CLOVER CHATTER

BACK TO SCHOOL

2016
Johnson County Extension Winter Hours
8:00 a.m.—12:00 p.m.
1:00 p.m.—5:00 p.m.
Weekdays

Johnson County Extension Summer Hours
(Memorial Day through Labor Day)
7:30 a.m.—12:00 p.m.
1:00 p.m.—4:30 p.m.

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Issued in furtherance of Cooperative Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture. Glen Whipple, Director, Cooperative Extension Service, University of Wyoming, Laramie, Wyoming 82071.

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University of Wyoming Extension
Johnson County Office
30 Fairgrounds Road  Buffalo, WY 82834
(307) 684-7522
jdawson@uwyo.edu

August 29, 2016

To the Johnson County 4-H Community,

The Johnson County and Wyoming State Fairs (WSF) are now in the history books and once again JC was blessed to have many great projects submitted, quality livestock, and youth and adults taking great pride when showcasing their work. I continue to be excited at the level of engagement and enthusiasm by the youth, families, and friends of those involved in the JC 4-H program. The JC 4-H Facebook page, during the WSF week, portrayed the story of the kids attending the WSF and of the many static exhibits earning rosettes for JC 4-H members, to all those unable to travel down to Douglas. Our Johnson County delegation did very well and the community responded by viewing and liked what they saw.

A thank you goes out to Kirby Camino and Kassie Bales for taking over the leadership of the Junior Livestock Sale, by many measures the sale was deemed a success. Our County Commissioners (*I did get to judge pies with Commissioner Linda Greenough and enjoyed working directly with Commissioner Bill Novotny at several shows), the JC Fair Board, Superintendents, Livestock and Sale Committee folks once again provided the best possible Fair time opportunities for our youth. There was much anxiety about how the sale would go with the down turn in the economy. Average prices for animals being sold at the sale were down from last year but there was an increase in the number of kids selling with some historic buyers returning to support our youth. The clerking crew attended several training sessions to ensure the sale experience was positive and Jim Waller was there for technical support. Thanks to Jim, Nancy Jo Kessler, Sandi Hoffman, Carmen Rodriguez, Kassie Kales, and Becky Rennert for providing quality customer service. Bill McKenzie and Chuck Ragels’ checkout counter was a great addition. Chanda Rule, Amanda Kaufmann, Amanda Hulet, Kristen Hepp, and Donna Nelson again need thanks for what they did to make the junior livestock sale happen. We have a crew of talented and caring folks!

While at the WSF, I visited with other 4-H Educators, parents, and friends from throughout the state, and all were complementary of the JC 4-H delegation. I have viewed the JC 4-H program from many perspectives, as a parent, coach, volunteer leader, and now the 4-H Educator, and I am delighted at the level of competitiveness and commitment to excellence JC 4-H brings across the board. This is a testament to the quality of the kids, the dedication by our adult leaders, and a great sense of community pride. The WSF depicts another example of how critical adult involvement is for the success of the kids in the JC 4-H program. Elizabeth Downare and Gary Bessler provided many JC kids important insights and hours of leadership. We need to commended them for their commitment to 4-H excellence (i.e. Fashion & Fabric and Sheep).

Along with assessing the accomplishment of the 4-H 2016 year, I am excited to start a new 4-H year. As, I have said many times. “There is a great feel about the direction the 4-H program is going and I am excited to be involved.” I will soon start the end of the year club evaluations and will work with leaders to ensure all clubs are on the same page. 4-H has a strong tradition in JC and with that carries the responsibility for all to understand and adhere to 4-H program expectations.

Sincerely,

James T. Dawson
Johnson County UWE 4-H/Youth Development Educator
## IMPORTANT DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Sept. 9, 2016</td>
<td>Record Books Due!</td>
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<tr>
<td>Sept. 7-9, 2016</td>
<td>Raton Shooting Sports Trip</td>
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<tr>
<td>Sept. 12, 2016</td>
<td>4-H Council Meeting</td>
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<tr>
<td>Oct. 2-8, 2016</td>
<td>National 4-H Week</td>
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<tr>
<td>Oct. 10, 2016</td>
<td>4-H Council Meeting</td>
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<tr>
<td>Oct. 22, 2016</td>
<td>Tentative Achievement Night</td>
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<tr>
<td>Nov. 2, 3, 2016</td>
<td>Make-It-With Wool Contest</td>
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<tr>
<td>November 25-29</td>
<td>National 4-H Congress</td>
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I Pledge my HEAD to clearer thinking, My HEART to greater loyalty, My HANDS to larger service, and My HEALTH to better living, For my Club, My Community, My Country, and My World.
The meeting was called to order at 6:38 p.m. See attached sign-in sheet for those in attendance. Lily Ruby led The Pledge of Allegiance and Rowan Ruby led the 4-H Pledge.

**CLUB REPORTS**

**Top Notchers** –

**Kountry Kids** – The club met and had a potluck at the Rules, toured the feed lot for educational goals; after the meeting the club members helped stuff ‘thank you’ card envelopes for fair awards, and did fair entry forms.

**Winchesters** – Did fair entries in the park and went swimming.

**Rowdy Riders** – Did fair entries at their June meeting, had root beer floats. Will meet again this Wednesday at the Buffalo train side park to discuss the county fair/float and pen setup.

**Clover Colts** –

**Cactus 4-H** –

**Stirrups** –

**JC Raiders** –

**Blue Ribbon** –

**Spurs and Lace** –

**Powder River** – Did a highway cleanup from the cemetery for a community service project.

**SECRETARY REPORT**

Minutes of the June meeting were not read aloud, as they were published in the July 2016 Clover Chatter. Bev Boden made 1st motion to approve the meeting minutes, Gary Bessler seconded, motion carried.

**TREASURER REPORT**

Kristen Hepp reported a checking account balance of $35,612.87 with $2,054.57 in deposits and 44.57 in expenses since last month. Wyoming 4-H Foundation has a balance of $25,081.25 and Endowment balance of $10,903.77, which are both unchanged from last month. Two bills will be paid this month (Reimbursement of $149.54 to Jim Dawson, $374.00 to 4H Foundation for state shoot), and donations/mountain camp registrations totaling $1,880. Bev Boden made motion to approve the Treasurer’s Report, Kari Malson seconded, motion carried.

**COMMITTEE REPORTS**

**Programs:** Jim Dawson reported that there were good numbers that attended the am session of Fair Frenzy Day on June 30th, and that rabbit project members participated in rabbit tattooing of their animals. There was some one on one time with chicken project members, and 14 kids with sheep in attendance. The pm session was a smaller group of kids, about 12 total.

**Publicity:**

**Fundraisers:**

**Awards and Recognition:** Discussion about how rewards for county fair are planned for after horse project people asking. Elizabeth Downare explained that she takes the total sum of donations received for awards and divides the amount evenly among all projects for Champion and Reserve Champion winners, so the budget for county fair this year is $25 per Champion/Reserve Champion. Chanda suggested that for next year’s budget, she would like to see project leaders and the YES Committee attend the 4-H Council budget meetings in October/November to discuss awards.

**Livestock:** The next Livestock meeting is scheduled for July 20th for a pen set up meeting. The sale committee will meet on July 24th for a mock sale. Chanda asked that those club members present take this information back to their clubs to ensure help of members/parents for pen setup.

**Jr. Leaders:**

**Mountain Camp:** Last week Alecia Downare instructed the junior leaders in canoe prep for camp. Jim Dawson stated that as of today there are no male chaperones for mountain camp, and that another request was sent out asking clubs to meet this need.
Jr. Fair Board:
Johnson County 4-H Council
07/11/16 page 2

4H @ Work Committee:

OLD BUSINESS

-Junior Leaders. Alecia Downare is heading up the Junior Leaders. They participated in fundraising project for Living History Days and Longmire Days Clay Shoot. Chanda reminded Alecia that the 4-H Council will need the Fundraising Form filled on behalf of the Junior Leaders. The Junior Leaders also have a community service project through the Senior Center to go to elderly people’s homes and help with yard work. One yard work job has already been completed, and gentleman was so grateful for the many hands at work!

-Fundraising Form/Updated Annual Inventory Report. Jim Dawson continues to remind clubs of the importance of all project leaders and clubs filling out fundraising forms/inventory reports, as it is a requirement.

-Rabbit Tattooing. Seemed to go well at Fair Frenzy.

-Fair Prep Static Day. Seemed to go okay, low attendance.

-State Shoot. $374 in state shoot registration fees was paid by the 4-H Council in accordance with the bylaws. Of the 8 JC kids that went to State Shoot, 3-4 placed in the top 10 in competition.

-Mountain Camp. Canoes need ride up to Mountain Camp on Thursday, and additional adult help is needed on Saturday, July 16th from 1:00 – 4:30 for canoeing supervision.

-Showcase Showdown. 4 people attended, including Emma Pehringer and Kaya Pehringer who attended Showcase Showdown for the first time, as well as Lexi Rule and Tess Rule. The four girls were the repeat State Champion Junior Produce Evaluation Team!

-Leadership Washington Focus. Elsa Freise is in Washington, DC this week for the event.

-PMCH Accountants. Have sent the 4-H Council an agreement letter that needs signed giving them permission to do our taxes for a fee ranging from $2,000 to $3,000, as a more extensive 990 form will have to be filed vs an EZ form. This entity was hired last year to assist with the 4-H Council’s tax prep/returns. Gary Bessler made a motion to have the 4-H Council sign the agreement, Adri Ruby seconded the motion, motion carried.

NEW BUSINESS

-Rabbit Poultry Pavilion. Nothing to report, as no work has begun.

-Fair Prep Work, County and State Levels. Discussion on Showmanship at Wyoming State Fair.

-Laptop and Printer Needed. Kirby Camino is in need of a laptop and printer to print pictures at the sale at county fair. 4-H council has laptop available for Kirby to use, will have to look into printer and photo paper.

ANNOUNCEMENTS

-State Shoot. 8 kids from JC attended and did great!

-Fabric and Fashion. Fair prep day on July 19th. Judging July 29th!

-4-H Foundation at Ucross. Saturday, July 30th. Jim Dawson will be shooting.

-Tina & Trevor Beach. Planning 4-H Dog show on July 31st.

-September 12th, next 4-H Council Meeting. The meeting will begin at 6:30 pm at the Community Building at the fairgrounds.

Meeting adjourned at approximately 7:44 pm.

Respectfully Submitted,

Cristie Murray, 4-H Council Secretary
4-H Record Books

If you haven’t started your portfolios /record books for 2016, now is a good time to get started. They can be found at http://www.uwyo.edu/4-h/portfolio/index.html. They then can be saved to a file and worked on throughout the year.

Club historian, treasurer, and secretary’s book are also due September 9th.

Open 4-H Council Positions

The Johnson County 4-H Council will have two leadership positions open this year. You are encouraged to volunteer or nominate a leader that you feel would represent you and your interests. The positions are:

Vice President and Secretary

All position on the Johnson County 4-H Council are for a two year term.

Eligibility: Any screened leader that is currently enrolled in the Johnson County 4-H program may be nominated by an enrolled 4-H member or leader; or volunteer themselves. Each nominee will be notified of the nomination before being put on the official ballot. Voting will take place at Achievement Night.

Nominee:_______________________________________________________
Position:________________________________________________________
Nominated by: ________________________________________________
WAE4-HA announces the Wyoming 4-H t-shirt design contest!

The winning design will be featured on the official Wyoming 4-H t-shirts for 2016!

Contest Rules:
- Must be a current Wyoming 4-H member
- Design must be received by October 31, 2016
- The design must promote 4-H and fit on the front or back of a t-shirt
- Entries must include name, age, club, and county affiliation
- Files, in pdf or jpeg format, should be emailed to sfleenor@uwyo.edu

For more information, please contact your local extension office or email sfleenor@uwyo.edu.

Calendar Contest
Open to all Wyoming 4-H members

Contest Rules:
- Pictures will be accepted until September 30, 2016.
- Pictures must be the original work of the person submitting the entry.
- Each Wyoming 4-H member can submit 2 pictures.
- Pictures will be judged by the WAE4-HA fundraising committee. The top 13 member pictures will be placed in a calendar that will be available for purchase in November for 2017 calendars.
- Pictures will become the property of the Wyoming State 4-H office upon entry into the contest and will not be returned. They will also be used for promotional purposes. No amount of the money for the calendars will be returned to the contest entrants.
- Winners will receive a free calendar and recognition for their work.
- Entries must include Name, age, club, and county affiliation
- Entries will be accepted online at sfleenor@uwyo.edu
This year’s Make-It-With-Wool Contest for District 2 (Sheridan/Johnson Counties) will be held Wednesday November 2nd and Thursday November 3rd in Buffalo. Garments only will be judged on construction merits on Wednesday November 2nd at the Johnson County Extension Office. Followed by style revue judging on Thursday night. (Contestants will need to be present). Followed by a public style show and awards.

Age division are as of January 1 of the current year: Preteen (12 & Under), Junior (13-16), Senior (17-24) and Adult (25 & older). There are also two additional categories called “Wearable Accessory” and “Made for others”. All contestants must have their wool and/or yarn lab tested. It must be at least 60% wool to qualify for the contest. Winners of the Junior, Senior, and Adult division will got on to the State Competition in December in Casper. Winners at State can advance to the National Competition in Denver Colorado in January 2017.

The MIWW District 2 Committee has some 1 1/2 yard pieces for $15.00. If one is interested, please contact Elizabeth Downare, District Director, at 307-684-2772.

Each member will receive a piece of Pendleton wool. And prizes will be awarded for winners in each division.

It is a great way to have a project completed for 2017 Fabric and Fashion. (Do not have to be in 4-H to enter this contest)

Committees needed for:

Record books/portfolio judging
Planning of celebration of National 4-H Week
Achievement Night award purchasing
Achievement Night planning/organization

Lots of work yet to round up our 4-H year. If you can help; please phone Jim or Donna at 307-684-7522.
2016 State Shoot

This past July Johnson County 4-H was represented by 8 members: Derick Buhr, Timber Buhr, Benjamin Conklin, Elizabeth Conklin, Evelynn Conklin, Gregory Conklin, Jonathan Conklin, and Sam Skiles

Results were: Derick Buhr-38th Senior Archery Class D, 7th Senior Overall Shotgun, 10th Senior Shotgun Singles, 8th Senior Handicap Shotgun,

Timber Buhr-47th Archery Class D Target, 75th Int. Archery Class D, 65th Int. Overall Shotgun, 72nd Int. Shotgun Singles

Benjamin Conklin-7th Senior Muzzleloading, 53rd Senior Archery Class D, Senior Archery Class D, 37th Senior Archery Class D, 9th Senior Air Rifle Light, 4th senior Air Pistol, 3rd Senior Overall Pistol, 51st Senior Overall Shotgun, 75th Senior Handicap Shotgun

Elizabeth Conklin-29th Senior Muzzleloading, 67th Senior Archery Class D, 64th Senior Archery Class D, 104th Overall Senior Shotgun, 104th Senior Shotgun Singles, 101st Senior Handicap Shotgun

Evelynne Conklin-4th Junior Archery Class C, 3rd Junior Archery Class C, 15th Junior Air Rifle Light Target, 25th Junior Air Pistol, 14th Junior .22 Rifle Light Target Class, 17th Junior Overall Shotgun, 19th Junior Shotgun Singles, 16th Junior Shotgun Handicap,

Gregory Conklin-10th Junior Archery Class C, 9th Junior Archery Class C, 16th Junior Air Rifle Light Target,

Sam Skiles- 17th Int. Overall Shotgun, 11th Int. Shotgun Singles, 27th Int. Shotgun Handicap,
2016 Junior Livestock Sale Numbers are still Impressive!

$324,625.00 was spent on 4-H and FFA youth at the August 6th Sale.

171 animals were sold by youth up from 144 in 2015 with average price:
   Beef - $3,691.43.67 with 35 sold
   Sheep - $1,004.92 with 66 sold
   Swine - $1,267.50 with 60 sold
   Top goat sold @ $800.00 – Top chickens sold @ $450.00

Grand Champions:
   Beef - $4,500.00 bought by Bob & Dolly Arndt
   Reserve Champion Sheep - $1,400.00 bought by Shipton’s Big R
   Reserve Champion Swine - $1,800.00 bought by Tucker & Laura Ruby

91 buyers with the Top Two buyers:
   Faddis-Kennedy Cattle Co. - 8 animals @ $14,975.00
   First Northern Bank - 13 animals @ $23,2250.00

Additional folks gave via Add-Ons totaling $48,550.00

Johnson County Fair Board: Byron Geis, Laci Schiffer, Kelly Camino, Kevin Rodriquez, Frank Sickler plus Sandi Hoffman & Gary Arno
   12 Sale committee members (lead by Kirby Camino & Kassie Bales)
   6 Livestock Superintendents (McKenzies, Ragels, Packard, Hepp & Buhrs)
   A small army of Buffalo FFA and 4-H junior leaders
   5 auctioneers - Larry Brannian, Dan Gay, Jake Gay, Jay Godley, & Ray Mader
   12 clerks at the Sale: Kassian Bales, Kristen Hepp, Amanda Hulet, Becky Renkert, Amanda Kaufmann, Nancy Jo Kessler, Carmen Rodriguez, Chanda Rule, Leesa Belus, Becky Renkert, Donna Nelson, and Jim Waller (technical assistance)

Over 300 meals at the Buyer Appreciation Dinner with donors: Big Horn Meat, Jeff Shelley, Wyoming Beverage-Pepsi, Montana Foods, Camino & Sons Ranch, Rocky Mountain Equipment & Rentals, Tom & Helen Jones, Virgie Wall, Bill & Michelle Burke (Watt Ranch), Peter John & Jackie Camino, Kirby Camino, Bob & Jean Ruby, and Dave & Joyce Hall

Thank you notes and visits to buyers plus these folks by youth is essential to ensure future numbers that look this good!
University of Wyoming Extension
Johnson County Office
30 Fairgrounds Road  Buffalo, WY 82834
(307) 684-7522
jdawson@uwyo.edu

August 29, 2016

Thanks to all attending the 2016 Wyoming State Fair! We had a great delegation from Johnson County and it was exciting to watch the kids competing and excelling in a wide variety of activities.

The youth in Johnson County are very fortunate to have generous sponsors who help defray the costs for the trips to the WSF. Due to the combined efforts of the Johnson County Fair Board, Johnson County 4-H Council, ANB Bank, and the Wyoming 4-H Foundation our youth exhibitors can attend the WSF at very minimal costs.

The Johnson County youth making the trip to the 2016 Wyoming State Fair included:

<table>
<thead>
<tr>
<th>Seniors</th>
<th>Intermediates</th>
<th>Junior</th>
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</thead>
<tbody>
<tr>
<td>Stephanie Camino</td>
<td>Sam Beach</td>
<td>Cassidy Downare</td>
</tr>
<tr>
<td>Erika Little</td>
<td>Colby Bessler</td>
<td>Kade Benton</td>
</tr>
<tr>
<td>Quynn Kennedy</td>
<td>Ashlynn Fenema</td>
<td>Mattie Bloomgren</td>
</tr>
<tr>
<td>Jack Killian</td>
<td>Avery DeVore</td>
<td>Cam Johnson</td>
</tr>
<tr>
<td>Kelsi Klaasen</td>
<td>Tinley Pierson</td>
<td>Kale Benton</td>
</tr>
<tr>
<td>Hayden Peterson</td>
<td>Hunter Peterson</td>
<td>River Bills</td>
</tr>
<tr>
<td>Taylor Rives</td>
<td>Kendra Schultze</td>
<td>Calvin Rule</td>
</tr>
<tr>
<td></td>
<td>Alexis Wasinger</td>
<td>Lexi Rule</td>
</tr>
<tr>
<td></td>
<td>Lily Crago</td>
<td>Olivia Wasinger</td>
</tr>
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Due to our sponsor’s generosity, the costs for attendees at the Wyoming State Fair continue to remain minimal and it is only by continuing to thank and recognize these sponsors that these monies will be provided in the future. Those supporting our youth via funding include:

- Johnson County Fair Board – Byron Geis
  - 18 Fairgrounds Rd PO Box 911
  - Buffalo, WY 82834

- Johnson County 4-H Council – Chanda Rule
  - 30 Fairgrounds Road
  - Buffalo, WY 82834

- ANB Bank – Steve Reimann
  - P.O. Box 950
  - Buffalo, WY 82834

- Wyoming 4-H Foundation – Steve Mack
  - College of Ag. & Natural Resources, Dept. 3354
  - 1000 E. University Ave
  - Laramie, WY 82071

Please call, stop by, or mail a thank you note to each of our WSF sponsors.

Sincerely,

James T. Dawson
Johnson County UWE 4-H/Youth Development Educator
University of Wyoming Extension
Johnson County Office
30 Fairgrounds Road Buffalo, WY 82834
(307) 684-7522
jdawson@uwyo.edu

September 1, 2016

To Johnson County 4-H Leaders,  Enrollment Processes for UWE 4-H Volunteer Leaders Starts October 1st

State-wide policies are in place to ensure a safe environment for all youth and adults who participate in the University of Wyoming Extension (UWE) 4-H Program. Providing a safe environment for youth and adults in the Wyoming 4-H Program is our highest priority and is achieved through appropriate screening and training.

4-H volunteer leaders serve as representatives of the University of Wyoming Extension. 4-H volunteer leaders must comply with all federal and state nondiscrimination laws and policies. Volunteer leaders are also expected to abide by the behavior standards established by the University of Wyoming Extension 4-H Program, and to conduct themselves as positive role models for youth.

4-H Educator, Jim Dawson, is responsible for assuring that all programs bearing the 4-H name and emblem are consistent with the mission, goals and policies of the University of Wyoming Extension’s 4-H program state-wide and nationally. Enrollment and re-enrollment for the new 4-H year begins Oct. 1st online via 4Honline.com. Leader trainings for this fall are being scheduled.

Volunteer leader roles which require screening and appropriate training:

- Any adult who would have direct, ongoing contact with youth
  - Judging coaches
  - Organizational club leaders
  - Project leaders
  - County project development committees
  - Chaperones
  - Providing transportation for 4-H members other than their own children
  - Handling club or county committee/group finances
  - Any other specific roles as identified by the County 4-H Educator

- Parents or other adult relatives who are not 4-H volunteer leaders but want to stay in the dorm or other communal lodging with their children are required to complete the criminal background check. These parents/adult relatives are exempt from the training requirement.

Roles which do not require screening (when activity occurs in the presence of an official UW 4-H volunteer leader or UW extension professional):

- Episodic volunteers (temporary, occasional, short term volunteers)
  - Clinic teachers
  - Event helpers
  - County Fair or other 4-H event judges
  - Committee members organizing an event with other adults

- Parents helping at club meetings and transporting only their own children

Sincerely,

[Signature]

James T. Dawson
Johnson County UWE 4-H/Youth Development Educator
Annual 4-H Renewal Processes Starting Soon

The new Wyoming 4-H year is October 1st through September 30th, and every year youth and adults must remember to enroll or re-enroll. Community Club leaders also need to renew and many are scheduling now to close out last year and start the process for a new 4-H year via the charting process with the 4-H Educator.

Youth Members

Youth enrollment in 4-H (https://wyoming.4honline.com) must be completed every year. Youth ages 8-18 are able to participate in any project offered by Wyoming 4-H, and youth ages 5-7 years old may only enroll in the Cloverbud project.

4-H Community Clubs

All youth in Johnson County 4-H must be a member of one of the community clubs. Youth may be a club member of 4-H in only one state and one county at any time. Each club shall adopt and adhere to 4-H Club Bylaws and formally complete the annual charter requirement. All clubs shall have a membership with a minimum of 5 youth from at least 2 separate households/families.

Official 4-H Volunteers

All 4-H programs and activities must be supervised by an official 4-H volunteer. Adult enrollment in 4-H (https://wyoming.4honline.com) must be done every year and shall be completed before supervising youth. Adults 19 years of age or older are eligible to be an official UW 4-H volunteer. This application includes a background screening prescribed by UW at 5 year intervals. Upon completion of screening, training, and enrollment, volunteers are appointed by the 4-H Educator and are considered unpaid employees of the University of Wyoming. Volunteers can be terminated from their service to the program for any reason.

Shooting Sports and Horse Related

All 4-H shooting sports and horse leaders who directly supervise an official 4-H shooting sports or horse related activity shall receive additional required UW training designated by the State 4-H Program.

Johnson County 4-H Council

Johnson County has a very proactive 4-H Council Executive Officers and conduct monthly meetings. Each club is expected to have an adult and youth member at each Council meeting, which is held the second Monday of most months. Officer elections are held at the annual Achievement Night conducted at the end of the 4-H year. The 4-H Council and committees are under the direction of the UW 4-H Educator to organize, plan, implement, and evaluate the JC 4-H program.

Financial Responsibility

Funds raised in the name of 4-H are publicly accountable and must be used only for 4-H purposes. All property purchased by a 4-H club, council or committee is the property of the Johnson County 4-H program. All bank accounts associated with the 4-H program must have at least two UW employees as signatory authorities. Upon dissolution, 4-H funds and property must be relinquished to the Johnson County 4-H Council.
FOR EXISTING MEMBERS

1. Go to [http://wy.4honline.com](http://wy.4honline.com) You will see a screen like this.
2. As an existing Member/Family that is re-enrolling for the next 4-H year select the first option
   - Enter your email address and password you used to create your Family login and click the **Login** button
   - If you can’t remember your password select enter your email address and click the **Send My Password** button.
   - A new automated password will be sent to the email address you provided along with instructions to login and reset your password.
3. Once you are logged in you can review your Family info and update it if needed by clicking the **Edit Family** button
4. In the **MEMBER LIST** tab, please look at the Member/Volunteer List to view the members/adult volunteers associated with your family account.
   - Please do not add a new individual that is already listed in the member/volunteer list!
   - To Re-Enroll for the new 4-H year click on the **Edit** button to the right of each name
   - Review the information displayed in the Personal Information screen.
   - At the Bottom of the page on the right you will click the **Enroll for 2015-2016** button.

- On the next page you can review/update the personal information page.
- The red asterisk (*) indicates required fields

**NOTE:** In an effort to reduce our mailing costs, please consider selecting the EMAIL option in the Correspondence Preference field.

In the ADDITIONAL INFORMATION screen you will review the
Publicity Release, Statement of Assumed Risk Transportation Release, Code of Conduct, and for Leaders Training and Screening Understanding.

- Please Read this information! You must click this box in each section in order to continue
- The next screen is the HEALTH FORM - If any of the individuals Health information has changed, please update it!

In the PARTICIPATION screen you will add or delete Clubs and Projects for each individual.
- If you are unsure of which Club to choose, please select 1 Club Placement and we will help choose a club.
- If you select a new club remember to click the **Add Club** Button to add it to your Club list.
- When finished with club selections click the **Continue >>** Button at the bottom.
  - You will be taken to the project tab where you can add or delete projects.
    - For returning members the years in project should automatically increase for projects you are continuing
    - Remember to click the **Add Project** button to add a project to the Project List.
  - You can delete a project by clicking the **Edit** button and then clicking the **Delete** button.
- When you are finished with club and project selections click the **Submit Enrollment** Button.
  - If your enrollment status is Pending, your record is complete and waiting for county level 4-H approval. If your enrollment status is Inactive or Incomplete, click Edit to review your record for missing information and resubmit.
<table>
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September 2016

Johnson County Extension Office Fall/Winter

8:00 a.m. to 12:00 p.m. & 1:00 p.m. to 5:00 p.m.

Johnson County Extension Office Fall/Winter

CHANGE SERVICE REQUESTED

Butte, WY 82834
3D Fairgrounds Road
Johnson County Extension

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