization	-	-	-	-
	A_B7000 Capital Expense	-	-	-	-
	A_B7200 Discontinued Operations	-	-	-	-
	A_B7500 Other Non Operating Expenses	-	-	-	-
	<b>Total Expenses Before Transfers</b>	213,400	84,970	149,800	(63,600)
	<b>Net Result Before Transfers</b>	213,400	84,970	149,800	(63,600)
	A_B7600 Internal Allocations & Sales	-	59,285	63,600	63,600
	A_B7700 Funding Transfers	-	-	-	-
	<b>Total Expenses After Transfers</b>	213,400	144,255	213,400	-
	<b>Statement of Activities Net Result</b>	213,400	144,255	213,400	-
FC_B20 Designated Op	A_B4000 Tuition & Educational Fees	-	-	-	-
	A_B4100 Sales of Goods & Services	-	-	-	-
	A_B4300 Grants & Contracts	-	-	-	-
	A_43501 Federal Appropriations	-	-	-	-
	A_B4400 Other Operating Revenue	-	-	-	-
	A_B5000 Non Operating Revenues	-	-	-	-
	A_B5100 Appropriations	-	-	-	-
	A_B5300 Gifts	-	-	-	-
	A_B5500 Investment Income	-	-	-	-
	A_B5600 Other Non Operating Revenues	-	-	-	-
	<b>Total Revenue</b>	-	-	-	-
	A_B6000 Salaries, Wages & Benefits	-	-	-	-
	A_B6200 Services & Fees	-	-	-	-
	A_B6300 Travel	-	-	-	-
	A_B6400 Supplies	-	-	-	-
	A_B6450 Utilities	-	-	-	-
	A_B6500 Repairs & Maintenance	-	-	-	-
	A_B6550 Rentals & Leases	-	-	-	-
	A_B6575 Interest Expense	-	-	-	-
	A_B6600 Claims & Judgements	-	-	-	-
	A_B6650 Other Expense	-	-	-	-
	A_B6700 Subcontracts	-	-	-	-
	A_B6900 Depreciation & Amortization	-	-	-	-
	A_B7000 Capital Expense	-	-	-	-
	A_B7200 Discontinued Operations	-	-	-	-
	A_B7500 Other Non Operating Expenses	-	-	-	-
	<b>Total Expenses Before Transfers</b>	-	-	-	-
	<b>Net Result Before Transfers</b>	-	-	-	-



O\_00013: Board of Trustees

O\_00013 Board of Trustees

## Detail by Natural Account

Fund Class - Source	Summary Level Natural Accounts	FY19		FY20	Variance FY19toFY20
		Budget	Actual	Budget	
FC_105 Unrestricted Operating Class	A_60401 Staff Salary Expense PT	-	-	12,000	12,000
	A_C6080 Fringe Benefits Rollup	-	-	468	468
	A_62001 Professional Services Expense	26,000	18,638	25,550	(450)
	A_62003 Legal & Attorney Services Expense	100	-	-	(100)
	A_62006 Telecom Expense	1,500	823	1,100	(400)
	A_62008 Visiting Speakers/Faculty Expense	400	-	-	(400)
	A_62011 Catering Expense	-	12,076	12,200	12,200
	A_63001 Travel Domestic Expense	170,300	14,635	28,000	(142,300)
	A_63003 Hosting Expense	-	4,003	4,000	4,000
	A_63101 Non Employee Transportation	1,000	9,696	14,000	13,000
	A_63102 Non Employee Lodging	-	20,349	38,932	38,932
	A_63103 Non Employee Meals	-	1,794	2,500	2,500
	A_63104 Non Employee Other Travel	-	19	-	-
	A_64002 Office Supplies	50	540	800	750
	A_64005 Non capital Equipment Computer Expense	1,500	1,372	1,500	-
	A_64007 Books Subscriptions & Media Expense	1,000	878	1,000	-
	A_64011 Postage Freight & Shipping Expense	1,000	1,510	1,500	500
	A_64012 Other Supplies	1,000	9	50	(950)
	A_64015 Food & Beverage Non Resale	500	225	300	(200)
	A_65002 Equipment Repairs & Maintenance Supplies Expense	-	36	-	-
	A_65501 Building/Facilities Rental Expense	4,000	1,800	2,000	(2,000)
	A_65502 Equipment Rental Expense	-	525	550	550
	A_66502 Printing & Copying Expense	50	125	350	300
	A_66509 Training/Professional Development Expense	5,000	-	3,000	(2,000)
	A_67503 Participant Subsistence	-	224	-	-
	A_76001 Internal Service Allocation: Plant Operations	-	909	1,000	1,000
	A_76002 Internal Service Allocation: Info Tech	-	1,086	1,700	1,700
	A_76003 Internal Service Allocation: Other	-	3,754	900	900
	A_76601 Internal Sales Auxiliaries	-	53,975	60,000	60,000
	Total_Expenses Expenses	213,400	148,999	213,400	-
	Statement of Activities Net Result	213,400	148,999	213,400	-

	A	B	C	D	E	F	G	H	I
1			<b>OEP_Total Entity: Total Entity</b> Board of Trustees Quarterly Report						
2			FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		Percent Variance Budget to Actual Designated Operating
3			YearTotal	Q2 YTD	YearTotal		Q2 YTD		
4			Unrestricted Operating Class		Designated Operating Class				
5			Annual Budget	Q2 YTD Actuals	Annual Budget	Q2 YTD Actuals			
6			Summary Level Natural Accounts		Summary Level Natural Accounts				
7	A	B4000 Tuition & Educational Fees	(\$71,895,220)	(\$36,362,283)	50.6%	(\$8,346,646)	(\$2,993,219)	35.9%	
8	A	B4100 Sales of Goods & Services	(\$40,491,384)	(\$21,454,866)	53.0%	(\$1,128,432)	(\$741,156)	65.7%	
9	A	B4300 Grants & Contracts	(\$1,530,991)	(\$137,152)	9.0%	(\$5,567,206)	(\$55,356)	1.0%	
10	A	43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
11	A	B4400 Other Operating Revenue	(\$19,717,093)	(\$7,680,053)	39.0%	(\$3,771,576)	(\$544,840)	14.4%	
12	A	B5000 Non Operating Revenues	(\$121,000)	(\$22,466)	18.6%	\$0	\$0	0.0%	
13	A	B5100 Appropriations	(\$206,114,718)	(\$180,393,669)	87.5%	(\$5,784,887)	(\$4,184,718)	72.3%	
14	A	B5300 Gifts	(\$5,002,518)	(\$884,769)	17.7%	\$0	\$0	0.0%	
15	A	B5500 Investment Income	(\$2,582,000)	(\$1,798,113)	69.6%	\$0	\$0	0.0%	
16	A	B5600 Other Non Operating Revenues	(\$2,086,382)	(\$912,857)	43.8%	(\$1,155,300)	(\$278,078)	24.1%	
17		<b>Total Revenue Revenue</b>	(\$349,541,305)	(\$249,646,227)	71.4%	(\$25,754,046)	(\$8,797,367)	34.2%	
18	A	B6000 Salaries, Wages & Benefits	\$247,629,033	\$114,550,025	46.3%	\$12,475,170	\$5,895,220	47.3%	
19	A	B6200 Services & Fees	\$14,194,895	\$8,150,821	57.4%	\$3,814,186	\$918,447	24.1%	
20	A	B6300 Travel	\$7,692,950	\$4,328,086	56.3%	\$1,593,507	\$733,970	46.1%	
21	A	B6400 Supplies	\$28,747,210	\$14,340,336	49.9%	\$7,769,375	\$1,434,133	18.5%	
22	A	B6450 Utilities	\$11,894,188	\$5,267,347	44.3%	\$1,556	\$1,203	77.3%	
23	A	B6500 Repairs & Maintenance	\$5,334,744	\$3,826,412	71.7%	\$1,377,600	\$233,275	16.9%	
24	A	B6550 Rentals & Leases	\$1,833,727	\$1,103,661	60.2%	\$178,795	\$43,172	24.1%	
25	A	B6575 Interest Expense	\$4,797	\$398	8.3%	\$11	\$0	0.0%	
26	A	B6600 Claims & Judgements	\$393,361	\$243,713	62.0%	\$0	\$0	0.0%	
27	A	B6650 Other Expense	\$9,276,911	\$3,762,571	40.6%	\$3,486,962	\$441,086	12.6%	
28	A	B6700 Subcontracts	\$184,482	(\$1,189)	-0.6%	\$244,161	\$23,997	9.8%	
29	A	B6900 Depreciation & Amortization	\$135,841	\$213,788	157.4%	\$0	\$124,088	0.0%	
30	A	B7000 Capital Expense	\$498,455	\$1,338,461	268.5%	\$1,700,255	\$15,139	0.9%	
31	A	B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%	
32	A	B7500 Other Non Operating Expenses	\$426,000	\$1,182	0.3%	\$0	\$716	0.0%	
33	A	B7600 Internal Allocations & Sales	(\$4,857,832)	(\$1,357,089)	27.9%	\$504,698	(\$157,026)	-31.1%	
34	A	B7700 Funding Transfers	\$24,954,985	\$456,322	1.8%	(\$7,863,262)	\$567,928	-7.2%	
35		<b>Total Expenses</b>	\$348,343,748	\$156,224,846	44.8%	\$25,283,015	\$10,275,349	40.6%	
36		<b>Statement of Activities Net Result</b>	(\$1,197,558)	(\$93,421,381)	7801.0%	(\$471,031)	\$1,477,982	-313.8%	

	A	B	C	D	E	F	G	H	I	J	
			<b>O_B0000: General University Operations Division</b>								
			Board of Trustees Quarterly Report								
			<b>FY19</b>				<b>FY19</b>				
			YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating	YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating			
			Unrestricted Operating Class			Designated Op					
		<b>Summary Level Natural Accounts</b>	<b>YearTotal Budget</b>	<b>Q2 YTD Actuals</b>		<b>YearTotal Budget</b>	<b>Q2 YTD Actuals</b>				
1		A_B4000 Tuition & Educational Fees	(\$61,242,407)	(\$32,769,697)	53.5%	\$0	\$0	0.0%			
2		A_B4100 Sales of Goods & Services	\$0	\$0	0.0%	\$0	\$0	0.0%			
3		A_B4300 Grants & Contracts	\$0	\$0	0.0%	(\$900,000)	\$0	0.0%		3	
4		A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%			
5		A_B4400 Other Operating Revenue	(\$13,365,000)	(\$5,885,826)	44.0%	\$0	(\$1,590)	0.0%		4	
6		A_B5000 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%			
7		A_B5100 Appropriations	(\$169,842,086)	(\$169,842,086)	100.0%	\$0	\$0	0.0%		2	
8		A_B5300 Gifts	\$0	\$0	0.0%	\$0	\$0	0.0%			
9		A_B5500 Investment Income	(\$2,082,000)	(\$1,527,005)	73.3%	\$0	\$0	0.0%			
10		A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%			
11		<b>Total Revenue Revenue</b>	(\$246,531,493)	(\$210,024,615)	85.2%	(\$900,000)	(\$1,590)	0.2%			
12		A_B6000 Salaries, Wages & Benefits	\$5,503,954	\$169,149	3.1%	\$125,309	\$0	0.0%			
13		A_B6200 Services & Fees	\$0	(\$472,730)	0.0%	\$0	\$0	0.0%			
14		A_B6300 Travel	\$0	\$0	0.0%	\$0	\$0	0.0%			
15		A_B6400 Supplies	\$0	\$0	0.0%	\$0	\$0	0.0%			
16		A_B6450 Utilities	\$0	\$0	0.0%	\$0	\$0	0.0%			
17		A_B6500 Repairs & Maintenance	\$0	\$0	0.0%	\$0	\$0	0.0%			
18		A_B6550 Rentals & Leases	\$0	\$0	0.0%	\$0	\$0	0.0%			
19		A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%			
20		A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%			
21		A_B6650 Other Expense	\$0	\$192,636	0.0%	\$0	\$0	0.0%			
22		A_B6700 Subcontracts	\$0	\$0	0.0%	\$0	\$0	0.0%			
23		A_B6900 Depreciation & Amortization	\$0	(\$119,675)	0.0%	\$0	\$0	0.0%			
24		A_B7000 Capital Expense	\$0	\$0	0.0%	\$0	\$0	0.0%			
25		A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%			
26		A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%	\$0	\$0	0.0%			
27		A_B7600 Internal Allocations & Sales	(\$1,141,216)	\$1,009,148	-88.4%	\$0	\$0	0.0%			
28		A_B7700 Funding Transfers	\$5,726,206	\$432,943	7.6%	\$0	\$0	0.0%			
29		<b>Total Expenses Expenses</b>	\$10,088,944	\$1,211,470	12.0%	\$125,309	\$0	0.0%			
30		<b>Statement of Activities Net Result</b>	(\$236,442,549)	(\$208,813,144)	88.3%	(\$774,691)	(\$1,590)	0.2%			
31											
32											
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43											

**Description**

	A	B	C	D	E	F	G	H	I	J
1			<b>O_B0001: Office of the President Division</b>							
2			Board of Trustees Quarterly Report							
3			<b>FY19</b>				<b>FY19</b>			
4			<b>YearTotal</b>	<b>Q2 YTD</b>	<b>Percent Variance Budget to Actual Unrestricted Operating</b>	<b>YearTotal</b>	<b>Q2 YTD</b>	<b>Percent Variance Budget to Actual Designated Operating</b>		
5			<b>Unrestricted Operating Class</b>			<b>Designated Op</b>				
6		<b>Summary Level Natural Accounts</b>	<b>YearTotal Budget</b>	<b>Q2 YTD Actuals</b>		<b>YearTotal Budget</b>	<b>Q2 YTD Actuals</b>			
7		A_B4000 Tuition & Educational Fees	\$0	\$0	0.0%	\$0	\$0	0.0%		
8		A_B4100 Sales of Goods & Services	\$0	\$0	0.0%	\$0	\$0	0.0%		
9		A_B4300 Grants & Contracts	\$0	\$0	0.0%	\$0	\$0	0.0%		
10		A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%		
11		A_B4400 Other Operating Revenue	\$0	\$0	0.0%	\$0	\$0	0.0%		
12		A_B5600 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%		
13		A_B5100 Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%		
14		A_B5300 Gifts	\$0	\$0	0.0%	\$0	\$0	0.0%		
15		A_B5500 Investment Income	\$0	\$0	0.0%	\$0	\$0	0.0%		
16		A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%		
17		<b>Total Revenue Revenue</b>	\$0	\$0	0.0%	\$0	\$0	0.0%		
18		A_B6000 Salaries, Wages & Benefits	\$2,185,913	\$805,110	36.8%	\$0	\$0	0.0%		
19		A_B6200 Services & Fees	\$805,800	\$547,179	67.9%	\$0	\$0	0.0%		
20		A_B6300 Travel	\$338,800	\$65,614	19.4%	\$0	\$0	0.0%		
21		A_B6400 Supplies	\$106,200	\$40,607	38.2%	\$0	\$0	0.0%		
22		A_B6450 Utilities	\$0	\$0	0.0%	\$0	\$0	0.0%		
23		A_B6500 Repairs & Maintenance	\$0	\$36	0.0%	\$0	\$0	0.0%		
24		A_B6550 Rentals & Leases	\$4,000	\$5,140	128.5%	\$0	\$0	0.0%		
25		A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%		
26		A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%		
27		A_B6650 Other Expense	\$152,900	\$34,117	22.3%	\$0	\$0	0.0%		
28		A_B6700 Subcontracts	\$0	\$224	0.0%	\$0	\$0	0.0%		
29		A_B6900 Depreciation & Amortization	\$0	\$900	0.0%	\$0	\$0	0.0%		
30		A_B7000 Capital Expense	\$0	\$0	0.0%	\$0	\$0	0.0%		
31		A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%		
32		A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%	\$0	\$0	0.0%		
33		A_B7600 Internal Allocations & Sales	\$101,528	\$79,977	78.8%	\$0	\$160	0.0%		
34		A_B7700 Funding Transfers	(\$218,000)	\$12,000	-5.5%	\$0	\$0	0.0%		
35		<b>Total Expenses Expenses</b>	\$3,477,141	\$1,590,902	45.8%	\$0	\$160	0.0%		
36		<b>Statement of Activities Net Result</b>	\$3,477,141	\$1,590,902	45.8%	\$0	\$160	0.0%		
37										
38		<b>Description</b>								
39										
40		1 Most of the expenses are billed in first quarter, this will correct throughout the year.								
41		2 Holiday Inn hotel lease invoices were posted here for Board of Trustees								
42		3 UW Fleet department travel expenses was posted here but budgeted in travel expense for Board of Trustees								

	A	B	C	D	E	F	G	H	I	J
1			<b>O_00013: Board of Trustees</b> Board of Trustees Quarterly Report							
2			<b>FY19</b>			<b>Percent Variance Budget to Actual Unrestricted Operating</b>	<b>FY19</b>			<b>Percent Variance Budget to Actual Designated Operating</b>
3			<b>YearTotal</b>	<b>Q2 YTD</b>	<b>YearTotal</b>		<b>Q2 YTD</b>			
4			<b>Unrestricted Operating Class</b>		<b>Designated Op</b>					
5			<b>YearTotal</b>	<b>Q2 YTD</b>	<b>YearTotal</b>	<b>Q2 YTD</b>	<b>YearTotal</b>	<b>Q2 YTD</b>	<b>YearTotal</b>	<b>Q2 YTD</b>
6		<b>Budget</b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>	
7		<b>Summary Level Natural Accounts</b>								
8		A_B4000 Tuition & Educational Fees	\$0	\$0	0.0%		\$0	\$0	0.0%	
9		A_B4100 Sales of Goods & Services	\$0	\$0	0.0%		\$0	\$0	0.0%	
10		A_B4300 Grants & Contracts	\$0	\$0	0.0%		\$0	\$0	0.0%	
11		A_43501 Federal Appropriations	\$0	\$0	0.0%		\$0	\$0	0.0%	
12		A_B4400 Other Operating Revenue	\$0	\$0	0.0%		\$0	\$0	0.0%	
13		A_B5000 Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	0.0%	
14		A_B5100 Appropriations	\$0	\$0	0.0%		\$0	\$0	0.0%	
15		A_B5300 Gifts	\$0	\$0	0.0%		\$0	\$0	0.0%	
16		A_B5500 Investment Income	\$0	\$0	0.0%		\$0	\$0	0.0%	
17		A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	0.0%	
18		<b>Total Revenue Revenue</b>	\$0	\$0	0.0%		\$0	\$0	0.0%	
19		A_B6000 Salaries, Wages & Benefits	\$0	\$0	0.0%		\$0	\$0	0.0%	
20		A_B6200 Services & Fees	\$28,000	\$30,589	109.2%	1	\$0	\$0	0.0%	
21		A_B6300 Travel	\$171,300	\$45,214	26.4%		\$0	\$0	0.0%	
22		A_B6400 Supplies	\$5,050	\$4,200	83.2%	2	\$0	\$0	0.0%	
23		A_B6450 Utilities	\$0	\$0	0.0%		\$0	\$0	0.0%	
24		A_B6500 Repairs & Maintenance	\$0	\$36	0.0%		\$0	\$0	0.0%	
25		A_B6550 Rentals & Leases	\$4,000	\$2,325	58.1%	3	\$0	\$0	0.0%	
26		A_B6575 Interest Expense	\$0	\$0	0.0%		\$0	\$0	0.0%	
27		A_B6600 Claims & Judgements	\$0	\$0	0.0%		\$0	\$0	0.0%	
28		A_B6650 Other Expense	\$5,050	\$157	3.1%		\$0	\$0	0.0%	
29		A_B6700 Subcontracts	\$0	\$224	0.0%		\$0	\$0	0.0%	
30		A_B6900 Depreciation & Amortization	\$0	\$0	0.0%		\$0	\$0	0.0%	
31		A_B7000 Capital Expense	\$0	\$0	0.0%		\$0	\$0	0.0%	
32		A_B7200 Discontinued Operations	\$0	\$0	0.0%		\$0	\$0	0.0%	
33		A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%		\$0	\$0	0.0%	
34		A_B7600 Internal Allocations & Sales	\$0	\$33,728	0.0%	4	\$0	\$0	0.0%	
35		A_B7700 Funding Transfers	\$0	\$0	0.0%		\$0	\$0	0.0%	
36		<b>Total Expenses Expenses</b>	\$213,400	\$116,472	54.6%		\$0	\$0	0.0%	
37		<b>Statement of Activities Net Result</b>	\$213,400	\$116,472	54.6%		\$0	\$0	0.0%	

**Description**

- 1 Most of the expenses were consultant and catering, this will correct throughout the year.
- 2 Materials for main July retreat.
- 3 The Holiday Inn lease was posted here.
- 4 UW Fleet department travel expenses was posted

	A	B	C	D	E	F	G	H	I	J
1			<b>O_00021: Internal Audit</b> Board of Trustees Quarterly Report							
2			<b>FY19</b>			<b>Percent Variance Budget to Actual Unrestricted Operating</b>	<b>FY19</b>			<b>Percent Variance Budget to Actual Designated Operating</b>
3			<b>YearTotal</b>	<b>Q2 YTD</b>	<b>YearTotal</b>		<b>Q2 YTD</b>			
4			<b>Unrestricted Operating Class</b>		<b>Designated Op</b>					
5			<b>YearTotal</b>	<b>Q2 YTD</b>	<b>YearTotal</b>	<b>Q2 YTD</b>	<b>YearTotal</b>	<b>Q2 YTD</b>	<b>YearTotal</b>	<b>Q2 YTD</b>
6		<b>Budget</b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>	
7		<b>Summary Level Natural Accounts</b>								
7		A_B4000 Tuition & Educational Fees	\$0	\$0	0.0%		\$0	\$0	0.0%	
8		A_B4100 Sales of Goods & Services	\$0	\$0	0.0%		\$0	\$0	0.0%	
9		A_B4300 Grants & Contracts	\$0	\$0	0.0%		\$0	\$0	0.0%	
10		A_43501 Federal Appropriations	\$0	\$0	0.0%		\$0	\$0	0.0%	
11		A_B4400 Other Operating Revenue	\$0	\$0	0.0%		\$0	\$0	0.0%	
12		A_B5000 Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	0.0%	
13		A_B5100 Appropriations	\$0	\$0	0.0%		\$0	\$0	0.0%	
14		A_B5300 Gifts	\$0	\$0	0.0%		\$0	\$0	0.0%	
15		A_B5500 Investment Income	\$0	\$0	0.0%		\$0	\$0	0.0%	
16		A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	0.0%	
17		<b>Total_Revenue Revenue</b>	\$0	\$0	0.0%		\$0	\$0	0.0%	
18		A_B6000 Salaries, Wages & Benefits	\$255,224	\$128,331	50.3%		\$0	\$0	0.0%	
19		A_B6200 Services & Fees	\$0	\$0	0.0%		\$0	\$0	0.0%	
20		A_B6300 Travel	\$4,000	\$2,809	70.2%	1	\$0	\$0	0.0%	
21		A_B6400 Supplies	\$6,035	\$384	6.4%		\$0	\$0	0.0%	
22		A_B6450 Utilities	\$0	\$0	0.0%		\$0	\$0	0.0%	
23		A_B6500 Repairs & Maintenance	\$0	\$0	0.0%		\$0	\$0	0.0%	
24		A_B6550 Rentals & Leases	\$0	\$0	0.0%		\$0	\$0	0.0%	
25		A_B6575 Interest Expense	\$0	\$0	0.0%		\$0	\$0	0.0%	
26		A_B6600 Claims & Judgements	\$0	\$0	0.0%		\$0	\$0	0.0%	
27		A_B6650 Other Expense	\$2,350	\$1,475	62.8%	2	\$0	\$0	0.0%	
28		A_B6700 Subcontracts	\$0	\$0	0.0%		\$0	\$0	0.0%	
29		A_B6900 Depreciation & Amortization	\$0	\$0	0.0%		\$0	\$0	0.0%	
30		A_B7000 Capital Expense	\$0	\$0	0.0%		\$0	\$0	0.0%	
31		A_B7200 Discontinued Operations	\$0	\$0	0.0%		\$0	\$0	0.0%	
32		A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%		\$0	\$0	0.0%	
33		A_B7600 Internal Allocations & Sales	\$1,550	\$650	41.9%		\$0	\$0	0.0%	
34		A_B7700 Funding Transfers	\$0	\$0	0.0%		\$0	\$0	0.0%	
35		<b>Total_Expenses Expenses</b>	\$269,159	\$133,650	49.7%		\$0	\$0	0.0%	
36		<b>Statement of Activities Net Result</b>	\$269,159	\$133,650	49.7%		\$0	\$0	0.0%	
37										
38		<b>Description</b>								
39										
40		1 We plan to attend a conference in the summer. This should cover the registration and some other costs. We may not have enough ot attend since the conferences we attended were more expensive than we planned.								
41		2 This is to cover travel costs for conference.								



O\_B1000: Academic Affairs Division  
Board of Trustees Quarterly Report

	Summary Level Natural Accounts	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19			Percent Variance Budget to Actual Designated Operating	
		Unrestricted Operating Class		YearTotal Budget		Designated Op		YearTotal Budget		Q2 YTD Actuals
		YearTotal	Q2 YTD			YearTotal	Q2 YTD			
7	A_B4000 Tuition & Educational Fees	(\$5,977,258)	(\$693,917)		11.6%	1	(\$6,697,110)	(\$2,942,228)	43.9%	14
8	A_B4100 Sales of Goods & Services	(\$139,943)	(\$563,727)		402.8%	2	(\$798,082)	(\$592,920)	74.3%	15
9	A_B4300 Grants & Contracts	(\$180,000)	\$2,328		-1.3%	3	(\$1,436,206)	(\$55,355)	3.9%	16
10	A_43501 Federal Appropriations	\$0	\$0		0.0%		\$0	\$0	0.0%	
11	A_B4400 Other Operating Revenue	(\$1,062,164)	(\$97,113)		9.1%	4	(\$3,696,576)	(\$503,979)	13.6%	17
12	A_B5000 Non Operating Revenues	\$0	\$0		0.0%		\$0	\$0	0.0%	
13	A_B5100 Appropriations	(\$9,351,583)	(\$9,351,583)		100.0%	5	(\$4,184,718)	(\$4,184,718)	100.0%	18
14	A_B5300 Gifts	(\$2,500)	(\$6,135)		245.4%	6	\$0	\$0	0.0%	
15	A_B5500 Investment Income	(\$500,000)	(\$131,107)		26.2%	7	\$0	\$0	0.0%	
16	A_B5600 Other Non Operating Revenues	(\$2,085,882)	(\$624,292)		29.9%	8	(\$1,155,300)	(\$277,980)	24.1%	19
17	Total Revenue Revenue	(\$19,299,330)	(\$11,465,542)		59.4%		(\$17,967,992)	(\$8,557,181)	47.6%	
18	A_B6000 Salaries, Wages & Benefits	\$152,537,424	\$73,119,433		47.9%		\$9,026,139	\$3,488,695	38.7%	
19	A_B6200 Services & Fees	\$3,731,858	\$2,141,977		57.4%	9	\$1,640,137	\$378,916	23.1%	
20	A_B6300 Travel	\$3,724,889	\$1,444,236		38.8%		\$1,293,816	\$548,720	42.4%	
21	A_B6400 Supplies	\$14,378,417	\$6,740,299		46.9%		\$6,826,105	\$1,202,694	17.6%	
22	A_B6450 Utilities	\$41,428	\$9,990		24.1%		\$1,556	\$1,204	77.4%	20
23	A_B6500 Repairs & Maintenance	\$383,966	\$310,107		80.8%	10	\$872,200	\$203,270	23.3%	
24	A_B6550 Rentals & Leases	\$277,704	\$96,279		34.7%		\$110,795	\$34,632	31.3%	
25	A_B6575 Interest Expense	\$0	\$0		0.0%		\$11	\$0	0.0%	
26	A_B6600 Claims & Judgements	\$0	\$0		0.0%		\$0	\$0	0.0%	
27	A_B6650 Other Expense	\$3,379,898	\$800,425		23.7%		\$2,978,828	\$264,024	8.9%	
28	A_B6700 Subcontracts	\$144,882	(\$1,699)		-1.2%		\$164,161	\$7,259	4.4%	
29	A_B6900 Depreciation & Amortization	\$3,500	\$290,856		8310.2%	11	\$0	\$63,629	0.0%	
30	A_B7000 Capital Expense	\$19,309	\$369,318		1912.7%	12	\$1,452,755	\$15,139	1.0%	
31	A_B7200 Discontinued Operations	\$0	\$0		0.0%		\$0	\$0	0.0%	
32	A_B7500 Other Non Operating Expenses	(\$274,000)	\$1,992		-0.7%		\$0	\$716	0.0%	
33	A_B7600 Internal Allocations & Sales	\$1,669,319	\$1,025,286		61.4%	13	(\$2,129,197)	(\$442,504)	20.8%	
34	A_B7700 Funding Transfers	(\$2,083,641)	\$221,879		-10.6%		(\$4,076,028)	(\$5,088,227)	124.8%	21
35	Total Expenses Expenses	\$177,934,953	\$86,570,371		48.7%		\$18,161,279	\$678,160	3.7%	
36	Statement of Activities Net Result	\$158,635,624	\$75,104,827		47.3%		\$193,287	(\$7,879,020)	-4076.3%	

Description

- 1 Details are in Haub, SER, AGNR, A&S, CoE, CEAS, and HS
- 2 Details are in AGNR, CEAS, HS, Law, Libraries
- 3 Detail is in Libraries
- 4 Details are in Provost, Honors, A&S
- 5 Details are in SER and AGNR
- 6 Detail is in A&S
- 7 Detail is in AGNR
- 8 Details are in AGNR, A&S, and Law
- 9 Details are in Provost, Honors, SER, CoB, CEAS, and HS
- 10 Details are in Provost, SER, AGNR, and Law
- 11 Details are in AGNR, SER, Provost, A&S, CoB, and CEAS
- 12 Detail is mainly in SER however, variance was not calculated
- 13 Details are in Honors, Law, and SER
- 14 Details are in Provost, Haub, AGNR, A&S, CoB, CoE, CEAS, Law, and HS
- 15 Details are in Provost, Haub, AGNR, A&S, CoB, CoE, CEAS, Law, and HS
- 16 Details are in Provost, AGNR, A&S, CEAS, HS, and Libraries
- 17 Details are in Provost, SER, AGNR, A&S, CoB, CoE, HS, and Law
- 18 Detail is in CEAS
- 19 Details are in AGNR, A&S, and CoB
- 20 Detail is in AGNR
- 21 Details are in Provost, AGNR, CEAS, HS, and Libraries



O\_C1000: Provost Subdivision  
Board of Trustees Quarterly Report

	Summary Level Natural Accounts	FY19			FY19		
		YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating	YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
		Unrestricted Operating Class			Designated Op		
	YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals		
7	A_B4000 Tuition & Educational Fees	\$6,143,688	\$3,594,617	58.5%	(\$3,654,306)	(\$1,524,277)	41.7%
8	A_B4100 Sales of Goods & Services	(\$30,063)	(\$21,415)	71.2%	\$0	(\$131)	0.0%
9	A_B4300 Grants & Contracts	\$0	\$0	0.0%	(\$110,007)	(\$12,009)	10.9%
10	A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%
11	A_B4400 Other Operating Revenue	(\$377,626)	\$206,961	-54.8%	(\$372,347)	(\$109,784)	29.5%
12	A_B5000 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%
13	A_B5100 Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%
14	A_B5300 Gifts	(\$2,500)	\$0	0.0%	\$0	\$0	0.0%
15	A_B5500 Investment Income	\$0	\$0	0.0%	\$0	\$0	0.0%
16	A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%
17	Total Revenue Revenue	\$5,733,499	\$3,780,164	65.9%	(\$4,136,660)	(\$1,646,201)	39.8%
18	A_B6000 Salaries, Wages & Benefits	\$18,221,185	\$8,342,751	45.8%	\$2,380,681	\$790,644	33.2%
19	A_B6200 Services & Fees	\$1,353,094	\$770,651	57.0%	\$863,806	\$73,339	8.5%
20	A_B6300 Travel	\$974,051	\$319,235	32.8%	\$226,300	\$175,076	77.4%
21	A_B6400 Supplies	\$894,513	\$308,518	34.5%	\$326,395	\$94,336	28.9%
22	A_B6450 Utilities	\$5,150	\$3,678	71.4%	\$500	\$0	0.0%
23	A_B6500 Repairs & Maintenance	\$1,250	\$138,110	11048.8%	\$27,000	\$0	0.0%
24	A_B6550 Rentals & Leases	\$113,214	\$68,713	60.7%	\$0	\$454	0.0%
25	A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%
26	A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%
27	A_B6650 Other Expense	\$990,449	\$232,159	23.4%	\$338,575	\$46,836	13.8%
28	A_B6700 Subcontracts	\$0	(\$2,269)	0.0%	\$961	\$5,387	560.6%
29	A_B6900 Depreciation & Amortization	\$3,500	\$2,166	61.9%	\$0	\$0	0.0%
30	A_B7000 Capital Expense	\$0	\$11	0.0%	\$0	\$0	0.0%
31	A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%
32	A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%	\$0	\$501	0.0%
33	A_B7600 Internal Allocations & Sales	\$4,812,953	\$728,795	15.1%	\$392,356	\$52,081	13.3%
34	A_B7700 Funding Transfers	(\$464,812)	\$0	0.0%	(\$215,383)	(\$278,818)	129.5%
35	Total Expenses Expenses	\$26,904,547	\$10,912,513	40.6%	\$4,341,191	\$959,835	22.1%
36	Statement of Activities Net Result	\$32,638,046	\$14,692,676	45.0%	\$204,530	(\$686,364)	-335.6%

Description

- 1 That would be enrollment deposit payments to student accounts. There were more than 2,514 students enrolled in Fall courses who had their \$100 or \$300 deposit posted to their student account on Banner. In Addition, SMTC service contracts revenues are also showing on the same line.
- 2 UW Regional Offices - probably a budgeting error
- 3 Mainly costs related to searches, databases, ect. The timing of such expenses differ depending on the contract execution
- 4 Timing of the expenses differ across all units under the Provost Subdivision
- 5 It was not properly budgeted for FY19 or expense was posted under the wrong natural account
- 6 The timing of such expenses may differ depending on the contract execution
- 7 This line should not be included here
- 8 Prograam Fees revenue was budgeted at the higher end
- 9 Revenues and contra-revenues may be posted under the wrong category
- 10 Indirect Cost allocations were budgeted but not yet distributed for FY19
- 11 Revenues were over estimated
- 12 Org # 10031 has over \$119k in expenses that were not budgeted for FY19
- 13 Org # 10032 & 15114 have more than \$5k in expenses that were not budgeted
- 14 Variance is due to FY17 IC distribution that was not budgeted

	A	B	C	D	E	F	G	H	I	J
1			<b>O_15002: Trustee's Education Initiative</b> Board of Trustees Quarterly Report							
2			FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		Percent Variance Budget to Actual Designated Operating	
3			YearTotal	Q2 YTD	YearTotal		Q2 YTD			
4			Unrestricted Operating Class		Designated Op					
5			<b>YearTotal Budget</b>	<b>Q2 YTD Actuals</b>	<b>YearTotal Budget</b>	<b>Q2 YTD Actuals</b>				
6		<b>Summary Level Natural Accounts</b>								
7		A_B4000 Tuition & Educational Fees	\$0	\$0	0.0%	\$0	\$0	0.0%		
8		A_B4100 Sales of Goods & Services	\$0	\$0	0.0%	\$0	\$0	0.0%		
9		A_B4300 Grants & Contracts	\$0	\$0	0.0%	\$0	\$0	0.0%		
10		A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%		
11		A_B4400 Other Operating Revenue	\$0	\$0	0.0%	\$0	\$0	0.0%		
12		A_B5000 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%		
13		A_B5100 Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%		
14		A_B5300 Gifts	\$0	\$0	0.0%	\$0	\$0	0.0%		
15		A_B5500 Investment Income	\$0	\$0	0.0%	\$0	\$0	0.0%		
16		A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%		
17		<b>Total Revenue Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>		
18		A_B6000 Salaries, Wages & Benefits	\$0	\$0	0.0%	\$0	\$0	0.0%		
19		A_B6200 Services & Fees	\$0	\$0	0.0%	\$0	\$0	0.0%		
20		A_B6300 Travel	\$0	\$0	0.0%	\$0	\$0	0.0%		
21		A_B6400 Supplies	\$0	\$0	0.0%	\$0	\$0	0.0%		
22		A_B6450 Utilities	\$0	\$0	0.0%	\$0	\$0	0.0%		
23		A_B6500 Repairs & Maintenance	\$0	\$0	0.0%	\$0	\$0	0.0%		
24		A_B6550 Rentals & Leases	\$0	\$0	0.0%	\$0	\$0	0.0%		
25		A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%		
26		A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%		
27		A_B6650 Other Expense	\$0	\$0	0.0%	\$0	\$0	0.0%		
28		A_B6700 Subcontracts	\$0	\$0	0.0%	\$0	\$0	0.0%		
29		A_B6900 Depreciation & Amortization	\$0	\$0	0.0%	\$0	\$0	0.0%		
30		A_B7000 Capital Expense	\$0	\$0	0.0%	\$0	\$0	0.0%		
31		A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%		
32		A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%	\$0	\$0	0.0%		
33		A_B7600 Internal Allocations & Sales	\$0	\$0	0.0%	\$0	\$0	0.0%		
34		A_B7700 Funding Transfers	\$0	\$0	0.0%	\$0	\$0	0.0%		
35		<b>Total Expenses Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>		
36		<b>Statement of Activities Net Result</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>		
37										
38		<b>Description</b>								

	A	B	C	D	E	F	G	H	I	J
1			<b>O_C1030: Honors College Subdivision</b> Board of Trustees Quarterly Report							
2			<b>FY19</b>			<b>Percent Variance Budget to Actual Unrestricted Operating</b>	<b>FY19</b>			<b>Percent Variance Budget to Actual Designated Operating</b>
3			<b>YearTotal</b>	<b>Q2 YTD</b>	<b>YearTotal</b>		<b>Q2 YTD</b>			
4			<b>Unrestricted Operating Class</b>		<b>Designated Op</b>					
5			<b>YearTotal</b>	<b>Q2 YTD</b>	<b>YearTotal</b>	<b>Q2 YTD</b>	<b>Budget</b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals</b>
6		<b>Summary Level Natural Accounts</b>		<b>Budget</b>	<b>Actuals</b>					
7		A_B4000 Tuition & Educational Fees	(\$99,423)	(\$53,406)	53.7%		\$0	\$0	0.0%	
8		A_B4100 Sales of Goods & Services	\$0	\$0	0.0%		\$0	\$0	0.0%	
9		A_B4300 Grants & Contracts	\$0	\$0	0.0%		\$0	\$0	0.0%	
10		A_43501 Federal Appropriations	\$0	\$0	0.0%		\$0	\$0	0.0%	
11		A_B4400 Other Operating Revenue	(\$21,000)	\$0	0.0%	1	\$0	\$0	0.0%	
12		A_B5000 Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	0.0%	
13		A_B5100 Appropriations	\$0	\$0	0.0%		\$0	\$0	0.0%	
14		A_B5300 Gifts	\$0	\$0	0.0%		\$0	\$0	0.0%	
15		A_B5500 Investment Income	\$0	\$0	0.0%		\$0	\$0	0.0%	
16		A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	0.0%	
17		<b>Total_Revenue Revenue</b>	(\$120,423)	(\$53,406)	44.3%		\$0	\$0	0.0%	
18		A_B6000 Salaries, Wages & Benefits	\$1,102,984	\$626,026	56.8%	2	\$0	\$0	0.0%	
19		A_B6200 Services & Fees	\$20,000	\$13,620	68.1%	3	\$0	\$0	0.0%	
20		A_B6300 Travel	\$82,392	\$29,572	35.9%		\$0	\$1,038	0.0%	
21		A_B6400 Supplies	\$25,000	\$27,413	109.7%	4	\$0	\$0	0.0%	
22		A_B6450 Utilities	\$0	\$0	0.0%		\$0	\$0	0.0%	
23		A_B6500 Repairs & Maintenance	\$0	\$0	0.0%		\$0	\$0	0.0%	
24		A_B6550 Rentals & Leases	\$550	\$0	0.0%		\$0	\$0	0.0%	
25		A_B6575 Interest Expense	\$0	\$0	0.0%		\$0	\$0	0.0%	
26		A_B6600 Claims & Judgements	\$0	\$0	0.0%		\$0	\$0	0.0%	
27		A_B6650 Other Expense	\$8,650	\$7,594	87.8%	5	\$0	\$0	0.0%	
28		A_B6700 Subcontracts	\$0	\$225	0.0%		\$0	\$0	0.0%	
29		A_B6900 Depreciation & Amortization	\$0	\$0	0.0%		\$0	\$0	0.0%	
30		A_B7000 Capital Expense	\$0	\$0	0.0%		\$0	\$0	0.0%	
31		A_B7200 Discontinued Operations	\$0	\$0	0.0%		\$0	\$0	0.0%	
32		A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%		\$0	\$0	0.0%	
33		A_B7600 Internal Allocations & Sales	\$13,600	\$15,256	112.2%	6	\$0	\$0	0.0%	
34		A_B7700 Funding Transfers	\$0	\$0	0.0%		\$0	\$0	0.0%	
35		<b>Total_Expenses Expenses</b>	\$1,253,176	\$719,706	57.4%		\$0	\$1,038	0.0%	
36		<b>Statement of Activities Net Result</b>	\$1,132,753	\$666,299	58.8%		\$0	\$1,038	0.0%	
37										
38		<b>Description</b>								
39										
40		1 Change in study abroad travel funds handling by GEO, we no longer take deposits. Should have some in Q3 for domestic travel and advising fees.								
41		2 Increase from hiring online instructors and study abroad instructors, should balance with revenue in Q3								
42		3 Reflection of one time classroom tech purchases in Fall 18 and contracts for SOAR coordinator								
43		4 Reflection of one time classroom tech purchases in Fall 18								
44		5 This is also due to the classroom tech purchases in Fall 18								
45		6 This is for the services due to the technology purchase and internal services for a key card access system.								



O\_C1040: Haub School of Environment & Natural Resources Subdivision  
Board of Trustees Quarterly Report

	Summary Level Natural Accounts	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		
		YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating		YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
		Unrestricted Operating Class				Designated Op		
	YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals			
1	A_B4000 Tuition & Educational Fees	\$0	(\$75,395)	0.0%	1 (\$76,780)	(\$20,720)	27.0%	
2	A_B4100 Sales of Goods & Services	\$0	(\$700)	0.0%	2 \$0	(\$16,317)	0.0%	
3	A_B4300 Grants & Contracts	\$0	\$0	0.0%		\$0	0.0%	
4	A_43501 Federal Appropriations	\$0	\$0	0.0%		\$0	0.0%	
5	A_B4400 Other Operating Revenue	\$0	\$0	0.0%		\$0	0.0%	
6	A_B5000 Non Operating Revenues	\$0	\$0	0.0%		\$0	0.0%	
7	A_B5100 Appropriations	\$0	\$0	0.0%		\$0	0.0%	
8	A_B5300 Gifts	\$0	\$0	0.0%		\$0	0.0%	
9	A_B5500 Investment Income	\$0	\$0	0.0%		\$0	0.0%	
10	A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%		\$0	0.0%	
11	Total_Revenue Revenue	\$0	(\$76,095)	0.0%		(\$76,780)	(\$37,037)	48.2%
12	A_B6000 Salaries, Wages & Benefits	\$1,518,031	\$743,663	49.0%		\$163,120	\$3,597	2.2%
13	A_B6200 Services & Fees	\$0	\$0	0.0%		\$0	\$30,893	0.0%
14	A_B6300 Travel	\$0	\$756	0.0%		\$105,000	\$17,157	16.3%
15	A_B6400 Supplies	\$0	(\$247)	0.0%		\$218,000	\$1,565	0.7%
16	A_B6450 Utilities	\$0	\$0	0.0%		\$0	\$0	0.0%
17	A_B6500 Repairs & Maintenance	\$0	\$0	0.0%		\$0	\$0	0.0%
18	A_B6550 Rentals & Leases	\$0	\$0	0.0%		\$0	\$0	0.0%
19	A_B6575 Interest Expense	\$0	\$0	0.0%		\$0	\$0	0.0%
20	A_B6600 Claims & Judgements	\$0	\$0	0.0%		\$0	\$0	0.0%
21	A_B6650 Other Expense	\$0	\$27	0.0%		\$15,000	\$475	3.2%
22	A_B6700 Subcontracts	\$0	(\$1,001)	0.0%		\$0	\$0	0.0%
23	A_B6900 Depreciation & Amortization	\$0	\$0	0.0%		\$0	\$0	0.0%
24	A_B7000 Capital Expense	\$0	\$0	0.0%		\$0	\$0	0.0%
25	A_B7200 Discontinued Operations	\$0	\$0	0.0%		\$0	\$0	0.0%
26	A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%		\$0	\$0	0.0%
27	A_B7600 Internal Allocations & Sales	(\$36,234)	\$0	0.0%		(\$75,000)	\$8,677	-11.6%
28	A_B7700 Funding Transfers	\$0	\$0	0.0%		(\$401,990)	(\$17,339)	4.3%
29	Total_Expenses Expenses	\$1,481,797	\$743,198	50.2%		\$24,130	\$45,025	186.6%
30	Statement of Activities Net Result	\$1,481,797	\$667,103	45.0%		(\$52,650)	\$7,988	-15.2%

Description

- 1 It appears there was an error in loading in my budget and the tuition estimate that the budget office was going to add.
- 2 Incorrect coding of students fees and deposits, both will be moved and this number should go back to \$0
- 3 This was my program fees and course fees. A large part course fees were sent to Intl Programs instead, the others were coded as 4100.
- 4 This was my program fees and course fees. A large part course fees were sent to Intl Programs instead, the others were coded as 4100.

	A	B	C	D	E	F	G	H	I	J
1			<b>O_C1050: School of Energy Resources Subdivision</b> Board of Trustees Quarterly Report							
2			<b>FY19</b>				<b>FY19</b>			
3			<b>YearTotal</b>	<b>Q2 YTD</b>	<b>Percent Variance</b>		<b>YearTotal</b>	<b>Q2 YTD</b>	<b>Percent Variance</b>	
4			<b>Unrestricted Operating Class</b>			<b>Budget to Actual</b>	<b>Designated Op</b>			<b>Budget to Actual</b>
5			<b>YearTotal</b>	<b>Q2 YTD</b>	<b>Unrestricted</b>	<b>Operating</b>	<b>YearTotal</b>	<b>Q2 YTD</b>	<b>Designated</b>	<b>Operating</b>
6		<b>Budget</b>	<b>Actuals</b>			<b>Budget</b>	<b>Actuals</b>			
7		<b>Summary Level Natural Accounts</b>								
7		A_B4000 Tuition & Educational Fees	\$271,259	\$129,191	47.6%	1	\$0	\$0	0.0%	
8		A_B4100 Sales of Goods & Services	\$0	\$0	0.0%		\$0	\$0	0.0%	
9		A_B4300 Grants & Contracts	\$0	\$0	0.0%		\$0	\$0	0.0%	
10		A_43501 Federal Appropriations	\$0	\$0	0.0%		\$0	\$0	0.0%	
11		A_B4400 Other Operating Revenue	\$0	(\$74)	0.0%	2	\$0	(\$13,411)	0.0%	9
12		A_B5000 Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	0.0%	
13		A_B5100 Appropriations	(\$9,151,583)	(\$9,151,583)	100.0%	3	\$0	\$0	0.0%	
14		A_B5300 Gifts	\$0	\$0	0.0%		\$0	\$0	0.0%	
15		A_B5500 Investment Income	\$0	\$0	0.0%		\$0	\$0	0.0%	
16		A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	0.0%	
17		<b>Total_Revenue Revenue</b>	(\$8,880,324)	(\$9,022,465)	101.6%		\$0	(\$13,411)	0.0%	
18		A_B6000 Salaries, Wages & Benefits	\$6,254,758	\$3,562,574	57.0%	4	\$355,692	\$121,254	34.1%	
19		A_B6200 Services & Fees	\$669,920	\$542,786	81.0%	5	\$0	\$0	0.0%	
20		A_B6300 Travel	\$252,896	\$141,375	55.9%	6	\$0	\$0	0.0%	
21		A_B6400 Supplies	\$878,000	\$222,907	25.4%		\$0	\$0	0.0%	
22		A_B6450 Utilities	\$2,525	\$1,048	41.5%		\$0	\$0	0.0%	
23		A_B6500 Repairs & Maintenance	\$1,000	\$16,868	1686.8%	7	\$0	\$0	0.0%	
24		A_B6550 Rentals & Leases	\$30,000	\$1,999	6.7%		\$0	\$0	0.0%	
25		A_B6575 Interest Expense	\$0	\$0	0.0%		\$0	\$0	0.0%	
26		A_B6600 Claims & Judgements	\$0	\$0	0.0%		\$0	\$0	0.0%	
27		A_B6650 Other Expense	\$1,060,660	\$33,570	3.2%		\$500,000	\$185	0.0%	
28		A_B6700 Subcontracts	\$140,565	\$0	0.0%		\$0	\$0	0.0%	
29		A_B6900 Depreciation & Amortization	\$0	\$38,770	0.0%		\$0	\$0	0.0%	
30		A_B7000 Capital Expense	\$0	\$360,673	0.0%		\$0	\$0	0.0%	
31		A_B7200 Discontinued Operations	\$0	\$0	0.0%		\$0	\$0	0.0%	
32		A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%		\$0	\$0	0.0%	
33		A_B7600 Internal Allocations & Sales	\$90,000	\$51,163	56.8%	8	(\$500,000)	\$228	0.0%	
34		A_B7700 Funding Trfers	(\$500,000)	\$50,000	-10.0%		\$0	(\$1,294,774)	0.0%	
35		<b>Total_Expenses Expenses</b>	\$8,880,324	\$5,023,732	56.6%		\$355,692	(\$1,173,107)	-329.8%	
36		<b>Statement of Activities Net Result</b>	\$0	(\$3,998,733)	0.0%		\$355,692	(\$1,186,518)	-333.6%	
37										
38		<b>Description</b>								
39										
40		1 Graduate students fees were estimated to be slightly higer than actual								
41		2 Reimbursement of tax on a p-card purchase								
42		3 Standard State Appropriations								
43		4 Some salaries paid from state funds while waiting for the accounts to be set up in Sponsored Programs they will be expenditure corrected								
44		5 \$387,776 of old PO's have been receipted in prior to 9/30/18 and should pay out from FY18								
45		6 Slightly more travel took place in the fall than anticipated in the spring								
46		7 Maintenance Agreement Expenses going to A_B6500 when they were budgeted in A_B6650								
47		8 Slightly more IDT expenses came through than expected								
48		9 Income raised by the Law College to offset the cost of the Energy Law Conference that SER sponsored								



O\_C1200: College of Agriculture & Natural Resources Subdivision  
Board of Trustees Quarterly Report

	Summary Level Natural Accounts	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19			Percent Variance Budget to Actual Designated Operating	
		YearTotal	Q2 YTD	Unrestricted Operating Class		YearTotal	Q2 YTD	Designated Op		
		Budget	Actuals			Budget	Actuals			
7	A_B4000 Tuition & Educational Fees	(\$1,292,635)	(\$203,192)		15.7%	1	(\$241,620)	(\$120,059)	49.7%	9
8	A_B4100 Sales of Goods & Services	(\$146,600)	(\$214,206)		146.1%	2	(\$408,782)	(\$323,339)	79.1%	10
9	A_B4300 Grants & Contracts	\$0	\$0		0.0%		(\$158,603)	(\$35,916)	22.6%	11
10	A_43501 Federal Appropriations	\$0	\$0		0.0%		\$0	\$0	0.0%	
11	A_B4400 Other Operating Revenue	\$0	(\$630)		0.0%	3	(\$2,587,118)	(\$317,075)	12.3%	12
12	A_B5000 Non Operating Revenues	\$0	\$0		0.0%		\$0	\$0	0.0%	
13	A_B5100 Appropriations	(\$200,000)	(\$200,000)		100.0%	4	\$0	\$0	0.0%	
14	A_B5300 Gifts	\$0	\$0		0.0%		\$0	\$0	0.0%	
15	A_B5500 Investment Income	(\$500,000)	(\$131,107)		26.2%	5	\$0	\$0	0.0%	
16	A_B5600 Other Non Operating Revenues	(\$2,012,382)	(\$596,687)		29.7%	6	(\$1,114,850)	(\$269,608)	24.2%	13
17	Total Revenue Revenue	(\$4,151,617)	(\$1,345,823)		32.4%		(\$4,510,973)	(\$1,065,997)	23.6%	
18	A_B6000 Salaries, Wages & Benefits	\$23,346,435	\$10,432,314		44.7%		\$1,336,109	\$601,922	45.1%	
19	A_B6200 Services & Fees	\$306,216	\$129,403		42.3%		\$374,660	\$88,421	23.6%	
20	A_B6300 Travel	\$369,761	\$163,654		44.3%		\$372,574	\$83,891	22.5%	
21	A_B6400 Supplies	\$980,100	\$307,749		31.4%		\$2,228,188	\$426,928	19.2%	
22	A_B6450 Utilities	\$8,300	\$4,184		50.4%		\$1,056	\$1,192	112.9%	14
23	A_B6500 Repairs & Maintenance	\$183,734	\$121,982		66.4%	7	\$356,872	\$48,282	13.5%	
24	A_B6550 Rentals & Leases	\$98,468	\$4,651		4.7%		\$75,595	\$5,001	6.6%	
25	A_B6575 Interest Expense	\$0	\$0		0.0%		\$11	\$0	0.0%	
26	A_B6600 Claims & Judgements	\$0	\$0		0.0%		\$0	\$0	0.0%	
27	A_B6650 Other Expense	\$304,297	\$126,249		41.5%		\$442,373	\$66,756	15.1%	
28	A_B6700 Subcontracts	\$100	\$600		600.0%	8	\$0	\$0	0.0%	
29	A_B6900 Depreciation & Amortization	\$0	\$39,039		0.0%		\$0	\$29,599	0.0%	
30	A_B7000 Capital Expense	\$18,309	\$5,500		30.0%		\$760,255	\$12,600	1.7%	
31	A_B7200 Discontinued Operations	\$0	\$0		0.0%		\$0	\$0	0.0%	
32	A_B7500 Other Non Operating Expenses	(\$49,500)	\$2,015		-4.1%		\$0	\$215	0.0%	
33	A_B7600 Internal Allocations & Sales	(\$91,458)	\$89,013		-97.3%		(\$1,173,988)	(\$90,104)	7.7%	
34	A_B7700 Funding Transfers	(\$27,105)	\$0		0.0%		(\$281,836)	(\$379,473)	134.6%	15
35	Total Expenses Expenses	\$25,447,656	\$11,426,348		44.9%		\$4,491,870	\$895,228	19.9%	
36	Statement of Activities Net Result	\$21,296,040	\$10,080,525		47.3%		(\$19,102)	(\$170,770)	894.0%	

Description

- This number was estimated with little to no data to back it up.
- Early Child Care Education Center revenues and County salary contributions are going into the wrong revenue code. Moving them from B4100 to A\_B5600. Billing was slowed due to billing employee being on FMLA this will pick up in future quarters
- Key deposits - I have asked MBIO, ESM and Ag Applied to move these to designated.
- Brucellosis funding
- Agricultural College land Income Fund - created by the Morrill Act (Megan Hanneman transferred this in - I will need to figure out who will do the next installment)
- Early Child Care Education Center revenues and County salary contributions are going into the wrong revenue code. Moving them from B4100 to A\_B5600. County Billing was slowed due to billing employee being on FMLA this will pick up in future quarters
- These expenses are on track at 66.4%
- Our estimate of subcontracts was low - this is still a very small amount
- These are program fees and are very close to projections
- Research & Extension centers were only depositing into the B4100 not the B5600. They will be reviewing and changing as necessary.
- Grant revenue as it is booked as revenue. This number is meaningless as the grants span multiple years and cannot be projected into designated funding. (as per OSP)
- We are somewhat on track with these revenues. Vet Science fees are trending at 25%, Seed Lab was incorrectly coding deposits this will correct in Q2,3,&4. We credited IC deposits into this revenue feed - from what I hear they will be credited under 77401. This will cause a discrepancy in revenues.
- Research & Extension centers were only depositing into the B4100 not the B5600. They will be reviewing and changing as necessary. Indirect cost transfers were not projected in funding transfers, but other non operating revenues. This number will be overly inflated.
- Seed Certification Century Link payments budgeted under miscellaneous being paid under utilities
- Indirect cost transfers were not projected in funding transfers, but other non operating revenues.



O\_C1300: College of Arts & Sciences Subdivision  
Board of Trustees Quarterly Report

Summary Level Natural Accounts	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		
	YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating		YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
	Unrestricted Operating Class				Designated Op		
YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals			
A_B4000 Tuition & Educational Fees	(\$3,913,381)	(\$1,210,570)	30.9%	1 (\$1,558,505)	(\$783,361)	50.3%	
A_B4100 Sales of Goods & Services	(\$311,000)	(\$228,988)	73.6%	7 (\$8,500)	(\$86,902)	1022.4%	
A_B4300 Grants & Contracts	\$0	\$2,328	0.0%	2 (\$451,300)	(\$747)	0.2%	
A_43501 Federal Appropriations	\$0	\$0	0.0%	8 \$0	\$0	0.0%	
A_B4400 Other Operating Revenue	(\$120,600)	(\$35,842)	29.7%	3 (\$537,840)	\$39,034	-7.3%	
A_B5000 Non Operating Revenues	\$0	\$0	0.0%	9 \$0	\$0	0.0%	
A_B5100 Appropriations	\$0	\$0	0.0%	10 \$0	\$0	0.0%	
A_B5300 Gifts	\$0	(\$6,135)	0.0%	4 \$0	\$0	0.0%	
A_B5500 Investment Income	\$0	\$0	0.0%	5 \$0	\$0	0.0%	
A_B5600 Other Non Operating Revenues	(\$65,000)	(\$27,605)	42.5%	10 (\$14,000)	(\$8,372)	59.8%	
Total Revenue Revenue	(\$4,409,981)	(\$1,506,813)	34.2%	(\$2,570,145)	(\$840,349)	32.7%	
A_B6000 Salaries, Wages & Benefits	\$45,207,080	\$21,720,253	48.0%	\$1,479,285	\$532,606	36.0%	
A_B6200 Services & Fees	\$289,834	\$117,713	40.6%	\$194,951	\$18,454	9.5%	
A_B6300 Travel	\$894,446	\$194,164	21.7%	\$301,100	\$127,530	42.4%	
A_B6400 Supplies	\$595,935	\$96,743	16.2%	\$2,306,237	\$247,444	10.7%	
A_B6450 Utilities	\$600	(\$116)	-19.3%	\$0	\$12	0.0%	
A_B6500 Repairs & Maintenance	\$105,600	\$12,739	12.1%	\$428,441	\$43,434	10.1%	
A_B6550 Rentals & Leases	\$5,050	\$2,426	48.0%	\$29,100	\$1,309	4.5%	
A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6650 Other Expense	\$223,655	\$67,924	30.4%	\$435,514	\$25,604	5.9%	
A_B6700 Subcontracts	\$1,300	(\$1,962)	-150.9%	\$0	\$504	0.0%	
A_B6900 Depreciation & Amortization	\$0	\$15,159	0.0%	\$0	\$21,987	0.0%	
A_B7000 Capital Expense	\$0	\$3,134	0.0%	\$242,500	\$2,539	1.0%	
A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7500 Other Non Operating Expenses	(\$82,500)	\$125	-0.2%	\$0	\$0	0.0%	
A_B7600 Internal Allocations & Sales	(\$2,081,834)	\$167,492	-8.0%	11 (\$599,465)	(\$298,605)	49.8%	
A_B7700 Funding Transfers	(\$811,624)	\$3,047	-0.4%	(\$2,392,034)	(\$669,291)	28.0%	
Total Expenses Expenses	\$44,347,542	\$22,398,837	50.5%	\$2,425,629	\$53,524	2.2%	
Statement of Activities Net Result	\$39,937,561	\$20,892,024	52.3%	(\$144,516)	(\$786,824)	544.5%	

Description

- 1 On-campus summer school revenue not flowing into our account and spring 19 revenue forthcoming
- 2 Sponsored Projects Contra revenue from Philosophy & Religious Studies Grant Expenditure. There is no way to budget this.
- 3 Various Dept. revenue. \$35k not coming from State of Wyoming for State Repository, some revenue is coming in on IDT's, and other revenue is not coming in as anticipated.
- 4 Accounting office journal entry for foundation transfer. Not sure why this was done.
- 5 FA Outreach, Music, & Theatre & Dance Ticket Revenue. Revenue from spring and summer events forthcoming.
- 6 Program, course, & ASUW fees. Spring and partial summer revenue has not been recognized.
- 7 Dept. book & merchandise sales, etc. Revenue is sporadic.
- 8 FY19 Indirect/F&A recovery revenue has not been distributed.
- 9 Dept. Equipment billing. A large portion of this is from other UW units paid through IDT's under Internal sales (76601). See B7600 under #11 below.
- 10 Dept. equipment account. Revenue comes in sporadically with associated equipment use.
- 11 Partial IDT revenue budgeted in B4400 being recognized here.



O\_C1400: College of Business Subdivision  
Board of Trustees Quarterly Report

	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		
	YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating		YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
	Unrestricted Operating Class				Designated Op		
Summary Level Natural Accounts	YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals		
A_B4000 Tuition & Educational Fees	(\$1,407,282)	(\$706,960)	50.2%	(\$472,880)	(\$210,496)	44.5%	
A_B4100 Sales of Goods & Services	\$0	(\$2,332)	0.0%	\$0	(\$1,779)	0.0%	
A_B4300 Grants & Contracts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B4400 Other Operating Revenue	(\$8,000)	\$0	0.0%	(\$78,471)	(\$463)	0.6%	
A_B5000 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5100 Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5300 Gifts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5500 Investment Income	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	(\$26,450)	\$0	0.0%	
<b>Total Revenue Revenue</b>	<b>(\$1,415,282)</b>	<b>(\$709,292)</b>	<b>50.1%</b>	<b>(\$577,801)</b>	<b>(\$212,738)</b>	<b>36.8%</b>	
A_B6000 Salaries, Wages & Benefits	\$11,014,245	\$5,445,755	49.4%	\$457,229	\$35,428	7.7%	
A_B6200 Services & Fees	\$5,450	\$66,462	1219.5%	\$0	\$0	0.0%	
A_B6300 Travel	\$111,950	\$57,663	51.5%	\$19,073	\$400	2.1%	
A_B6400 Supplies	\$13,676	\$17,363	127.0%	\$101,499	\$0	0.0%	
A_B6450 Utilities	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6500 Repairs & Maintenance	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6550 Rentals & Leases	\$800	\$0	0.0%	\$0	\$0	0.0%	
A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6650 Other Expense	\$14,436	\$8,040	55.7%	\$0	\$3,500	0.0%	
A_B6700 Subcontracts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6900 Depreciation & Amortization	\$0	\$19,894	0.0%	\$0	\$0	0.0%	
A_B7000 Capital Expense	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7500 Other Non Operating Expenses	(\$22,000)	(\$265)	1.2%	\$0	\$0	0.0%	
A_B7600 Internal Allocations & Sales	(\$229,269)	(\$44,346)	19.3%	\$0	\$588	0.0%	
A_B7700 Funding Transfers	\$0	\$0	0.0%	\$0	(\$8,851)	0.0%	
<b>Total Expenses Expenses</b>	<b>\$10,909,288</b>	<b>\$5,570,566</b>	<b>51.1%</b>	<b>\$577,801</b>	<b>\$31,065</b>	<b>5.4%</b>	
<b>Statement of Activities Net Result</b>	<b>\$9,494,006</b>	<b>\$4,861,274</b>	<b>51.2%</b>	<b>\$0</b>	<b>(\$181,673)</b>	<b>0.0%</b>	

Description

- 1 Unexpected revenue from investment by student RSO in Accounting & Finance department. Spent below on travel.
- 2 Business Innovation Summit revenue is received in the spring.
- 3 Annually, faculty support is provided to each faculty member to spend as they choose on travel or research data/supplies or services. Based on prior years an estimate was made on how they would spend it. So far the bulk have purchased research data and supplies rather than using it for travel. This will be a common issue annually as their needs change during the academic year. In addition the MBA had budgeted to hire a staff person for marketing and recruiting but instead hired a consulting firm..
- 4 Annually, faculty support is provided to each faculty member to spend as they choose on travel or research data/supplies or services. Based on prior years an estimate was made on how they would spend it. So far the bulk have purchased research data and supplies rather than using it for travel. This will be a common issue annually as their needs change during the academic year.
- 5 AACSB Conference registrations are higher than anticipated as Associate Dean's, staff and faculty have attended conferences not originally planned when budget was done.
- 6 Program fees will be added in the Spring
- 7 Key deposits, revenues handled for FYS class project
- 8 Beginning of the year indirect cost revenues
- 9 Anticipated Indirect Cost revenues from FY16, FY17



O\_C1500: College of Education Subdivision  
Board of Trustees Quarterly Report

Summary Level Natural Accounts	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		
	YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating		YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
	Unrestricted Operating Class				Designated Op		
	YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals		
A_B4000 Tuition & Educational Fees	(\$1,286,311)	(\$441,861)	34.4%	(\$190,516)	(\$112,207)	58.9%	
A_B4100 Sales of Goods & Services	(\$1,760)	\$1,240	-70.5%	(\$800)	(\$5,270)	658.8%	
A_B4300 Grants & Contracts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B4400 Other Operating Revenue	\$0	\$3,768	0.0%	(\$91,750)	(\$56,028)	61.1%	
A_B5000 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5100 Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5300 Gifts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5500 Investment Income	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%	
<b>Total_Revenue Revenue</b>	<b>(\$1,288,071)</b>	<b>(\$436,853)</b>	<b>33.9%</b>	<b>(\$283,066)</b>	<b>(\$173,505)</b>	<b>61.3%</b>	
A_B6000 Salaries, Wages & Benefits	\$8,153,796	\$3,777,079	46.3%	\$53,432	\$28,529	53.4%	
A_B6200 Services & Fees	\$135,984	\$21,283	15.7%	\$133,190	\$0	0.0%	
A_B6300 Travel	\$343,285	\$97,072	28.3%	\$30,871	\$5,025	16.3%	
A_B6400 Supplies	\$262,776	\$43,593	16.6%	\$96,786	\$705	0.7%	
A_B6450 Utilities	\$1,725	\$188	10.9%	\$0	\$0	0.0%	
A_B6500 Repairs & Maintenance	\$4,000	\$0	0.0%	\$0	\$56,267	0.0%	
A_B6550 Rentals & Leases	\$3,591	\$175	4.9%	\$0	\$160	0.0%	
A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6650 Other Expense	\$112,299	\$31,252	27.8%	\$6,000	\$6,459	107.7%	
A_B6700 Subcontracts	\$200	\$0	0.0%	\$0	\$0	0.0%	
A_B6900 Depreciation & Amortization	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7000 Capital Expense	\$1,000	\$0	0.0%	\$0	\$0	0.0%	
A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7500 Other Non Operating Expenses	(\$16,500)	\$0	0.0%	\$0	\$0	0.0%	
A_B7600 Internal Allocations & Sales	(\$69,386)	\$9,692	-14.0%	\$166,164	\$3,024	1.8%	
A_B7700 Funding Tranfers	(\$300,000)	\$0	0.0%	(\$210,250)	\$85,831	-40.8%	
<b>Total_Expenses Expenses</b>	<b>\$8,632,770</b>	<b>\$3,980,331</b>	<b>46.1%</b>	<b>\$276,193</b>	<b>\$185,998</b>	<b>67.3%</b>	
<b>Statement of Activities Net Result</b>	<b>\$7,344,699</b>	<b>\$3,543,478</b>	<b>48.2%</b>	<b>(\$6,873)</b>	<b>\$12,493</b>	<b>-181.8%</b>	

**Description**

- 1 This is only reflecting the tuition received in the Fall semester. Once Spring is charged to student accounts, we should be in line.
- 2 This is from Avalon Fees that we didn't anticipate coming in on this account, so it is budgeted elsewhere.
- 3 This is from the Partnership doing expenditure corrections to move revenue from unrestricted to designated and somehow \$4,000 more was moved than should have been. We are doing another correction to fix this.
- 4 More than half of the annual fees is collected in the first semester. This will correct throughout the year.
- 5 The LRCC collected more revenue than anticipated from their Literacy Conference for FY19
- 6 The Partnership is coming in under budget for their revenue due to some of the revenue was collected in June 2018 and 2 school districts have not paid their dues.
- 7 This is from the Partership and they pay most of their dues in the fall term.



O\_C1600: College of Engineering & Applied Science General Subdivision  
Board of Trustees Quarterly Report

Summary Level Natural Accounts	FY19			FY19		
	YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating	YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
	Unrestricted Operating Class			Designated Op		
YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals		
A_B4000 Tuition & Educational Fees	(\$204,815)	(\$35,039)	17.1%	(\$263,500)	(\$61,559)	23.4%
A_B4100 Sales of Goods & Services	\$0	(\$77,726)	0.0%	\$0	(\$43,280)	0.0%
A_B4300 Grants & Contracts	\$0	\$0	0.0%	(\$530,146)	\$0	0.0%
A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B4400 Other Operating Revenue	\$0	(\$670)	0.0%	\$0	\$0	0.0%
A_B5000 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B5100 Appropriations	\$0	\$0	0.0%	(\$4,184,718)	(\$4,184,718)	100.0%
A_B5300 Gifts	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B5500 Investment Income	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%
<b>Total Revenue Revenue</b>	<b>(\$204,815)</b>	<b>(\$113,434)</b>	<b>55.4%</b>	<b>(\$4,978,364)</b>	<b>(\$4,289,557)</b>	<b>86.2%</b>
A_B6000 Salaries, Wages & Benefits	\$14,213,063	\$7,280,150	51.2%	\$2,532,475	\$1,301,267	51.4%
A_B6200 Services & Fees	\$16,400	\$98,394	600.0%	\$9,000	\$116,572	1295.2%
A_B6300 Travel	\$105,510	\$116,418	110.3%	\$132,430	\$96,344	72.8%
A_B6400 Supplies	\$189,254	\$102,690	54.3%	\$1,176,096	\$281,486	23.9%
A_B6450 Utilities	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B6500 Repairs & Maintenance	\$500	\$0	0.0%	\$40,700	\$48,724	119.7%
A_B6550 Rentals & Leases	\$7,510	\$9,175	122.2%	\$5,000	\$26,883	537.7%
A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B6650 Other Expense	\$57,665	\$50,074	86.8%	\$834,683	\$84,563	10.1%
A_B6700 Subcontracts	\$0	\$0	0.0%	\$163,200	\$0	0.0%
A_B6900 Depreciation & Amortization	\$0	\$164,418	0.0%	\$0	\$5,876	0.0%
A_B7000 Capital Expense	\$0	\$0	0.0%	\$450,000	\$0	0.0%
A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B7500 Other Non Operating Expenses	(\$30,250)	(\$40)	0.1%	\$0	\$0	0.0%
A_B7600 Internal Allocations & Sales	(\$536,954)	(\$68,763)	12.8%	(\$383,754)	(\$137,150)	35.7%
A_B7700 Funding Transfers	\$0	(\$66,168)	0.0%	(\$116,738)	(\$1,930,215)	1653.5%
<b>Total Expenses Expenses</b>	<b>\$14,022,698</b>	<b>\$7,686,351</b>	<b>54.8%</b>	<b>\$4,843,092</b>	<b>(\$105,649)</b>	<b>-2.2%</b>
<b>Statement of Activities Net Result</b>	<b>\$13,817,883</b>	<b>\$7,572,918</b>	<b>54.8%</b>	<b>(\$135,272)</b>	<b>(\$4,395,206)</b>	<b>3249.2%</b>

Description

- budget estimate was based on little to no valid data from previous years; Summer tuition revenue will be recognized in Q4
- Revenue received for AI Summit held in June 2018; Revenue for T2 workshops should have been moved to Designated fund
- Key deposits; refunds will be given throughout the year; net at year end should be zero
- Expense items classified differently than FY18 and budget estimate
- Travel paid (reimbursed) July-December for the AI Summit held in June; conference was not budgeted.
- Conference room rental for AI Summit which was not budgeted
- Faculty job postings, faculty startup expenses, and conference regitraitons; budget was categorized differently; Overall expense budget at 54.8%
- Financial Aid for Graduate Students was awarded by departments and not budgeted
- Conference fees for ESP and T2; not budgeted in designated due to a switch at the beginning of FY19
- Indirect Cost distribution incorrectly budgeted as income instead of Funding Transfer B7700
- The full amount for Tier 1 appropriations are recognized on July 1.
- Tier 1 marketing expenses and ESP4T conference participant award budgeted in supplies and other expenses; Overall expense budget at -2.2%
- Budget classification not specified for Tier 1 Programs that began in FY19; IIE & Research clusters
- Research aircraft maintenance and equipment recalibration
- \$26K F18 adjusting entry to reclassify from Capital Expenses
- \$1.3M FY16, FY17, FY18 Indirect Cost distribution that was incorrectly budgeted as income; remaining \$571K is FY19 swept funds that were returned in FY19



O\_C1700: College of Health Sciences Subdivision  
Board of Trustees Quarterly Report

	Summary Level Natural Accounts	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		
		YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating		YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
		Unrestricted Operating Class				Designated Op		
	YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals			
1	A_B4000 Tuition & Educational Fees	(\$3,912,941)	(\$1,541,445)	39.4%	1	(\$227,683)	(\$109,642)	48.2%
2	A_B4100 Sales of Goods & Services	\$433,305	(\$11,161)	-2.6%	2	(\$380,000)	(\$116,955)	30.8%
3	A_B4300 Grants & Contracts	\$0	\$0	0.0%		(\$181,000)	(\$6,683)	3.7%
4	A_43501 Federal Appropriations	\$0	\$0	0.0%		\$0	\$0	0.0%
5	A_B4400 Other Operating Revenue	(\$527,628)	(\$268,034)	50.8%		(\$20,050)	(\$41,832)	208.6%
6	A_B5000 Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	0.0%
7	A_B5100 Appropriations	\$0	\$0	0.0%		\$0	\$0	0.0%
8	A_B5300 Gifts	\$0	\$0	0.0%		\$0	\$0	0.0%
9	A_B5500 Investment Income	\$0	\$0	0.0%		\$0	\$0	0.0%
10	A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	0.0%
11	<b>Total Revenue Revenue</b>	<b>(\$4,007,264)</b>	<b>(\$1,820,639)</b>	<b>45.4%</b>		<b>(\$808,733)</b>	<b>(\$275,112)</b>	<b>34.0%</b>
12	A_B6000 Salaries, Wages & Benefits	\$14,049,237	\$6,892,250	49.1%		\$268,116	\$73,448	27.4%
13	A_B6200 Services & Fees	\$270,930	\$157,144	58.0%	3	\$55,530	\$7,854	14.1%
14	A_B6300 Travel	\$334,525	\$133,472	39.9%		\$106,468	\$32,512	30.5%
15	A_B6400 Supplies	\$735,523	\$377,813	51.4%		\$361,584	\$134,853	37.3%
16	A_B6450 Utilities	\$22,128	\$332	1.5%		\$0	\$0	0.0%
17	A_B6500 Repairs & Maintenance	\$46,812	\$606	1.3%		\$19,187	\$2,929	15.3%
18	A_B6550 Rentals & Leases	\$15,921	\$5,017	31.5%		\$1,100	\$25	2.3%
19	A_B6575 Interest Expense	\$0	\$0	0.0%		\$0	\$0	0.0%
20	A_B6600 Claims & Judgements	\$0	\$0	0.0%		\$0	\$0	0.0%
21	A_B6650 Other Expense	\$240,459	\$40,001	16.6%		\$406,683	\$29,557	7.3%
22	A_B6700 Subcontracts	\$2,717	\$363	13.4%		\$0	\$0	0.0%
23	A_B6900 Depreciation & Amortization	\$0	\$0	0.0%		\$0	\$2,277	0.0%
24	A_B7000 Capital Expense	\$0	\$0	0.0%		\$0	\$0	0.0%
25	A_B7200 Discontinued Operations	\$0	\$0	0.0%		\$0	\$0	0.0%
26	A_B7500 Other Non Operating Expenses	(\$60,500)	\$0	0.0%		\$0	\$0	0.0%
27	A_B7600 Internal Allocations & Sales	(\$486,166)	(\$25,574)	5.3%		\$25,530	\$13,936	54.6%
28	A_B7700 Funding Transfers	\$2,500	\$235,000	9400.0%	4	(\$443,987)	(\$407,812)	91.9%
29	<b>Total Expenses Expenses</b>	<b>\$15,174,087</b>	<b>\$7,816,425</b>	<b>51.5%</b>		<b>\$800,211</b>	<b>(\$110,420)</b>	<b>-13.8%</b>
30	<b>Statement of Activities Net Result</b>	<b>\$11,166,823</b>	<b>\$5,995,787</b>	<b>53.7%</b>		<b>(\$8,522)</b>	<b>(\$385,531)</b>	<b>4523.9%</b>

Description

- 1 17001- \$400,000 budgeted for summer school - not received/ 17013-17001- Tuition Professional Resident budgeted in both orgs
- 2 17014- budget developed under cost of goods sold, but actual expenditures occurring under merchandise resale
- 3 17014- professional fees - invoices for preceptor
- 4 17012- \$35,000 Corbett Remodel & 17014- \$200,000 HS388 lab space remodel
- 5 17011- Account=40303- \$8,415.53 scholarships given budgeted on wrong line of 40513
- 6 17011- Clinic Income not meeting projected revenue \$380,000/2=\$190,000-\$116,955 under by \$74,044
- 7 17001, 17016 budgeted indirect cost under revenue instead of line 77401 \$181,000
- 8 17016- Fund Source=010002 collected \$41,022 from conference/ECHO super hub/fees services
- 9 17016- Fund Source=010093 \$108,561 not budgeted
- 9 17001, 17011, 17012, 17013, 17014, 17016 only



O\_C1800: College of Law Subdivision  
Board of Trustees Quarterly Report

Summary Level Natural Accounts	FY19		Percent Variance Budget to Actual Unrestricted Operating	FY19		Percent Variance Budget to Actual Designated Operating
	YearTotal	Q2 YTD		YearTotal	Q2 YTD	
	Unrestricted Operating Class			Designated Op		
	YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals	
A_B4000 Tuition & Educational Fees	(\$275,417)	(\$149,861)	54.4%	(\$11,320)	\$0	0.0%
A_B4100 Sales of Goods & Services	(\$58,825)	(\$4,962)	8.4%	\$0	(\$415)	0.0%
A_B4300 Grants & Contracts	\$0	\$0	0.0%	\$0	\$0	0.0%
A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B4400 Other Operating Revenue	\$0	\$0	0.0%	(\$9,000)	(\$4,420)	49.1%
A_B5000 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B5100 Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B5300 Gifts	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B5500 Investment Income	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B5600 Other Non Operating Revenues	(\$8,500)	\$0	0.0%	\$0	\$0	0.0%
<b>Total Revenue Revenue</b>	<b>(\$342,742)</b>	<b>(\$154,823)</b>	<b>45.2%</b>	<b>(\$20,320)</b>	<b>(\$4,835)</b>	<b>23.8%</b>
A_B6000 Salaries, Wages & Benefits	\$5,113,358	\$2,382,216	46.6%	\$0	\$0	0.0%
A_B6200 Services & Fees	\$57,750	\$29,254	50.7%	\$9,000	\$5,427	60.3%
A_B6300 Travel	\$91,000	\$55,843	61.4%	\$0	\$218	0.0%
A_B6400 Supplies	\$843,899	\$376,976	44.7%	\$11,320	\$731	6.5%
A_B6450 Utilities	\$1,000	\$322	32.2%	\$0	\$0	0.0%
A_B6500 Repairs & Maintenance	\$13,500	\$15,442	114.4%	\$0	\$0	0.0%
A_B6550 Rentals & Leases	\$2,600	\$0	0.0%	\$0	\$800	0.0%
A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B6650 Other Expense	\$65,350	\$27,157	41.6%	\$0	\$0	0.0%
A_B6700 Subcontracts	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B6900 Depreciation & Amortization	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B7000 Capital Expense	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%
A_B7500 Other Non Operating Expenses	(\$13,750)	\$0	0.0%	\$0	\$0	0.0%
A_B7600 Internal Allocations & Sales	\$39,400	\$28,611	72.6%	\$0	\$172	0.0%
A_B7700 Funding Transfers	\$0	\$0	0.0%	\$0	\$0	0.0%
<b>Total Expenses Expenses</b>	<b>\$6,214,107</b>	<b>\$2,915,823</b>	<b>46.9%</b>	<b>\$20,320</b>	<b>\$7,348</b>	<b>36.2%</b>
<b>Statement of Activities Net Result</b>	<b>\$5,871,365</b>	<b>\$2,761,000</b>	<b>47.0%</b>	<b>\$0</b>	<b>\$2,513</b>	<b>0.0%</b>

Description

- 1 WY Law Review sales, application fees and summer trial institutes; most activity in the spring
- 2 Domestic Violence Coalition support for student director position - have not received payment at this time
- 3 faculty and Dean travel; additional hosting due to 3 faculty candidates
- 4 This was a FY18 purchase order that cleared in FY 19 (P313374 to Inter Technologies Corp.
- 5 combination of copier, postal, car rentals, IT and expense for NLADA for \$2784.69 (not budgeted for); will likely go over budget in this category
- 6 student computer fees to be expended throughout AY on supplies for the Law College student computer lab - expenses will be in spring semester
- 7 Miscellaneous copy revenue from the Library
- 8 Potter Law Club fees - collected fall semester revenue
- 9 Potter Law Club expenses



O\_C1900: University Libraries Subdivision  
Board of Trustees Quarterly Report

Summary Level Natural Accounts	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		
	YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating		YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
	Unrestricted Operating Class				Designated Op		
	YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals		
A_B4000 Tuition & Educational Fees	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B4100 Sales of Goods & Services	(\$25,000)	(\$384)	1.5%	\$0	\$0	0.0%	
A_B4300 Grants & Contracts	(\$180,000)	\$0	0.0%	(\$5,150)	\$0	0.0%	
A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B4400 Other Operating Revenue	(\$7,310)	(\$1,509)	20.6%	\$0	\$0	0.0%	
A_B5000 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5100 Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5300 Gifts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5500 Investment Income	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%	
Total_Revenue Revenue	(\$212,310)	(\$1,893)	0.9%	(\$5,150)	\$0	0.0%	
A_B6000 Salaries, Wages & Benefits	\$4,343,252	\$1,914,402	44.1%	\$0	\$0	0.0%	
A_B6200 Services & Fees	\$606,280	\$129,270	21.3%	\$0	\$0	0.0%	
A_B6300 Travel	\$165,073	\$42,022	25.5%	\$0	\$0	0.0%	
A_B6400 Supplies	\$8,959,741	\$4,712,682	52.6%	\$0	\$0	0.0%	
A_B6450 Utilities	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6500 Repairs & Maintenance	\$27,570	\$382	1.4%	\$0	\$0	0.0%	
A_B6550 Rentals & Leases	\$0	\$100	0.0%	\$0	\$0	0.0%	
A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6650 Other Expense	\$301,978	\$152,883	50.6%	\$0	\$0	0.0%	
A_B6700 Subcontracts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6900 Depreciation & Amortization	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7000 Capital Expense	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7500 Other Non Operating Expenses	\$1,000	\$157	15.7%	\$0	\$0	0.0%	
A_B7600 Internal Allocations & Sales	\$244,667	\$73,996	30.2%	\$18,960	\$11,122	58.7%	
A_B7700 Funding Transfers	\$17,400	\$0	0.0%	(\$13,810)	(\$187,485)	1357.6%	
Total_Expenses Expenses	\$14,666,961	\$7,025,894	47.9%	\$5,150	(\$176,363)	-3424.5%	
Statement of Activities Net Result	\$14,454,651	\$7,024,002	48.6%	\$0	(\$176,363)	0.0%	

Description

- This is cost recovery for lost and damaged materials. We only bill patrons for the amount expended to replace the item. Expenses = revenue. 2nd quarter was down significantly. We expect some increase in third quarter. Fall semester billing date was moved from December to January due to end of semester dates.
- FY19 indirect cost funds have not been distributed.
- Fees charged to non-UW organizations for interlibrary loan materials. Requests for items was down for fall semester.
- FY19 indirect cost funds have not been distributed.
- Costs paid to IT for digital image storage. This will level off for the third and fourth quarters. We will not be significantly over budget at year end.
- Distribution of FY17 & FY18 indirect cost funds not expected and not budgeted.



O\_B2000: Administration Division  
Board of Trustees Quarterly Report

	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		
	YearTotal	Q2 YTD	Unrestricted Operating Class		YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
Summary Level Natural Accounts	YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals		
A_B4000 Tuition & Educational Fees	(\$1,257,000)	(\$577,838)	46.0%	\$0	(\$102,055)	0.0%	
A_B4100 Sales of Goods & Services	(\$9,564,552)	(\$5,320,927)	55.6%	\$0	\$0	0.0%	
A_B4300 Grants & Contracts	(\$475,000)	(\$139,480)	29.4%	\$0	\$0	0.0%	
A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B4400 Other Operating Revenue	(\$1,292,200)	(\$558,239)	43.2%	\$0	(\$3,655)	0.0%	
A_B5000 Non Operating Revenues	(\$121,000)	(\$22,466)	18.6%	\$0	\$0	0.0%	
A_B5100 Appropriations	(\$20,721,049)	\$0	0.0%	(\$1,600,169)	\$0	0.0%	
A_B5300 Gifts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5500 Investment Income	\$0	(\$140,000)	0.0%	\$0	\$0	0.0%	
A_B5600 Other Non Operating Revenues	(\$500)	(\$288,565)	57713.0%	\$0	\$0	0.0%	
<b>Total Revenue Revenue</b>	<b>(\$33,431,301)</b>	<b>(\$7,047,517)</b>	<b>21.1%</b>	<b>(\$1,600,169)</b>	<b>(\$105,710)</b>	<b>6.6%</b>	
A_B6000 Salaries, Wages & Benefits	\$29,146,462	\$13,650,265	46.8%	\$207,698	\$441,877	212.7%	
A_B6200 Services & Fees	\$1,093,948	\$427,656	39.1%	\$1,414,500	\$16,359	1.2%	
A_B6300 Travel	\$132,258	\$89,936	68.0%	\$14,000	\$1,174	8.4%	
A_B6400 Supplies	\$6,718,525	\$3,671,992	54.7%	\$50,320	\$15,077	30.0%	
A_B6450 Utilities	\$10,816,570	\$4,724,000	43.7%	\$0	\$0	0.0%	
A_B6500 Repairs & Maintenance	\$3,059,083	\$2,947,240	96.3%	\$271,600	\$20,618	7.6%	
A_B6550 Rentals & Leases	\$1,045,733	\$516,171	49.4%	\$1,500	\$388	25.9%	
A_B6575 Interest Expense	\$4,797	\$398	8.3%	\$0	\$0	0.0%	
A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6650 Other Expense	\$1,108,104	\$495,998	44.8%	\$98,000	\$52,033	53.1%	
A_B6700 Subcontracts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6900 Depreciation & Amortization	\$5,716	(\$7,918)	-138.5%	\$0	\$1,071	0.0%	
A_B7000 Capital Expense	\$179,146	\$675,085	376.8%	\$0	\$0	0.0%	
A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7500 Other Non Operating Expenses	\$0	\$2,278	0.0%	\$0	\$0	0.0%	
A_B7600 Internal Allocations & Sales	(\$5,956,655)	(\$2,003,516)	33.6%	(\$331,631)	(\$65,834)	19.9%	
A_B7700 Funding Transfers	\$19,839,940	(\$173,730)	-0.9%	\$109,652	(\$1,111,792)	-1013.9%	
<b>Total Expenses Expenses</b>	<b>\$67,193,629</b>	<b>\$25,015,847</b>	<b>37.2%</b>	<b>\$1,835,639</b>	<b>(\$629,027)</b>	<b>-34.3%</b>	
<b>Statement of Activities Net Result</b>	<b>\$33,762,328</b>	<b>\$17,968,330</b>	<b>53.2%</b>	<b>\$235,470</b>	<b>(\$734,737)</b>	<b>-312.0%</b>	

Description

- 1
- 2
- 3
- 4 Project \$\$'s from sale of UW Buses; Actual YTD- \$22,465 with two remaining: New Proj.: \$33,000
- 5 Major Maintenance - 50% (first year) of 2019 biennium appropriation --- budgeted as a flow through by the budget office (transfer out is included funding transfer amount below)
- 6
- 7 Direct Access Course Material Revenue - Budgeted in Nat. Acct. 41002. Will budget in 56002 in FY20
- 8
- 9 Facility renewal projects in PPM are not configured with correct GL string. We are working with BA's to correct the configuration, several expenses will be adjusted off of this category once that is complete. Expenditure corrections will be issued as needed for any facility renewal project expenses that have cleared in FY19.
- 10 \$20,898.90 encumbrance was closed/released in October/November. Remaining encumbrance needs to be adjusted to facility renewal plant funds.
- 11 Recycling student fees - budgeted on Recycling URO but actuals are being posted to Designated Operating. We will be reviewing with Accounting.
- 12 UWPD Bike permit fees
- 13 Budgeted for remaining REO property purchases on the 2016 state appropriation. The properties were actually purchased at the end of FY18, after the FY19 budgeting session was complete. The appropriation is expended, there will be no further expenses in FY19 from that funding source.
- 14



O\_B3000: Student Affairs Division  
Board of Trustees Quarterly Report

	Summary Level Natural Accounts	FY19			FY19		
		YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating	YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
		Unrestricted Operating Class			Designated Op		
	YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals		
A_B4000 Tuition & Educational Fees	(\$7,088,422)	(\$4,136,318)	58.4%	(\$1,273,772)	\$38,214	-3.0%	
A_B4100 Sales of Goods & Services	(\$19,312,594)	(\$10,542,860)	54.6%	(\$319,000)	(\$147,425)	46.2%	
A_B4300 Grants & Contracts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B4400 Other Operating Revenue	(\$467,808)	(\$335,212)	71.7%	(\$75,000)	(\$31,070)	41.4%	
A_B5000 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5100 Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5300 Gifts	(\$237,525)	\$0	0.0%	\$0	\$0	0.0%	
A_B5500 Investment Income	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%	
<b>Total Revenue Revenue</b>	<b>(\$27,106,349)</b>	<b>(\$15,014,390)</b>	<b>55.4%</b>	<b>(\$1,667,772)</b>	<b>(\$140,281)</b>	<b>8.4%</b>	
A_B6000 Salaries, Wages & Benefits	\$15,816,812	\$6,939,365	43.9%	\$937,837	\$759,889	81.0%	
A_B6200 Services & Fees	\$1,282,589	\$676,541	52.7%	\$226,815	\$58,005	25.6%	
A_B6300 Travel	\$233,795	\$200,694	85.8%	\$59,641	\$33,992	57.0%	
A_B6400 Supplies	\$1,409,445	\$848,069	60.2%	\$126,961	\$23,221	18.3%	
A_B6450 Utilities	\$227,801	\$110,855	48.7%	\$0	\$0	0.0%	
A_B6500 Repairs & Maintenance	\$102,951	\$91,498	88.9%	\$3,800	\$0	0.0%	
A_B6550 Rentals & Leases	\$35,965	\$5,616	15.6%	\$30,000	\$2,211	7.4%	
A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6650 Other Expense	\$435,424	\$227,370	52.2%	\$98,508	\$33,022	33.5%	
A_B6700 Subcontracts	\$39,400	\$286	0.7%	\$75,000	\$0	0.0%	
A_B6900 Depreciation & Amortization	\$126,625	\$2,991	2.4%	\$0	\$0	0.0%	
A_B7000 Capital Expense	\$300,000	\$224,189	74.7%	\$0	\$0	0.0%	
A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7500 Other Non Operating Expenses	\$0	\$595	0.0%	\$0	\$0	0.0%	
A_B7600 Internal Allocations & Sales	\$3,129,916	(\$146,937)	-4.7%	\$25,821	\$3,653	14.1%	
A_B7700 Funding Transfers	\$5,515,586	\$498,147	9.0%	(\$9,368)	(\$28,551)	304.8%	
<b>Total Expenses Expenses</b>	<b>\$28,656,309</b>	<b>\$9,679,275</b>	<b>33.8%</b>	<b>\$1,575,015</b>	<b>\$885,442</b>	<b>56.2%</b>	
<b>Statement of Activities Net Result</b>	<b>\$1,549,959</b>	<b>(\$5,335,110)</b>	<b>-344.2%</b>	<b>(\$92,758)</b>	<b>\$745,160</b>	<b>-803.3%</b>	

Description

- 1 Gifts - money designated for Alumni - not received yet
- 2 Travel for Campus Rec - Club Sports was budgeted under participant travel (67501,67503) - but in July accounting asked to have it expensed in Travel (6300)
- 3 Supply purchases were front loaded in the fall to carry over for spring.
- 4 More Repairs to Halls/Apartments are conducted by outside vendors versus internal
- 5 Purchase of the new dish machine in Washakie - budgeted for in transfer from reserves from Student Affairs (individual purchase)
- 6 ASUW and Student media fees collected under unrestricted instead of designated - working with AR to correct this - confirmed that the correction will occur in January
- 7 Revenue brought in from the Campus Rec -Club Sports will increase in Spring Semester with new clubs starting and current clubs paying their spring semester dues
- 8 Alumni - License plate revenue
- 9 Salaries Budgeted for Student Health in Unrestricted but was being paid under Designated - this has been corrected
- 10 Travel for Club Sports was budgeted under participant travel (67501,67503) - but in July accounting asked to have it expensed in Travel (6300)
- 11 This is money transferred to VP Student Affairs for the Indirect Cost Allocation - the money transferred was more than budgeted



O\_B4000: Information Technology Division  
Board of Trustees Quarterly Report

	Summary Level Natural Accounts	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		
		YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating		YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
		Unrestricted Operating Class				Designated Op		
	YearTotal Budget	Q2 YTD Actuals			YearTotal Budget	Q2 YTD Actuals		
7	A_B4000 Tuition & Educational Fees	\$0	\$0	0.0%				
8	A_B4100 Sales of Goods & Services	\$0	(\$14,682)	0.0%	1	(\$428,764)	\$0	
9	A_B4300 Grants & Contracts	\$0	\$0	0.0%		\$0	\$0	
10	A_43501 Federal Appropriations	\$0	\$0	0.0%		\$0	\$0	
11	A_B4400 Other Operating Revenue	(\$202,950)	(\$98,288)	48.4%	2	\$0	\$0	
12	A_B5000 Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	
13	A_B5100 Appropriations	\$0	\$0	0.0%		\$0	\$0	
14	A_B5300 Gifts	\$0	\$0	0.0%		\$0	\$0	
15	A_B5500 Investment Income	\$0	\$0	0.0%		\$0	\$0	
16	A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	
17	Total Revenue Revenue	(\$202,950)	(\$112,969)	55.7%		(\$428,764)	\$0	
18	A_B6000 Salaries, Wages & Benefits	\$11,146,284	\$4,988,341	44.8%		\$39,536	\$20,242	
19	A_B6200 Services & Fees	\$385,970	\$25,691	6.7%		\$0	\$0	
20	A_B6300 Travel	\$98,850	\$31,036	31.4%		\$0	\$0	
21	A_B6400 Supplies	\$3,423,275	\$1,582,540	46.2%		\$316,650	\$68,125	
22	A_B6450 Utilities	\$698,899	\$346,522	49.6%		\$0	\$0	
23	A_B6500 Repairs & Maintenance	\$1,508,226	\$323,374	21.4%		\$0	\$5,830	
24	A_B6550 Rentals & Leases	\$500	\$0	0.0%		\$0	\$0	
25	A_B6575 Interest Expense	\$0	\$0	0.0%		\$0	\$0	
26	A_B6600 Claims & Judgements	\$0	\$0	0.0%		\$0	\$0	
27	A_B6650 Other Expense	\$1,063,145	\$435,419	41.0%		\$10,250	\$0	
28	A_B6700 Subcontracts	\$0	\$0	0.0%		\$0	\$0	
29	A_B6900 Depreciation & Amortization	\$0	\$24,636	0.0%		\$0	\$357	
30	A_B7000 Capital Expense	\$0	\$0	0.0%		\$0	\$0	
31	A_B7200 Discontinued Operations	\$0	\$0	0.0%		\$0	\$0	
32	A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%		\$0	\$0	
33	A_B7600 Internal Allocations & Sales	(\$2,782,744)	(\$1,693,362)	60.9%	3	\$61,100	\$2,809	
34	A_B7700 Funding Transfers	(\$400,000)	\$0	0.0%		\$0	\$0	
35	Total Expenses Expenses	\$15,142,405	\$6,064,199	40.0%		\$427,536	\$97,364	
36	Statement of Activities Net Result	\$14,939,455	\$5,951,229	39.8%		(\$1,228)	\$97,364	

Description

- Income budgeted at incorrect natural account, will fix in future FY.
- Income collected for first half of the year, amount for the second half of the year we approximate to be similar to what was collect during the first half.
- Income collected for first half of the year, amount for the second half of the year we approximate to be less than what was collected during the first half of the year, but should meet budgeted approximation of \$2.7 million.
- Per a meeting with David Jewell in spring 2018, he was going to move this income to internal allocation and sales. Previously, IT received \$428K in Sect I funding, this was derived from the tuition collected for computer fees. IT never received the actual amount collected from fees, rather a set amount annually. During the FY19 budget process, it was discussed that we would receive the actual amount collected through tuition, therefor I budgeted accordingly. In the meeting with David, he decided that we would revert to the way IT had previously received the funding, as a transfer rather than through tuition. I could no longer edit the budget, and I am not sure if it was completed. I will be requesting the transfer to the designated account in the coming days.



O\_50001: Institutional Advancement & UW Foundation  
Board of Trustees Quarterly Report

	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		
	YearTotal Unrestricted Operating Class	Q2 YTD			YearTotal Designated Op	Q2 YTD	Percent Variance Budget to Actual Designated Operating
Summary Level Natural Accounts	YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals		
A_B4000 Tuition & Educational Fees	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B4100 Sales of Goods & Services	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B4300 Grants & Contracts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B4400 Other Operating Revenue	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5000 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5100 Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5300 Gifts	(\$4,737,773)	(\$848,189)	17.9%	\$0	\$0	0.0%	1
A_B5500 Investment Income	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%	
Total Revenue Revenue	(\$4,737,773)	(\$848,189)	17.9%	\$0	\$0	0.0%	
A_B6000 Salaries, Wages & Benefits	\$5,496,548	\$2,575,915	46.9%	\$0	\$0	0.0%	
A_B6200 Services & Fees	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6300 Travel	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6400 Supplies	\$0	\$307	0.0%	\$0	\$0	0.0%	
A_B6450 Utilities	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6500 Repairs & Maintenance	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6550 Rentals & Leases	\$414,000	\$414,500	100.1%	\$0	\$0	0.0%	2
A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6650 Other Expense	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6700 Subcontracts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6900 Depreciation & Amortization	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7000 Capital Expense	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7600 Internal Allocations & Sales	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7700 Funding Transfers	(\$414,000)	(\$2,166)	0.5%	\$0	\$0	0.0%	
Total Expenses Expenses	\$5,496,548	\$2,988,556	54.4%	\$0	\$0	0.0%	
Statement of Activities Net Result	\$758,775	\$2,140,367	282.1%	\$0	\$0	0.0%	
<b>Description</b>							
1	The Foundation transfers funds only if there is a negative balance at UW. There is a month lag from when the UW balance goes negative to when the transfer is made.						
2	Gateway rental payment.						

	A	B	C	D	E	F	G	H	I	J
1			<b>O_B6000: Public Relations and Institutional Marketing Division</b>							
2			Board of Trustees Quarterly Report							
3			<b>FY19</b>				<b>FY19</b>			
4			<b>YearTotal</b>	<b>Q2 YTD</b>	<b>Percent Variance Budget to Actual Unrestricted Operating</b>	<b>YearTotal</b>	<b>Q2 YTD</b>	<b>Percent Variance Budget to Actual Designated Operating</b>		
5			<b>Unrestricted Operating Class</b>			<b>Designated Op</b>				
6		<b>Summary Level Natural Accounts</b>	<b>YearTotal Budget</b>	<b>Q2 YTD Actuals</b>		<b>YearTotal Budget</b>	<b>Q2 YTD Actuals</b>			
7		A_B4000 Tuition & Educational Fees	\$0	\$0	0.0%	\$0	\$0	0.0%		
8		A_B4100 Sales of Goods & Services	\$0	\$0	0.0%	\$0	\$0	0.0%		
9		A_B4300 Grants & Contracts	\$0	\$0	0.0%	\$0	\$0	0.0%		
10		A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%		
11		A_B4400 Other Operating Revenue	(\$35,600)	(\$10,005)	28.1%	\$0	\$0	0.0%	1	
12		A_B5000 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%		
13		A_B5100 Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%		
14		A_B5300 Gifts	(\$24,720)	\$0	0.0%	\$0	\$0	0.0%	2	
15		A_B5500 Investment Income	\$0	\$0	0.0%	\$0	\$0	0.0%		
16		A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%		
17		<b>Total Revenue Revenue</b>	(\$60,320)	(\$10,005)	16.6%	\$0	\$0	0.0%		
18		A_B6000 Salaries, Wages & Benefits	\$1,665,259	\$822,802	49.4%	\$0	\$0	0.0%		
19		A_B6200 Services & Fees	\$483,377	\$600,293	124.2%	\$0	\$0	0.0%	3	
20		A_B6300 Travel	\$22,950	\$11,284	49.2%	\$0	\$0	0.0%		
21		A_B6400 Supplies	\$111,894	\$51,692	46.2%	\$0	\$0	0.0%		
22		A_B6450 Utilities	\$850	\$658	77.4%	\$0	\$0	0.0%	4	
23		A_B6500 Repairs & Maintenance	\$0	\$511	0.0%	\$0	\$0	0.0%		
24		A_B6550 Rentals & Leases	\$1,200	\$0	0.0%	\$0	\$0	0.0%		
25		A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%		
26		A_B6600 Claims & Judgements	\$0	\$0	0.0%	\$0	\$0	0.0%		
27		A_B6650 Other Expense	\$85,585	\$6,168	7.2%	\$0	\$0	0.0%		
28		A_B6700 Subcontracts	\$0	\$0	0.0%	\$0	\$0	0.0%		
29		A_B6900 Depreciation & Amortization	\$0	\$1,861	0.0%	\$0	\$0	0.0%		
30		A_B7000 Capital Expense	\$0	\$15,228	0.0%	\$0	\$0	0.0%		
31		A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%		
32		A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%	\$0	\$0	0.0%		
33		A_B7600 Internal Allocations & Sales	(\$9,523)	\$27,398	-287.7%	\$0	\$0	0.0%		
34		A_B7700 Funding Transfers	(\$10,000)	(\$10,000)	100.0%	\$0	\$0	0.0%	5	
35		<b>Total Expenses Expenses</b>	\$2,351,593	\$1,527,896	65.0%	\$0	\$0	0.0%		
36		<b>Statement of Activities Net Result</b>	\$2,291,273	\$1,517,891	66.2%	\$0	\$0	0.0%		

**Description**

- 1 Uwyo Magazine ad revenue, is invoiced and received throughout the fiscal year. This amount will continue to be received in next quarters.
- 2 Uwyo Magazine revenue from UW Foundation and Colleges. Was invoiced in August, was not received as of October so sent reminder. Foundation confirmed that they'll be processing it, this should show in following quarter.
- 3 Total includes institutional ad buys from both Univ Public Relations & Institutional Marketing but also items that were budgeted for in supplies and also Uwyo Magazine printing expenses that will be covered by ongoing revenue throughout FY19. Funding will be shifted from other parts of the budget to cover any overages during fiscal year.
- 4 UW Charter Bus rental for Downtown Mashup event, sponsored by UW, Sept. 2018
- 5 Uwyo Magazine revenue from UW Research Office, was included on original budget for both Institutional Marketing and Research Office.



O\_B7000: Research & Economic Development Division  
Board of Trustees Quarterly Report

	Summary Level Natural Accounts	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		
		Unrestricted Operating Class		Percent Variance Budget to Actual Unrestricted Operating		Designated Op		Percent Variance Budget to Actual Designated Operating
		YearTotal Budget	Q2 YTD Actuals			YearTotal Budget	Q2 YTD Actuals	
1	A_B4000 Tuition & Educational Fees	\$48,500	\$9,137	18.8%	1	\$108,000	\$35,324	32.7%
2	A_B4100 Sales of Goods & Services	(\$691,649)	(\$168,627)	24.4%	2	(\$11,350)	(\$810)	7.1%
3	A_B4300 Grants & Contracts	(\$875,991)	\$0	0.0%	3	(\$3,231,000)	\$0	0.0%
4	A_43501 Federal Appropriations	\$0	\$0	0.0%	4	\$0	\$0	0.0%
5	A_B4400 Other Operating Revenue	(\$333,321)	(\$396,367)	118.9%	5	\$0	(\$4,549)	0.0%
6	A_B5000 Non Operating Revenues	\$0	\$0	0.0%	6	\$0	\$0	0.0%
7	A_B5100 Appropriations	(\$1,150,000)	(\$1,150,000)	100.0%	7	\$0	\$0	0.0%
8	A_B5300 Gifts	\$0	\$0	0.0%	8	\$0	\$0	0.0%
9	A_B5500 Investment Income	\$0	\$0	0.0%	9	\$0	\$0	0.0%
10	A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	10	\$0	(\$98)	0.0%
11	Total Revenue Revenue	(\$3,002,461)	(\$1,705,857)	56.8%	11	(\$3,134,350)	\$29,867	-1.0%
12	A_B6000 Salaries, Wages & Benefits	\$5,283,455	\$1,960,988	37.1%	12	\$2,092,978	\$1,182,024	56.5%
13	A_B6200 Services & Fees	\$1,180,603	\$376,841	31.9%	13	\$532,734	\$465,167	87.3%
14	A_B6300 Travel	\$177,846	\$33,691	18.9%	14	\$226,050	\$150,084	66.4%
15	A_B6400 Supplies	\$183,065	\$81,516	44.5%	15	\$442,416	\$124,611	28.2%
16	A_B6450 Utilities	\$108,640	\$39,722	36.6%		\$0	\$0	0.0%
17	A_B6500 Repairs & Maintenance	\$39,700	\$8,448	21.3%		\$230,000	\$3,559	1.5%
18	A_B6550 Rentals & Leases	\$7,025	\$792	11.3%		\$36,500	\$5,941	16.3%
19	A_B6575 Interest Expense	\$0	\$0	0.0%		\$0	\$0	0.0%
20	A_B6600 Claims & Judgements	\$0	\$0	0.0%		\$0	\$0	0.0%
21	A_B6650 Other Expense	\$198,862	\$48,550	24.4%		\$301,376	\$92,007	30.5%
22	A_B6700 Subcontracts	\$200	\$0	0.0%		\$5,000	\$16,739	334.8%
23	A_B6900 Depreciation & Amortization	\$0	\$0	0.0%		\$0	\$59,028	0.0%
24	A_B7000 Capital Expense	\$0	\$6,852	0.0%		\$247,500	\$0	0.0%
25	A_B7200 Discontinued Operations	\$0	\$0	0.0%		\$0	\$0	0.0%
26	A_B7500 Other Non Operating Expenses	\$0	\$1,225	0.0%		\$0	\$0	0.0%
27	A_B7600 Internal Allocations & Sales	(\$58,168)	\$84,143	-144.7%		\$2,877,621	\$344,137	12.0%
28	A_B7700 Funding Transfers	(\$952,255)	(\$562,000)	59.0%	6	(\$3,887,518)	\$6,876,494	-176.9%
29	Total Expenses Expenses	\$6,168,974	\$2,080,767	33.7%		\$3,104,657	\$9,319,794	300.2%
30	Statement of Activities Net Result	\$3,166,513	\$374,910	11.8%		(\$29,693)	\$9,349,662	-31487.8%

Description

- 1 Science Initiative - The majority of expenses are expected in Q3/Q4.
- 2 NPS - Anticipated revenue being realized on B4400 (\$33k) . WTBC - \$330k anticipated revenue are swept funds from Casper and E2E - to be discussed at Jan. Trustee meeting, BI anticipated revenue expected in Q3/Q4
- 3 WYNDD - This was budgeted incorrectly. It's a hold-over from FY18 budgeting exercise. No revenue anticipated - used as salary handling account. (Income budgeted to balance salary to be moved to grants). We will budget appropriately in FY20 - with a reduction in payroll.
- 4 NPS - \$40k revenue was budgeted on 4100, TTO - large annual license fee from Plenty received - all but 20% will be distributed further in Q3/Q4 (\$250k payment - 60% goes to the inventor, 20% goes to the inventor's UW Department, 20% remains with TTO)
- 5 Science Initiative - state appropriation - entire amount rec'd at the beginning of the FY.
- 6 TTO - Revenue from RO will be realized in Q4, WYNDD - unbudgeted revenue from President's Office for Pilot Hill project, BI revenue to be realized in Q4, IIE - \$50k revenue should be balanced by debit.
- 7 RO - GA Tuition trending lower, INBRE - expecting expenses not budgeted. INBRE came under Research after FY19 budget submission
- 8 BI - The majority of expenses are expected in Q3/Q4 (Biodiversity workshop revenue)
- 9 RO - \$3,231,000.00 anticipated FY19 IC revenue - realized on 7700
- 10 SIF - expenses and revenue not budgeted, came under Research after FY19 budget submission.
- 11 Unbudgeted revenue, most likely mistakenly posted here, will correct.
- 12 INBRE - \$63k not budgeted, INBRE came under Research after FY19 budget submission, WTBC - \$15k not budgeted, SBDC - \$208k, used as salary handling while WBC grant was in setup - will be transferred to WBC grant, RO & WYSAC under budget
- 13 WYSAC - project residual to be realized Q3/Q4, RO trending to overspend, SBDC - not budgeted, INBRE not budgeted
- 14 RO - Alpine contract \$45k miscoded will correct, INBRE - \$17k not budgeted
- 15 INBRE - \$16k not budgeted



O\_B8000: General Counsel Division  
Board of Trustees Quarterly Report

Summary Level Natural Accounts	FY19			Percent Variance Budget to Actual Unrestricted Operating	FY19		
	YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating		YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
	Unrestricted Operating Class				Designated Op		
	YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals		
A_B4000 Tuition & Educational Fees	\$0	\$0	0.0%	(\$55,000)	(\$22,475)	40.9%	
A_B4100 Sales of Goods & Services	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B4300 Grants & Contracts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_43501 Federal Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B4400 Other Operating Revenue	\$0	(\$21,582)	0.0%	\$0	\$0	0.0%	
A_B5000 Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5100 Appropriations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5300 Gifts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5500 Investment Income	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%	\$0	\$0	0.0%	
<b>Total Revenue Revenue</b>	\$0	(\$21,582)	0.0%	(\$55,000)	(\$22,475)	40.9%	
A_B6000 Salaries, Wages & Benefits	\$1,224,632	\$613,594	50.1%	\$45,674	\$2,496	5.5%	
A_B6200 Services & Fees	\$1,960,951	\$1,937,173	98.8%	\$0	\$0	0.0%	
A_B6300 Travel	\$9,400	\$7,568	80.5%	\$0	\$0	0.0%	
A_B6400 Supplies	\$59,731	\$6,161	10.3%	\$6,924	\$406	5.9%	
A_B6450 Utilities	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6500 Repairs & Maintenance	\$0	\$1,898	0.0%	\$0	\$0	0.0%	
A_B6550 Rentals & Leases	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6575 Interest Expense	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6600 Claims & Judgements	\$393,361	\$243,713	62.0%	\$0	\$0	0.0%	
A_B6650 Other Expense	\$20,435	\$5,913	28.9%	\$0	\$0	0.0%	
A_B6700 Subcontracts	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B6900 Depreciation & Amortization	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7000 Capital Expense	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7200 Discontinued Operations	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7500 Other Non Operating Expenses	\$0	\$0	0.0%	\$0	\$0	0.0%	
A_B7600 Internal Allocations & Sales	(\$304,655)	(\$211,734)	69.5%	\$984	\$556	56.5%	
A_B7700 Funding Transfers	\$0	\$0	0.0%	\$0	(\$80,000)	0.0%	
<b>Total Expenses Expenses</b>	\$3,363,855	\$2,604,285	77.4%	\$53,582	(\$76,542)	-142.9%	
<b>Statement of Activities Net Result</b>	\$3,363,855	\$2,582,703	76.8%	(\$1,418)	(\$99,017)	6982.9%	

Description

- Revenue consists of returns from insurance companies based on UW claims performance, insurer performance & policy exposure auditing. Funds are based on policy and claim performance as well as exposures outside our control so we do not budget an expected revenue amount. Revenue received is used to offset claims or premium expenses.
- Insurance policies mostly run on the fiscal year and have to be paid at the beginning of the term (July 1) so expenditures are high in the first quarter and very limited the remainder of the year. Professional fees such as motor vehicle records checks, new employee background checks, attorney fees, etc.
- New General Counsel employee training, conference travel for General Counsel and EORR
- Settled/paid claims in the second quarter a portion
- Auto insurance premiums - less has been collected due to Fleet consolidation program effective this year. Fees are collected from departments early in the first quarter. Claims payments to Operations or other departments are completed via IDT Transfer. We do not know what portions of claims expenses will be reimbursed to departments via the IDT process (versus payment directly to claimants or repair vendors) so no amount is budgeted in the internal allocations line in advance.
- Student Health Insurance Fees collected from students with their tuition payments once in the Fall and Spring.
- see 5



O\_B9000: Intercollegiate Athletics Division  
Board of Trustees Quarterly Report

	Summary Level Natural Accounts	FY19			Percent Variance Budget to Actual Unrestricted Operating		FY19		
		YearTotal	Q2 YTD	Percent Variance Budget to Actual Unrestricted Operating			YearTotal	Q2 YTD	Percent Variance Budget to Actual Designated Operating
		Unrestricted Operating Class					Designated Op		
	YearTotal Budget	Q2 YTD Actuals		YearTotal Budget	Q2 YTD Actuals				
7	A_B4000 Tuition & Educational Fees	\$3,621,366	\$1,806,350	49.9%	1	\$0	\$0	0.0%	
8	A_B4100 Sales of Goods & Services	(\$10,782,645)	(\$4,844,047)	44.9%	2	\$0	\$0	0.0%	
9	A_B4300 Grants & Contracts	\$0	\$0	0.0%		\$0	\$0	0.0%	
10	A_43501 Federal Appropriations	\$0	\$0	0.0%		\$0	\$0	0.0%	
11	A_B4400 Other Operating Revenue	(\$2,958,050)	(\$277,422)	9.4%	3	\$0	\$0	0.0%	
12	A_B5000 Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	0.0%	
13	A_B5100 Appropriations	(\$5,050,000)	(\$50,000)	1.0%	4	\$0	\$0	0.0%	
14	A_B5300 Gifts	\$0	(\$30,445)	0.0%	5	\$0	\$0	0.0%	
15	A_B5500 Investment Income	\$0	\$0	0.0%		\$0	\$0	0.0%	
16	A_B5600 Other Non Operating Revenues	\$0	\$0	0.0%		\$0	\$0	0.0%	
17	Total Revenue Revenue	(\$15,169,329)	(\$3,395,561)	22.4%		\$0	\$0	0.0%	
18	A_B6000 Salaries, Wages & Benefits	\$17,367,067	\$8,776,736	50.5%		\$0	\$0	0.0%	
19	A_B6200 Services & Fees	\$3,269,798	\$1,890,209	57.8%	6	\$0	\$0	0.0%	
20	A_B6300 Travel	\$2,950,162	\$2,441,215	82.7%	7	\$0	\$0	0.0%	
21	A_B6400 Supplies	\$2,350,623	\$1,316,772	56.0%	8	\$0	\$0	0.0%	
22	A_B6450 Utilities	\$0	\$35,604	0.0%		\$0	\$0	0.0%	
23	A_B6500 Repairs & Maintenance	\$240,818	\$143,297	59.5%	9	\$0	\$0	0.0%	
24	A_B6550 Rentals & Leases	\$47,600	\$65,165	136.9%	10	\$0	\$0	0.0%	
25	A_B6575 Interest Expense	\$0	\$0	0.0%		\$0	\$0	0.0%	
26	A_B6600 Claims & Judgements	\$0	\$0	0.0%		\$0	\$0	0.0%	
27	A_B6650 Other Expense	\$2,830,209	\$1,514,501	53.5%		\$0	\$0	0.0%	
28	A_B6700 Subcontracts	\$0	\$0	0.0%		\$0	\$0	0.0%	
29	A_B6900 Depreciation & Amortization	\$0	\$20,135	0.0%		\$0	\$0	0.0%	
30	A_B7000 Capital Expense	\$0	\$47,789	0.0%		\$0	\$0	0.0%	
31	A_B7200 Discontinued Operations	\$0	\$0	0.0%		\$0	\$0	0.0%	
32	A_B7500 Other Non Operating Expenses	\$700,000	(\$2,580)	-0.4%		\$0	\$0	0.0%	
33	A_B7600 Internal Allocations & Sales	\$492,815	\$472,395	95.9%	11	\$0	\$0	0.0%	
34	A_B7700 Funding Transfers	(\$2,048,853)	\$39,250	-1.9%		\$0	\$0	0.0%	
35	Total Expenses Expenses	\$28,200,239	\$16,760,485	59.4%		\$0	\$0	0.0%	
36	Statement of Activities Net Result	\$13,030,910	\$13,364,923	102.6%		\$0	\$0	0.0%	

Description

- This is contra revenue for scholarships. It is very close to 50%, which is where we would expect to be after the 1st semester.
- The vast majority of this category is received in the Spring. Right now ticket sales are the only revenue in this category. In the Spring we will receive NCAA distributions, Conference Distributions, and Game Guarantees for basketball.
- \$2M of this amount is for Learfield Sponsorship monies which come in during the Spring, \$225K is NCAA Opportunity Fund which comes in Spring.
- \$4M of State match revenue comes in as we request it. We request quarterly after we have totals for Cowboy Joe Club self-generated funds for the quarter. We requested \$1.38M for quarter 1 of 2018 in November. \$1M of this budget is for Corbett Pool renovations allocated by the legislature. That money has not been allocated to us yet.
- This is Cowboy Joe Payroll deductions for membership that is going into the wrong account. We have contacted payroll and they are fixing the account string. We are doing corrections for the 3 IDT's taken to the wrong account.
- Includes officiating fees to the MWC of \$338,537.50 and an encumbrance to Landmark Security for all services during the year of \$120,000. This front loads the expense.
- Charters for FB, MBB, and WBB are all paid at the beginning of their seasons. This totaled \$951,558.51 in the first 2 quarters. We also had increased FB travel expense for two extra hotel nights when the flight could not return to Laramie due to inclement weather.
- All of the products that had to be turned over from Nike to Adidas are coded to this category. For Football they all showed up in the second quarter, but were budgeted evenly across four quarters.
- This category includes some gym floor covering for
- Scissor lift rentals for FB season were more expensive than expected by roughly \$20,000 due to a delay in the installation of remote cameras on the HAPC building, which was originally intended to decrease the use of scissor lifts.
- This includes our payment for sports med insurance through Risk Management of \$259,860 which was incorrectly budgeted in account 62005 as well as Hall of Fame catering that was charged as if it would be paid to an outside entity rather than UW Catering on an IDT.

**TRUSTEES OF THE UNIVERSITY OF WYOMING  
BUDGET COMMITTEE  
FY2020 Budget Hearing Schedule  
Monday, May 13-Tuesday, May 14, 2019  
Marion H. Rochelle Gateway Center, Salons A & B  
Laramie, Wyoming**

**OFFICIAL MEETING SCHEDULE**

**Monday, May 13, 2019**

<b>Time</b>	<b>Topic</b>	<b>Deans/Vice Presidents</b>	<b>Business Officers</b>
8:00am – 8:30am	UW Consolidated Budget	David Jewell	
8:30am – 9:00 am	President’s Office, Internal Audit, VP for Governmental Affairs & Marketing/Institutional Communications	Laurie Nichols/Chad Baldwin	
9:00am – 10:00am	Academic Affairs Overview	Kate Miller/Kyle Moore/Anne Alexander	Nasser Albeirutti
10:00am – 10:30am	School of Energy Resources	Mark Northam	Rachel Farrell
10:30am – 11:00am	Haub School of Environment and Natural Resources	Melinda Benson	Kim Messersmith
11:00am – 11:30am	Foundation	Ben Blalock	
11:30am – 12:00pm	University Libraries	Ivan Gaetz	Laurie Medick
12:00pm - 12:30pm	Break-Lunch		
12:30pm – 1:30pm	College of Education	Ray Reutzel	Kimberly Montez
1:30pm – 2:30pm	College of Agriculture & Natural Resources	Frank Galey	Catherine Harris
2:30pm – 3:30pm	College of Health Sciences & Medical Education	David Jones	
3:30 pm – 4:00pm	General Counsel	Tara Evans	Fawn Killion
4:00pm – 5:00pm	College of Engineering & Applied Sciences	Michael Pishko	Megan Barber

**Tuesday, May 14 , 2019**

<b>Time</b>	<b>Topic</b>	<b>Deans/Vice Presidents</b>	<b>Business Officers</b>
9:00am – 10:00am	College of Arts & Sciences	Paula Lutz	Laurie Sanchez
10:00am – 11:00am	College of Business	David Sprott	Karen Rhodine
11:00am – 12:00pm	College of Law	Klint Alexander	Laurie Kempert
12:00pm – 12:30 pm	Break-Lunch		
12:30pm – 1:30pm	Information Technology	Robert Aylward	Margaux Christensen
1:30pm – 2:30pm	Research & Economic Development	Ed Synakowski	Amanda Larson
2:30pm-3:00pm	Institute for Innovation and Entrepreneurship	Ed Synakowski	Amanda Larson
3:00pm – 4:00pm	Student Affairs	Sean Blackburn	Jami Miller
4:00pm – 5:00pm	Athletics	Tom Burman	Bill Sparks
5:00pm – 6:00pm	Administration	Theobald/Davis/Jewell/Samp/Durr	

**AGENDA ITEM TITLE: Biennium Budget Committee, McKinley (Chair), Jewell**

**SESSION TYPE:**

- Work Session
- Education Session
- Information Item
- Other:  
 [Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- Yes (select below):
  - Driving Excellence
  - Inspiring Students
  - Impacting Communities
  - High-Performing University
- No [Regular Business]

*Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

The Administration is currently in the process of developing the University’s FY 2020 Operating Budget which is due to the full board of trustees (BOT) on April 15, 2019. The BOT Budget Committee is scheduled to hold budget hearings with the Leadership of the University’s Divisions and Colleges on May 13th - 14th 2019, and deliver an update on the FY 2020 budget to the full BOT on May 15th – 17th 2019, conduct follow-up hearings (if necessary) in late May through early June, and then when prepared, recommend to the full BOT a final FY 2020 Operating Budget for approval and adoption prior to the start of FY 2020 on July 1, 2019.

The 2019 Wyoming Legislative Session has concluded and multiple bills impacting the UW Operating Budget have been enacted into law. Additional state funding has been appropriated and will directly impact the College of Engineering, Athletics, Science Initiative Programs, School of Energy Resources and all employees of the University through a compensation increase.

The Administration is also using the FY2020 budget development process to initiate the early stages of an incentivized budget model. Specifically, the Administration is changing the distribution of distance/on-line, J-term, and summer school tuition to 70% to the college and 30% to the Provost (the current distribution is 50% to the college and 50% to the Provost) to incentivize the growth of student credit hours and enrollment.

Some preliminary budget assumptions being modeled by the Administration in the FY2020 budget are:

Gross Tuition Increase	4%
Net Tuition Revenue (net of financial aid)	Flat
Fringe Benefit Rates	38.9% Faculty, 49.1% Staff, 3.4% Non-Benefited
Salary Increase	2%
Distance Education Revenue Split	70% College / 30% Provost
Academic Affairs Tax	2% of Unrestricted Operating Budget Total Exp.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

A draft budget timeline was presented at the January 2019 meeting.

**WHY THIS ITEM IS BEFORE THE BOARD:**

The President of the University shall develop an annual Operating Budget for the University each fiscal year. On or before April 15, the President shall submit her proposed Operating Budget for

the fiscal year beginning on the following July 1 to the University's Board of Trustees. The Budget Committee of the Board of Trustees shall hold hearings where each of the University's Administrative Officers shall present the proposed budget for their Division/Unit (Organization) for the upcoming fiscal year. The final approval of the Operating Budget rests with the Board prior to the beginning of the fiscal year.

ACTION REQUIRED AT THIS BOARD MEETING: N/A

PROPOSED MOTION: N/A

PRESIDENT'S RECOMMENDATION: N/A

**UW's FY21-22 Budget to Governor**

(presented separately)



**DRAFT**

**FY2021-22 Biennium Budget Timeline**

May 13-14, 2019	Vice Presidents & Deans Present FY2021-22 Exception Requests/Proposals During FY20 Budget Hearings with BOT Budget Committee
Week of May 27, 2019	BOT Budget Committee Conference Call to Establish Initial FY2021-22 Exception Requests List
June 5, 2019	Initial FY2021-22 Exception Requests List Distributed to BOT Budget Committee and Full BOT in Advance of June 12, 2019 BOT Conference Call
June 12, 2019	Initial FY2021-22 Exception Requests List Presented to Full BOT for Discussion
Week of June 24, 2019	BOT Budget Committee Conference Call to Review Draft of FY2021-22 Biennium Budget Standard and Exception Request
July 5, 2019	Draft of FY2021-22 Biennium Budget Standard and Exception Request Distributed to BOT Budget Committee and Full BOT in Advance of July BOT Retreat
July 16-19, 2019	BOT Retreat
August 2019	FY2021-22 Biennium Budget Due to Governor's Office

**AGENDA ITEM TITLE: West Campus Satellite Energy Plant, Theobald/Kibbon**

**SESSION TYPE:**

- Work Session
- Education Session
- Information Item
- Other:

[Committee of the Whole – Items for Approval]

- Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**APPLIES TO STRATEGIC PLAN:**

- Yes (select below):
  - Driving Excellence
  - Inspiring Students
  - Impacting Communities
  - High-Performing University
- No [Regular Business]

**EXECUTIVE SUMMARY:**

The West Campus Satellite Energy Plant increased in square footage by twenty percent (20%) in order to accommodate future housing needs. The increase in design fees and construction costs for this change total \$4.6M.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

May 2018 – Board approved construction manager-at-risk as the construction delivery method for the project.

October 2018 – Board approved the exterior and location of the facility.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Administration requests \$4,616,773.00 from its Housing Reserve account to fund the changes.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Board approval to utilize \$4,616,773.00 from the Housing Reserve account.

**PROPOSED MOTION:**

“I move to authorize using \$4,616,773.00 in Housing Reserves to fund the increase in size of the West Campus Satellite Energy Plant.”

	A	B	C	D	E
1	INITIAL PROJECT BUDGET				
2	West Campus Statellite Energy Plant				
3	3/22/2019				
4	 <b>UNIVERSITY</b> OF <b>WYOMING</b>				
5					
6					
7					
8					
9					
10					
11	<b>Description</b>				
12	<b>Construction Budget</b>		Funding Sorces		
13	CMAR	\$28,500,000	Major Maintenance (\$4M FY 17, \$14M FY 19)	\$18,000,000.00	
14	<b>OC - Owner Contingencies</b>		EERB Reserves	\$12,314,336.00	Increased by \$4.0M, per FCC Meeting 02/28/2019
15	Owner's Construction Contingency	\$4,500,000	Science Initiative Reserve	\$2,000,000.00	Reduced by \$4.0M, per FCC Meeting 02/28/2019
16	<b>Soft Costs</b>		Subtotal	\$32,314,336.00	
17	Design	\$2,622,500	<b>Projected Shortfall (D16-B22)</b>	<b>(\$4,616,773.00)</b>	
18	Project Administration	\$1,123,609	<b>Housing Reserves Funding Request</b>	<b>\$4,616,773.00</b>	
19	Furniture, Fixtures and Equipment	\$110,000	Total (D19+D18)	\$36,931,109.00	
20	Audio Visual/Information Technology	\$75,000			
21					
22	<b>Totals</b>	<b>\$36,931,109</b>			

**Update on NCAR and Related Issues**



To: Laurie Nichols, President

From: Ed Synakowski, Vice President of Research & Economic Development

Date: December 19, 2018

Subject: University Reserves Request for Wyoming Technology Business Center

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Please use this template to complete step #5 of the Standard Administrative Procedure (SAP) for Request for Use of University Reserves Outside of the Annual Budget Process; which states:

“This request must be made in writing to the President of the University and carbon copy (C.C.) the Budget and Institutional Planning Office and must contain the following:

1. Please see attached proposal

Please complete the following tables per memo section #4:

Funding Request:

Division / College		Philanthropy / Foundation		University Reserves			Total
Current FY Operating Budget	Division/ College Level Reserves	Received	Pledged	General Unrestricted Operating	Capital Constr.	Special Projects	
\$	\$65,951	\$	\$	\$	\$	\$263,804	\$329,755

If the amount immediately needed from the University Reserves as listed in the Proposed Project Funding Table above (i.e., immediate funding from the University Reserves is greater because of timing due to pledged philanthropy funds being received), or if the request includes funds from the General Unrestricted Operating Reserve and/or the Capital Construction Reserve, details on repaying those funds must be provided, so please complete the following tables:

cc: Budget & Institutional Planning Office

Following is our argument for reinstating our balances swept from WTBC support accounts.

### Background

The Wyoming Technology Business Center is a business and economic development program of the University of Wyoming. Our mission and charter is to support the growth and development of early stage technology-based and entrepreneurial companies. Our primary tool for doing this is through our business incubators that include direct experienced counseling and mentoring. A business incubator is a building where we lease space for early stage companies and then provide them with a very interactive business advisory program where we provide one-on-one counseling to the clients as they go through the different stages of building a company. Our goal is to first show that a company start-up might be possible, then help them grow larger and faster than they would otherwise.

We have incubators in Laramie (a 30,000 sq. ft. facility), Casper (a 42,000 sq. ft. facility) and Sheridan (a 5500 sq. ft. facility). Of specific note, with the Casper and Sheridan buildings, the WTBC is responsible for everything that goes on in these facilities. If something breaks, we have to pay to have it fixed. We pay for utilities, maintenance contracts and IT services.

### WTBC-Casper Swept Funds

We are requesting that \$269,106.31, in Wyoming Technology Business Center (WTBC) Casper rent funds be returned.

On July 11, 2013 the University of Wyoming entered into an agreement with Casper Area Economic Development Alliance (CAEDA), to have the WTBC operate and manage the then named Casper Area Innovation Center, since renamed WTBC-Casper Area (WTBC-CA). At the time, we were given a 5 year contract from CAEDA for \$1,500,000 (\$300k years 1&2, \$250k years 3, 4 & 5, and \$150 in the maintenance) to cover the anticipated deficits. The funding portion of this agreement ended in July 2018.

Under section 2.c.v of the agreement with CAEDA, UW/WTBC was to *“Collect and retain rent from clients and tenants and apply those proceeds exclusively to the costs of operating the WTBC-CA facility.”* WTBC-Casper has a projected loss of, \$260,670, for fiscal year 2019 and without the return of these funds will not be able to operate the facility as outlined in the agreement. It is the WTBC’s beliefs that the sweeping of these funds is in violation of this agreement and should therefore be returned and used for operations specific to the WTBC-Casper.

### e2e program Swept Funds

We are requesting that \$60,649.18 in Wyoming Technology Business Center (WTBC) e2e networking funds be returned.

e2e Wyoming is an educational networking program with chapters in Laramie, Sheridan, and Casper designed to improve the climate for the start-up and growth of entrepreneurial companies. The businesses and individuals who contributed to this fund, did so with the implied expectation that funding would be used exclusively for e2e Wyoming operations. Without the return of the funds it is likely that the e2e Wyoming will be discontinued. Several of the companies and individuals who contributed are major advocates of entrepreneurship in the State and removing this program will be harmful to the WTBC, entrepreneurship and economic development in Wyoming.

Source	Amount Swept	Requested Return
E2e Networking	\$60,649.18	\$60,649.18
FY 17 WTBC Casper Rent	\$269,106.31	\$269,106.31
WTBC Sheridan Rent	\$532.97	\$0.00
WTBC Laramie Rent	\$549,667.88	\$0.00
<b>Total</b>	<b>\$879,966.24</b>	<b>\$329,755.49</b>

**Report from UW Administration**  
(if necessary)

**Student Life and Dining**

Address food service delivery to student and related issues

**Construction of BSL-3 Lab Project**

**Discussion: 2020-22 Tuition Policy**

**Request or required transfers from the centralized Reserve Accounts**

**College of Arts and Sciences**

Dept. 3254 • 1000 E. University Avenue • Room 113, A&S Building • Laramie, WY 82071  
Phone (307) 766-4106 • fax (307) 766-2697 • e-mail: asdean@uwyo.edu • www.uwyo.edu/as

March 25, 2019

President Laurie Nichols  
University of Wyoming  
Laramie, WY

Dear President Nichols:

I invite you to partner with me on initiatives aimed at increasing our research productivity, a goal for both the UW and A&S Strategic Plans. We wish to build upon the recent momentum provided by the UW Science Initiative and our new cohort of A&S faculty to lay the groundwork for a successful transition to the forthcoming science building. Our goal is to ensure that our science faculty are well positioned to take full advantage of the new facility by fulfilling critical needs in state-of-the-art instrumentation, repairing/upgrading existing equipment where feasible, and providing the necessary training to our faculty, staff, and students. The instrumentation and equipment will be shared by faculty and student researchers across multiple departments and colleges. Moreover, we strongly desire to jump start Science Initiative research by acquiring or repairing/upgrading the instrumentation as soon as possible.

We ask you to provide \$305,000 in funding. Program and financial details are appended.

Sincerely,

Paula Lutz,  
Dean, College of Arts & Sciences

cc: Budget and Institutional Planning Office

	<b>One-time funding</b>	<b>Long-term funding plan</b>
<b>Research Productivity</b>		
Chemistry NMR maintenance/upgrade	\$100k	User fees
Geology materials characterization lab upgrades	\$100k	User fees
Geology analytical laboratory upgrades	\$30k	User fees
Wyoming High Precision Isotope lab upgrades	\$30k	User fees
Wyoming Infrared Observatory upgrades	\$20k	IDC from extramural grants
Zoology microscopy facility microscope	\$25k	IDC from extramural grants

From: Laurie Nichols <Laurie.Nichols@uwyo.edu>  
 Sent: Monday, March 25, 2019 9:37 AM  
 To: David Nathaniel Jewell <David.Jewell@uwyo.edu>  
 Subject: RE: March 2019 Budget Committee agenda topics

David,

I have visited with Paula Lutz and approved their request for reserve funds. Did you get a revised document from her?

**College of Arts and Sciences**

Dept. 3254 • 1000 E. University Avenue • Room 113, A&S Building • Laramie, WY 82071  
Phone (307) 766-4106 • fax (307) 766-2697 • e-mail: asdean@uwyo.edu • www.uwyo.edu/as

March 25, 2019

President Laurie Nichols  
University of Wyoming  
Laramie, WY

Dear President Nichols:

I invite you to partner with me on initiatives aimed at promoting enhanced state outreach, a goal for both the UW and A&S Strategic Plans. A centerpiece of our plan is to strengthen our connections to, and support of, the Native American populations in Wyoming. Specifically, we will enhance our support of the UW Archaeological Repository, which curates cultural materials recovered during archaeological investigations within the state of Wyoming. We also desire to continue our strong relationship with allies in the energy industry by recommitting to the on-campus job fair that they have generously supported in the past. Additional funds would be geared toward Rocky Mountain-area outreach related to geology and plant science. Overall, various A&S outreach activities were stopped when earmarked funds had previously been centralized; we have internally solved most of these issues and will henceforth move forward, but here we outline four critical needs for which we request help.

We ask you to provide \$130,000 in funding. Program and financial details are appended.

Sincerely,

Paula Lutz,  
Dean, College of Arts & Sciences

cc: Budget and Institutional Planning Office

	<b>One-time funding</b>	<b>Long-term funding plan</b>
<b>State Outreach</b>		
UW Archaeological Repository Curator & GA	\$40k	Box fees paid by private firms that hire UWAR services
Rocky Mountain Herbarium school group visitations	\$20k	Proceeds from annual plant sale
Rocky Mountain Rendezvous job fair	\$40k	Contributions from oil & gas companies
Rocky Mountain Geology journal	\$30k	Subscriptions

From: Laurie Nichols <Laurie.Nichols@uwyo.edu>  
 Sent: Monday, March 25, 2019 9:37 AM  
 To: David Nathaniel Jewell <David.Jewell@uwyo.edu>  
 Subject: RE: March 2019 Budget Committee agenda topics

David,

I have visited with Paula Lutz and approved their request for reserve funds. Did you get a revised document from her?



3404 Cooney Drive Helena, MT 59602 (406) 457-5838

**BILLED TO:** Dave True, President  
University of Wyoming Board of Trustees

**FOR:** University of Wyoming  
Wyoming Center on Aging  
Attention: Kara Ann Enyeart  
1000 E. University Avenue, Dept. 3432  
Laramie, WY 82071

**REMIT TO:** Mountain-Pacific Quality Health  
3404 Cooney Drive  
Helena, MT 59602  
406-457-5838

**INVOICE# 0000029818**

03/18/2019

Payment request for return of accumulated registration fees collected by the Wyoming Center on Aging for Wyoming Quality Health Care Conferences from 2012 through 2017. Funds were swept into the University of Wyoming's operational funds in the summer of 2017.

**Total Amount Due: \$11,409.58**

If you have any questions, please call Christine Wall at (406) 457-5838 or e-mail [cwall@mpghf.org](mailto:cwall@mpghf.org).

*Christine Wall*

Christine Wall, Chief Financial Officer

*3/22/2019*

Date

## David Nathaniel Jewell

---

**From:** John McKinley  
**Sent:** Saturday, March 23, 2019 12:42 PM  
**To:** Neil David Theobald; David Nathaniel Jewell  
**Cc:** Dave True; John McKinley; Kermit C Brown; Dick Scarlett; Dick Scarlett  
**Subject:** FW: Invoice for Return of Funds-Mountain Pacific Quality Health  
**Attachments:** image003.jpg; ATT00001.htm; March 2019 Invoice - Past WY Quality Conf Fees.pdf; ATT00002.htm

Neil & David: Please see the attached invoice. It appears this may fall into the category of funds which were incorrectly designated in the old system and should have been booked as "restricted funds" and which should not have been consolidated into the reserve accounts. Please have the proper person run this to ground using the process established by the BofT in fall of 2017. It is important the process is followed. Thanks, John.

---

**From:** Dave True [mailto:Dave.True@Truecos.com]  
**Sent:** Friday, March 22, 2019 8:15 PM  
**To:** John McKinley <jmckin1@uwyo.edu>  
**Subject:** Fwd: Invoice for Return of Funds-Mountain Pacific Quality Health

◆ This message was sent from a non-UWYO address. Please exercise caution when clicking links or opening attachments from external sources.

This may have been intended for you.

Sent from Dave True's iPhone

Begin forwarded message:

**From:** Pat Fritz <[pfritz@mpqhf.org](mailto:pfritz@mpqhf.org)>  
**Date:** March 22, 2019 at 2:19:28 PM MST  
**To:** "[Dave.true@truecos.com](mailto:Dave.true@truecos.com)" <[Dave.true@truecos.com](mailto:Dave.true@truecos.com)>  
**Cc:** Chris Wall <[cwall@mpqhf.org](mailto:cwall@mpqhf.org)>, Janet Pallister <[jpallister@mpqhf.org](mailto:jpallister@mpqhf.org)>  
**Subject:** Invoice for Return of Funds-Mountain Pacific Quality Health

President True,

As you requested in your March 4, 2019 correspondence, I have attached a formal Invoice #000029818 to this email for your use in handling Mountain-Pacific's request.

If you have any questions or concerns, or if you'd like to discuss this further, please don't hesitate to contact me.

I thank you in advance for your consideration and efforts in this matter.

Best Regard,

Pat Fritz

The Wyoming Center on Aging (WyCOA) - <http://www.uwyo.edu/wycoa/index.html>

The establishment of the Wyoming Center on Aging (WyCOA) is a result of the efforts of the staff, leadership, and Advisory Council to the Wyoming Geriatric Education Center and the College of Health Sciences at the University of Wyoming. Several years were spent designing, planning, and developing this new center. The need for a Wyoming Center on Aging is great. Wyoming is one of the most rapidly aging states, and by 2030 is projected to be the state with the highest concentration of individuals over 85. The benefits of a Center on Aging include connecting Wyoming residents, researchers, service providers, and educators, as well as fostering innovative aging research, training health care providers, disseminating evidence-based practices, and serving as a resource for older adults and their family caregivers.

**Our Mission:** The mission of the Wyoming Center on Aging is to optimize the health and wellbeing of Wyoming's older residents and their caregivers through interagency partnerships, basic and applied research, community education, and clinical training and services.

**Our Vision:** The Wyoming Center on Aging is a visionary and innovative collaboration that proactively responds to the needs of older Wyoming residents while harnessing the strengths of our communities and honoring the legacy of our elders.

**Process for Amendment of Division or College Budget**

1. Division Vice President notifies Budget & Planning Office of the budget issue or concern.
2. Budget & Planning Office evaluate issue or concern and provide the President and VP for Administration with a summary of the issue within two (2) days of receiving notification of budget issue or concern.
3. If the President approves the Division Vice President's request for a budget amendment, the Budget & Planning Office will notify the BofT Budget Committee within one (10 day of the President's approval.
4. The Budget & Planning Office and the Vice President for Administration shall gather all relevant factual material and data regarding the budget issue or concern. This should include all current information and as much historical, factual information as necessary to give the Budget Committee a complete and accurate understanding of the budget issue or concern.
5. If the budget issue or concern involves a legal issue, Budget & Planning Office will request an opinion regarding the issue from UW general counsel office.
6. The UW general counsel office opinion shall be provided to the BofT Budget Committee and President.
7. If it is determined by the Budget & Planning Office and the Vice President for Administration that the budget issue or concern needs to be addressed prior to the annual budget hearing process, then in that event a complete narrative shall be prepared and provided to the Budget Committee.
8. Upon receipt of the narrative the Budget Committee shall schedule a meeting to hold a hearing regarding the budget issue or concern.
9. At the budget hearing the Unit or College shall present the issue to the Budget Committee and provide all relevant information.
10. The Budget Committee shall take the information under advisement and make a recommendation to the full BofT.
11. The full BofT shall receive the report from the Budget Committee and take appropriate action.
12. In addition to the process outlined above, specifically no. 1 above, these type of issues may be brought to the Budget Committee by any other process, including but not limited to the President, the Board of Trustees or a member of the Board of Trustees.

**New Regulation Identified by Budget Committee or Administration**

**UW Capital Budgeting Process**

(presented separately)

**Any other necessary motions or recommendations to full BofT**