February 10, 2012

Department Head
Location
University of Wyoming CAMPUS

Dear Department Head:

The University Studies Committee has been charged with assessment of the USP program to ensure the University's commitment to continuous improvement in learning, to meet our obligation to the Higher Learning Commission, and to remain faithful to the proposals outlined in UP III. Therefore, we are implementing a program to begin fall 2009 whereby student learning will be assessed against the criteria for each category in the USP program on a rotational basis.

Enclosed you will find a letter to be copied and distributed to every faculty member in your department that teaches a USP course. Also enclosed are the assessment scoring sheets that will be used to record and report the assessment for the particular category of USP course that instructor teaches. Please convey to the instructor that we hope to have the process online by fall 2009; but the paper form is appropriate for now.

We are offering a series of workshops on April 7 from 3-4 pm in EN1062, April 8 from 12-1 pm in Old Main 321 (OVN available for off campus instructors), and on April 9 from 3-4 pm in EN 1062 as noted in the faculty letter. Please encourage your faculty to attend. We would love to have you come as well.

If you have any questions, please do not hesitate to contact either of us.

Sincerely yours,

Penne Ainsworth     Rollin Abernethy
Chair        Associate Provost
USP Committee     USP Coordinator