Graphic Designer

Application

15-20 Hours a Week
2016-2017 Fall and Spring Semesters
$8.50/hour

Job Description:

- Design posters, brochures, digital signs and other advertising material for 7220 Entertainment, Campus Activities Center (CAC), Gallery 234, Student Leadership & Community Engagement (SLCE), and other Union programs and events
- Design and update Wyoming Union websites utilizing the UW Content Management System on a weekly basis
- Work with Union employees on new and inventive marketing concepts to promote Union programs and events
- Maintain digital signage
- Other design work as needed
- Attend mandatory Wyoming Union and CMS trainings

Knowledge of:

- Graphic design, layout and production
- Adobe Creative Suite
- Content Management Systems

Desired Skills:

- Operate Mac computers to design graphics and other printed and website material
- Demonstrate artistic and creative skills, while meeting continuous and demanding project deadlines
- Effective oral and written communication
- Work with others collaboratively
- Work on projects independently and follow through to completion
Please return this completed application along with your resume and cover letter to Jan Whitbeck at jwhitbec@uwyo.edu or drop off in the Wyoming Union Marketing Office (Union 010). This position will be open until filled.

Name: 
W#: 

Classification/Year: 
Major:

Phone#: 
Email:

Please contact Jan Whitbeck at jwhitbec@uwyo.edu or 307-766-5096 with any questions.