



Part-time Assistant

The Alcohol Wellness Alternatives, Research, & Education (AWARE) program is a branch of the University Counseling Center and is responsible for coordinating drug and alcohol education, prevention, and research as it pertains to the University of Wyoming community. AWARE's mission is *“to utilize best practices in providing drug and alcohol education and prevention programming for the University of Wyoming campus and community. The AWARE Program promotes a standard of wellness in regard to healthy choices surrounding alcohol use and the prevention of illicit drug use by college students.”*

The AWARE program announces the opening of a **20 hour part-time assistant** position for the spring 2018 semester. Compensation will be \$18.00 per hour. This is a non-benefited position.

Essential Functions

- ❖ Conduct 1-on-1 substance use assessments with students referred to AWARE for alcohol or other drug use violations
- ❖ Provide individualized and group education about alcohol and marijuana to UW students utilizing research-based principles
- ❖ Participate in collaborative relationships with referral sources including Residence Life & Dining Services, Dean of Students Office, Athletics, local courts
- ❖ Participate in and provide administrative support for campus-community coalition called A-Team to address alcohol issues on campus and in the community
- ❖ Assist with program development and program evaluation
- ❖ Participate in AWARE team training program which includes training seminars, case conferences, and other trainings.
- ❖ Assist with AWARE research project: collect, compile, analyze data to be used for program evaluation and scholarly purposes
- ❖ Provide outreach and presentations about substance use to student organizations and academic classes

The position also includes collaborating with other branches of the University Counseling Center in education efforts regarding the subject of suicide prevention.

Additional Functions

- ❖ Participate in and provide administrative support for campus-community coalition called Lifesavers Coalition to address mental health issues on campus and in the community

Applicants should be motivated, self-starting individuals with an ability to work independently as well as under supervision and within a team. Competency in the NIAAA report on college drinking is essential. The report can be found at: http://www.collegedrinkingprevention.gov/Reports/TaskForce/TaskForce_TOC.aspx

<u>Minimum Requirements</u>	<u>Preferred Requirements</u>
<ul style="list-style-type: none">• Counseling or individualized education experience• In a Masters level program or equivalent professional experience• Knowledge of theories in: alcohol abuse prevention, health promotion, health behavior• Skills in motivational interviewing• Excellent time management and organizational skills• Strong belief in the mission statement of AWARE• Cultural competency	<ul style="list-style-type: none">• Enrolled in a Doctoral level program• Supervised counseling experience• Experience working in alcohol and other drug abuse education and prevention• Experience working with college students• Teaching/training experience• Research experience, competency in SPSS• Experience working with suicide prevention

Application Requirements:

Please submit a letter of interest, CV or résumé, and contact information for 3 professional references via email to mkeele@uwyo.edu

Application Deadline: *Monday, January 8th by 5:00pm*

Please direct questions or correspondence to:

Monica Keele MPH DVM

AWARE Program Coordinator

(307) 766-2187

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