

**WYOMING UNION BOARD  
MINUTES OF THE MEETING  
Monday, February 20, 2017**

**PRESENT:** Zafft, Jewell (for Mai), Hanson, Rubio-Wallace, Wetzels, Ballard

**NOT PRESENT:** Axelson, DeTienne, LeFebvre, Wolfgang, Nisley, Adimoraegbu

**ALSO PRESENT:** Jake Ostrow, Erin Olsen, Eric Webb, Reggie Conerly, Lisa Parrish, Sean Blackburn, Barbara Thorpe, Thomas Garvie, Misty Eaton, Bailey Quick

**MEETING CALLED TO ORDER:** Hanson called the meeting to order at 4:02 p.m.

**MINUTES APPROVAL:** Hanson asked if there are any additions or amendments to the November 21 minutes. Hanson approved the minutes on account there were no additions.

**DIRECTOR'S REPORT:** DeTienne was not in attendance, Webb reported on her behalf. Webb informed everyone that DeTienne will hopefully be back in about 30 days. She is recovering and doing well, poking her head in from time to time. Maybe she will be back by the next board meeting.

**ASSOCIATE DIRECTOR'S (OPERATIONS) REPORT:** Zafft reported that there is not a ton to report. The Union is looking in to having the wood floors rescreened in the ballroom this summer.

**ASSISTANT DIRECTOR'S REPORT (ACTIVITIES/PROGRAMS):** Kirk was not in attendance, Ostrow reported on her behalf. Ostrow told everyone that the CAC just hosted a Mardi Gras event with about 300 people in attendance.

Ostrow said that upcoming events include the Banff Film Festival this week Wednesday and Thursday in the A&S Auditorium. There is a Dr. Strange and the Fantastic Beast double feature this weekend in the Union Ballroom. Nathaniel Rateliff and the Night Sweats will be the big concert this spring on March 24<sup>th</sup>. Student and public tickets are on sale now.

As far as RSO's go Ostrow informed everyone that there are 250 actives groups.

**ASSISTANT DIRECTOR'S REPORT (SLCE):** Olsen reported that MLK Service day a few weeks ago was very successful. SLCE collaborated with a few different organizations throughout the community.

Olsen said that the Alternative Breaks program is getting ready to send students to LA, Phoenix, Kanab, Jamaica, and Trinidad. All the trips are all full and hoping for good weather.

**FOOD SERVICE REPORT:** Conerly reported that all the Union operations are open and going well. Cj's has a new coffee concept and layout. Right now, the biggest challenge is trying to keep a full staff. On a positive note, Dining Services would like to introduce Lisa Parrish who started in January. She is taking over the satellite operations but with the assistant director out on FMLA, she has been stepping in. Plans for summer projects are already in the works.

**TENANT REPORTS:**

Dean of Students Office – Blackburn said he hopes everyone saw the Presidents message last week regarding sexual assault. If you did not please go back and read it and watch the video. The No More Sexual Violence and Domestic Violence basketball game is this Saturday at 4pm.

University Store – Eaton said told everyone that the Love your Store event last week was a success. Two students won the 45-second shopping spree. The store has launched a new textbook requisition platform called Hero. This gives faculty members and coordinators the ability to select their textbooks, look at their options and affordability scores. This also helps with negotiating digital prices. Faculty members have to make textbook decisions by the end March. The Grad Fair is this week and there will be over 20 vendors attending. The store got permission this year to perform the annual inventory to May.

First Interstate Bank – No representative was in attendance.

Copy Center – No representative was in attendance.

ASUW – Wetzel informed everyone they are working with the Dean of Students office on the No More campaign. Legislature is just moving forward on standard issues right now. There are a few members from ASUW working with Eric Webb on allocating money from the facilities endowment to move forward on the long-term expansion of the Union. Webb added that with the Union being a fee funded building, to get some momentum with the students for them to see that we need this and then eventually pass a fee that supports it. The early planning is what needs to be here, what should be here, what kind of space does it take, and how it should be configured. Wetzel said that the initial planning will come out of ASUW facility endowment. There is a meeting scheduled with Bill Mai next week and then will move forward with meeting with facilities.

#### **NEW BUSINESS:**

- a. Pigeon Feeding-Webb told everyone that if you see someone or you yourself are feeding the pigeons out by the loading dock please stop. Eaton said that it is someone early in the morning and they are laying down actual birdseed. Zafft said UW Operations will be putting a sign up. Eaton said she could start to keep track of the days the birdseed appears.
- b. Unionfest-Quick told everyone that she, Shelby, and Megan from the CAC are working on pulling this event together. We have an email ready to go out to different departments on campus. It should look very similar to last year. Ostrow is working on finding a band for the event. Parrish asked what Unionfest is. Quick responded by saying it is an event for the students, different departments have games with prizes, there is ice cream and live music. It is a destressor for the students on the last day of classes before finals.
- c. Union Visioning/Space allocation-Webb said we had been working in this just shy of two years. We have come up with a plan that does not affect everyone in the Union so not everyone got the email, so just to make sure we are all on the same page here is the plan. Timing for all these moves is not completely set yet but most likely later this semester to at least start some of the moving process. Relocate SLCE to the former computer lab on the ground level. This allows SLCE to operate in one space instead of three. No immediate renovations are needed, but there will be some renovations needed as funds are available. Relocate the Veterans Center, currently in Knight Hall, to the third floor of the Wyoming Union. A major renovation of this space will be required and fundraising is currently underway. Relocate the Union Administrative office to the current art gallery space on the lower level. A minimal renovation will be required and minimal funds should exist within the union budget. Relocate Student Media to the current Union Administrative office space, plus Union 002 on the lower level. Student Media would maintain some space for storage on the third floor of the Wyoming Union. Relocate Wyoming Union Marketing to the SLCE triangle space on the lower level of the Wyoming Union. Relocate Fraternity and Sorority Life to the current Wyoming Union Marketing space, plus the neighboring SLCE office. This allows Fraternity and Sorority Life to have more space and operate in one building instead of two. When funds are available, these two spaces could be connected as one. Relocate the Wyoming Union Custodians to the current Fraternity and Sorority Life space on the lower level of the Wyoming Union, instead of the fourth floor location, which is extremely disconnected from

the rest of the Wyoming Union. Relocate the Wyoming Union Art Gallery to the south half of the First Interstate Bank space, once their lease is up. When funds are available, relocate Rolling Mill to the North half of the First Interstate Bank space, which will free up the current Rolling Mill space for additional seating and potential programs. These are kind of in order of the way they have to happen. There still may be some storage challenges we have to work through. Garvie asked how set in stone is this plan. Webb responded that this is set in stone. Hanson questioned what the cost for all this would be. Webb said that this is going to come out of different budgets so we do not have that information yet. There will be some electrical upgrades that need to happen, as well as walls going up, furniture and signage moving. The third floor will need to be remodeled, as well as carpet and paint in various places.

**OLD BUSINESS:**

- a. None

**OPEN FORUM:** Quick said that the Spring Break hours will be Friday, March 10: 7am-7pm, Saturday, March 11: Closed, Sunday, March 12: Closed, Monday, March 13 - Friday, March 17: 7am-7pm, Saturday, March 18: Closed, Sunday, March 19: 12pm-12am. These hours are the same as last year with one minor exception to being opened for an event Saturday night last year.

**ADJOURNMENT:** Hanson adjourned the meeting at 4:28 p.m.

Respectfully submitted,

Kim Zafft, in lieu of Darcy DeTienne